

CHERRY HILLS VILLAGE  
COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

**City Council Agenda**  
Tuesday, June 21, 2016

6:30 p.m.

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Isaac Bench, River of Words Art Contest Winner
5. Audience Participation Period (limit 5 minutes per speaker)
6. Consent Agenda
  - a. Approval of Minutes – June 7, 2016
  - b. Resolution 7, Series 2016; Concerning the Reappointment of a Member to the Public Art Commission
  - c. Resolution 8, Series 2016; Adopting a Budget Calendar for the 2017 Budget
7. Items Removed From Consent Agenda
8. Unfinished Business
  - a. Council Bill 4, Series 2016; Amending Sections 2-1-10, 2-1-40 and 2-1-50 of the Municipal Code Concerning Elections (*second and final reading*)
9. New Business
  - a. Resolution 9, Series 2016; Easement Agreement for a Non-Motorized Public Trail with Denver First Church of the Nazarene
10. Reports
  - a. Mayor
  - b. Members of City Council
  - c. Reports from Members of City Boards and Commissions
  - d. City Manager and Staff
    - (i) Department Monthly Reports
    - (ii) Unaudited Financial Statements
    - (iii) Parks, Trails and Recreation Commission Vacancy
  - e. City Attorney

\*\*\*Agenda continues on second page\*\*\*

**CHERRY HILLS VILLAGE**  
**COLORADO**

11. Executive Sessions

a. Pursuant to C.R.S. Sec. 24-6-402(4)(a) for the purpose of discussing matters related to the acquisition of real property and pursuant to C.R.S. Sec. 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators relating to possible acquisition of real property; and

b. Pursuant to CRS 24-6-402(4)(b) for the purpose of seeking legal advice concerning the Suzanne Helen v. Cherry Hills Village litigation involving the City's denial of a floodplain development permit

12. Adjournment

Minutes of the  
City Council of the City of Cherry Hills Village, Colorado  
Held on Tuesday, June 7, 2016 at 6:30 p.m.  
At the Village Center

Mayor Laura Christman called the meeting to order at 6:30 p.m.

**ROLL CALL**

Mayor Laura Christman, Councilors Mark Griffin, Earl Hoellen, Alex Brown, Mike Gallagher, Klasina VanderWerf, and Katy Brown were present on roll call. Also present were City Manager Jim Thorsen, City Attorney Linda Michow, Finance Director Karen Proctor, Police Chief Michelle Tovrea, Human Resource Analyst Kathryn Ducharme, Parks, Trails & Recreation Administrator Ryan Berninzoni, Public Works Project and Right-of-Way Manager Ralph Mason, Accounting Clerk Jessica Sager and City Clerk Laura Smith.

Absent: none

**PLEDGE OF ALLEGIANCE**

The Council conducted the pledge of allegiance.

**AUDIENCE PARTICIPATION PERIOD**

Thomas Logan, 17 Martin Lane, explained that he was a rising sophomore at Mullen High School, taking AP Government next year and was attending the meeting to observe what goes on in local government.

Benjamin Logan, 17 Martin Lane, explained that he was also a rising sophomore at Mullen High School, taking AP Government next year and was attending the meeting to observe what happens on City Council.

**CONSENT AGENDA**

Mayor Christman noted that amendments to the May 24, 2016 draft minutes were on the dais for Council's consideration.

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve the following items on the Consent Agenda:

- a. Approval of Minutes – May 17, 2016
- b. Approval of Minutes – May 24, 2016
- c. Ratification of Agreement to Buy and Sell Real Estate

- d. First Amendment to Development Agreement for Monroe Street Paving, Change Order #001 for Contract #2016-001, and Change Order #001 for Contract #2016-003

The motion passed unanimously.

### **ITEMS REMOVED FROM CONSENT AGENDA**

None

### **UNFINISHED BUSINESS**

#### **Candidate Profiles in the Village Crier**

City Clerk Smith explained that staff was returning for further direction from Council on candidate profiles in the Village Crier. She noted that historically the city had provided information about municipal candidates for city elections in the Village Crier, but that controversy during the 2014 election had caused staff to review and revise the format that candidate information would be gathered and presented. She indicated that staff had presented this item at the April 5, 2016 meeting and had received feedback from Council which had been integrated, and had further worked with Councilors K. Brown and Hoellen on revisions to the new candidate profile format and instructions. She added that staff had neglected to include the mock-up of the new format and distributed the example to Council.

