

RECORD OF PROCEEDINGS

Minutes of the Parks & Trails Commission
City of Cherry Hills Village, Colorado
October 11, 2007
at the Village Center

Commission members in attendance: Theresa Gilpatrick, Bill Callison, Heidi Schmidt Hammell, Phyllis Hayutin and Councilmember Harriet LaMair. City staff members present: Paul Burkholder, Parks & Trails Administrator and Melissa Formby, City Clerk.

Call to Order

Ms. Theresa Gilpatrick called the meeting to order at 6:05 p.m.

Approval of September 20, 2007 Minutes

Ms. Gilpatrick requested an agenda subject title change on page five of the minutes. Ms. Schmidt Hammell requested her address be corrected on page two.

Ms. Gilpatrick moved to approve the September 20, 2007 minutes as amended. Ms. Schmidt Hammell seconded the motion and it was passed unanimously.

Audience Participation

No audience participation.

Recognize Jim Muhm

Ms. Gilpatrick recognized Mr. Jim Muhm as the new citizen's representative for trails.

Jim Muhm
4951 S. Holly Street
Cherry Hills Village, CO 80113

Mr. Muhm thanked the commission for appointing him as the citizen's representative. He expressed concern that the agenda did not reflect any discussion of the maintenance log.

Mr. Paul Burkholder informed Mr. Muhm that there have been no changes to the maintenance log over the last month. He stated the Parks and Recreation staff follow through with higher priority projects throughout the year and they move on to the maintenance log when those projects are completed.

Mr. Muhm suggested the maintenance log include a field for the year, as some of the projects on the list take more than a year to accomplish.

Mansfield vs. Clarkson Trail Survey and Feasibility Study

Mr. Burkholder stated staff recommends the commission modify its priority list to make the Mansfield trail connection a priority over the Clarkson trail connection in the 2007-2008 priority list so staff can pursue the survey of this trail connection with monies budgeted in 2007. Mr. Burkholder believes the Clarkson trail is more important in terms of connectivity, but will be far more difficult to accomplish than the Mansfield trail due to current private property improvements along both street rights-of-way. He also said the Mansfield trail could likely be completed in a timelier manner than the Clarkson trail.

Ms. Schmidt Hammell asked how much a feasibility study would cost and if there will be small group meetings to involve the citizens.

Mr. Burkholder stated he would bring the feasibility study costs before the board at the next meeting. He also said they would most likely hold a community meeting to get citizen input and involvement.

Councilmember LaMair mentioned the Dahlia Street Calming process was done with community meetings in the beginning. She suggested they hold an open public meeting.

Mr. Burkholder recommended they request the funds for 2008 so the money is there to utilize.

Ms. Hayutin asked if they could do both studies simultaneously.

Mr. Burkholder answered that both surveys could be done at the same time.

Ms. Gilpatrick stated the trails are equally weighted issues. She added that the Clarkson trail has been on the radar for quite some time, whereas the Mansfield trail just came up.

Councilmember LaMair suggested that a lot could be learned by doing the Mansfield trail first, as the Clarkson trail will prove to be more contentious.

Mr. Burkholder stated he would recommend City Council approve a study for both trails. He then asked the board which trail they think should be done first.

A discussion ensued with regards to the pros and cons of the Mansfield and Clarkson trails.

The commission decided to put each trail study side by side as a line item on the budget and they would make a decision once the studies were complete.

Priority List Discussion

Ms. Gilpatrick stated she had limited comments from the commission on the priority list spreadsheet that was distributed and asked if they would like to discuss the priority list more or if they wanted to move forward and approve the list.

Mr. Muhm stated he would like to see a trail connection near Glenmoor Country Club added to the commission's priority list. He mentioned that he has spoken with Councilmember Bonnie Blum and she is also in favor of the Glenmoor trail connection.

Councilmember LaMair said she would also be in favor of a trail connection in that area.

Ms. Gilpatrick stated the commission would review that trail connection further at their next meeting.

Mr. Burkholder asked for some direction on the Woodie Hollow shelter with regards to style and size before he brings the list forward to City Council.

Ms. Gilpatrick said she would like to keep the size of the structure the same and would like to give it a more natural and rustic feel.

Ms. Schmidt Hammell recommended a shelter with open sides and a dirt floor so horses can be lead under it if necessary.

Mr. Burkholder stated he would bring forward some designs and get a cost evaluation. He recommended a pre-engineered shelter; otherwise they may need an engineer to sign off on the plans which would drive the cost up.

