



## CHERRY HILLS VILLAGE ART COMMISSION ■

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2450 East Quincy Avenue  
Cherry Hills Village, CO 80113

Phone: 303-789-2541  
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### Cherry Hills Village Art Commission Agenda

Tuesday, September 26<sup>th</sup>, 2023

This meeting will be held in-person at City Hall with no electronic participation.

#### 10:00 a.m.

1. Call to Order
2. Roll Call of Members
3. Audience Participation Period (limit 5 minutes per speaker)
4. Consent Agenda
  - a. Approval of June 5, 2023 minutes
5. Items Removed From Consent Agenda
6. Unfinished Business
  - a. John Meade Park Sculpture and Fundraising
  - b. Spring Art Show
7. New Business
  - a. 2024 Draft Budget
8. Reports
  - a. Art Commission Co-Chairs
    - (i) Village Crier – Oct. 16, 2023 Deadline for November Issue
  - b. Art Commission Members
  - c. City Staff
    - (i) Financial Update
    - (ii) Next Meeting: Monday, October 30<sup>th</sup>
9. Adjournment



**CHERRY HILLS VILLAGE ART COMMISSION ■**

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Minutes of the Cherry Hills Village Art Commission  
City of Cherry Hills Village, Colorado  
Monday, June 5, 2023  
at City Hall

10:00 a.m.

**CALL TO ORDER**

Co-Chair Schmidt called the meeting to order at 10:02 a.m.

**ROLL CALL**

Co-Chairs Dave Schmidt, Pamela Hall, and Commissioners Christine Fedorowicz, Ann Marie Morrow and Della Patteson were present on roll call. Also present were Emily Black, Parks Project & Operations Manager and Monica Castillo, Parks Clerk

Absent: Commissioners Sarah Anderson and Kristen Moore

**AUDIENCE PARTICIPATION**

There was no audience participation.

**CONSENT AGENDA**

Co-Chair Hall moved, seconded by Commissioner Fedorowicz, to approve the following items on the Consent Agenda:

- a. Approval of April 24, 2023 Minutes

The motion passed unanimously.

**ITEMS REMOVED FROM CONSENT AGENDA**

None

## **UNFINISHED BUSINESS**

### a. John Meade Park Sculpture and Fundraising

Manager Black said artist Joe Norman is working on the prototypes right now for two sculptures (the Monarch and the Owl); more money has been raised since the Art commission last met; the Commission has \$3,410.15 remaining to fill the gap to start on the last sculpture.

Co-Chair Schmidt asked if that includes Commissioner Anderson's donation.

Manager Black replied yes. She said at the last meeting the Commission discussed reallocating their existing budget towards the sculpture so the Commission can give Joe Norman the go-ahead to start on the last sculpture; Mr. Norman let her know in the last email update that it is a little more efficient if he can start on the third sculpture sooner and go through the process of each sculpture at the same time.

Manager Black explained her recommendation to the Commission is to reallocate some of the existing funds in the current budget to cover the remaining \$3,410.15, then continue fundraising throughout the year and have a fundraising event at installation or sometime in the fall when people are excited about the sculptures. She explained that the biggest line item is the food and drink budget for the annual event; the Commission has \$4,500.00 dedicated to that event; there are also smaller items that the Commission might not necessarily need for upcoming events, like a guest speaker or a host gift and that together is \$150. She concluded that if there is a preference, the Commission has the flexibility to reallocate all out of one place or from separate places.

Commissioner Morrow said she would be in favor of doing that.

Commissioner Fedorowicz said yes, and all the fundraising allocation money would go towards a party anyway.

Manager Black said she included a motion in the packet; following a motion, the Commission can move on to discussing the event in the fall or the fundraising the Commission would like to do in the summer.

Co-Chair Schmidt moved to reallocate \$3,410.15 from the Annual Event budget to the John Meade Park permanent sculptures, and direct staff to notify the artist to begin work on the third and final sculpture in the 'Resilience Series.

Co-Chair Hall seconded the motion.

The motion passed unanimously.