Mayor Christman added that the controversy during the 2014 election had involved different candidates submitting their information in different formats and the information not appearing the same in the Crier. She noted that the issue was being revisited in anticipation of the 2016 election.

Mayor Pro Tem A. Brown asked how candidates would receive the instructions.

City Clerk Smith replied they would be included as part of the candidate packets.

Councilor Gallagher noted that the new format did not include questions for candidates to answer and indicated that he had found the questions helpful both as a candidate and as a voter because they made the profiles easier to read and draw conclusions.

Mayor Christman agreed.

Councilor Hoellen noted that he also thought the questions were helpful but noted that the City did not want to influence the candidates.

Councilor K. Brown suggested including wording in the instructions such as "You might consider addressing" followed by a list of topics.

Councilor VanderWerf suggested adding wording “In the past, candidates have addressed” followed by a list of topics.

Mayor Christman asked about the prohibition of inappropriate language in the instructions.

City Attorney Michow suggested striking that bullet point or changing “inappropriate” to “obscene” in order to be more specific.

Council discussed the definition of “inappropriate”.

City Attorney Michow explained that any obscene language, hate speech, or language threatening violence or a crime would be prohibited and suggested prohibiting “obscene or unlawful” language.

Mayor Pro Tem A. Brown noted that some states had laws prohibiting the statement of a lie in the context of elections and asked if Colorado had any similar laws.

City Attorney Michow replied she was not aware of any.

Councilor K. Brown suggested adding an affidavit certifying veracity of information to the profile for candidates to sign.

Mayor Christman asked if the instructions and format should be put in a policy format.

City Clerk Smith replied that staff could create a policy that Council would approve by resolution and noted that changes to the instructions and format would then have to be approved by Council.

Councilor K. Brown moved, seconded by Councilor VanderWerf to approve the Candidate Profile format and instructions included as Exhibit C to the June 7, 2016 staff memorandum with the inclusion of:

- A certification verifying the veracity of information
- Changing the wording in bullet number six from “inappropriate” to “obscene or unlawful”
- Suggested topics in the Information from the Candidate section based on previous candidate responses

The motion passed unanimously.

## **NEW BUSINESS**

**Council Bill 4, Series 2016; Amending Sections 2-1-10, 2-1-40 and 2-1-50 of the Municipal Code Concerning Elections (*first reading*)**

City Clerk Smith explained that Council Bill 4, Series 2016 would amend the Municipal Code to refer to the state statutes for write-in candidate and cancellation of election timelines. She noted that Senate Bill 16-142 had cleaned up the Colorado Municipal Election Code after House Bill 15-1130 necessitated the extension of timeframes by requiring that municipalities sent ballots to UOCAVA voters.

Councilor Gallagher moved, seconded by Councilor Griffin to approve Council Bill 4, Series 2016, a bill for an ordinance of the City of Cherry Hills Village amending sections 2-1-10, 2-1-40 and 2-1-50 of the Municipal Code concerning elections on first reading.

The following votes were recorded:

Gallagher	yes
Griffin	yes
A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Council Bill 4-2016: 6 ayes. 0 nays. The motion carried.

Council Bill 5, Series 2016; Amending Section 16-2-40 Concerning Procedures for Text Amendments and Rezoning of Property (*first reading*)

