

Minutes of the Parks, Trails & Recreation Commission  
City of Cherry Hills Village, Colorado  
Thursday, October 10, 2013  
at the Village Center

Commission members in attendance: Bill Lucas, Jeff Ferrell, Karen Barsch, Robert Eber, Colleen Dougherty, Mike Gallagher. Employees present: Ryan Berninzoni, Parks, Trails and Recreation Administrator, Matt Krebsbach, Parks Crew Chief, Pamela Broyles, Administrative Assistant.

Absent: Joshua DiCarlo

**CALL TO ORDER**

Chairman Bill Lucas called the meeting to order at 6:50 p.m.

**APPROVAL OF THE SEPTEMBER 12, 2013 MINUTES**

Ms. Karen Barsch moved to approve the September 12, 2013 minutes as amended. Mr. Mike Gallagher seconded the motion and it passed unanimously.

**AUDIENCE PARTICIPATION**

There was no audience participation.

**DAHLIA HOLLOW BOULDERS**

Ms. Barsch shared some history on the process the Parks, Trails and Recreation Commission (PTRC) went through to propose installing climbing rocks in Dahlia Hollow Park. The process included two hearings where residents spoke on the pros and cons of adding a play structure. The immediate neighbors were opposed to any play equipment while the neighboring community was more supportive. The Commission agreed to look at natural play equipment to be consistent with the current natural theme and feel of the parks and that is when the climbing rocks were considered. The Commission agreed to table the discussion as they were reviewing the process to hold public hearings.

Mr. Lucas reported that he worked with Mr. Ferrell and Mr. Welborn to address the Planning and Zoning (P&Z) Commission to request that the code requirements be amended so the process would not require duplicate hearings.

City Council approved the proposed code amendment that now requires a public hearing to be held through the Parks, Trails and Recreation Commission. Proposals will only go before the P&Z Commission if City Council requests it.

Mr. Lucas reported that since the Commission now has the authority to take proposals directly to City Council he would like to move forward with the proposal to add climbing rocks at Dahlia Hollow Park.

Mr. Ferrell questioned whether it is necessary to hold another public hearing since the Commission already fulfilled its responsibility. The Commission is not taking a public vote, but only wants to move forward with a recommendation.

Ms. Barsch agreed that she does not want to have another public hearing, but there are several new Commission members and she believes it is important that they go through the process.

Mr. Berninzoni added that based on the application process and code amendment he believes the Commission is required to hold another public hearing.

Ms. Dougherty asked for clarification on the views of the Community at the public hearing for new Commission members who were not present.

Mr. Ferrell responded that although he was opposed, the Commission felt that the climbing rocks were for the common good of the Community to provide a small recreation opportunity for children as well as a place to attract young families that might be drawn to the park. The Commission chose to compromise and be more aesthetically pleasing by adding climbing rocks that would blend in with nature.

Mr. Lucas stated that he spoke with Community Development Director Rob Zuccaro, who informed him that if the Commission votes to move forward with installing climbing rocks in Dahlia Hollow Park, Mr. Berninzoni would be directed to apply for an application through P&Z, which would include the intent, a site plan, information on the climbing rocks, what they look like and an elevation sketch. Once the application process was concluded notice would be sent to the adjacent property owners, by certified mail, 15 days prior to the public hearing that would come before the PTRC. Mr. Zuccaro recommended that the PTRC hold a training session with the City Attorney to go over public hearing requirements and procedures. Mr. Lucas would like to schedule the training for the November PTRC meeting. After the public hearing the PTRC will need to vote whether to move forward with a recommendation to City Council. Mr. Lucas concluded that this issue has been with the Commission for the past 4 years and his objective is to vote on the issue and move it forward to a public hearing.

The Commission agreed that they would like to review the final proposal and photos of the climbing rocks at the November meeting so new members are familiar with what was presented and what they are voting for.

Mr. Berninzoni will bring additional information and visuals to the November meeting and the Commission can vote at that time whether to move forward with the application.

#### **MASTER PLAN DISCUSSION AND FINAL VOTE**

Mr. Lucas stated that he would like to have the master plan project complete by the end of the year. He said he used the same language that City Council already approved for John Meade Park in his portion of the plan.

Mr. Lucas also reported that the master plan is revisited every 10 years by the P&Z Commission and that review will take place in 2014. The P&Z Commission presented the master plan to the PTRC and recommended that the Commission review the plan to determine if it applies to them and if it doesn't to make changes. Mr. Lucas would like to keep moving forward and establish a draft that can be presented to City Council next year.

Mr. Lucas stated that the reason John Meade Park is so important is because of the Hutto family donation and the two year timeline that was put in place. Mr. Lucas wants to make sure a thorough Community discussion is included in the process. The master plan is also used to budget money and it is timely with the Public Works Facility Review discussions that are currently taking place. His goal is to get experts to determine what is best for the amphitheater and John Meade Park in an open and transparent process.