## NEW BUSINESS

### a. Possible Art Show in November

Manager Black recalled the group talked about a possible Art Show earlier in the year, but it was put on hold while the Commission focused on the sculptures. She noted that now is the time to start planning if they want to hold a show in November; the Commission had discussed that this would be a juried show for adults since last year they held a kids art show; there will be time to advertise in two or three Crier issues especially if the November date is a little later in the month. Manager Black explained there were other discussion suggestions for the Commission in the staff memo.

Co-Chair Hall mentioned at another show the Commission held, they kept the art up for a period of time in City Hall, and it was nice; at the last show, they did a one night only event because it was for kids (who would likely want to take their art home with them that night); the Commission enjoyed their art, and the kids received ribbons.

Commissioner Morrow asked what the Commission anticipates the response from the adults would be versus the response for children.

Co-Chair Hall said the year before that there were nice art pieces.

Chair Schmidt asked if there was any way to hold a family art show.

Co-Chair Hall said that is a good point because the one held before was only watercolors; she acknowledged that Commissioner Anderson did a lot to drum up the submissions from the watercolor community.

Manager Black said it could be a multigenerational art show.

Commissioner Fedorowicz said if the Commission wants to expand, they could reach out to the Denver Botanic Gardens because they have a Botanical Illustrations program; the Commission could do an art show for the Botanical Illustrations program.

Commissioner Morrow said she likes the idea of bringing the outside in.

Commissioner Patteson said she loves the idea.

Commissioner Fedorowicz said she would reach out to the Botanical Illustrations Program.

## **REPORTS**

### a. Art Commission Co-Chairs

No reports this session.

#### (i) Village Crier – June 15, 2023, Deadline for July Issue

Manager Black asked for the July Crier if the Commission like her to run articles about the individual sculptures.

Commissioner Morrow said yes, they could give a good statement about each different sculpture at separate times.

Co-Chair Hall said yes, and they are still part of the Resilience Series; the Commission can say they are going to feature one sculpture at a time with a picture of the two sides of the maquette.

Commissioner Fedorowicz said it could read something like “Featuring the Resilience Series.”

### b. Art Commission Members

Co-Chair Hall said she received an email from former Art Commissioner Ann Polumbus regarding Artist Yoshitomo Saito whose circle sculpture was the sculpture-on-loan piece in 2014; he wishes to donate one of his sculptures as a way of thanking Klasina Vanderwerf, Ann Polumbus, and Cherry Hills Village for placing his art back in 2014; Ms. Polumbus put Co-Chair Hall in touch with the artist’s assistant, but she has not heard back yet; she emailed her to ask her for dates and times of availability. She said she wanted to let everyone know that this could be a possibility.

Co-Chair Hall said he does interesting work.

Manager Black shared an image of Yoshitomo Saito’s artwork with the Commission.

Commissioner Fedorowicz asked about the process to place a sculpture.

Co-Chair Hall said there is a policy to follow with paperwork to complete, and the Commission discusses it; there is a full process to it.

### c. City Staff

#### (i) Financial Update

Manager Black reported that the City has paid Joe Norman the first \$30,000 in the contract; once the Commission gives him the official approval for the hummingbird sculpture, that will mean the next installment will be due in the next couple of weeks.

(ii) Next Meeting: Monday June 26, 2023

Manager Black noted that the next CHVAC meeting is on June 26, 2023.

Co-Chair Hall and Commissioner Patteson will not be able to attend the June 26<sup>th</sup> meeting.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 10:50 a.m.

\_\_\_\_\_  
Commission Co-Chair

Name: \_\_\_\_\_

\_\_\_\_\_  
Emily Black, Parks Project and Operations Manager

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ITEM: 6a

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MEMORANDUM

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT AND OPERATIONS MANAGER

**SUBJECT:** JOHN MEADE PARK SCULPTURE AND FUNDRAISING

**DATE:** SEPTEMBER 26, 2023

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**ISSUE**

The 'Resilience' sculpture series planned for John Meade Park.

