

RECORD OF PROCEEDINGS

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, February 16, 2021 at 6:30 p.m.
Electronic Meeting

The City Council held a study session at 5:30 p.m.

Mayor Russell Stewart called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Russell Stewart, Mayor Pro Tem Katy Brown, Councilors Randy Weil, Afshin Safavi, Al Blum, Mike Gallagher, and Dan Sheldon were present on roll call. Also present were City Manager Chris Cramer, Deputy City Manager and Public Works Director Jay Goldie, City Attorney Kathie Guckenberger, Police Chief Michelle Tovrea, Finance Director Jessica Sager, Parks and Recreation Coordinator Emily Black, Senior Planner Paul Workman and City Clerk Laura Gillespie.

Absent: none

POLICE DEPARTMENT PRESENTATION

Sergeant Chuck Parker indicated he was joined by Sergeant Eric Stremel and Support Services Supervisor John Reynolds, and they were addressing Council tonight also on behalf of Sergeant Noah Rolfing and Sergeant Curt Wood, who could not attend. Sergeant Parker thanked City Manager Cramer for allowing them to address Council. He explained they wanted to publicly thank Chief Tovrea for her servant leadership and the care that she has shown to the employees of the Police Department; over the past several months Chief Tovrea has worked tirelessly to ensure that members of the Police Department received, and some are still currently receiving, their COVID vaccinations; the Chief has worked with several vaccination providers to provide care for her employees who are most at risk because of the work they do; additionally she has ensured that temperatures are taken at the beginning of every shift for all employees, she has made arrangements to limit the personnel in the building, especially on their overlap days, limiting potential exposure, and provided employees with the necessary personal protective equipment; it would be easy for a small department such as theirs to fall through the cracks when the vaccination rolled out, but because of Chief Tovrea's leadership that didn't happen, she made sure her staff was vaccinated and was following best practices for everyone to stay safe; so the first line supervisors wanted the City Council to know that on behalf of the entire department, the department is indebted to Chief Tovrea for support and care for her employees, and in turn the citizens of Cherry Hills Village.

Mayor Stewart thanked Chief Tovrea.

City Manager Cramer thanked Chief Tovrea and stated she has been a true leader. He also thanked the supervisors and sergeants for recognizing that leadership, which is its own form of leadership. He stated he could not be more proud and delighted with the professionalism that the entire department exhibits.

Chief Tovrea stated that was very humbling and unexpected. She indicated no good organization was successful without it being a team. She noted she had a staff that understood their mission and expectations. She stated she was very proud to be the Chief at Cherry Hills Village.

Mayor Stewart thanked Chief Tovrea for all she does and asked her to give Council's best to all her staff.

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AUDIENCE PARTICIPATION PERIOD

Eric Jamrich, 8 Blackmer Road, stated as a member of the public the last City Council meeting provided interesting insights into the workings of the Council; he and others thought it was unusual to see Council members upset that the Mayor was writing his opinions in a column titled the Mayor’s Report; in reading the column Mr. Jamrich was surprised at how little opinion there was, to him it seemed that the Mayor simply laid out the facts and should be commended for this; the facts with regard to Quincy Farm; Quincy Farm is not a financial asset no matter who holds title to it; the conservation easement, which can’t be broken, limits the uses of the property and presents the title holder with financial liabilities in terms of maintenance and restoration of the property; the City currently does not have the financial resources to meet these liabilities; those who objected to the Mayor’s opinions did not present any alternative information or an alternative plan; what was brought up was that the Village’s Master Plan calls for the accumulation of more open space; but does the Master Plan call for the accumulation of land without regard to cost; doesn’t the easement maintain the open space without regard to who holds the title; what are the actual costs for restoration and maintenance of the structures, the pond, and the additional improvements; surely that number must be out there; surely the City wouldn’t take on the financial liability without understanding its extent; wouldn’t that number be important to the RFP and to the taxpayers who may in the end foot the bill; the Anderson family proposal pledged to maintain the property in the spirit of and to the letter of the easement; it would have reduced the Village’s liabilities; as a neighbor and a taxpayer Mr. Jamrich believed this was a desirable solution; it’s not clear to him what more the City Council was looking for.

