

**CHERRY HILLS VILLAGE**  
**COLORADO**

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

**City Council Agenda**  
Tuesday, October 18, 2016

6:00 p.m. – Study Session – Capital Projects Funding

6:30 p.m. – Regular Meeting

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Audience Participation Period (limit 5 minutes per speaker)
5. Consent Agenda
  - a. Approval of Minutes – October 4, 2016
  - b. Resolution 15, Series 2016; Appointing a New Member to the Public Art Commission
6. Items Removed From Consent Agenda
7. Unfinished Business
  - a. Continued from September 20, 2016 – Public Hearing to Consider a Request by David Mosteller of 1550 East Oxford Lane and 4180 South Humboldt Street for a Variance from Municipal Code Section 16-5-30(b) Concerning Minimum Lot Area for Approval of a Minor Lot Adjustment
  - b. Council Bill 7, Series 2016; Amending Section 10-5-40 of the Municipal Code Concerning Loitering (*second and final reading*)
8. New Business
9. Reports
  - a. Mayor
  - b. Members of City Council
  - c. Reports from Members of City Boards and Commissions
    - (i) Public Art Commission Update and 2017 Proposed Budget
  - d. City Manager and Staff
    - (i) Department Monthly Reports
    - (ii) Unaudited Financial Statements
  - e. City Attorney
10. Executive Session pursuant to C.R.S. Sec. 24-6-402(4)(a) for the purpose of discussing matters related to the acquisition of real property and pursuant to C.R.S. Sec. 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators relating to possible acquisition of real property
11. Adjournment

Notice: Agenda is subject to change.  
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.

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ITEM: Study Session

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

**SUBJECT:** CAPITAL PROJECTS FUNDING

**DATE:** OCTOBER 18, 2016

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**DISCUSSION:**

Attached you will find a 14 year forecast with projected ending fund balances for three different possible options of funding for the city's capital projects (Exhibits A, B & C).

Options:

The City has three major projects proposed in the upcoming year(s). This includes the construction of John Meade Park and Alan Hutto Memorial Commons (\$3.7M), the construction of a new Village Center (\$4.5M), and the construction of a new Public Works Facility (\$4.7M). Certificates of Participation (COP's) can be used to fund all or a portion of the work.

**Option #1** includes the funding of John Meade Park, the Village Center and Public Works Facility with the issuance of COP's in the amount of \$12.9 million.

Based on a \$12.9M issuance, 25 years, the Capital Fund will receive 42% of these funds (\$5,350,000) while the Parks and Recreation fund will receive the remaining 58% (\$7,550,000) of bond proceeds in 2017. That split was determined based upon the amount of the construction that is needed to support the City's Parks Division as compared to the rest of the Administration and Streets Divisions. The annual COP payment for each of the respected allocations will be split as follows: 42% (approximately \$307,000) paid from the General Fund operating budget and 58% (approximately \$424,000) will be paid from Park and Recreation Fund.

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**Option #2** includes the John Meade Park construction being funded by existing City funds and the City issuing COP's in the amount of \$9.2 million to fund the Village Center and Public Works Facility.

Based on a \$9.2M issuance, 25 years, the Capital Fund will receive 58% of these funds (\$5,350,000) while the Parks and Recreation fund will receive the remaining 42% (\$3,850,000) of bond proceeds in 2017. That split was determined based upon the amount of the construction that is needed to support the City's Parks Division as compared to the rest of the Administration and Streets Divisions. The COP annual payment for each of the respected allocations will be split as follows: 58% (approximately \$298,942) will be paid from the General Fund operating budget and 42% (approximately \$207,740) will be paid from Park and Recreation Fund. There is a one-time transfer of \$2,000,000 from the General Fund into the Parks and Recreation fund to assist in paying for John Meade Park Construction. Those funds will be paid back over time from future park related revenues. These funds will be combined with \$1,000,000 from existing Parks and Recreation reserves and \$700,000 from the Arapahoe County Open Space Fund.

**Option #3** includes cash funding for the Public Works Facility and John Meade Park, with the Village Center put on hold.

50% (\$2,350,000) of the Public Works Facility would be paid for out of the Capital Fund in 2016. There is a one-time transfer of \$2,000,000 in 2017 from the General Fund into the Parks and Recreation fund to assist in paying the remaining 50% (\$2,350,000) for the Public Works Facility. Those funds will be paid back over time from future park related revenues. John Meade Park would be funded for three years beginning in 2018 from the Parks and Recreation Fund reserves and \$700,000 from the Arapahoe County Open Space Fund. The Village Center would be put on hold.

**ATTACHMENT:**

- Exhibit A: Option #1 Forecasted Fund Balances
- Exhibit B: Option #2 Forecasted Fund Balances
- Exhibit C: Option #3 Forecasted Fund Balances
- Exhibit D: Bond Debt Service Schedule \$12.9M, 25 years
- Exhibit E: Bond Debt Service Schedule \$9.2M, 25 years

**OPTION #1  
FORECASTED FUND BALANCES (\$12.9 COP's)**

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<b>Capital Fund</b>															
Beginning Fund Balance	6,342,154	4,394,084	5,891,555	4,909,555	3,927,555	2,945,555	1,963,555	981,555	(445)	(982,445)	(1,964,445)	(2,946,445)	(3,928,445)	(4,910,445)	(5,892,445)
General Fund Transfer	2,007,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Revenue	619,114	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Bond proceeds	-	5,350,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Expenditures	(4,574,884)	(3,865,529)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)
Ending Fund Balance	4,394,084	5,891,555	4,909,555	3,927,555	2,945,555	1,963,555	981,555	(445)	(982,445)	(1,964,445)	(2,946,445)	(3,928,445)	(4,910,445)	(5,892,445)	(6,874,445)
<b>Conservation Trust Fund</b>															
Beginning Fund Balance	777,131	819,491	309,591	139,591	169,591	104,591	164,591	224,591	284,591	344,591	404,591	464,591	524,591	584,591	644,591
Annual revenue	67,860	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600	60,600
Annual Expenditures	(25,500)	(570,500)	(230,000)	(30,000)	(125,000)	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	819,491	309,591	139,591	169,591	104,591	164,591	224,591	284,591	344,591	404,591	464,591	524,591	584,591	644,591	704,591
<b>Catherine H. Anderson Land Donation Fund</b>															
Beginning Fund Balance	657,792	664,372	516,752	323,132	129,512	60,892	67,272	73,652	80,032	86,412	92,792	99,172	105,552	111,932	118,312
Annual revenue	9,200	8,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Annual Expenditures	(2,620)	(155,620)	(200,620)	(200,620)	(75,620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)
Ending Fund Balance	664,372	516,752	323,132	129,512	60,892	67,272	73,652	80,032	86,412	92,792	99,172	105,552	111,932	118,312	124,692
<b>Arapahoe County Open Space Fund</b>															
Beginning Fund Balance	771,557	837,008	784,008	814,008	793,008	780,008	710,008	840,008	970,008	1,100,008	1,230,008	1,360,008	1,490,008	1,620,008	1,750,008
Annual revenue	165,451	147,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
Annual Expenditures	(100,000)	(200,000)	(100,000)	(151,000)	(143,000)	(200,000)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	837,008	784,008	814,008	793,008	780,008	710,008	840,008	970,008	1,100,008	1,230,008	1,360,008	1,490,008	1,620,008	1,750,008	1,880,008
<b>General Fund</b>															
Beginning Fund Balance	5,989,267	4,285,507	4,277,336	4,381,401	4,416,726	4,516,350	4,543,588	4,638,164	4,657,669	4,748,715	4,761,260	4,847,217	4,852,174	4,935,643	4,935,491
Annual revenue	6,870,154	6,933,679	7,195,694	7,262,911	7,463,649	7,533,339	7,743,219	7,815,493	8,034,959	8,109,931	8,339,447	8,417,239	8,657,295	8,738,033	8,989,143
Annual Expenditures	(6,566,214)	(6,941,850)	(7,091,629)	(7,227,586)	(7,364,025)	(7,506,102)	(7,648,643)	(7,795,988)	(7,943,912)	(8,097,387)	(8,253,490)	(8,412,282)	(8,573,826)	(8,738,185)	(8,907,524)
Ending Fund Balance	4,285,507	4,277,336	4,381,401	4,416,726	4,516,350	4,543,588	4,638,164	4,657,669	4,748,715	4,761,260	4,847,217	4,852,174	4,935,643	4,935,491	5,017,109
<b>Parks and Recreation Fund</b>															
Beginning Fund Balance	2,275,956	2,374,349	1,863,877	1,473,979	1,109,883	1,910,738	2,682,950	3,570,458	4,428,811	5,408,992	6,358,594	7,433,322	8,477,452	9,654,450	10,800,781
Annual revenue	1,789,091	2,115,574	2,283,770	2,283,922	2,840,120	2,840,275	2,981,664	2,981,822	3,130,276	3,130,437	3,286,309	3,286,473	3,450,134	3,450,301	3,622,140
Bond proceeds	-	7,550,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Expenditures	(1,690,698)	(2,626,046)	(2,673,668)	(2,648,018)	(2,039,265)	(2,068,064)	(2,094,156)	(2,123,468)	(2,150,096)	(2,180,835)	(2,211,581)	(2,242,344)	(2,273,136)	(2,303,970)	(2,337,758)
PW Facility	(3,850,000)	(3,850,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
John Meade Park	(3,700,000)	(3,700,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	2,374,349	1,863,877	1,473,979	1,109,883	1,910,738	2,682,950	3,570,458	4,428,811	5,408,992	6,358,594	7,433,322	8,477,452	9,654,450	10,800,781	12,085,163

**OPTION #2**  
**FORECASTED FUND BALANCES (\$9.2M COP's, cash for JMP)**

Capital Fund	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Fund Balance	6,342,154	4,394,084	5,891,555	4,909,555	3,927,555	2,945,555	1,963,555	981,555	(445)	(982,445)	(1,964,445)	(2,946,445)	(3,928,445)	(4,910,445)	(5,892,445)
General Fund transfer	2,007,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Revenue	619,114	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Bond proceeds	-	5,350,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Expenditures	(4,574,884)	(3,865,529)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)
Ending Fund Balance	4,394,084	5,891,555	4,909,555	3,927,555	2,945,555	1,963,555	981,555	(445)	(982,445)	(1,964,445)	(2,946,445)	(3,928,445)	(4,910,445)	(5,892,445)	(6,874,445)
<b>Conservation Trust Fund</b>															
Beginning Fund Balance	777,131	819,491	309,591	139,591	169,591	104,591	164,591	224,591	284,591	344,591	404,591	464,591	524,591	584,591	644,591
Annual revenue	67,860	60,600	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Annual Expenditures	(25,500)	(570,500)	(230,000)	(30,000)	(125,000)	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	819,491	309,591	139,591	169,591	104,591	164,591	224,591	284,591	344,591	404,591	464,591	524,591	584,591	644,591	704,591
<b>Catherine H. Anderson Land Donation Fund</b>															
Beginning Fund Balance	657,792	664,372	516,752	323,132	129,512	60,892	67,272	73,652	80,032	86,412	92,792	99,172	105,552	111,932	118,312
Annual revenue	9,200	8,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Annual Expenditures	(2,620)	(155,620)	(200,620)	(200,620)	(75,620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)
Ending Fund Balance	664,372	516,752	323,132	129,512	60,892	67,272	73,652	80,032	86,412	92,792	99,172	105,552	111,932	118,312	124,692
<b>Arapahoe County Open Space Fund</b>															
Beginning Fund Balance	771,557	837,008	84,008	114,008	93,008	80,008	10,008	140,008	270,008	400,008	530,008	660,008	790,008	920,008	1,050,008
Annual revenue	165,451	147,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
Annual Expenditures	(100,000)	(900,000)	(100,000)	(151,000)	(143,000)	(200,000)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	837,008	84,008	114,008	93,008	80,008	10,008	140,008	270,008	400,008	530,008	660,008	790,008	920,008	1,050,008	1,180,008
<b>General Fund</b>															
Beginning Fund Balance	5,989,267	4,285,507	2,285,507	2,398,703	2,444,800	2,551,750	2,588,872	2,693,627	2,724,151	2,821,990	2,842,966	2,938,813	2,954,930	3,047,697	3,057,866
Annual revenue	6,870,154	6,933,679	7,195,694	7,262,911	7,463,649	7,533,339	7,743,219	7,815,493	8,034,959	8,109,931	8,339,447	8,417,239	8,657,295	8,738,033	8,989,143
Annual Expenditures	(6,566,214)	(6,933,678)	(7,082,498)	(7,216,814)	(7,356,699)	(7,496,217)	(7,638,464)	(7,784,970)	(7,937,120)	(8,088,954)	(8,243,601)	(8,401,122)	(8,564,528)	(8,727,865)	(8,897,216)
Ending Fund Balance	4,285,507	2,285,507	2,398,703	2,444,800	2,551,750	2,588,872	2,693,627	2,724,151	2,821,990	2,842,966	2,938,813	2,954,930	3,047,697	3,057,866	3,149,793
<b>Parks and Recreation Fund</b>															
Beginning Fund Balance	2,275,956	2,374,349	1,080,246	919,106	785,324	1,812,991	2,814,656	3,931,073	5,019,496	6,225,771	7,403,328	8,707,455	9,982,011	11,387,998	12,763,596
Annual revenue	1,789,091	2,115,574	2,283,770	2,283,922	2,840,120	2,840,275	2,981,664	2,981,822	3,130,276	3,130,437	3,286,309	3,286,473	3,450,134	3,450,301	3,622,140
Bond proceeds	-	5,850,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Expenditures	(1,690,698)	(2,409,677)	(2,444,911)	(2,417,703)	(1,812,453)	(1,838,610)	(1,865,247)	(1,893,399)	(1,924,001)	(1,952,880)	(1,982,182)	(2,011,917)	(2,044,147)	(2,074,703)	(2,107,779)
PW Facility	(3,850,000)	(3,850,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
John Meade Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	2,374,349	1,080,246	919,106	785,324	1,812,991	2,814,656	3,931,073	5,019,496	6,225,771	7,403,328	8,707,455	9,982,011	11,387,998	12,763,596	14,277,957

**OPTION #3**  
**FORECASTED FUND BALANCES (\$0M COP's, cash for PW & JMP, no VC)**

Capital Fund	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Fund Balance	6,342,154	4,804,084	3,777,734	2,795,734	1,813,734	831,734	(150,266)	(1,132,266)	(2,114,266)	(3,096,266)	(4,078,266)	(5,060,266)	(6,042,266)	(7,024,266)	(8,006,266)
General Fund transfer	2,007,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Revenue	619,114	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Bond proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Expenditures	(4,164,884)	(1,039,350)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)	(995,000)
Ending Fund Balance	4,804,084	3,777,734	2,795,734	1,813,734	831,734	(150,266)	(1,132,266)	(2,114,266)	(3,096,266)	(4,078,266)	(5,060,266)	(6,042,266)	(7,024,266)	(8,006,266)	(8,988,266)
<b>Conservation Trust Fund</b>															
Beginning Fund Balance	777,131	819,491	309,591	139,591	169,591	104,591	164,591	224,591	284,591	344,591	404,591	464,591	524,591	584,591	644,591
Annual revenue	67,860	60,600	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Annual Expenditures	(25,500)	(570,500)	(230,000)	(30,000)	(125,000)	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	819,491	309,591	139,591	169,591	104,591	164,591	224,591	284,591	344,591	404,591	464,591	524,591	584,591	644,591	704,591
<b>Catherine H. Anderson Land Donation Fund</b>															
Beginning Fund Balance	657,792	664,372	516,752	323,132	129,512	60,892	67,272	73,652	80,032	86,412	92,792	99,172	105,552	111,932	118,312
Annual revenue	9,200	8,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Annual Expenditures	(2,620)	(155,620)	(200,620)	(200,620)	(75,620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)	(620)
Ending Fund Balance	664,372	516,752	323,132	129,512	60,892	67,272	73,652	80,032	86,412	92,792	99,172	105,552	111,932	118,312	124,692
<b>Arapahoe County Open Space Fund</b>															
Beginning Fund Balance	771,557	837,008	84,008	114,008	93,008	80,008	10,008	140,008	270,008	400,008	530,008	660,008	790,008	920,008	1,050,008
Annual revenue	165,451	147,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
Annual Expenditures	(100,000)	(900,000)	(100,000)	(151,000)	(143,000)	(200,000)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	837,008	84,008	114,008	93,008	80,008	10,008	140,008	270,008	400,008	530,008	660,008	790,008	920,008	1,050,008	1,180,008
<b>General Fund</b>															
Beginning Fund Balance	5,989,267	4,285,507	2,584,450	3,012,713	3,372,845	3,795,659	4,147,346	4,565,281	4,908,984	5,322,716	5,658,996	6,069,320	6,398,852	6,806,687	7,130,271
Annual revenue	6,870,154	6,933,679	7,195,694	7,262,911	7,463,649	7,533,339	7,743,219	7,815,493	8,034,959	8,109,931	8,339,447	8,417,239	8,657,295	8,738,033	8,989,143
Annual Expenditures	(6,566,214)	(6,634,736)	(6,767,431)	(6,902,779)	(7,040,835)	(7,181,652)	(7,325,285)	(7,471,790)	(7,621,226)	(7,773,651)	(7,929,124)	(8,087,706)	(8,249,460)	(8,414,449)	(8,582,738)
Ending Fund Balance	4,285,507	2,584,450	3,012,713	3,372,845	3,795,659	4,147,346	4,565,281	4,908,984	5,322,716	5,658,996	6,069,320	6,398,852	6,806,687	7,130,271	7,536,675
<b>Parks and Recreation Fund</b>															
Beginning Fund Balance	2,275,956	2,374,349	1,937,986	995,790	80,237	327,402	1,547,664	2,881,714	4,187,769	5,613,564	7,010,230	8,532,892	10,025,246	11,650,178	13,243,573
Annual revenue	1,789,091	2,115,574	2,283,770	2,283,922	2,840,120	2,840,275	2,981,664	2,981,822	3,130,276	3,130,437	3,286,309	3,286,473	3,450,134	3,450,301	3,622,140
Loan from GF	-	2,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Expenditures	(1,690,698)	(2,201,937)	(2,225,966)	(2,199,475)	(1,592,955)	(1,620,014)	(1,647,614)	(1,675,766)	(1,704,482)	(1,733,771)	(1,763,647)	(1,794,120)	(1,825,202)	(1,856,906)	(1,889,244)
PW Facility	(2,350,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
John Meade Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	2,374,349	1,937,986	995,790	80,237	327,402	1,547,664	2,881,714	4,187,769	5,613,564	7,010,230	8,532,892	10,025,246	11,650,178	13,243,573	14,976,469

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**SOURCES AND USES OF FUNDS**

**City of Cherry Hills Village  
Series 2016  
Certificates of Participation  
25 Year**

Dated Date 12/20/2016  
Delivery Date 12/20/2016

**Sources:**

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Bond Proceeds:	
Par Amount	11,595,000.00
Net Premium	1,436,862.20
	<hr/>
	<b>13,031,862.20</b>

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**Uses:**

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Project Fund Deposits:	
Deposit to Project Account	12,885,000.00
Delivery Date Expenses:	
Cost of Issuance	77,000.00
Underwriter's Discount	69,570.00
	<hr/>
	<b>146,570.00</b>
Other Uses of Funds:	
Additional Proceeds	292.20
	<hr/>
	<b>13,031,862.20</b>

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**BOND DEBT SERVICE**

**City of Cherry Hills Village  
Series 2016  
Certificates of Participation  
25 Year**

<b>Period Ending</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Debt Service</b>
12/01/2017	265,000	2.000%	466,222.78	731,222.78
12/01/2018	285,000	3.000%	486,900.00	771,900.00
12/01/2019	295,000	3.000%	478,350.00	773,350.00
12/01/2020	300,000	4.000%	469,500.00	769,500.00
12/01/2021	315,000	4.000%	457,500.00	772,500.00
12/01/2022	325,000	4.000%	444,900.00	769,900.00
12/01/2023	340,000	4.000%	431,900.00	771,900.00
12/01/2024	350,000	5.000%	418,300.00	768,300.00
12/01/2025	370,000	5.000%	400,800.00	770,800.00
12/01/2026	390,000	5.000%	382,300.00	772,300.00
12/01/2027	410,000	5.000%	362,800.00	772,800.00
12/01/2028	430,000	5.000%	342,300.00	772,300.00
12/01/2029	450,000	5.000%	320,800.00	770,800.00
12/01/2030	475,000	5.000%	298,300.00	773,300.00
12/01/2031	495,000	5.000%	274,550.00	769,550.00
12/01/2032	520,000	3.000%	249,800.00	769,800.00
12/01/2033	535,000	3.000%	234,200.00	769,200.00
12/01/2034	550,000	3.000%	218,150.00	768,150.00
12/01/2035	570,000	3.000%	201,650.00	771,650.00
12/01/2036	585,000	3.000%	184,550.00	769,550.00
12/01/2037	605,000	5.000%	167,000.00	772,000.00
12/01/2038	635,000	5.000%	136,750.00	771,750.00
12/01/2039	665,000	5.000%	105,000.00	770,000.00
12/01/2040	700,000	5.000%	71,750.00	771,750.00
12/01/2041	735,000	5.000%	36,750.00	771,750.00
	<b>11,595,000</b>		<b>7,641,022.78</b>	<b>19,236,022.78</b>

**Notes:**

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**BOND PRICING**  
**City of Cherry Hills Village**  
**Series 2016**  
**Certificates of Participation**  
**25 Year**

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Call Date for Arb Yield	Call Price for Arb Yield
Serial Bonds:										
	12/01/2017	265,000	2.000%	0.850%	101.082	-	-	-	-	-
	12/01/2018	285,000	3.000%	1.000%	103.846	-	-	-	-	-
	12/01/2019	295,000	3.000%	1.130%	105.405	-	-	-	-	-
	12/01/2020	300,000	4.000%	1.310%	110.314	-	-	-	-	-
	12/01/2021	315,000	4.000%	1.500%	111.876	-	-	-	-	-
	12/01/2022	325,000	4.000%	1.700%	112.956	-	-	-	-	-
	12/01/2023	340,000	4.000%	1.910%	113.536	-	-	-	-	-
	12/01/2024	350,000	5.000%	2.000%	121.941	-	-	-	-	-
	12/01/2025	370,000	5.000%	2.100%	123.541	-	-	-	-	-
	12/01/2026	390,000	5.000%	2.200%	122.627	C 2.426%	12/01/2025	100.000	12/01/2025	100.000
	12/01/2027	410,000	5.000%	2.290%	121.810	C 2.687%	12/01/2025	100.000	12/01/2025	100.000
	12/01/2028	430,000	5.000%	2.370%	121.090	C 2.899%	12/01/2025	100.000	12/01/2025	100.000
	12/01/2029	450,000	5.000%	2.430%	120.553	C 3.065%	12/01/2025	100.000	12/01/2025	100.000
	12/01/2030	475,000	5.000%	2.460%	120.286	C 3.187%	12/01/2025	100.000	12/01/2025	100.000
	12/01/2031	495,000	5.000%	2.510%	119.841	C 3.307%	12/01/2025	100.000	12/01/2025	100.000
		<u>5,495,000</u>								
Term Bond:										
	12/01/2036	2,760,000	3.000%	3.100%	98.519	-	-	-	-	-
Term Bond #2:										
	12/01/2041	3,340,000	5.000%	2.820%	117.131	C 3.918%	12/01/2025	100.000	12/01/2025	100.000
		<u>11,595,000</u>								

Dated Date	12/20/2016	
Delivery Date	12/20/2016	
First Coupon	06/01/2017	
Par Amount	11,595,000.00	
Premium	1,436,862.20	
Production	13,031,862.20	112.392085%
Underwriter's Discount	-69,570.00	-0.600000%
Purchase Price	12,962,292.20	111.792085%
Accrued Interest	-	
Net Proceeds	12,962,292.20	

Notes:

The interest rate and rating assumptions assumed in this presentation are based on current market conditions and similar credits. The actual results may differ, and Stifel makes no commitment to underwrite at these levels.

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**GENERAL INFORMATION DISCLOSURE**

**City of Cherry Hills Village  
Series 2016  
Certificates of Participation  
25 Year**

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SOURCES AND USES OF FUNDS

City of Cherry Hills Village  
Certificates of Participation, Series 2016  
Certificates of Participation  
25 Year

Dated Date 12/20/2016  
Delivery Date 12/20/2016

Sources:

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Bond Proceeds:	
Par Amount	8,625,000.00
Net Premium	700,604.00
	<hr/>
	9,325,604.00

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Uses:

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Project Fund Deposits:	
Deposit to Project Account	9,200,000.00
Delivery Date Expenses:	
Cost of Issuance	70,000.00
Underwriter's Discount	<hr/>
	51,750.00
	121,750.00
Other Uses of Funds:	
Additional Proceeds	3,854.00
	<hr/>
	9,325,604.00

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BOND DEBT SERVICE

City of Cherry Hills Village  
 Certificates of Participation, Series 2016  
 Certificates of Participation  
 25 Year

Dated Date 12/20/2016  
 Delivery Date 12/20/2016

Period Ending	Principal	Coupon	Interest	Debt Service
12/01/2017	210,000	2.000%	296,681.84	506,681.84
12/01/2018	225,000	3.000%	309,012.50	534,012.50
12/01/2019	230,000	3.000%	302,262.50	532,262.50
12/01/2020	240,000	3.000%	295,362.50	535,362.50
12/01/2021	245,000	3.000%	288,162.50	533,162.50
12/01/2022	250,000	4.000%	280,812.50	530,812.50
12/01/2023	260,000	4.000%	270,812.50	530,812.50
12/01/2024	275,000	4.000%	260,412.50	535,412.50
12/01/2025	285,000	4.000%	249,412.50	534,412.50
12/01/2026	295,000	4.000%	238,012.50	533,012.50
12/01/2027	305,000	4.000%	226,212.50	531,212.50
12/01/2028	320,000	4.000%	214,012.50	534,012.50
12/01/2029	330,000	4.000%	201,212.50	531,212.50
12/01/2030	345,000	4.000%	188,012.50	533,012.50
12/01/2031	360,000	4.000%	174,212.50	534,212.50
12/01/2032	375,000	4.000%	159,812.50	534,812.50
12/01/2033	390,000	4.000%	144,812.50	534,812.50
12/01/2034	405,000	4.000%	129,212.50	534,212.50
12/01/2035	420,000	4.000%	113,012.50	533,012.50
12/01/2036	435,000	4.000%	96,212.50	531,212.50
12/01/2037	455,000	3.250%	78,812.50	533,812.50
12/01/2038	470,000	3.250%	64,025.00	534,025.00
12/01/2039	485,000	3.250%	48,750.00	533,750.00
12/01/2040	500,000	3.250%	32,987.50	532,987.50
12/01/2041	515,000	3.250%	16,737.50	531,737.50
	8,625,000		4,678,981.84	13,303,981.84

Notes:

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**BOND PRICING**

City of Cherry Hills Village  
 Certificates of Participation, Series 2016  
 Certificates of Participation  
 25 Year

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
<b>Serial Certificates:</b>									
	12/01/2017	210,000	2.000%	0.990%	100.949				1,992.90
	12/01/2018	225,000	3.000%	1.150%	103.551				7,989.75
	12/01/2019	230,000	3.000%	1.260%	105.018				11,541.40
	12/01/2020	240,000	3.000%	1.370%	106.241				14,978.40
	12/01/2021	245,000	3.000%	1.480%	107.224				17,698.80
	12/01/2022	250,000	4.000%	1.620%	113.441				33,602.50
	12/01/2023	260,000	4.000%	1.780%	114.446				37,559.60
	12/01/2024	275,000	4.000%	1.910%	115.341				42,187.75
	12/01/2025	285,000	4.000%	2.000%	116.309				46,480.65
	12/01/2026	295,000	4.000%	2.090%	117.073				50,365.35
	12/01/2027	305,000	4.000%	2.180%	116.195	C 2.317%	12/01/2026	100.000	49,394.75
	12/01/2028	320,000	4.000%	2.270%	115.325	C 2.507%	12/01/2026	100.000	49,040.00
	12/01/2029	330,000	4.000%	2.390%	114.177	C 2.695%	12/01/2026	100.000	46,784.10
	12/01/2030	345,000	4.000%	2.430%	113.797	C 2.798%	12/01/2026	100.000	47,599.65
	12/01/2031	360,000	4.000%	2.480%	113.325	C 2.895%	12/01/2026	100.000	47,970.00
	12/01/2032	375,000	4.000%	2.590%	112.293	C 3.023%	12/01/2026	100.000	46,098.75
	12/01/2033	390,000	4.000%	2.640%	111.828	C 3.098%	12/01/2026	100.000	46,129.20
	12/01/2034	405,000	4.000%	2.740%	110.904	C 3.197%	12/01/2026	100.000	44,161.20
	12/01/2035	420,000	4.000%	2.790%	110.445	C 3.257%	12/01/2026	100.000	43,869.00
	12/01/2036	435,000	4.000%	2.830%	110.080	C 3.306%	12/01/2026	100.000	43,848.00
		<u>6,200,000</u>							<u>729,291.75</u>
<b>Term Certificates Due 2041:</b>									
	12/01/2041	2,425,000	3.250%	3.320%	98.817				-28,687.75
		<u>8,625,000</u>							<u>700,604.00</u>

Dated Date	12/20/2016		
Delivery Date	12/20/2016		
First Coupon	06/01/2017		
Par Amount	8,625,000.00		
Premium	700,604.00		
Production	9,325,604.00	108.122945%	
Underwriter's Discount	-51,750.00	-0.600000%	
Purchase Price	9,273,854.00	107.522945%	
Accrued Interest			
Net Proceeds	9,273,854.00		

**Notes:**

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GENERAL INFORMATION EXCLUSION DISCLOSURE

City of Cherry Hills Village  
Certificates of Participation, Series 2016  
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25 Year

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Minutes of the  
City Council of the City of Cherry Hills Village, Colorado  
Held on Tuesday, October 4, 2016 at 6:30 p.m.  
At the Village Center

The City Council held a study session on the 2017 proposed budget and capital project financing report at 6:03 p.m.

Mayor Laura Christman called the meeting to order at 6:43 p.m.

**ROLL CALL**

Mayor Laura Christman, Councilors Mark Griffin, Earl Hoellen, Alex Brown, Mike Gallagher, Klasina VanderWerf, and Katy Brown were present on roll call. Also present were City Manager Jim Thorsen, Deputy City Manager and Public Works Director Jay Goldie, City Attorney Linda Michow, Finance Director Karen Proctor, Police Chief Michelle Tovrea, Community Development Director Rachel Hodgson, Human Resource Analyst Kathryn Ducharme, Parks, Trails & Recreation Administrator Ryan Berninzoni, and City Clerk Laura Smith.

Absent: none

**PLEDGE OF ALLEGIANCE**

The Council conducted the pledge of allegiance.

**AUDIENCE PARTICIPATION PERIOD**

None

**CONSENT AGENDA**

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve the following items on the Consent Agenda:

- a. Approval of Minutes – September 20, 2016

The motion passed unanimously.

**ITEMS REMOVED FROM CONSENT AGENDA**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Council Bill 7, Series 2016; A Bill for an Ordinance Amending Section 10-5-40 of the Municipal Code Concerning Loitering (first reading)

City Attorney Michow presented Council Bill 7, Series 2016 on first reading. She explained that the ACLU had sent the City a letter, among 30 other municipalities, encouraging the City to amend its Code to remove the prohibition against loitering for the purposes of begging. She noted that this was based on a recent Federal court case that determined that begging was protected under the First Amendment. She indicated that the proposed bill would remove the prohibition in Section 10-5-40(b)(1) against loitering for the purposes of begging. She added that the proposed bill would also modify Section 10-5-40(b)(2) to remove vague language related to gambling that was potentially constitutionally problematic.

Mayor Christman noted that other sections of the Code addressed safety issues sometimes associated with begging, such as stepping into the street.

City Attorney Michow confirmed that was correct and that other sections of the Code addressed criminal conduct sometimes associated with begging.

Councilor Griffin noted that the ACLU had threatened the City with a lawsuit if Council did not amend the Code.

City Attorney Michow added that the Police Department had not issued many citations related to Section 10-5-40(b)(1) and had no concerns with its removal from the Code.

Mayor Pro Tem A. Brown moved, seconded by Councilor VanderWerf to approve Council Bill 7, Series 2016, amending Section 10-5-40 of the Cherry Hills Village Municipal Code concerning loitering on first reading.

The following votes were recorded:

Gallagher	yes
Griffin	yes
A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Council Bill 7-2016: 6 ayes. 0 nays. The motion carried.

## **REPORTS**

### **Mayor's Report**

Mayor Christman reported that she had learned that in a neighboring municipality the number of students who had qualified for school lunches had increased from 500 last year to 2,500 this year. She noted that wages were not keeping up with the increase of rents. She indicated that she would like to organize a food drive in conjunction with the annual Holiday Tree Lighting Event and ask City residents to donate cases of food.

### **Members of City Council**

Councilor Hoellen thanked staff, especially Director Proctor, for the work on the 2017 proposed budget. He congratulated staff on receipt of the Government Finance Officers Association Award again this year.

Councilor K. Brown reported that she would attend the Centennial Airport Noise Roundtable meeting tomorrow and the first CML Policy Committee meeting next Friday on behalf of the City.

Councilor VanderWerf reported that the dedication for the Emmett Culligan *Rubric* series piece would be this Thursday at 4pm at the Joint Public Safety Facility, followed by a reception at the Finger residence. She noted there was one space left for the reception.

Mayor Pro Tem A. Brown reported that he and Councilor VanderWerf would interview applicants for the Public Art Commission vacancy tomorrow morning.

Councilor Griffin had no report.

Councilor Gallagher reported that his neighborhood had a successful Oktoberfest celebration for the 24<sup>th</sup> year.

### **Members of City Boards and Commissions**

Quincy Farm Committee Chair Russell Stewart presented to the Council. He expressed his thanks and appreciation to staff for the key ceremony at Quincy Farm and noted that it had been well received by the family. He reported that the Quincy Farm Committee (QFC) would meet on October 18<sup>th</sup>. He agreed with Council's discussion during the study session that the funds set aside for a consultant for the QFC were not needed at this time. He noted that the QFC had determined that the pond on the property was a top priority as it provided water to the entire property. He indicated that the QFC would be working on their long-term plan.

**City Manager & Staff**

City Manager Thorsen reported that the City was in the process of reviewing title and survey work for the 2101 W. Quincy Avenue property; the property would be appraised tomorrow; the environmental team would be testing for Phase 1 and Phase 2 later this week; the building inspection would occur next week; and the first round of objections were due mid-October.

**City Attorney**

City Attorney Michow reported that she was in discussion with Deputy City Manager/Director Goldie and Director Hodgson about the construction times in the Municipal Code. She indicated that the current Code did not allow for any waivers and staff believed some waiver or variance might be appropriate in certain cases. She noted this was a policy matter entirely at Council's discretion. She explained that the issue had arisen with the drilling of wells which often could not safely be accomplished without working 24/7.

Mayor Pro Tem A. Brown noted that when he had served on the Board of Adjustment and Appeals they had reviewed a case involving a well and had been told by the engineer that there was a 100% probability of failure if work had to stop for construction hours.

Deputy City Manager/Director Goldie added that another example was the wireless communication towers recently installed on the building in the City's commercial district. He noted that staff had managed to find a solution so that the businesses did not have to shut down but it had been difficult. He indicated that staff had involved the neighbors and the City of Englewood.

Councilor Hoellen suggested that the criteria for any waiver or variance be very specific.

Deputy City Manager/Director Goldie agreed.

**ADJOURNMENT**

The meeting adjourned at 7:03 p.m.

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Laura Christman, Mayor

---

Laura Smith, City Clerk

**CHERRY HILLS VILLAGE  
COLORADO**

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 5b

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** LAURA SMITH, CITY CLERK

**SUBJECT:** RESOLUTION 15, SERIES 2016; APPOINTING A MEMBER TO THE PUBLIC ART COMMISSION

**DATE:** OCTOBER 10, 2016

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**ISSUE**

Shall Council approve Resolution 15, Series 2016 to fill the vacancy on the Public Art Commission (PAC)?

**DISCUSSION**

PAC Commissioner Trish Green resigned in August 2016. Staff posted the vacancy on the City website in August and in the September issue of the Village Crier. Council appointed Mayor Pro Tem A. Brown and Councilor VanderWerf to conduct interviews and recommend appointment to fill the vacancy on PAC. Mayor Pro Tem A. Brown and Councilor VanderWerf are recommending appointment of Elaine Asarch.

**RECOMMENDED MOTION**

“I move to approve Resolution 15, Series 2016; appointing a member to the Public Art Commission.”

**ATTACHMENTS**

Exhibit A: Resolution 15, Series 2016

RESOLUTION NO. 15  
SERIES 2016

INTRODUCED BY:  
SECONDED BY:

**A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF CHERRY HILLS VILLAGE  
APPOINTING A MEMBER TO THE PUBLIC ART COMMISSION**

**WHEREAS**, Section 3.1 of the City of Cherry Hills Village City Charter authorizes the City Council to “delegate to board and commissions...such functions, powers and authority of the City as it deems proper and advisable”; and

**WHEREAS**, Resolution 6-11 established the Public Art Commission (“the Commission”); and

**WHEREAS**, Resolution 6-11 states the Commission shall consist of up to five (5) voting members, including a Council representative. All members are appointed by the City Council. Members must be residents of Cherry Hills Village; and

**WHEREAS**, Commissioner Trish Green resigned in August 2016, leaving a vacancy on the Commission; and

**WHEREAS**, City Council appointed Mayor Pro Tem A. Brown and Councilor VanderWerf to review applications to serve on the Commission; and

**WHEREAS**, Mayor Pro Tem A. Brown and Councilor VanderWerf conducted interviews of the applicants and recommend appointment of Elaine Asarch to fill the vacancy; and

**WHEREAS**, the City Council desires to appoint Elaine Asarch to complete Commissioner Green’s term on the Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE THAT:**

The City Council hereby makes the following appointment to the City of Cherry Hills Public Art Commission:

<u>Name</u>	<u>Term Expires</u>
Elaine Asarch	July 2018

This Resolution shall be effective immediately.

Introduced, passed and adopted at the regular meeting of City Council this \_\_\_ day of \_\_\_\_, 2016 by a vote of \_ yes and \_ no.

(SEAL)

\_\_\_\_\_  
Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Laura Smith, City Clerk

\_\_\_\_\_  
Linda C. Michow, City Attorney

**CHERRY HILLS VILLAGE**  
**COLORADO**

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 7a

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** JAY GOLDIE, PUBLIC WORKS DIRECTOR/DEPUTY CITY MANAGER

**THROUGH:** LINDA MICHOW, CITY ATTORNEY

**CC:** RACHEL HODGSON, COMMUNITY DEVELOPMENT DIRECTOR

**SUBJECT:** REQUEST FOR VARIANCE FROM MUNICIPAL CODE SECTION 16-5-30(b) CONCERNING MINIMUM LOT AREA FOR APPROVAL OF MINOR LOT ADJUSTMENT (CONTINUED FROM AUGUST 16, 2016 AND SEPTEMBER 20, 2016)

**DATE:** OCTOBER 18, 2016

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**APPLICANT**

David S. Mosteller and 80 South Santa Fe Development Company, LLC (collectively)

**LOCATION**

1550 E. Oxford Lane and 4180 S. Humboldt Street, South Broadway Heights Subdivision (See Exhibit A for vicinity map)

**REQUEST**

The applicant has submitted two related applications for approval by the City. Specifically, the applicant requests: (1) approval of a minimum lot area variance from Municipal Code Section 16-5-30(b) in order to seek (2) approval of a minor lot adjustment plat. The applicant owns or controls both 1550 E. Oxford Lane and 4180 S. Humboldt Street (See Exhibit B for application materials). The minimum lot area variance is necessary because the Humboldt Street lot already is non-conforming in lot area and the proposed, reconfigured Humboldt lot will also fail to meet the minimum lot area for the R-1 zone district, which is a criterion of approval for a minor lot adjustment plat. **The minor lot adjustment plat is separate from the variance request, and is approved administratively by staff.**

The Cherry Hills Municipal Code sets forth two different variance procedures under Chapter 16 (zoning) and under Chapter 17 (subdivision). The applicant seeks approval of a minimum lot

## CHERRY HILLS VILLAGE COLORADO

area variance pursuant to Section 17-3-420 of the Subdivision Regulations in order to allow for approval of a minor lot adjustment that will readjust the lot line dividing the subject properties. The purpose of the proposed lot line adjustment plat is to allow the applicant to build a new 1,078 square-foot guest house that meets the required accessory structure setbacks for the R-1 zone district in addition to the existing 1,889 square-foot barn on the Humboldt lot.

According to the City's building permit records, construction of the barn was approved in 2005 as an agricultural use<sup>1</sup> for the Humboldt lot (See Exhibit C for City zoning letter). Municipal Code Section 16-5-30(g) states that only three accessory and/or recreational structures shall be permitted on a lot in the R-1 zone district and the total area of the structures cannot exceed 1,100 square feet. The existing barn serves as the primary structure for the Humboldt lot, and the proposed guest house would serve as an accessory structure to the barn (Exhibit D). Section 16-14-20 of the Municipal Code allows non-conforming lots to be developed with structures through the issuance of building permits subject to all applicable Code requirements.