**DISCUSSION**

*Background*

The Cherry Hills Village Art Commission (CHVAC) selected permanent art for John Meade Park. The three-sculpture series (titled 'Resilience') by Joe Norman features a great-horned owl, a hummingbird, and a monarch butterfly; children leaping into the air appear from a different angle. Last year, the Parks, Trails, and Recreation Commission and City Council reviewed and approved of the series in concept.

*Major Donation & Contract Approval*

At the regular meeting on March 21<sup>st</sup>, City Council approved an anonymous donation of \$40,000.00 specifically for the great horned owl sculpture (Resolution 11, Series 2023). City Council subsequently approved a contract with Joe Norman to commission two sculptures in the series, with the third (the hummingbird sculpture) contingent on fundraising.

*Fundraising*

The Commission planned to hold an invitation-only fundraising event at Commissioner Anderson's home on Wednesday, April 26<sup>th</sup>. However, due to a lack of RSVPs, that event was cancelled. The Commission decided at their May meeting to continue their fundraising campaign through the Village Crier and social media outreach. As of May 30<sup>th</sup>, the Commission only had \$3,410.15 left to raise. At the June meeting, the Commission moved to re-allocate part of the

existing budget to commission the final sculpture. Staff gave the artist notice to proceed with the third sculpture following the meeting.

### *Installation*

The sculptures are tentatively planned for installation in November or December. Parks Operations Supervisor Jeff Roberts is working with Mr. Norman on the concrete footings for the sculptures, which will be prepared in-house. They walked the site in early September and flagged the specific location for each sculpture; Parks staff will install the footings at the end of the month.

### *Studio Visit*

At the June Work Session, Commissioners discussed the possibility of a studio visit. Staff inquired and Joe Norman responded with the following information:

“A studio visit would be great! Right now it's not a visually interesting part of the process, but when I start assembling the full-size pieces that would be a good time, probably in the Aug timeframe? If you wanted to combine it with some other art-related things out here, I can see about getting a tour of the Benson Garden set up (<https://bensonsculpturegarden.org/>), it has close to 200 pieces in a beautiful setting, and is quite the representation of the progress of public art over the last 50 years. In addition, Art Castings has tours as well which really explain the process of casting bronze well (<https://artcastings.com/>). AND I'm on the Board of Directors for Artworks Center for Contemporary Art, which has two galleries and 26 working artist studios we can take a look at; they have an indigenous show coming up that will be incredible if it works with our timeframe (<https://www.artworksloveland.org/2023-indigenous-contemporary-art-exhibtion>). There's also a really accomplished group of artists here in town we could meet with (Jane DeDecker is working on a monument honoring the 19th Amendment for the National Mall in DC, the Lundeen family is downtown, Steve Shactman has his studio around the corner) if there are other artists in particular folks are interested in.”

Commissioners selected October 4<sup>th</sup> as the best date to meet for a tour, and staff confirmed the date with Joe Norman. The Commission can discuss logistics for the studio visit to Loveland at this meeting.

### **BUDGET**

As of Sept. 20<sup>th</sup>, the following funds were allocated for the sculptures:

*(budget appears on next page)*



### John Meade Park Permanent Sculpture Budget

| <b>Costs</b>                                    |                      |
|---|----------------------|
| Sculpture cost + contingency in proposal:       | \$ 120,000.00        |
| Plaque + video                                  | \$680.00             |
| <b>Total:</b>                                   | <b>\$120,680.00</b>  |
| <b>Existing Funds</b>                           |                      |
| Credit (paid in 2022):                          | \$ 1,500.00          |
| 2023 Art Commission Budget:                     | \$ 14,180.00         |
| Art Donation Account pre-fundraising:           | \$ 41,575.49         |
| 2022 Fundraising total:                         | \$ 13,539.36         |
| 2023 Fundraising through May 30th:              | \$ 6,475.00          |
| Anonymous Donation for owl Sculpture:           | \$ 40,000.00         |
| Reallocated from CHVAC Budget (at June meeting) | \$ 3,410.15          |
| <b>Total:</b>                                   | <b>\$ 120,680.00</b> |
| <b>Donations received since reallocation</b>    | <b>\$ 2,050.00</b>   |

**STAFF RECOMMENDATION**

The Commission should discuss next steps for a celebration, donation plaque, and studio visits.

