

Minutes of the Public Art Commission  
City of Cherry Hills Village, Colorado  
Monday, October 24, 2011  
at the Village Center

### ROLL CALL

Commission members in attendance: Ann Polumbus, Gay Warren, Douglas Smooke, Councilmember Klasina VanderWerf. Employees present: Karen Proctor, Finance Director, Pamela Broyles, Administrative Assistant.

Absent: Teresa Harbaugh

### CALL TO ORDER

Ms. Ann Polumbus called the meeting to order at 8:32 a.m.

### AUDIENCE PARTICIPATION

There was no audience participation.

### APPROVAL OF MINUTES

Mr. Doug Smooke moved to approve the August 22, 2011 minutes as presented. Ms. Gay Warren seconded the motion and it passed unanimously.

### GENERAL UPDATES

#### Introduce Karen Proctor, City Finance Director and Liaison to the CHV Art Commission

Ms. Polumbus introduced Ms. Karen Proctor as the new City liaison to the Art Commission. Mr. Proctor shared that she has worked for the City for 8 years as the Finance Director and she is looking forward to learning and helping the Art Commission on future projects.

#### Process for Cataloguing Art

Ms. Warren provided the Commission with a draft of a spreadsheet that she and Teresa Harbaugh are working on for cataloguing art. Ms. Warren said they are still gathering information before the spreadsheet will be finalized.

#### Horton Sculpture Installation

Ms. Proctor reported that the cost for the installation of the concrete pad for the Horton Sculpture was approximately \$600.00, and should cost less than \$1,000.00 when completed. The Art Commission commented that the cement pad looks great.

Ms. Polumbus asked the Commission members for their thoughts on a time to unveil the *Sundown* sculpture.

The Commission agreed that the end of November would be the preferred time provided promotional materials can be distributed before that time. The Commission discussed options for promoting the event such as putting together an invitation list and press release. It was determined that the event will be on a weekday while school is in session.

Ms. Polumbus visited Kent Denver and St. Mary's Academy to inform them what the Art Commission is planning and she will keep them updated so they can participate in the program. Ms. Polumbus suggested asking Walt Horton's son Jesse Horton, who is also an artist, to do a sculpture demonstration for the students. Councilmember VanderWerf agreed to speak with the Principal and Art Teacher at the school. Ms. Polumbus will contact Greg Stevinson to confirm a date and she asked the Commission to provide a list of people to send invitations. Ms. Broyles will work on the press release and email a draft to Commission members.

Councilmember VanderWerf mentioned that the Villager staff will probably not attend the event, but if the Commission sends a story with photos they will usually print it.

Ms. Polumbus asked for suggestions on a time to hold the reception. The Commission cautioned that if holding the event in the evening it will be dark and cold. Mr. Smooke suggested asking the school what time they would prefer since we have invited them to participate. Ms. Polumbus suggested that a small reception could be held in one of their homes for people who are unable to attend during the day. The Commission agreed to hold a small reception with cookies and punch at the Village Center after the unveiling of the sculpture. The Commission also agreed to have a study session to discuss final arrangements for the reception prior to Thanksgiving.

Contacting Future Artists for Cherry Hills Village Art Program

Mr. Smooke reported that he has started researching requests for public entry from various organizations. He said he should have a draft to share with the Commission by the next meeting.

NEW BUSINESS

Ms. Polumbus encouraged the Commission to start thinking about a plan for the Art Commission for the upcoming year and suggested discussing the options at the next Art Commission meeting. Mr. Smooke suggested that by January the Commission will have a better idea of what direction to take.

Ms. Polumbus shared information on two artists from the Tina Goodwin Art Gallery who are interested in participating in the Cherry Hills Village Art program. Ms. Polumbus suggested waiting until January when the Commission has a process in place before making any decisions.

Councilmember VanderWerf thanked members who participated in the art judging at the school.

The Commission agreed to hold their monthly meetings on the last Monday of each month.

ADJOURNMENT

There being no further business the meeting was adjourned at 9:15 a.m.



Ann Polumbus  
Committee Chairperson



Karen Proctor  
Finance Director



Pamela Broyles  
Administrative Clerk