### ZONING & LAND USE

The subject properties are zoned R-1, 2 ½-acre residential district. According to Arapahoe County Assessor records, the Oxford lot is 2.71 net acres and the Humboldt lot is 1.22 net acres. The Oxford lot has a 5,700 square-foot home that was built in 1978. The Cherry Hills Country Club borders the Oxford lot to the east and Humboldt Street borders the Humboldt lot to the west. The north and south sides of the properties are surrounded by lots that are zoned R-1 and developed with single family residences.

### CODE REQUIREMENTS

Per Municipal Code Sec. 17-6-40, minor lot adjustment applications may be approved administratively by City staff, but only when the proposal does not create, result in or leave a lot that fails to conform to any applicable zoning standard. Section 16-5-30(b) of the Municipal Code establishes the minimum lot area in the R-1 district at 2 ½ acres. The proposed lot line configuration for the Humboldt lot results in a lot area of 1.65 acres. Therefore, a minimum lot area variance must first be approved before the minor adjustment application can be considered administratively.

Municipal Code Section 17-3-420 outlines the approval criteria that the City Council must use in determining whether or not to approve a variance request. For approval, the City Council must find that the request meets all criteria, as outlined in the table on page 4 of this staff report.

Notice procedures for variance requests are outlined in Municipal Code Sec. 17-3-420(f). The applicant is required to publish notice of the date, time, place and purpose of the public hearing and post a notice sign on the property at least 15 days prior to the hearing. The applicant has met all notice requirements, and notice of the public hearing was published in the July 21, 2016 edition of *The Villager*. The public hearing has been continued by City Council two times. To date, staff has not received any comment letters.

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<sup>1</sup> Agricultural uses are permitted in the R-1 zone district. Section 16-5-19 defines "Agricultural" to include raising of livestock, and includes stabling horses.

**CHERRY HILLS VILLAGE**  
**COLORADO**

**STAFF ANALYSIS**

The table on the following pages represents staff’s analysis of the proposal based on each approval criteria outlined in Section 17-3-420 of the Municipal Code.

Table 1: Approval Criteria with Staff Findings

Criterion	Staff Finding
<i>1) Unusual topographical or other exceptions conditions or circumstances not caused by action of the subdivider require such variance, modification or waiver.</i>	<b>Affirmative:</b> Staff finds that the existing non-conforming lot area of the Humboldt lot results in an exceptional condition that impacts the location of structures. The applicant is required to meet the same setback requirements as other properties in the R-1 zone district, which in conjunction with the area of the lot creates a limited building envelope. This condition was not caused by action of the applicant.
<i>2) The granting thereof will not adversely affect the general public nor have the effect of nullifying the intent and purpose of these regulations.</i>	<b>Affirmative:</b> The purpose of the lot line adjustment procedures is to establish procedures to facilitate the efficient processing of applications for simple adjustment of lot lines that will bring properties into greater conformance with the requirements of the Municipal Code. Staff finds that the granting of the variance will not adversely affect the general public nor have the effect of nullifying the intent and purpose of these regulations. The reconfigured non-conforming Humboldt lot will increase in size from 1.44 acres to 1.65 acres, thus reducing the amount of non-conformance.
<i>3) Reasonable protections are afforded adjacent properties.</i>	<b>Affirmative:</b> The proposed lot line adjustment will increase the Humboldt lot from 1.44 acres to 1.65 acres, and the Oxford lot will be reduced from 2.66 acres to 2.5 acres. Staff finds that the variance will not have an adverse impact on adjacent properties that requires reasonable protections. Staff has not received any letters in support or opposition of the request from neighboring property owners.
<i>4) The requested variance will not have an adverse impact on the character of the neighborhood or have an adverse effect on the physical or environmental conditions of the surrounding properties.</i>	<b>Affirmative:</b> The proposed lot line adjustment will increase the Humboldt lot from 1.44 acres to 1.65 acres, and the Oxford lot will be reduced from 2.66 acres to 2.5 acres. The proposed lot line adjustment will increase the area of the Humboldt lot, thereby reducing the amount of non-conformance. Staff finds that the variance will not have an adverse impact on the character of the neighborhood or have an adverse effect on the physical or environmental conditions of surrounding properties. Staff has not received any letters in support or opposition of the request from neighboring property owners.
<i>5) The variance is the minimum variance necessary to alleviate the exceptional condition or circumstance.</i>	<b>Affirmative:</b> The combined area of the Humboldt and Oxford lots is 4.1 acres. The proposed lot line adjustment will increase the Humboldt lot from 1.44 acres to 1.65 acres, and the Oxford lot will be reduced from 2.66 acres to 2.5 acres. Therefore, any lot line adjustment will result in a non-conforming lot area for the Humboldt lot in order for the Oxford lot to remain in compliance. Staff finds that the variance is the minimum variance necessary to alleviate the exceptional condition of the existing non-conforming lot area.
<i>6) In no case shall a variance be granted for a lot that is not lawful under the provisions of</i>	<b>Affirmative:</b> The current area of the Humboldt lot is 1.44 acres. Staff has determined that the property is legally non-conforming

**CHERRY HILLS VILLAGE**  
**COLORADO**

<p><i>Municipal Code Sec. 16-14-10.</i></p>	<p>as a residence was constructed in 1942. A lot that was not legally established but on which a residence was located prior to September 6, 1987 is to be considered legally non-conforming. Staff finds that the variance will be for a lot that is lawful under the provisions of Municipal Code Sec. 16-14-10.</p>
<p><i>7) In no case shall a minimum lot area variance be in conflict with the objectives of the City's Master Plan.</i></p>	<p><b>Affirmative:</b> The City's Master Plan states that the Village should maintain the existing land use and development pattern. The proposed lot line adjustment will not affect the land use of the subject properties or impact development patterns as the proposed variance and lot size maintain the existing land uses and development pattern of rural residential. Staff finds that the minimum lot area variance is not in conflict with the objectives of the City's Master Plan.</p>

**PLANNING AND ZONING COMMISSION RECOMMENDATION**

The Planning and Zoning Commission recommended approval of the variance request on July 12, 2016 with the condition that “the lots be maintained as one ownership” (See Exhibit E for Commission minutes, including verbatim discussion during deliberations). During the public hearing and during the Commission’s deliberations, the applicant agreed that he would not “flip” the property and that he agreed to the proposed condition. Following the Planning and Zoning Commission meeting, City staff and the applicant have discussed the specific terms of the condition and the extent of the proposed restriction. The question of whether the Commission intended the condition to run in perpetuity or only during the applicant’s ownership of the properties is not fully answered by a review of the Commission meeting minutes or audio tape. The applicant has submitted a draft letter which is proposed to address the Commission’s condition of approval (see Exhibit F for applicant’s letter). In response to the applicant’s letter, City staff and the City Attorney suggest a written agreement between the City and the applicant to be recorded against the properties to address the Commission’s condition, which is drafted in the proposed motion to apply only to the applicant’s ownership of the properties, and would not run in perpetuity. Upon transfer of both properties from the applicant to a third party purchaser, the City could pursue a lot merger as set forth in Section 16-2-70 of the Municipal Code.

**STAFF RECOMMENDATION**

Staff recommends approval of the minimum lot area variance based on the findings in Table 1 above. Staff finds that the applicant has met all required criteria. The City Council may arrive at different findings based on the evidence presented at the public hearing and analysis of the review criteria. The following motion includes the recommended condition of approval imposed by Planning and Zoning Commission (restated in legally enforceable terms); however, City Council may decide to reject the condition of approval, modify it or deny the application in its entirety.

**CHERRY HILLS VILLAGE**  
**COLORADO**

**PROPOSED MOTION**

“I move to approve the request by David S. Mosteller for a minimum lot area variance from Municipal Code Section 16-5-30(b) based on the findings of fact set forth in the staff report dated October 18, 2016, and subject to the following condition of approval:

That the City, David S. Mosteller and 80 South Santa Fe Development Company, LLC execute an agreement, in a form approved by the City Attorney and City Manager, to be recorded against 1550 E. Oxford Lane and 4180 S. Humboldt Street properties, requiring that neither property be sold or conveyed without a contemporaneous sale or conveyance of the other property to the same legal entity or individual for so long as David S. Mosteller and 80 South Santa Fe Development Company, LLC own the properties. The agreement shall further require five (5) days’ advance written notice to the City prior to any sale or conveyance of the properties from David S. Mosteller and 80 South Santa Fe Development Company, LLC.

In support of this motion, the City Council finds that the proposed variance meets all of the approval criteria set forth in Municipal Code Section 17-3-420 as outlined in Table 1 of the October 18, 2016 staff memorandum.”

**ATTACHMENTS**

Exhibit A: Vicinity Map

Exhibit B: Application Materials

Exhibit C: July 24, 2016 City Zoning Letter

Exhibit D: May 24, 2005 City Zoning Letter

Exhibit E: July 12, 2016 Planning and Zoning Commission Minutes and Verbatim Minutes

Exhibit F: October 2, 2016 Letter from David S. Mosteller to Mayor and City Council





April 12, 2016

Robert A. Zuccaro, AICP, CPM  
Community Development Director  
City of Cherry Hills Village  
2450 E Quincy Ave.  
Cherry Hills Village, CO 80113

RE :4180 S Humboldt St  
Variance Request from Municipal Code Section 16-5-30(b),  
minimum Lot area for the R-1 Zone District. (2.5 acers minimum size)

This request is part of a Minor Lot Line Adjustment of two existing Parcels, both under the same ownership, and being utilized as one overall property. The primary residence is located on Parcel 1 and Horse Barn/Stables/Riding area on Parcel 2. The intent of this request is to allow for the reconfiguration of Parcel 2, (currently a Non-Conforming Lot, due to its lots size of 1.44 acers), to a new configuration of 1.65 acers, allowing for the ability to build and an Accessory Structure within the allowed zoning setbacks and zoning criteria in the R-1 zone district. This reconfiguration maintains the minimum Lot size requirement for Parcel 1, and maintains compliance with all current R-1 zoning requirements. This request meets the City criteria of Municipal Code Section 17-3-420 (d) as follows:

*(d) Criteria for granting variances. When considering the Commission's recommendation, approval of variances shall be based fundamentally on findings that unusual topographical or other exceptional conditions or circumstances not caused by action of the subdivider require such variance, modification or waiver;*

**Having a lot size below 2.5 acers in the 2.5 acre zone district creates a hardship which is a criterion that needs to be met in order to approve a variance.**

*and that the granting thereof will not adversely affect the general public nor have the effect of nullifying the intent and purpose of these regulations. In addition to those findings, no approval of any variance under this Section shall be granted unless the Council finds that:*

*d.(1) Reasonable protections are afforded adjacent properties;*

- 1. The setbacks to adjacent property are being maintained per the R-1 zoning code.**
- 2. No existing perimeter Landscaping or Trees are being removed, and additional landscaping will be provided to enhance the accessory residence.**
- 3. The perimeter property lines of the parcels remains the same.**

*d.(2) The requested variance will not have an adverse impact on the character of the neighborhood or have an adverse effect on the physical or environmental conditions of the surrounding properties; and*

- 1. The proposed Accessory Structure has been designed to mirror the design and quality of the existing Horse Barn and Stables and is intended to be used as a caretakers quarters. It will not have an adverse impact on the character of the neighborhood.**
- 2. The proposed Accessory Structure has no physical or environmental conditions that will affect any of the surrounding properties.**

*d.(3) The variance is the minimum variance necessary to alleviate the exceptional condition or circumstance.*

- 1. Parcel 2 is currently non-conforming in lot size as a result of the R-1 Zone as established by the City at this location, requiring a minimum of 2.5 acers.**
- 2. All other requirements of the R-1 zone remain in compliance with the exception of Lot size that currently is non-conforming.**
- 3. This is the minimum variance necessary to alleviate the exceptional condition and existing circumstance and to afford the owner reasonable use of the property similar to other R-1 Zoned lots .**

We feel the conditions stated above clearly supports the approval of this Varience request. Please feel free to contact me any questions.

Sincerley,



Michelle M. Wilson AIA, PLLC  
President

OFFICE USE ONLY

Date Recv'd \_\_\_\_\_

Application Fee \$150

Escrow \$3,000

**City of Cherry Hills Village**  
**Application for Lot Consolidation**  
**or Minor Lot Adjustment**

Today's Date: \_\_\_\_\_

**Applicant Information**

Name MMW AIA PLLC, Attn: Michelle Wilson

Phone 303-885-1969 Fax \_\_\_\_\_

Email michelle@mmwaia.com

Address 7600 E Arapahoe Road, Suite 202  
Centennial, CO 80112

**Property Information**

Property Owner David S. Mosteller

Property Address 1550 E Oxford Lane & 4180 S Humboldt St  
Cherry Hills, CO 80113

Legal Description of Property (Attach Separate Sheets If Necessary) \_\_\_\_\_  
See Attached Sheets

Zoning Classification R-1

Net Property Area 180,638sf/4.1469ac

Gross Property Area 186,748sf/4.2869ac

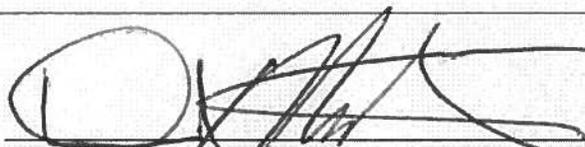
**Description of Request**

A reconfiguration of existing lot lines to create a R-1 conforming 2.5ac lot , and to create  
a R-1 non-conforming lot 1.65ac lot with a Variance request for non-conforming lot size  
to allow for an accessory structure.

**Type of Application**

Lot Consolidation  Minor Lot Adjustment

(See Municipal Code Section 17-6-20 for Definitions)

  
Property Owner Signature \_\_\_\_\_ Date 3/30/10

OFFICE USE ONLY

Received \_\_\_\_\_  
Pre-Hearing \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Expiration \_\_\_\_\_

### City of Cherry Hills Village Application for Variance

Today's Date: \_\_\_\_\_

**Applicant Information**

Name MMW AIA PLLC, Attn: Michelle Wilson  
Phone 303-885-1969 Fax \_\_\_\_\_  
Email michelle@mmwaia.com  
Mailing Address 7600 E Arapahoe Rd Suite 202  
Centennial, CO 80112

**Property Information**

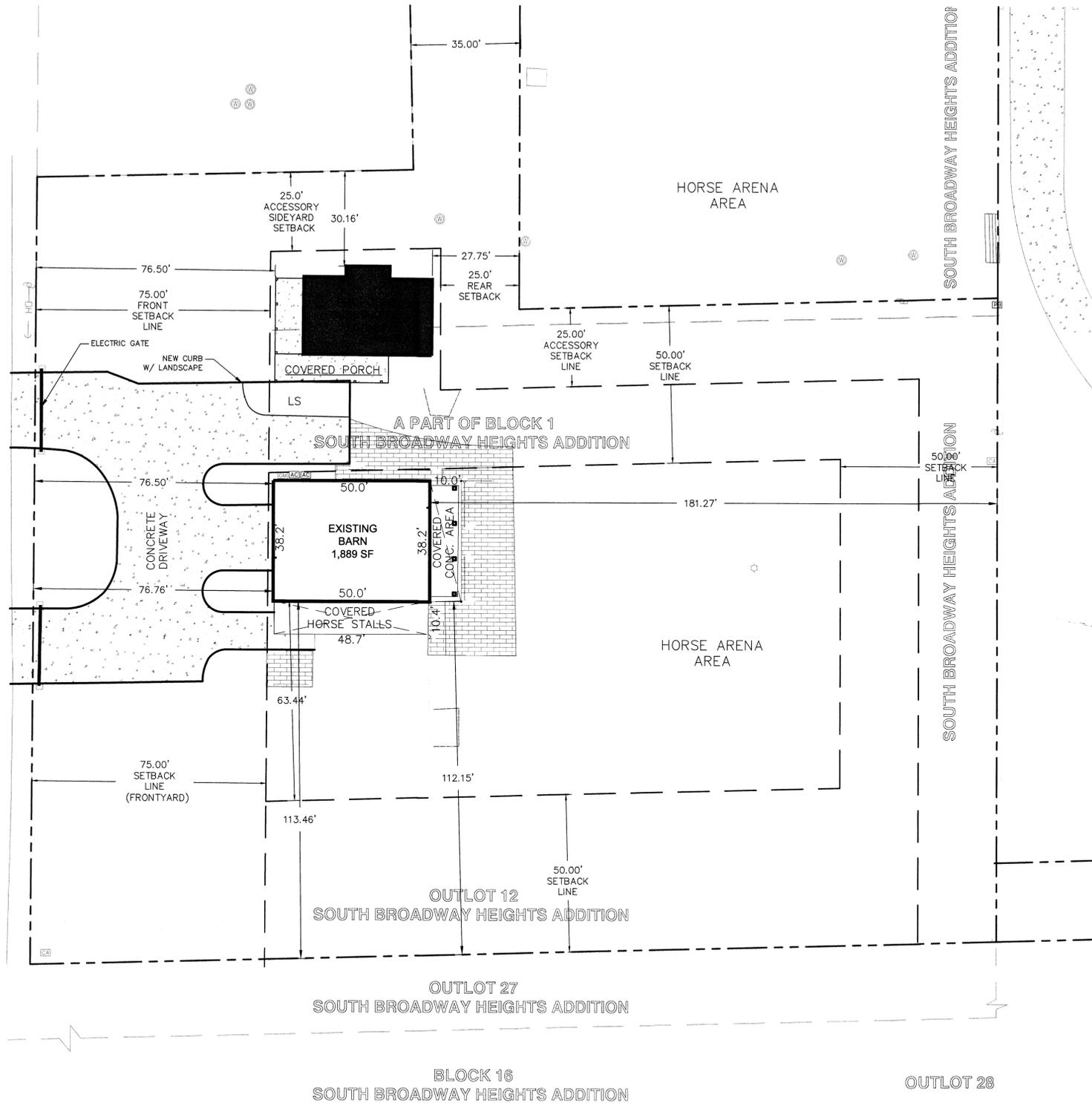
Address 4180 S Humboldt St., Cherry Hills, CO 80113  
Legal Description of Property See Attached Sheets  
  
Zoning Classification R-1 Gross Area of Property 1.44 acers  
Ordinance Section that Variance is Requested From Municipal Code Section 16-5-30(b),  
minimum Lot area for the R-1 Zone District. (2.5 acers minimum size)  
Property Owner David S Mosteller

**Variance Request (State Specific Amount of Variance if Applicable)**

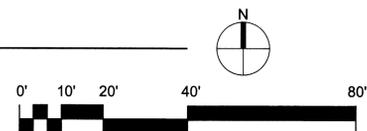
This request is to allow for the reconfiguration of a Lot, currently a Non-Conforming  
Lot, of 1.44acers, to a new configuration of 1.65acers.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Provide a separate letter detailing how the request meets each of the variance review criteria outlined in Section 16-3-50(b)(1-9) of the Municipal Code.\***

  
Property Owner Signature and Date 3/30/10



1 ARCHITECTURAL SITE PLAN  
A1.0 SCALE: 1" = 20'-0"



THESE PLANS ARE INSTRUMENTS OF PROFESSIONAL SERVICE AND ARE PROTECTED BY COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS INCLUDING COPYRIGHT. THEY MAY NOT BE REPRODUCED OR USED FOR ANY PURPOSE WITHOUT THE WRITTEN CONSENT OF MMW A.I.A. PLLC.



ARCHITECT

CONSULTANTS

**Mosteller Residence**  
Minor Lot Adjustment  
1550 EAST OXFORD LANE & 4180 S.  
Humboldt St  
ENGLEWOOD, CO 80113

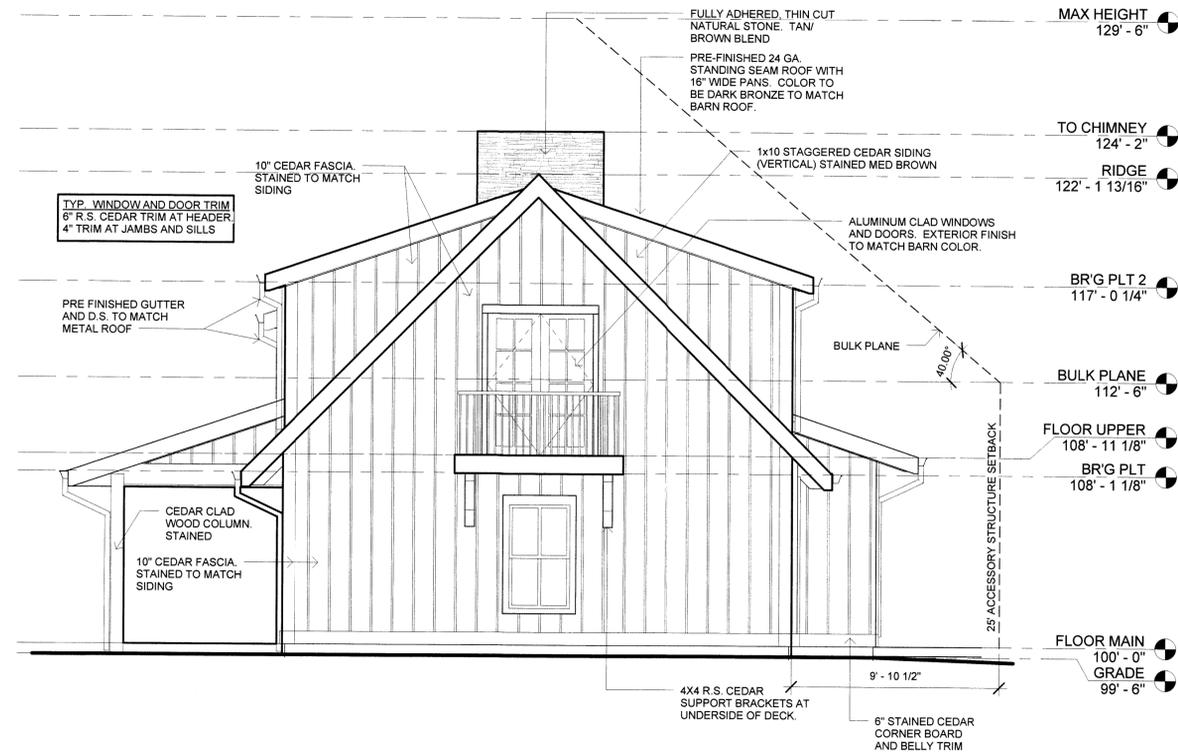


DATE	3-25-2016
DESCRIPTION	CHECK SET
DRAWN BY:	KADB / MMW
DESIGNED BY:	KADB / MMW
CHECKED BY:	MMW

**SITE PLAN**  
A1.0



1 EXTERIOR ELEVATION SOUTH  
1/4" = 1'-0"



2 EXTERIOR ELEVATION EAST  
1/4" = 1'-0"

MMW A.I.A. PLLC  
A WBE, DBE, SBE FIRM  
• 303.771.1962  
7600 East Arapahoe rd suite 202  
Centennial, CO 80112

ARCHITECT

CONSULTANTS

**Mosteller Residence**  
Caretaker's Quarters  
4180 S Humbolt Street  
Cherry Hills Village, Colorado 80113



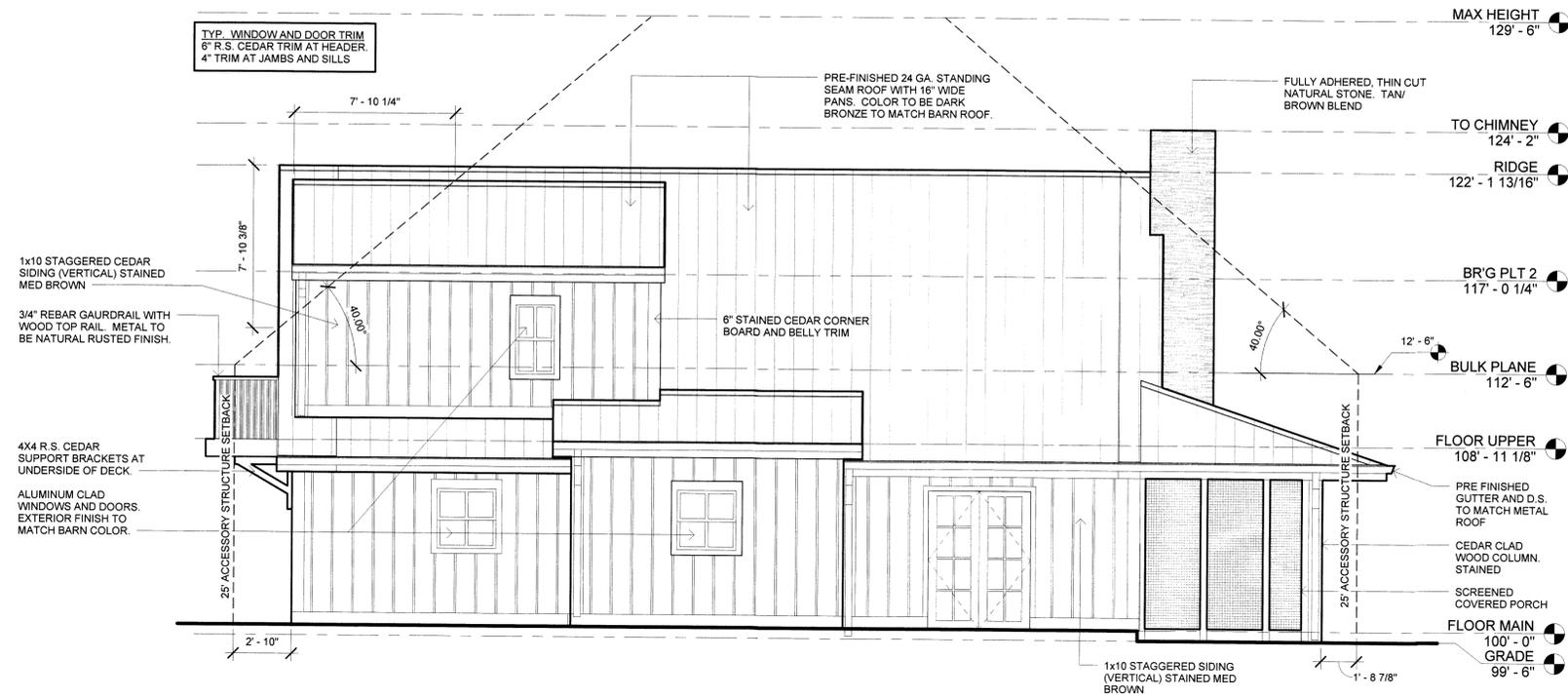
DATE	4-1-2015
DESCRIPTION	BUILDING DEPARTMENT SUBMITTAL

PROJECT #  
DRAWN BY:  
DESIGNED BY:  
CHECKED BY:

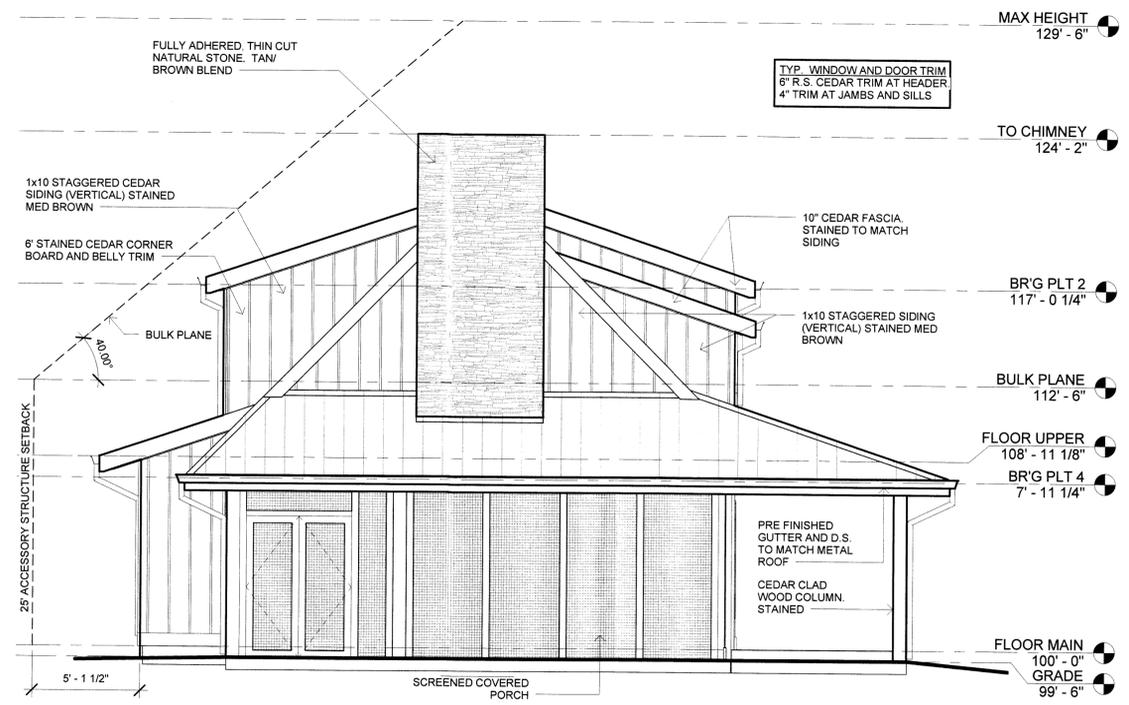
Project  
Author  
Designer  
Checker

Exterior Elevations

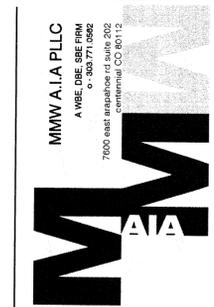
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1 EXTERIOR ELEVATION NORTH  
1/4" = 1'-0"



2 EXTERIOR ELEVATION WEST  
1/4" = 1'-0"



ARCHITECT

CONSULTANTS

**Mosteller Residence**  
Caretaker's Quarters  
4180 S Humbolt Street  
Cherry Hills Village, Colorado 80113

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DESCRIPTION	BUILDING DEPARTMENT SUBMITTAL
DATE	4-1-2015

PROJECT #  
DRAWN BY:  
DESIGNED BY:  
CHECKED BY:

Project  
Designer  
Checker

**EXTERIOR ELEVATIONS**

# MOSTELLER MINOR LOT ADJUSTMENT

A PART OF BLOCK 1 AND OUTLOTS 011 AND 012, SOUTH BROADWAY HEIGHTS ADDITION AND A PART OF THE S 1/2 OF SECTION 2, T.5S., R.68W., OF THE 6TH P.M. CITY OF CHERRY HILLS VILLAGE, COUNTY OF ARAPAHOE, STATE OF COLORADO  
SHEET 1 OF 2

**CERTIFICATE OF DEDICATION AND OWNERSHIP:**

KNOW ALL MEN BY THIS PRESENTS, THAT THE UNDERSIGNED HEREBY CERTIFIES/CERTIFY THAT HE/SHE/THEY IS/ARE ALL OF THE OWNERS OF THE LANDS DESCRIBED IN THIS PLAT IN THE CITY OF CHERRY HILLS VILLAGE, ARAPAHOE COUNTY, COLORADO, AND HEREBY DEDICATES/DEDICATE TO THE CITY OF CHERRY HILLS VILLAGE, COLORADO, THE UTILITY AND OTHER EASEMENTS SHOWN HEREON, IF ANY.

**OVERALL BOUNDARY**

A PART OF BLOCK 1 AND OUTLOTS 011 AND 012, SOUTH BROADWAY HEIGHTS ADDITION AND A PART OF THE S1/2 OF SECTION 2, T.5S., R.68W., OF THE 6TH P.M., COUNTY OF ARAPAHOE, STATE OF COLORADO, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT NORTHWEST CORNER OF THE SW 1/4 OF THE SE 1/4 OF SAID SECTION 2;  
THENCE S00°00'00"W ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 2, A DISTANCE OF 359.00 FEET TO THE POINT OF BEGINNING;  
THENCE N88°42'50"E A DISTANCE OF 311.67 FEET;  
THENCE S00°00'00"W A DISTANCE OF 301.30 FEET;  
THENCE S88°29'27"W A DISTANCE OF 620.67 FEET TO A POINT ON THE EAST R.O.W. LINE OF SOUTH HUMBOLDT STREET;  
THENCE N00°22'56"E ALONG SAID EAST R.O.W. LINE, A DISTANCE OF 250.74 FEET;  
THENCE N88°42'50"E A DISTANCE OF 120.45 FEET;  
THENCE N01°17'10"W A DISTANCE OF 53.00 FEET;  
THENCE N88°42'50"E A DISTANCE OF 188.00 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS (181,040 SQUARE FEET) 4.1561 ACRES

OWNER OF A PORTION OF PROPERTY SET FORTH BELOW - DAVID S. MOSTELLER

**PARCEL 1**

A PART OF BLOCK 1 AND OUTLOT 011, SOUTH BROADWAY HEIGHTS ADDITION AND A PART OF THE S1/2 OF SECTION 2, T.5S., R.68W., OF THE 6TH P.M., COUNTY OF ARAPAHOE, STATE OF COLORADO, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT NORTHWEST CORNER OF THE SW 1/4 OF THE SE 1/4 OF SAID SECTION 2;  
THENCE S00°00'00"W ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 2, A DISTANCE OF 359.00 TO THE POINT OF BEGINNING;  
THENCE N88°42'50"E A DISTANCE OF 311.67 FEET;  
THENCE S00°00'00"W A DISTANCE OF 301.30 FEET;  
THENCE S88°29'27"W A DISTANCE OF 311.70 FEET TO A POINT ON THE NORTH - SOUTH CENTERLINE OF SAID SECTION 2;  
THENCE N00°00'00"E ALONG SAID NORTH - SOUTH CENTERLINE, A DISTANCE OF 205.09 FEET;  
THENCE S88°32'03"W A DISTANCE OF 153.02 FEET;  
THENCE N00°00'00"E A DISTANCE OF 97.90 FEET;  
THENCE N88°42'50"E A DISTANCE OF 153.01 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS (109,011 SQUARE FEET) 2.5026 ACRES

OWNER OF A PORTION OF PROPERTY SET FORTH BELOW - 80 SOUTH SANTA FE DEVELOPMENT COMPANY, LLC

**PARCEL 2**

A PART OF BLOCK 1 AND OUTLOTS 011 AND 012, SOUTH BROADWAY HEIGHTS ADDITION AND A PART OF THE S1/2 OF SECTION 2, T.5S., R.68W., OF THE 6TH P.M., COUNTY OF ARAPAHOE, STATE OF COLORADO, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT NORTHWEST CORNER OF THE SW 1/4 OF THE SE 1/4 OF SAID SECTION 2;  
THENCE S00°00'00"W ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 2, A DISTANCE OF 359.00 FEET;  
THENCE S88°42'50"W A DISTANCE OF 153.01 FEET TO THE POINT OF BEGINNING;  
THENCE S00°00'00"W A DISTANCE OF 97.90 FEET;  
THENCE N88°32'03"E A DISTANCE OF 153.02 FEET TO A POINT ON THE NORTH-SOUTH CENTERLINE OF SAID SECTION 2;  
THENCE S00°00'00"W ALONG SAID NORTH - SOUTH CENTERLINE, A DISTANCE OF 205.09 FEET;  
THENCE S88°29'27"W A DISTANCE OF 308.97 FEET TO A POINT ON THE EAST R.O.W. LINE OF SOUTH HUMBOLDT STREET;  
THENCE N00°22'56"E ALONG SAID EAST R.O.W. LINE, A DISTANCE OF 250.74 FEET;  
THENCE N88°42'50"E A DISTANCE OF 120.45 FEET;  
THENCE N01°17'10"W A DISTANCE OF 53.00 FEET;  
THENCE N88°42'50"E A DISTANCE OF 35.00 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS (72,029 SQUARE FEET) 1.6536 ACRES

**OWNER OF RECORD:**

DAVID S. MOSTELLER

DAVID S. MOSTELLER \_\_\_\_\_ DATE \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BY DAVID S. MOSTELLER

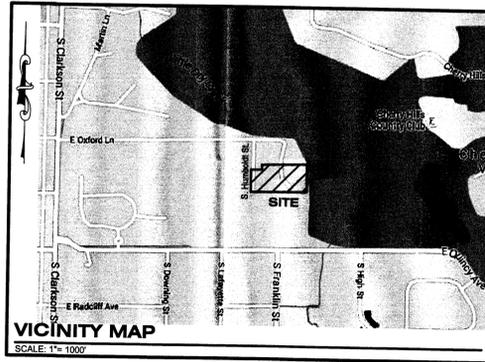
WITNESS MY HAND AND SEAL

NOTARY PUBLIC: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_



**OWNER OF RECORD:**

80 SOUTH SANTA FE DEVELOPMENT COMPANY, LLC: A COLORADO LIMITED LIABILITY COMPANY

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME AND TITLE: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY \_\_\_\_\_

WITNESS MY HAND AND SEAL

NOTARY PUBLIC: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**MORTGAGEES/LIENHOLDERS:**

THE UNDERSIGNED MORTGAGEE(S) AND/OR LIENHOLDER(S) CONSENT AND APPROVE OF THE MOSTELLER MINOR LOT ADJUSTMENT DESCRIBED ON THIS PLAT.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

COLORADO BUSINESS BANK

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME AND TITLE: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY \_\_\_\_\_

WITNESS MY HAND AND SEAL

NOTARY PUBLIC: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**SURVEYOR'S CERTIFICATE:**

I, CHARLES N. BECKSTROM, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THE SURVEY REPRESENTED BY THIS PLAT WAS MADE UNDER MY SUPERVISION AND THE MONUMENTS SHOWN THEREON ACTUALLY EXIST AND THIS PLAT ACCURATELY REPRESENTS SAID SURVEY.

CHARLES N. BECKSTROM, P.L.S. 33202  
ENGINEERING SERVICE COMPANY  
1300 S. POTOMAC STREET, SUITE 126  
AURORA, COLORADO 80012



**GENERAL NOTES:**

- THIS MINOR LOT ADJUSTMENT IS FOR THE PURPOSE OF ADJUSTING, RECONFIGURING OR OTHERWISE RELOCATING A LOT LINE DIVIDING LOTS TO A PART OF BLOCK 1 AND OUTLOTS 011 AND 012 OF THE SOUTH BROADWAY HEIGHTS ADDITION. OTHER THAN THE LOT LINE ADJUSTMENT IDENTIFIED ON THIS PLAT AND THE CREATION OF THE EASEMENTS, IF ANY, AS IDENTIFIED ON THIS PLAT, NO OTHER AMENDMENT OR MODIFICATION OF THE FINAL PLAT FOR THE SOUTH BROADWAY HEIGHTS ADDITION IS INTENDED BY THIS MINOR LOT ADJUSTMENT.
- THIS SURVEY WAS BASED ON TITLE COMMITMENT NUMBERS ABJ70486692 EFFECTIVE DATE OF MARCH 3, 2016 AND ABJ70484605-2, EFFECTIVE DATE OF FEBRUARY 19, 2016 BOTH BEING PREPARED BY LAND TITLE GUARANTEE COMPANY AND DOES NOT CONSTITUTE A TITLE SEARCH BY THIS SURVEYOR FOR OTHER EASEMENTS AND/OR EXCEPTIONS OF RECORD.
- BEARINGS ARE BASED ON THE EAST LINE OF THE SW 1/4 OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 68 WEST, OF THE 6TH PRINCIPAL MERIDIAN BEARING S00°00'00"E BOUNDED BY THE MONUMENTS SHOWN HEREON.
- DATE OF SURVEY: MARCH 29, 2016.
- ALL UNITS ARE U.S. SURVEY FEET.

**NOTICE:**

ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT, MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

ANY PERSON WHO KNOWINGLY REMOVES, ALTERS, OR DEFACTS ANY PUBLIC LAND SURVEY MONUMENT, LAND BOUNDARY MONUMENT, OR ACCESSORY COMMITS A CLASS TWO (2) MISDEMEANOR, PURSUANT TO STATE STATUTE 18-4-508 OF THE COLORADO REVISED STATUTES.

**TITLE CERTIFICATE:**

I, \_\_\_\_\_ AN ATTORNEY AT LAW DULY LICENSED TO PRACTICE IN THE STATE OF COLORADO, STATE THAT IN MY OPINION MERCHANTABLE TITLE TO THE ABOVE-DESCRIBED REAL PROPERTY IS IN THE ABOVE REFERRED TO OWNER(S), AND IS FREE AND CLEAR OF ALL LIENS AND ENCUMBRANCES SAVE AND EXCEPT.

ATTORNEY AT LAW \_\_\_\_\_ DATE: \_\_\_\_\_

**CITY APPROVAL:**

APPROVED BY THE CITY OF CHERRY HILLS VILLAGE AND APPROVED FOR RECORDATION WITH THE ARAPAHOE COUNTY CLERK AND RECORDER'S OFFICE PURSUANT TO CHAPTER 17, ARTICLE VI OF

THE CITY CODE FOR THE CITY OF CHERRY HILLS VILLAGE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

SIGNATURE: \_\_\_\_\_

PRINT NAME AND TITLE: \_\_\_\_\_

**RECORDER'S CERTIFICATE:**

THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE COUNTY CLERK AND RECORDER OF ARAPAHOE COUNTY AT \_\_\_\_\_ M. ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_. IN BOOK \_\_\_\_\_, PAGE \_\_\_\_\_, MAP \_\_\_\_\_, RECEPTION NUMBER \_\_\_\_\_.

