



CHERRY HILLS VILLAGE COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

Parks, Trails and Recreation Commission Agenda

Thursday, September 9, 2021 at 5:30 p.m.

This meeting will be held in-person at City Hall with no electronic participation.

Masks are required for everyone in attendance at the meeting.

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Audience Participation Period (limit 5 minutes per speaker)
5. Consent Agenda
 - a. Approval of Minutes – August 12th, 2021
6. Unfinished Business
 - a. PTRC Projects & Priorities – 2022
7. New Business
 - a. High Line Canal – Stormwater presentation by Harriet LaMair
 - b. Next Phase of Trail Renaming
8. Reports
 - a. Chair
 - b. Commissioners
 - c. Staff
 - i. Quincy Farm Process
 - ii. High Line Canal MOU
 - iii. *Crew* series
9. Adjournment

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 72 hours in advance.

Minutes of the
Parks, Trails & Recreation Commission of the
City of Cherry Hills Village, Colorado
Held on Thursday, August 12, 2021 at 5:30 p.m.

PARKS, TRAILS AND RECREATION COMMISSION REGULAR MEETING

Chair Stephanie Dahl called the meeting to order at 5:36 p.m.

ROLL CALL

Chair Stephanie Dahl, Co-Chair Tory Leviton, Commissioners Kate Murphy, Robert Eber and Aron Grodinsky. Also present were Emily Black, Parks and Recreation Coordinator, Jeff Roberts, Parks Operations Supervisor and Pamela Broyles, Administrative Assistant.

Commissioner Aron Grodinsky joined the meeting at 5:55 p.m.

Absent: Commissioner Chelsea Scott

CONSENT AGENDA

Co-Chair Tory Leviton moved, seconded by Commissioner Robert Eber to approve the following items on the Consent Agenda:

1. Approval of Minutes – June 10, 2021

The motion passed unanimously.

PLEDGE OF ALLEGIANCE

The PTRC conducted the Pledge of Allegiance.

UNFINISHED BUSINESS

- a. Additional Trail Signs

Coordinator Black updated the Commission that signage has been added on the High Line Canal Trail at the Hampden underpass and the Belleview underpass for “No E-Bikes” and posted speed limits. She said the City was hoping the High Line Canal Wayfinding signs would be installed along the High Line Canal Trail prior to the City signs being installed, but there has been a delay and those signs won’t be installed until fall. She said the City plans to move forward with additional signage along the Canal.

Coordinator Black shared an example of the signs that will be attached to existing bollards. She said the signs are for “No E-Bikes” and the 15mph speed limit. Ms. Black asked the Commission for feedback on the signs.

Commissioner Wolfe suggested that the signs should be posted at every bridge with access to the High Line Canal.

Commissioner Eber stated that the signs should not be limited to the High Line Canal.

Coordinator Black responded that signs will also be added to existing bollards along City bridle trails. She said the Commission can share suggestions on where signs should be added.

The Commission approved the design of the signs so staff can order and install the signs.

The Commission discussed the pros and cons of the Police Department’s use of an E-Bike for patrolling on City trails.

Trail Renaming Update

Commissioner Wolfe reported that he will provide a progress report at the September meeting.

NEW BUSINESS

a. PTRC Projects & Priorities – 2022

Coordinator Black reviewed the preliminary Projects and Priorities for 2022, including:

- \$10,000 for improvement/recreational programming in City Parks and Trails
- Special Events
- Trail Signing Project
- City Master Plan
- High Line Canal Stormwater Study
- High Line Canal Irrigation Project

Commissioner Eber requested that Quincy Farm be added as a priority for PTRC as it is an important open space item.

The Commission agreed to add Quincy Farm as a discussion item under the “Reports” section of PTRC’s agenda.

Commissioner Eber brought up the funds from South Suburban and how they should be used. He believes the Commission should be guardians of the funds.

Commissioner Wolfe asked for an update on moving the cell tower to a new location.

Coordinator Black responded that the application to move the tower from John Meade Park to City Park on the corner of Quincy and University has expired. She said City Council met with Zayo group about improving cell service in the City and she will forward the Commission information about that meeting.

Commissioner Murphy asked if there is a way to track the usage at John Meade Park. She suggested promoting the Park for special events since now she believed alcohol is allowed.