**RECOMMENDED MOTION**

None

**ATTACHMENTS**

None

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**MEMORANDUM**

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT AND OPERATIONS MANAGER

**SUBJECT:** SPRING ART SHOW

**DATE:** SEPTEMBER 26, 2023

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**ISSUE**

Planning a potential art show in spring 2024.

**DISCUSSION**

At the January meeting, the Commission expressed a desire to hold another art show in November 2023. The last art show was for children, so the Commission discussed holding a juried show for adults this year. At the June meeting, the Commission discussed the possibility of showcasing botanical drawings from the current class of students at the Denver Botanic Gardens. Commissioner Fedorowicz reached out to the illustration school but did not receive a response. At the July work session, Commissioners discussed the idea of postponing the Art Show until spring 2024, since the event for the 'Resilience' series installation is likely to fall in November 2023. Staff has included a line item in the draft 2024 budget to hold an art show in the spring.

Items for further discussion include:

- Possible dates
- Whether the show will be one night only or if art will hang at City Hall for some duration of time
- Whether food will be served/who will arrange for the food
- Whether alcohol will be served
- Other forms of advertising
- Arranging for a judge
- Whether the awards (besides People's Choice) will be determined in advance
- Awards and prizes

At the June meeting, the Commission also discussed the possibility of involving the Cherry Hills Village Garden Club in the show; this idea can be discussed during the meeting.

**NEXT STEPS**

The Commission can discuss any of the above items and determine next steps for this project.

**ATTACHMENTS**

None

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ITEM: 7a

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**MEMORANDUM**

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT AND OPERATIONS MANAGER

**SUBJECT:** 2024 BUDGET

**DATE:** SEPTEMBER 26, 2023

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**ISSUE**

Determining the 2024 CHVAC budget.

**DISCUSSION**

The draft 2024 CHVAC budget is attached as **Exhibit A** for the Commission's review. Staff has included the following projects:

- Maintenance for City-owned art
- Annual Event
- Sculpture-on-loan program
- ThereSquared, LLC Consulting
- Art Show Reception

These projects total \$25,000.00. The Commission should discuss whether the current allocations in the budget are appropriate. The following items have not been included in the budget, but are provided below for the Commission's discussion and consideration:

- City-wide mailing for fundraising – (\$2,500.00)
- Possible donation of Saito piece – (\$180 plaque + possible installation costs)
- A springtime reception to celebrate the 'Resilience' series

**STAFF RECOMMENDATION**

The Commission should discuss priorities for next year to determine the level of funding for each project.

**RECOMMENDED MOTION**

No motion is necessary at this time; the Commission should provide feedback on their priorities

for the budget. City Council will review the budget at the November 7<sup>th</sup> meeting and approve the final budget on December 6<sup>th</sup>.

