

Minutes of the Parks, Trails & Recreation Commission
City of Cherry Hills Village, Colorado
Thursday, June 13, 2013
at the Village Center

Commission members in attendance: Bill Lucas, Jeff Ferrell, Karen Barsch, Colleen Dougherty, Joshua DiCarlo. Employees present: Ryan Berninzoni, Parks, Trails and Recreation Administrator, Matt Krebsbach, Parks Crew Chief, Pamela Broyles, Administrative Assistant.

Absent: Robert Eber, Councilor Katy Brown

CALL TO ORDER

Chairman Bill Lucas called the meeting to order at 6:29 p.m.

APPROVAL OF THE APRIL 11, 2013 MINUTES

Mr. Jeff Ferrell moved to approve the April 11, 2013 minutes as presented. Ms. Karen Barsch seconded the motion and it passed unanimously.

PTRC COMMISSION CHANGES

Chair Lucas announced that Commissioner Jim Fairbairn resigned from the Parks, Trails and Recreation Commission (PTRC). The Commission has requested that City Council appoint Jeff Welborn to fill Mr. Fairbairn's seat.

Chair Lucas introduced Joshua DiCarlo as the new PTRC member. Mr. DiCarlo will fill the current PTRC vacancy.

Mr. DiCarlo shared that he and his family have lived in the Village for seven years. They moved from Atlanta and enjoy the rural nature and proximity to the City.

AUDIENCE PARTICIPATION

There was no audience participation.

EAST KENYON AVENUE SUBDIVISION LAND DEDICATION OR CASH PAYMENT IN LIEU - ROB ZUCCARO

Mr. Zuccaro presented an exhibit on the proposed East Kenyon Avenue subdivision. The property is located on the far northwest corner of the City. He explained that whenever there is a proposal for a subdivision to create a new lot there is an open space and parks dedication requirement of 7.5% either through dedication of land, cash in lieu or a combination of both. The PTRC plays an important role in reviewing the proposal and making recommendations to City Council. Mr. Zuccaro noted that no official application has been made at this time. The owner is only considering subdividing and would like feedback from the Commission. The owner and their representatives will come back to the PTRC with a proposal and the Commission will have the opportunity to negotiate and review what is being proposed before making a formal recommendation to City Council. The property in question is zoned R-3, which means a one acre minimum lot size. The property is a little over two acres and does meet the requirements to subdivide into two lots. The property is surrounded by residential property and a vacant property to the east. A portion of the property is in the floodplain. There is an incomplete trail along the property.

Mr. Zuccaro explained that cash in lieu is based on 7.5% of a current appraisal of the property in addition to \$5,500 for each lot, which is specified in the City's code.

Chair Lucas asked if the City has any cost calculations on maintaining land that is dedicated such as, staff time and maintaining additional open space.

Mr. Berninzoni responded that there are no written cost estimates.

The Commission asked how the appraisal process would be handled if the Commission decides that cash is the best option.

Mr. Zuccaro responded that the City would require a current appraisal of the property, not more than 3 months old, when they submit their application. The City would review the appraisal and if it is acceptable to the City Attorney and City staff the cash in lieu would be based on that appraisal.

The Commission discussed the options of a trail versus cash.

Mr. Berninzoni confirmed that there is no direct tie to the City's trail sections from this property.

Mr. Ferrell stated that the land dedication is a small amount of acreage in a remote section of the City that is not adjacent to any other park or trail space. He stated that he is in favor of cash in lieu.

Mr. Bailey Dotson is representing the homeowner and stated that the owner has owned the property for 10-15 years and is considering a minor subdivision with the end goal of two single family residences. The space is currently vacant land.

Mr. Dotson stated that their goal is to get guidance from the Commission on how to move forward. They would like to get as much information as possible so they only have to go through the process once. He stated that cash in lieu is an acceptable option.

PLANNING AND ZONING COMMISSION CO-MEETING DISCUSSION

Chair Lucas reported that the PTRC and the Planning and Zoning Commission (P&Z) held a joint study session to discuss the Commission's proposed changes to the ordinance. He reported that the P&Z Commission was very sensitive to the Commission's requests and asked what the PTRC is doing in terms of the Master Plan. Chair Lucas pointed out that the Master Plan was created in 2008 and it is a guideline for the Commission to use. He said the PTRC has already done a lot of the work mentioned in the Master Plan. Chair Lucas proposed an early study session at the next PTRC meeting to review the Master Plan.

Mr. Berninzoni pointed out that the PTRC Summary Sheet follows the Master Plan and is a good source to review what the Commission has accomplished.

AMENDED DRAFT ORDINANCE UPDATING APPROVAL PROCESS FOR PUBLIC RECREATION FACILITIES IN THE 0-1 DISTRICT – ROB ZUCCARO

Mr. Zuccaro reported on two main changes that were discussed at the study session with the P&Z Commission.

First, the PTRC proposed that in lieu of the P&Z Commission reviewing the proposal for a public recreation facility it would be the Parks Commission only and that the Parks Commission would have discretion to determine if a public hearing was held. The P&Z Commission approved of the idea, but felt strongly that a public hearing should be mandatory for the PTRC and not optional.

The second item was to delete the sentence that defined minor modifications in already existing facilities and give staff the discretion to make certain modifications administratively. The P&Z Commission felt that the issue is with new facilities such as the proposed climbing rocks. They felt that staff already has the discretion to make decisions on minor modifications in existing facilities and that the proposed section could be deleted.

