

RECORD OF PROCEEDINGS

Minutes of the Parks, Trails & Recreation Commission
City of Cherry Hills Village, Colorado
Thursday, September 9, 2010
at the Village Center

Commission members in attendance: Jane Soderberg, Ann Gallagher, William Callison, Katy Brown, Jim Fairbairn, Jeff Ferrell, Karen Barsch and Councilmember Klasina VanderWerf. Employees present: Ryan Berninzoni - Parks, Trails and Recreation Administrator, Bill Bauer - Parks Crew Chief and Pamela Broyles - Administrative Assistant.

CALL TO ORDER

Ms. Jane Soderberg called the meeting to order at 6:33 p.m.

APPROVAL OF AUGUST 12, 2010 MINUTES

Mr. Jeff Ferrell moved to approve the August 12, 2010 minutes with minor spelling corrections. Ms. Ann Gallagher seconded the motion and it passed unanimously.

AUDIENCE PARTICIPATION

Ms. Klasina VanderWerf
5250 E. Chenango Avenue
Cherry Hills Village, CO

Ms. VanderWerf reported that on behalf of the Cherry Hills Land Preserve she is requesting that the Parks, Trails and Recreation Commission (PTRC) revisit the subject on conservation easements in City parks to protect the parks to perpetuity from being developed. She stated that the intent is to protect open space.

Ms. Soderberg recommended that a new subcommittee be formed to address this request and asked that this topic be added to the October meeting agenda.

SUBCOMMITTEE DISCUSSIONS**Trail Enhancement Update**

Mr. Ferrell reported that he met with Ryan Berninzoni on August 31st at the proposed Stanford Trail site. They walked the length of the vacated street and took some measurements to address some of the issues that were talked about at the previous meeting. He noted that the width of the roadway is 20 feet across from the existing fence lines, but there are some overhanging shrubs, trees and thick lilac bushes that narrow the usable space and limit the width of a possible trail to 8 to 10 feet. Also, with existing vegetation it is possible that the trail will not be able to remain in the center of the proposed site. Mr. Ferrell also noted that the property owner at the end of the proposed trail appears to be using the old roadway for vehicle access and parking.

Mr. Ferrell added that they also walked along Lafayette Street to observe and measure the former St. Clair property that was subdivided. He suggested the next step would be to contact the owner of the property.

Mr. Callison cautioned that he is concerned about land use rights and recommended that an attorney be involved to analyze who has rights to access the land.

Ms. Soderberg recommended that a subcommittee meet to design a map that shows the location of the trees and a visual of the area and to discuss what legally needs to be done before moving forward. Ms. Soderberg asked Ryan Berninzoni to schedule a meeting.

Incentive Program Update - Ann Gallagher

Ms. Gallagher reported that Ryan Berninzoni voiced some concern that City Council may not approve the proposed Incentive Program statement if it is too vague.

Mr. Berninzoni addressed the Commission with some concerns about the current statement. He suggested adding a monetary dollar amount and specifying what that dollar amount would buy. He cautioned that the Commission needs to avoid people wanting work done that the City cannot financially provide and having a set dollar amount will allow staff to propose some options.

The Commission agreed that Ms. Gallagher will add a dollar amount to the statement and provide some examples of what the City can provide.

Ms. Brown asked if there is some flexibility with the Incentive Program based on the size and value of the contribution.

The Commission discussed the possibility of adding money to the budget each year for this purpose.

Mr. Berninzoni suggested that the Commission budget some money each year for the Incentive Program and if the money is not used that year it could carry over.

Special Events Update

Ms. Brown reported that the Special Events Committee started planning the 2010 Holiday Tree Lighting event scheduled for December 3, 2010. She reported that there has been some encouraging news on the car event with enough interest to move forward with planning the event. She suggested that the event may have to be scheduled sometime next year. She reported that the movie night was a great success with good attendance.

Website and Signage

There was nothing to report on this subject.

Communications/Crier Article - Ann Gallagher

Ms. Gallagher stated that she will write an article regarding the Holiday Tree Lighting event once she has more information.

General Updates

Ms. Barsch announced that City Council approved the portable restroom to be placed at Three Pond Park.

PARKS, TRAILS AND RECREATION ENHANCEMENTDiscussion on Park Improvements at Dahlia Hollow Park

Mr. Berninzoni presented a proposal for park improvements at Dahlia Hollow Park that included a small climbing rock, a tire swing and a bench.

The Commission discussed the current proposal and some additional options. They also discussed concerns about the size of the play structure in relation to the space available in the park. The Commission agreed that the next step is to finalize a proposal and hold a public input meeting where the proposal can be presented to the public for feedback. The proposal will include measurements and cost. The Commission also suggested providing different options to view at the public input meeting based on the three items that are being presented to include a bench, tire swing and climbing rock.