**ATTACHMENTS**

Exhibit A: Draft 2024 CHVAC Budget

| <b>Art Commission Expense Account</b>  |                     |                      |                     |                      |                       |                    |
|--|---------------------|----------------------|---------------------|----------------------|-----------------------|--------------------|
|  | <u>2022 Budget</u>  | <u>2022 Expenses</u> | <u>2023 Budget</u>  | <u>2023 Expenses</u> | <u>2023 Remaining</u> | <u>2024 Budget</u> |
|  |                     | (Final)              |                     | (through 8/31/23)    |                       |                    |
| <b>Maintenance for City owned art:</b>   |                     |                      |                     |                      |                       |                    |
| Charlo   | \$300.00            | \$ 300.00            | \$300.00            | \$300.00             | \$0.00                | \$300.00           |
| Chainsaw   | \$125.00            | \$ 125.00            | \$125.00            | \$100.00             | \$25.00               | \$125.00           |
| Rubric   | \$75.00             | \$ 75.00             | \$75.00             | \$50.00              | \$25.00               | \$75.00            |
| Gusto  | \$100.00            | \$ 100.00            | \$100.00            | \$150.00             | -\$50.00              | \$150.00           |
| Quincy Farm Mangold  | \$0.00              | \$ -                 | \$120.00            | \$0.00               | \$120.00              | \$0.00             |
| <b>Annual Event:</b>   |                     |                      |                     |                      |                       |                    |
| Invitations  | \$500.00            | \$ 447.00            | \$500.00            | \$339.12             | \$160.88              | \$500.00           |
| Stamps/Envelopes/Name Tags   | \$200.00            | \$ 96.00             | \$200.00            | \$114.83             | \$85.17               | \$150.00           |
| Speaker gift   | \$50.00             | \$ -                 | \$50.00             | \$0.00               | \$50.00               | \$50.00            |
| Host gift  | \$115.00            | \$ -                 | \$100.00            | \$0.00               | \$100.00              | \$100.00           |
| Food & drink   | \$4,500.00          | \$ 2,100.03          | \$1,089.85          | \$0.00               | \$1,089.85            | \$5,000.00         |
| Posters/Signs  | \$200.00            | \$ -                 | \$250.00            | \$0.00               | \$250.00              | \$250.00           |
| <b>Sculpture-on-loan Program:</b>  |                     |                      |                     |                      |                       |                    |
| 2024-25 Sculpture-on-loan  | N/A                 | N/A                  | \$5,000.00          | \$0.00               | \$5,000.00            | \$10,000.00        |
| <b>Permanent Sculpture for John Meade Park:</b>  |                     |                      |                     |                      |                       |                    |
| Permanent sculpture - \$10K originally allocated by Council plus amount allocated from regular budget by CHVAC | \$14,180.00         | \$ 2,500.00          | \$17,590.15         | \$525.82             | \$17,064.33           | \$0.00             |
| Amount to be offset by fundraising (Art Donation Account)  |                     |                      | \$101,589.85        | \$88,500.00          | \$13,089.85           | \$0.00             |
| <b>Other:</b>  |                     |                      |                     |                      |                       |                    |
| ThereSquared, LLC  | \$8,000.00          | \$ 1,933.75          | \$5,000.00          | \$400.00             | \$4,600.00            | \$5,000.00         |
| CHLP Trail Walk kid art supplies   | \$70.00             | \$ -                 | \$0.00              | \$0.00               | \$0.00                | \$100.00           |
| Crew Series relocation   | \$1,000.00          | \$ 500.00            | N/A                 | N/A                  | N/A                   | N/A                |
| Receptions (art show or new installation)  | \$1,000.00          | \$ 290.02            | \$500.00            | \$0.00               | \$0.00                | \$2,200.00         |
| Fundraising magnets & stamps   | N/A                 | N/A                  | \$0.00              | \$0.00               | \$0.00                | \$0.00             |
| Misc. (unassigned)   | \$35.00             | \$0.00               | \$0.00              | \$3,000.00           | -\$3,000.00           | \$1,000.00         |
| <b>Total:</b>  | <b>\$ 30,450.00</b> | <b>\$ 8,466.80</b>   | <b>\$132,589.85</b> | <b>\$93,479.77</b>   | <b>\$39,110.08</b>    | <b>\$25,000.00</b> |

**Art Commission Donation Account**

|  |                    |
|--|--------------------|
| <b>Anticipated Starting Balance 2024</b> | <b>\$ 2,050.00</b> |
|--|--------------------|

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ITEM: 8c(i)

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**MEMORANDUM**

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**TO:** THE CHERRY HILLS VILLAGE ART COMMISSION

**FROM:** EMILY BLACK, PARKS PROJECT & OPERATIONS MANAGER

**SUBJECT:** FINANCIAL UPDATE

**DATE:** SEPTEMBER 26, 2023

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*2023 Budget*

The Commission's spending through August 31<sup>st</sup>, 2023 is included on the following page.