Coordinator Black stated that she took the Commission's discussion on allowing alcohol in the Park to City Council and Council is only in favor of allowing alcohol at City held events. She said Council is not in favor of issuing event liquor permits for private parties or non-profits in John Meade Park. She explained that their concern is for safety and monitoring people to make sure the rules for the special event liquor license are being followed. She said they were also concerned with people leaving events after drinking.

Commissioner Murphy presented the idea of adding Pickle Ball Courts in John Meade Park as it is a family friendly event for all ages, and it would bring more people to the Park.

The Commission discussed the benefits of adding Pickle Ball Courts to John Meade Park.

Commissioner Eber pointed out that park usage is something the Master Plan will look at closely. He said the idea in the past was that the Community did not want ball fields in parks as they wanted them to remain natural.

Commissioner Eber requested that a generic line item be added to the Projects and Priorities so the Commission can have discussion on topics that are not specifically on the list.

Chair Dahl suggested adding a vague line item for the Commission to have discussion on other uses for the parks and whether the parks are being properly used for what the residents want.

Coordinator Black clarified that the Projects and Priorities is a list of what the Commission wants to get done next year but it is not a comprehensive list of everything that PTRC can do. She said it is a way to make sure that staff has accounted for everything in the budget that PTRC wants to prioritize next year.

The Commission agreed to add a line item to the Projects and Priorities titled "Visioning" with the specific goal being "To be determined." This would serve as a placeholder for the Commission to discuss additional items.

b. Donation of Tree and Plaque in Memory of Alan and Jo Middaugh

Coordinator Black reported that the City received a request from the family of Alan and Jo Middaugh to donate a tree in their honor. She stated that Ms. Middaugh was part of

the garden club and walked in the open space at Quincy and Holly on a regular basis. Ms. Black clarified that this space is a Denver Water owned property that the City maintains as a park open space area. She acknowledged that the City is running out of spaces for bench donations and forming a Tree Donation Program would be a good step for future donations. She said staff is asking PTRC to approve the tree donation and plaque for the Quincy and Holly location so the item can move forward to City Council.

Commissioner Kate Murphy moved, seconded by Aron Grodinsky to recommend City Council approve the tree donation in memory of the Middaughs at Holly and Quincy.

The motion passed unanimously.

Commissioner Grodinsky asked if it is easier to maintain a plaque in the ground versus a plaque around the tree that will need to expand as the tree grows.

Parks Supervisor Roberts responded that the plaque around the tree would be easier to maintain or replace.

A draft of the Tree Donation Program was provided to the Commission for their consideration.

Commissioner Eber requested that the trees being donated should be good quality trees with a minimum caliper. He also suggested that the Tree Donation Program be specifically to honor a loved one.

Parks Supervisor Roberts said the tree donation language could include a minimum 2” caliper tree. He said a 2” to 2.5” caliper is generally what the City plants.

The Commission voiced their disappointment with the code language on tree removal in relation to the trees that were cut down on a private lot on the corner of Quincy and Franklin.

Coordinator Black deferred questions to the Community Development Department.

REPORTS

a. PTRC Chair Report

Chair Dahl reminded the Commission that the Annual Outdoor Movie Night is scheduled for Saturday, August 21st.

b. Commission Members Report

Co-Chair Leviton shared that he is a proponent of wilderness and open space. He said he will continue to advocate for wildlife in the Village. He also brought up the idea of Cherry Hills Village having “sister cities” and finding like minded communities in other parts of the world with similar values.

Commissioner Grodinsky commented on an email Ms. Black received expressing disappointment with the Commission's decision to prohibit the use of E-Bikes in the Village. Mr. Grodinsky expressed his disappointment with the City's policy to ban E-Bikes and he believes the Commission should develop a policy and consider allowing E-Bikes.

Commissioner Eber commented on an email Ms. Black received from a resident who is concerned with E-Bikes and speeding issues on trails. Mr. Eber stressed the importance of developing a campaign about being courteous on the trails. He said it is the Commission's duty to promote safe usage for all people on the trail.

Coordinator Black responded that the High Line Canal Conservancy is currently promoting its "Share the Canal" campaign through signage on the High Line Canal that addresses being courteous and safe on the trails. She said the City has also posted messages on social media and in the Village Crier on trail etiquette. Ms. Black noted that the September issue of the Village Crier will specifically focus on the message "Alert when Passing" per the request of City Council.

