

Minutes of the Parks, Trails & Recreation Commission
City of Cherry Hills Village, Colorado
Thursday, November 13, 2014
at the Village Center

Commission members in attendance: Bill Lucas, Joshua DiCarlo, Rob Ganger, Nina Itin and Councilor Katy Brown. Employees present: Ryan Berninzoni, Parks, Trails and Recreation Administrator, Matt Krebsbach, Parks Crew Chief, Pamela Broyles, Administrative Assistant.

Absent: Mike Gallagher, Colleen Dougherty, Robert Eber, Councilor Katy Brown

CALL TO ORDER

Chairman Bill Lucas called the meeting to order at 6:30 p.m.

APPROVAL OF THE OCTOBER 9, 2014 MINUTES

Mr. Joshua DiCarlo moved to approve the October 9, 2014 minutes as presented. Mr. Rob Ganger seconded the motion and the motion passed unanimously.

AUDIENCE PARTICIPATION

There was no audience participation.

PUBLIC OFFICIAL TRAINING VIDEO

The Commission viewed the Public Official Training Video required by CIRSA.

PTRC RETREAT SUMMARY AND DISCUSSION

The Commission discussed the retreat and agreed that the retreat was useful and informative. The Commission agreed that organizing an annual PTRC retreat would be beneficial.

SUBCOMMITTEE DISCUSSIONS

a. Summary Sheet

Trail Enhancement Update

Mr. DiCarlo reported that Commissioner Mike Gallagher has agreed to start a conversation with property owners on the Stanford Avenue Trail if the Commission decides to move forward to establish an easement.

Mr. Berninzoni provided a brief history of previous discussions with homeowners including purchasing the plot of land to establish a City Trail and acquire an easement.

The Commission discussed the legal options for the portion of the Stanford Avenue Trail that has been fenced off. To obtain adverse possession the City would need to provide 18 years of recorded maintenance.

The Commission agreed to have further discussions at the next meeting.

Special Events Update

The Holiday Tree Lighting event is scheduled for Friday, December 12th from 6:00 to 8:00 p.m.

Open Space Update

The Commission discussed the PTRC's role in acquiring open space versus preserving the view corridors in the Village.

Communications/Crier Article

Martha Welborn, Editor of the Village Crier has resigned and City staff member Jessica Sager will take over as editor.

b. Parks, Trails and Recreation EnhancementDiscussion on possible sub-committee to begin work on Quincy Farm Management Plan

Mr. Lucas reported that Councilor Russell Stewart is having discussions with the City Attorney about structuring a 501(c)3 for the Quincy Farm property. He suggested that the PTRC begin to think about a name for the 501(c)3. The Quincy Farm sub-committee will probably be a 1-2 year initiative.

PTRC CHAIR REPORTReport to City Council

There was nothing to report on this subject.

Upcoming PTRC Projects – John Meade ParkJohn Meade Park sub-committee and scheduling meeting times/dates

Mr. Bill Lucas suggested that the PTRC hold two meetings per month with the consulting team to plan John Meade Park. One meeting could be at the regularly scheduled PTRC meetings on Thursday evenings with a 5:30 p.m. start time and the second meeting on the fourth Monday starting at 8:00 a.m.

The Commission agreed with the early start time during the PTRC meetings and discussed Monday morning being the best option for the second meeting. City staff will look at the meeting room availability and email the options to the Commission for final approval.

December 2014 PTRC Meeting

The Commission agreed to cancel the December 2014 meeting. The PTRC will meet at 5:30 p.m. on January 8, 2015.

REPORTS**a. Parks Division Maintenance Log**

Mr. Berninzoni reported that the City will apply for a grant in 2014 to fund a water tap in Three Pond Park to water existing trees and new plantings.

b. City Council Report

There was nothing to report on this subject.

ADJOURNMENT

The meeting was adjourned at 8:53 p.m.

The next scheduled PTRC meeting is January 8, 2015.


 Bill Lucas
 Chairman


 Ryan Berninzoni
 Parks, Trails and Recreation Administrator


 Pamela Broyles
 Administrative Clerk