

## RECORD OF PROCEEDINGS

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Minutes of the Parks, Trails & Recreation Commission  
City of Cherry Hills Village, Colorado  
Thursday, June 9, 2016  
at the Village Center

Commission members in attendance: Robert Eber, John Kokish, Joshua DiCarlo, Nina Itin, Councilor Mike Gallager. Employees present: Ryan Berninzoni, Parks, Trails and Recreation Administrator, Matt Krebsbach, Parks Crew Chief, Pamela Broyles, Administrative Assistant.

Absent: Liesje Johnson, Sarah Kozlowski

### **CALL TO ORDER**

Chair Robert Eber called the Parks, Trails and Recreation Commission (PTRC) meeting to order at 6:30 p.m.

### **APPROVAL OF THE MAY 12, 2016 MINUTES**

Mr. John Kokish moved to approve the May 12, 2016 minutes as presented. Ms. Nina Itin seconded the motion. Motion passed unanimously.

### **AUDIENCE PARTICIPATION**

There was no audience participation.

### **SUBCOMMITTEE DISCUSSIONS**

#### **a. Summary Sheet**

##### Trail Enhancement Update

Mr. Berninzoni will meet with Commissioner DiCarlo in the near future to review the PTRC Summary Sheet to identify potential trail connections and future opportunities. Any potential projects will be shared with the PTRC and the Cherry Hills Land Preserve.

The Commission discussed a potential trail connection at High Street low water crossing. There was discussion on communicating with the new homeowner.

##### Special Events Update

Vendors are needed for the Farmer's Market events scheduled for this summer. The Commission was encouraged to spread the word to potential artisan and produce vendors.

##### Communication/Crier Article

Special events will be featured in the upcoming Crier including a spread on the Farmer's Market, a flyer for Outdoor Movie Night and the 2016 Car Show registration form. Chair Eber will write an article with an update on John Meade Park and Alan Hutto.

### **JOHN MEADE PARK AND ALAN HUTTO MEMORIAL COMMONS PROJECT**

The June 14<sup>th</sup> meeting with Mundus Bishop has been rescheduled for Wednesday, June 22<sup>nd</sup> at 8:00 a.m. The group will move forward based on comments and input from the public meeting.

Chair Eber encouraged the Commission to establish criteria for the public restroom design competition. The Commission agreed on the following features:

- Green building and sustainability (energy efficient)
- Solar panels (alternative energy sources along with permanent power source)
- Outdoor water spigot
- Two unisex restroom stalls designed with the playground in mind
- Restroom that meets family needs

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Mundus Bishop will refine the concept drawings, but Chair Eber stressed the importance of thinking about feedback from the public meeting. The drawings are still available on the City's website and Chair Eber asked the Commission to involve their friends and neighbors and encourage them to provide comments.

Mr. Eber would like the PTRC to have a position or consensus on whether John Meade Park and Alan Hutto Commons will have the same operational requirements as other City Parks, or should they be different for the performance area.

Councilor Gallagher communicated that City Council will look to the PTRC for noise, lighting and programming recommendations. He pointed out that this is a great opportunity for the PTRC as they are the lead on this project. He encouraged the Commission to get involved and take a stand. City Council will listen to the Commission's recommendations and has high expectations that the project will be well thought out as this is an important part of the Community.

The Commission discussed the concept of keeping the performance area simple with a natural green slope so that the space can also be used as a park area. Members agreed that the area should have power and the ability to provide lighting for events. There was also consensus on having a trail and gathering area.

The Commission discussed special use permits and when they should be required. The Commission agreed that a permit would be needed to use the power for large gatherings.

The Commission also discussed Park hours and whether they should be different than other Parks in the City. They discussed whether the hours should be different in winter months since it gets dark earlier and should Park reservations be limited to April 1st through November 1st. The Commission discussed whether the City Manager should have authority to approve events and determine lighting and sound issues once the guidelines for using the Park are established.

Chair Eber suggested the Commission should communicate with the City Attorney on the operational requirements for the Park to make sure that the guidelines meet all legal requirements.

Each Commission member was asked to create a list of guidelines and how they envision the Park should be operated.

### **PTRC CHAIR REPORT**

Chair Eber reported that there is a new ballot box in front of the Village Center that is available 24/7 and he encouraged everyone to vote.

Commission member Rob Ganger has professional obligations that prevent him from attending the monthly PTRC meetings. Mr. Ganger has tendered his resignation and there is now a vacancy on the Commission. Chair Eber encouraged Commission members to reach out to acquaintances in District #1 to fill the vacancy.

### **Quincy Farm "O2 Zoning"**

Chair Eber provided an update on the draft ordinance for Quincy Farm zoning changes that came before the PTRC in April. The ordinance went before Planning and Zoning (P&Z) where a few changes were made.

Mr. Berninzoni reported that the updated ordinance is scheduled to go before P&Z for a recommendation to City Council. Mr. Berninzoni will keep the Commission posted on when the ordinance will go before P&Z and City Council.

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### REPORTS

#### Maintenance Log Report

There was nothing to report on this item.

#### City Council Report

Councilor Gallagher encouraged Commission members to visit the City Center to meet the new City Manager Jim Thorsen.

Councilor Gallagher reported that Mayor Christman has arranged for Cherry Hills Village to host a forum to help with the Emerald Ash Bore. Several municipalities are invited to study how the Emerald Ash Bore is affecting other communities and what they are doing to prevent it. The event will have great speakers and important information will be shared.

### ADJOURNMENT

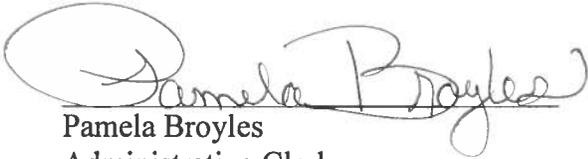
The meeting was adjourned at 7:40 p.m. The next PTRC meeting is scheduled for Thursday, July 14<sup>th</sup>.



Robert Eber  
Chairman



Ryan Berninioni  
Parks, Trails and Recreation Administrator



Pamela Broyles  
Administrative Clerk