### Art Commission Expense Account

|  | 2022 Budget         | 2022 Expenses<br>(Final) | 2023 Budget         | 2023 Expenses<br>(through 8/31/23) | 2023 Remaining     |
|--|---------------------|--------------------------|---------------------|------------------------------------|--------------------|
| <b>Maintenance for City owned art:</b>   |                     |                          |                     |                                    |                    |
| Charlo   | \$300.00            | \$ 300.00                | \$300.00            | \$300.00                           | \$0.00             |
| Chainsaw   | \$125.00            | \$ 125.00                | \$125.00            | \$100.00                           | \$25.00            |
| Rubric   | \$75.00             | \$ 75.00                 | \$75.00             | \$50.00                            | \$25.00            |
| Gusto  | \$100.00            | \$ 100.00                | \$100.00            | \$150.00                           | -\$50.00           |
| Quincy Farm Mangold  | \$0.00              | \$ -                     | \$120.00            | \$0.00                             | \$120.00           |
| <b>Annual Event:</b>   |                     |                          |                     |                                    |                    |
| Invitations  | \$500.00            | \$ 447.00                | \$500.00            | \$339.12                           | \$160.88           |
| Stamps/Envelopes/Name Tags   | \$200.00            | \$ 96.00                 | \$200.00            | \$114.83                           | \$85.17            |
| Speaker gift   | \$50.00             | \$ -                     | \$50.00             | \$0.00                             | \$50.00            |
| Host gift  | \$115.00            | \$ -                     | \$100.00            | \$0.00                             | \$100.00           |
| Food & drink   | \$4,500.00          | \$ 2,100.03              | \$1,089.85          | \$0.00                             | \$1,089.85         |
| Posters/Signs  | \$200.00            | \$ -                     | \$250.00            | \$0.00                             | \$250.00           |
| <b>Sculpture-on-loan Program:</b>  |                     |                          |                     |                                    |                    |
| 2023 Sculpture-on-loan (2023-2024) (1-year extension of Windsong loan)   | N/A                 | N/A                      | \$5,000.00          | \$0.00                             | \$5,000.00         |
| <b>Permanent Sculpture for John Meade Park:</b>  |                     |                          |                     |                                    |                    |
| Permanent sculpture - \$10K originally allocated by Council plus amount allocated from regular budget by CHVAC | \$14,180.00         | \$ 2,500.00              | \$17,590.15         | \$525.82                           | \$17,064.33        |
| Amount to be offset by fundraising (Art Donation Account)  |                     |                          | \$101,589.85        | \$88,500.00                        | \$13,089.85        |
| <b>Other:</b>  |                     |                          |                     |                                    |                    |
| ThereSquared, LLC  | \$8,000.00          | \$ 1,933.75              | \$5,000.00          | \$400.00                           | \$4,600.00         |
| CHLP Trail Walk kid art supplies   | \$70.00             | \$ -                     | \$0.00              | \$0.00                             | \$0.00             |
| Crew Series relocation   | \$1,000.00          | \$ 500.00                | N/A                 | N/A                                | N/A                |
| Receptions (art show or new installation)  | \$1,000.00          | \$ 290.02                | \$500.00            | \$0.00                             | \$0.00             |
| Fundraising magnets & stamps   | N/A                 | N/A                      | \$0.00              | \$0.00                             | \$0.00             |
| Misc. (unassigned)   | \$35.00             | \$0.00                   | \$0.00              | \$3,000.00                         | -\$3,000.00        |
| <b>Total:</b>  | <b>\$ 30,450.00</b> | <b>\$ 8,466.80</b>       | <b>\$132,589.85</b> | <b>\$93,479.77</b>                 | <b>\$39,110.08</b> |

### Art Commission Donation Account

|  |                      |
|--|----------------------|
| <b>Starting Balance 2023</b>             | <b>\$ 55,114.85</b>  |
| Donations received - JMP fundraising:    | \$ 48,525.00         |
| <b>Current donation account balance:</b> | <b>\$ 103,639.85</b> |