City Attorney Michow explained that Chapter 16 of the City of Cherry Hills Village Municipal Code governed zoning and regulated the development of land within the Village. As a home rule municipality, the City had broad legislative authority to adopt zoning regulations. In accordance with Colorado Revised Statutes, C.R.S. § 31-23-204, a municipality may adopt and amend zoning regulations and zoning district boundaries, provided however, "no such regulation, restriction, or boundary shall become effective until after a public hearing [is held] thereon at which parties in interest and citizens have an opportunity to be heard" ... and "at least fifteen days' notice of the time and place of such hearing is published in an official paper or a paper of general circulation in such municipality." In all respects, the City followed state statute regarding the process for rezoning of property and amending the City's zoning regulations. Section 16-2-40, titled "Amendments", incorporated the state requirement for public hearing and newspaper publication of the public hearing, and also provided enhanced notice requirements by mandating individualized mailed notice to adjacent property owners sent via certified mail, return receipt requested, and posting of the property subject to rezoning. Under Section 16-2-40(c), "evidence of mailed notice must be provided at the public hearing in the form of signed return receipts from each affected property owner." Notably, the notice requirements set forth in Section 16-2-40(c) applied to conditional use permits (see Section 16-18-60) and expanded use permits (see Section 16-20-40). It was City staff's opinion that requiring an applicant to present evidence of signed return receipts was problematic and overly burdensome as an applicant could not guarantee that a mailed notice would be signed for and picked up by the intended recipient. Moreover, it

was not clear in Section 16-2-40 whether failure to meet this requirement was a jurisdictional prerequisite to conducting the public hearing on the scheduled application. Finally, it had not been the City's practice to receive signed return receipts from adjacent property owners. For these reasons, City staff was proposing amendments to Section 16-2-40 to maintain the requirement for certified mailing and remove the requirement for return receipts and for evidence of signed return receipts. In addition, staff had identified and was proposing other "clean-up" changes in Section 16-2-40 to better differentiate between zoning map amendments (rezoning) and amendments to Chapter 16 (text amendments). Mayor Pro Tem A. Brown had further suggested an amendment to clarify that a rezoning of property can be initiated by a property owner of the subject property or the City. The current ordinance read that any property owner could initiate a rezoning of any property which clearly was not the intent of the ordinance.

Mayor Christman asked about the proposed additional requirement of delivery by regular U.S. mail.

City Attorney Michow confirmed that the proposed changes also included the addition of delivery of mailed notice by regular U.S. mail. She explained that many people were more likely to receive a notice by regular mail than by certified mail because certified mail required an additional step on their part. She noted that this change to the code was an enhancement of the notice requirements.

Councilor VanderWerf indicated her support for the addition of notice by regular mail. She suggested acknowledging in the notice that the same notice was mailed by regular and certified mail.

Mayor Pro Tem A. Brown noted that nothing regarding the core criteria was changing and that the council bill was mainly to clean up the Code.

City Attorney Michow replied that was correct and in fact the notice requirements would be enhanced by the proposed addition of notice by regular mail. She explained that the current requirement to present evidence of signed return receipts was overly burdensome and sometimes impossible. She noted that staff would publish notice for a public hearing for second reading of the council bill if Council approved the council bill on first reading.

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve Council Bill 5, Series 2016, amending Section 16-2-40 of the Cherry Hills Village Municipal Code concerning procedures for text amendments and rezoning of property on first reading.

The following votes were recorded:

Griffin	yes
A. Brown	yes
VanderWerf	yes

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K. Brown	yes
Hoellen	yes
Gallagher	yes

Vote on the Council Bill 5-2016: 6 ayes. 0 nays. The motion carried.

## **REPORTS**

### **Mayor's Report**

Mayor Christman welcomed City Manager Thorsen to his first Council meeting. She reported that long-time resident Cat Anderson had passed away and that Council would have to consider an appropriate way to honor such an amazing citizen. She noted that this commenced the timeline for the City's formal management of Quincy Farm. She added that the Planning and Zoning Commission would be considering the O-2 zoning ordinance at their next meeting. She indicated that the Quincy Farm Committee may ask Council to approve additional funds.

Mayor Christman reported that she and Mayor Pro Tem A. Brown had met with State Representative Daniel Kagan regarding the proposed traffic light at Glenmoor and Belleview. She indicated that they would meet with CDOT and Greenwood Village on July 11<sup>th</sup>. She noted that Mayor Pro Tem A. Brown had an interesting article about a mobile device application for cut through traffic. She added that she would attend a Denver Water meeting this Friday. She reported that she had volunteered through the Arapahoe County Mayors and Managers group for the City to sponsor a meeting of parks and recreation staff to discuss best practices for managing the Japanese Beetle and the Emerald Ash Borer sometime in October.