ARAPAHOE COUNTY CLERK AND RECORDER

BY: \_\_\_\_\_

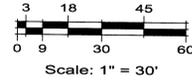
DEPUTY \_\_\_\_\_

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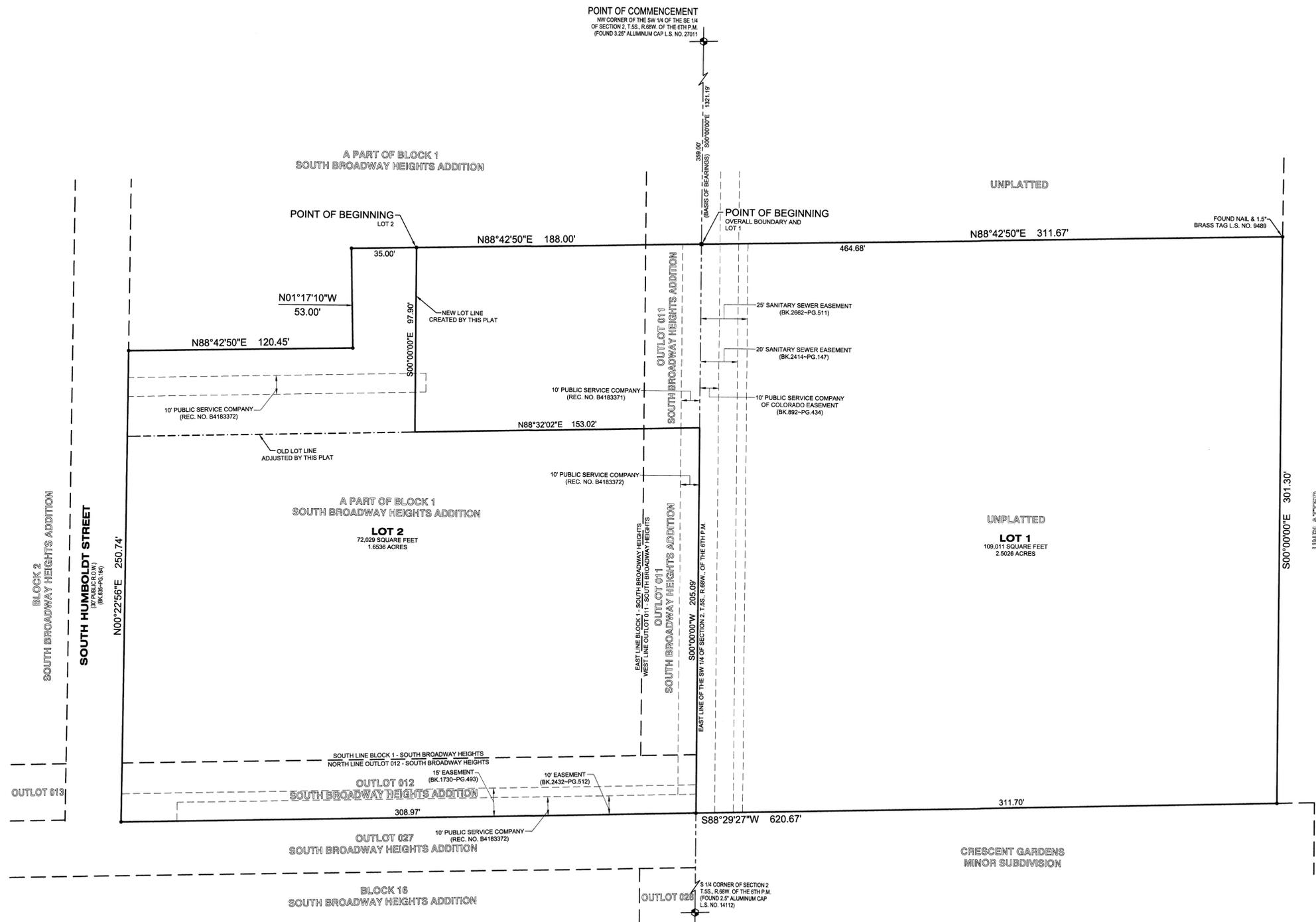
Survey No.: 16058-P	Project No.: 1023.3	Prepared: 03/29/2016	Revised: 05/13/2016
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# MOSTELLER MINOR LOT ADJUSTMENT

A PART OF BLOCK 1 AND OUTLOTS 011 AND 012, SOUTH BROADWAY HEIGHTS ADDITION  
 AND A PART OF THE S 1/2 OF SECTION 2, T.5S., R.68W., OF THE 6TH P.M.  
 CITY OF CHERRY HILLS VILLAGE, COUNTY OF ARAPAHOE, STATE OF COLORADO  
 SHEET 2 OF 2



LEGEND	
■	SET 3/4" x 30" PIN & 2" ALUMINUM CAP L.S. NO. 33202 UNLESS NOTED OTHERWISE
●	FOUND PIN & 1 1/4" ORANGE PLASTIC CAP ORANGE PLASTIC CAP L.S. NO. 9489 UNLESS NOTED OTHERWISE



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 www.engineeringserviceco.com

Survey No.: 16058-P	Project No.: 1023.3	Prepared: 03/29/2016	Revised: 05/13/2016
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# BOUNDARY, IMPROVEMENT AND TOPOGRAPHIC SURVEY

PARCEL LOCATED IN THE SOUTH 1/2 OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH P.M.  
1550 EAST OXFORD LANE AND 4180 SOUTH HUMBOLDT STREET

## LEGAL DESCRIPTION PARCEL "1A" (1550 EAST OXFORD LANE)

A PART OF THE SOUTH ONE-HALF OF THE SOUTH ONE-HALF OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, AND A PART OF BLOCK 1, AND OUTLOT 011, SOUTH BROADWAY HEIGHTS ADDITION, COUNTY OF ARAPAHOE, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SAID SECTION 2; THENCE SOUTH 359.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 42 MINUTES 50 SECONDS EAST, 311.67 FEET; THENCE SOUTH 301.30 FEET; THENCE SOUTH 88 DEGREES 29 MINUTES 27 SECONDS WEST, 311.70 FEET TO A POINT ON THE NORTH-SOUTH CENTERLINE OF SAID SECTION 2; THENCE NORTH ALONG SAID NORTH-SOUTH CENTERLINE 205.09 FEET; THENCE SOUTH 88 DEGREES 32 MINUTES 02 SECONDS WEST, 307.59 FEET TO A POINT ON EASTERLY RIGHT-OF-WAY LINE OF SOUTH HUMBOLDT STREET; THENCE NORTH 00 DEGREES 22 MINUTES 56 SECONDS EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE 45.38 FEET; THENCE NORTH 88 DEGREES 42 MINUTES 50 SECONDS EAST 120.45 FEET; THENCE NORTH 1 DEGREE 17 MINUTES 10 SECONDS WEST, 53.00 FEET; THENCE NORTH 88 DEGREES 42 MINUTES 50 SECONDS EAST, 188.00 FEET TO THE POINT OF BEGINNING.

## LEGAL DESCRIPTION PARCEL "1B" (1550 EAST OXFORD LANE)

TOGETHER WITH AN EASEMENT OVER THE REAL PROPERTY LOCATED IN THE COUNTY OF ARAPAHOE, STATE OF COLORADO AND MORE PARTICULARLY DESCRIBED IN RIGHT-OF-WAY EASEMENT RECORDED OCTOBER 7, 1977, IN BOOK 2662 AT PAGE 511, COUNTY OF ARAPAHOE, STATE OF COLORADO.

## LEGAL DESCRIPTION PARCEL "2" (4180 SOUTH HUMBOLDT STREET)

THAT PART OF BLOCK 1 AND OUTLOTS 011 AND 012, SOUTH BROADWAY HEIGHTS ADDITION, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EAST LINE OF SAID OUTLOT 011 WHICH IS 457.2 FEET SOUTH OF THE NORTHEAST CORNER OF SAID OUTLOT 011; THENCE WEST TO A POINT 30 FEET EAST OF THE WEST LINE OF SAID BLOCK 1; THENCE SOUTHERLY, PARALLEL WITH SAID WEST LINE, TO THE SOUTH LINE OF OUTLOT 012, THENCE EAST, ALONG SAID SOUTH LINE, TO THE SOUTHEAST CORNER OF OUTLOT 012, THENCE NORTH, ALONG THE EAST LINE OF SAID OUTLOT 011, TO THE POINT OF BEGINNING, COUNTY OF ARAPAHOE, STATE OF COLORADO.

## CERTIFICATION

I, MICHAEL S. CHESSNOE, REGISTERED PROFESSIONAL ENGINEER AND LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON WAS MADE UNDER MY DIRECT SUPERVISION AND THAT THIS PLAT IS AN ACCURATE REPRESENTATION OF SAID SURVEY. THIS LAND SURVEY PLAT COMPLIES WITH SECTION 38-51-102 COLORADO REVISED STATUTES.

## LEGEND

● SET #5 REBAR W/1 1/4" DIA. ORANGE PLASTIC CAP STAMPED P.E. & L.S. #9489

● FOUND MONUMENT AS NOTED

A.M. - AS MEASURED IN FIELD

REC. - DEED OR PLAT DISTANCE

WW. - WINDOW WELL

CMP - CORRUGATED METAL PIPE

CONCRETE AREA

COVERED CONCRETE AREA

POND

FLAGSTONE

BRICK WALK

ASPHALT

TARP COVERED STOCK FENCE FOR STORAGE

GAS WATER

POWER PANEL

LIGHT POLE

POWER POLE

GUY WIRE

MONITOR WELL

METER

FIRE HYDRANT

WATER METER

WATER VALVE

PAY PHONE

CABLE PEDESTAL

ELECTRIC BOX

SANITARY MANHOLE

TELEPHONE PEDESTAL

BRICK PILLAR

TREE

EXIST. WOOD FENCE

EXIST. CHAIN LINK FENCE

EXIST. METAL OR WIRE FENCE

GUARD RAIL/TIE RACK

EXIST. OVERHEAD UTILITY

EXIST. WATERLINE

EXIST. SANITARY SEWER

EXIST. STORM PIPE

FLAGSTONE WALL

EXIST. CONTOUR - MINOR (1' INTERVAL)

EXIST. CONTOUR - MAJOR (5' INTERVAL)

MICHAEL S. CHESSNOE  
COLORADO P.E. & L.S. NO. 9489

NOTE 1  
24" CMP AREA DRAINAGE  
INV. OUT (NORTH) = 5362.58  
100.20 L.F. OF CMP @ 0.61%  
INV IN (SOUTH) = 5363.19

NOTE 2  
8" PVC SANITARY SEWER  
INV. OUT (EAST) = 5360.02  
329.37 L.F. OF 8" PVC @ 0.61%  
INV IN (WEST) = 5351.45

NOTE 3  
18" VCP SANITARY MAIN  
INV. OUT (SOUTH) = 5350.45  
326.16 L.F. OF VCP @ 0.35%  
INV IN (SOUTH) = 5350.45  
INV IN (WEST) = 5351.45

PROJECT BENCHMARK: CHISELED "BOX" ON TOP OF CURB AT THE NW CORNER QUINCY AVENUE AND CLARKSON; CITY OF ENGLEWOOD PUBLISHED ELEVATION = 5404.73

SITE BENCHMARK: 1 1/4" ORANGE PLASTIC CAP AT THE SOUTHEAST CORNER OF PARCEL "1A" AND ALSO AT THE SOUTHEAST CORNER OF THE PRIVATE PUTTING GREEN ELEVATION = 5366.75

## NOTES

1. NOTICE

ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

2. MONUMENT DEFACING STATEMENT

ANY PERSON WHO KNOWINGLY REMOVES, ALTERS OR DEFACTS ANY PUBLIC LAND SURVEY MONUMENT OR LAND BOUNDARY MONUMENT OR ACCESSORY, COMMITS A CLASS TWO (2) MISDEMEANOR PURSUANT TO STATE STATUTE 18-4-508, C.R.S.

3. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY CHESSNOE AND ASSOCIATES TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD. FOR ALL INFORMATION REGARDING EASEMENTS, RIGHTS-OF-WAY OR TITLE OF RECORD, CHESSNOE AND ASSOCIATES RELIED UPON RECORDED PLAT AND INFORMATION SUPPLIED BY CLIENT AND TITLE REPORT BY LAND TITLE GUARANTEE COMPANY POLICY NO. 0X70412972.558874 & ORDER NO. ABJ70412972 WITH AN EFFECTIVE DATE OF JUNE 25, 2014 AT 5:00 P.M. FOR PARCEL "1A", "1B" AND PARCEL "2".

4. P.E. & L.S. SEAL, DEPICTED HEREON, VALID ONLY WITH WET SIGNATURE AND DATE WRITTEN THROUGH IT.

5. AREA OF PARCEL "1A" IS 117,726 S.F. OR 2.70 ACRES, THE AREA OF PARCEL "1B" IS 8542 S.F. OR 0.20 ACRES AND AREA OF PARCEL "2" IS 62,918 S.F. OR 1.44 ACRES MORE OR LESS.

6. BASIS OF BEARINGS: SOUTH LINE OF THE SW 1/4 OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN BEING AN ASSUMED BEARING OF S88°33'36"E BETWEEN A 3 1/2" DIAMETER ALLOY CAP STAMPED LS 24949 AT THE SW CORNER OF SAID SECTION AND A 2 1/2" DIAMETER ALLOY CAP STAMPED 14112 AT THE SOUTH 1/4 CORNER OF SAID SECTION 2.

7. THE LINEAL MEASUREMENTS SHOWN ON THIS SURVEY ARE IN FEET AND HUNDREDTHS OF A FOOT. FOR EXAMPLE: 12.01' IS 12 FEET AND ONE-ONE HUNDREDTH OF A FOOT.

## TITLE REPORT EXCEPTIONS

EXCEPTIONS 1-5 HAVE BEEN DELETED AND NOT SHOWN ON THIS SURVEY. EXCEPTIONS 4-6 ARE STANDARD EXCEPTIONS, NOT PLOTTABLE AND NOT SHOWN ON THIS SURVEY.

1. AN EASEMENT FOR UTILITY AND INCIDENTAL PURPOSES GRANTED TO PUBLIC SERVICE COMPANY OF COLORADO, BY THE INSTRUMENT RECORDED DECEMBER 27, 1954, IN BOOK 892 AT PAGE 434, UPON THE TERMS AND CONDITIONS SET FORTH IN SAID INSTRUMENT AND IS SHOWN HEREON. (EXC. NO. 7 OF TITLE REPORT).

2. AN EASEMENT FOR SANITARY SEWER LINE, GRANTED TO CITY OF CHERRY HILLS VILLAGE SANITATION DISTRICT, IN INSTRUMENT RECORDED JANUARY 28, 1976, IN BOOK 2414 AT PAGE 147. (THERE APPEARS TO BE SEVERAL TYPOS IN THE AREA OF THE DOCUMENT COVERING THE SUBJECT PROPERTY. THERE IS NO REFERENCE TO A PERMANENT EASEMENT FOR THIS PARCEL ONLY. THE DESCRIPTION COVERS THE SUBJECT PROPERTY WEST OF THE CENTERLINE OF SECTION 2, EXCEPT FOR THE SOUTH HUMBOLDT STREET RIGHT-OF-WAY.) INSUFFICIENT DOCUMENTATION GIVEN TO LOCATE. - NOT SHOWN ON THIS SURVEY. (EXC. NO. 8 OF TITLE REPORT).

3. TERMS, CONDITIONS AND PROVISIONS OF RIGHT-OF-WAY EASEMENT RECORDED OCTOBER 7, 1977, IN BOOK 2662 AT PAGE 511. NOT LOCATED. SEE EXCEPTION NO. 8 NOTE. (EXC. NO. 9 OF TITLE REPORT).

4. TERMS, CONDITIONS AND PROVISIONS OF PUBLIC SERVICE COMPANY OF COLORADO EASEMENT RECORDED OCTOBER 18, 2004, AT RECEPTION NO. B4183371. SHOWN ON SURVEY. (EXC. NO. 10 OF TITLE REPORT).

(ITEMS 7 THROUGH 10 AFFECT PARCELS 1A, 1B AND 2)

5. EASEMENT OVER THE SOUTH 15 FEET OF SUBJECT PROPERTY GRANTED TO D. EUGENE COWEN AND RUDLA H. COWEN (THEIR HEIRS AND ASSIGNS) RECORDED OCTOBER 11, 1967, IN BOOK 1730 AT PAGE 493. SHOWN ON SURVEY. (EXC. NO. 11 OF TITLE REPORT).

6. EASEMENT OVER THE SOUTH 10 FEET OF SUBJECT PROPERTY GRANTED TO THE CITY OF CHERRY HILLS VILLAGE SANITATION DISTRICT RECORDED MARCH 31, 1976, IN BOOK 2432 AT PAGE 512. SHOWN ON SURVEY. (EXC. NO. 12 OF TITLE REPORT).

7. ANY TAX, LIEN, FEE, OR ASSESSMENT BY REASON OF INCLUSION OF SUBJECT PROPERTY IN THE CASTLEWOOD FIRE PROTECTION DISTRICT, AS EVIDENCED BY INSTRUMENT RECORDED SEPTEMBER 14, 1989, IN BOOK 5772 AT PAGE 590. COVERS ENTIRE PROPERTY AND IS NOT SHOWN ON SURVEY. (EXC. NO. 13 OF TITLE REPORT).

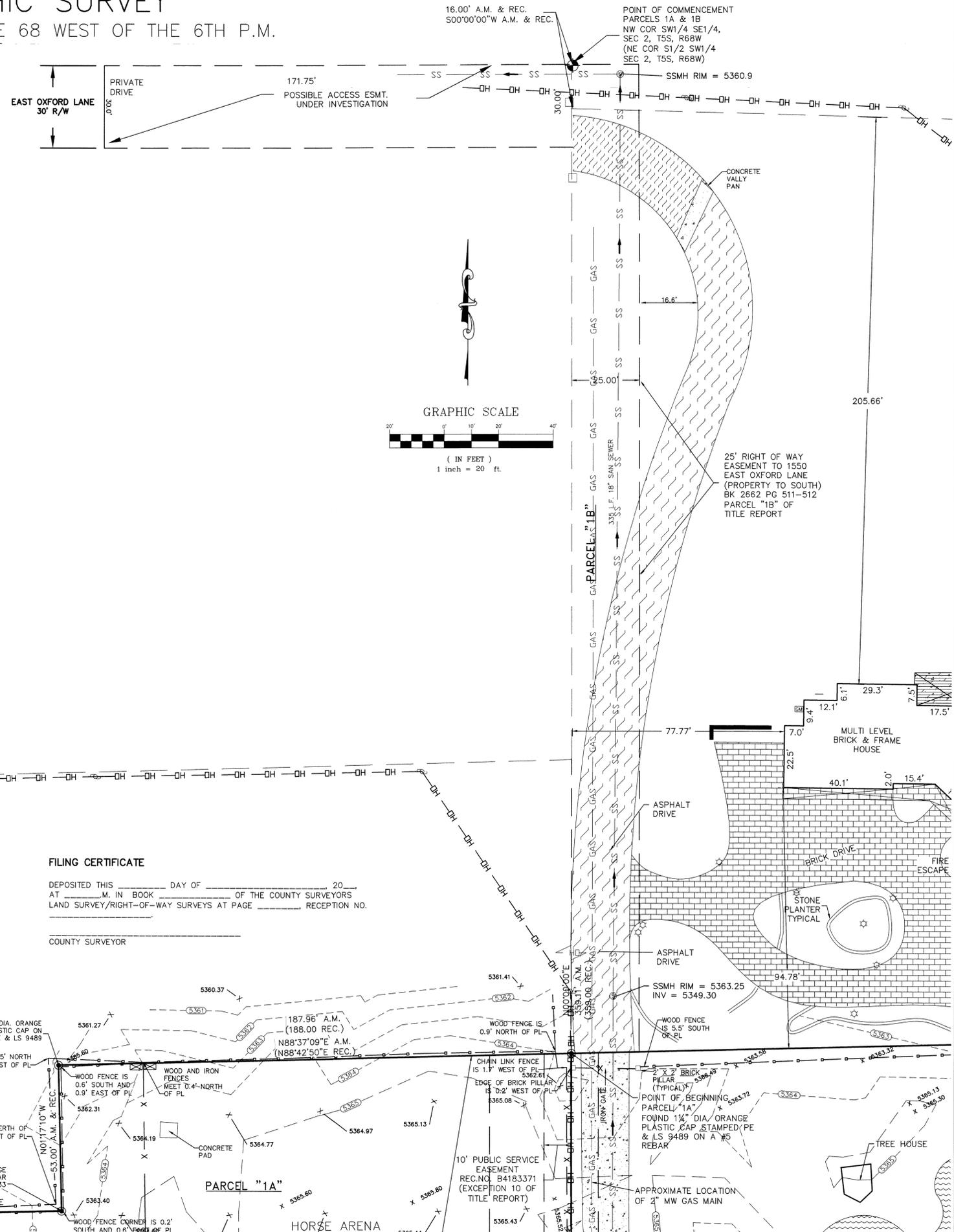
8. TERMS, CONDITIONS AND PROVISIONS OF PUBLIC SERVICE COMPANY OF COLORADO EASEMENT RECORDED OCTOBER 18, 2004, AT RECEPTION NO. B4183372. SHOWN ON SURVEY. (EXC. NO. 14 OF TITLE REPORT).

(ITEMS 11 THROUGH 14 AFFECT PARCEL 2 ONLY)

9. DEED OF TRUST DATED JUNE 23, 2014, FROM DAVID S. MOSTELLER TO THE PUBLIC TRUSTEE OF ARAPAHOE COUNTY FOR THE USE OF COLORADO BUSINESS BANK TO SECURE THE SUM OF \$2,527,800.00 RECORDED JUNE 25, 2014, UNDER RECEPTION NO. D4054751. NOT A SURVEY MATTER. (EXC. NO. 15 OF TITLE REPORT).

10. DEED OF TRUST DATED JUNE 23, 2014, FROM DAVID S. MOSTELLER TO THE PUBLIC TRUSTEE OF ARAPAHOE COUNTY FOR THE USE OF COLORADO BUSINESS BANK TO SECURE THE SUM OF \$210,650.00 RECORDED JUNE 25, 2014, UNDER RECEPTION NO. D4054798. NOT A SURVEY MATTER. (EXC. NO. 16 OF TITLE REPORT).

11. DEED OF TRUST DATED JUNE 18, 2014, FROM DAVID S. MOSTELLER TO THE PUBLIC TRUSTEE OF ARAPAHOE COUNTY FOR THE USE OF COLORADO BUSINESS BANK TO SECURE THE SUM OF \$1,474,550.00 RECORDED AUGUST 13, 2014, UNDER RECEPTION NO. D4073699. NOT A SURVEY MATTER. (EXC. NO. 17 OF TITLE REPORT).



## FILING CERTIFICATE

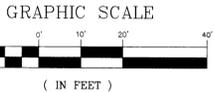
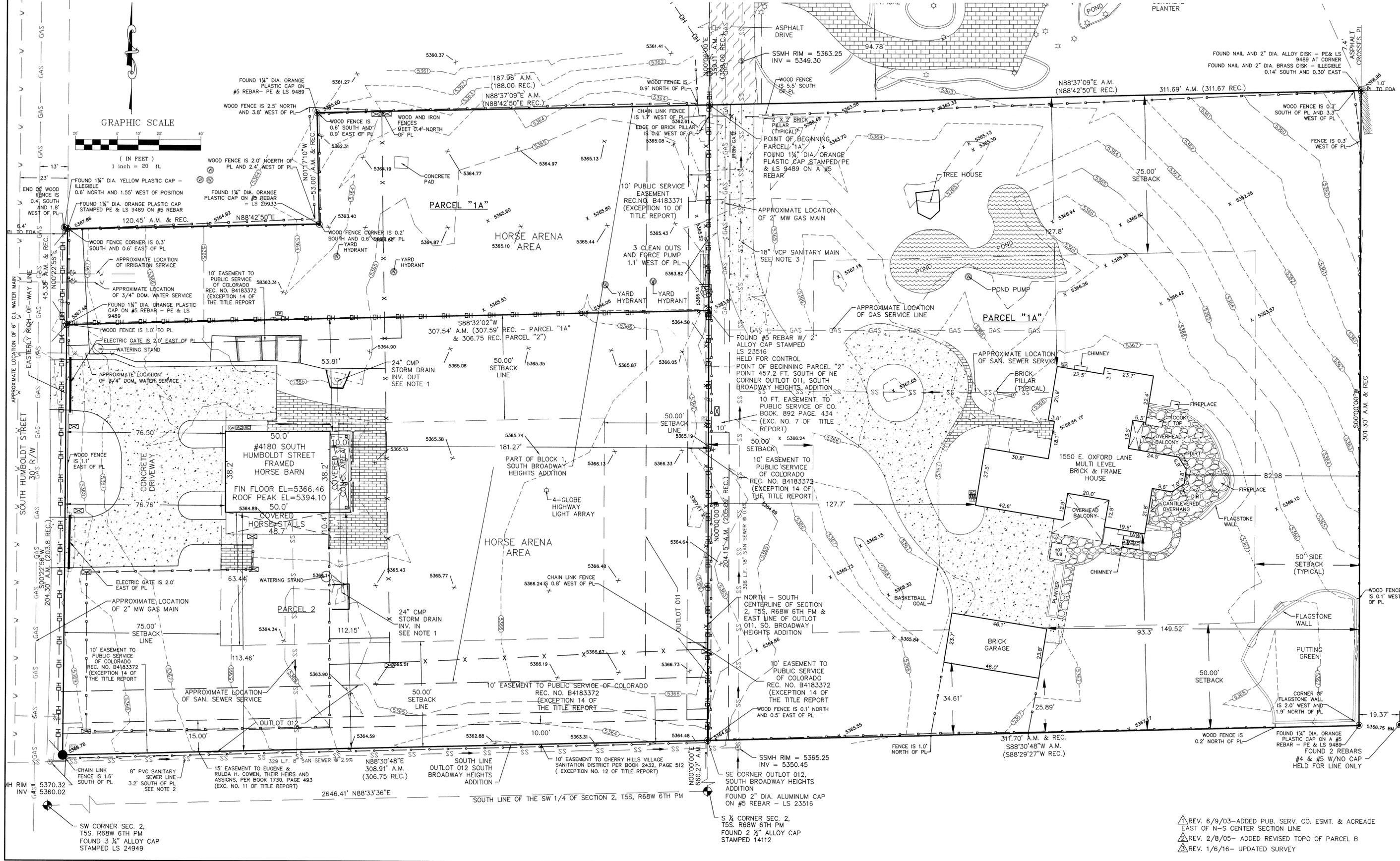
DEPOSITED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
AT \_\_\_\_\_ M. IN BOOK \_\_\_\_\_ OF THE COUNTY SURVEYORS  
LAND SURVEY/RIGHT-OF-WAY SURVEYS AT PAGE \_\_\_\_\_ RECEPTION NO. \_\_\_\_\_

COUNTY SURVEYOR \_\_\_\_\_

# BOUNDARY, IMPROVEMENT AND TOPOGRAPHIC SURVEY

PARCEL LOCATED IN THE SOUTH 1/2 OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH P.M.  
1550 EAST OXFORD LANE AND 4180 SOUTH HUMBOLDT STREET

PAGE 2



- △ REV. 6/9/03-ADDED PUB. SERV. CO. ESMT. & ACREAGE EAST OF N-S CENTER SECTION LINE
- △ REV. 2/8/05- ADDED REVISED TOPO OF PARCEL B
- △ REV. 1/6/16- UPDATED SURVEY

**CHERRY HILLS VILLAGE  
COLORADO**

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

June 24, 2016

Ms. Michelle Wilson  
MMW AIA PLLC  
7600 E. Arapahoe Road, Suite 202  
Centennial, CO 80112

RE: 1550 E. Oxford Lane and 4180 S. Humboldt Street Minor Lot Adjustment and Variance Request

Dear Ms. Wilson,

The City has completed its review of the application submitted on April 13, 2016 for a minor lot adjustment and variance request for 1550 E. Oxford Lane and 4180 S. Humboldt Street and has deemed it complete. Staff will begin its administrative review of the minor lot adjustment and can schedule the variance for an upcoming Planning and Zoning Commission meeting. The following items will need to be addressed before the plat can be finalized and recorded if approved.

**Plat Comments:**

1. There are two easements on sheet two that do not identify the purpose of the easement: 15' easement at BK. 1730, P. 493; and 10' easement at BK. 2432, P. 512. If possible, please include type or purpose of easement.
2. The relocation of the Xcel easement should be confirmed and incorporated into the plat. The applicant has indicated that the Xcel easement with reception number B4183371 is to be vacated and relocated.
3. Xcel has stated that the applicant must contact a right-of-way agent to resolve any easement issues including the processing of quitclaim deeds or any additional easements that may need to be acquired by separate document (see enclosed June 21, 2016 letter from Xcel).
4. The surveyor and owner are required to sign the plat prior to recording.

If you have any questions or would like to meet to discuss any of the comments, please don't hesitate to contact me at 303-783-2742 or ekropf@cherryhillsvillage.com.

Sincerely,

  
Emily Kropf

CHERRY HILLS VILLAGE  
COLORADO

Special Projects Coordinator

cc: Linda Michow, City Attorney (via email)  
Troy Carmann, City Engineer (via email)

enclosure: June 21, 2016 Letter from Xcel Energy



**Right of Way & Permits**

1123 West 3<sup>rd</sup> Avenue  
Denver, Colorado 80223  
Telephone: 303.571.3306  
Facsimile: 303. 571.3524  
donna.l.george@xcelenergy.com

June 21, 2016

Cherry Hills Village Community Development  
2450 East Quincy Avenue  
Cherry Hills Village, CO 80113

Attn: Emily Kropf

**Re: Mosteller Minor Lot Adjustment - 2nd referral**

Public Service Company of Colorado's (PSCo) Right of Way & Permits Referral Desk acknowledges that application for new and/or modification of existing natural gas and electric facilities.

The applicant must also contact **Robyn Larm, Right-of-Way Agent at 303-716-2043** for easement issues including the processing of any quitclaim deeds or any additional easements that may need to be acquired by separate document.

As a safety precaution, PSCo would like to remind the developer to call the **Utility Notification Center** at 1-800-922-1987 to have all utilities located prior to any construction.

Should you have any questions with this referral response, please contact me at 303-571-3306.

Donna George  
Contract Right of Way Referral Processor  
Public Service Company of Colorado

## CITY OF CHERRY HILLS VILLAGE

2450 E. Quincy Avenue  
 Cherry Hills Village, Colorado 80113  
 Telephone: 303-789-2541  
 FAX: 303-761-9386

COPY

May 24, 2005

Jim Soran  
 Montgomery Little & McGrew  
 Attorneys at Law  
 5445 DTC Parkway, Suite 800  
 Greenwood Village, CO 80111

RE: Application for Construction of a Barn on a Nonconforming Lot; 4180 S. Humboldt Street

Dear Mr. Soran:

As you are aware, staff had previously reviewed a title and platting history for this property and determined that the property should be treated as legal nonconforming under the provisions of Section 16-14-10(1) of the Zoning Ordinance, as the City was not incorporated until May 10, 1945 and it appears from the Abstract that there were no subdivision regulations in place until December 19, 1949. Additionally, staff reviewed the Affidavit of Mr. and Mrs. Winterbottom, who were the owners of the Goff property between 1967 and 2003, and it appears that the Goff property is also eligible for legal nonconforming status under the provision of Section 16-14-10(3) of the City Code.

In terms of the review of this application for the building permit for the barn, you will be subject to review under Section 16-16-10(b) of the Zoning Ordinance which allows the City Manager to authorize construction providing that the proposed construction complies with the findings outlined in Sections 16-14-20 subparagraphs (a)(1)b through (a)(1)e, and (a)(3) and (a)(4). Staff finds that the proposed fencing is consistent with the requirements of the above referenced Sections, as outlined in the following table:

Criterion	Staff Finding
Section 16-14-20(a)(1.a): <i>The applicant has submittal all of the documents required pursuant to Section 16-3-70 above.</i>	The application submitted is complete.
Section 16-14-20(a)(1.b): <i>The proposed uses is authorized in the applicable zone district.</i>	Section 16-5-10 of the Zoning Ordinance permits agricultural uses as permitted uses in the R-1, 2 ½ Acre Residential District.
Section 16-14-20(a)(1.c): <i>The proposed use and structure are compatible with the City's Master Plan.</i>	The City's Master Plan encourages applications that reduce the overall density of the Village. In essence, approval of the proposed barn reduces the density through the construction of a barn as the primary structure on this property and not a single family residence. Additionally, the proposed barn encourages maintaining the rural character of the Village.

CITY OF CHERRY HILLS VILLAGE

*(table continued)*

<b>Criterion</b>	<b>Staff Finding</b>
Section 16-14-20(a)(1.d): <i>The proposed use and structure comply with the Chapter.</i>	The application submitted is complies with the requirements for development within the R-1 zone district, which includes height and setbacks.
Section 16-14-20(a)(1.e): <i>The proposed use and structure are compatible with the existing structures and uses in the area.</i>	The proposed barn is consistent with the rural nature of the surrounding properties
Section 16-14-20(a)(3): <i>In addition to the conditions to be imposed under Paragraph (2) above, the [City Manager] may impose reasonable conditions on approval of an application. A violation of any conditions imposed under this Section, when made a part of the terms under which the approval is granted, shall be deemed a violation of this Chapter and punishable under Section 16-2-60 of this Chapter.</i>	No additional conditions have been imposed in addition to the conditions included on the approved building permit #05-0072.
Section 16-14-20(a)(4): <i>The authorization by the [City Manager] for construction under this Section does not relieve the applicant of complying with the requirements for obtaining a building permit.</i>	A building permit application has been submitted by the applicant for review by the City.

In general, staff finds that the proposed barn is consistent with the applicable requirements of the Zoning Ordinance and Master Plan. Additionally, the proposed barn structure is compatible with the rural character of the surrounding properties. Staff, therefore, approves the construction of the proposed barn on a lawfully nonconforming lot located at 4180 S. Humboldt Street as requested in the submitted application dated April 26, 2005.

At this point, the City has completed the zoning review of your building permit application. Your application will now be forwarded to the Building Department for review based on building code requirements. Once the City has approved the permit, then you may begin construction of the barn.

If you have any questions, please call me directly at 303-783-2749.

Sincerely,



Eric J. Ensey, A.I.C.P.  
Community Development Director

Minutes of the  
Planning and Zoning Commission of the City of Cherry Hills Village, Colorado  
Held on Tuesday, July 12, 2016 at 6:30 p.m.  
At the Village Center

**CALL TO ORDER**

Vice Chair Blum called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present at the meeting were the following Planning and Zoning Commissioners: Vice Chair Al Blum, Commissioner David Wyman, Commissioner Dori Kaplan, and Commissioner Peter Niederman.

Present at the meeting were the following staff members: Kathie Guckenberger, Deputy City Attorney; Emily Kropf, Special Projects Coordinator; and Cesarina Dancy, Community Development Clerk.

**APPROVAL OF MINUTES**

Commissioner Niederman made a motion, which was seconded by Commissioner Kaplan, to approve the June 14, 2016 minutes as written.

The motion passed unanimously.

**AGENDA ITEMS**

- a. *Request for a Variance from Municipal Code Section 16-5-30(b) Concerning Minimum Lot Area for Approval of a Minor Lot Adjustment*

Ms. Kropf stated that staff is presenting a variance request from Municipal Code Section 16-5-30(b) concerning minimum lot area for approval of a minor lot adjustment for 1550 E. Oxford Lane and 4180 S. Humboldt Street. She stated that the applicant, David Mosteller, owns both the Oxford and Humboldt lots.

Ms. Kropf stated that the subject properties are both located in the R-1 zone district. The Oxford lot is 2.7 acres and the Humboldt lot is 1.44 acres. According to the Arapahoe County Assessor records, the Oxford lot has an existing 5,700 square foot home that was built in 1979. The Humboldt lot has a 2,800 square foot barn that was built in 2005.

Ms. Kropf stated that the applicant has submitted an application for a minor lot adjustment to relocate a lot line in order to build a new accessory structure that meets the required accessory structure setbacks for the R-1 zone district. The required setbacks for accessory structures in R-1 are 75 feet from the front property line and 25 feet from the side and rear property lines.

Ms. Kropf stated that minor lot adjustment applications may be administratively approved by City staff, but only when it does not result in a lot that fails to conform to the City's zoning standards. The minimum lot area for a residence in R-1 is 2 ½ acres. The proposed lot line configuration for the Humboldt lot results in a lot area of 1.65 acres. Therefore, a minimum lot area variance must be approved before the minor lot adjustment can be considered.

Ms. Kropf stated that Municipal Code Section 17-3-420 outlines the approval criteria that the Commission must use in determining whether or not to recommend approval of a variance to City Council. She continued to say that for approval, the Commission must find that the request meets all criteria. She stated that staff's findings for each of the criterion can be found in Table 1 of staff's memo.

Ms. Kropf stated that staff is recommending approval of the variance request based on the findings in staff's memo.

Commissioner Wyman asked if the structure could be constructed without that variance and lot line adjustment.

Ms. Kropf replied that the existing barn would be removed because it would exceed the allowed square footage for accessory structures. She displayed a graphic of the existing and proposed parcels.

Commissioner Wyman asked if the barn has living quarters.

Ms. Kropf stated she would defer to the applicant.

Commissioner Wyman asked how the barn was currently allowed if over the square footage.

Ms. Kropf replied that staff was unsure.

Commissioner Blum asked what the combined total square footage of the existing and proposed structures would be.

Ms. Kropf replied 3900 square feet.

Commissioner Wyman stated that there was a discrepancy in the parcel totals. He stated that parcel one is being reduced by .21 acres and parcel two is being increased by .16 acres. He asked what happened to the .05 acres.

Planning and Zoning Commission Meeting

July 12, 2016

Ms. Kropf stated she would defer to the applicant.

Commissioner Wyman asked if both parcels have the same owner.

Deputy City Attorney Guckenberger stated that parcel two is owned by an entity which the owner of parcel one is the principal holder of.

Michelle Wilson, architect for the applicant, stated that on the Humboldt parcel the barn is considered the primary structure, not an accessory structure. She continued to state that the “finger” portion of parcel one is unusable in the current configuration.

Ms. Wilson stated that the barn was built in 2005 and is very high end and there are no plans to demolish it. She continued to say that the guest house will be approximately 1100 square feet and will match the style of the barn.

Deputy City Attorney Guckenberger stated that agriculture is an allowed use in the R-1 Zone District.

Ms. Wilson stated that the lot is only nonconforming in size and that accessory structures are allowed on nonconforming properties.

Commissioner Wyman asked if there are living facilities in the barn.

Ms. Wilson replied no.

Commissioner Wyman asked if there are horses on the property.

David Mosteller, property owner, stated that he would be bringing his horses from the mountains soon.

Commissioner Niederman asked if anyone would be residing in the guest house full time.

Mr. Mosteller replied that his caretaker would.

Commissioner Kaplan asked if the applicant would be selling the property.

Mr. Mosteller replied that there were no plans to sell and that he would be willing to put that in writing.

Commissioner Wyman asked if there would be a new curb cut.

Ms. Wilson replied no.

Commissioner Niederman asked if they considered consolidating into one parcel.

Ms. Wilson stated that would not work with the accessory structure square foot limit.

Planning and Zoning Commission Meeting

July 12, 2016

Vice Chair Blum stated that the smaller parcel is still nonconforming.

Deputy City Attorney Guckenberger stated that the additional acreage does bring it closer to compliance. She continued to say that the barn is allowed as a primary structure in the R-1 Zone District.

Vice Chair Blum asked if a nonconforming lot could still have an accessory structure.

Deputy City Attorney Guckenberger replied that the lot size is not pertinent to the type of structure being built.

Commissioner Wyman asked about the .05-acre discrepancy.

Ms. Wilson replied that all information is based on a current survey. She continued to say that it could be right of way.

Vice Chair Blum asked if the lots would be replatted.

Ms. Wilson replied yes.

Commissioner Kaplan asked if the preliminary plat would go to City Council.

Deputy City Attorney Guckenberger stated that there is no preliminary plat in cases such as these it is only replatting.

Commissioner Niederman stated he was concerned about setting a precedent with a nonconforming lot. He stated it might be easier to allow for a variance for the accessory structure.

Commissioner Wyman stated that nonconforming lots can be replatted and remain nonconforming.

Vice Chair Blum stated that it would be a worse precedent to allow an increase in accessory structure size.

Commissioner Wyman asked if there could be two primary structures if the lots were merged.

Deputy City Attorney Guckenberger stated that there were no obstacles to merging the lots.

Commissioner Kaplan made a motion, which was seconded by Commissioner Niederman, to move to recommend approval to City Council of the request by David S. Mosteller for a minimum lot area variance from Municipal Code Section 16-5-30(b) to allow for approval of a minor lot adjustment for 1550 E. Oxford Lane and 4180 S. Humboldt Street. She stated that the Commission finds that the proposed variance meets all of the approval criteria outlined in Municipal Code Section 17-3-420 as outlined in Table 1 of the July 12, 2016 staff memorandum.

Planning and Zoning Commission Meeting

July 12, 2016

Commissioner Wyman suggested a condition that the lots remain under one ownership.

Commissioners discussed motion.

Applicant agreed to condition as stated.

Vice Chair Blum restated the condition.

