

Front Range Flu Shots, LLC COVID-19 Health and Safety Procedures

In response to COVID-19 pandemic, Front Range Flu Shots, LLC (FRFS) has modified its operating procedures to protect the health and safety of FRFS healthcare workers and your community. In accordance with Company's agreement to receive services in compliance with applicable law and FRFS policies and procedures, Company shall comply with the following requirements, as implemented and directed by FRFS, when FRFS is present, entering, or performing services at your facility:

- 1. Compliance with Federal Guidelines Concerning On-site Flu Shot Services.** The Centers for Disease Control and Prevention ("CDC") has provided guidance concerning prevention measures to be implemented in light of the COVID-19 pandemic. FRFS requires Company to comply with all guidance set forth by the CDC and state and local health departments, including but not limited to social distancing, screening measures, hygiene practices, provision of personal protective equipment for all Company personnel while FRFS healthcare workers are at your facility, and education of all Company personnel regarding CDC and state and local health department guidance on prevention and compliance.

Current FRFS operating procedures include, but are not limited to, Company personnel doing the following:

- Making consent forms available for completion prior to nurse's arrival to avoid extra hands touching forms and pens. A copy will be emailed to you prior to your clinic.
- Making Vaccine Information Statement (VIS) available to vaccine recipients prior to vaccination by providing paper or electronic copies. VIS is a document produced by CDC that informs vaccine recipients – or their legal representatives – about the benefits and risks of the vaccine they are receiving. FRFS healthcare workers will have additional VIS's available at clinics. A copy will be emailed to you prior to your clinic.
- If possible, providing a room for the flu shot clinic that has at least two doorways, one for entering and one for exiting.
- Discouraging crowded waiting areas.
- Ensuring that surfaces in areas where flu shots will be administered are cleaned and disinfected prior to the arrival of FRFS healthcare worker(s).
- Following any state and local health department directives required for out-of-state visitors.
- Prohibiting non-essential visitors, vendors or contractors from entering the site where flu shots are being administered.
- Providing employees with information about conditions under which infection transmission might occur.
- Training employees on how to recognize COVID-19 symptoms.
- Screening employees before they enter the workplace each day.
- Sending employees home if they exhibit symptoms.
- Ensuring persons who are sick stay home and do not return to work until CDC criteria for returning are met. Also ensuring that persons who are in close contact with someone who is sick also stay home and not return until CDC guidelines are met.
- Adhering to all CDC, OSHA, and state and local health department guidelines.
- Informing immunization recipients of the following requirements:
 - Maintaining a social distance of at least six feet between individuals prior to and after receiving flu shots.
 - Washing hands with soap and water for at least 20 seconds prior to receiving flu shot.
 - Using Company hand sanitizer with at least 60% alcohol if soap and water are not available.
 - Wearing masks while in presence of FRFS healthcare workers.
 - Avoiding use of phones, tools, or other equipment in areas where FRFS will be administering flu shots.

Company is responsible for its personnel's compliance with CDC and state and local health department guidelines, including but not limited to temperature screening and provision of personal protective equipment. Company shall ensure current compliance with CDC guidelines and maintain compliance if such guidelines are updated.

FRFS healthcare workers shall be responsible to comply with applicable CDC or adapted state and local health departments guidelines for COVID-19.

2. **Notification to FRFS in Event of Positive COVID-19 Case.** In the event that any of Company's personnel that is or has been present during an FRFS clinic (a) tests positive for COVID-19, or (b) has been in close contact with someone that tests positive for COVID-19, Company shall immediately notify FRFS. Any cleaning or sanitation and costs thereof resulting from a positive COVID-19 test of Company personnel are the sole cost and responsibility of Company.
3. **Compliance with Further Guidelines.** Due to the changing nature of the COVID-19 pandemic, Company will monitor and comply with further CDC and other federal, state and local health department guidance; modifications to FRFS operating procedures; and FRFS directives relating to protection of the health and safety of FRFS's healthcare workers.