

CITY OF CHERRY HILLS VILLAGE

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

JOHN MEADE PARK AND ALAN HUTTO MEMORIAL COMMONS CONSTRUCTION/ENGINEERING DESIGN ADDENDUM

January 26, 2016

Potential Consultant:

Attached you will find the answers to the questions submitted to the City of Cherry Hills Village for the John Meade Park and Alan Hutto Memorial Commons Construction and Engineering Design RFP.

- 1. In the paragraph below the calendar on p. 1, it states that qualifications will be accepted until 2:00 p.m., February 1, 2016. Is this correct?**

No, this is not correct. As listed in the calendar above, proposals will be accepted until 2:00 p.m., February 8, 2016.
- 2. Has a survey been conducted for the area in regards to utilities, topography, vegetation, existing structures, etc. or should that be included in the proposal?**

The City has completed several surveys/studies as part of past planning efforts. Additional surveys may be needed as part of the proposed work.
- 3. In regards to floodplain permitting, can the City describe what has been done so far in modeling existing conditions? Will the consultant need to model/document existing conditions as part of the proposed work or has there been a City-wide mapping exercise that has set the baseline condition?**

The City has discussed revising the floodplain but has not made any efforts to formalize modeling. A baseline condition for the floodway was identified by the City Engineer but has not been formalized.
- 4. With four public meetings, it does not seem like the Park Master Plan resulted in a clear direction to move forward. Will the project have a robust schematic design phase, which would utilize visualizations and design alternatives to gain public consensus on what the final outcome will look like and how it will function? How much of the proposed work should incorporate the Park Master Plan?**

The Park Master Plan effort did result in a clear direction to move forward as the next phase incorporates visualizations and design alternatives based on the recommendations of the Park Master Plan. Public consensus will continue to be essential in the planning of the area. The Park Master Plan should be incorporated along with the other available documentation.
- 5. What, if any, representation will Arapahoe County have in regards to the project?**

The only involvement that Arapahoe County may have with the project is as a possible source of grant funding.

- 6. Is there a page limit for proposals?**
No, there is not a page limit for proposals.
- 7. What type of base information is available for the project?**
The available documentation listed in the RFP should be referenced for baseline information. These documents are available at <http://www.cherryhillsvillage.com/rfpj.mp>.
- 8. Is a survey or geotechnical information needed?**
Please see the response to question #2.
- 9. Can the City provide current information in an AutoCAD format?**
The City can provide some mapping data in ArcGIS format.
- 10. Does any aspect of the final deliverables need to be provided in GIS or tie into a City database?**
Yes, certain aspects of the final deliverables will need to be provided in ArcGIS format.
- 11. What are the selection criteria for the project?**
The selection criteria for the project will be based on the consultant's qualifications, analysis of the scope of work, proposed project approach, responses to selection committee questions and proposed budget.
- 12. Who is on the selection committee for the project?**
The selection committee will consist of the City's Parks, Trails and Recreation Commission (PTRC) Chair, PTRC liaison from City Council, Public Works Director, Community Development Director, Parks, Trails and Recreation Administrator and Special Projects Coordinator.
- 13. Please confirm the estimated construction budget for the project from the Park Master Plan is \$3.9 million.**
The project is not expected to exceed the Park Master Plan estimated construction budget of \$3.9 million.
- 14. Should the detailed pricing proposal include hourly rates, summary fees by task and detailed work plan?**
Yes, the detailed pricing proposal should include hourly rates, summary fees by task and detailed work plan.
- 15. Is there a targeted fee budget for the project?**
No, there is not a targeted fee budget for the project.
- 16. Has it been determined that a CLOMR/LOMR process is necessary for the project or can a LOMR-F process be implemented?**
It has not been determined that a CLOMR/LOMR process is necessary for the project rather than a LOMR-F process. The City Engineer will be asked to review any proposed alternatives.
- 17. Are there any exhibits that illustrate the Greenwood Gulch floodway within the project limits?**
The Greenwood Gulch floodway can be viewed in the current Flood Insurance Rate Map as provided by FEMA.
- 18. How much fill is anticipated to facilitate the amphitheater design concept as illustrated in the Park Master Plan?**
It has not been determined how much fill will be needed to facilitate the amphitheater design concept as illustrated in the Park Master Plan. This should be established during completion of the construction and engineering design documents.

19. Is there an associated cost with this fill amount that should be considered for Phase I?

Please see the response to question #18.

20. Has the City identified a source for the imported fill requirement?

Please see the response to question #18.

21. Is the intent of the RFP to implement the Park Master Plan or provide additional conceptual plans for the Park/Memorial Commons? Please clarify the first bullet point on p. 5.

The intent of the RFP is to solicit proposals for completion of the construction and engineering design documents for the Park and Memorial Commons. In order to determine the final design, the consultant is expected to develop several options and recommendations for program goals and strategies for different types of visitors that will be presented to the public. The consultant is expected to create three conceptual plans based on feedback from the public and staff and prepare construction and engineering design documents for the final design as approved by City Council.