



## CHERRY HILLS VILLAGE ART COMMISSION ■

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2450 East Quincy Avenue  
Cherry Hills Village, CO 80113

Phone: 303-789-2541  
Fax: 303-761-9386

### Cherry Hills Village Art Commission Agenda

Monday, April 24, 2023

This meeting will be held in-person at City Hall with no electronic participation.

#### 10:00 a.m.

1. Call to Order
2. Roll Call of Members
3. Audience Participation Period (limit 5 minutes per speaker)
4. Consent Agenda
  - a. Approval of April 10, 2023 minutes
5. Items Removed From Consent Agenda
6. Unfinished Business
  - a. John Meade Park Sculpture and Fundraising
  - b. Interview Questions for Future Commissioners
7. New Business
8. Reports
  - a. Art Commission Co-Chairs
    - (i) Village Crier – May 15, 2023 Deadline for June Issue
  - b. Art Commission Members
  - c. City Staff
    - (i) Financial Update
    - (ii) Next Meeting: **Tuesday, May 30, 2023**
9. Adjournment



**CHERRY HILLS VILLAGE ART COMMISSION ■**

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Minutes of the Cherry Hills Village Art Commission  
City of Cherry Hills Village, Colorado  
Monday, April 10, 2023  
at City Hall

10:00 a.m.

**CALL TO ORDER**

Co-Chair Schmidt called the meeting to order at 10:13 a.m.

**ROLL CALL**

Co-Chair Dave Schmidt, and Commissioners Della Patteson, Christine Fedorowicz and Ann Marie Morrow were present on roll call. Also present were Emily Black, Parks Project & Operations Manager and Monica Castillo, Parks Clerk.

Absent: Co-Chair Pamela Hall, and Commissioners Kristen Moore and Sarah Anderson

**AUDIENCE PARTICIPATION**

There was no audience participation.

**CONSENT AGENDA**

Co-Chair Schmidt moved, seconded by Commissioner Patteson, to approve the following items on the Consent Agenda:

- a. Approval of February 27, 2023, Minutes

The motion passed unanimously.

**ITEMS REMOVED FROM CONSENT AGENDA**

None

## **UNFINISHED BUSINESS**

### a. John Meade Park Sculpture and Fundraising

Manager Black reported that City Council approved the contract for two of the sculptures (with the third contingent on fundraising) and accepted the anonymous \$40,000.00 donation. She invited the Commission to discuss the upcoming fundraiser.

The Commissioners made the following decisions about the April 26<sup>th</sup> fundraiser:

- Only the maquettes would be auctioned; there would be no other items like tickets or homestays.
- Bidding for the maquettes will start at \$2,500.00.
- Bidding increments should be specified on the bid sheet, but the amount has not been determined yet.
- Commissioner Federowicz will create an example plaque showing the names of donors that can be displayed at the event; attendees can be encouraged to donate to add their names to the plaque.
- Commissioner Morrow suggested giving a small gift to attendees and mentioned she has a monarch butterfly that you place in a book and when you open the book it flies out. She also asked about the Art Commissions stickers or magnets with the logo which is good for a small gift and include flower seeds or milkweed seeds which is a native of Colorado.
- Commissioner Patteson will reach out to Commissioner Anderson to get a to-do list for the auction.
- Manager Black mentioned as of today, we have only received six RSVP's.
- Co-chair Schmidt will reach out to Russell Stewart.
- Commissioner Patteson will reach out to Diane Vigoda who loved the Owl sculpture.

Manager Black will:

- Send the invitation list and the liaison list to the Commissioners so they can follow up with their invitees and Council/PTRC members.
- Invite Consultant Kendall Peterson to the fundraiser.
- Invite Artist Joe Norman to the fundraiser and find out if he has videos or slideshows of other work that can be displayed, and if there are sketches related to the "Resilience" series that can be auctioned.
- Remind the Parks, Trails, and Recreation Commission to RSVP.
- Email the Commission on Friday with an updated RSVP list.

## **NEW BUSINESS**

### a. Interview Questions for Future Commissioners

Manager Black reported that at their February 7<sup>th</sup> meeting, City Council expressed a desire to provide more Commission involvement in the interview process for new Cherry Hills Village Art Commission

April 10, 2023

commissioners; Council directed staff to work with each Commission to create interview questions that are specific to that commission's responsibilities; Council members will interview potential candidates using the provided questions from each commission. She explained that CHVAC should brainstorm 5-10 possible interview questions that Council members can ask of potential candidates to determine how suitable they are specifically to the Art Commission.