REPORTS FROM CITY BOARDS, COMMISSIONS AND COMMITTEES

None

CONSENT AGENDA

Mayor Pro Tem Brown moved, seconded by Councilor Gallagher, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – February 2, 2021

The following votes were recorded:

Safavi	yes
Weil	yes
Brown	yes
Gallagher	yes
Sheldon	yes
Blum	yes

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

None

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NEW BUSINESS

Council Bill 1, Series 2021; A Bill for an Ordinance of the City of Cherry Hills Village to rezone a parcel of land owned by Denver First Church of the Nazarene, located in the 3500 block of South Monroe Street, from R-1 (2½-Acre Residential) to R-4 (½-Acre Residential), and amending the Official Zoning Map consistent therewith (first reading)

Senior Planner Workman presented Council Bill 1, Series 2021 on first reading. He explained the proposed ordinance was a request from Denver First Church of the Nazarene to rezone property from R-1 to R-4. He indicated the subject property was located at the southwest corner of East Hampden Avenue and South Monroe Street, it was roughly 3.3 acres in size; to the north is Hampden Avenue with the City and County of County of Denver beyond, to the east is Denver First Church facility, to the south is the Covington neighborhood, to the west is the High Line Canal with the Devonshire neighborhood beyond. He noted that approval of Council Bill 1, Series 2021 on first reading does not approve or indicate approval of the requested rezoning at second reading; the approval on first reading will simply set the date of the future public hearing and second reading, consistent with allowing an applicant the requisite process and hearing opportunity provided for in the Municipal Code; it is also noted that, contemporaneously with the public hearing on the rezoning ordinance, City Council will consider associated applications for a site plan amendment and a preliminary plat. He indicated staff recommends that City Council approve Council Bill 1, Series 2021 on first reading and set the public hearing and section reading for the March 2, 2021 City Council meeting.

Councilor Sheldon wanted Council, the public, the applicant and their consultants to remember that in accordance with the City's new Code and procedures, Council was approving this council bill at first reading tonight in order to hear the full presentation on March 2nd, and he wanted to warn against any presumption that approval tonight indicated approval on March 2nd. He noted this was a general comment as this was the first land use application being considered by Council under the new procedures where approval of first reading does not indicate approval of the application but rather is needed to set the date of the public hearing. He emphasized the applicant should not interpret unanimous consent tonight as any indication of how the vote would go at second reading. He indicated in order for Council to hear from the applicant on March 2nd they had to approve the council bill tonight.

Mayor Stewart agreed and added Council was not receiving any public input or evidence on the case tonight, and they did not want to hear it twice, so in accordance with the new procedures they would have the entire presentation once on March 2nd.

Mayor Pro Tem Brown moved, seconded by Councilor Gallagher, to approve Council Bill 1, Series 2021, a bill for an ordinance of the City of Cherry Hills Village to rezone a parcel of land owned by Denver First Church of the Nazarene, located in the 3500 block of South Monroe Street, from R-1 (2½-Acre Residential) to R-4 (½-Acre Residential), and amending the Official Zoning Map consistent therewith on first reading and set the public hearing and second reading for the March 2, 2021 City Council meeting.

The following votes were recorded:

Safavi	yes
Weil	yes
Brown	yes
Gallagher	yes
Sheldon	yes
Blum	yes

Vote on the Council Bill 1-2021: 6 ayes. 0 nays. The motion carried.

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Board and Commission Member Terms

City Clerk Gillespie explained staff was seeking Council direction on the reappointment of Steve Elken to the Board of Adjustment and Appeals (BOAA); the reappointment of Stephanie Dahl and Chelsea Scott to the Parks, Trails and Recreation Commission (PTRC); and two Council members to review applications for a current vacancy and an upcoming vacancy on the Art Commission (CHVAC). She noted the City was soliciting applications for the CHVAC vacancies in the Village Crier and on the City website.

Mayor Pro Tem Brown noted BOAA did not meet very often but they still needed to have a quorum to meet. She noted Board member Elken's attendance record showed of the four meetings that had been held in the last two and a half years, he was only able to attend one.

Councilor Weil indicated he had spoken with BOAA Chair Sullivan about Board member Elken, and Chair Sullivan indicated Board member Elken was a contributor. Councilor Weil stated the issue of attendance had caught his attention as well and noted there were often many consultants in attendance at BOAA meetings, and the City needed to have Board members in order to function. He indicated he planned to call Board member Elken to discuss any extenuating circumstances related to his attendance, albeit four meetings was a very small number of meetings, and to emphasize that attendance is very important to the extent there were meetings.

