

RECORD OF PROCEEDINGS

Minutes of the
Search Committee of the City of Cherry Hills Village City Council
Held on Wednesday, March 1, 2023 at 2:00 p.m.
City Hall, 2450 East Quincy Avenue, Cherry Hills Village, CO 80113

CALL TO ORDER

Mayor Katy Brown called the meeting to order at 2:00 p.m.

ROLL CALL

Mayor Katy Brown and Councilor Earl Hoellen were present.

Absent: none

Also present were Human Resources Manager Kathryn Ducharme and City Clerk Laura Gillespie.

REVIEW/APPROVE MINUTES

Councilor Hoellen moved, seconded by Mayor Brown, to approve the draft February 27, 2023 minutes.

The motion passed unanimously.

EXECUTIVE SESSION

Councilor Hoellen moved, seconded by Mayor Brown, to go into executive session pursuant to C.R.S. Sections 24-6-402(4)(c) and 24-6-402(4)(f) for the purpose of discussing personnel matters and matters required to be kept confidential by C.R.S. 24-72-204(3)(a)(XI)(A) to interview a candidate for the Interim City Manager position.

The following votes were recorded:

Mayor Brown	yes
Councilor Hoellen	yes

Vote on the Executive Session: 2 ayes. 0 nays. The motion carried.

The Search Committee entered into executive session at 2:02 p.m.

DISCUSSION OF NEXT STEP IN SEARCH PROCESS

The Search Committee returned to open session at 2:55 p.m.

Councilor Hoellen moved, seconded by Mayor Brown, that the Search Committee recommend Jim Thorsen as the sole finalist to City Council.

The motion passed unanimously.

HR Manager Ducharme presented the draft Council memo.

Mayor Brown and Councilor Hoellen reviewed the draft memo; they had no comments.

HR Manager Ducharme noted the memo did not include a recommended motion.

Mayor Brown replied Council would just accept the recommendation of the Search Committee.

RECORD OF PROCEEDINGS

Councilor Hoellen indicated an offer could not be made until March 21st but negotiations could occur before then.

HR Manager Ducharme replied they could continue the conversation with the candidate prior to March 21st.

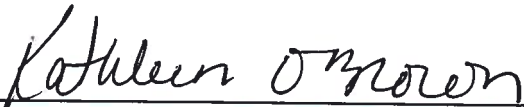
Councilor Hoellen indicated Council could then approve the contract at the March 21st meeting.

City Clerk Gillespie suggested confirming with City Attorney Guckenberger.

Councilor Hoellen agreed.

ADJOURNMENT

The meeting adjourned at 3:00 p.m.



Kathleen Brown, Mayor



Laura Gillespie, City Clerk