

**RECORD OF PROCEEDINGS**

Minutes of the Parks & Trails Commission  
City of Cherry Hills Village, Colorado  
November 8, 2007  
at the Village Center

Commission members in attendance: Theresa Gilpatrick, Heidi Schmidt Hammell, Phyllis Hayutin, Jane Soderberg and Ann Gallagher. City staff members present: Paul Burkholder, Parks & Trails Administrator and Jessica Sager, Administrative Clerk.

**Call to Order**

Ms. Theresa Gilpatrick called the meeting to order at 6:03 p.m.

**Approval of October 11, 2007 Minutes**

Ms. Gilpatrick asked to have the October 11, 2007 minutes corrected to read that the Clarkson and Mansfield trails will be studied simultaneously and the commission will make a decision once the studies are complete.

Ms. Gilpatrick moved to approve the minutes as amended and Ms. Phyllis Hayutin seconded the motion. The motion passed unanimously.

**Audience Participation**

No audience participation.

**Mr. Jim Muhm Trail Report**

Jim Muhm  
4951 S. Holly Street  
Cherry Hills Village, CO 80113

Mr. Muhm questioned a change on the maintenance log. He suggested the completed items remain on the maintenance log for one month so the commission can be sure it was completed and not accidentally deleted from the log.

Mr. Paul Burkholder acknowledged the change by stating the numbers are different, but all the items listed are the same. He agreed to keep all completed items on the maintenance log until the next commission meeting.

Mr. Muhm mentioned that a fence has been placed down by Kent Denver along the Blackmer Common path.

Mr. Burkholder stated he has spoken with the headmaster of Kent Denver and they have constructed the fence to maintain control of the property.

Mr. Muhm inquired as to when the bollards and signs were going to be replaced.

Mr. Burkholder stated the Parks department is waiting for the weather to turn before they begin that project.

Mr. Muhm asked for an update on the status of several items on the maintenance log, such as a request for a trash can near trail #3930 & #2939 and several trails that require reseeding. He also asked for a correction on the maintenance log where it says repair trail surface for trail #3445. He said the log should read repair trail surface for trail #3745.

Mr. Burkholder answered he would evaluate a trash can once the construction in the area has been completed. He is concerned the contractors in the area will use the trash can for their construction trash. Mr. Burkholder said the repair to trail #3745 is listed on the maintenance log already, but he would add it again.

Ms. Gilpatrick asked if the City has any recourse when contractors use and disrupt the trails.

Mr. Burkholder answered that if the contractors pull a right-of-way permit the City requires a bond, which can be used to repair the damage, but a lot of times the contractors use the trails without permission and unless they are caught there is not a lot the City can do.

**Stephanie Blucher – Comments on Village land acquisition**

Stephanie Blucher  
82 Glenmoor Place  
Cherry Hills Village, CO 80113

Ms. Stephanie Blucher advised the commission that she was there to represent the Cherry Hills Land Preserve and she wanted to appear on an individual level to discuss the Master Plan. She presented the Cherry Hills Land Preserve recommendations for Master Plan discussion to the commission for their review. She expressed concern with the fact that the Master Plan public meeting did not expand upon the desire to protect scenic vistas, natural open spaces, scenic trails, wetlands and trail connectivity. She stated the CHLP's objectives are to promote accessibility and connectivity and to preserve and maintain open vistas. The CHLP believe the 2008 Master Plan must include an open space conservation policy to ensure these key assets are recognized and valued in all Village planning decisions. The CHLP's recommendations list guiding principles of land acquisition and funding mechanisms. They also believe that Cherry Hills Village must establish an Environmental Protection Commission to develop recommendations for the implementation of the Master Plan's policies for the preservation and protection of historic drainages, watersheds, wetlands and other environmentally sensitive area.

Ms. Hayutin mentioned that she is against the ideas of a transfer fee near open space and higher density. She doesn't believe that is the direction the City would like to move in.

Ms. Blucher stated that if the City were to allow a higher density in the area near Hampden Avenue and Lafayette they could charge the contractor for that right because that area is very limited and it couldn't be developed any more than it is right now.

Ms. Jane Soderberg mentioned that she invited Ms. Blucher to the Parks, Trails and Recreation Commission meeting because Ms. Blucher has spent so much time putting the recommendations together and those recommendations could stand as a guide or resource for the commission.