Councilor Gallagher asked if Chair Sullivan had spoken to Board member Elken.

Councilor Weil replied Chair Sullivan had been uncomfortable about doing that because in the past a former member took offence when asked about their attendance record, and so they agreed that Councilor Weil would reach out to Board member Elken.

Councilor Gallagher indicated for context he and Mayor Pro Tem Brown had interviewed a lot of residents for the City's boards and commissions, and one of the common threads that became really clear to determine a good match was attendance. He suggested before Council reappointed Board member Elken that they receive a very strong commitment from him to attend BOAA meetings, or alternatively Council solicit new applications.

Councilor Weil agreed.

Councilor Blum noted he and Councilor Weil had interviewed Board member Elken for his original appointment and had been impressed with him at that time. Councilor Blum agreed it was a good plan for Councilor Weil to discuss the attendance issues with Board member Elken, and if he is committed to attending then Council can consider his reappointment but if he is committed to other things then Council might have to solicit applications despite the good impression made during his interview.

Councilor Sheldon asked if staff had a list of potential BOAA applicants.

City Clerk Gillespie replied staff kept applications for two years per the policy but did not have any applications from the past two years.

Councilor Blum noted there had been three applicants the last time.

Councilor Weil agreed it was popular enough during the last solicitation.

Councilor Sheldon agreed BOAA meetings often have a lot of consultants in attendance and it was important to have a quorum. He asked how many members were on BOAA.

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Councilor Weil replied there were five members with himself as an alternate, and he voted if a regular member was absent but did not if everyone was present. He noted he didn't think BOAA had a problem of not having a quorum and not being able to hear a case, but if there were several members attending at 25% that would become a challenge, so attendance is important.

Councilor Sheldon agreed it was a great idea for Councilor Weil to reach out to Board member Elken. He noted he was also not opposed to soliciting for applications.

Councilor Weil stated he wanted to understand Board member Elken's circumstances first.

Mayor Stewart asked Councilor Weil to report back at the next Council meeting. He asked for Council's sense on the PTRC members up for reappointment.

Mayor Pro Tem Brown indicated her support for reappointing the PTRC members and noted Commissioner Scott is relatively new and Chair Dahl was doing well as chair.

Council agreed.

Mayor Pro Tem Brown and Councilor Gallagher volunteered to assist with the CHVAC vacancies.

Mayor Stewart asked if staff would solicit applications for the CHVAC in the Crier.

City Clerk Gillespie confirmed they would.

Mayor Pro Tem Brown asked when staff expected to schedule interviews.

City Clerk Gillespie replied the application deadline was set for late March.

REPORTS

Mayor's Report

Mayor Stewart reported the CML annual meeting in Snowmass had been postponed because the hotel there has said they cannot do in-person meetings, so it may be rescheduled for September.

Mayor Pro Tem Brown noted the email from CML stated the hotel was not holding any events in 2021 and indicated that was discouraging for the meeting and event industry.

Mayor Stewart replied the CML Board was meeting on Friday to discuss other options and might do a combination virtual/in-person meeting somewhere around Denver. He noted other event locations were hoping for August and September in-person events. He reported the February 3rd Metro Mayors Caucus had an extensive discussion on the legislative principals which guided the Caucus when they look at bills and take positions, and he would explain those in the March issue of the Crier; the mayors always discuss COVID as well; at the February 10th virtual Mayor's Munch one thing that came up was increase in property crimes, particularly break-ins to automobiles, and stories of people being arrested saying they would be right back out of jails because of people being released due to COVID reasons; at the virtual CML legislative workshop on February 11th the Governor spoke about possibly changing the metrics used for the state COVID-19 dials to be based on vaccination rates instead of infection and hospitalization rates; the CML Policy Committee met on February 12th and discussed several bills; one is a bill from the ACLU called the jail depopulation bill, and it prohibits arrests for most municipal ordinance violations, misdemeanors and even some felonies, so people can't be arrested they can just be summoned into the court, and the judges cannot require monetary bond unless a defendant has failed to appear three times in a