The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 7:45 p.m.

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Peter Savoie, Chairman

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Cesarina Dancy, Community Development Clerk

Minutes of the  
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Ms. Kropf replied that staff was unsure.

Commissioner Blum asked what the combined total square footage of the existing and proposed structures would be.

Ms. Kropf replied 3900 square feet.

Commissioner Wyman stated that there was a discrepancy in the parcel totals. He stated that parcel one is being reduced by .21 acres and parcel two is being increased by .16 acres. He asked what happened to the .05 acres.

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Ms. Wilson stated that the barn was built in 2005 and is very high end and there are no plans to demolish it. She continued to say that the guest house will be approximately 1100 square feet and will match the style of the barn.

Deputy City Attorney Guckenberger stated that agriculture is an allowed use in the R-1 Zone District.

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Commissioner Wyman asked if there are living facilities in the barn.

Ms. Wilson replied no.

Commissioner Wyman asked if there are horses on the property.

David Mosteller, property owner, stated that he would be bringing his horses from the mountains soon.

Commissioner Niederman asked if anyone would be residing in the guest house full time.

Mr. Mosteller replied that his caretaker would.

Commissioner Kaplan stated that the applicant could qualify the parcel as an R-1 parcel and could be sold..

Mr. Mosteller replied no and you can put that in writing. Cherry Hills means a lot to me. I own the old O’Meara property on Mansfield for 12 years. I never built there. My wife and I got a divorce. I got my neighbor to buy the lot next door and we chopped it up and gave some of the land to Cherry Hills so it could never be built on. The lady living next to me gets to live there for \$1 per year. I am not a trust fund person. I have a bankroll. She is a good person and I care for her a lot, etc. I am not a developer and I am not in the business to flip this. This is home. I was a caddy at Cherry Hills Country Club. This is not a flip. (unintelligible). I want to make a compound for my family and their horses. I purchased the property two years ago. More discussion on life, background, etc.

Planning and Zoning Commission Meeting

July 12, 2016

Commissioner Kaplan asked if the barn would be removed.

Mr. Mosteller replied no that he probably not exaggerating spent 1 million dollars on this barn. Its gorgeous. I want to make this secondary structure look just like it. It is not going to block anyone's views. It's actually going to take a weird finger as Michelle calls it and do something with it and give Mo, my guy in Apsen a place to live.

Commissioner Wyman asked if there would be a new curb cut.

Ms. Wilson replied we are absolutely using the same curb cut and same driveway.

Commissioner Niederman asked if they considered consolidating into one parcel.

Ms. Wilson stated that would not work with the accessory structure square foot limit.

Vice Chair Blum stated that the smaller parcel is still nonconforming.

Deputy City Attorney Guckenberger stated that the additional acreage does bring it closer to compliance. She continued to say that the barn is allowed as a primary structure in the R-1 Zone District.

Vice Chair Blum asked if a nonconforming lot could still have an accessory structure.

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Commissioner Wyman asked about the .05-acre discrepancy.

Ms. Wilson replied that all information is based on a current survey. She continued to say that it could be right of way.

Vice Chair Blum asked if the lots would be replatted.

Ms. Wilson replied yes.

Commissioner Kaplan asked if the preliminary plat would go to City Council.

Deputy City Attorney Guckenberger stated that there is no preliminary plat in cases such as these it is only replatting.

Commissioner Niederman stated he was concerned about setting a precedent with a nonconforming lot. He stated it might be easier to allow for a variance for the accessory structure.

Commissioner Wyman stated that nonconforming lots can be replatted and remain nonconforming.

Commissioner Wyman stated that Peter's question is still a fair question because you don't know what might occur next- you never do. In terms of the criteria, staff reports, etc adversely impacting other properties I have to agree with staff's report. Was it Dori who asked the question, Mr. Mosteller might want to sell off this lot is a separate issue. Mr. Mosteller offered to put it in writing that these things are going to go together if Council says that is an appropriate addition to approval of this I am ok with it.

Vice Chair Blum stated that currently the parcels are under separate ownership.

Deputy City Attorney Guckenberger replied yes that it is technically two owners.

Mr. Mosteller said I am 100 percent the owner

Vice Chair Blum stated that it would be a worse precedent to allow an increase in accessory structure size.

Commissioner Wyman asked if there could be two primary structures if the lots were merged.

Deputy City Attorney Guckenberger stated that there were no obstacles to merging the lots. She stated more time would be needed to determine options.

Commissioner Kaplan made a motion, which was seconded by Commissioner Niederman, to move to recommend approval to City Council of the request by David S. Mosteller for a minimum lot area variance from Municipal Code Section 16-5-30(b) to allow for approval of a minor lot adjustment for 1550 E. Oxford Lane and 4180 S. Humboldt Street. She stated that the Commission finds that the proposed variance meets all of the approval criteria outlined in Municipal Code Section 17-3-420 as outlined in Table 1 of the July 12, 2016 staff memorandum.

Vice Chair Blum said let's have discussion. Do we want to put a---

Commissioner Wyman said do we want to put a condition. Peter what do you think?

Commissioner Niederman said I'm sorry?

Commissioner Wyman said the Condition that the two will remain together and not be split off. Are you good with that. ? I think that is a reasonable condition to add to the motion assuming the applicant is also agreeable to it.

Mr. Mosteller said I am.

Vice Chair Blum said as a condition that the lots be maintained as one ownership to add to the motion

Commissioner Wyman said to add to the recommendation to city council

Vice Chair Blum said lets call for a vote.

The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 7:45 p.m.

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Peter Savoie, Chairman

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Cesarina Dancy, Community Development Clerk

David S. Mosteller  
1550 East Oxford Lane, Cherry Hills Village, CO 80113  
(303) 317-9000

October 2, 2016

Mayor and City Council City  
of Cherry Hills Village  
2450 East Quincy Avenue  
Cherry Hills Village, CO 80113

Re: Restrictions on Transfer of  
4180 South Humboldt Street, Englewood, CO 80113 and  
1550 East Oxford Lane, Cherry Hills Village, Colorado 80113

To whom it may concern:

I am the owner of a residence located at 1550 East Oxford Lane, Cherry Hills Village, Colorado 80113, legally described under the headings Parcel 1A and Parcel 1B on the attached Exhibit A ("East Oxford Property"). I am also the sole owner of 80 South Santa Fe Development Company, LLC, a Colorado limited liability company ("80 South") which is the owner of a property know as 4180 South Humboldt Street, Englewood, CO 80113 legally described under the headings Parcel 2 on the attached Exhibit A ("So. Humboldt Property").

I have requested approval of a minor lot adjustment pursuant to Municipal Code Section 16-5-30(b) for a minimum lot area variance. I agree that I will not sell or convey the East Oxford Property unless 80 South sells or conveys the So. Humboldt Property to the same legal entity or individual at the same time. In addition, my company, 80 South will not sell or convey the So. Humboldt Property unless I sell the East Oxford Property to the same legal entity or individual at the same time.

These restrictions will end on the earlier to occur of: (i) I have the written consent of [Cherry Hills Village?] to sell the properties separately, or (ii) I have complied with the limitations set forth herein. These restrictions shall not limit sales by the purchaser of either or both properties after acquiring title from me and from 80 South. Finally, I hereby agree that the [City of Cherry Hills Village] is an intended beneficiary of the provisions set forth in this letter and as such, it may sue to enjoin any sale that is not in compliance with the terms of this letter.

Sincerely,



David S. Mosteller  
Property Owner

[City of Cherry Hills Village]

October 2, 2016

Page 2 of 4

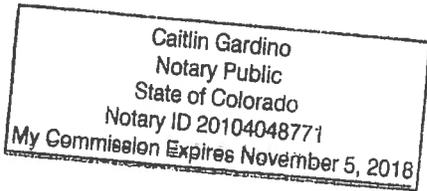
David S. Mosteller, individually and as the sole manager of 80 South Santa Fe Development  
Company STATE OF COLORADO )

) SS.

COUNTY OF *Archuleta* )

The foregoing was subscribed and sworn to or acknowledged before me this 1<sup>st</sup> day of  
October, 2016, by David S. Mosteller individually and as the sole manager of 80 South Santa Fe  
Development Company, LLC.

Witness my hand and official seal.



*Caitlin Gardino*

Notary Public

My commission expires: *11/5/18*

**[City of Cherry Hills Village]**

October 2, 2016

Page 3 of 4

**Exhibit A  
To the letter from  
David S. Mosteller  
To  
Mayor and City Council City  
of Cherry Hills Village**

**PARCEL 1A:**

(For Informational purposes only, also known and numbered as 1550 E Oxford Lane)

A PART OF THE SOUTH ONE-HALF OF THE SOUTH ONE-HALF OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, AND A PART OF BLOCK 1, AND OUTLOT 011, SOUTH BROADWAY HEIGHTS ADDITION, COUNTY OF ARAPAHOE, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SAID SECTION 2; THENCE SOUTH 359.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 42 MINUTES 50 SECONDS EAST 311.67 FEET; THENCE SOUTH 301.30 FEET; THENCE SOUTH 88 DEGREES 29 MINUTES 27 SECONDS WEST 311.70 FEET TO A POINT ON THE NORTH - SOUTH CENTERLINE OF SAID SECTION 2; THENCE NORTH ALONG SAID NORTH - SOUTH CENTERLINE 205.09 FEET; THENCE SOUTH 88 DEGREES 32 MINUTES 02 SECONDS WEST 307.59 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF SOUTH HUMBOLDT STREET; THENCE NORTH 00 DEGREES 22 MINUTES 56 SECONDS EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE 45.38 FEET; THENCE NORTH 88 DEGREES 42 MINUTES 50 SECONDS EAST 120.45 FEET; THENCE NORTH 1 DEGREE 17 MINUTES 10 SECONDS WEST 53.00 FEET; THENCE NORTH 88 DEGREES 42 MINUTES 50 SECONDS EAST 188.00 FEET TO THE POINT OF BEGINNING.

**PARCEL 1B:**

(For Informational purposes only, associated with Parcel 1A )

AN EASEMENT OVER THE REAL PROPERTY LOCATED IN THE COUNTY OF ARAPAHOE, STATE OF COLORADO AND MORE PARTICULARLY DESCRIBED IN RIGHT OF WAY EASEMENT RECORDED OCTOBER 7, 1977 IN BOOK 2662 AT PAGE 511 COUNTY OF ARAPAHOE, STATE OF COLORADO.

**PARCEL 2:**

(For Informational purposes only, also known and numbered as 4180 S Humboldt St)

THAT PART OF BLOCK 1 AND OUTLOTS 011 AND 012, SOUTH BROADWAY HEIGHTS ADDITION, COUNTY OF ARAPAHOE, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE EAST LINE OF SAID OUTLOT 011 WHICH IS 457.2 FEET SOUTH OF THE NORTHEAST CORNER OF SAID LOT 011; THENCE WEST TO A POINT 30 FEET EAST OF THE

**[City of Cherry Hills Village]**

October 2, 2016

Page 4 of 4

WEST LINE OF SAID BLOCK 1; THENCE SOUTHERLY, PARALLEL WITH SAID WEST LINE, TO THE SOUTH LINE OF OUTLOT 012; THENCE EAST, ALONG SAID SOUTH LINE, TO THE SOUTHEAST CORNER OF OUTLOT 012; THENCE NORTH, ALONG THE EAST LINE OF SAID OUTLOT 011, TO THE POINT OF BEGINNING, COUNTY OF ARAPAHOE, STATE OF COLORADO.



TO: Honorable Mayor Christman and City Council

CC: Jim Thorsen, City Manager

FROM: Linda Michow, City Attorney

DATE: October 18, 2016

SUBJECT: Agenda Item 7b - Council Bill No. 7, Series 2016, Amending Section 10-5-40 of the Municipal Code Concerning Loitering (second and final reading)

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**ISSUE:**

For City Council consideration on the October 18, 2016 agenda is second and final reading of Council Bill No. 7 to amend the loitering provision of the Cherry Hills Village Municipal Code to bring it into compliance with the First Amendment and other constitutional law.

**BACKGROUND:**

The City is one of approximately thirty Colorado municipalities that received a letter from the American Civil Liberties Union (“ACLU”), dated August 31, 2016, in which the ACLU claims that Cherry Hills Village’s Municipal Code contains an unconstitutional loitering provision. Federal case law supports the ACLU’s assertions, and the Municipal Code should be updated to avoid constitutional challenges.

Currently, Section 10-5-40(b) of the Municipal Code makes it unlawful to loiter for the purpose of begging. Under federal case law, the First Amendment prohibits content-based restrictions on protected speech. Federal courts have held that a solicitation for charitable donations on behalf of an individual (e.g. begging or panhandling) is speech protected by the First Amendment. Under the language of the City’s current ordinance, law enforcement would have to evaluate the content of a person’s message in order to determine whether he or she is begging. This is an unconstitutional restriction on protected speech because whether a violation of the City’s ordinance has occurred depends on the content of a person’s message.

The Colorado Intergovernmental Risk Sharing Agency (CIRSA) has retained attorney Josh Marks at no charge to its member municipalities to communicate with the ACLU on this issue. Chief Tovrea has confirmed the City has no pending loitering cases or problems with this activity within Cherry Hills Village. Moreover, other sections of the Municipal Code address

criminal conduct sometimes associated with begging, such as assault, harassment, trespass, interfering with the use of streets or sidewalks, obstructing the highway, and damaging property.

In addition, Section 10-5-40(b)(2) makes it unlawful to loiter for the purpose of unlawful gambling with cards, dice or other gambling paraphernalia. It is unconstitutional for a criminal law to be so vague that a person of ordinary intelligence would not have fair notice of what is prohibited or to lack guidelines so as to authorize or encourage discriminatory enforcement of the law. The term “gambling paraphernalia” in Section (b)(2) is vague enough that a person of ordinary intelligence may not know whether he or she is violating the ordinance and, without any guidelines, different law enforcement officers may have different interpretations of the term, which could lead to discriminatory enforcement of the ordinance. The term “unlawful gambling” is specific enough to provide notice of what conduct is prohibited, and the list that comes after it is both unnecessary and too vague.

Council Bill No. 7 is included as Exhibit A to this memorandum, and the current Section 10-5-40 showing the strike-through revisions is included as Exhibit B.

City Council approved Council Bill No. 7 on first reading at the October 4, 2016 City Council meeting. There have been no changes since first reading.

**RECOMMENDATION:**

City staff recommends City Council approve on second and final reading Council Bill No. 7, Series 2016.

**PROPOSED MOTION:**

***“I MOVE TO APPROVE COUNCIL BILL 7, SERIES 2016, AMENDING SECTION 10-5-40 OF THE CHERRY HILLS VILLAGE MUNICIPAL CODE CONCERNING LOITERING ON SECOND AND FINAL READING”***

**ATTACHMENTS:**

Exhibit A - Council Bill No. 7, Series 2016

Exhibit B - Section 10-5-40– Legislative version with proposed changes shown in strike through (deletions).

COUNCIL BILL NO. 7  
SERIES OF 2016

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**A BILL FOR AN ORDINANCE  
OF THE CITY OF CHERRY HILLS VILLAGE  
AMENDING SECTION 10-5-40 OF CHAPTER 10 OF THE MUNICIPAL CODE  
CONCERNING LOITERING**

WHEREAS, the City of Cherry Hills Village ("City") is a home rule municipal corporation organized in accordance with Article XX of the Colorado Constitution; and

WHEREAS, pursuant to Title 31, Article 15 of the Colorado Revised Statutes and its general police powers, the City Council has the authority to pass and enforce regulations which may be necessary or expedient for the promotion of the health, safety and welfare of the citizens of the community; and

WHEREAS, the City Council also has the authority pursuant to Title 31, Article 15, Section 401 of the Colorado Revised Statutes to restrain and punish loiterers; and

WHEREAS, the City Council has previously adopted certain regulations concerning loitering as codified in Chapter 10-5-40; and

WHEREAS, the City Council wishes to amend the loitering offenses punishable under the Cherry Hills Village Municipal Code ("Municipal Code") to remove certain provisions that have been successfully challenged in federal and state courts on constitutional grounds; and

WHEREAS, it is in the best interest of the people of the City to update the Municipal Code in order to comply with free speech protections afforded individuals under the First Amendment.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, THAT:

**Section 1.** Section 10-5-40 of the Cherry Hills Village Municipal Code, entitled "Loitering", is hereby amended to read in full as follows:

**Sec. 10-5-40. – Loitering.**

(a) The word *loiter* means to be dilatory, to stand idly around, to linger, delay, or wander about, or to remain, abide, or tarry in a public place.

(b) It is unlawful to:

- (1) Loiter for the purpose of unlawful gambling;
- (2) Loiter for the purpose of engaging or soliciting another person to engage in prostitution or deviate sexual intercourse;
- (3) With intent to interfere with or disrupt the school program or with intent to interfere with or endanger schoolchildren, loiter in or about a school building or grounds, or within one hundred (100) feet of school grounds when persons under the age of eighteen (18) are present in

the building or on the grounds, not having any reason or relationship involving custody of, or responsibility for, a pupil or any other specific legitimate reason for being there, and not having written permission from a school administrator or having been asked to leave by a school administrator or his representative or by a peace officer; or

- (4) Loiter with one (1) or more persons for the purpose of unlawfully using or possessing a narcotic or dangerous drug.
- (c) It is an affirmative defense that the defendant's acts were lawful and he was exercising his rights of lawful assembly as a part of a peaceful and orderly petition for the redress of grievances, either in the course of labor disputes or otherwise.
- (d) In all cases of arrest under the terms of this Section, the violators may be kept or caused to be kept in custody by the arresting officers, unless lawfully released on bond, until trial.

**Section 2. Severability.** If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this ordinance that can be given effect without the invalid portion, provided that such remaining portions or applications of this ordinance are not determined by the court to be inoperable. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, despite the fact that any one or more section, subsection, sentence, clause, phrase, or portion would be declared invalid.

**Section 3. Effective Date.** This Ordinance shall become effective ten (10) days after publication on second reading in accordance with Section 4.5 of the Charter for the City of Cherry Hills Village.

Adopted as Ordinance No. \_\_\_\_\_, Series 2016, by the City Council of the City of Cherry Hills Village, Colorado this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Laura Smith, City Clerk

\_\_\_\_\_  
Linda C. Michow, City Attorney

Published in *The Villager*  
Published: \_\_\_\_\_  
Legal #: \_\_\_\_\_

**Legislative Version**  
**Sec. 10-5-40. - Loitering.**

(a) The word *loiter* means to be dilatory, to stand idly around, to linger, delay or wander about or to remain, abide or tarry in a public place.

(b) It is unlawful for a person to:

~~(1) Loiter for the purpose of begging;~~

~~(2) Loiter for the purpose of unlawful gambling with cards, dice or other gambling paraphernalia; or~~

~~(3) Loiter for the purpose of engaging or soliciting another person to engage in prostitution or deviate sexual intercourse;~~

~~(4) With intent to interfere with or disrupt the school program or with intent to interfere with or endanger schoolchildren, loiter in or about a school building or grounds, or within one hundred (100) feet of school grounds when persons under the age of eighteen (18) are present in the building or on the grounds, not having any reason or relationship involving custody of, or responsibility for, a pupil or any other specific legitimate reason for being there, and not having written permission from a school administrator or having been asked to leave by a school administrator or his representative or by a police officer; or~~

~~(5) Loiter with one (1) or more persons for the purpose of unlawfully using or possessing a narcotic or dangerous drug.~~

(c) It is an affirmative defense that the defendant's acts were lawful and he was exercising his rights of lawful assembly as a part of a peaceful and orderly petition for the redress of grievances, either in the course of labor disputes or otherwise.

(d) In all cases of arrest under the terms of this Section, the violators may be kept or caused to be kept in custody by the arresting officers, unless lawfully released on bond, until trial.

CHERRY HILLS VILLAGE  
COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 9c(i)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** ANN POLUMBUS, PUBLIC ART COMMISSION CHAIR

**SUBJECT:** PUBLIC ART COMMISSION UPDATE AND 2017 PROPOSED BUDGET

**DATE:** OCTOBER 18, 2016

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The Cherry Hills Village Public Art Commission has learned a great deal and gained invaluable experiences since our formation in 2011. This fall we took advantage of what we've learned by hiring a moderator, Deana Miller of Art Management and Planning Associates, to lead us in our annual planning process. Ms. Miller has extensive experience working with a variety of art organizations and helped us focus on our goals and direction for the immediate future.

In the coming year, we will focus on two main efforts: (1) establishing a new public art selection process; and (2) developing a more formal sculpture-on-loan program.

One of the most important items we discussed at our planning session was how to better engage the community-at-large in public art. The measure we will take in 2017 to help accomplish this is to include other members of the community in the art selection process. We think this would enhance our selection process by giving the process more buy in from residents, while still keeping it manageable. And, it will help keep us focused on what residents want. We plan to invite two to four additional residents to help us on a project by project basis.

Many communities with limited art budgets find art-on-loan programs an effective way to expose residents to many types and styles of art. We have used this means of securing art in the past, but plan to make it a formal program in 2017. We will reach out to artists in a variety of ways and invite them to submit proposals for a specific request. The artist whose artwork is selected will be paid a stipend. By revising the contract we now have with artists, we will be able to clarify what the terms and expectations are.

Further, as part of our art-on-loan program, we will designate between six and eight locations within the Village as specific sites for public art. We will then go to the Parks, Trails, and Recreation Commission (PTRC) to seek approval for those sites within designated City parks.

We will clear sites on public property other than designated parks with staff. When we have six to eight sites selected in this way, we will ask Council for its approval of them all.

We do not intend to fill these sites in one year. Rather, we hope to select one to two works of art a year to be placed within these locations. Over the years, art will then be rotated through all of these sites. A single sculpture will be in a location for up to three or four years; then it will be replaced.

We have found over the last several years that, while it is not difficult to find Villagers willing to host a fund raising event at their home, it is difficult to ask them to cover the cost of a dinner for eighty people. Because our funding from the City is intended to help us raise additional funds, we have budgeted funds to cover the cost of our dinner fund raising event for 2017. Our dinner events typically raise about \$15,000.

In 2015, our efforts were focused on raising the funds to purchase *Charlo*. We are proud—as we hope our City Council is—that these efforts were a huge success. Over 200 Villagers contributed to bring this iconic sculpture to our Village. We had the Charlo reception in 2016 at the home of Richard and Rosalina Diecidue. We also just installed and dedicated Emmett Culligan’s *Rubric* sculpture. Keith and Kathie Finger hosted that reception at their home and gardens.

Another topic that Ms. Miller recommended was that we work closely with PTRC on the planning of John Meade Park and Alan Hutto Memorial Commons. We have and will continue to try to maintain contact with PTRC.

Finally, we will need to allot budget funds annually for maintenance of the art in the City. At this point that means yearly cleaning of *Charlo* and *Sundown*.

We were pleased to learn that four people applied for the one position open on the Public Art Commission. Though we are new, many residents like the idea of our Commission. We are extremely grateful for the support we have received from City Council. Needless to say, Councilor VanderWerf has more than pulled her weight! We also appreciate the support we receive from City staff.

## **ATTACHMENTS**

Exhibit A – Proposed 2017 Budget for the Public Art Commission

## PROPOSED 2017 BUDGET

## CHERRY HILLS VILLAGE PUBLIC ART COMMISSION

Maintenance for current art		\$2,000.00
Fund Raising Event		
• <i>Postage for invitations</i>	\$1,500.00	
• <i>Valet</i>	\$900.00	
• <i>Food</i>	\$4,000.00	\$6,400.00
Loaned Art Program		
• <i>Foundations</i>	\$300.00	
• <i>Stipend for artist</i>	\$7,000.00	
• <i>Plaque for artist</i>	\$150.00	
• <i>Other</i>	\$2,550.00	\$10,000.00
Miscellaneous Expenses		\$1,600.00
<b>TOTAL</b>		<b><u>\$20,000.00</u></b>

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ITEM: 9d(i)

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** RACHEL HODGSON, COMMUNITY DEVELOPMENT DIRECTOR

**SUBJECT:** COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT FOR SEPTEMBER 2016

**DATE:** OCTOBER 18, 2016

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**BUILDING PERMITS SUMMARY:**

	<i>September 2016</i>	<i>YTD 2016</i>	<i>YTD 2015</i>	<i>YTD % Change</i>
Total Permits	97	659	699	-6%
Total Revenue	\$92,608	\$777,398	\$637,124	22%
New Home Permits	1	12	11	9%
New Home Revenue	\$40,948	\$356,693	\$329,178	8%
Remodel/Addition Permits	8	99	89	11%
Remodel/Addition Revenue	\$22,011	\$260,384	\$144,049	81%

**PLANNING AND ZONING COMMISSION:**

- September 13, 2016 Regular Meeting: The meeting was cancelled due to a lack of agenda items.

**BOARD OF ADJUSTMENT AND APPEALS:**

- September 1, 2016 Regular Meeting: The meeting was cancelled due to a lack of agenda items.

**ATTACHMENTS:**

Exhibit A: Planning Project Activity List  
Exhibit B: Year-to-Date Permit Activity Graphs  
Exhibit C: Permit Summary Table  
Exhibit D: Issued Permit Report

## Planning Project Activity List Community Development Department

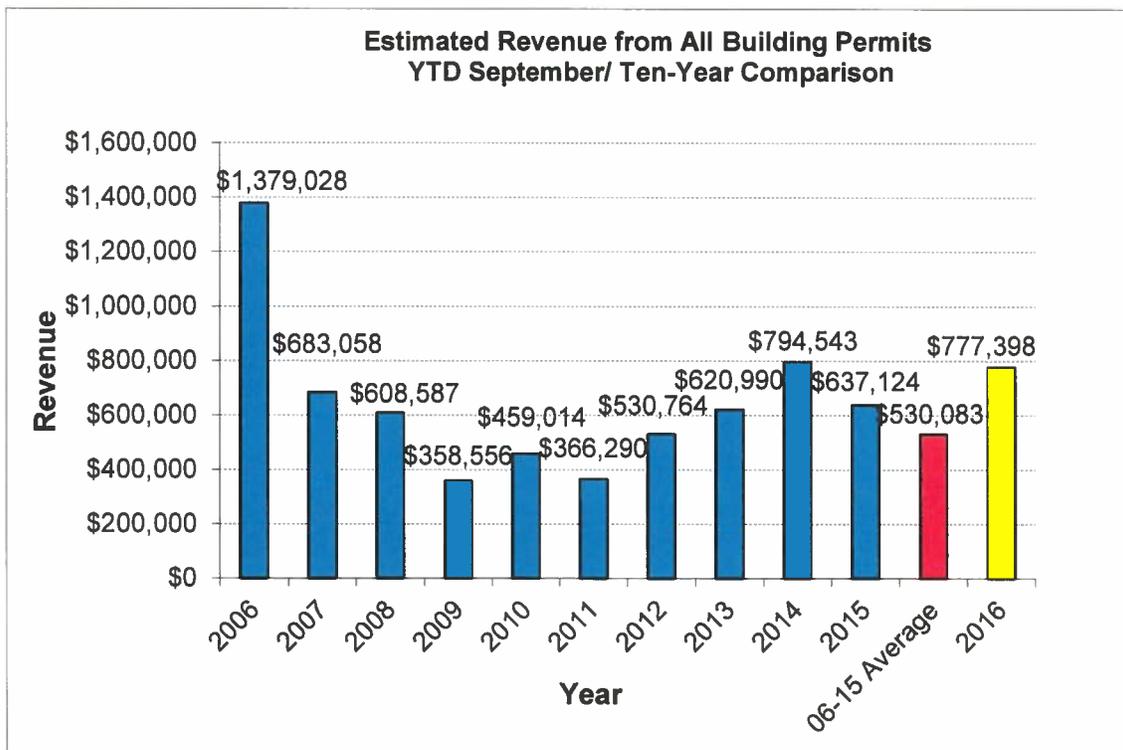
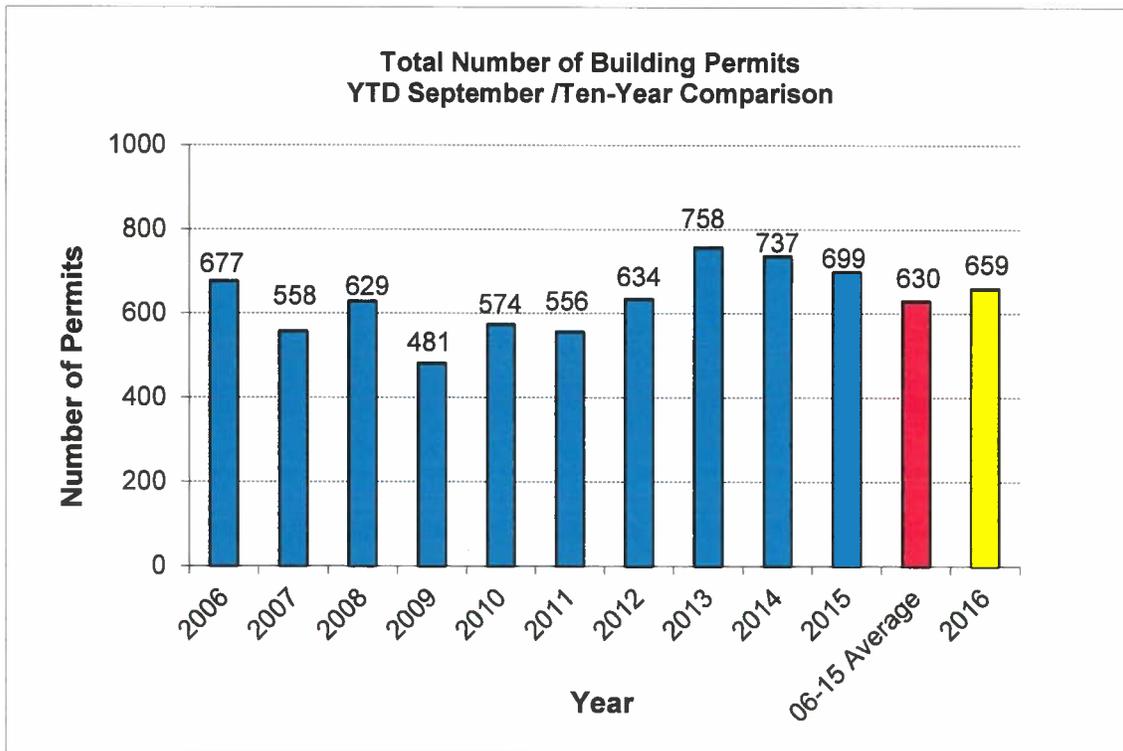
Report Date: October 18, 2016

*City Council and Planning and Zoning Commission Members are advised to avoid discussing quasi-judicial land use matters with any person outside of the public hearing process. The restriction on discussion of quasi-judicial matters is generally considered to take effect when a formal application has been filed with the City. The following list includes only those matters for which the City has received a formal application. City Council and Planning and Zoning Commission Members are nevertheless advised to use caution in discussing any land use matter that may become quasi-judicial, even before the filing of a formal application.*

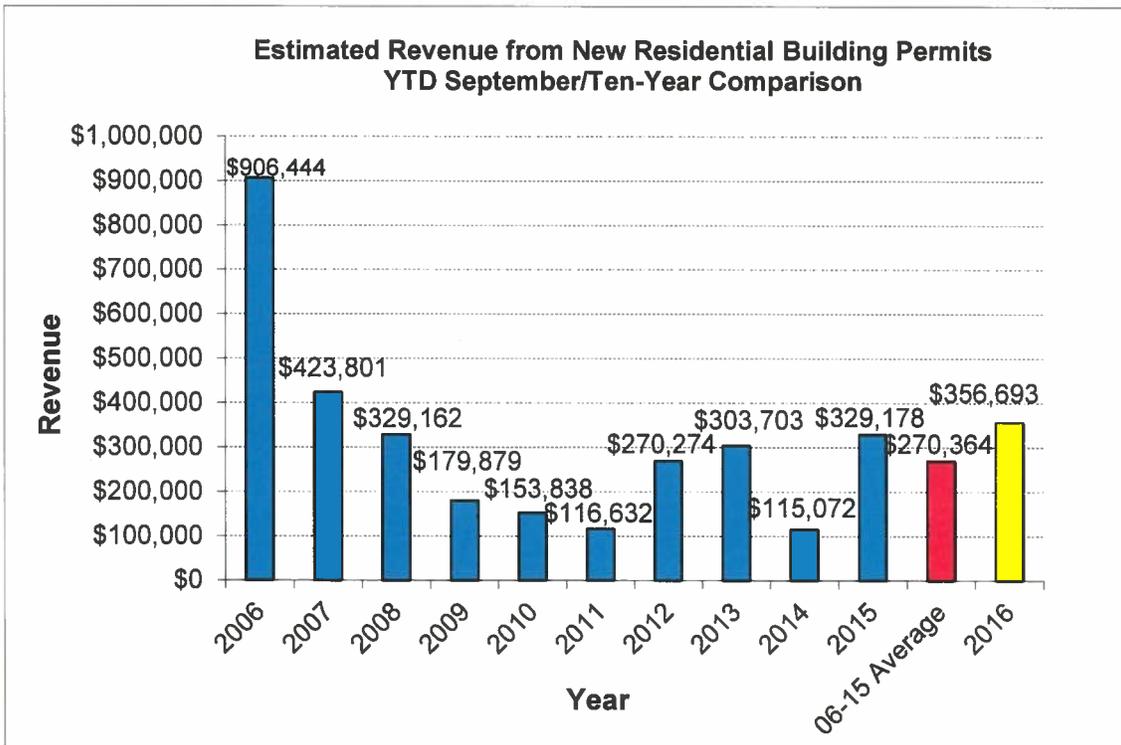
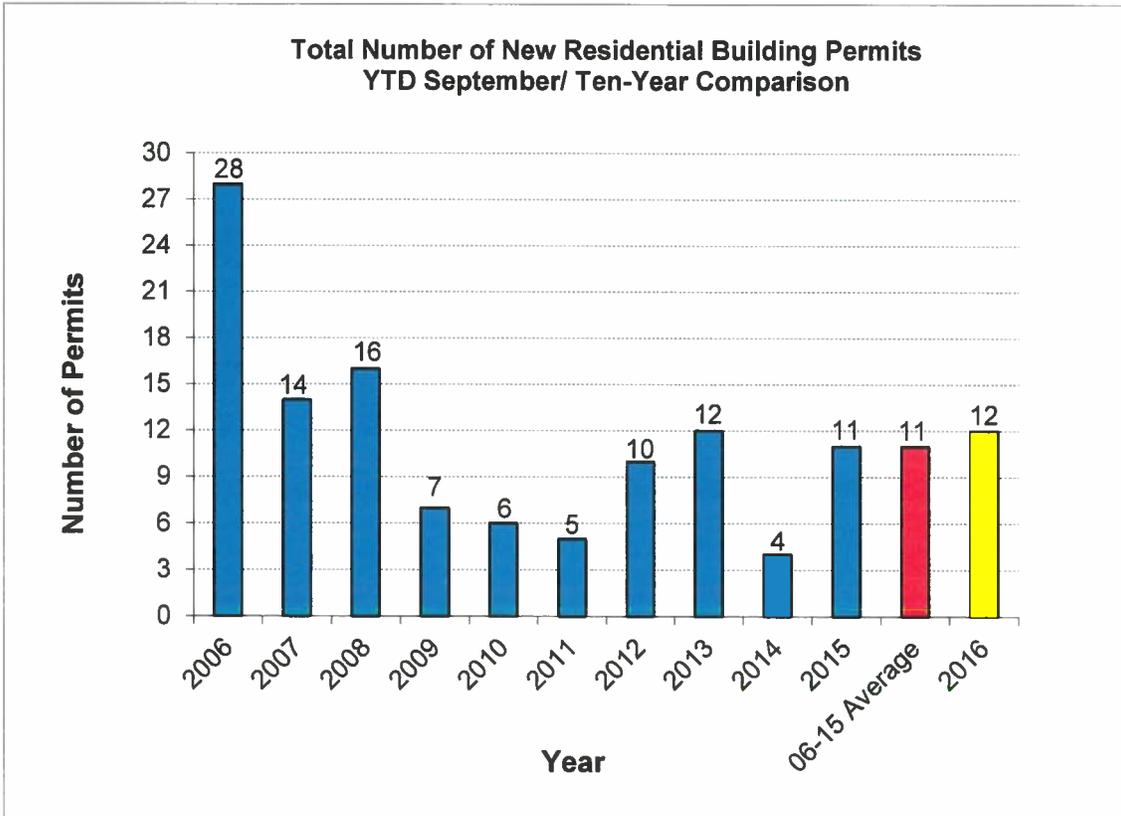
Quasi-Judicial Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&amp;Z Review</i>	<i>Council Review</i>
Maven Properties, LLC	2 Tenaya Ln/5050 Quincy Ave	Minor Subdivision Amendment, Cantitoe – Vacation and Relocation of Trail Easement	Pending	Pending	Pending
Glenmoor Country Club/HOA	110 Glenmoor Dr	Amendment to Subdivision Agreement Prohibition on Water Wells	n/a	Pending	Pending
MMW AIA PLLC	1550 E Oxford Ln/4180 S Humboldt St	Minor Lot Adjustment/Non-Conforming Lot Variance	n/a	07/12/16	10/18/16
Non Quasi-Judicial Cases and Ordinance Amendments					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&amp;Z Review</i>	<i>Council Review</i>
Bulk Plane/FAR Study Group Initiated	n/a	Amendment to Bulk Plane Measurement Method for Larger Lots	n/a	03/08/16 04/12/16	Pending
Board of Adjustment and Appeals Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>BOAA Review</i>		

**TOTAL PERMITS  
YTD THROUGH SEPTEMBER  
10 YEAR COMPARISON**

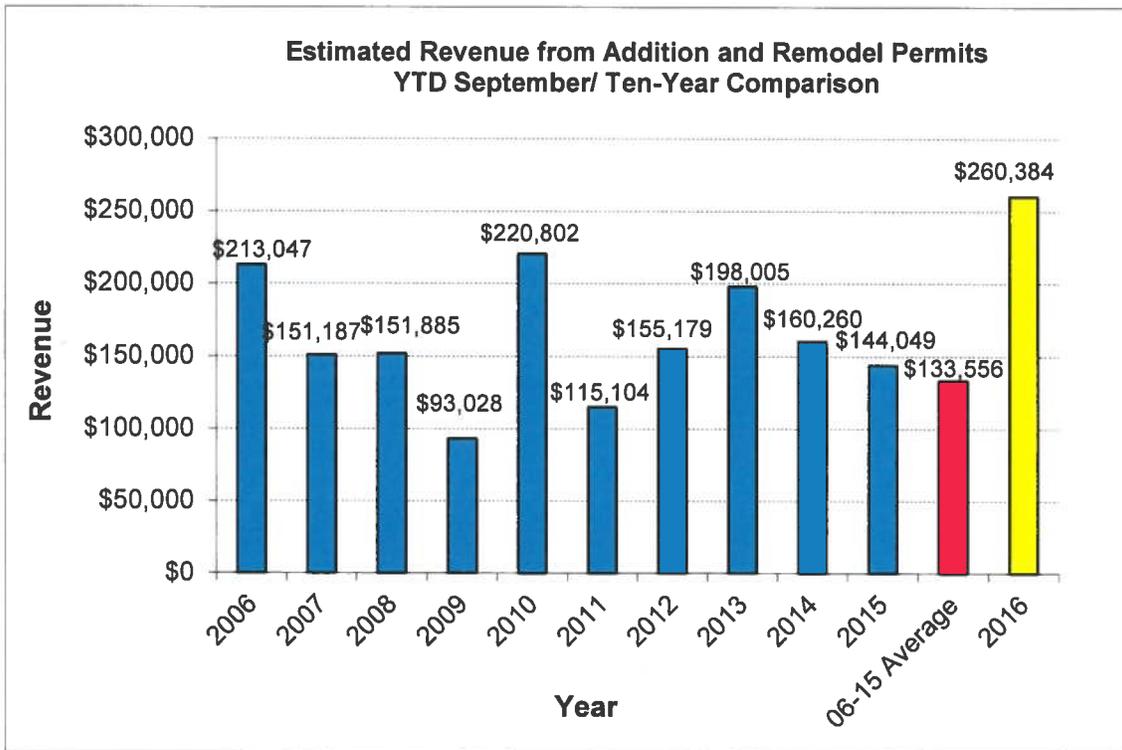
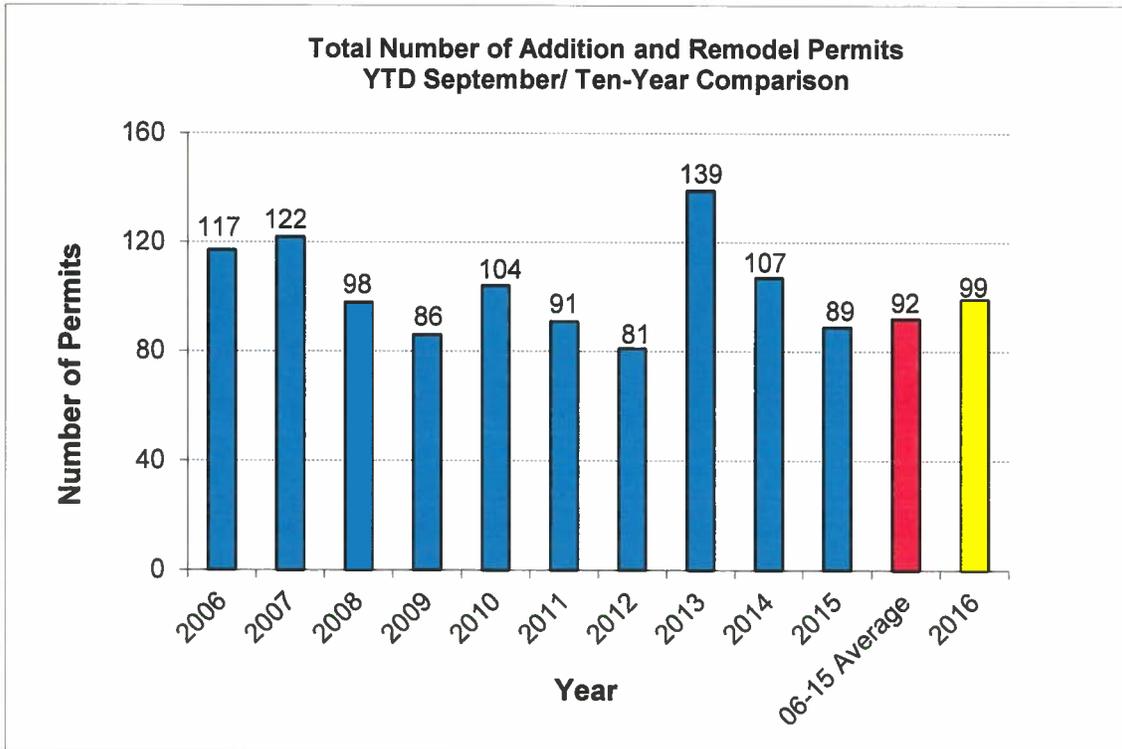
**EXHIBIT B**