Commissioner Eber shared that he attended the kick-off meeting for the Citizens Advisory Taskforce (CAT) to begin the master planning process. He noted that the first open house will be on September 29th. Mr. Eber discussed a draft survey questionnaire that the Taskforce plans to circulate to gather input and he would like the Commission to get involved with circulating the survey. He explained that CAT's focus is to gather input and serve as an advisory group to the Planning and Zoning Commission who will draft the Master Plan. Commissioner Eber also expressed the importance of including environmental and energy efficiency goals in the master plan.

Commissioner Eber noted that Quincy Farm is the largest piece of open space in the City. He stressed the importance of the Commission being involved with the future of Quincy Farm.

c. Staff Report

i. Movie Night – August 21st at 6:30pm

Coordinator Black reported that Movie Night will feature the movie "Inside Out" and there will be games and popcorn at the event.

ii. 75th Anniversary Event – August 28th 3pm-7pm

Coordinator Black reported that the 75th Anniversary celebration is August 28th in John Meade Park. She shared that the event will include a time capsule dedication, pizza from Pino's, hotdogs, beer and wine and entertainment. She encouraged the Commission to attend the event.

Ms. Black announced that the City will host the annual Car Show event this year on Saturday, October 2nd.

Quincy Farm

Coordinator Black reported that City Council put out a Request for Proposal (RFP) for the management and activation of Quincy Farm and they received the following two proposals:

- The Cherry Hills Land Preserve
- Natalie Anderson, the granddaughter of Catherine Anderson

Ms. Black noted that Council has decided to hear presentations from both parties and also requested that City staff prepare two options that include a higher cost option and a lower cost maintenance option for the City to manage the Farm. She said staff will present its report to Council on September 21st along with Natalie Anderson and the Cherry Hills Village Land Preserve.

Ms. Black stated that both proposals are on the City's website along with the RFP if the Commission would like to review them. Staff presentations will also be posted once they are complete.

Ms. Black explained that Council will have the opportunity to have a Q&A with the presenters and the meeting will then be open for public comment. She stressed that Council will not be making a decision that evening as the meeting is for informational purposes and to hear from the public. She said the meeting will be live-streamed so people can watch from home, and it will also be recorded and on the City's Website.

Ms. Black reported that Council will do a site tour of the Farm with Natalie Anderson on October 6th and a site tour with the Cherry Hills Land Preserve on October 13th. She confirmed that both of these meetings will be open to the public. Ms. Black expressed that there will be an aggressive outreach to the community to get as much feedback as possible.

Commissioner Eber stressed that PTRC has a huge role in Quincy Farm, and he feels that the Commission was excluded from the decision-making process. He believes the Commission can provide valuable perspective as an advisory group.

Ms. Black noted that Council is asking for public input at the September 21st meeting and Council has put a lot of emphasis on hearing from the public.

ADJOURNMENT

The meeting adjourned at 7:14 p.m. The next PTRC meeting is scheduled for September 9th at 5:30 p.m.

Chair Stephanie Dahl

Emily Black
Parks and Recreation Coordinator

Pamela Broyles
Administrative Assistant

DRAFT



**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 6A

MEMORANDUM

TO: MEMBERS OF THE PARKS, TRAILS, AND RECREATION COMMISSION

FROM: EMILY BLACK, PARKS AND RECREATION COORDINATOR

SUBJECT: 2022 PTRC PROJECTS & PRIORITIES

DATE: SEPTEMBER 9, 2021

ISSUE

Reviewing the 2022 projects and priorities for Parks and PTRC.

DISCUSSION

Staff is in the process of creating the 2022 budget for City Council's review this fall. In preparation for that review, it is helpful to review the Parks, Trails, and Recreation Commission's priorities for next year to ensure they are accounted for (Exhibit B). Staff has also included a list of other 2022 Parks projects that are planned for completion but do not directly involve the Commission. Also attached is the Projects and Priorities list from 2021 for PTRC's reference (Exhibit A).

Based on the discussion at the August meeting, staff has added a "Visioning" category to the 2022 Priorities. The amount for the High Line Canal Irrigation Project has also increased due to the need for an additional water tap. Both changes are shown in red.

STAFF RECOMMENDATION

Staff recommends the Commission approve the Priorities list for 2022.

RECOMMENDED MOTION

"I move to approve the 2022 Priorities for the Parks, Trails, and Recreation Commission."