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row; the overwhelming sense of the groups on the CML Policy Committee was that this is a bad idea, and they are seeing an increase in property crimes during COVID; another bill would allow local jurisdictions to prohibit sales of certain plastic products, but at the same time establishes a state-wide prohibition on single-use plastics such as straws, plastic bags and Styrofoam; CML has for a long time lobbied to eliminate a state statute that preempts local governments from prohibiting sales of certain plastic products; it was a close vote on the CML Policy Committee and the CML Board would take it up on Friday; another bill is promoted by the natural gas industry and would preempt any local ordinance that limits or restricts natural gas appliances in existing homes and businesses; this was in reaction to some cities in California that are banning natural gas appliances in homes and businesses; the CML Policy Committee overwhelmingly said this should be a local issue and they oppose the bill; today Tri-County Health Department reported COVID numbers were down and vaccination numbers were up; this upcoming Friday February 19th was the CML Executive Board meeting; the CML business meeting would still take place in June but the annual meeting would probably take place in September or October.

Members of City Council

Councilor Blum asked staff for an update on cell coverage.

City Manager Cramer replied staff was planning a study session for the March 16th Council meeting and had been trying to get in touch with Zayo Group, but he and Deputy City Manager/Director Goldie had both been unsuccessful in getting a response from their contacts. He noted it was odd since Zayo Group had been enthusiastic during their meeting with staff and Council members.

Councilor Blum asked if the City had a tree preservation ordinance.

City Manager Cramer replied the City does have a tree preservation ordinance related to major construction in Section 16-4-230 of the Code, including the year preceding construction. He noted the ordinance did not impact tree removal when there was not major construction within a year.

Councilor Blum asked for the exact Code language from City Attorney Guckenberger.

Councilor Sheldon asked Chief Tovrea about the seven vehicle trespasses for the month of January in the Police Department monthly report. He noted six of them were at a trailhead and asked if all six were at the same trailhead as that might indicate a systemic problem.

Chief Tovrea replied she believed they had occurred at both trailheads but based on the reports she had her staff go out to look at one particular trailhead. She explained there are notices posted that warn people to not leave their valuables in cars, but there are a lot of signs in that area which might reduce the impact of the signs, and she and Deputy City Manager/Director Goldie have a plan to evaluate the signage. She added the Police Department had extra patrols out since these incidents occurred.

Councilor Sheldon thanked Chief Tovrea and noted he would be interested to see if the issue continued in the month of February. He indicated his second question was for Deputy City Manager/Director Goldie and stated it seemed there had not been a lot of progress in the last couple weeks on the Quincy undergrounding project.

Deputy City Manager/Director Goldie replied Xcel and their contractor continued to move forward but it was going to be a slow process due to the number of utilities already underground in that corridor, including water, sewer, telecommunications, and cable, so Xcel has had to slow down and is potholing every fifteen to twenty feet as they bore. He added Xcel expects to complete their boring in three to four weeks, after which they would pull the wires, set all the pedestals, and take down the poles.

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City Manager Cramer added Xcel's contractor was out there today.

Councilor Sheldon noted he passed that area several times each day and occasionally he saw a truck in the right-of-way but did not see any major activity. He acknowledged the work might be occurring when he was not there but asked Deputy City Manager/Director Goldie to have his crews check in on the project.

Councilor Gallagher asked Deputy City Manager/Director Goldie for an update on the status of the Quincy Farm pond and what the plans were to improve the quality of the pond for the birdlife.

Deputy City Manager/Director Goldie replied at this time with projects for Quincy Farm on hold staff did not have a completed plan for the pond. He noted Parks staff had been out there the last few years removing some of the invasive species including Russian Olives, but at this point staff did not have a specific plan for how to move forward with the water quality or the trees.

Councilor Gallagher asked about the pump system for the pond.

Deputy City Manager/Director Goldie replied staff had the City's well contractor lower the pump as low as possible and gained a little over 80 more feet. He noted the aquifer has filled up a little more this winter, and staff had filled the pond. He added if this summer is like last summer then there will not be enough water to fill the pond in August or September. He indicated staff will still be able to water the lawn because the sprinkler system is on the potable Denver Water system, but staff has no other means to fill the pond except from the well.