**NEW RESIDENCES  
YTD THROUGH SEPTEMBER  
10 YEAR COMPARISON**



## ADDITIONS & REMODELS YTD THROUGH SEPTEMBER 10 YEAR COMPARISON



**CITY OF CHERRY HILLS VILLAGE BUILDING DEPARTMENT  
MONTHLY REPORT FOR  
SEPTEMBER 1-30, 2016**

	2016 YTD	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<b>I Residences</b>													
Number Issued	12	0	2	4	2	2	0	0	1	1			
Project Valuation	\$21,253,615.00	\$0.00	\$1,575,000.00	\$7,500,000.00	\$3,738,615.00	\$4,440,000.00	\$0.00	\$0.00	\$1,200,000.00	\$2,800,000.00			
Bldg. Permits	\$212,536.15	\$0.00	\$15,750.00	\$75,000.00	\$37,386.15	\$44,400.00	\$0.00	\$0.00	\$12,000.00	\$28,000.00			
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Plan Check Fee	\$36,187.50	\$0.00	\$3,600.00	\$15,675.00	\$5,025.00	\$5,700.00	\$0.00	\$0.00	\$2,737.50	\$3,450.00			
Service Exp. Fee	\$107,969.40	\$0.00	\$11,516.30	\$43,089.10	\$19,685.50	\$14,366.30	\$0.00	\$0.00	\$9,794.40	\$9,497.80			
<b>II Additions &amp; Remodels/Alterations</b>													
Number Issued	99	10	10	11	19	9	8	10	14	8			
Project Valuation	\$19,143,691.17	\$930,445.00	\$1,212,560.00	\$1,050,500.00	\$2,404,958.00	\$907,000.00	\$3,341,109.00	\$2,591,150.00	\$5,333,044.00	\$1,472,925.17			
Bldg. Permits	\$191,291.91	\$9,304.45	\$12,125.60	\$10,505.00	\$23,904.58	\$8,070.00	\$33,411.09	\$25,911.50	\$53,330.44	\$14,729.25			
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Plan Check Fee	\$38,475.00	\$3,900.00	\$3,300.00	\$3,000.00	\$7,350.00	\$3,000.00	\$3,300.00	\$5,062.50	\$6,262.50	\$3,300.00			
Service Exp. Fee	\$30,617.90	\$327.00	\$322.20	\$0.00	\$7,074.20	\$426.30	\$2,366.00	\$5,626.90	\$10,493.30	\$3,982.00			
<b>III Accessory &amp; Recreational</b>													
Number Issued	47	4	5	3	9	5	4	0	9	8			
Project Valuation	\$2,805,819.81	\$151,735.00	\$186,700.00	\$590,385.00	\$735,063.00	\$146,000.00	\$131,866.81	\$0.00	\$363,840.00	\$500,230.00			
Bldg. Permits	\$28,078.20	\$1,517.35	\$1,877.00	\$5,903.85	\$7,350.63	\$1,460.00	\$1,328.67	\$0.00	\$3,638.40	\$5,002.30			
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Plan Check Fee	\$14,325.00	\$1,200.00	\$1,500.00	\$900.00	\$3,000.00	\$1,500.00	\$1,200.00	\$0.00	\$2,400.00	\$2,625.00			
Service Exp. Fee	\$6,177.60	\$232.80	\$345.60	\$850.80	\$2,552.20	\$0.00	\$480.00	\$0.00	\$299.20	\$1,414.00			
<b>IV Other Bldgs, Structures, &amp; Misc.</b>													
Number Issued	339	22	22	31	41	34	31	38	56	64			
Project Valuation	\$7,039,297.37	\$230,122.42	\$513,746.00	\$887,111.61	\$748,216.00	\$724,693.10	\$496,012.52	\$671,035.54	\$1,142,144.94	\$1,626,215.24			
Bldg. Permits	\$69,701.32	\$2,122.72	\$4,921.46	\$8,961.77	\$7,512.66	\$7,226.94	\$5,010.12	\$6,422.37	\$11,373.25	\$16,150.03			
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Plan Check Fee	\$11,230.93	\$600.00	\$300.00	\$1,650.00	\$2,252.94	\$1,200.00	\$900.00	\$1,504.70	\$1,848.29	\$975.00			
Service Exp. Fee	\$356.70	\$0.00	\$0.00	\$134.40	\$93.60	\$0.00	\$0.00	\$128.70	\$0.00	\$0.00			
<b>V Electrical</b>													
Number Issued	162	16	14	21	25	18	12	15	25	16			
Project Valuation	\$1,480,888.00	\$83,150.00	\$132,135.00	\$196,030.00	\$357,435.00	\$117,828.00	\$88,950.00	\$139,068.00	\$222,242.00	\$144,050.00			
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Bldg. Permits	\$28,425.55	\$1,955.45	\$2,507.95	\$3,900.60	\$5,883.20	\$2,827.50	\$2,035.50	\$2,035.50	\$3,797.35	\$3,482.50			
Plan Check Fee	\$2,025.00	\$0.00	\$525.00	\$900.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00			
<b>VI Totals</b>													
Number Issued	659	52	53	70	96	68	55	63	105	97			
Project Valuation	\$51,723,311.35	\$1,395,452.42	\$3,620,141.00	\$10,224,026.61	\$17,984,287.00	\$6,235,521.10	\$4,057,938.33	\$3,401,253.54	\$8,261,270.94	\$6,543,420.41			
Bldg. Permits	\$530,033.13	\$14,899.97	\$37,182.01	\$104,271.22	\$82,037.22	\$63,984.44	\$41,785.38	\$34,369.37	\$84,139.44	\$67,364.08			
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Plan Check Fee	\$102,243.43	\$5,700.00	\$9,225.00	\$22,125.00	\$17,927.94	\$11,400.00	\$5,400.00	\$6,867.20	\$13,248.29	\$10,350.00			
Service Exp. Fee	\$145,121.60	\$559.80	\$12,184.10	\$44,084.30	\$29,418.50	\$14,792.60	\$2,846.00	\$5,755.60	\$20,586.90	\$14,893.80			

**Permit Listing - Monthly Report**  
**Permits Issued**

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

**Grouped By:** Permit Type (Asc)  
**Sorted By:** Work Start (Asc)  
**Parameters:** Date Issued is between 9/1/2016 and 9/30/2016

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Accessory Structure</b>				
77480 119 Accessory Structure 8/29/16 9/1/16	10 SOUTH LN ENGLEWOOD, CO 80113-7023	R-3 Council District 4 Chry Hls Vlg Acrs Amnd	EMORY, PETER AND DARLENE / 303-886-0578 EMORY, PETER AND DARLENE / 303-886-0591 REARDON CONSTRUCTION / 303-204-8071	886-0578 / 1,610.83 886-0591 / 3/3/18 Active
<b>Description of Work: INGROUND POOL &amp; SPA</b>				
77481 1897 Accessory Structure 8/30/16 9/7/16	14 GLENMOOR CIR ENGLEWOOD, CO 80113-7121	R-3 Glen at Cherry Hills	DEPUY, MARK AND LUANN / 949-246-3083 DEPUY, MARK AND LUANN / 949-246-3083 5280 OUTDOOR DESIGNS LLC / 720-800-2555	3083 / 13,080 / 447.15 3083 / 9/7/16 / 3/9/18 Active
<b>Description of Work: 550 SF OPEN RAFTER CEDAR PERGOLA AT REAR OF RESIDENCE</b>				
77483 1751 Accessory Structure 8/30/16 9/7/16	35 CHARLOU CIR ENGLEWOOD, CO 80111-1102	R-3 Charlou at ChryHls	HOFF, KATHERINE / HOFF, KATHERINE / PHASE ONE LANDSCAPES / 720-313-1690	30,000 / 637.50 9/7/16 / 3/9/18 Active
<b>Description of Work: PATIO AND FIREPIT</b>				
77455 1090 Accessory Structure 8/19/16 9/8/16	5050 E QUINCY AVE ENGLEWOOD, CO 80113-5048	R-1	MAFFEI, GREGORY B & SHARON A / MAFFEI, GREGORY B & SHARON A / CADRE GENERAL CONTRACTORS / 303-94-	27,250 / 832.96 9/8/16 / 3/10/18 Active
<b>Description of Work: ACCESSORY STRUCTURE TO NORTH OF HOUSE- EQUIPMENT PAD AND TRASH ENCLOSURE.</b>				
77501 502 Accessory Structure 9/7/16 9/13/16	4945 S VINE ST ENGLEWOOD, CO 80113-7134	R-3 East Bellevue	GROSS, RICHARD S & KIMBERLY A / GROSS, RICHARD S & KIMBERLY A / C AND H IRRIGATION AND LANDSCAPE / 3C	56,000 / 930.00 9/13/16 / 3/15/18 Active
<b>Description of Work: LANDSCAPE PAVER PATIO WITH FIREPIT WITH GAS LINE</b>				
77271 980 Accessory Structure 6/8/16 9/15/16	5295 SANFORD CIR E ENGLEWOOD, CO 80113-5107	R-4	ZEPPELIN, HOWARD / KREISMAN, STEVEN / 303-898-5666 SODERSTROM CONSTRUCTION / 720-468-2	120,000 / 1,875.00 9/15/16 / 3/17/18 Active
<b>Description of Work: REMODEL INTERIOR- NEW DECK</b>				
77528 661 Accessory Structure 9/14/16 9/27/16	35 SUNSET DR ENGLEWOOD, CO 80113-4031	R-1 Council District 4	GART, TOM / GART, TOM / NEWMYER CONSTRUCTION INC / 303-806-6	75,000 / 1,370.55 9/27/16 / 3/29/18 Active
<b>Description of Work: SMALL POOL HOUSE STRUCTURE WITH BATHROOM AND MECH EQUIPMENT</b>				

**EXHIBIT D**

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77538 661 Accessory Structure 9/16/16 9/27/16	35 SUNSET DR ENGLEWOOD, CO 80113-4031	R-1 Council District 4	GART, TOM / GART, TOM / MOUNTAIN MACK CONSTRUCTION / 303-82	100,000 / 1,962.60 9/27/16 / 3/29/18 Active
<b>Description of Work: BUILD AND POUR CONCRETE POOL</b>				

Total Permits Issued (Accessory Structure) : 8

Total Cost: 500,230.00

Total Fees: 9,666.59

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Building Permit - Other</b>				
77486 Building Permit - Other 9/1/16	32 GLENMOOR DR ENGLEWOOD, CO 80113-7115	R-3	KREIDER, JACK & DIANE METZ / 303-378-77 KREIDER, JACK & DIANE METZ / 303-378-77 STEELE BROS HEATING INC / 303-284-1289	77,247 / 81.53 9/1/16 / 3/1/18 Complete
<b>Description of Work: REPLACE FURNACE AND A/C</b>				
77496 Building Permit - Other 9/6/16	14 VISTA RD ENGLEWOOD, CO 80113-4921	R-1 Council District 2 Village Hls Addn 2nd Flng	NIELSEN, NYIA JANE / NIELSEN, NYIA JANE / MASTER EXCAVATING / 303-909-1895	800 / 20.00 9/6/16 / 3/5/18 Complete
<b>Description of Work: REPLACE CURB STOP WITH 4' RISER</b>				
77490 Building Permit - Other 9/2/16	11 MOCKINGBIRD LN ENGLEWOOD, CO 80113-4813	R-3 Council District 4 Chry Hls Meadow	DUTZAR, LUISA / 727-507-1100 DUTZAR, LUISA / 727-507-1100 DESIGNS BY SUNDOWN / 303-789-4400	12,000 / 135.00 9/6/16 / 3/5/18 Active
<b>Description of Work: 4 NEW BRICK COLUMNS REPLACING OLD ONES</b>				
77499 Building Permit - Other 9/7/16	3801 S ALBION ST ENGLEWOOD, CO 80113	R-3 Council District 1	VIETS, ELYSIA / VIETS, ELYSIA / CASTILLO EXCAVATING INC / 303-909-4652	3,000 / 33.75 9/7/16 / 3/9/18 Complete
<b>Description of Work: REPAIR ABOUT 80 FT OF SEWER LINE IN BACKYARD WITH 2 C/O</b>				
77515 Building Permit - Other 9/12/16	5830 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1007	R-4	PRIDE, CHARLES WALKER & / PRIDE, CHARLES WALKER & / RENEWAL BY ANDERSEN / 303-945-1519	14,067 / 158.25 9/12/16 / 3/14/18 Active
<b>Description of Work: REPLACING WINDOWS. U FACTOR OF .30 OR BETTER.</b>				
77518 Building Permit - Other 9/12/16	4915 S GAYLORD ST ENGLEWOOD, CO 80113-7131	R-3 Council District 1	CHAIKOVSKY, CAROL / 303-783-9967 CHAIKOVSKY, CAROL / 303-783-9967 PELLA WINDOWS & DOORS / 303-253-0150	12,076 / 135.86 9/12/16 / 3/12/18 Complete
<b>Description of Work: REPLACE 2 DOORS, LIKE FOR LIKE, SIZE FOR SIZE, UFACTOR 0.30</b>				
77454 Building Permit - Other 8/19/16	5050 E QUINCY AVE ENGLEWOOD, CO 80113-5048	R-1	MAFFEI, GREGORY B & SHARON A / MAFFEI, GREGORY B & SHARON A / CADRE GENERAL CONTRACTORS / 303-94- Active	83,500 / 1,314.38 9/13/16 / 3/15/18 Active
<b>Description of Work: RETAINING WALLS AROUND PERIMETER OF HOUSE.</b>				
77531 Building Permit - Other 9/14/16	89 GLENMOOR PL ENGLEWOOD, CO 80113-7122	R-3	ENGLISH, JUSTIN / 407-616-3805 ENGLISH, JUSTIN / 407-616-3805 ROTO ROOTER SERVICES / 720-722-7167	1,500 / 20.00 9/14/16 / 3/15/18 Complete
<b>Description of Work: SEWER SPOT REPAIR IN YARD ONLY APPROX 8-10' 4' CLEANOUTS</b>				

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77539 Building Permit - Other 9/16/16	4860 S CLARKSON ST ENGLEWOOD, CO 80113-7006	R-3 WinMar	CHERRY HILLS FULL GOSP CENTER / CHERRY HILLS FULL GOSP CENTER / DOCTOR PLUMBER / 720-276-3000	1,500 / 20.00 9/16/16 / 3/18/18 Active
<b>Description of Work:</b> PROVIDE NEW 1 1/2' GAS LINE TO BOILER. PRESSURE TEST FOR NEW XCEL METER.				
77530 Building Permit - Other 9/14/16	17 CARRIAGE LN LITTLETON, CO 80121-2010	R-2 Council District 3 Pheasant Ridge	MAY, JEFF / MAY, JEFF / A PERFECT LANDSCAPE / 303-944-2685	10,000 / 112.50 9/19/16 / 3/2/18 Complete
<b>Description of Work:</b> INSTALLATION OF A PAVER PATIO IN THE BACK YARD				
77540 Building Permit - Other 9/19/16	4284 S HUDSON PKY ENGLEWOOD, CO 80113-5015	R-4	BUCKLEY, DAN / 303-790-7007 BUCKLEY, DAN / 303-790-7007 ANTHONY'S PLUMBING / 303-519-3975	2,200 / 24.75 9/19/16 / 3/2/18 Complete
<b>Description of Work:</b> SEWER REPAIR AND INSTALL CLEANOUTS				
77555 Building Permit - Other 9/21/16	6364 E STANFORD AVE ENGLEWOOD, CO 80111-1161	R-4	GWARTZMAN, KAREN / GWARTZMAN, KAREN / RENEWAL BY ANDERSEN / 303-945-1519	26,125 / 293.91 9/2/16 / 3/23/18 Active
<b>Description of Work:</b> REPLACING WINDOWS LIKE FOR LIKE. U FACTOR OF .30 OR BETTER				
77551 Building Permit - Other 9/21/16	6 TAMARAC LN ENGLEWOOD, CO 80113-4920	R-1 Village His Adh	BUCY, M PEYTON & SUZANNE D / BUCY, M PEYTON & SUZANNE D / HASTINGS CUSTOM CONSTRUCTION / 720- Complete	3,500 / 39.38 9/2/16 / 3/23/18 Active
<b>Description of Work:</b> NEW SEWER LINE IN YARD ONLY				
77556 Building Permit - Other 9/21/16	65 CHARLOU CIR ENGLEWOOD, CO 80111-1102	R-3	BANSBACH, DUTCH / 303-877-6382 BANSBACH, DUTCH / 303-877-6382 WINDOWWALK / 720-556-3532	109,422 / 1,231.00 9/2/16 / 3/23/18 Active
<b>Description of Work:</b> REPLACING WINDOWS LIKE FOR LIKE				
77557 Building Permit - Other 9/22/16	17 CARRIAGE LN LITTLETON, CO 80121-2010	R-2 Council District 3 Pheasant Ridge	MAY, JEFF / MAY, JEFF / ED HOLDCROFT / 720-422-7369	4,000 / 45.00 9/22/16 / 3/24/18 Active
<b>Description of Work:</b> SEWER SERVICE				
77537 Building Permit - Other 9/16/16	3701 S CORONA ST ENGLEWOOD, CO 80113-7513	R-3	MATSCH, WILLIAM J / MATSCH, WILLIAM J / LEHRER SERVICES / 303-756-3567	5,000 / 356.25 9/27/16 / 3/29/18 Active
<b>Description of Work:</b> INDOOR - RUN GAS LINE TO EXISTING WOOD FIREPLACE, INSTALL KOZY HEAT GAS INSERT (ALL INSIDE HOME)				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77535 Building Permit - Other 9/15/16 9/27/16	15 VISTA RD ENGLEWOOD, CO 80113-4909	R-2 Council District 2 Village Hts-Addn 2nd Flng	SUMMERS, GLEN / SUMMERS, GLEN / 303 LANDSCAPES / 615-670-4593	77,000 / 1,166.25 9/27/16 / 3/29/18 Active
<b>Description of Work:</b> CONCRETE PATIO, FIRE PIT, GAS COUPLER, CUSTOM GRILL, GAS LINE				
77573 Building Permit - Other 9/28/16 9/28/16	4 VILLAGE RD ENGLEWOOD, CO 80113-4908	R-1 Council District 2 Village Hts-Addn	KELLY, RICHARD / 303-761-8110 KELLY, RICHARD / 303-761-8110 APPLEWOOD PLUMBING & HEATING CO / 303-777-123	9,239 / 103.94 9/28/16 / 3/28/18 Active
<b>Description of Work:</b> REPLACE FURNACE WITH 96% 80K BTU UNIT WITH BASIC ELECTRICAL HOOKUP				
77568 Building Permit - Other 9/27/16 9/28/16	3601 S FRANKLIN ST ENGLEWOOD, CO 80113-4007	R-1 Council District 2	HARBAUGH, PAUL HARRISON & / HARBAUGH, PAUL HARRISON & / PASTERKAMP HEATING & AC / 303-777-123	9,919 / 111.59 9/28/16 / 3/30/18 Active
<b>Description of Work:</b> REPLACE 3 ROOF UNITS AND TRANSITION TO EXISTING DUCTWORK.				

Total Permits Issued (Building Permit - Other) : 19

Total Cost: 392,094.78

Total Fees: 5,403.34

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77525 341 Demo 9/14/16 9/14/16	19 HUNTWICK LN ENGLEWOOD, CO 80113-7112	R-3 Council District 1 Chrymoor South Flng 2	ROTOLO, MARK / 408-887-7597 ROTOLO, MARK / 408-887-7597 COMPASS GROUP / 303-981-0562	15,000 / 168.75 9/14/16 / 3/16/18 Active
<b>Description of Work: DEMO INTERIOR</b>				

Total Permits Issued (Demo) : 1

Total Cost: 15,000.00

Total Fees: 168.75

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Electrical</b>				
77493 171 Electrical 9/2/16	4901 S LAFAYETTE LN ENGLEWOOD, CO 80113-7012	R-3	RITZ, SARAH / RITZ, SARAH / SARAH RITZ / 720-971-9738	1,000 / 55.00 9/2/16 / 3/1/18 Active
<b>Description of Work: MISC ELECTRICAL</b>				
77488 1736 Electrical 9/2/16	6363 E STANFORD AVE ENGLEWOOD, CO 80111-1161	R-4	ROSSOW, MARLA ADAM / ROSSOW, MARLA ADAM / BONDED ELECTRIC, LLC /	650 / 55.00 9/2/16 / 3/1/18 Active
<b>Description of Work: INSTALL NEW GFC PLUGS IN THE NEW BBQ AREA</b>				
77498 1743 Electrical 9/7/16	70 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	BIRKANS, SUZANNE / 414-688-1972 BIRKANS, SUZANNE / 414-688-1972 BLACK BEAR ELECTRIC LLC / 303-815-7766	1,500 / 55.00 9/7/16 / 3/9/18 Active
<b>Description of Work: BASEMENT CEILING REMODEL. SOME NEW OUTLETS. NEW SMOKES AND CO'S.</b>				
77500 743 Electrical 9/7/16	22 SEDGWICK DR ENGLEWOOD, CO 80113-4110	R-2	QUEENAN, KATIE / 720-844-6976 QUEENAN, KATIE / 720-844-6976 BIANCO ELECTRIC / 303-862-3812	5,000 / 108.75 9/7/16 / 3/9/18 Active
<b>Description of Work: REMOVE AND REPLACE CAN LIGHTS</b>				
77514 1530 Electrical 9/9/16	5830 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1007	R-4	PRIDE, CHARLES WALKER & / PRIDE, CHARLES WALKER & / JAYCO ELECTRIC LLC / 303-570-3197	2,100 / 65.25 9/9/16 / 3/1/18 Active
<b>Description of Work: WIRE KITCHEN REMODEL</b>				
77508 86 Electrical 9/9/16	4 CHERRY VALE DR ENGLEWOOD, CO 80113-7029	R-4 Council District 1	ANDERSON, GARY / ANDERSON, GARY / BRANT ELECTRIC / 720-641-2189	25,000 / 543.75 9/9/16 / 3/9/18 Active
<b>Description of Work: REWIRE HOUSE</b>				
77505 2128 Electrical 9/9/16	10 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park 1 2nd Amnd	MAGNESS, GARY / MAGNESS, GARY / BRANT ELECTRIC / 720-641-2189	5,000 / 108.75 9/9/16 / 3/9/18 Active
<b>Description of Work: WIRE CAR BARN</b>				
77506 2128 Electrical 9/9/16	10 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park 1 2nd Amnd	MAGNESS, GARY / MAGNESS, GARY / BRANT ELECTRIC / 720-641-2189	30,000 / 652.50 9/9/16 / 3/9/18 Active
<b>Description of Work: REWIRE HOUSE</b>				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO

2450 E. Quincy Avenue

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77524 42 Electrical 9/13/16	5005 S LAFAYETTE LN ENGLEWOOD, CO 80113-7057	R-3 Council District 4 Chry-Moor Acres	GREWE, GERALD M & SALLIE E / GREWE, GERALD M & SALLIE E / GEC ELECTRIC / 303-905-6894	4,000 / 87.00 9/13/16 / 3/13/18 Active
<b>Description of Work: BASEMENT FINISH</b>				
77529 1217 Electrical 9/14/16	4120 S CLERMONT ST ENGLEWOOD, CO 80113-5087	R-5	WESTERHAUSEN, ERIC / 303-717-5159 WESTERHAUSEN, ERIC / 303-717-5159 MASTERS ELECTRIC / 303-641-8299	5,000 / 108.75 9/14/16 / 3/16/18 Complete
<b>Description of Work: PIGTAIL ALUMINUM WIRING IN DEVICES TO COPPER</b>				
77549 848 Electrical 9/21/16	4001 E QUINCY AVE ENGLEWOOD, CO 80113-4915	R-1	CLEARVIEW FARM LLC / CLEARVIEW FARM LLC / ADVANTAGE ELECTRIC INC / 303-525-9375	24,000 / 522.00 9/21/16 / 3/23/18 Active
<b>Description of Work: WIRE NEW RESIDENCE WITH 200 AMP SERVICE</b>				
77562 1059 Electrical 9/26/16	3991 S HOLLY WAY ENGLEWOOD, CO 80113-5109	R-4	CANBY, VERTREES MCNEIL & / 720-883-887 CANBY, VERTREES MCNEIL & / 720-883-887 TEC COMMUNICATIONS INC / 303-917-1880	3,500 / 87.00 9/26/16 / 3/28/18 Active
<b>Description of Work: REWIRE KITCHEN &amp; KITCHEN PANEL</b>				
77566 674 Electrical 9/27/16	18 SEDGWICK DR ENGLEWOOD, CO 80113-4110		MOULDENHAUER, LENN / 303-881-7591 MOULDENHAUER, LENN / 303-881-7591 STANMARK ELECTRIC / 303-627-2714	1,500 / 326.25 9/27/16 / 3/27/18 Active
<b>Description of Work: REMODEL CERTAIN ROOMS IN HOME</b>				
77572 1118 Electrical 9/28/16	4550 E OXFORD PL ENGLEWOOD, CO 80113-5043	R-4	OVERHARDT, KURT / OVERHARDT, KURT / WILD RIVER ELECTRIC INC / 303-359-3518	800 / 55.00 9/28/16 / 3/30/18 Active
<b>Description of Work: TEMP SERVICE</b>				
77546 848 Electrical 9/19/16	4001 E QUINCY AVE ENGLEWOOD, CO 80113-4915	R-1	CLEARVIEW FARM LLC / CLEARVIEW FARM LLC / ADVANTAGE ELECTRIC INC / 303-525-9375	5,000 / 0.00 9/29/16 / 3/31/18 Active
<b>Description of Work: ELECTRICAL FOR PV</b>				
77578 1333 Electrical 9/30/16	3900 S COLORADO BLVD ENGLEWOOD, CO 80113-5038	R-1	TAYLOR, JIM / 303-570-1372 TAYLOR, JIM / 303-570-1372 STANMARK ELECTRIC CO / 303-627-2714	30,000 / 652.50 9/30/16 / 3/30/18 Active
<b>Description of Work: ELECTRICAL WORK FOR REMODEL AND NEW ADDITION</b>				

Total Permits Issued (Electrical) : 16

Total Cost: 144,050.00

Total Fees: 3,482.50

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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77475 Fence/Wall/Gate 8/29/16	5850 E PRINCETON AVE ENGLEWOOD, CO 80111-1029	R-4 Council District 3	MEEGAN, BRIAN D & MEREDITH A / MEEGAN, BRIAN D & MEREDITH A / ELGAR FENCE / 303-887-5146	500 / 20.00 9/8/16 / 3/10/18 Active
<b>Description of Work:</b> REPLACE 19' OF 48' HEIGHT FENCE ON EAST SIDE OF PROPERTY SOUTH END OF HOUSE SOLID WOOD FENCE				
77502 Fence/Wall/Gate 9/8/16	3 MARTIN LN ENGLEWOOD, CO 80113-4820	R-3	#3 MARTIN LAND LLC / #3 MARTIN LAND LLC / SPLIT RAIL FENCE CO / 303-548-7585	3,960 / 44.55 9/8/16 / 3/10/18 Active
<b>Description of Work:</b> INSTALL 56 LF OF 60' BLACK ORNAMENTAL IRON FENCE				
77479 Fence/Wall/Gate 8/29/16	1610 E STANFORD AVE ENGLEWOOD, CO 80113-6033	R-1	GRAVES, CHRIS / GRAVES, CHRIS / MONTARE BUILDERS / 970-690-1703	15,000 / 168.75 9/8/16 / 3/10/18 Active
<b>Description of Work:</b> MONUMENT WALL & PLANTER AT NW CORNER OF PROPERTY				
77559 Fence/Wall/Gate 9/22/16	19 VIKING DR ENGLEWOOD, CO 80113-7003	R-3	FEINBERG, WILLIAM / 303-903-6970 FEINBERG, WILLIAM / 303-903-6970 5280 HOME IMPROVEMENTS / 303-618-0721	31,500 / 354.38 9/27/16 / 3/29/18 Active
<b>Description of Work:</b> INSTALL 297' OF 6' TALL SOLID PRIVACY FENCE				

Total Permits Issued (Fence/Wall/Gate) : 4      **Total Cost:** 50,960.00      **Total Fees:** 587.68

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Interior Remodel</b>				
77478 Interior Remodel 8/29/16	773 12 RANDOM RD ENGLEWOOD, CO 80113-6106	R-1 Council District 2 Polichio	SCOTT, BRUCE S & CHERYL A / SCOTT, BRUCE S & CHERYL A / SCOTT, BRUCE S & CHERYL A /	29,500 / 631.88 9/1/16 / 3/3/18 Active
<b>Description of Work: REPLACE ALL FIXTURES IN MASTER BATH, REPLACE MASTER CLOSET, NEW SHELVING</b>				
77463 Interior Remodel 8/23/16	171 4901 S LAFAYETTE LN ENGLEWOOD, CO 80113-7012	R-3	RITZ, SARAH / RITZ, SARAH / SARAH RITZ /	10,000 / 412.50 9/1/16 / 3/3/18 Active
<b>Description of Work: INTERIOR REMODEL</b>				
77513 Interior Remodel 9/9/16	1833 4975 S ALBION ST LITTLETON, CO 80121-2003	R-2 Council District 3 East Bellevue	SHIPPERT, RONALD D & / SHIPPERT, RONALD D & / SPCS INC / 303-680-7727	74,910 / 1,142.74 9/15/16 / 3/17/18 Active
<b>Description of Work: BASEMENT REMODEL, REMOVE NON WEIGHT BEARING WALL, FRAME WALL, HANG AND FINISH DRYWALL, PAINT CEILING 1</b>				
77509 Interior Remodel 9/9/16	2348 5055 S HOLLY ST ENGLEWOOD, CO 80111-1149	R-1 Swastika Acres 2	CONSIDINE, HOLLIS / 303-881-4562 CONSIDINE, HOLLIS / 303-881-4562 BOA CONSTRUCTION / 303-531-6714	83,500 / 1,239.38 9/15/16 / 3/17/18 Active
<b>Description of Work: ADD 1/2 BATH &amp; FINISH BASEMENT. INSTALL 2 NEW WINDOWS AT ENTRY, CHANGE OUT 2 AIR HANDLERS TO NEW FURNAC</b>				
77552 Interior Remodel 9/21/16	1903 2 GLENMOOR CIR ENGLEWOOD, CO 80113-7121	R-3	OTTE, MICHAEL / 303-550-1525 OTTE, MICHAEL / 303-550-1525 INNOVATIVE WORKSHOP LLC / 720-500-296	30,000 / 637.50 9/27/16 / 3/29/18 Active
<b>Description of Work: BATHROOM REMODEL</b>				

Total Permits Issued (Interior Remodel) : 5      Total Cost: 227,910.17      Total Fees: 4,064.00

Permit Listing - Monthly Report

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 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Minor Addition</b>				
77419 1118 Minor Addition 8/10/16 9/12/16	4550 E OXFORD PL ENGLEWOOD, CO 80113-5043	R-4	OVERHARDT, KURT / OVERHARDT, KURT / SUMMIT CONSTRUCTION SERVICES / 303-520-0664	600,000 / 8,528.50 9/12/16 / 3/14/18 Active
<b>Description of Work: PARTIAL SPLIT LEVEL ADDITION AND REMODEL</b>				
77484 191 Minor Addition 8/31/16 9/27/16	4600 S LAFAYETTE ST ENGLEWOOD, CO 80113-5948	R-3	AGRON, ADAM / 303-520-0664 AGRON, ADAM / 303-520-0664 RC BROWN CO / 720-530-5443	600,015 / 9,613.47 9/27/16 / 3/29/18 Active
<b>Description of Work: ADDITION AND INTERIOR REMODEL</b>				
77558 174 Minor Addition 9/22/16 9/30/16	1505 E TUFTS AVE ENGLEWOOD, CO 80113-5951		MANLEY, BRAD / 303-359-8696 MANLEY, BRAD / 303-359-8696 ELEMENT CUSTOM BUILDERS / 303-359-8696	45,000 / 1,646.45 9/30/16 / 4/1/17 Active
<b>Description of Work: ADD MUDROOM AND GARAGE</b>				

Total Permits Issued (Minor Addition) : 3      Total Cost: 1,245,015.00      Total Fees: 19,788.42

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77485 1020 Roof 9/1/16	5275 SANFORD CIR E ENGLEWOOD, CO 80113-5107	R-4	KELLEY, SARAH / 303-520-8306 KELLEY, SARAH / 303-520-8306 WIMMER ROOFING AND EXTERIORS / 303-	15,780 / 177.53 9/1/16 / 3/1/18 Active
<b>Description of Work:</b> REROOF CERTAINTeed PRESIDENTIAL TRILAM 52.60SQ - NO WEIGHT INCREASE (AUTUMN BLEND)				
77487 1477 Roof 9/1/16	5965 E PRINCETON CIR ENGLEWOOD, CO 80111-1038	R-4 Council District 3	MILLER, BARBARA / 303-758-1766 MILLER, BARBARA / 303-758-1766 NORTHWEST ROOFING / 303-804-0303	25,857 / 290.89 9/1/16 / 3/1/18 Active
<b>Description of Work:</b> TEAR OFF AND INSTALL 50 SQUARES OF DIMENSION SHINGLES - NO WEIGHT CHANGE				
77494 1529 Roof 9/2/16	6218 E PRINCETON AVE ENGLEWOOD, CO 80111-1037	R-4	MCCARTHY, PHILIP & SARAH B / MCCARTHY, PHILIP & SARAH B / FARADAY CONSTRUCTION / 720-532-0461	12,600 / 141.75 9/2/16 / 3/1/18 Active
<b>Description of Work:</b> REROOF.				
77491 1579 Roof 9/2/16	6278 E PRINCETON AVE ENGLEWOOD, CO 80111-1037	R-4 Council District 1	ZHAU, DONGYU / 303-886-6589 ZHAU, DONGYU / 303-886-6589 TSV CONSTRUCTION AND ROOFING INC /	23,600 / 265.50 9/2/16 / 3/1/18 Active
<b>Description of Work:</b> REROOF. NO WEIGHT INCREASE				
77492 1546 Roof 9/2/16	6159 E PRINCETON CIR ENGLEWOOD, CO 80111-1040	R-4	TRIPLETT, JOE / 303-921-0200 TRIPLETT, JOE / 303-921-0200 TSV CONSTRUCTION AND ROOFING INC /	12,400 / 139.50 9/2/16 / 3/1/18 Active
<b>Description of Work:</b> REROOF. 23 SQ ASPHALT 8 SQ METAL. NO WEIGHT INCREASE.				
77489 1077 Roof 9/2/16	5451 NASSAU CIR E ENGLEWOOD, CO 80113-5133	R-4 Council District 1	GEE, GARRETT & LISA / GEE, GARRETT & LISA / LOUSBERG ROOFING & EXTERIORS / 303-8	16,320 / 183.60 9/2/16 / 3/1/18 Complete
<b>Description of Work:</b> REROOF. NO WEIGHT INCREASE				
77495 862 Roof 9/6/16	4950 NASSAU CIR W ENGLEWOOD, CO 80113-5129	R-4	CHORNEY, S. ALAN / 303-756-6156 CHORNEY, S. ALAN / 303-756-6156 HERITAGE ROOFING / 303-794-3573	10,500 / 118.13 9/6/16 / 3/5/18 Active
<b>Description of Work:</b> REROOF 30 SQ. NO WEIGHT INCREASE.				
77497 725 Roof 9/6/16	3901 S GILPIN ST ENGLEWOOD, CO 80113-4015	R-1	RAPP, ANDY / 303-258-6119 RAPP, ANDY / 303-258-6119 LIFETIME CONSTRUCTION LLC / 770-841-89	80,000 / 900.00 9/6/16 / 3/8/18 Active
<b>Description of Work:</b> TEAR OFF EXISTING SHAKE AND REPLACE WITH TILE. STRUCTURAL LETTER RECEIVED.				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77503 Roof 9/8/16	1570 5794 SOUTHMOOR LN ENGLEWOOD, CO 80111-1000	R-4 Council District 1	MIDDAUGH, ALAN R & JO ANN / MIDDAUGH, ALAN R & JO ANN / WILSON BROTHERS INC / 303-294-9535	25,295 / 284.57 9/8/16 / 3/10/18 Active
<b>Description of Work:</b> T/O EXISTING CERTAINTeed LANDMARK TL SHINGLES & INSTALL 30# FELT ICE & WATER SHIELD ON ALL EAVES AND 23 SQ				
77504 Roof 9/8/16	1609 5901 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1008	Highline Park	BRANISH, MARK / 720-320-7847 BRANISH, MARK / 720-320-7847 PEAK TO PEAK ROOFING / 720-328-5682	23,100 / 259.88 9/8/16 / 3/10/18 Active
<b>Description of Work:</b> T/O EXISTING ROOF & REPLACE WITH CONCRETE TILE 42 SQ 7/12 PITCH NO WEIGHT CHANGE (550 X 50 SQ)				
77511 Roof 9/9/16	1277 18 CHERRY LANE DR ENGLEWOOD, CO 80113-4232	R-2	CHRISTMAN, LAURA JEAN / CHRISTMAN, LAURA JEAN / HIGH IMPACT CONSTRUCTION SERVICE / 7 Active	141,000 / 1,586.25 9/9/16 / 3/9/18
<b>Description of Work:</b> REROOF 100 SQ WITH FIRE RESISTANT WOOD SHAKES, NO WEIGHT INCREASE				
77512 Roof 9/9/16	1601 5908 SOUTHMOOR LN ENGLEWOOD, CO 80111-1049	R-4 Highline Park	FREYER, KAREN & HARRY / 303-756-7027 FREYER, KAREN & HARRY / 303-756-7027 EXCEL ROOFING / 303-761-6400	20,590 / 231.64 9/9/16 / 3/9/18 Active
<b>Description of Work:</b> RE-ROOF W/ 42 SQ CERTANTEED PRES IMPACT RESISTANT SHINGLES - 4:12 PITCH, NO WEIGHT CHANGE				
77510 Roof 9/9/16	1491 4021 S IVY LN ENGLEWOOD, CO 80111-1018	R-4	KOPPER, PETER / 303-250-4061 KOPPER, PETER / 303-250-4061 ADVANCED EXTERIORS / 303-756-7663	31,000 / 348.75 9/9/16 / 3/9/18 Active
<b>Description of Work:</b> REROOF 37 WITH ARMOUR SHIELD 6 SQ MOD BIT 130 MPH 50 YR WARRANTY 5/12 PITCH, REPLACE WITH LIKE MATERIAL/ 1				
77516 Roof 9/12/16	862 4950 NASSAU CIR W ENGLEWOOD, CO 80113-5129	R-4	CHORNEY, S. ALAN / 303-756-6156 CHORNEY, S. ALAN / 303-756-6156 HERITAGE ROOFING / 303-794-3573	13,800 / 155.25 9/12/16 / 3/14/18 Active
<b>Description of Work:</b> REROOF 46 SQ. NO WEIGHT INCREASE				
77517 Roof 9/12/16	1263 3920 S DEXTER ST ENGLEWOOD, CO 80113-5148	R-5 Mansfield Heights Flng 1	RAPONI, JEFF / 303-464-1788 RAPONI, JEFF / 303-464-1788 CROWN ROYAL BUILDERS, INC / 303-646-91 Complete	14,300 / 160.88 9/12/16 / 3/14/18
<b>Description of Work:</b> REROOF. NO WEIGHT INCREASE.				
77520 Roof 9/13/16	907 4215 S DAHLIA ST ENGLEWOOD, CO 80113-5003	R-4	CUNNINGHAM, SCOTT A / CUNNINGHAM, SCOTT A / RELIABLE ROOFING / 303-880-1542	45,000 / 506.25 9/13/16 / 3/13/18 Active
<b>Description of Work:</b> RE-ROOF 59 SQ TEAR OFF, REPLACE W/ DAVINCI DOELLAFORTE SHAKE COMPOSITE (9:12), NO WEIGHT CHANGE				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO

