

RECORD OF PROCEEDINGS

Minutes of the Parks, Trails & Recreation Commission
City of Cherry Hills Village, Colorado
Thursday, August 12, 2010
at the Village Center

Commission members in attendance: Jane Soderberg, Ann Gallagher, William Callison, Katy Brown, Jim Fairbairn, Jeff Ferrell, Karen Barsch and Councilmember Klasina VanderWerf. Employees present: Ryan Berninzoni - Parks Trails and Recreation Administrator, Bill Bauer - Parks Crew Chief and Pamela Broyles - Administrative Assistant.

CALL TO ORDER

Ms. Jane Soderberg called the meeting to order at 6:30 p.m.

APPROVAL OF MAY 13, 2010 MINUTES

Ms. Katy Brown moved to approve the May 13, 2010 minutes. Ms. Ann Gallagher seconded the motion and it passed unanimously.

AUDIENCE PARTICIPATION

There was no audience participation.

ARTS SUBCOMMITTEE PRESENTATION - ANN POLUMBUS

Ms. Ann Polumbus
4001 South Dexter Street
Cherry Hills Village, CO

Ms. Polumbus conveyed that she has lived in Cherry Hills Village with her husband since 1970 where they raised three girls. She has been active with the school system, Parks and Trails and City Council. She is presently involved with the Denver Art Museum. Ms. Polumbus reported that the goal of the presentation tonight is to enthusiastically gain the support of the Parks, Trails and Recreation Commission (PTRC) to move forward with pursuing art for the City of Cherry Hills Village. Ms. Polumbus presented members with a proposal with the purpose being to investigate, educate and enhance the Arts in Cherry Hills Village.

Ms. Lee Keeler
3901 South Dexter Street
Cherry Hills Village, CO

Ms. Keeler conveyed that she has been a resident of Cherry Hills Village for 19 years where she also raised three daughters. Ms. Keeler reported that she is an Art History Major. She stated that she is interested in the Arts Committee because she appreciates the art and sculptures in Greenwood Village and she believes that this is something that would be stunning in the Cherry Hills Village community. She is also a member of the Denver Art Museum.

Ms. Kathy Staller
3345 S Columbine Circle
Englewood, CO 80113

Ms. Staller conveyed that she has been a professional landscape architect for 30 years and is a land planner and urban designer. She stated that she assisted in the development of the Buell Mansion and the playground at the Cherry Hills Village Elementary School. She said that the enthusiasm for this project is contagious and she is excited about finding permanent and temporary homes for art and aesthetic pieces in open space or locations where people can enjoy them. She believes that the whole community could greatly benefit. She stated that there are a number of artists and landowners that have shown interest.

Ms. Ann Polumbus
4001 South Dexter Street
Cherry Hills Village, CO

Ms. Polumbus pointed out two pieces of art in the Village Center and provided background information on the artists. She said the Arts Committee does not want to do too much until they get support from the PTRC. The Arts Committee would like to start by working with Ryan Berninzoni to identify places to put art sculptures and then come back to the PTRC to report their findings.

Ms. Soderberg recommended forming an Arts Subcommittee and assigning one of the PTRC members to work with the subcommittee.

Mr. Callison stated that the concept is a great idea, but he believes it may be premature for the PTRC to get too involved at this point. He suggested giving the ok for the Arts Committee to start the process and form a subcommittee once there is more information.

Ms. Polumbus agreed that the first step is to start talking to people and investigate some ideas and then report back to the PTRC.

Mr. Bill Callison will work with the Arts Committee and will be the liaison for the PTRC.

SUBCOMMITTEE DISCUSSIONS

SUMMARY SHEET REVIEW

Trail Enhancement Update

Ms. Gallagher reported that she spoke with the homeowners on the northwest side of the proposed Stanford Trail. She said the owners are more than happy to add a walking trail and would like to block the southwest side of the property to prevent cars from driving there. They suggested adding one of the removable trail bollards to keep cars out.

Mr. Fairbairn suggested that the next step should be to determine how big the trail needs to be and whether it will affect the row of Elm trees that one homeowner has expressed concern over. If the trail will not bother the Elm trees then he feels the Commission can move forward to the next level.