EXHIBITS

Exhibit A: PTRC 2021 Projects List
Exhibit B: Draft 2022 PTRC Priorities

**PARKS, TRAILS AND RECREATION COMMISSION
2021 Priorities**

<u>Project</u>	<u>Goals</u>
Improvements / Recreational Programming in City Parks and Trails (\$10,000)	Funds can be used for various Park or Open Space improvements, including: play equipment, shelter improvements, horse arena upgrades, etc. or for programming in City parks
Special Events (\$21,500)	Estimate includes Movie Night, Car Show, Winter Celebration, Spring Clean Up, JMP Grand Opening
Trail Signing Project (\$10,000)	Renaming and re-signing City trails
Ebike code change (\$1500)	Possible change to Municipal Code regarding ebikes on trails
City Master Plan (\$0 from Parks)	Working with CAT and P&Z on relevant sections (Oct. 2020 – on hold until large public meetings can safely be held)

Additional 2021 Parks Projects

<u>Project</u>	<u>Goals</u>
High Line Canal – Hampden Underpass Trail Connection (\$595,000)	Connecting the High Line Canal Trail to the new underpass at Hampden and adding a new bridge across the canal. \$225,000 of budgeted amount is grant-funded from ACOS.
High Line Canal Stormwater Study (\$25,000)	Exploring potential for stormwater infrastructure in the High Line Canal
High Line Canal Irrigation Project (\$25,000)	Extending pilot project already in place; planned location is immediately north of Belleview

**PARKS, TRAILS AND RECREATION COMMISSION
2022 Priorities**

<u>Project</u>	<u>Goals</u>
Improvements / Recreational Programming in City Parks and Trails (\$10,000)	Funds can be used for various Park or Open Space improvements, including: play equipment, shelter improvements, horse arena upgrades, etc. or for programming in City parks
Special Events (\$21,500)	Estimate includes Movie Night, Car Show, Winter Celebration, Spring Clean Up
Trail Signing Project (\$10,000)	Continue renaming and re-signing City trails
City Master Plan (\$0 from Parks)	Work with CAT and P&Z on relevant sections
Visioning (\$0)	To be determined

Additional 2022 Parks Projects

<u>Project</u>	<u>Goals</u>
High Line Canal Stormwater Study (\$25,000) – continuing from 2021	Exploring potential for stormwater infrastructure in the High Line Canal
High Line Canal Irrigation Project (\$55,000) – continuing from 2021	Extending pilot project already in place; planned location is immediately north of Belleview



**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 7A

MEMORANDUM

TO: MEMBERS OF THE PARKS, TRAILS, AND RECREATION COMMISSION

FROM: EMILY BLACK, PARKS AND RECREATION COORDINATOR

SUBJECT: HIGH LINE CANAL – STORMWATER

DATE: SEPTEMBER 9, 2021

ISSUE

Discussing the Stormwater Transformation and Enhancement Program for the High Line Canal.

DISCUSSION

Harriet LaMair, Executive Director of the High Line Canal Conservancy, will attend this meeting to present an update about stormwater in the High Line Canal. She presented an overview of stormwater in the Canal to the Commission at the regular October 2020 meeting. The City posted a Request for Proposals for High Line Canal Stormwater and Operations Analysis on Sept. 1, 2021. The RFP will close on Oct. 20, 2021, and the City will select a contractor to perform a comprehensive analysis of the *High Line Canal Stormwater and Operations Master Plan* as it pertains to the segment of Canal within Cherry Hills Village. For more details, the full RFP is posted on the City website at <https://www.cherryhillsvillage.com/446/RFPs-RFOs-and-Bid-Openings>.

STAFF RECOMMENDATION

This item is informational only; no motion is required from the Commission.

RECOMMENDED MOTION

None

ATTACHMENTS

Exhibit A: STEP Factsheet

STORMWATER

It can make the world green.



THAT'S THE POWER OF STEP.

STORMWATER IN THE HIGH LINE CANAL

The **Stormwater Transformation and Enhancement Program (STEP)** will bring a new life to the High Line Canal as a green infrastructure system that provides for stormwater management.

The High Line Canal Conservancy is working with Denver Water, Mile High Flood District and local jurisdictions through STEP to advance stormwater solutions in the Canal for both existing and new conditions.