2450 E. Quincy Avenue

Phone : (303) 789-2541

Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77523 829 Roof 9/13/16	3991 S HUDSON WAY ENGLEWOOD, CO 80113-5135	R-4	EGAN, KENNETH C & JULIE / EGAN, KENNETH C & JULIE / ALLIED EXTERIORS / 303-630-9212	12,675 / 142.59 9/13/16 / 3/15/18 Complete
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77521 1673 Roof 9/13/16	30 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	GEMMILL, LEONARD H 1/2 INT & / GEMMILL, LEONARD H 1/2 INT & / LANDMARK HOMES / 303-521-5544	31,230 / 351.34 9/13/16 / 3/13/18 Active
<b>Description of Work: RE-ROOF, NEW CONCRETE TILE ROOF, TEAR OFF SHAKES 55 SQUARES, ENGINEER LETTER RECEIVED WITH APPLICATION</b>				
77519 1112 Roof 9/13/16	3981 S DEXTER ST ENGLEWOOD, CO 80113-5147	R-5	DIGGS, MARSHALL / 303-753-0054 DIGGS, MARSHALL / 303-753-0054 RELIABLE ROOFING / 303-880-1542	12,500 / 140.63 9/13/16 / 3/13/18 Complete
<b>Description of Work: 40 SQUARES TEAR OFF, REPLACE WITH ASPHALT SHINGLES, NO WEIGHT CHANGE</b>				
77527 1557 Roof 9/14/16	5811 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1006	R-4	ZUBER, RICHARD I & YVONNE E / 303-756-234,068 / 383.27 ZUBER, RICHARD I & YVONNE E / 303-756-2914/16 / 3/16/18 INFINITY RESTORATION / 303-816-1888	Active
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77533 1096 Roof 9/15/16	4971 NASSAU CIR W ENGLEWOOD, CO 80113-5130	R-4	BAILEY, MARK / 303-708-0730 BAILEY, MARK / 303-708-0730 J&N ROOFING / 303-438-1007	14,965 / 168.36 9/15/16 / 3/17/18 Complete
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77534 1539 Roof 9/15/16	6031 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1010	R-4 Chry Hls Farm Flng 2	SEIFERT, ALEXANDRA / 720-360-5436 SEIFERT, ALEXANDRA / 720-360-5436 KUDU ROOFING LLC / 303-738-1032	22,168 / 249.39 9/15/16 / 3/17/18 Active
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77532 1151 Roof 9/15/16	3975 S CHERRY ST ENGLEWOOD, CO 80113-5033	R-5	KOSMICKI, PATRICK W & / KOSMICKI, PATRICK W & / RELIABLE ROOFING / 303-880-1542	16,000 / 180.00 9/15/16 / 3/15/18 Active
<b>Description of Work: RE-ROOF, 34 SQ TEAR OFF AND REPLACE WITH PRESIDENTIAL ASPHALT SHINGLE (5:12), NO WEIGHT CHANGE</b>				
77536 1255 Roof 9/15/16	3940 S CHERRY ST ENGLEWOOD, CO 80113-5034	R-5	DOWD, JOE / 651-485-9458 DOWD, JOE / 651-485-9458 EXCEL ROOFING / 303-761-6400	12,550 / 141.19 9/15/16 / 3/17/18 Active
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77561 1087 Roof 9/26/16	5231 SANFORD CIR E ENGLEWOOD, CO 80113-5108	R-4	ROYBAL, MICHAEL W & TONI LYNN / ROYBAL, MICHAEL W & TONI LYNN / THIESSEN CONSTRUCTION AND ROOFING , Active	38,816 / 436.68 9/19/16 / 3/19/18
<b>Description of Work:</b> REROOF, NO WEIGHT INCREASE, REMOVE WOOD SHAKES AND REPLACE WITH CERTANTEED PRESIDENTIAL SHAKES TL F				
77541 933 Roof 9/19/16	4020 S HUDSON WAY ENGLEWOOD, CO 80113-5114	R-4	NERHEIM, KIRK E & JOANN M / NERHEIM, KIRK E & JOANN M / TILEY ROOFING INC / 303-426-7370	16,535 / 186.02 9/19/16 / 3/21/18 Active
<b>Description of Work:</b> REROOF. STRUCTURAL LETTER RECEIVED.				
77544 1684 Roof 9/19/16	39 CHARLOU CIR ENGLEWOOD, CO 80111-1102	R-3	PERTCHECK, LAWRENCE MAX 50% & / PERTCHECK, LAWRENCE MAX 50% & / LANDMARK HOMES / 303-521-5544	35,760 / 402.30 9/19/16 / 3/21/18 Active
<b>Description of Work:</b> REROOF. NO WEIGHT INCREASE.				
77548 843 Roof 9/20/16	5542 E OXFORD AVE ENGLEWOOD, CO 80113-5138	R-4	RHODES, ROBERT / 303-898-5389 RHODES, ROBERT / 303-898-5389 APEX ROOFING CONSULTANTS / 303-898-5: Active	12,880 / 144.90 9/20/16 / 3/22/18
<b>Description of Work:</b> REROOF.				
77547 1623 Roof 9/20/16	5602 SOUTHMOOR LN ENGLEWOOD, CO 80111-1044	R-4 Council District 1	GORDON, ROBERT E & JUNE M / GORDON, ROBERT E & JUNE M / HORN BROTHERS ROOFING / 720-391-2444 Active	7,275 / 81.84 9/20/16 / 3/22/18
<b>Description of Work:</b> REROOF. NO WEIGHT INCREASE.				
77550 1637 Roof 9/21/16	6322 E RADCLIFF AVE ENGLEWOOD, CO 80111-1159	R-4	CHRISMAN, PHYLLIS D & JAMES D / CHRISMAN, PHYLLIS D & JAMES D / ADAMSTREE ROOFING & CONSTRUCTION / Active	45,000 / 506.25 9/21/16 / 3/23/18
<b>Description of Work:</b> RE-ROOF, T/O WOOD SHAKE & INSTALL TILE. ENGINEER REPORT ATTACHED.				
77563 1459 Roof 9/26/16	4450 S DAHLIA ST ENGLEWOOD, CO 80113-6107	O-1 Council District 3 Cantitoe	ARAPAHOE TENNIS CLUB / ARAPAHOE TENNIS CLUB / HORN BROTHERS ROOFING / 720-391-2444 Active	1,912 / 22.39 9/26/16 / 3/26/18
<b>Description of Work:</b> REROOF, NO WEIGHT INCREASE, SQ3 REMOVE EPDM AND REPAIR THE 3 SQ WITH EPDM LIGHT WEIGHT				
77571 1532 Roof 9/27/16	6152 E PRINCETON CIR ENGLEWOOD, CO 80111-1041	R-4	SARGENT, MARGO E / SARGENT, MARGO E / CORE CONTRACTORS / 303-295-2220	14,774 / 166.21 9/27/16 / 3/29/18 Active
<b>Description of Work:</b> REROOF.				

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77567 1304 Roof 9/27/16 9/27/16	26 CHERRY LANE DR ENGLEWOOD, CO 80113-4231	R-3 Chry His Annex 2nd Flng	SCHANMAN, GARY / 347-572-3185 SCHANMAN, GARY / 347-572-3185 ACADEMY ROOFING INC / 303-360-0708	108,702 / 1,222.90 9/27/16 / 3/29/18 Active
<b>Description of Work: REROOF</b>				
77564 865 Roof 9/27/16 9/27/16	4250 HONEY LOCUST DR ENGLEWOOD, CO 80113-5011	R-4	JOHNSON, MARGARET / JOHNSON, MARGARET / RJI PROFESSIONALS INC / 303-27-0100	16,800 / 189.00 9/27/16 / 3/27/18 Active
<b>Description of Work: REROOF, NO WEIGHT INCREASE, COMPLETE REROOF WITH CERTAINTED PRESIDENTIAL SHAKE IR CLASS 4, SINGLE STC</b>				
77574 1244 Roof 9/28/16 9/28/16	4040 S BIRCH ST ENGLEWOOD, CO 80113-5080	R-5	SCHMIDT, DAVID W & / SCHMIDT, DAVID W & / STORM TEAM CONST / 720-245-1714	14,809 / 166.60 9/28/16 / 3/30/18 Active
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77576 1626 Roof 9/29/16 9/29/16	4011 S IVANHOE LN ENGLEWOOD, CO 80111-1016	R-4	MEGNIN, DANIEL G & / MEGNIN, DANIEL G & / JENESIS ROOFING INC / 303-435-5197	33,000 / 371.25 9/29/16 / 3/31/18 Active
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77575 1054 Roof 9/29/16 9/29/16	5430 E OXFORD AVE ENGLEWOOD, CO 80113-5138	R-4	HENRY, JOHN & STEPHANIE / 303-929-0396 HENRY, JOHN & STEPHANIE / 303-929-0396 HORN BROTHERS ROOFING / 720-391-2444	18,340 / 206.33 9/29/16 / 4/1/18 Active
<b>Description of Work: REROOF. NO WEIGHT INCREASE.</b>				
77580 1652 Roof 9/30/16 9/30/16	41 CHARLOU CIR ENGLEWOOD, CO 80111-1102	R-3	HANSEN, OLIVIA / HANSEN, OLIVIA / LANDMARK HOMES / 303-521-5544	32,455 / 365.12 9/30/16 / 3/30/18 Active
<b>Description of Work: TAKE OFF SHAILE &amp; INSTALL DECRA STONE COATED STEEL. NO WEIGHT INCREASE</b>				
77579 1567 Roof 9/30/16 9/30/16	5700 SOUTHMOOR LN ENGLEWOOD, CO 80111-1046	R-4 Council District 5	ZURCHER, JAMES A & ANNE R / ZURCHER, JAMES A & ANNE R / PEAK TO PEAK ROOFING / 720-328-5682	38,804 / 436.55 9/30/16 / 3/31/18 Active
<b>Description of Work: REROOF. STRUCTURAL LETTER RECEIVED.</b>				

Total Permits Issued (Roof) : 39

Total Cost: 1,103,160.46

Total Fees: 12,411.48

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77321 1647 Single Family Residence 7/7/16	4701 DASA DR ENGLEWOOD, CO 80111-1113	R-1	MCDONALD, MICHAEL / MCDONALD, MICHAEL / HALEY CUSTOM HOMES / 720-808-4023	2,800,000 / 44,747.80 9/13/16 / 3/1/18 Active
<b>Description of Work: SINGLE FAMILY RESIDENCE</b>				

Total Permits Issued (Single Family Residence) : 1  
 Total Cost: 2,800,000.00  
 Total Fees: 44,747.80

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Solar PV

77545 848 Solar PV 9/19/16	4001 E QUINCY AVE ENGLEWOOD, CO 80113-4915	R-1	CLEARVIEW FARM LLC / CLEARVIEW FARM LLC / MILE HI SOLAR / 720-352-2508	65,000 / 500.00 9/29/16 / 3/31/18 Active
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Description of Work: SOLAR PV

Total Permits Issued (Solar PV) : 1

Total Cost: 65,000.00

Total Fees: 500.00

**Permit Listing - Monthly Report**

**Permits Issued**

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Total Permits Issued : 97

Total Cost: 6,543,420.41

Total Fees: 100,820.56

CHERRY HILLS VILLAGE  
COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

Item: 9d(i)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** MICHELLE TOVREA, POLICE CHIEF

**SUBJECT:** SEPTEMBER REPORT

**DATE:** OCTOBER 18, 2016

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In September, Officers Gunther and Stremel completed an extensive 80 hour motorcycle school. I had the opportunity to visit them at the training site and watch some of the drills they were expected to complete. I have been involved in many ways over the years with various types of police training, and this was one of the more challenging I have observed both mentally and physically. Congratulations to both officers.

Officer Flaum, Technician Klasens and Supervisor John Reynolds conducted a crime scene class at Kent Denver School for the forensic science class. They received a letter from the students thanking them for their time and efforts putting on the course.

The Department was invited to attend two homeowner's association meetings in September. Sergeant Wood attended the Cherry Hills North meeting and Commander Weathers attended the Cherry Hills Farm West meeting. Both were received very well by the residents. Topics included items of interest specific for the neighborhoods and several reminders for crime prevention.

The Police Department conducted "building security training" for the entire city staff. Supervisor Reynolds collected information from several sources to put together an excellent program. Along with Sergeant Wood, they discussed topics including general safety, evacuation, and active lethal incidents. We received very positive reviews from the staff with regard to the way the training was presented and the content of the class.

I was asked to participate in the process to find a new executive director of the E-911 Authority Board. I assisted a panel at the Arapahoe County Sheriff's Office and they are currently in the process of backgrounding one of the candidates.

Last, but not least, Officer Brent Hokanson started his career with CHVPD in September; the following is a short bio on him:

Officer Brent Hokanson grew up in Indiana and rode horses competitively throughout high school. Upon the completion of high school, Hokanson moved to Arizona, where he received a degree in Justice Systems Policy and Planning from Northern Arizona University. After graduating from college, Officer Hokanson moved to Colorado and attended the Police Academy at Colorado Mountain College. Hokanson spent eight years with the Sedgwick County Sheriff's Office as a Patrol Deputy.

Officer Hokanson enjoys a wide variety of outdoor activities including: horseback riding, hiking, fishing and boating. Hokanson is very excited to be working for the Cherry Hills Village Police Department and looks forward to meeting and working with the residents of the Village.

### **Investigations Case Summary:**

#### **There were 4 Burglary reports in the month of September:**

- In the first, the officers responded to a burglary in progress. Upon arrival, they discovered that the homeowner was restraining a female suspect in the basement. The homeowner stated that he woke up to screaming from the basement and found the suspect in his basement fighting with another occupant of the residence. The female was arrested on multiple charges. **This case is closed – cleared by arrest.**
  - In the second, the victim stated that someone gained entry through his residence by breaking the glass at the rear entry door. Several items, including purses containing credit cards and car keys, were taken from the residence. The estimated value of the items taken is \$3900. **This case remains under investigation.**
  - In the third, the victim stated that someone gained entry into his residence through an unlocked door and stole several items, including an iPad and an iPhone. **This case remains under investigation.**
  - In the fourth, the victim stated that someone gained entry into the residence through an unlocked door and stole a computer and a purse containing several credit cards and a Colorado driver's license. The value of the stolen items is estimated at \$2150. **This case remains under investigation.**
- \*\*\*The last three incidents listed appear to be connected. We are waiting for the results of some evidence collected during the investigation.**

#### **There was 1 Criminal Tampering report in the month of September:**

- The victim stated that someone deposited toilet paper in the tree in the front yard of her residence. It is unknown on the cost for clean-up. **This case is inactive – no new leads.**

#### **There were 2 Criminal Mischief reports in the month of September:**

- In the first, the victim stated that someone tipped over his concrete planters that are located at the front of his driveway. There was also extensive damage to the irrigation system in the yard. At this time, there is no estimate on the cost of the repairs to the irrigation system or to the planters. **This case is inactive – no new leads.**
- In the second, the victim stated that someone broke one of the window panes at the front of the residence. The cost to repair the window is estimated at \$500.00. **This case is inactive – no new leads.**

**There were 5 Fraud reports in the month of September:**

- In the first, the victim stated that someone fraudulently opened credit card accounts at several businesses using his personal information. No financial loss occurred and the victim is working with LifeLock to close all the fraudulent accounts. **This case is closed – referred to DeSoto, Mississippi Sheriff's Office (one of the accounts opened was in their jurisdiction).**
- In the second, the victim stated that she bought two tickets to a concert on Craigslist. She wired the funds through Western Union but that she never received the concert tickets. The victim's bank has already refunded the money back into her account, so there is no financial loss for the victim at this time. **This case is inactive – no new leads.**
- In the third, the victim stated that someone fraudulently opened credit card accounts at several financial institutions. The victim already notified all of these institutions and had the accounts closed. No financial loss occurred in this case. **This case remains under investigation.**
- In the fourth, the victim stated that someone fraudulently used her credit cards to purchase items at local metro area businesses. The individual charged at least \$2000 to the victim's credit cards. **This case remains under investigation.**
- In the fifth, the victim stated that someone fraudulently used her personal information to open several store credit card accounts and used those accounts for purchases. The victim received statements showing a balance of almost \$10,000.00 on those accounts. **This case remains under investigation.**

**There was one Theft report in the month of September:**

- The victim stated that someone stole 4 pieces of jewelry from the residence while she was on vacation. The pieces of jewelry are valued at \$43,100.00. **This case remains under investigation.**

**There was one First Degree Criminal Trespass in the month of September:**

- The victim stated that someone gained access to their unlocked vehicles while they were parked in their garage and stole the vehicle registration and insurance card from the driver's door pocket. **This case is inactive – no new leads.**

**There were 2 Car Trespass reports in the month of September:**

- In the first, the victim stated that someone gained access to her husband's unlocked vehicle while it was parked in the driveway of her residence. Several items, including a credit card, a garage door opener, and power cords for phones were taken from the vehicle. The value of the stolen items is estimated at \$300.00. **This case is inactive – no new leads.**
- In the second, the victim stated that someone gained access to both of her unlocked vehicles while they were parked in the driveway of her residence. Several items were taken from both vehicles, including Bluetooth wireless headphones and keys. The value of the stolen items is estimated at \$240.00. **This case is inactive – no new leads.**

**There was 1 report of Mail Theft in the month of September:**

- The victim stated that she received a phone call from her bank notifying them that someone cashed a check for the amount of \$1000.00. According to the victim, the stolen check was placed in their outgoing mailbox and then stolen by someone who fraudulently cashed it at a local bank. **This case is closed – referred to United States Postal Inspectors Service.**

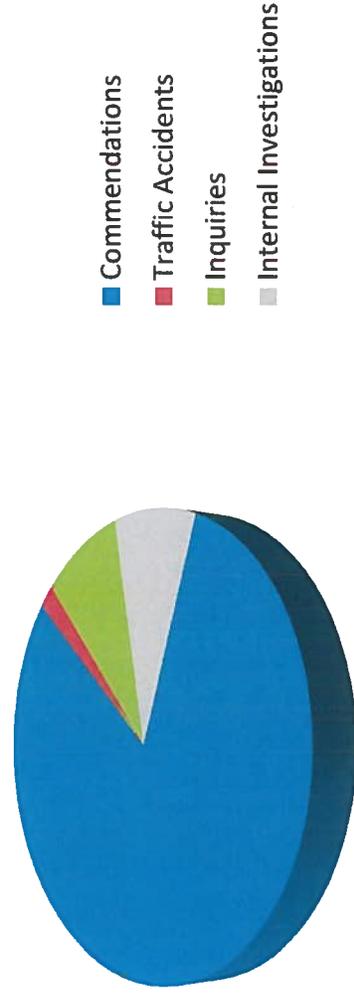
**There was 1 report of Harassment in the month of September:**

- The victim stated that a person she had a previous relationship with would not stop contacting her even after she expressed to this individual that she was no longer interested in him. The male individual sent a birthday present to her child and the victim is concerned for her safety. She requested that the officer contact the suspect and ask him to stop contacting her. **This case is closed – the victim declined to further pursue any criminal charges.**

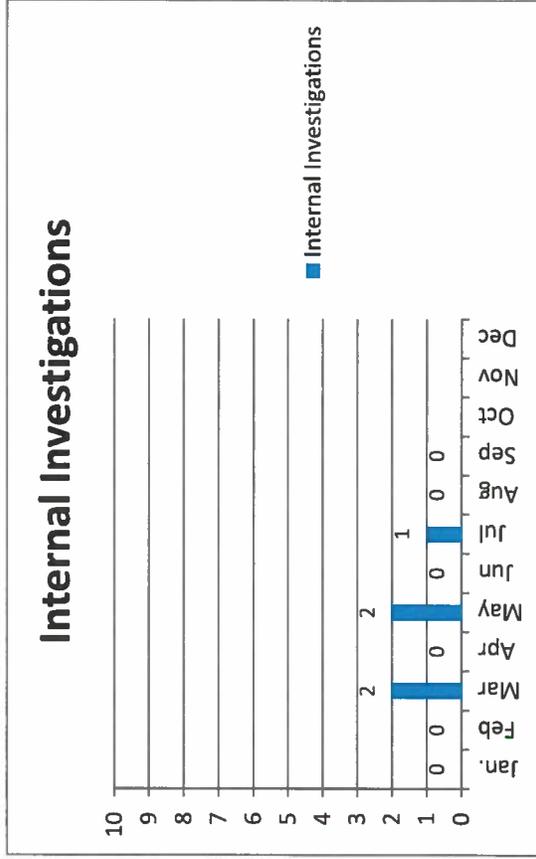
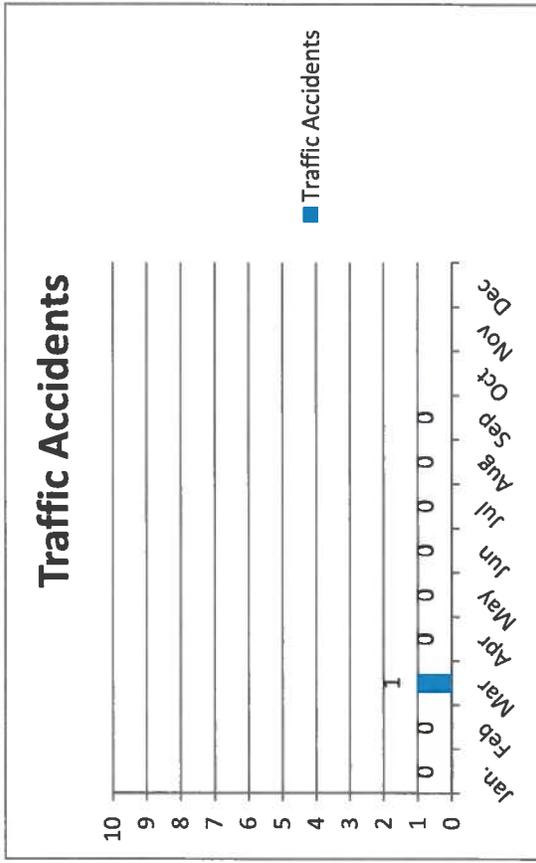
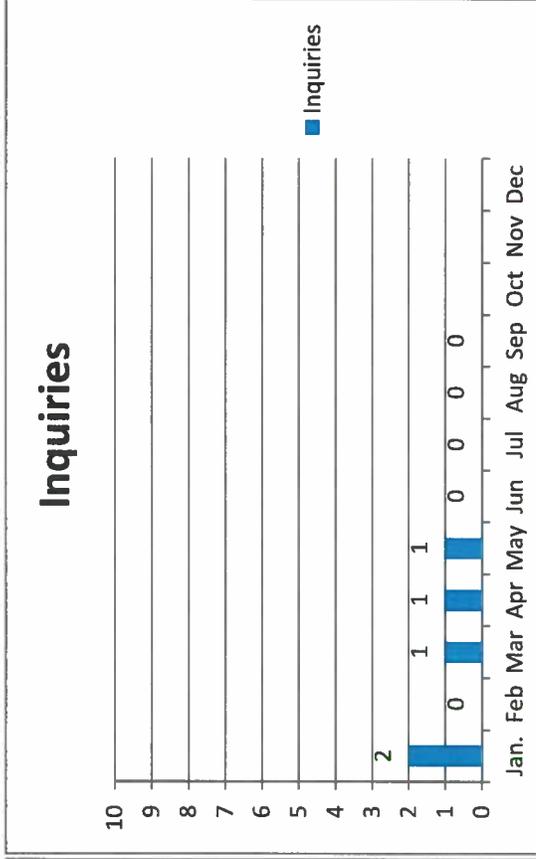
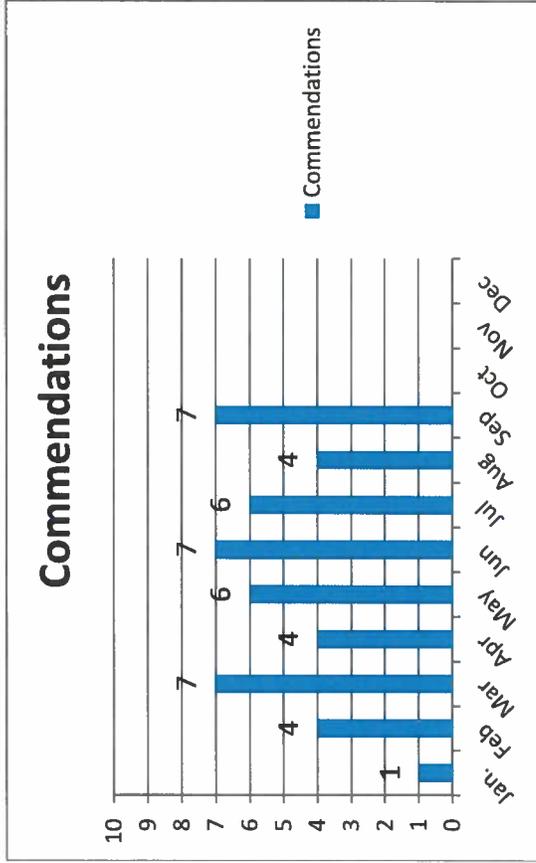
## Cherry Hills Village Police Personnel Summary Report 2016

Month	Commendations	Traffic Accidents	Inquiries	Internal Investigations
Jan.	1	0	2	0
Feb	4	0	0	0
Mar	7	1	1	2
Apr	4	0	1	0
May	6	0	1	2
Jun	7	0	0	0
Jul	6	0	0	1
Aug	4	0	0	0
Sep	7	0	0	0
Oct				
Nov				
Dec				
<b>Year to Date</b>	<b>46</b>	<b>1</b>	<b>5</b>	<b>5</b>

**Year to Date**

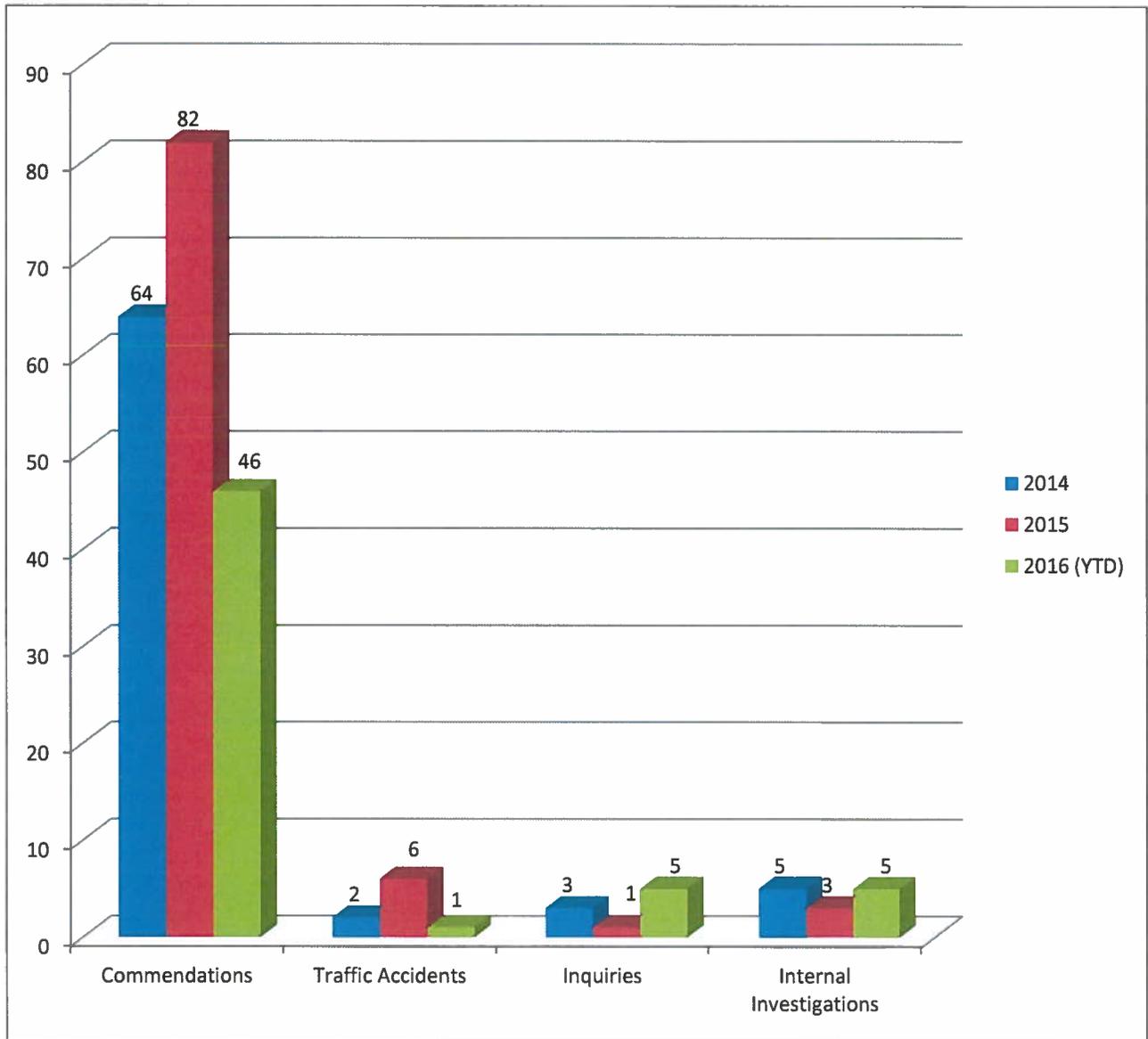


# Cherry Hills Village Police Personnel Summary Report 2016



# Cherry Hills Village Police Personnel Summary Comparison

Year	Commendations	Traffic Accidents	Inquiries	Internal Investigations
2014	64	2	3	5
2015	82	6	1	3
2016 (YTD)	46	1	5	5



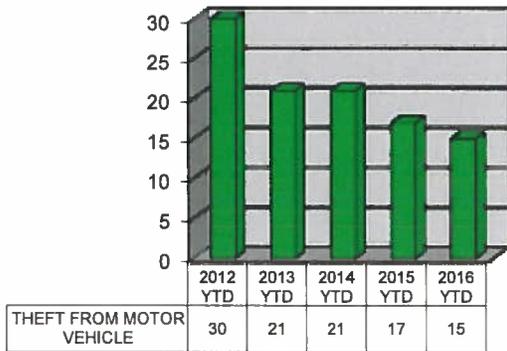
## CHERRY HILLS POLICE DEPARTMENT STATISTICS

	Sept 2016	YEAR TO DATE 2016	YEAR TO DATE 2015	PERCENT CHANGE
TRAFFIC ACCIDENT	28	196	182	8%
ALL CITATIONS	210	2051	2008	2%
PARKING TICKETS	4	105	106	-1%
TRAFFIC WARNINGS	131	1277	945	35%
DUI ARRESTS	0	26	29	-10%
DUS ARRESTS	14	88	74	19%
# CRIME REPORTS	18	120	95	26%
# ALARMS	40	372	340	9%
# ARRESTS (INCLUDES DUI'S & DUS's)	16	155	129	20%
CITIZEN ASSISTS	9	119	106	12%
ASSIST TO OTHER AGENCY	15	148	144	3%
PROPERTY CHECKS (HW&BLDG)	1877	16970	12017	41%
CRIME PREVENTION NOTICES	26	509	457	11%
FIELD INTERVIEW CARDS	11	93	74	26%

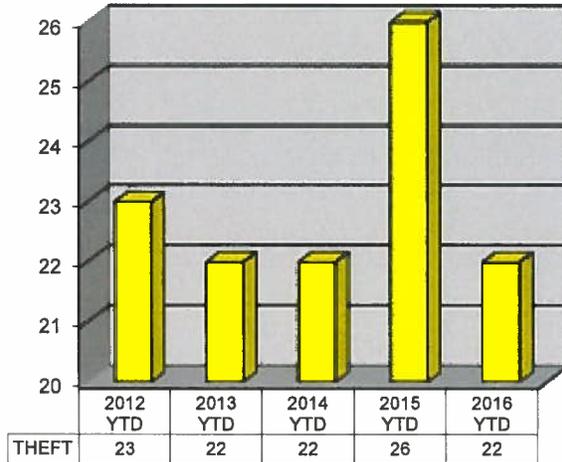
# Cherry Hills Village Crime Statistics

## YEAR-TO-DATE THROUGH SEPTEMBER (2012-2016)

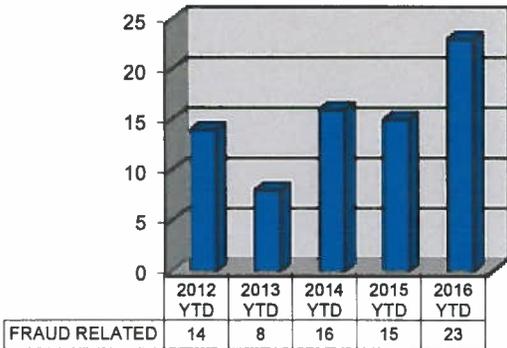
**THEFT FROM MOTOR VEHICLE**



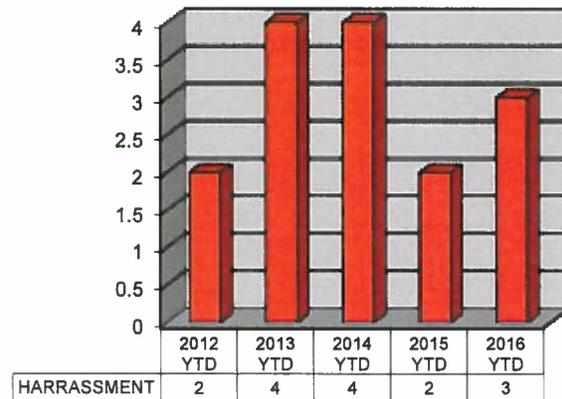
**THEFT**



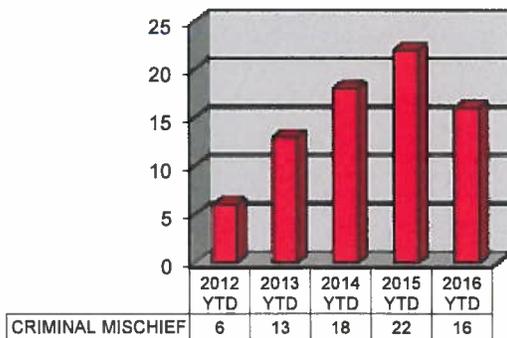
**FRAUD RELATED**



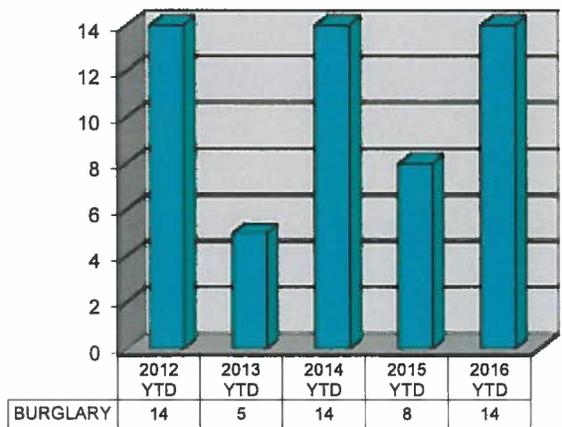
**HARRASSMENT**



**CRIMINAL MISCHIEF**

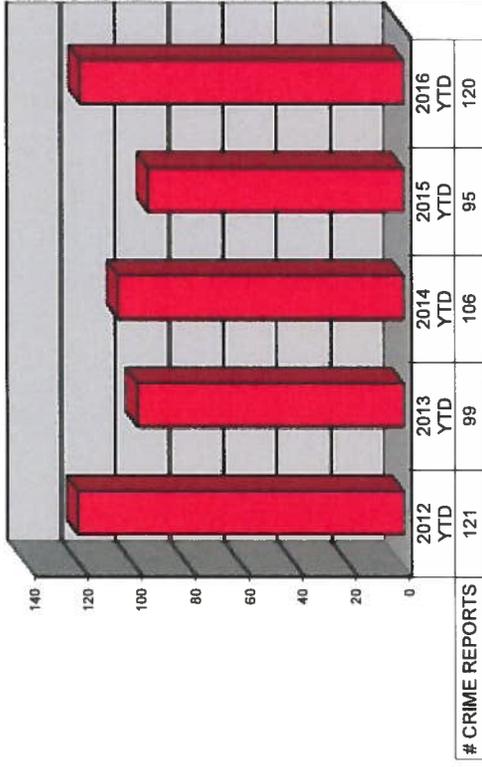


**BURGLARY**

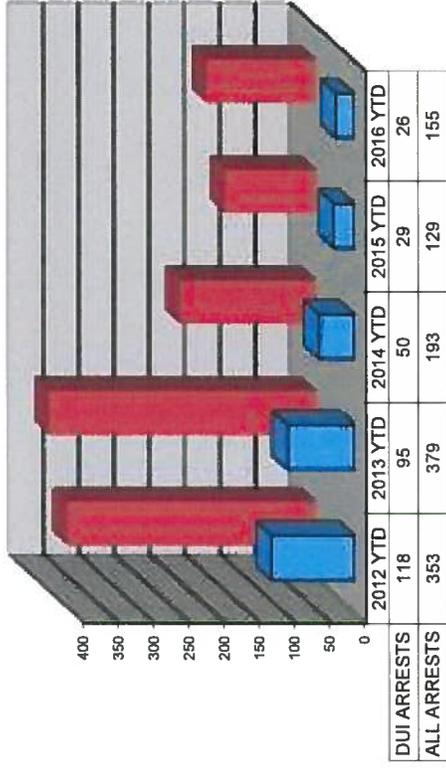


# CHERRY HILLS VILLAGE / YEAR-TO-DATE THROUGH SEPTEMBER (2012-2016)

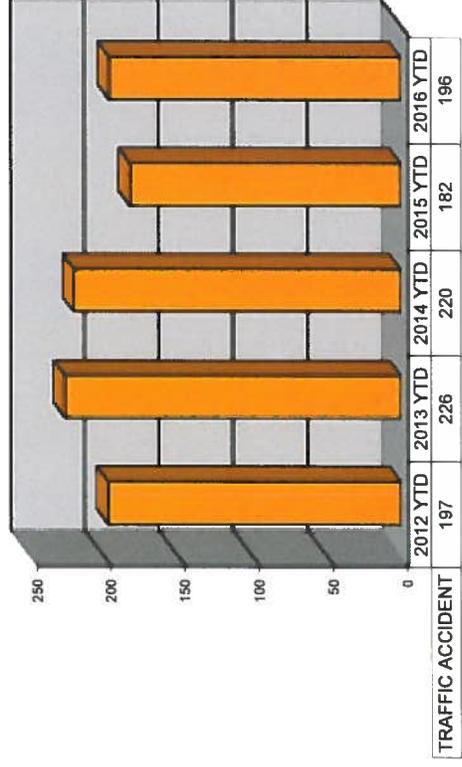
## CRIME REPORTS



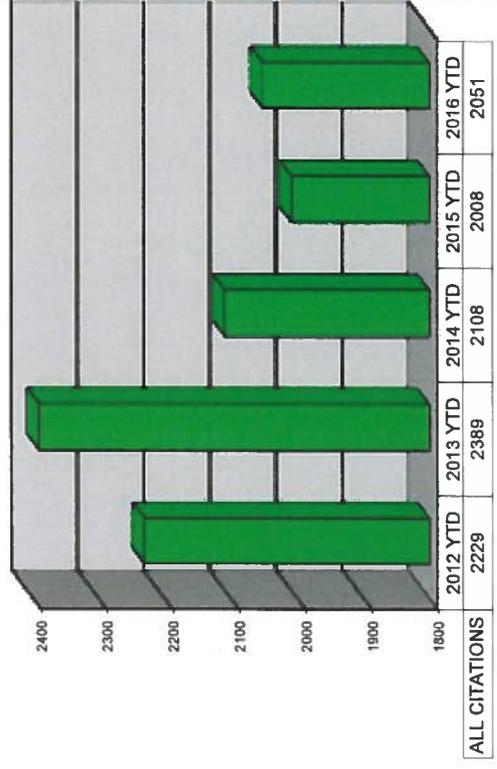
## ARRESTS



## TRAFFIC ACCIDENTS



## CITATIONS



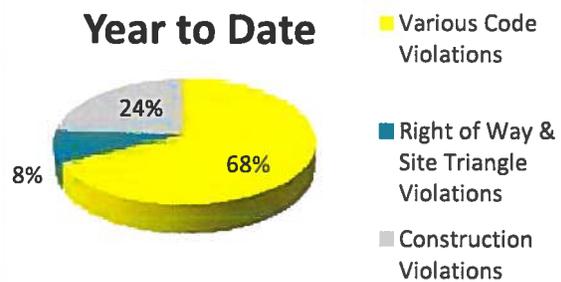
# Cherry Hills Village Code Enforcement Statistics September 2016

Code Enforcement Issues	Month	YTD
On View Violations	63	385
Requests for Service	17	130
Sight Triangle Violations	1	7
Construction Site Violations	25	191
Permit Violations	4	13
Stop Work Orders Served	2	14
Fence Violations	0	5
Weed Violations	7	59
Trash, Debris and Junk	2	14
Trees/Bushes Violations	6	29
Zoning Violations	1	17
Right of Way Violations	7	67
Roll-offs/Port-a-let Violations	4	27
Sign Violations	62	282
Warnings/Personal Contacts	40	275
Letters/Posted Notices	5	39
Summons Issued	1	9
Notice of Violations	7	25
Misc. Code Violations	22	182

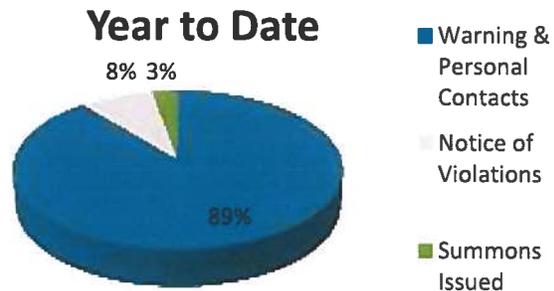
### Year To Date



### Year to Date

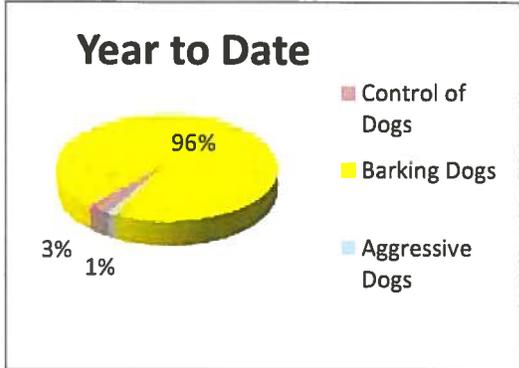
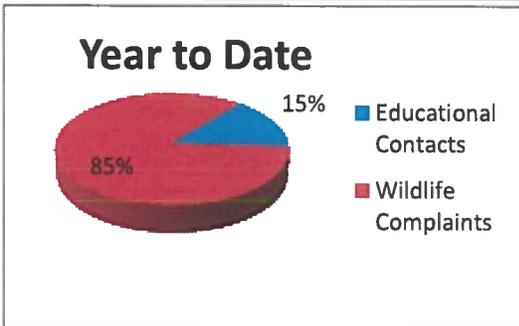
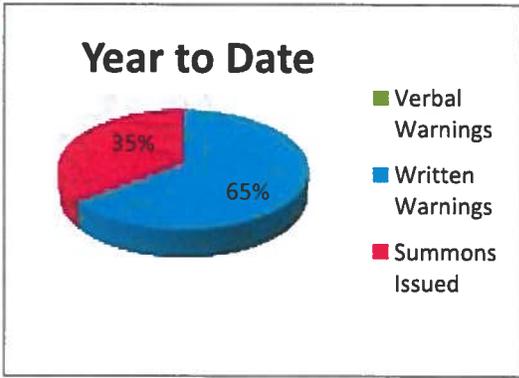


### Year to Date



# Cherry Hills Village Animal Control Statistics September 2016

Animal Control Issues	Month	YTD
Educational Contacts	0	5
Control of Dogs	5	39
Barking Dogs	132	1228
Aggressive Dogs	5	16
Wildlife Complaints	6	29
Verbal Warnings	0	0
Written Warnings	22	77
Summons Issued	11	42



CHERRY HILLS VILLAGE  
COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 9d(i)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF CITY COUNCIL  
**FROM:** TERRI LITTLEFORD, MUNICIPAL COURT CLERK  
**SUBJECT:** MUNICIPAL COURT MONTH END REPORT FOR SEPTEMBER 2016  
**DATE:** OCTOBER 18, 2016

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**DISCUSSION**  
**Municipal Court Statistics**

<b>Monthly Totals</b>	<b>2016</b>	<b>2015</b>	<b>Difference</b>
Citations filed	184	181	2%
Court appearances/guilty to original	99	113	-12%
Plea by mail letters sent	130	108	20%
Revenue	\$18,930	\$18,460	\$470

**BUDGET IMPACT**

Through September 2016 the Municipal Court has collected 71% of the total budgeted revenue amount.