Mr. Berninzoni suggested that the trail should be at least 10 feet.

Ms. Soderberg suggested sending a letter from the City to the homeowners involved along the Stanford Property to start the process.

Mr. Fairbairn suggested that if the trail will not affect the row of Elm trees he would like to call the homeowner that was concerned to see if they are committed to a trail before a letter is sent.

Mr. Berninzoni will measure the location and contact Mr. Fairbairn to determine if the trees will be affected.

Ms. Brown suggested that when the Commission is ready to send a letter to the homeowners it should include a drawing that shows the trees and a removable trail blocker.

Ms. Soderberg suggested adding information about the tax benefit in the letter and once a prototype of the letter is complete she suggested forwarding the letter to the City Attorney for review. She asked Mr. Berninzoni to email members with a draft of the letter when it is complete.

Ms. Brown reported that Mansfield Avenue was painted and a sidewalk is now being installed, which will be a nice addition and a positive safety measure.

Incentive Program Update - Ann Gallagher

Ms. Gallagher read the proposed Incentive Program statement to members. She will also email the statement to members.

The Commission discussed whether to place a dollar amount in the statement and it was determined that a dollar amount is not necessary.

Mr. Berninzoni suggested forwarding the letter to the City Attorney for review before presenting it to City Council.

Special Events Update

Ms. Brown reported that the equestrian event was cancelled due to weather, but the event may be a consideration for next year.

She reported that final plans are being made for Movie Night on August 21, 2010 and the Special Events Committee has started planning for the Holiday Tree Lighting party scheduled for Friday, December 3, 2010.

Ms. Gallagher will make contact with the choir director at Cherry Hills Elementary School to see if they are available to entertain at the Holiday Party.

Ms. Soderberg reported that the Special Events Committee is considering hosting a car show to display some of the exotic cars in the Village. A letter was mailed to a resident who has a large car collection to see if he is interested in such an event.

Website and Signage

There was nothing to report on this subject.

Communications/Crier Article - Ann Gallagher

Ms. Gallagher stated that she will write an article regarding the Holiday Tree Lighting event once she has more information.

General Updates

There was nothing to report on this subject.

PARKS, TRAILS AND RECREATION ENHANCEMENT

Discussion on Park Improvements at Dahlia Hollow Park

Mr. Berninzoni presented a proposal for improvements to Dahlia Hollow Park based on ideas that were collected from various PTRC meetings. The proposal included one large climbing rock, a tire swing and two wooden benches. Staff researched other potential sites and concluded that Dahlia Hollow Park is the most suitable site because it is in a residential area. Mr. Berninzoni stated that he did not include pictures of a tire swing and although the City is not prohibited from hanging a tire swing from a tree, staff feels that there is increased risk and liability. Mr. Berninzoni was able to find tire swings that hang from a cross beam with the tire in the middle. Mr. Berninzoni suggested holding another

Public Input meeting with a specific design if the PTRC decides to move forward with this project. Mr. Berninzoni stated that it is important to ensure that the residents are supportive of the project before presenting it to City Council.

Ms. Brown stated that she believes the residents at the previous Public Input meeting were evenly split on the idea of a play structure at Dahlia Hollow Park. She recommended reviewing the minutes to provide accurate details about the comments made by residents. She agrees that having another Public Input meeting with specific details is crucial before moving forward.

Mr. Berninzoni reported that when reviewing the minutes there was some concern about the location and some recommendations were made to move the proposed play structure to Three Pond Park. The public was concerned that adding a play structure could turn Dahlia Hollow Park into a destination park.

Mr. Callison asked Mr. Berninzoni what the cost is for the proposed rock structure.

Mr. Berninzoni responded that the cost for the proposed rock, which is approximately 8' x 10', is around \$30,000.00. He added that there are smaller rocks that run \$6,000.00 to \$15,000.00. Mr. Berninzoni also stated that the City could apply for a grant, but they would still need to match the funds.

Ms. Barsch suggested involving some of the residents who attended the Public Input meeting to get their input on what type of structure to build.

Ms. Soderberg suggested that the PTRC should design a specific plan and present it during a Public Input meeting so residents can respond.

