

Minutes of the Parks, Trails & Recreation Commission  
City of Cherry Hills Village, Colorado  
Wednesday, February 13, 2013  
at the Village Center

Commission members in attendance: Bill Lucas, Jeff Ferrell, Jeff Welborn, Karen Barsch, Jim Fairbairn, Robert Eber, Colleen Dougherty, Councilor Katy Brown.  
Employees present: Ryan Berninzoni, Parks, Trails and Recreation Administrator, Matt Krebsbach, Parks Crew Chief, Pamela Broyles, Administrative Assistant.

**CALL TO ORDER**

Chairman Bill Lucas called the meeting to order at 7:00 p.m.

Mr. Lucas welcomed new members Robert Eber and Colleen Dougherty and thanked them for their willingness to serve on the Commission.

**APPROVAL OF THE JANUARY 10, 2013 MINUTES**

Mr. Jeff Welborn moved to approve the January 10, 2013 minutes as presented. Mr. Jeff Ferrell seconded the motion and it passed unanimously.

**AUDIENCE PARTICIPATION**

There was no audience participation.

**SUBCOMMITTEE DISCUSSIONS**

**a. Summary Sheet**

Trail Enhancement Update

There was nothing to report on this subject.

Special Events Update

Mr. Lucas asked for volunteers to serve on the Special Events Committee. Ms. Dougherty agreed to serve. The Committee will meet in the near future to discuss the car show and movie night events.

Communications/Crier Article

There was nothing to report on this subject.

General Updates

The Cherry Hills Land Preserve will hold their annual barn party and tour on September 21<sup>st</sup> and 22<sup>nd</sup>.

Mr. Lucas reminded the Commission that the PTRC agreed to be more active by attending City Council meetings. He recommended forming a schedule that rotates Commission members to attend one City Council meeting per month. Mr. Lucas thanked Mr. Welborn for attending the past few meetings.

Ms. Barsch asked for the status of a working session with City Council to discuss the working relationship with the Parks, Trails and Recreation Commission (PTRC) and the Planning and Zoning Commission (P&Z) and to propose code changes to the approval process for Public Recreation Facilities.

Mr. Welborn reported that Mr. Zuccaro did address City Council on the issue and he is continuing to work on the analysis he provided to the PTRC. He stated that part of the delay is due to the City switching City Attorneys.

Councilor Katy Brown reported that there was discussion at the City Council meeting about some proposed code changes from PTRC and Mr. Zuccaro will come to the Council with some suggestions.

Mr. Lucas reported that he spoke with Mr. Berninzoni and requested a report by Mr. Zuccaro at the March PTRC meeting.

**b. Parks, Trails and Recreation Enhancement**

Portable Restroom in Three Pond Park

Mr. Berninzoni reported that the portable restroom was installed in Three Pond Park. He stated that the goal is to have vegetation planted around the restroom early this spring. Parks staff did observe several people using the restroom as soon as it was installed.

**REPORTS**

a. Parks Division Maintenance Log

Mr. Berninzoni reported that Matt Krebsbach will give an annual presentation on the Parks Division goals and projects for 2013 at the March PTRC meeting.

The Commission discussed concerns with the amount of trees that are being cut along the High Line Canal and asked staff if they know who is doing the cutting. Mr. Krebsbach stated that they believe it is Denver Water. Mr. Berninzoni stated that staff will look into who is doing the cutting.

Mr. Ferrell stated that it is important for this Commission to have knowledge of the process involved because they get questions from citizens in the community.

Councilor Katy Brown reported that resident Debbie Welles brought the tree cutting along the High Line to her attention and offered some suggestions. Ms. Welles indicated that this is the time of year when Denver Water is setting up their maintenance schedule for the High Line Canal and she suggested that the City could approach Denver Water and offer to maintain the trees along the High Line Canal in the Village with City staff. Councilor Brown stated that staff could maintain the trees in a way that preserves the character of the Village.

b. City Council Report

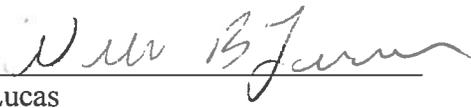
Councilor Katy Brown stated that she was excited to see the installation of the portable restroom in Three Pond Park and reminded the Commission that the approval is for one year with a review after six months. She suggested that the Commission be proactive in observing the usage and establish some sort of criteria to report the success or failure of the restroom.

Councilor Katy Brown reported that Council will be discussing provisions of the Coyote Management Plan at the next Council meeting. She said that Council would like Citizens to report every coyote siting or interaction by calling the City's Animal Control Officer.

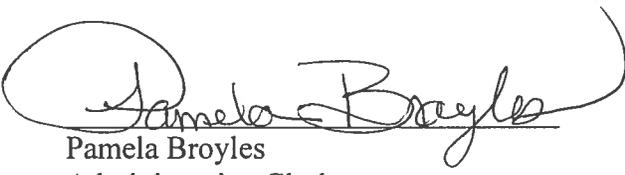
Councilor Katy Brown also encouraged the Commission to attend one Council meeting each month and rotate through the Commissioners.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 7:25 p.m.  
The next scheduled PTRC meeting is March 14, 2013.

  
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Bill Lucas  
Committee Chair

  
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Ryan Berninzone  
Parks, Trails and Recreation Administrator

  
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Pamela Broyles  
Administrative Clerk