**ATTACHMENTS**

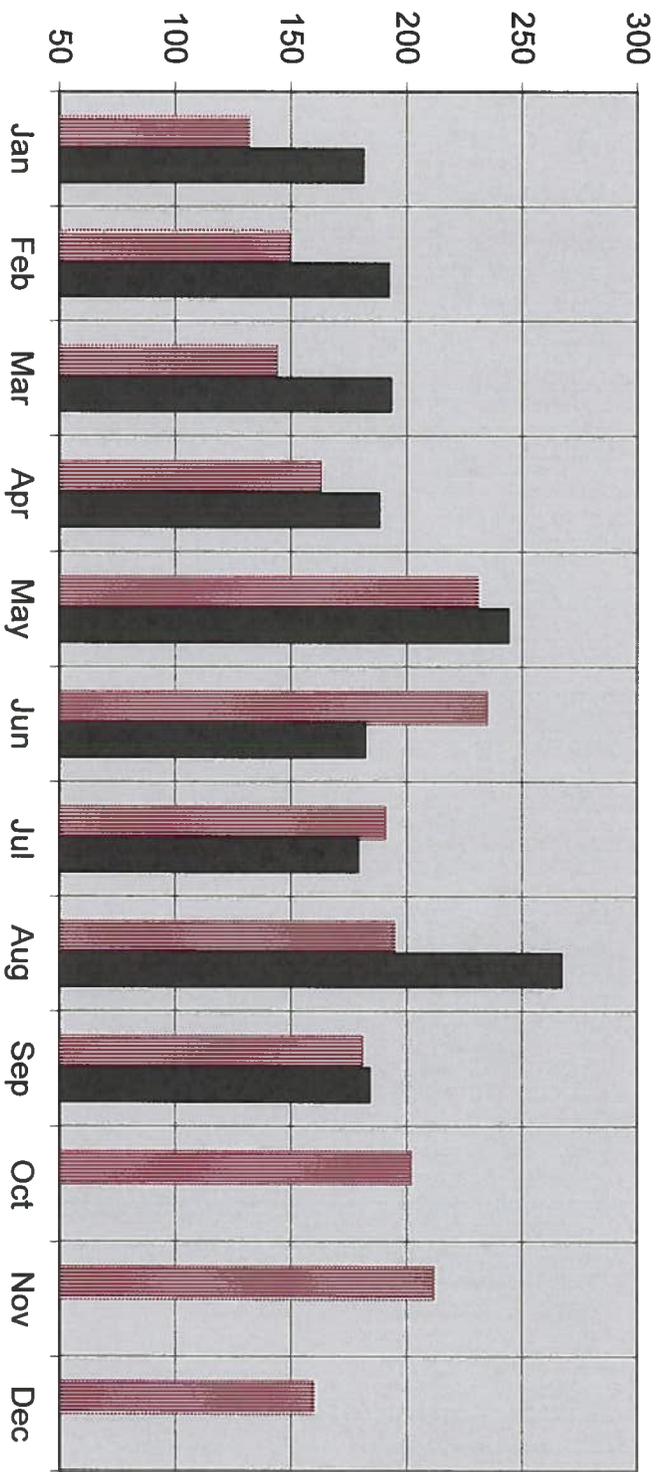
Exhibit A: Municipal Court Monthly Activity and Graphs

**CHERRY HILLS VILLAGE MUNICIPAL COURT  
MONTHLY ACTIVITY  
September-16**

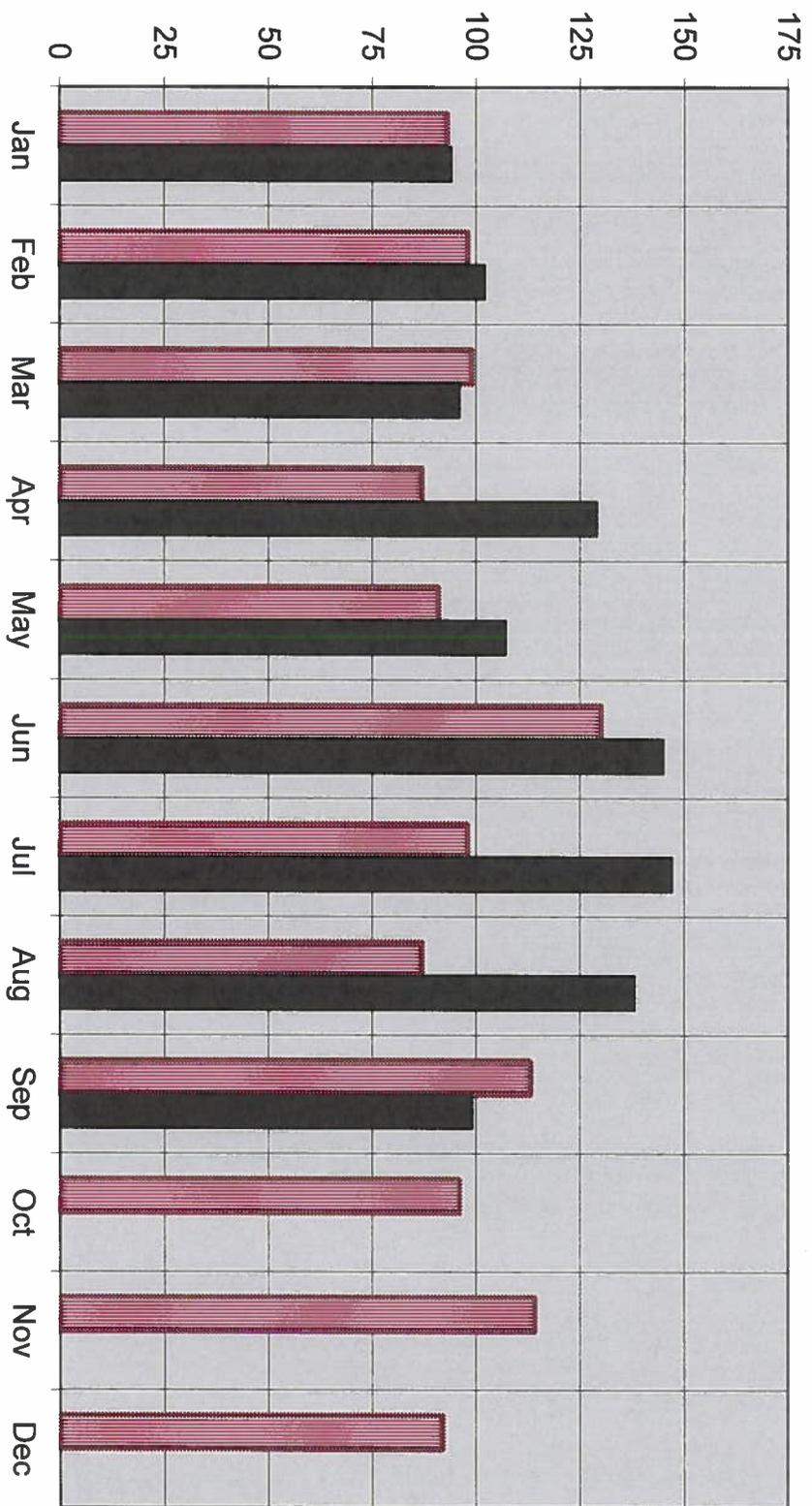
	MONTH	YTD	PRIOR YTD
<b><u>COMPLAINTS FILED</u></b>			
TRAFFIC	173	1,643	1,364
PARKING	4	106	115
DOG	1	11	38
OTHER	6	56	105
<b>TOTAL</b>	<b>184</b>	<b>1,816</b>	<b>1,622</b>
<b><u>CLOSED BY CLERK</u></b>			
CLOSED BY CLERK	6	152	210
<b>TOTAL</b>	<b>6</b>	<b>152</b>	<b>210</b>
<b><u>PLEA BY MAIL</u></b>			
GLTY PLEA BY MAIL	124	1,093	858
<b>TOTAL</b>	<b>124</b>	<b>1,093</b>	<b>858</b>
<b><u>COURT ACTIVITY</u></b>			
GLTY TO ORIG	25	100	178
GUILTY TO AMENDED	48	551	433
DEFERRED JUDGMENTS	6	85	71
NOT GUILTY (set to trial)	0	6	6
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	16	171	161
DISMISSED	4	30	7
SHOW CAUSE HEARINGS	0	0	1
<b><u>TRIAL TO COURT</u></b>			
CONVICTIONS	0	1	0
AQUITTALS	0	0	0
DISMISSED	0	1	1
<b><u>TRIAL TO JURY</u></b>			
CONVICTIONS	0	0	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
<b>NUMBER OF PEOPLE IN COURT</b>	<b>99</b>	<b>772</b>	<b>745</b>
<b><u>TOTAL MONEY COLLECTED</u></b>	<b>\$18,930.00</b>	<b>\$190,885.00</b>	

# Citations Filed

■ 2015 ■ 2016

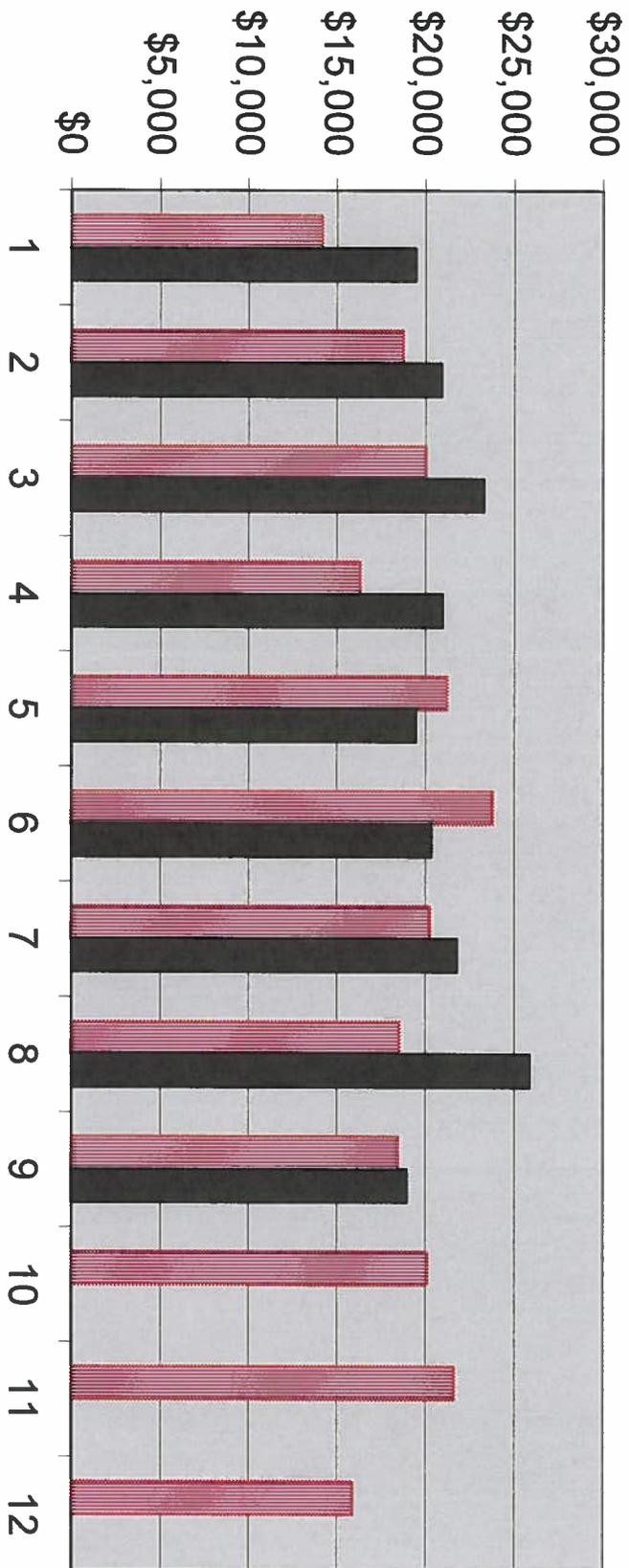


# Court Appearances



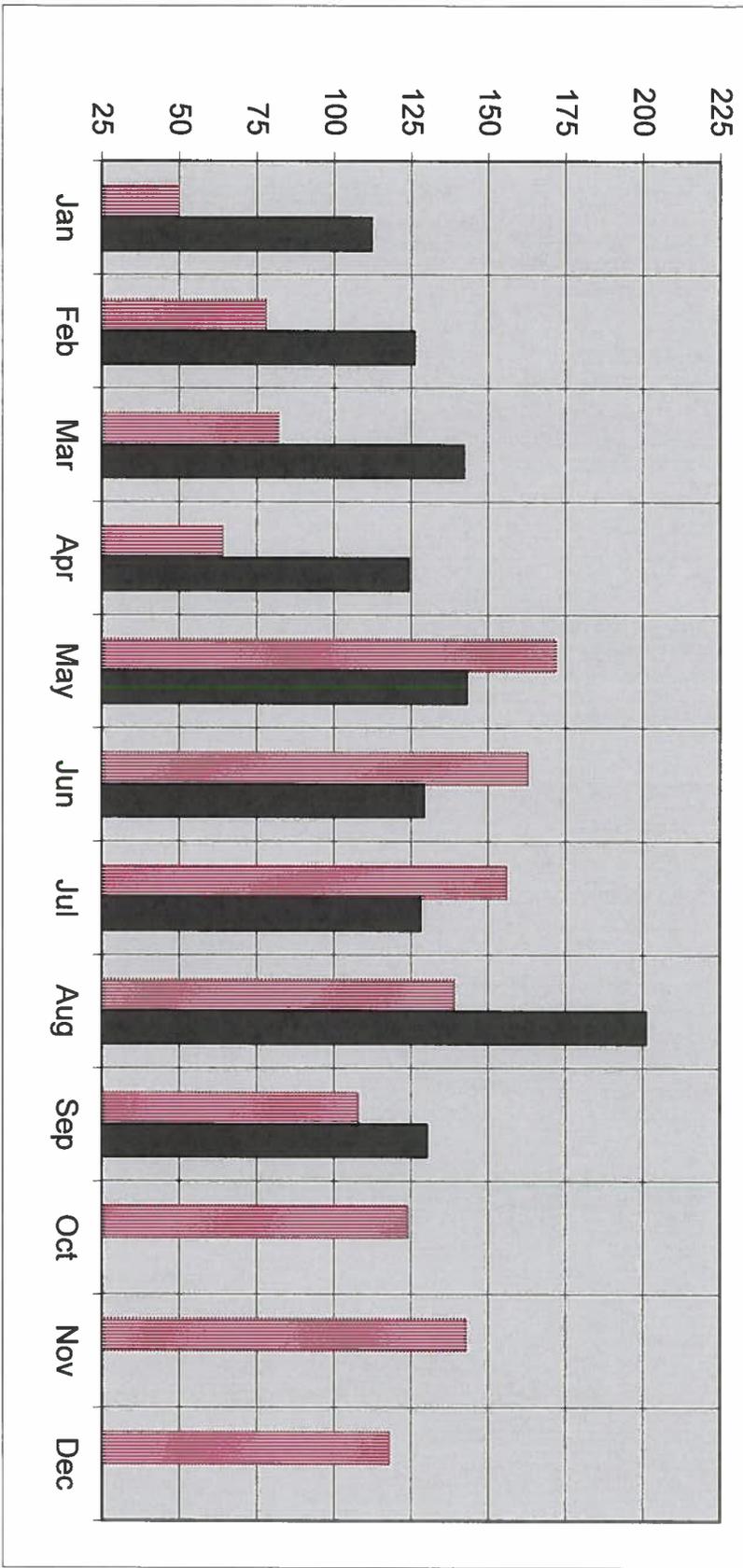
# Fines Collected

■ 2015 ■ 2016



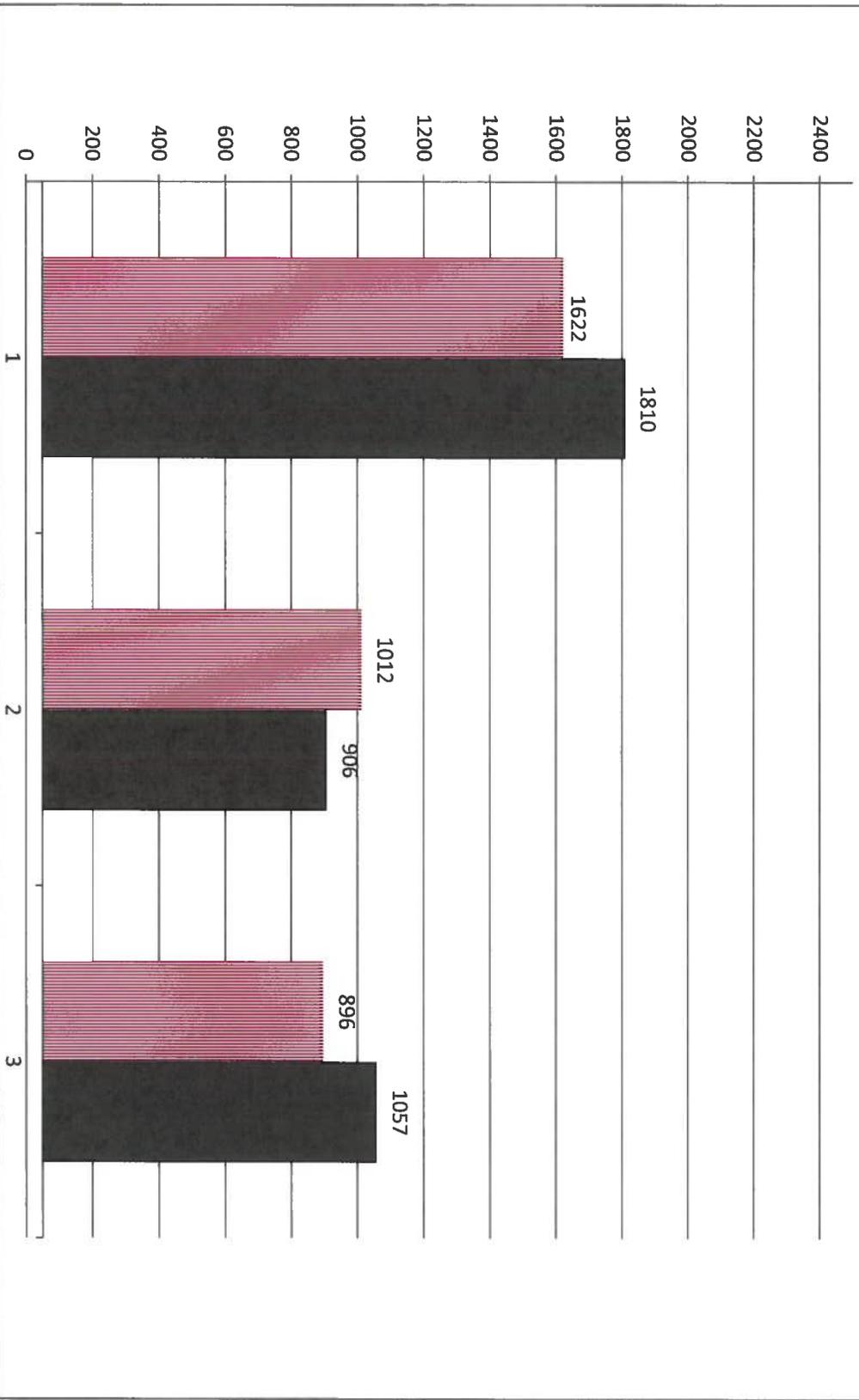
# Plea By Mail Offered

■ 2015 ■ 2016



# Year to Date Totals

■ 2015 ■ 2016



**CHERRY HILLS VILLAGE**

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

**SUBJECT:** PUBLIC WORKS SEPTEMBER 2016-MONTH END REPORT

**DATE:** OCTOBER 18, 2016

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The Streets crew prepped and delivered snow plows to schools for the Art Commission's "Paint a Plow" project. The crew worked to complete various projects before the winter months, including; retro reflectivity testing, completion of High Street ditch realignment, manhole repairs on Quincy at Little Dry Creek and Holly at El Camino, crack sealing operations, street sweeping operations and sharrow street marking installation on Clarkson. Materials for snow and ice removal were ordered and delivered for the winter season. The Streets crew also assisted with the Quincy Farm Ceremony held on Sunday, September 25th and attended several training classes.

The Parks crew successfully completed the annual paved trail crack sealing project. All City paved trails located east of University Boulevard were crack sealed. Parks staff also put on the annual Cherry Hills Village Car Show. The event was a huge success with between 350-400 people in attendance. The Parks crew performed a variety of fall maintenance tasks including, mowing city right-of-ways, mowing parks and trails, citywide trash pick-up, citywide sweeping of paved trails, irrigation repair and maintenance, vehicle equipment maintenance, fence repair, trail repair and citywide tree trimming.

The City issued a total of 117 right-of-way (ROW) permits by the end of September. Routine inspections continue to have a positive impact on protecting the City's infrastructure.

**ATTACHMENTS**

September 2016 Public Works logs  
Right-of-Way Monthly Report

## SEPTEMBER 2016 STREETS RECORD LOG SHEET

	Week 36	Week 37	Week 38	Week 39	Week	TOTALS
ad - Administrative Office Work	19	21	30	22		92
as - Asphalt patching operations	68	67				135
bm - Building Maintenance						0
cn - Concrete repairs				4		4
cp - Overseeing contractor operations		10	2			12
cr - Sealing Operation				87		87
dr - Drainage Work	12	80	105	8		205
fn - Fence repairs						0
gm - General Maintenance						0
gv - Gravel road maintenance						0
hl-d - Loads to dump			4			4
hl-po - Materials hauled to shop		4	6			10
hl-r - Loads to recycle plant	4					4
hl-s - Loads to shop						0
ir - Irrigation repairs						0
ln - Landscape Repairs						0
Misc		9	6	18		33
mw-p - Mowing parks						0
mw-r - Mowing Rights of Ways						0
mw-t - Mowing Trails						0
pm - Preventative Maintenance				6		6
po - Purchasing materials	10	4	16			30
pt - Street Painting				20		20
sg - Sign Work	5	28	2	12		47
sh - Shouldering work for Asphalt						0
shp - Shop Work	24		28			52
sn - Snow removal operations						0
sw - Sweeper operations & cleanup				30		30
tr - Training & Conferences	11	18	33	30		92
ts - Trash (cans and loose)						0
tt - Tree Trimming			10			10
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-s - Weed Spray						0
wd-t - Weed cutting trails						0
pto - Paid time off	25	13		11		49
to-c - Time off comp						0
to-w - Time off workers comp						0
Hol - Holiday	40					40
<b>TOTALS</b>	<b>218</b>	<b>254</b>	<b>242</b>	<b>248</b>	<b>0</b>	<b>962</b>

### MATERIALS

as-in - Asphalt (Shop-Laid)	tons	5	16			21
as-out - Asphalt (demo)	tons		5			5
rb - Road base	tons			69		69
cn - Concrete (Demo)	tons					0
cn - Concrete	yards					0
ts - Topsoil	tons		10			10
Mulch	yards					0
tb - Tree Branches	loads					0
cf - Crusher Fines	tons					0
ss - Salt/Sand	tons					0
ms - Misc.	loads					0
sw-dump - Sweepings	tons					0
sw-shop - Sweepings	tons				15	15
Ditch Dirt	loads			20		20
Rock	tons					0
water, mag						0
Trash	loads					0
Construction Debris	ITons			18		18

## SEPTEMBER 2016 PARKS RECORD LOG SHEET

	Week 36	Week 37	Week 38	Week 39	Week	TOTALS
ad - Administrative Office Work	2	14	4			20
bm - Building Maintenance						0
cn - Concrete				8		8
cp - Overseeing contractor project						0
cr - Crackseal				143		143
fn - Fence repairs			16			16
ft - Fertilizing Trees						0
gm - Gen. Maint to trails, parks, ROW	59	82	36	4		181
gps - GPS and Mapping			4			4
hl-d - Loads to dump	32					32
hl-po - Materials to shop						0
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
ir - Irrigation repairs						0
ln - Landscape Repairs						0
Misc - Miscellaneous						0
mw-p - Mowing Parks			14	8		22
mw-e - Mowing entry features	16	36	36	20		108
mw-r - Mowing rights of ways			16			16
mw-t - Mowing Trails			20			20
pl - Planting						0
pm - Preventative maint/repair on equip						0
po - Purchase materials all operations						0
se - Special Events		20	4			24
sg - Sign repair						0
shp - Shop Work			8			8
sn - Snow						0
spw - Spray Weeds	4	10	6			20
sw-t - Sweeping trails	25					25
tr - Training & Conf/including safety	4		2			6
ts - Trash both cans and loose trash	4	4	4	4		16
tt - Trimming trees & maint & wrapping	16	34				50
wa - Watering			14			14
wd-m - Weed cutting mains						0
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-t - Weed cutting trails						0
pto - Paid Time Off	8	20	20	13		61
hol - Holiday Pay						0
to-c - Time off comp						0
to-w - Time off for workers comp						0
<b>TOTAL HOURS</b>	<b>170</b>	<b>220</b>	<b>204</b>	<b>200</b>	<b>0</b>	<b>794</b>
<b>MATERIALS</b>						
mu - Mulch						0
ts - Top soil						0
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0
Trash						0
Planters Mix						0

**2016 RIGHT-OF-WAY PERMITS  
MONTHLY REPORT**

<b>JANUARY 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
12	2	2	2				18

<b>FEBRUARY 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
5		2	1				8

<b>MARCH 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
6	1	3	1	1	1		13

<b>APRIL 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
8		2					10

<b>MAY 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
8	3	5	1				17

<b>JUNE 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
7	8	3	2				20

<b>JULY 2016</b>							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
3	1	1			1		6

AUGUST 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
5	4				2		11

SEPTEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

OCTOBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
12	2						14

NOVEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

DECEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

2016 YEAR END TOTALS							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
66	21	18	7	1	4	0	117

CHERRY HILLS VILLAGE  
COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 9d(ii)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

**SUBJECT:** UNAUDITED FINANCIAL STATEMENTS-SEPTEMBER 2016

**DATE:** OCTOBER 18, 2016

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**ISSUE** How do the City of Cherry Hills Village finances through September compare to budget?

**DISCUSSION**

- **Background**

The City Council approved the 2016 General Fund budget with revenues equal to expenditures in the amount of \$7,004,867 and a Capital Fund with an approved 2016 budget deficit of \$765,348.

- **Analysis**

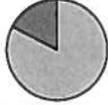
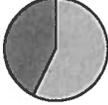
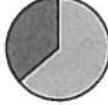
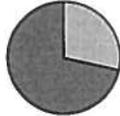
At the end of September actual General Fund revenues exceeded expenditures by \$1,047,725. Forecasted revenue and expenditures through December 2016 show revenues exceeding expenditures by approximately \$451,083.

At the end of September, the Capital Fund shows a deficit of \$911,544. However, the year-end forecast shows that the deficit will be closer to the budget amount of \$765,348.

**ATTACHMENTS**

Exhibit A: Financial Snapshot September 2016  
Exhibit B: General Fund Statement of Revenue and Expenditures Summary  
Exhibit C: September 2016 Financial Statements

The City of Cherry Hills Village Financial Snapshot For September 2016

			<u>% of 2016 Budget</u>	<u>Notes:</u>
<b>GENERAL FUND (01)</b>				
<b>Revenues</b>				
Budget:	\$	7,004,867		
Received to Date:	\$	5,783,467		
% of Year Completed:		75%		
% Received YTD:		83%		
<b>Expenditures</b>				
<b>Administration</b>				
Budget:	\$	1,861,128		
Expended to Date:	\$	1,332,209		
% of Year Completed:		75%		
% Expended YTD:		72%		
<b>Community Development</b>				
Budget:	\$	604,870		
Expended to Date:	\$	346,389		
% of Year Completed:		75%		
% Expended YTD:		57%		
<b>Public Safety</b>				
Budget:	\$	3,155,024		
Expended to Date:	\$	2,153,131		
% of Year Completed:		75%		
% Expended YTD:		68%		
<b>Public Works</b>				
Budget:	\$	1,147,281		
Expended to Date:	\$	732,421		
% of Year Completed:		75%		
% Expended YTD:		64%		
To Year End General Fund Revenues are Projected to Exceed Expenditures By:				
<b>\$451,083</b>				
<b>CAPITAL FUND (02) EXPENDITURES</b>				
Budget:	\$	4,605,065		
Expended to Date:	\$	1,506,888		
% of Year Completed:		75%		
% Expended YTD:		33%		
<b>PARKS AND RECREATION (30) EXPENDITURES</b>				
Budget:	\$	1,787,749		Principal and interest payments made in December
Expended to Date:	\$	509,865		
% of Year Completed:		75%		
% Expended YTD:		29%		

**GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 BUDGET
<b>REVENUE</b>					
Current Property Taxes @ 7.30 Mills	2,196,853	2,123,466	2,129,487	2,476,023	2,461,683
Use/Tax Motor Vehicles	1,101,958	1,146,976	1,105,996	976,886	1,066,887
Sales Tax	1,205,914	1,225,012	1,122,134	950,344	991,232
Service Expansion Fees	160,094	164,276	154,522	147,023	150,000
Building Permits	477,725	811,537	617,789	668,274	550,000
Franchise Fees	431,275	455,827	407,553	329,425	359,700
Highway Users Tax	242,555	246,369	254,789	226,852	241,697
Municipal Court Fines	277,314	278,297	228,886	250,810	270,000
County Road & Bridge Levy	120,336	113,504	113,995	110,270	134,381
Specific Ownership Tax	(17,680)	-	-	264,000	264,000
Other Revenues	584,678	733,539	989,727	545,943	515,287
<b>TOTAL OPERATING REVENUE</b>	<b>6,781,022</b>	<b>7,298,803</b>	<b>7,124,878</b>	<b>6,945,850</b>	<b>7,004,867</b>
<b>EXPENDITURES</b>					
Administration	1,572,634	1,799,030	1,368,387	1,794,417	1,861,128
Judicial	82,124	90,501	81,424	74,650	75,279
Data Processing	98,899	130,595	121,615	128,902	133,583
Community Development	424,062	431,478	549,527	504,205	604,870
Crier	16,364	19,854	21,361	29,802	30,500
Public Safety	2,507,255	2,529,088	3,094,845	2,928,603	3,152,225
Public Works	787,375	901,474	1,156,758	1,034,187	1,147,282
<b>TOTAL OPERATING EXPENDITURES</b>	<b>5,488,713</b>	<b>5,902,020</b>	<b>6,393,917</b>	<b>6,494,767</b>	<b>7,004,867</b>
Management Contingency/Transfer Out	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>5,488,713</b>	<b>5,902,020</b>	<b>6,393,917</b>	<b>6,494,767</b>	<b>7,004,867</b>
<b>OPERATING GAIN/(LOSS)</b>	<b>1,292,309</b>	<b>1,396,783</b>	<b>730,960</b>	<b>451,083</b>	<b>0</b>
<b>EXTRAORDINARY EXPENSES</b>					
Transfer to Parks and Rec Fund	-	-	1,542,491	-	-
Transfer to Capital Fund	965,056	1,065,944	-	-	-
<b>TOTAL EXTRAORDINARY EXPENSES</b>	<b>965,056</b>	<b>1,065,944</b>	<b>1,542,491</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>	<b>6,142,706</b>	<b>6,469,959</b>	<b>6,800,798</b>	<b>5,989,267</b>	<b>6,440,350</b>
ADD/(SUBTRACT) OPERATING DIFFERENCE	1,292,309	1,396,783	730,960	451,083	0
LESS: EXTRAORDINARY EXPENSES	(965,056)	(1,065,944)	(1,542,491)	-	-
<b>ENDING FUND BALANCE</b>	<b>6,469,959</b>	<b>6,800,798</b>	<b>5,989,267</b>	<b>6,440,350</b>	<b>6,440,350</b>
EMERGENCY RESERVE	548,871	590,202	639,392	649,477	700,487
<b>AVAILABLE FUND BALANCE</b>	<b>5,921,087</b>	<b>6,210,596</b>	<b>5,349,875</b>	<b>5,790,873</b>	<b>5,739,863</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

## GENERAL FUND

ASSETS

01-1000	CASH - COMBINED FUND	(	875,484.36)	
01-1011	CASH ON HAND-GEN FUND		350.00	
01-1015	XPRESS DEPOSIT ACCOUNT		116.00	
01-1029	CASH ON DEPOSIT-CRIER	(	86,287.57)	
01-1031	CASH-COUNTY TREASURER GENERAL		6,543.89	
01-1032	CASH-CTY CLERK USE TAX		93,349.32	
01-1042	INVESTMENT ACCT-CSAFE		103,368.03	
01-1043	INVEST ACCT-COLOTRUST+		6,938,694.45	
01-1045	1ST BANK CD'S		507,983.32	
01-1046	MIDFIRST BANK CD'S		510,393.24	
01-1051	TAXES RECEIVABLE	(	10,697.14)	
01-1151	ACCOUNTS RECEIVABLE		1,775.00	
01-1152	SALES TAX RECEIVABLE	(	.01)	
01-1551	HEALTH/DENTAL INS. PAYABLES		11,498.77	
01-1601	LAND		15,169,580.08	
01-1631	BUILDINGS		4,986,859.61	
01-1632	GROUND IMPROVEMENTS		223,820.14	
01-1641	PUBLIC WORKS EQUIPMENT		1,591,966.59	
01-1642	PUBLIC SAFETY EQUIPMENT		683,640.85	
01-1643	ADMINISTRATION EQUIPMENT		232,947.35	
01-1645	CONSTRUCTION IN PROCESS		33,957.50	
01-1701	COMPUTER LOAN PROGRAM		10,178.20	
	TOTAL ASSETS			30,134,553.26

LIABILITIES AND EQUITYLIABILITIES

01-2014	PAYROLL PAYABLES-ZERO BALANCE		.08	
01-2015	FICA/FWH PAYABLES	(	168.56)	
01-2023	RETIREMENT PAYABLES		9,881.77	
01-2025	LIFE, DEP, STD & LTD INS	(	2,971.56)	
01-2201	RECOGNIZANCE BONDS		935.00	
01-2221	RESERVE-TAXES RECEIV.	(	10,697.14)	
01-2251	CHERRY HILLS GIFT FUND ESCROW		17,328.56	
01-2370	BUILDING ESCROW		120,482.12	
01-2380	ROW-DRIVEWAYS		40,000.00	
01-2641	INVESTMENT IN FIXED ASSETS		22,922,772.12	
	TOTAL LIABILITIES			23,097,562.39

FUND EQUITY

01-2901	RESTRICTED FUND BALANCE-ART		18,039.00	
01-2952	TABOR EXCESS		1,078,951.30	
	UNAPPROPRIATED FUND BALANCE:			
01-2900	FUND BALANCE		4,892,275.22	
	REVENUE OVER EXPENDITURES - YTD		1,047,725.35	
	BALANCE - CURRENT DATE			5,940,000.57