Commissioner Morrow suggested questions including:

- What is your attitude about public art?
- What art in the city do you appreciate now?
- What do you think your contribution will be to the Commission?
- Are you knowledgeable in fine arts?

The Commission agreed to consider additional questions at the next meeting.

### **REPORTS**

Manager Black reported that she received an email from the company that cleans the bronze sculptures in the park; they will be out in late May to clean the sculptures in addition to the sculpture at Quincy Farm.

She noted that the next CHVAC meeting is April 24, 2023.

### **ADJOURNMENT**

There being no further business the meeting was adjourned at 11:21 a.m.

\_\_\_\_\_  
Commission Co-Chair

Name: \_\_\_\_\_

\_\_\_\_\_  
Emily Black, Parks & Recreation Project Manager

\_\_\_\_\_  
Monica Castillo, Public Works/Parks Clerk

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COLORADO

2450 E. Quincy Avenue  
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www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
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ITEM: 6a

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MEMORANDUM

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT AND OPERATIONS MANAGER

**SUBJECT:** JOHN MEADE PARK SCULPTURE AND FUNDRAISING

**DATE:** APRIL 24, 2023

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**ISSUE**

The 'Resilience' sculpture series planned for John Meade Park.

**DISCUSSION**

*Background*

The Cherry Hills Village Art Commission (CHVAC) selected permanent art for John Meade Park. The three-sculpture series (titled 'Resilience') by Joe Norman features a great-horned owl, a hummingbird, and a monarch butterfly; children leaping into the air appear from a different angle. Last year, the Parks, Trails, and Recreation Commission and City Council reviewed and approved of the series in concept.

*Major Donation & Contract Approval*

At the regular meeting on March 21<sup>st</sup>, City Council approved an anonymous donation of \$40,000.00 specifically for the great horned owl sculpture (Resolution 11, Series 2023). City Council subsequently approved a contract with Joe Norman to commission two sculptures in the series, with the third (the hummingbird sculpture) contingent on fundraising. The contract has been signed by all parties and the first invoice has been paid.

*Fundraising*

The Commission planned to hold an invitation-only fundraising event at Commissioner Anderson's home on Wednesday, April 26<sup>th</sup>. However, due to a lack of RSVPs, that event has been cancelled. The Commission should discuss alternative options for fundraising the remaining \$8,410.15 needed to purchase the third sculpture. Initial ideas include:

- A fundraising campaign on the website/email blast/social media
- A donation amount that earns donors a spot on the donation plaque

- A blind auction for the maquettes taking place over a period of time at City Hall (bidders submit their highest offer and all bids would be opened at a specified time; the highest bidder for each maquette wins)

**BUDGET**

The 2023 CHVAC budget includes \$14,180 for the John Meade Park sculptures. This includes the \$10,000 committed from City Council in the 2023 budget. The Commission plans to use the Art Donation Account and fundraising for the remaining \$105,000 to meet the \$120,680.00 total cost of the sculptures plus plaque and video. (The \$2,500.00 design contract specified that \$1,500 can be credited towards the sculpture cost.) As of April 18<sup>th</sup>, the following funds are available for the sculptures:

**John Meade Park Permanent Sculpture Budget**

<b>Costs</b>	
Sculpture cost + contingency in proposal:	\$ 120,000.00
Plaque + video	\$680.00
<b>Total:</b>	<b>\$120,680.00</b>
<b>Existing Funds</b>	
Credit (paid in 2022):	\$ 1,500.00
2023 Art Commission Budget:	\$ 14,180.00
Art Donation Account pre-fundraising:	\$ 41,575.49
2022 Fundraising total:	\$ 13,539.36
2023 Fundraising through April 18th:	\$ 1,475.00
Anonymous Donation for owl Sculpture:	\$ 40,000.00
<b>Total:</b>	<b>\$ 112,269.85</b>
<b>Remainder to fundraise*:</b>	<b>\$ 8,410.15</b>
*assumes entire Art Donation Account balance will be used	

**STAFF RECOMMENDATION**

Staff recommends the Commission consider alternative fundraising options.

**RECOMMENDED MOTION**

No motion is necessary for this item.

**ATTACHMENTS**

None

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**MEMORANDUM**

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT AND OPERATIONS MANAGER

**SUBJECT:** INTERVIEW QUESTIONS FOR FUTURE COMMISSIONERS

**DATE:** APRIL 24, 2023

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**ISSUE**

Creating interview questions for future commissioners.