Mr. Zuccaro reported that if the PTRC approves the amended ordinance the next step is to take it to the P&Z Commission where they will make a formal recommendation to City Council for their consideration.

MR. JEFF FERRELL MOVED TO APPROVE THE AMENDED ORDINANCE AND TO PRESENT THE ORDINANCE TO THE P&Z COMMISSION FOR A FORMAL RECOMMENDATION TO CITY COUNCIL. MS. KAREN BARSCH SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

SUBCOMMITTEE DISCUSSIONS

a. Summary Sheet

Trail Enhancement Update

There was nothing to report on this subject.

Special Events Update

Ms. Dougherty reported that 50 yard signs will be ordered for the upcoming car show. The signs will be posted in some of the smaller sections of the City. She suggested that Commission members could post and distribute around 5-6 signs each in their neighborhoods.

The annual outdoor movie night is scheduled for August 24th. Staff determined that a 3D movie was a high risk due to the restrictions and decided against it this year. Ms. Dougherty noted that Councilor Russell Stewart suggested that the Commission approach the Sie family to sponsor the movie event.

Ms. Barsch asked if the PTRC has the capacity to help organize and sponsor the Farmer's Market that will be held during the barn tour on September 8th. The Land Preserve would like to have the Farmer's Market in the City Center parking lot. The event would require some oversight from City staff.

Mr. Berninzoni expressed concern with staff's time with the planning of the movie night and car show around the same time, but said staff would do what they could to help. He also pointed out that the event is not a City budgeted item and funds are limited because the City is at capacity with the other City events.

Ms. Barsch will provide more information on what is needed from the PTRC and staff to hold the event.

Communications/Crier Article

There was nothing to report on this subject.

General Updates

The Barn Tour is scheduled for September 8th with a barn party the evening before. Ms. Barsch will make sure Commission members receive an invitation. Ms. Barsch noted that volunteers are needed if anyone is available.

The Commission discussed the Cherry Hills Village Art Commission and will invite them to speak at a PTRC meeting about their mission and goals.

b. Parks, Trails and Recreation Enhancement

There was nothing to report on this subject.

QUINCY FARM VISIONING COMMITTEE (QFVC) UPDATE – KAREN BARSCH

Ms. Barsch reported that the QFVC met with the new consultant Tina Bishop. Ms. Bishop is directing the group to stay on task. The Committee talked about their mission and goals and did a lot of brainstorming. Ms. Bishop will come back to the next meeting with a draft of their missions and goals based on their discussions.

PTRC REPORT TO CITY COUNCIL

Ms. Dougherty reviewed discussion items from the City Council meeting she attended. There is a new 6-lane track going in at Kent Denver School. The track will be used for practices, but will not be used to hold meets. Council Bill 9 was approved to increase the maximum fine for municipal court fines. Students from St. Mary's Academy won the video contest on the High Line Canal Trail.

REPORTS**a. Report on possible trail crossing devices**

Mr. Berninzoni shared a power point presentation on possible trail crossing devices to be installed at the trail crossing on the High Line Canal at the Cat Anderson property on Quincy Avenue. Councilor Alex Brown initiated the study due to the high volume of traffic, visibility issues due to vegetation and the current system that requires pedestrians to be too close to the street to activate the current crossing lights. One option is to install infrared detectors that detect people before they get to the trail, which will activate the flashing lights. They are in the preliminary stages and other options are being considered. The infrared device has been budgeted for this year.

The Commission discussed the pros and cons of the proposed infrared system and agreed that something needs to be done for safety reasons. There are concerns that animals and other objects could activate the lights and if people associate the flashing lights with false objects they won't take the lights seriously and stop. There was also concern that bikers, joggers, walkers and people pushing strollers are all moving at a different pace and people may stop paying attention to the lights if they have to wait too long.

Mr. DiCarlo suggested putting a stop sign at the crossing. It would save money and the traffic volume is a safety concern.

The Commission also discussed the safety issues at the High Line Canal Trail Crossing on Colorado Boulevard.

Mr. Berninzoni will review the possibility of adding a stop sign and other options.

b. Parks Division Maintenance Log

Mr. Berninzoni reported that the department is fully staffed with seasonal workers. He encouraged residents to report items that need attention.

Mr. Berninzoni reported that they are close to completing the Intergovernmental Agreement (IGA) between the City and Denver Water on irrigation for the High Line Canal. The IGA will allow the City to install irrigation and trees along the Canal. The City will be required to install the irrigation and take care of any maintenance issues. The IGA will go before City Council once approved.

Mr. Berninzoni reported that he has received positive feedback on the portable restroom installed at Three Pond Park. Staff continues to enhance landscaping around the restroom to block the view from Colorado Boulevard. The City Manager will report to City Council on the positive feedback and success of the restroom.

The Commission discussed locations for pursuing a permanent restroom in the City.

c. City Council Report

There was nothing to report on this subject.

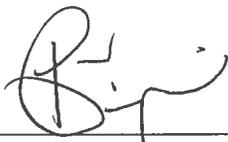
ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 p.m.

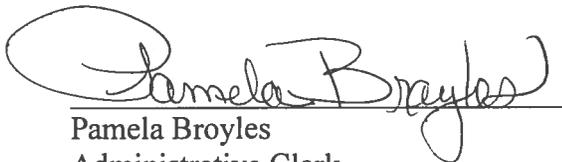
The next scheduled PTRC meeting is July 11, 2013.



Bill Lucas
Committee Chair



Ryan Berninzoni
Parks, Trails and Recreation Administrator



Pamela Broyles
Administrative Clerk