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

GENERAL FUND

TOTAL FUND EQUITY	<u>7,036,990.87</u>
TOTAL LIABILITIES AND EQUITY	<u><u>30,134,553.26</u></u>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
01-310-3111	4,528.67	2,476,022.60	2,461,683.00	( 14,339.60)	100.6
01-310-3121	.00	.00	264,000.00	264,000.00	.0
01-310-3161	35,940.04	224,274.49	359,700.00	135,425.51	62.4
01-310-3162	.00	72,421.75	133,000.00	60,578.25	54.5
01-310-3191	307.84	5,634.41	6,000.00	365.59	93.9
01-310-3311	104,213.71	710,343.50	991,232.00	280,888.50	71.7
01-310-3312	98,262.50	736,886.36	1,066,887.00	330,000.64	69.1
<b>TOTAL TAX REVENUES</b>	<b>243,252.76</b>	<b>4,225,583.11</b>	<b>5,282,502.00</b>	<b>1,056,918.89</b>	<b>80.0</b>
<u>LICENSE AND PERMIT REVENUES</u>					
01-320-3211	2,125.00	5,550.00	7,201.00	1,651.00	77.1
01-320-3213	125.00	30,675.00	30,000.00	( 675.00)	102.3
01-320-3221	58,008.51	578,273.76	550,000.00	( 28,273.76)	105.1
01-320-3222	12,133.60	127,023.10	150,000.00	22,976.90	84.7
01-320-3223	.00	.00	2,000.00	2,000.00	.0
01-320-3224	.00	.00	3,600.00	3,600.00	.0
01-320-3225	6,075.00	88,644.83	90,000.00	1,355.17	98.5
01-320-3226	.00	.00	500.00	500.00	.0
01-320-3227	50.00	2,170.00	2,200.00	30.00	98.6
01-320-3228	6,150.00	43,730.00	55,000.00	11,270.00	79.5
01-320-3229	300.00	2,400.00	2,000.00	( 400.00)	120.0
01-320-3230	2,250.00	4,950.00	8,000.00	3,050.00	61.9
<b>TOTAL LICENSE AND PERMIT REVENUES</b>	<b>87,217.11</b>	<b>883,416.69</b>	<b>900,501.00</b>	<b>17,084.31</b>	<b>98.1</b>
<u>INTERGOVERNMENTAL REVENUES</u>					
01-330-3321	2,252.00	18,690.99	25,000.00	6,309.01	74.8
01-330-3342	316.55	2,581.06	2,800.00	218.94	92.2
01-330-3352	22,938.38	165,597.85	241,697.00	76,099.15	68.5
01-330-3371	5,513.49	104,756.38	134,381.00	29,624.62	78.0
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>31,020.42</b>	<b>291,626.28</b>	<b>403,878.00</b>	<b>112,251.72</b>	<b>72.2</b>
<u>CHARGES FOR SERVICES REVENUES</u>					
01-350-3420	4,401.00	38,675.00	55,000.00	16,325.00	70.3
01-350-3421	1,000.00	2,700.00	1,000.00	( 1,700.00)	270.0
01-350-3511	18,855.00	190,810.26	270,000.00	79,189.74	70.7
01-350-3512	251.82	6,189.32	12,000.00	5,810.68	51.6
01-350-3513	1,410.00	14,690.00	20,000.00	5,310.00	73.5
<b>TOTAL CHARGES FOR SERVICES REVENUES</b>	<b>25,917.82</b>	<b>253,064.58</b>	<b>358,000.00</b>	<b>104,935.42</b>	<b>70.7</b>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
01-360-3611 INTEREST INCOME	5,028.12	31,515.37	12,000.00	( 19,515.37)	262.6
01-360-3612 PENALTY-BUILDING PERMITS	.00	2,350.00	3,000.00	650.00	78.3
01-360-3650 CRIER CONTRIBUTIONS	50.00	4,820.00	7,000.00	2,180.00	68.9
01-360-3660 CRIER ADVERTISEMENT	225.00	6,325.00	10,000.00	3,675.00	63.3
01-360-3680 OTHER REVENUES	3,370.38	14,681.49	20,000.00	5,318.51	73.4
01-360-3681 DONATION TO THE ART COMMISSION	.00	63,129.97	.00	( 63,129.97)	.0
01-360-3690 LEASE PROCEEDS	1,331.00	6,955.00	7,986.00	1,031.00	87.1
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>10,004.50</b>	<b>129,776.83</b>	<b>59,986.00</b>	<b>( 69,790.83)</b>	<b>216.4</b>
<b>TOTAL FUND REVENUE</b>	<b>397,412.61</b>	<b>5,783,467.49</b>	<b>7,004,867.00</b>	<b>1,221,399.51</b>	<b>82.6</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
01-411-1011 PERSONNEL SERVICES	47,712.84	370,530.14	496,616.00	126,085.86	74.6
01-411-1012 FEE PERSONNEL	3,600.00	12,000.00	16,800.00	4,800.00	71.4
01-411-1013 SOCIAL SECURITY TAXES	3,688.37	( 4,309.03)	39,729.00	44,038.03	( 10.9)
01-411-1014 RETIREMENT 401-NONSWORN	1,172.96	4,018.76	35,000.00	30,981.24	11.5
01-411-1015 RETIREMENT	681.30	( 1,247.73)	65,000.00	66,247.73	( 1.9)
01-411-1016 HEALTH-LIFE-DENTAL INSURANCE	4,313.12	38,158.17	487,522.00	449,363.83	7.8
01-411-1017 UNEMPLOY-WORKMENS COMP INS	9,241.00	70,382.92	113,000.00	42,617.08	62.3
01-411-1019 OVERTIME	.00	980.75	.00	( 980.75)	.0
01-411-2021 OFC-SUPPLIES-POSTAGE	589.89	10,168.83	16,280.00	6,111.17	62.5
01-411-2022 PRINTING-REPRODUCTION	36.72	1,217.40	2,500.00	1,282.60	48.7
01-411-2028 SPECIAL MATERIALS	75.13	1,461.25	2,500.00	1,038.75	58.5
01-411-3031 GAS-HEAT-LIGHT	1,925.98	14,766.65	21,000.00	6,233.35	70.3
01-411-3033 COMMUNICATIONS	1,652.45	14,788.28	28,000.00	13,211.72	52.8
01-411-3035 SEWER	2,376.08	2,853.08	3,136.00	282.92	91.0
01-411-4040 COUNTY TREASURER FEES	54.13	27,967.87	24,617.00	( 3,350.87)	113.6
01-411-4041 COUNTY USE TAX FEES	4,913.14	36,852.61	53,344.00	16,491.39	69.1
01-411-4042 AUDIT	.00	8,500.00	8,500.00	.00	100.0
01-411-4043 LEGAL	8,966.50	110,939.80	150,000.00	39,060.20	74.0
01-411-4049 OTHER CONTRACTUAL SERVICES	907.57	29,273.08	16,492.00	( 12,781.08)	177.5
01-411-6061 INSURANCE-BONDS	.00	96,627.55	130,000.00	33,372.45	74.3
01-411-6062 ELECTION EXPENSE	.00	35.00	6,000.00	5,965.00	.6
01-411-6063 TRAIN.-DUES-TRAVEL-SUBSC	1,538.88	42,145.15	95,817.00	53,671.85	44.0
01-411-6064 TESTING-PHYSICALS	58.50	175.50	300.00	124.50	58.5
01-411-6066 LEGAL PUBLICATIONS	.00	.00	300.00	300.00	.0
01-411-6067 SPECIAL EVENTS	.00	4,995.83	2,500.00	( 2,495.83)	199.8
01-411-6068 MISCELLANEOUS EXPENSES	5,483.61	51,330.57	44,675.00	( 6,655.57)	114.9
01-411-7071 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL ADMINISTRATION DEPARTMENT</b>	<b>98,988.17</b>	<b>944,612.43</b>	<b>1,861,128.00</b>	<b>916,515.57</b>	<b>50.8</b>
<u>JUDICIAL DEPARTMENT</u>					
01-412-1011 PERSONAL SERVICES	4,086.16	40,221.60	51,471.00	11,249.40	78.1
01-412-1012 FEE PERSONNEL	1,000.00	10,000.00	13,000.00	3,000.00	76.9
01-412-1013 SOCIAL SECURITY TAXES	319.68	3,155.46	4,118.00	962.54	76.6
01-412-1015 RETIREMENT	192.30	1,923.00	.00	( 1,923.00)	.0
01-412-1016 HEALTH-LIFE-DENTAL INSURANCE	1,086.51	9,778.59	.00	( 9,778.59)	.0
01-412-2021 OFC SUPPLIES-POSTAGE	.00	56.92	100.00	43.08	56.9
01-412-2022 PRINTING-REPRODUCTION	.00	165.00	400.00	235.00	41.3
01-412-4050 JURY-WITNESS FEES	.00	.00	100.00	100.00	.0
01-412-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	503.00	560.00	57.00	89.8
01-412-6067 INTERPRETERS	.00	607.50	850.00	242.50	71.5
01-412-6068 MISCELLANEOUS EXPENSES	.00	329.00	4,680.00	4,351.00	7.0
<b>TOTAL JUDICIAL DEPARTMENT</b>	<b>6,684.65</b>	<b>66,740.07</b>	<b>75,279.00</b>	<b>8,538.93</b>	<b>88.7</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DATA PROCESSING DEPARTMENT</u>					
01-414-2028 SOFTWARE	838.00	21,353.18	18,704.00	( 2,649.18)	114.2
01-414-4049 OTHER CONTRACTUAL SERVICES	9,173.75	61,962.23	97,132.00	35,169.77	63.8
01-414-7071 EQUIPMENT	1,495.18	12,886.39	17,747.00	4,860.61	72.6
<b>TOTAL DATA PROCESSING DEPARTMENT</b>	<b>11,506.93</b>	<b>96,201.80</b>	<b>133,583.00</b>	<b>37,381.20</b>	<b>72.0</b>
<u>COMMUNITY DEVELOPMENT DEPARTME</u>					
01-418-1011 PERSONNEL SERVICES	12,268.68	163,535.19	254,972.00	91,436.81	64.1
01-418-1013 SOCIAL SECURITY TAXES	954.00	12,825.22	20,398.00	7,572.78	62.9
01-418-1014 RETIREMENT 401-NONSWORN	10.00	2,115.91	.00	( 2,115.91)	.0
01-418-1015 RETIREMENT	197.66	4,551.08	.00	( 4,551.08)	.0
01-418-1016 HEALTH-LIFE-DENTAL INSURANCE	140.08	11,058.21	.00	( 11,058.21)	.0
01-418-2021 OFCE SUPPLIES-POSTAGE	51.26	1,860.89	4,500.00	2,639.11	41.4
01-418-2022 PRINTING-REPRODUCTION	600.00	1,625.12	3,200.00	1,574.88	50.8
01-418-2028 SPECIAL MATERIALS	14.40	72.00	250.00	178.00	28.8
01-418-3033 TELEPHONE	.00	702.59	850.00	147.41	82.7
01-418-4041 GREEN BUILDING REBATES	.00	.00	20,000.00	20,000.00	.0
01-418-4042 CONTRACTED PLAN REVIEW	6,450.00	51,262.50	70,000.00	18,737.50	73.2
01-418-4045 ENGINEERING SERVICES	1,583.50	23,125.00	30,000.00	6,875.00	77.1
01-418-4047 BUILDING INSPECTION	11,169.55	84,399.95	150,000.00	65,600.05	56.3
01-418-4049 OTHER CONTRACTUAL SERVICES	.00	5,253.98	40,000.00	34,746.02	13.1
01-418-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	27.95	4,900.00	4,872.05	.6
01-418-6068 MISCELLANEOUS EXPENSE	.00	1,269.25	4,000.00	2,730.75	31.7
01-418-7071 EQUIPMENT	.00	429.17	1,800.00	1,370.83	23.8
<b>TOTAL COMMUNITY DEVELOPMENT DEPARTME</b>	<b>33,439.13</b>	<b>364,114.01</b>	<b>604,870.00</b>	<b>240,755.99</b>	<b>60.2</b>
<u>VILLAGE CRIER DEPARTMENT</u>					
01-419-1012 FEE PERSONNEL	250.00	2,550.00	3,000.00	450.00	85.0
01-419-2021 OFFICE SUPPLIES, POSTAGE	743.78	6,570.44	10,500.00	3,929.56	62.6
01-419-2022 PRINTING	.00	11,232.00	17,000.00	5,768.00	66.1
<b>TOTAL VILLAGE CRIER DEPARTMENT</b>	<b>993.78</b>	<b>20,352.44</b>	<b>30,500.00</b>	<b>10,147.56</b>	<b>66.7</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>					
01-421-1011 PERSONNEL SERVICES	165,478.13	1,678,992.42	2,263,049.00	584,056.58	74.2
01-421-1013 SOCIAL SECURITY TAXES	4,084.57	42,746.32	67,891.00	25,144.68	63.0
01-421-1014 POLICE PENSION CONTRIBUTIONS	11,960.44	110,238.31	145,000.00	34,761.69	76.0
01-421-1015 RETIREMENT	3,280.72	33,002.81	.00	( 33,002.81)	.0
01-421-1016 HEALTH-LIFE-DENTAL INSURANCE	23,689.33	225,149.12	.00	( 225,149.12)	.0
01-421-1018 UNIFORM EXPENSE	3,392.74	8,029.81	26,150.00	18,120.19	30.7
01-421-1019 OVERTIME	4,052.59	17,843.94	70,000.00	52,156.06	25.5
01-421-1020 EXTRA DUTY	4,613.00	34,457.42	70,000.00	35,542.58	49.2
01-421-2021 OFC SUPPLIES-POSTAGE	395.56	6,189.19	8,670.00	2,480.81	71.4
01-421-2022 PRINTING-REPRODUCTION	.00	3,654.19	5,780.00	2,125.81	63.2
01-421-2023 CRIME PREVENTION	481.67	3,267.03	4,000.00	732.97	81.7
01-421-2024 DARE	.00	.00	1,000.00	1,000.00	.0
01-421-2028 SPECIAL MATERIALS	566.73	8,402.26	14,280.00	5,877.74	58.8
01-421-2029 ANIMAL CONTROL	.00	253.20	1,000.00	746.80	25.3
01-421-3031 ELECTRIC/GAS	3,043.09	17,214.07	27,300.00	10,085.93	63.1
01-421-3032 WATER	977.04	1,081.87	3,250.00	2,168.13	33.3
01-421-3033 TELEPHONE	1,614.74	16,344.18	28,750.00	12,405.82	56.9
01-421-3035 SEWER	2,539.45	2,705.45	2,500.00	( 205.45)	108.2
01-421-4048 VEHICLE MAINTENANCE CONTRACT	3,230.33	15,887.28	51,675.00	35,787.72	30.7
01-421-4049 OTHER CONTRACTUAL SERVICES	222.45	112,445.25	162,104.00	49,658.75	69.4
01-421-5051 BUILDING MAINTENANCE	1,800.72	10,067.62	24,625.00	14,557.38	40.9
01-421-5052 EQUIPMENT MAINTENANCE	.00	1,106.16	5,000.00	3,893.84	22.1
01-421-5053 VEHICLE MAINTENANCE	648.89	4,106.37	6,600.00	2,493.63	62.2
01-421-5054 GASOLINE-OIL	1,120.00	14,710.52	60,000.00	45,289.48	24.5
01-421-6063 TRNG-DUES-TRAVEL-SUBSC	1,199.44	16,267.28	32,000.00	15,732.72	50.8
01-421-6064 TESTING AND PHYSICAL EXAMS	365.00	3,558.29	10,000.00	6,441.71	35.6
01-421-6065 PRISONER EXPENSES	146.67	910.02	7,800.00	6,889.98	11.7
01-421-6066 SPECIAL INVESTIGATIONS	161.03	1,015.19	2,800.00	1,784.81	36.3
01-421-6068 MISCELLANEOUS EXPENSES	765.85	7,521.60	15,000.00	7,478.40	50.1
01-421-7071 EQUIPMENT	500.00	14,115.50	36,000.00	21,884.50	39.2
<b>TOTAL PUBLIC SAFETY DEPARTMENT</b>	<b>240,330.18</b>	<b>2,411,282.67</b>	<b>3,152,224.00</b>	<b>740,941.33</b>	<b>76.5</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS DEPARTMENT</u>					
01-431-1011 PERSONNEL SERVICES	49,113.46	488,166.39	685,955.00	197,788.61	71.2
01-431-1013 SOCIAL SECURITY TAXES	3,411.31	36,506.19	54,876.00	18,369.81	66.5
01-431-1014 RETIREMENT 401-NONSWORN	993.50	9,935.00	.00 (	9,935.00)	.0
01-431-1015 RETIREMENT	835.64	7,222.17	.00 (	7,222.17)	.0
01-431-1016 HEALTH-LIFE-DENTAL INSURANCE	9,701.35	82,860.75	.00 (	82,860.75)	.0
01-431-1018 UNIFORM EXPENSE	272.55	3,063.52	5,400.00	2,336.48	56.7
01-431-1019 OVERTIME	590.35	6,833.92	14,000.00	7,166.08	48.8
01-431-2021 OFC SUPPLIES-POSTAGE	.00	777.00	1,900.00	1,123.00	40.9
01-431-2024 SNOW-ICE MATERIALS	( 4,877.01)	23,716.35	25,000.00	1,283.65	94.9
01-431-2025 ROAD MAINT. MATERIALS	307.22	23,005.36	52,000.00	28,994.64	44.2
01-431-2026 CURB-GUTTER-SIDEWALKS	.00	.00	5,000.00	5,000.00	.0
01-431-2027 TRAFFIC CONTROL DEVICES	405.85	8,408.41	9,000.00	591.59	93.4
01-431-2028 SPECIAL MATERIALS	1,483.56	4,384.72	6,000.00	1,615.28	73.1
01-431-3032 WATER	.00	.00	2,100.00	2,100.00	.0
01-431-3033 COMMUNICATIONS	151.62	2,722.10	7,050.00	4,327.90	38.6
01-431-3034 STREET LIGHTING	.00	.00	5,000.00	5,000.00	.0
01-431-4045 ENGINEERING SERVICES	.00	708.50	12,500.00	11,791.50	5.7
01-431-4048 VEHICLE MAINTENANCE CONTRACT	2,240.51	29,071.95	50,000.00	20,928.05	58.1
01-431-4049 OTHER CONTRACTUAL SERVICES	5,976.80	34,143.60	57,000.00	22,856.40	59.9
01-431-5051 BUILDING MAINTENANCE	2,121.37	14,377.74	45,000.00	30,622.26	32.0
01-431-5052 EQUIPMENT MAINTENANCE	8,518.68	12,647.94	8,500.00 (	4,147.94)	148.8
01-431-5053 VEHICLE MAINTENANCE	22.99	4,185.09	20,000.00	15,814.91	20.9
01-431-5054 GASOLINE-OIL	2,115.50	15,792.45	35,000.00	19,207.55	45.1
01-431-6063 TRNG-DUES-TRAVEL-SUBSC	385.00	7,943.57	9,000.00	1,056.43	88.3
01-431-6064 TESTING PHYSICALS	82.50	458.00	2,000.00	1,542.00	22.9
01-431-6068 MISCELLANEOUS EXPENSES	620.96	7,360.65	8,500.00	1,139.35	86.6
01-431-7000 PUBLIC ART	.00	6,101.22	20,000.00	13,898.78	30.5
01-431-7071 EQUIPMENT	1,541.44	2,046.13	6,500.00	4,453.87	31.5
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>	<b>86,015.15</b>	<b>832,438.72</b>	<b>1,147,281.00</b>	<b>314,842.28</b>	<b>72.6</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>477,957.99</b>	<b>4,735,742.14</b>	<b>7,004,865.00</b>	<b>2,269,122.86</b>	<b>67.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 80,545.38)</b>	<b>1,047,725.35</b>	<b>2.00</b>	<b>( 1,047,723.35)</b>	<b>52386</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

CAPITAL FUND

ASSETS

02-1000	CASH - COMBINED FUND	2,336,575.90	
02-1031	CASH-COUNTY TREASURER GENERAL	13,027.45	
02-1043	INVSEST ACCOUNT-COLOTRUST	3,081,007.43	
02-1051	TAXES RECEIVABLE	( 245,697.42)	
	<b>TOTAL ASSETS</b>		<u><u>5,184,913.36</u></u>

LIABILITIES AND EQUITY

LIABILITIES

02-2221	RESERVE-TAXES RECEIVABLE	( 245,697.42)	
	<b>TOTAL LIABILITIES</b>		( 245,697.42)

FUND EQUITY

<b>UNAPPROPRIATED FUND BALANCE:</b>			
02-2900	FUND BALANCE	6,342,154.69	
	REVENUE OVER EXPENDITURES - YTD	( 911,543.91)	
	<b>BALANCE - CURRENT DATE</b>		<u>5,430,610.78</u>
	<b>TOTAL FUND EQUITY</b>		<u>5,430,610.78</u>
	<b>TOTAL LIABILITIES AND EQUITY</b>		<u><u>5,184,913.36</u></u>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
02-310-3111	576.38	315,130.16	337,217.00	22,086.84	93.5
02-310-3121	30,367.33	267,784.26	.00	( 267,784.26)	.0
<b>TOTAL TAX REVENUES</b>	<b>30,943.71</b>	<b>582,914.42</b>	<b>337,217.00</b>	<b>( 245,697.42)</b>	<b>172.9</b>
<u>MISCELLANEOUS REVENUES</u>					
02-360-3610	.00	.00	3,500,000.00	3,500,000.00	.0
02-360-3611	1,948.51	12,429.32	2,500.00	( 9,929.32)	497.2
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>1,948.51</b>	<b>12,429.32</b>	<b>3,502,500.00</b>	<b>3,490,070.68</b>	<b>.4</b>
<b>TOTAL FUND REVENUE</b>	<b>32,892.22</b>	<b>595,343.74</b>	<b>3,839,717.00</b>	<b>3,244,373.26</b>	<b>15.5</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
02-441-1000 TRAIL IMPROVEMENTS	.00	.00	325,000.00	325,000.00	.0
02-441-1001 COP PAYMENT	.00	.00	96,263.00	96,263.00	.0
02-441-1002 ART PURCHASES	.00	395,000.00	.00	( 395,000.00)	.0
02-441-1101 VILLAGE CENTER IMPROVEMENTS	9,074.82	36,125.14	1,260,000.00	1,223,874.86	2.9
02-441-1102 COMPUTER EQUIPMENT	.00	16,552.00	22,952.00	6,400.00	72.1
02-441-2103 POLICE EQUIPMENT	.00	7,780.00	94,350.00	86,570.00	8.3
02-441-2104 POLICE VEHICLES	.00	136,002.82	162,600.00	26,597.18	83.6
02-441-2107 POLICE MOTORCYCLE PROGRAM	6,887.05	34,667.05	52,900.00	18,232.95	65.5
02-441-3101 STREET IMPROVEMENT PROGRAM	( 98,728.00)	462,612.67	500,000.00	37,387.33	92.5
02-441-3102 PUBLIC WORKS EQUIPMENT	.00	38,315.58	45,000.00	6,684.42	85.2
02-441-3103 PARKS EQUIPMENT	.00	18,701.62	20,000.00	1,298.38	93.5
02-441-3105 PARKS VEHICLES	.00	.00	40,000.00	40,000.00	.0
02-441-3106 STORM SEWERS	.00	.00	50,000.00	50,000.00	.0
02-441-3108 BUILDINGS	.00	.00	25,000.00	25,000.00	.0
02-441-3109 TRAFFIC CALMING	4,520.57	60,432.28	75,000.00	14,567.72	80.6
02-441-3110 CRACK SEAL	.00	9,225.68	25,000.00	15,774.32	36.9
02-441-3111 CURB AND GUTTER	89,821.25	167,651.81	135,000.00	( 32,651.81)	124.2
02-441-3112 RIGHTS-OF-WAY IMPROVEMENTS	.00	.00	176,000.00	176,000.00	.0
02-441-4000 LAND PURCHASE	50,000.00	123,821.00	1,500,000.00	1,376,179.00	8.3
<b>TOTAL CAPITAL FUND EXPENDITURES</b>	<b>61,575.69</b>	<b>1,506,887.65</b>	<b>4,605,065.00</b>	<b>3,098,177.35</b>	<b>32.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>61,575.69</b>	<b>1,506,887.65</b>	<b>4,605,065.00</b>	<b>3,098,177.35</b>	<b>32.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 28,683.47)</b>	<b>( 911,543.91)</b>	<b>( 765,348.00)</b>	<b>146,195.91</b>	<b>(119.1)</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

CONSERVATION TRUST FUND

ASSETS

07-1000	CASH - COMBINED FUND	654,102.34	
07-1041	INVESTMENT ACCT CONSER TRUST	168,774.26	
	TOTAL ASSETS		822,876.60

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
07-2900	FUND BALANCE	777,130.53	
	REVENUE OVER EXPENDITURES - YTD	45,746.07	
	BALANCE - CURRENT DATE		822,876.60
	TOTAL FUND EQUITY		822,876.60
	TOTAL LIABILITIES AND EQUITY		822,876.60

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
07-330-3358 COLORADO LOTTERY	14,909.95	54,109.00	60,000.00	5,891.00	90.2
TOTAL INTERGOVERNMENTAL REVENUES	14,909.95	54,109.00	60,000.00	5,891.00	90.2
<u>MISCELLANEOUS REVENUES</u>					
07-360-3611 INTEREST ON INVESTMENTS	106.74	733.85	266.00	( 467.85)	275.9
TOTAL MISCELLANEOUS REVENUES	106.74	733.85	266.00	( 467.85)	275.9
TOTAL FUND REVENUE	15,016.69	54,842.85	60,266.00	5,423.15	91.0

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

CONSERVATION TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONSERVATION TRUST EXPENDITURE</u>						
07-450-4521	TRAIL IMPROVEMENTS	.00	9,096.78	248,500.00	239,403.22	3.7
	TOTAL CONSERVATION TRUST EXPENDITURE	.00	9,096.78	248,500.00	239,403.22	3.7
	TOTAL FUND EXPENDITURES	.00	9,096.78	248,500.00	239,403.22	3.7
	NET REVENUE OVER EXPENDITURES	15,016.69	45,746.07	( 188,234.00)	( 233,980.07)	24.3

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

CH ANDERSON LAND DONATION FUND

ASSETS

08-1000	CASH - COMBINED FUND	( 155,953.11)	
08-1041	INVESTMENT ACCT LAND DONATION	819,043.10	
	TOTAL ASSETS		663,089.99

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
08-2900	FUND BALANCE	657,792.10	
	REVENUE OVER EXPENDITURES - YTD	5,297.89	
	BALANCE - CURRENT DATE	663,089.99	
	TOTAL FUND EQUITY		663,089.99
	TOTAL LIABILITIES AND EQUITY		663,089.99

CITY OF CHERRY HILLS VILLAGE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
08-320-3221 RECREATION REIMBURSEMENT DONAT	.00	300.00	1,000.00	700.00	30.0
TOTAL LICENSE AND PERMIT REVENUES	.00	300.00	1,000.00	700.00	30.0
<u>MISCELLANEOUS REVENUES</u>					
08-360-3611 INTEREST-INVESTMENTS	517.98	3,561.24	1,000.00	( 2,561.24)	356.1
08-360-3680 MISCELLANEOUS REVENUES	2,553.00	4,199.00	4,000.00	( 199.00)	105.0
TOTAL MISCELLANEOUS REVENUES	3,070.98	7,760.24	5,000.00	( 2,760.24)	155.2
TOTAL FUND REVENUE	3,070.98	8,060.24	6,000.00	( 2,060.24)	134.3

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAND DONATION FUND EXPENDITURE</u>					
08-450-4049 OTHER CONTRACTUAL SERVICES	606.88	1,902.99	.00	( 1,902.99)	.0
08-450-6068 MISCELLANEOUS	172.83	240.31	5,000.00	4,759.69	4.8
08-450-9093 THREE POND PARK WATER RIGHTS	.00	619.05	620.00	.95	99.9
TOTAL LAND DONATION FUND EXPENDITURE	<u>779.71</u>	<u>2,762.35</u>	<u>5,620.00</u>	<u>2,857.65</u>	<u>49.2</u>
TOTAL FUND EXPENDITURES	<u>779.71</u>	<u>2,762.35</u>	<u>5,620.00</u>	<u>2,857.65</u>	<u>49.2</u>
NET REVENUE OVER EXPENDITURES	<u>2,291.27</u>	<u>5,297.89</u>	<u>380.00</u>	<u>( 4,917.89)</u>	<u>1394.2</u>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

SID # 7 BOND FUND

<u>ASSETS</u>			
13-1000	CASH - COMBINED FUND	267.56	
13-1047	COLOTRUST	45,814.38	
13-1048	COLORADO BUSINESS BANK	190.00	
	TOTAL ASSETS		46,271.94
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
13-2900	FUND BALANCE	16,545.32	
	REVENUE OVER EXPENDITURES - YTD	29,726.62	
	BALANCE - CURRENT DATE	46,271.94	
	TOTAL FUND EQUITY		46,271.94
	TOTAL LIABILITIES AND EQUITY		46,271.94

CITY OF CHERRY HILLS VILLAGE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
13-360-3611 INTEREST INCOME	28.97	157.35	50.00	( 107.35)	314.7
13-360-3612 INTEREST ON ASSESSMENT	.00	11,937.52	11,284.00	( 653.52)	105.8
13-360-3630 ASSESSMENTS REVENUE	.00	83,395.08	68,417.00	( 14,978.08)	121.9
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>28.97</b>	<b>95,489.95</b>	<b>79,751.00</b>	<b>( 15,738.95)</b>	<b>119.7</b>
<b>TOTAL FUND REVENUE</b>	<b>28.97</b>	<b>95,489.95</b>	<b>79,751.00</b>	<b>( 15,738.95)</b>	<b>119.7</b>

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SID # 7 BOND FUND EXPENDITURES</u>					
13-470-4041 COUNTY TREASURER FEES	.00	953.33	797.00	( 156.33)	119.6
13-470-7072 INTEREST EXPENSE	.00	4,810.00	10,000.00	5,190.00	48.1
13-470-7073 BOND PRINCIPAL PAYMENT	.00	60,000.00	80,000.00	20,000.00	75.0
<b>TOTAL SID # 7 BOND FUND EXPENDITURES</b>	<b>.00</b>	<b>65,763.33</b>	<b>90,797.00</b>	<b>25,033.67</b>	<b>72.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>65,763.33</b>	<b>90,797.00</b>	<b>25,033.67</b>	<b>72.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>28.97</b>	<b>29,726.62</b>	<b>( 11,046.00)</b>	<b>( 40,772.62)</b>	<b>269.1</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

ARAPAHOE COUNTY OPEN SPACE F

ASSETS

14-1000	CASH - COMBINED FUND	( 1,015,211.92)	
14-1042	INVESTMENT ACCOUNT-CSAFE	261,898.87	
14-1043	INVEST ACCT-COLOTRUST	1,692,308.00	
	TOTAL ASSETS		938,994.95

LIABILITIES AND EQUITY

LIABILITIES

14-2071	ARAP CO SALES TAX COLLECTED	18,205.42	
	TOTAL LIABILITIES		18,205.42

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
14-2900	FUND BALANCE	771,555.33	
	REVENUE OVER EXPENDITURES - YTD	149,234.20	
	BALANCE - CURRENT DATE	920,789.53	
	TOTAL FUND EQUITY		920,789.53
	TOTAL LIABILITIES AND EQUITY		938,994.95

CITY OF CHERRY HILLS VILLAGE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
14-320-3200 OPEN SPACE SHAREBACK	.00	151,811.01	130,000.00	( 21,811.01)	116.8
14-320-3220 SALES TAX COLLECTION FEE	.00	1,981.02	2,000.00	18.98	99.1
<b>TOTAL LICENSE AND PERMIT REVENUES</b>	<b>.00</b>	<b>153,792.03</b>	<b>132,000.00</b>	<b>( 21,792.03)</b>	<b>116.5</b>
<u>MISCELLANEOUS REVENUES</u>					
14-360-3611 INTEREST INCOME	1,183.90	7,834.11	1,400.00	( 6,434.11)	559.6
14-360-3680 OTHER REVENUE	.00	4,039.94	.00	( 4,039.94)	.0
14-360-3681 GRANT REVENUE	.00	108,211.68	.00	( 108,211.68)	.0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>1,183.90</b>	<b>120,085.73</b>	<b>1,400.00</b>	<b>( 118,685.73)</b>	<b>8577.6</b>
<b>TOTAL FUND REVENUE</b>	<b>1,183.90</b>	<b>273,877.76</b>	<b>133,400.00</b>	<b>( 140,477.76)</b>	<b>205.3</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPEN SPACE FUND EXPENDITURES</u>					
14-450-9091 TRAIL IMPROVEMENTS	.00	12,498.02	90,000.00	77,501.98	13.9
14-450-9092 PARK IMPROVEMENTS	1,069.00	76,806.14	510,000.00	433,193.86	15.1
14-450-9100 3 POND PARK IRRIGATION & TREE	.00	2,046.00	.00	( 2,046.00)	.0
14-450-9101 TRAIL INVENTORY GRANT FUNDS	.00	16,684.00	.00	( 16,684.00)	.0
14-450-9103 HIGHLINE CANAL TRAIL RESURFACE	16,609.40	16,609.40	.00	( 16,609.40)	.0
<b>TOTAL OPEN SPACE FUND EXPENDITURES</b>	<b>17,678.40</b>	<b>124,643.56</b>	<b>600,000.00</b>	<b>475,356.44</b>	<b>20.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>17,678.40</b>	<b>124,643.56</b>	<b>600,000.00</b>	<b>475,356.44</b>	<b>20.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 16,494.50)</b>	<b>149,234.20</b>	<b>( 466,600.00)</b>	<b>( 615,834.20)</b>	<b>32.0</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

WATER AND SEWER FUND

ASSETS

20-1000	CASH - COMBINED FUND	75,713.31	
20-1041	INVESTMENT ACCOUNT	739,520.98	
20-1151	ACCOUNTS RECEIVABLE	2,331.00	
20-1551	SEWER LINES	708,364.00	
20-1601	ACCUMULATED DEPRECIATION	( 507,327.00)	
	TOTAL ASSETS		1,018,602.29

LIABILITIES AND EQUITY

FUND EQUITY

20-2901	RETAINED EARNINGS	345,894.62	
20-2951	CONTRIBUTED CAPITAL-TAPS	438,450.00	
20-2961	CONTRIBUTED CAPITAL-SEWER	571,808.00	
	UNAPPROPRIATED FUND BALANCE:		
20-2900	FUND BALANCE	( 433,054.34)	
	REVENUE OVER EXPENDITURES - YTD	95,504.01	
	BALANCE - CURRENT DATE	( 337,550.33)	
	TOTAL FUND EQUITY		1,018,602.29
	TOTAL LIABILITIES AND EQUITY		1,018,602.29

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
20-320-3221	WATER TAP FEES	.00	3,000.00	.00 (	3,000.00) .0
20-320-3225	WATER ADMINISTRATION FEES	.00	50.00	.00 (	50.00) .0
20-320-3226	SEWER ADMINISTRATION FEES	.00	.00	2,328.00	2,328.00 .0
20-320-3228	W/S REPAIR & REPLACEMENT FEES	.00	99,868.54	74,496.00 (	25,372.54) 134.1
	<b>TOTAL LICENSE AND PERMIT REVENUES</b>	<b>.00</b>	<b>102,918.54</b>	<b>76,824.00 (</b>	<b>26,094.54) 134.0</b>
<u>MISCELLANEOUS REVENUES</u>					
20-360-3611	INTEREST INCOME	467.69	3,215.47	800.00 (	2,415.47) 401.9
20-360-3680	MISCELLANEOUS INCOME	.00	950.00	.00 (	950.00) .0
	<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>467.69</b>	<b>4,165.47</b>	<b>800.00 (</b>	<b>3,365.47) 520.7</b>
	<b>TOTAL FUND REVENUE</b>	<b>467.69</b>	<b>107,084.01</b>	<b>77,624.00 (</b>	<b>29,460.01) 138.0</b>

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER &amp; SEWER EXPENDITURES</u>					
20-461-4042 LEGAL COUNSEL	.00	1,161.00	1,000.00	( 161.00)	116.1
20-461-4049 OTHER CONTRACTUAL	1,820.00	5,580.00	30,000.00	24,420.00	18.6
20-461-5052 SEWER REPAIRS & MAINTENANCE	.00	3,985.00	500,000.00	496,015.00	.8
20-461-6063 TRAINING, DUES & SUB	.00	854.00	1,000.00	146.00	85.4
TOTAL WATER & SEWER EXPENDITURES	<u>1,820.00</u>	<u>11,580.00</u>	<u>532,000.00</u>	<u>520,420.00</u>	<u>2.2</u>
TOTAL FUND EXPENDITURES	<u>1,820.00</u>	<u>11,580.00</u>	<u>532,000.00</u>	<u>520,420.00</u>	<u>2.2</u>
NET REVENUE OVER EXPENDITURES	<u>( 1,352.31)</u>	<u>95,504.01</u>	<u>( 454,376.00)</u>	<u>( 549,880.01)</u>	<u>21.0</u>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
SEPTEMBER 30, 2016

PARKS AND RECREATION FUND

ASSETS

30-1000	CASH - COMBINED FUND	251,303.03	
30-1031	CASH-COUNTY TREASURER GENERAL	4,226.02	
30-1041	INVEST ACCT. WF	( 999,999.95)	
30-1042	INVESTMENT ACCOUNT-CSAFE	( 25,111.57)	
30-1043	INVEST ACCT-COLOTRUST+	4,263,575.71	
30-1051	TAXES RECEIVABLE	79,149.55	
30-1551	HEALTH & DENTAL INS. PAYABLES	208.32	
30-1632	GROUND IMPROVEMENTS	39,485.00	
30-1646	PARKS & TRAILS EQUIPMENT	324,014.04	
30-1701	COMPUTER LOAN PROGRAM	( 1,573.57)	
	<b>TOTAL ASSETS</b>		<u><u>3,935,276.58</u></u>

LIABILITIES AND EQUITY

LIABILITIES

30-2221	DEFERRED TAX REVENUE	79,149.55	
30-2641	INVESTMENT IN FIXED ASSETS	363,499.04	
	<b>TOTAL LIABILITIES</b>		442,648.59

FUND EQUITY

<b>UNAPPROPRIATED FUND BALANCE:</b>			
30-2900	FUND BALANCE	2,275,954.52	
	REVENUE OVER EXPENDITURES - YTD	1,216,673.47	
	<b>BALANCE - CURRENT DATE</b>	<u>3,492,627.99</u>	
	<b>TOTAL FUND EQUITY</b>		<u>3,492,627.99</u>
	<b>TOTAL LIABILITIES AND EQUITY</b>		<u><u>3,935,276.58</u></u>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

PARKS AND RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>						
30-310-3111	CURRENT PROPERTY TAXES	3,128.90	1,710,706.52	1,772,749.00	62,042.48	96.5
30-310-3121	SPECIFIC OWNERSHIP TAXES	.00	.00	10,000.00	10,000.00	.0
TOTAL TAX REVENUES		3,128.90	1,710,706.52	1,782,749.00	72,042.48	96.0
<u>MISCELLANEOUS REVENUES</u>						
30-360-3611	INTEREST INCOME	2,068.52	13,963.01	5,000.00	( 8,963.01)	279.3
30-360-3680	OTHER REVENUES	.00	1,869.12	.00	( 1,869.12)	.0
TOTAL MISCELLANEOUS REVENUES		2,068.52	15,832.13	5,000.00	( 10,832.13)	316.6
TOTAL FUND REVENUE		5,197.42	1,726,538.65	1,787,749.00	61,210.35	96.6

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2016

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS &amp; RECREATION EXPENDITURE</u>					
30-432-1011 PERSONAL SERVICES	26,076.78	275,900.37	420,282.00	144,381.63	65.7
30-432-1013 SOCIAL SECURITY TAXES	2,145.70	21,612.38	33,623.00	12,010.62	64.3
30-432-1014 RETIREMENT 401-MGMT	362.80	3,628.00	4,600.00	972.00	78.9
30-432-1015 RETIREMENT 457 DEF COMP	669.12	6,898.39	8,000.00	1,101.61	86.2
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	4,641.77	42,275.93	58,000.00	15,724.07	72.9
30-432-1018 UNIFORM EXPENSE	180.00	1,965.32	3,500.00	1,534.68	56.2
30-432-1019 OVERTIME	1,759.63	3,882.60	5,000.00	1,117.40	77.7
30-432-2021 OFC-SUPPLIES-POSTAGE	.00	260.76	1,200.00	939.24	21.7
30-432-2023 PLANT SUPPLIES	.00	1,364.27	3,500.00	2,135.73	39.0
30-432-2025 GENERAL INFRASTRUCTURE MAINT	274.28	6,577.40	15,500.00	8,922.60	42.4
30-432-2026 SNOW AND ICE MELT	.00	.00	1,000.00	1,000.00	.0
30-432-2027 PARK SIGNAGE	.00	.00	1,000.00	1,000.00	.0
30-432-2028 SPECIAL MATERIALS	.00	4,310.50	7,050.00	2,739.50	61.1
30-432-3032 WATER	3,798.27	8,524.55	30,000.00	21,475.45	28.4
30-432-3033 COMMUNICATIONS	135.68	2,166.35	3,200.00	1,033.65	67.7
30-432-4041 COUNTY TREASURER FEES	31.29	17,107.06	17,727.00	619.94	96.5
30-432-4043 LEGAL/SURVEYING	.00	.00	4,000.00	4,000.00	.0
30-432-4046 ENGINEERING	.00	1,989.60	14,000.00	12,010.40	14.2
30-432-4047 FORESTRY/ROW TREE MAINT.	.00	15,996.45	28,000.00	12,003.55	57.1
30-432-4048 VEHICLE MAINTENANCE CONTRACT	.00	11,208.20	16,000.00	4,791.80	70.1
30-432-4049 OTHER CONTRACTUAL SERVICES	.00	.00	8,150.00	8,150.00	.0
30-432-5052 EQUIPMENT MAINTENANCE	.00	4,924.55	6,000.00	1,075.45	82.1
30-432-5053 VEHICLE MAINTENANCE	161.80	4,104.73	4,500.00	395.27	91.2
30-432-5054 GASOLINE-OIL	560.50	7,342.71	20,000.00	12,657.29	36.7
30-432-5055 GROUNDS MAINTENANCE	1,050.32	6,976.90	20,000.00	13,023.10	34.9
30-432-6063 TRAIN-DUES-TRAVEL-SUBSC	109.50	2,728.16	7,200.00	4,471.84	37.9
30-432-6064 TESTING-PHYSICALS	.00	50.00	500.00	450.00	10.0
30-432-6067 SPECIAL EVENTS	3,108.63	9,460.83	15,000.00	5,539.17	63.1
30-432-6068 MISCELLANEOUS EXPENSES	285.00	2,182.81	5,000.00	2,817.19	43.7
30-432-6069 RECREATION REIMBURSEMENT PROGR	2,289.31	44,807.12	233,744.00	188,936.88	19.2
30-432-7071 EQUIPMENT	.00	1,619.24	7,500.00	5,880.76	21.6
30-432-7072 INTEREST EXPENSE	.00	.00	25,387.00	25,387.00	.0
30-432-7073 PRINCIPAL EXPENSE	.00	.00	734,586.00	734,586.00	.0
30-432-7075 ADMINISTRATIVE SERVICES	.00	.00	25,000.00	25,000.00	.0
<b>TOTAL PARKS &amp; RECREATION EXPENDITURE</b>	<b>47,640.38</b>	<b>509,865.18</b>	<b>1,787,749.00</b>	<b>1,277,883.82</b>	<b>28.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>47,640.38</b>	<b>509,865.18</b>	<b>1,787,749.00</b>	<b>1,277,883.82</b>	<b>28.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 42,442.96)</b>	<b>1,216,673.47</b>	<b>.00</b>	<b>( 1,216,673.47)</b>	<b>.0</b>