Councilor Gallagher indicated he is the liaison for the Village Crier. He explained as they move forward with the Crier he wants to support Mayor Stewart in his ability to write the Mayor's Report. He met with Director Sager, City Manager Cramer and Mayor Stewart to review the review process for the Mayor's Report. He explained the current process is for the Mayor's Report to be reviewed first by Director Sager and then by City Manager Cramer and Councilor Gallagher. He noted some columns will not be controversial, such as information about the Metro Mayor's Caucus; but there will be other columns that will be more controversial with different interpretations, and the four of them were trying to come up with a system that would give Mayor Stewart the freedom to write his column and yet put some rails on it so that if something were specifically the Mayor's opinion, he would recognize and note in the column that it is his opinion, and he would be the first one to say that he is trying to write truthful, accurate information, but again the issue is interpretation. Councilor Gallagher asked Mayor Stewart for confirmation.

Mayor Stewart replied the Mayor's Report was his report obviously and he tried to take pains to make clear he was not speaking for the entire Council, and he thinks Councilor Gallagher is a good sounding board for that, to review the report and make sure that doesn't happen. He indicated if he expressed an opinion in his report then he will state it is his opinion. He agreed it depends on the subject matter. He added the group had discussed a point Councilor Gallagher had raised earlier, of other Council members writing columns for the Crier, and Mayor Stewart encouraged that and stated he thinks it would be a good thing for residents to know how Council members think.

Councilor Gallagher asked Council members to let Director Sager know if they were interested in writing a column to give her some time to plan the Crier issues. He noted the conflict at the last Council meeting was disturbing and the group wanted to go forward in as positive a way as possible, to be able to give Mayor Stewart the ability to write his own column but to put some rails on it especially for controversial topics.

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Councilor Weil indicated he thought it would be consistent if Councilor Gallagher would also review columns written by other Councilors to ensure that all opinions are identified as only that individual's opinion.

Councilor Gallagher agreed.

Councilor Weil clarified that was just a good checks and balances process.

Councilor Sheldon thanked Councilor Gallagher for doing this, it was important and timely, and thanked Mayor Stewart for working with Councilor Gallagher and Director Sager to make sure there is a good checks and balances process, as Councilor Weil stated.

Mayor Stewart noted he thought everyone was on the same page. He stated he thinks communication to the residents is essential, keeping residents informed is one of the most important things Council does, but they did need to make clear who the information is coming from.

Mayor Pro Tem Brown also thanked Councilor Gallagher, but indicated she perhaps had a different vision of what the Crier is intended to be; as a taxpayer-funded publication she feels that is a publication for the City to communicate City information to the residents, and she appreciates that there would be an opportunity for other people to express opinions but she thinks perhaps the Villager Newspaper is the more appropriate forum for editorial content, and she would hate to see the Crier become a point and counter point argument; people are free to speak their mind and express their opinions but that doesn't necessarily mean that the taxpayers have to pay to have that disseminated to everyone; she might be in a slightly different place as it relates to that, but given the changes discussed, she hopes that it isn't even an issue anymore. She asked staff for an update on John Meade Park and on the Quincy Farm RFP.

City Manager Cramer replied staff planned to give an update on John Meade Park during staff reports, and his update regarding the RFP was to ask Council members to send their redlines to staff or let staff know if they did not have any redlines. He noted staff was also working on changes to the RFP based on Council's direction during the study session.

Mayor Pro Tem Brown indicated she did not have any redlines. She stated her last point was to circle back to the discussion at the last meeting when she referenced some comments that she attributed to Councilor Safavi, he did not recall making those statements and suggested that she find them in the minutes and let him know. She explained it was the September 1st meeting, which was when Natalie Anderson presented not her proposal but the one-page letter of interest, and the comments start at approximately one hour thirty minutes into the meeting, and basically the comment was Councilor Safavi is in favor of the transfer, he thinks it's a great move for the City, and come up with a set date. She indicated Councilor Safavi had asked her to point that out to him and that is what she was referring to.

Councilor Weil reported there was a lot going on at DRCOG but not much that affects the City, they were working through the Metro Vision plans. He asked Deputy City Manager/Director Goldie for an update on the Belleview median project.

Deputy City Manager/Director Goldie replied he had asked the City's consultant to put together cost estimates for some maintenance plans and their cost estimate came back at over \$17,000 just to turn in the permit with two or three drawings, and that was not acceptable to Deputy City Manager/Director Goldie to spend that amount without even knowing if the permit would be approved. He had reached out to some other firms but had not heard back, so he continued to try to find a more feasible and financially practical way to get a permit into CDOT. He noted CDOT would not respond without a permit.

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Councilor Weil reported he had received a bunch of calls about e-bikes, most not in favor of allowing e-bikes on trails.