Mr. Fairbairn stated that the PTRC is getting closer to a design, but he would like to see a smaller rock, one bench and he still believes that a tire swing should be added because it would get a lot of use. He proposed holding another Public Input meeting to present these three items and see if there is more support.

The Commission agreed to confirm a structure at the September PTRC meeting and hold a Public Input meeting at the October PTRC meeting to present the proposed playground structure.

Ms. Brown reminded members that there was some concern with people crossing the sidewalk at Dahlia Hollow Park and safety needs to be considered when determining where to place the structure so it is not too close to the sidewalk. She also suggested researching the cost to have two small rock combinations with the transparent climbing rope between them.

Mr. Callison cautioned against getting a rock too small that serves no purpose. He believes the project needs to be done right if the Commission moves forward.

Discussion on a Portable Restroom on the High Line Canal

Mr. Berninzoni reported that staff presented the proposal for a portable restroom to be located at the South Dahlia Street parking lot to City Council on June 15, 2010. Council requested that the PTRC and City staff research other possible sites. Staff has identified three potential sites for the portable restroom that include: Three Pond Park, Kent Denver School and Dahlia Street parking lot. All three sites meet the criteria for maintenance accessibility, police accessibility and staff accessibility. Staff contacted

Kent Denver School and Denver Water to discuss adding a potential restroom. Denver Water was not receptive to adding a portable restroom on the High Line Canal and Kent Denver said they would consider it, however, with the large construction project currently underway the location would not currently meet the access requirements.

Mr. Berninzoni also presented the results of a survey that was conducted on the High Line Canal regarding the portable restroom. The survey was based on 109 responses and based on the results of the survey and the responses from Kent Denver and Denver Water, staff feels that Three Pond Park would be the most appropriate location for a portable restroom at this time. Mr. Berninzoni concluded that a letter was sent to residents near Three Pond Park inviting them to this meeting, but he received no response.

The Commission discussed the survey results and the pros and cons of the three proposed sites. There is still concern that the Three Pond Park location may not address the issues on the High Line Canal and the Cat Anderson property. The Commission did agree that the site could serve as a test site to see if the problems are alleviated and readdress the situation after one year.

MS. KAREN BARSCH MOVED TO MAKE A RECOMMENDATION TO CITY COUNCIL TO PLACE A PORTABLE RESTROOM AT THREE POND PARK AND THE PTRC WILL REEVALUATE THE PROJECT IN ONE YEAR TO SEE WHETHER THE RESTROOM ADDRESSES THE PARK'S ISSUES AND WHETHER TO CONSIDER AN ALTERNATIVE SITE OR CONSIDER ADDING AN ADDITIONAL RESTROOM FACILITY. MS. ANN GALLAGHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

REPORTS

2011 PTRC Priority and Project List

Mr. Berninzoni reported that Commission members need to start thinking about the 2011 PTRC priorities so they can be discussed at the September 2010 PTRC meeting. Mr. Berninzoni requested that each Commission member find at least one item that they feel is important that the Commission should move forward with. The ideas can be related to anything from maintenance to short term and long term projects.

Ms. Soderberg suggested that Commission members refer to the Summary Sheet when considering their ideas.

City Council Report - Klasina VanderWerf


Councilmember VanderWerf reported that she received a call from Arapahoe County Open Space staff regarding a couple of GOCO Grant projects that fell through. They pointed out that there is GOCO money that needs to be used by the end of 2010. One of the projects that could be considered is to construct new sections of trail along Little Dry Creek.


ADJOURNMENT

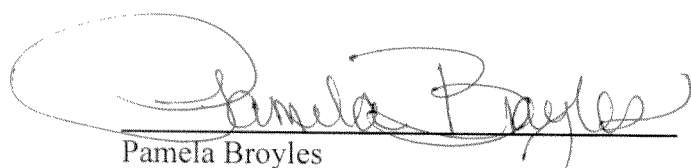
The meeting adjourned at 8:18 p.m.

RECORD OF PROCEEDINGS

The next scheduled PTRC meeting is September 9, 2010


Jane Soderberg
Committee Chairperson


Ryan Berninzoni
Parks, Trails and Recreation Administrator


Pamela Broyles
Administrative Clerk