

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

MEMORANDUM

TO: APPLICANTS FOR SOLAR ENERGY DEVICES

FROM: ROBERT A. ZUCCARO, PLANNING MANAGER

SUBJECT: PERMIT FEES FOR SOLAR ENERGY DEVICES

DATE: AUGUST 19, 2008 (UPDATED NOVEMBER 4, 2009)

Pursuant to current State of Colorado law, the City of Cherry Hills Village permit fees for solar energy devices shall be determined by the lesser of the actual cost in issuing the permit or \$500 for permits with residential applications and \$1,000 for permits with non-residential applications. The City's actual cost in issuing the permit shall be determined based on the following schedule:

- Community Development Clerk Staff Time = \$25/hour
- Planning Manager Staff Time = \$45/hour
- Building Department Staff Time = \$90/hour
- City Engineer Staff Time = \$142/hour
- City Attorney Staff Time = \$205/hour
- Site Consultation Required Prior to Issuing Permit = Hourly staff rates as indicated above plus \$0.585 per mile travel reimbursement
- Building/Zoning Inspections = \$30 per inspection
- General Administration, Materials and Facilities Fee (e.g. application/permit forms, office supplies and equipment, inspections administration) = \$50 per application
- Photocopying Required Prior to Issuing Permit = \$0.25 per page if 11" x 17" or smaller, \$2.50 per page if larger than 11" x 17"
- Any Other Actual Costs Incurred by the City in Issuing the Permit

An itemized cost breakdown will be provided upon request from the applicant. Please call the Community Development Department at 303-783-2721 with any questions on the fee structure.