The commission reviewed their priority list and removed some items.

Property List Identification

Ms. Gilpatrick requested to hold this item until after the regular meeting so they could adjourn into an executive session.

Parks and Trails Master Plan Approval

Ms. Schmidt Hammell asked if they could change some of the verbiage in the plan.

Mr. Callison stated he doesn't believe a change in the wording is necessary. He moved to adopt the Parks and Trails Master Plan. Ms. Hayutin seconded the motion and the motion passed unanimously.

City Sign Recommendation – Jane Soderberg and Theresa Gilpatrick

Ms. Hayutin asked for clarification on the recommendation.

Ms. Gilpatrick requested the recommendation be tabled until next month as there are some issues that still need to be worked out.

Open Space Funding Concepts – Theresa Gilpatrick

Ms. Gilpatrick asked the commission to review the list and make sure all their ideas are incorporated so it can be presented to City Council in November.

Councilmember LaMair encouraged the commission to consider adding an annual appropriation of funds into their open space concept.

Ms. Gilpatrick stated she would add that to their list and e-mail it to Mr. Burkholder.

Reports**Rady Trail Update**

Mr. Burkholder reported that he toured the facility and walked the trail. He stated that Mr. Rady offered to continue to water the trail and asked if the trail could be made into a group trail. Mr. Burkholder advised the commission that once the trail is ready, then Mr. Rady can begin the trail dedication process.

Leede Trail Update

Mr. Burkholder reported that the Leede trail is currently under construction and the City will not take possession of the trail until the subdivision process is complete.

Segelke Land Donation Update

Mr. Burkholder reported that the Segelke cash in lieu of land request will be going before City Council shortly.

Mandarich Issues

Mr. Burkholder reported that Mr. Mandarich has not brought his application before the Planning and Zoning Commission as of yet and he is unsure what the status of the application is.

Logo Implementation

Mr. Burkholder reported that the logo is being used widely used by the City and advised the Commission the Parks department will begin replacing the trail signs in the winter.

John Meade Park Playground Structure

Mr. Burkholder reported CIRSA audited the City and reported that the John Meade Park playground is not safe for children. He stated he has added \$15,000 to the budget to replace the playground; as it is just as expensive to replace the equipment as it is to repair it. He will be bringing it before the commission so they can decide whether to replace it or remove it entirely.

Crier articles – Ann Gallagher

Ms. Gilpatrick reported that Ms. Ann Gallagher is going to write a new series of articles on City parks.

City Council/PTR working session update

Ms. Gilpatrick advised the commission they will be meeting with City Council on November 8th for a working session.

Mr. Burkholder recommended using their regular meeting as the working session and begin at 6:00 p.m. if there is nothing on the agenda.

Ms. Gilpatrick requested the meeting time be changed to 6:30 p.m.

City Council Report – Harriet LaMair – Next Meeting October 16, 2007

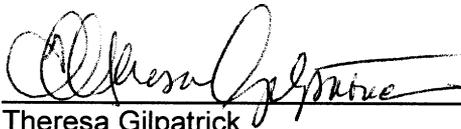
Councilmember LaMair reported that City Council has been working with the Master Plan consultants on parks issues. She also reported the neighbors of the St. Clair property came

forward and asked Council for an appropriation to help fund the purchase of the entire property. She advised the commission that Council is currently working on the budget and there have been some discussion on putting money into open space. She also gave the commission an update on the South Suburban issue.

Ms. Gilpatrick advised the commission members that she and Ms. Jane Soderberg were working on a letter to send to the residents by the end of the year regarding what the Parks, Trails and Recreation Commission is currently working on and asked the commission members to review the draft of the letter and forward any comments to her.

Adjournment

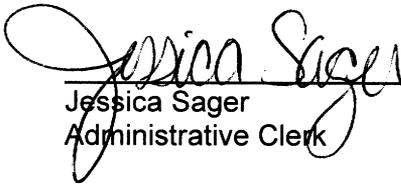
Ms. Hayutin moved to go into an executive session. Ms. Schmidt Hammell seconded the motion and the motion passed unanimously. The commission adjourned into an executive session at 7:43 p.m. Councilmember LaMair moved to adjourn from the regular meeting. Ms. Gilpatrick seconded the motion and the motion passed unanimously. The regular meeting adjourned at 8:17 p.m.



Theresa Gilpatrick
Committee Chair



Paul Burkholder
PTR Administrator



Jessica Sager
Administrative Clerk