**Trail #3928 Trail Vacation/Dedication public meeting**

Mr. Paul Burkholder presented an application for the vacation and dedication of trail #3928 to the commission for their consideration. He advised them that the applicant is seeking a recommendation from the commission of a two foot trail vacation with a two foot trail dedication along the northern portion of trail #3928. The trail borders the entire length of the southern most property line of lot 1 of the Buell Mansion Subdivision. He stated the applicant is requesting the City vacate the northern two foot of right-of-way along the 20' wide length of trail with a dedication of a two foot right-of-way along the northern 16' wide length of trail. He mentioned that the applicant has complied with the code requiring a notice of public hearing sign posted and certified letters sent to all affected property owners within 500 feet.

Ms. Gilpatrick requested clarification of the location of the pedestals on the trail.

Ms. Soderberg asked what the cost of time and personnel would be for the City.

Mr. Burkholder answered that with the exception of posting the public hearing, the majority of the cost was paid by the applicant.

Jim Soran  
5445 DTC Parkway, Suite 800  
Greenwood Village, CO 80111

Mr. Soran clarified the location of the pedestals for the commission. He explained how the vacation and dedication would affect the trail. He also mentioned that the reason for the application was because John and Anna Sie originally owned 3 lots and recently had them

combined into one subdivision lot and would like one consistent easement line along the south side of the property.

Ms. Gilpatrick opened the meeting for public comment.

Mr. Muhm urged the commission to accept the proposal because the trail has been in disrepair for several months and this application would solve those problems. He also stated the application would be to the City's benefit because it would widen the current trail.

Ms. Gilpatrick closed the public comment portion of the meeting. She commented that this would bring closure to several ongoing issues. She moved to recommend the approval of the request by John and Anna Sie to vacate 2' of trail #3928 as shown on Exhibit B – Vacation Exhibit, and recommend the acceptance of a 2' dedication as shown on Exhibit C – Dedication Exhibit. Ms. Soderberg seconded the motion. The motion passed unanimously.

### **Subcommittee Discussions**

#### **Parks, Trails and Recreation Enhancement**

Mr. Burkholder presented the Clarkson and Mansfield trail feasibility studies. He stated that the study estimates will be presented to City Council and if approved will be completed using funds from 2007.

Ms. Heidi Schmidt Hammell asked for clarification on why the feasibility study only discusses a paved trail along Mansfield Avenue versus a crusher fine trail.

Mr. Burkholder stated it is better to get an estimate using a paved trail because it is the most expensive type and it is easier to amend the type of trail later in the process.

The commission discussed the wording of the study and the costs involved.

#### **Long Term Budgeting and System Planning**

Mr. Burkholder presented the budget proposal. He stated the final reading is in December and any changes will have to be prepared before that reading.

Ms. Soderberg proposed changing the wording in the land donation fund to clarify what the money donated to the fund can be used for.

Ms. Gilpatrick moved to recommend altering the land donation fund language to read these revenues are earmarked for parks, open space and trails and other public improvements for parks, open space and trails. Ms. Schmidt Hammell seconded the motion. The motion passed unanimously.

#### **Conservation Easement Subcommittee**

There was nothing to report on this subject.

#### **Recreation and Events Subcommittee**

There was nothing to report on this subject.

### **Reports**

#### **Little Dry Creek Master Plan**

Mr. Burkholder reported the Little Dry Creek master plan is due the following day.

#### **Annex tree planting**

Ms. Schmidt Hammell reported the neighborhood meeting will be held next week and the residents will review the three different plans that Mr. Burkholder has provided. She will advise the commission what the neighbors have decided at the next PTR meeting.

Ms. Gilpatrick commended Ms. Schmidt Hammell on her efforts setting up and attending the neighborhood meetings.

Maintenance Log Update

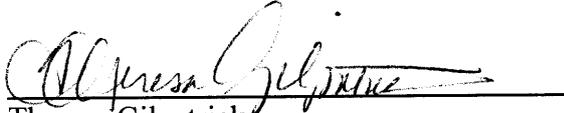
There was nothing to report on this subject.

City Council Report – Harriet LaMair – Next Meeting November 13, 2007

Councilwoman Klasina VanderWerf advised the commission that City Attorney Thad Renaud worked on the special events permit application and it was the general consensus by City Council that it was too lengthy and convoluted and it was more than what was actually needed.

Adjournment

The meeting adjourned at 7:19 p.m.

  
Theresa Gilpatrick  
Committee Chair

  
Paul Burkholder  
PTR Administrator

  
Jessica Sager  
Administrative Clerk