The Commission agreed to review and make any changes to the master plan before the November meeting so the changes can be included in the meeting packet for discussion.

Mr. Lucas stated that during the budget process Norris Design will be asked to include the Hutto property into the design plan and the location of the amphitheater.

**SUBCOMMITTEE DISCUSSIONS****a. Summary Sheet****Trail Enhancement Update**

There was nothing to report on this subject.

**Special Events Update**

Ms. Dougherty reported that the car show is building great momentum. Although the show was challenged by weather conditions it was very successful. The people that participated in the show are vested and want to make it a successful event. A lot of ideas were generated and the Special Events Committee will meet on October 24<sup>th</sup> at 3:00 p.m. to talk about ideas for next year. Commission members are invited to attend. There was a nice write-up in the Cherry Hills Village magazine about the event.

The next special event is the Holiday Tree Lighting scheduled for Friday, December 13<sup>th</sup>.

**Communications/Crier Article**

There was nothing to report on this subject.

**General Updates**

Ms. Barsch reported that the Barn Tour was a great success and well attended. She received several requests for the Farmer's Market to be a continual event throughout the summer months. She also reported that the painted snow plows through the Art Commission were a great addition to the Barn Tour.

**b. Parks, Trails and Recreation Enhancement****Discussion on Quincy Avenue and High Line Canal Trail Crossing Device**

Mr. Berninzoni reported that based on feedback, staff concluded that the best safety decision is to address both crossings at Quincy Avenue and Colorado Boulevard. Staff recommends installing infrared detectors at the Quincy Avenue crossing on a trial basis. Staff also reviewed available options for Colorado Boulevard and feels that flex-signs are a good option at this crossing. Flex-signs give a visual of the road being narrower and provide a warning that people may be crossing. Staff can evaluate both locations to monitor improvements and look at additional options if improvements are not working.

Ms. Dougherty reported that she conducted her own test at the Quincy Avenue crossing and when she activated the crossing lights cars would stop. When the lights were not activated people would slow down, but they would not stop even though she was standing right at the crossing.

The Commission agreed to install infrared lights at the Quincy Avenue crossing and flex-signs on Colorado Boulevard on a trial basis. Commission members and staff will test both sites and provide feedback.

MR. MIKE GALLAGHER MOVED TO RECOMMEND TO CITY COUNCIL THE INSTALLATION OF TWO INFRARED DETECTOR UNITS AT THE HIGH LINE CROSSING ON QUINCY AVENUE AND TWO IN-STREET FLEX SIGNS TO BE INSTALLED AT THE HIGH LINE CANAL CROSSING ON COLORADO BOULEVARD ON A TRIAL BASIS AND TO APPROVE THE EXPENDITURE OF FUNDS TOTALING NO MORE THAN \$2,800.00 FROM PARKS FUND 30; LINE ITEM 30-432-7071 SHOULD THE CITY DECIDE TO PURCHASE THE INFRARED DETECTORS. ROBERT EBER SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

Art Piece Location Discussion

Mr. Berninzoni reported that Ms. Ann Polumbus, Chair of the City's Art Commission, approached the PTRC requesting recommendations for a site to install a sculpture of a beaver called "Chainsaw" that was donated to the City. Staff is recommending two locations at either John Meade Park or Dahlia Hollow Park near the proposed play structure.

The Commission agreed that Dahlia Hollow Park is the best option for the sculpture.

MS. KAREN BARSCH MOVED TO MAKE A RECOMMENDATION TO THE ART COMMISSION TO INSTALL THE BEAVER SCULPTURE "CHAINSAW" IN DAHLIA HOLLOW PARK. MS. COLLEEN DOUGHERTY SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

QUINCY FARM VISIONING COMMITTEE (QFVC) UPDATE

There was nothing to report on this subject as the Committee has not met since the previous report.

PTRC REPORT TO CITY COUNCIL – CHAIR BILL LUCAS

Mr. Lucas reported that he informed City Council that the PTRC will be requesting money for a study on John Meade Park.

Mr. Lucas recommended that Commission members review City Council's Board and Commission Member term limits & reappointment requirements.

REPORTS

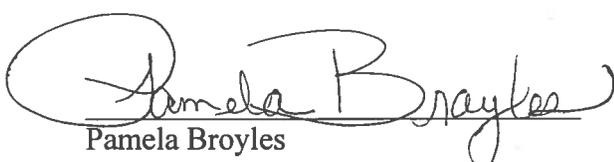
- a. Parks Division Maintenance Log  
There was nothing to report on this subject.
- b. City Council Report  
There was nothing to report on this subject

ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 p.m.  
The next scheduled PTRC meeting is November 14, 2013.

  
\_\_\_\_\_  
Bill Lucas  
Committee Chair

  
\_\_\_\_\_  
Ryan Berninzoni  
Parks, Trails and Recreation Administrator

  
\_\_\_\_\_  
Pamela Broyles  
Administrative Clerk