Mayor Stewart noted that issue would come back to Council so they would have a chance to review PTRC's recommendation and all the public input.

Councilor Weil noted PTRC had voted 6 to 1 against allowing e-bikes on City trails.

City Manager Cramer explained PTRC had received a lot of public input on this issue, a significant majority of which were against allowing e-bikes on City trails, and PTRC ultimately recommended no change to the Code. He confirmed the issue would return to Council for a final decision.

Councilor Safavi thanked Councilor Gallagher for the checks and balances process for the Crier to make everyone feel more comfortable. He stated he usually got a couple calls a month from residents but in the past few days he got a good number of calls from folks who watched the recording of the last meeting, and they shared with him that they were amazed with the way some Council members behaved and talked to each other, and as a Council member he listened, he thanked them for watching the recording, and told them this is a small City and if they had concerns or questions he encouraged them to sign up for audience participation.

City Manager & Staff

City Manager Cramer reported the basis and foundation of the state's COVID-19 dial was changing as Mayor Stewart mentioned, to be tied to vaccinations. City Manager Cramer indicated residents would find a lot more options for shopping and restaurants. He added the change probably meant the Five Star Program would end and noted the County wasn't taking new applications right now. He reported staff would continue to try to reach out to Zayo Group regarding the cell coverage project.

Councilor Blum noted Zayo Group was very enthusiastic at the last meeting and it was strange they had gone silent.

City Manager Cramer agreed. He reported staff was working on changes to the RFP based on Council direction during the study session, and asked Council to send staff their redlines for the RFP by the end of next week. He indicated he would be on vacation for the rest of the week.

Chief Tovrea responded to Mayor Stewart's report about an increase in property crimes and agreed she was hearing that as well. She noted the City did not have as many as some neighboring jurisdictions, as could be seen on the community crime map, although going from one or two to seven meant a lot and the Police Department would stay on top of it. She added one trend that was increasing in the metro area was auto theft but that had not been seen in the Village.

Parks Coordinator Black reported John Meade Park had its final playground inspection last week and staff received news today that the playground passed inspection. She indicated this was the last outstanding step so the Park is fully open now and the fence would be removed. She stated an announcement would be included in the next issue of the Crier and on the City's website and social media accounts. She noted staff planned to bring the e-bike issue to Council at the March 16th meeting and clarified that all letters submitted for the PTRC meeting would be automatically included in the Council packet, so the public did not need to re-submit their comments.

Mayor Stewart thanked Chief Tovrea for her communication about the body that was found at Clarkson and Little Dry Creek. He noted a conversation had started on Nextdoor and someone attached the Chief's explanation.

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Mayor Pro Tem Brown suggested the City should publish something on Nextdoor about a general increase in car break-ins and to remain vigilant.

Mayor Stewart noted the Chief had done that in the past and it was always a good idea. He suggested sending an email notification through NotifyMe on the City website instead of Nextdoor as it was a more targeted audience. He stated it was at the Chief's discretion.

Mayor Pro Tem Brown added it did not have to be about the Village but could just state that communities around the metro area are seeing this increase so please be vigilant.

Chief Tovrea replied she was happy to do that and noted she had sent out the trespass message many times, specifically in the last couple of years, asking people to lock their cars and stop leaving valuables in their cars, but she could certainly do that again.

Mayor Stewart noted people had short memories.

City Attorney

City Attorney Guckenberger reported she had been working on the Denver First Church applications and the Comcast Franchise Agreement; she noted to Councilor Sheldon's point about the new land use application process, Council would see resolutions proposed for their consideration on the site plan amendment and preliminary plat; heretofore those items were done by motion, but given the new Code, new processes, and best practices of outlining rationale behind decisions, staff had determined to do these by resolution; she was working with Chief Tovrea on updating the Model Traffic Code; various rights-of-way issues; PTRC training and answering specific legal questions.

City Manager Cramer emphasized Council was not used to seeing resolutions for either site plan amendments or preliminary plat processes, which had previously been called the expanded use process, but he strongly believed it was best practices to do so by resolution rather than motion.

ADJOURNMENT

Hearing no objection Mayor Stewart adjourned the meeting at 7:45 p.m.

(SEAL)

DocuSigned by:
Russell O. Stewart
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Russell O. Stewart, Mayor

DocuSigned by:
Laura Gillespie
98AFD1E52762493...
Laura Gillespie, City Clerk