Mr. Berninzoni will also look at the cost difference to add large natural rocks.

MS. KAREN BARSCH MOVED TO HAVE CITY STAFF CREATE TWO POSSIBLE SCHEMATICS FOR THE PLAY STRUCTURE THAT DEMONSTRATES THE SIZE OF THE PROPOSED STRUCTURE. THE PROPOSAL WILL INCLUDE A SWING SET, A BENCH AND THE OPTION OF A NATURAL ROCK OR A MANUFACTURED ROCK TO BE PRESENTED TO THE COMMUNITY FOR FEEDBACK. MS. ANN GALLAGHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Discussion on 2011 PTRC Priorities and Project List

Mr. Berninzoni asked Commission members to list their priorities and projects for 2011. His goal is to compile the information and narrow the list to the top three goals in each category.

Following is a list of priorities from each Commission member

Ryan Berninzoni

Maintenance

1. Entry Features
2. Bridle Trail Improvements
3. City wide tree watering and trimming

Projects

1. Stanford Trail
2. Special Events
3. Dahlia Park play structure
4. Little Dry Creek study

Ann Gallagher

Maintenance

1. High Line Canal
2. Tree Watering
3. Trail Maintenance

Projects

1. Stanford Trail
2. Dahlia Park Play Structure
3. Gain property near High Line & Trail system.

Bill Callison

Maintenance

1. Trail Maintenance
2. Focus on erosion and problem spots

Projects

1. Knowledge of trees and diversity
2. Walks, Star Gazing and other educational activities with what we have right here.
3. Enhance Woodie Hollow Park

Katy Brown

Maintenance

1. Replace stop signs on Quincy
2. Maintain portable restroom

Projects

1. Stanford Trail
2. Special Events (Equestrian and Car events)
3. Dahlia Park play area
4. Move forward with Master Plan

Jim Fairbairn

Maintenance

1. Tree watering
2. Tree Pruning by professionals
3. Fence Repairs

Projects

1. Stanford Trail
2. Tree Planting
3. Little Dry Creek

Jeff Ferrell
Maintenance

Projects

1. Stanford Avenue
2. Radcliff Proposal
3. Little Dry Creek study

Karen Barsch
Maintenance

Projects

1. Stanford Trail
2. Dahlia Park play structure
3. Prepare for land acquisition
4. Study improvements to John Meade Park

Jane Soderberg
Maintenance

1. Gate openings at Three Pond Park
2. Change in bridge rails at Highline Canal to Birch Street Crossing
3. New Jumps/water crossing at Woodie Hollow

Projects

1. Phase II of Little Dry Creek study
2. John Meade Park - add as a budget item and apply for grant
3. Incentive Program funding
4. Open Space funding

Mr. Berninzoni reported that he will have the results of the priority list at the October PTRC meeting.

Mr. Berninzoni reported that recycle bins are being added at the Dahlia Street parking lot and Three Pond parking lot.

Bench Donation at John Meade Park

Mr. Berninzoni reported that resident Darrell Weakland wishes to donate a bench in John Meade Park under the Willow tree in recognition of his son. Mr. Weakland wishes to donate \$1,500.00 to cover maintenance, a plaque and the replacement of the bench if needed.

MS. ANN GALLAGHER MOVED TO APPROVE THE BENCH DONATION FROM DARRELL WEAKLAND IN RECOGNITION OF HIS SON AND TO ACCEPT THE \$1,500.00 DONATION TO THE GIFT FUND. MS. KATY BROWN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

REPORTSCity Council Report - Klasina VanderWerf

Councilmember VanderWerf reported that the High Line Canal working group is conducting a tour on the High Line Canal on September 10, 2010. The group will be stopping at Three Pond Park for lunch

Councilmember VanderWerf pointed out that the Salazar property is on the market. The property is reasonably priced with acreage that directly affects the High Line Canal and could present a possible opportunity.

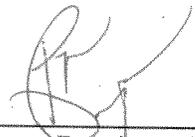
ADJOURNMENT

The meeting adjourned at 8:05 p.m.

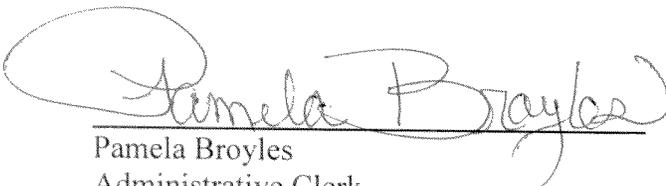
The next scheduled PTRC meeting is October 14, 2010



Jane Soderberg
Committee Chairperson



Ryan Berninzoni
Parks, Trails and Recreation Administrator



Pamela Broyles
Administrative Clerk