High Line Canal as Green Infrastructure



Benefits to the Canal and region include:

WATER

Reduces the amount of pollution going into the waterways, improves water quality and upholds flood management

NATURAL ENVIRONMENT

Improves air quality, increases wildlife diversity and abundance and reduces the urban heat island effect

COMMUNITY HEALTH & LIVABILITY

Encourages healthy lifestyles, builds climate resilience and fosters stewardship

STORMWATER 101

What is stormwater?

Stormwater is precipitation that runs off impervious surfaces, such as driveways, parking lots or rooftops, and flows into storm drains and eventually into our waterways.

Why is it important to manage?

Increased stormwater runoff is a significant cause of environmental degradation of our waterways. As stormwater drains toward waterways, it can pick up contaminants, polluting the runoff that may cause harmful effects on water supplies, recreation areas, fisheries and wildlife. Managing stormwater with green infrastructure can significantly reduce these negative effects, while also decreasing the risk of localized flooding.

What is green infrastructure?

Green infrastructure is a sustainable, cost-effective, resilient approach to managing wet weather impacts by mimicking the natural environment to slow down stormwater runoff and improve water quality. Types range from smaller-scale rain gardens and detention ponds to large-scale naturally occurring systems like forests and floodplains.



CURRENT PROGRESS

To understand the technical aspects of using the Canal for stormwater management, two studies were done – the 2014 Feasibility Study and the 2018 Stormwater and Operations Master Plan. These studies concluded that it is technically feasible to use the Canal for regional water quality benefits and further explored formalizing the management of existing and new stormwater in the Canal. To learn more about these studies, visit:

highlinecanal.org/stormwater



Credit: John Fielder

UPCOMING PROJECTS

Denver Stormwater Project

The Denver Department of Public Works has planned for a stormwater demonstration project in Mamie D. Eisenhower Park to increase water quality. This will incorporate a set of dams or weirs to collect stormwater runoff that currently flows into the Canal and hold it to allow for natural infiltration. **Status:** Design is complete, and construction is anticipated to begin in Fall 2019.

Greenwood Village Stormwater Project

Greenwood Village will repurpose a section of the High Line Canal for stormwater treatment and conveyance. It will install two water quality berms to reduce localized flooding and naturally treat the stormwater already flowing into the Canal. **Status:** The study is complete and construction is planned for Fall 2019.

Support for STEP was provided by a grant from the Pisces Foundation, which seeks ways to accelerate to a world where people and nature thrive together. The project has also been generously supported by the JPB Foundation through the Funders' Network for Smart Growth and Livable Communities, an administrative partner in issuing and managing this grant.

COMMON QUESTIONS

Will stormwater projects help the Canal's natural environment?

Yes. In fact, the 2014 Feasibility Study found that the Canal bottom could be wet an additional 100 days with stormwater, making it ideal for the natural landscape and environment to thrive.

Will stormwater management mean we'll see more trash or debris in the Canal?

No. The stormwater infrastructure will include features to filter out any trash or large sediment from water entering the Canal.

Will there be permanent standing water in the Canal?

No. Per Colorado State water law, water can only be detained for 72 hours, which will allow for maximum infiltration of pollutants and will keep standing water moving throughout the Canal to nearby waterways.

To learn more about stormwater management in the Canal, please visit highlinecanal.org/stormwater.

“The story of the Canal and its beginnings was like a promise of a better future. Those who used it were able to enhance their lives and enhance their property. This is a new way for us to bring that promise of a new future.”

– Tracy Young, High Line Canal Conservancy Board Member



HIGH LINE CANAL
CONSERVANCY



Pisces
Foundation



**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

City Hall
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 7b

MEMORANDUM

TO: MEMBERS OF THE PARKS, TRAILS, AND RECREATION COMMISSION
FROM: EMILY BLACK, PARKS AND RECREATION COORDINATOR
SUBJECT: NEXT PHASE OF TRAIL RENAMING
DATE: SEPTEMBER 9, 2021

ISSUE

Considering the next phase of the City's trail re-naming project.

DISCUSSION

PTRC started the trail renaming project in 2019-2020 with the newly signed Village Trail, replacing the existing numbered trail signs with names that spanned longer sections of trails. This project was paused during the pandemic as trail use (and associated maintenance) increased significantly. PTRC should discuss continuing the project and what trails they would like to prioritize next. Commissioner Fred Wolfe will present the proposed next phase of trail signage to the Commission for discussion.

STAFF RECOMMENDATION

Staff requests that PTRC discuss the next phase of the trail renaming project. No motion is necessary for this item.

EXHIBITS

None