**DISCUSSION**

At their February 7<sup>th</sup> meeting, City Council expressed a desire to provide more Commission involvement in the interview process for new commissioners. Council directed staff to work with each Commission to create questions specific to that commission's responsibilities. Council members will interview applicants using the provided questions from each commission.

At the April 10<sup>th</sup> special meeting, CHVAC discussed possible questions. Commissioners also emailed suggested questions to staff. Possible questions are below:

1. What is your attitude about public art?
2. What do you think your contribution to the Commission will be?
3. What are some essential characteristics public art should possess or exhibit?
4. How could the CHVAC generate more involvement with, interest in, or celebration of the visual arts in the Village?
5. What have been your experiences in the realm of visual art?
6. Is there a piece of public art in Cherry Hills Village that you favor?
7. What interested you about joining the CHVA Commission?

**NEXT STEPS**

CHVAC should finalize 5-10 possible interview questions that Council members can ask of potential candidates to determine how suitable they are specifically to the Art Commission. Staff will provide the questions to City Council to use for future interviews.

**ATTACHMENTS**

None

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ITEM: 8c(i)

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**MEMORANDUM**

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT AND OPERATIONS MANAGER

**SUBJECT:** FINANCIAL UPDATE

**DATE:** APRIL 24, 2023

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*2023 Budget*

The Commission's spending so far for 2023 is included on the following page.



<b>Art Commission Expense Account</b>					
	<b>2022 Budget</b>	<b>2022 Expenses</b>	<b>2023 Budget</b>	<b>2023 Expenses</b>	<b>2023 Remaining</b>
		(Final)		(through 4/10/23)	
<b>Maintenance for City owned art:</b>					
Charlo	\$300.00	\$ 300.00	\$300.00	\$0.00	\$300.00
Chainsaw	\$125.00	\$ 125.00	\$125.00	\$0.00	\$125.00
Rubric	\$75.00	\$ 75.00	\$75.00	\$0.00	\$75.00
Gusto	\$100.00	\$ 100.00	\$100.00	\$0.00	\$100.00
Quincy Farm Mangold	\$0.00	\$ -	\$120.00	\$0.00	\$120.00
<b>Annual Event:</b>					
Invitations	\$500.00	\$ 447.00	\$500.00	\$339.12	\$160.88
Stamps/Envelopes/Name Tags	\$200.00	\$ 96.00	\$200.00	\$114.83	\$85.17
Speaker gift	\$50.00	\$ -	\$50.00	\$0.00	\$50.00
Host gift	\$115.00	\$ -	\$100.00	\$0.00	\$100.00
Food & drink	\$4,500.00	\$ 2,100.03	\$4,500.00	\$0.00	\$4,500.00
Posters/Signs	\$200.00	\$ -	\$250.00	\$0.00	\$250.00
<b>Sculpture-on-loan Program:</b>					
2023 Sculpture-on-loan (2023-2024) (1-year extension of Windsong loan)	N/A	N/A	\$5,000.00	\$0.00	\$5,000.00
<b>Permant Sculpture for John Meade Park:</b>					
Permanent sculpture - \$10K originally allocated by Council plus amount allocated from regular budget by CHVAC	\$14,180.00	\$ 2,500.00	\$14,180.00	\$0.00	\$14,180.00
Amount to be offset by fundraising (Art Donation Account)			\$105,000.00	\$30,000.00	
<b>Other:</b>					
ThereSquared, LLC	\$8,000.00	\$ 1,933.75	\$5,000.00	\$400.00	\$4,600.00
CHLP Trail Walk kid art supplies	\$70.00	\$ -	\$0.00	\$0.00	\$0.00
Crew Series relocation	\$1,000.00	\$ 500.00	N/A	N/A	N/A
Receptions (art show or new installation)	\$1,000.00	\$ 290.02	\$500.00	\$0.00	\$0.00
Fundraising magnets & stamps	N/A	N/A	\$0.00	\$0.00	\$0.00
Misc. (unassigned)	\$35.00	\$0.00	\$0.00	\$3,000.00	-\$3,000.00
<b>Total:</b>	<b>\$ 30,450.00</b>	<b>\$ 8,466.80</b>	<b>\$136,000.00</b>	<b>\$33,853.95</b>	<b>\$102,146.05</b>

### Art Commission Donation Account

<b>Starting Balance 2023</b>	<b>\$ 55,114.85</b>
<b>Donations received - JMP fundraising:</b>	<b>\$ 40,375.00</b>
<b>Current donation account balance:</b>	<b>\$ 95,489.85</b>