### **Members of City Council**

Councilor Gallagher had no report.

Councilor Griffin had no report.

Mayor Pro Tem A. Brown reported that resident and former Mayor Doug Scott had passed away unexpectedly on Friday from a massive heart attack at the age of 51.

Councilor VanderWerf reported that the dedication of *Charlo* would take place on Thursday June 16<sup>th</sup>. She asked Council to RSVP if they had not already done so and were planning to attend. She noted that in addition to the ceremony by the sculpture, attendees would have a chance to view the new plaque containing all the donor names and then attend the reception hosted by the Diecidues.

Councilor K. Brown reported that the Centennial Airport Noise Roundtable had met last week and noted that a few more complaints had been filed in May than in previous

months. She encouraged residents to report complaints as it was difficult to make a case for noise issues if no one reported complaints.

Councilor Hoellen had no report.

**Members of City Boards and Commissions**

None

**City Manager & Staff**

City Manager Thorsen indicated it was a great pleasure to be with the City and noted that staff had given him a warm welcome. He reported that he and Special Projects Coordinator Emily Kropf had a productive meeting with PLAN and Norris Design to begin the public works facility project. He noted that he and Finance Director Proctor would meet with the City’s financial group to discuss future options.

City Clerk Smith reported that Public Art Commissioner Doug Smooke’s first full term would end next month. She noted that a recruitment process was not triggered and Commissioner Smooke had indicated his desire to continue serving. She asked for Council’s direction in bringing a resolution back to Council to reappoint Commissioner Smooke.

Council had no objections.

**City Attorney**

None

**EXECUTIVE SESSION AND ADJOURNMENT**

Councilor Hoellen moved, seconded by Councilor K. Brown to go into Executive Session pursuant to C.R.S. Section 24-6-406(4)(b) for the purposes of seeking legal advice regarding pending litigation.

The following votes were recorded:

A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes
Gallagher	yes
Griffin	yes

Vote on the Executive Session: 6 ayes. 0 nays. The motion carried.

Draft

Draft

Draft

The Executive Session began at 7:20 p.m.

The meeting adjourned at 7:45 p.m.

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Laura Christman, Mayor

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Laura Smith, City Clerk

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ITEM: 6b

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

**SUBJECT:** RESOLUTION 7, SERIES 2016; CONCERNING THE REAPPOINTMENT OF A MEMBER TO THE PUBLIC ART COMMISSION

**DATE:** JUNE 21, 2016

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**ISSUE:**

Should the Council approve Resolution 7, Series 2016, reappointing Doug Smooke to a second three-year term on the Public Art Commission?

**DISCUSSION:**

Commissioner Smooke currently serves as a member of the Public Art Commission and will be completing his first full term on July 19, 2016. Commissioner Smooke has expressed a desire to serve another term on the Commission and is eligible for reappointment.

**RECOMMENDATION:**

Staff recommends Commissioner Smooke be reappointed to the Public Art Commission.

**RECOMMENDED MOTION:**

“I move to approve Resolution 7, Series 2016; reappointing Doug Smooke to the Public Art Commission.”

**ATTACHMENTS:**

Exhibit A: Resolution 7, Series 2016

RESOLUTION NO. 7  
SERIES 2016

INTRODUCED BY:  
SECONDED BY:

**A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF CHERRY HILLS VILLAGE  
CONCERNING THE REAPPOINTMENT OF A MEMBER  
TO THE PUBLIC ART COMMISSION**

**WHEREAS**, Section 3.1 of the City of Cherry Hills Village City Charter authorizes the City Council to “delegate to board and commissions...such functions, powers and authority of the City as it deems proper and advisable”; and

**WHEREAS**, Resolution 6-11 established the Public Art Commission (“the Commission”); and

**WHEREAS**, Resolution 6-11 states the Commission shall consist of up to five (5) voting members, including a Council representative. All members are appointed by the City Council. Members must be residents of Cherry Hills Village; and

**WHEREAS**, Commissioner Doug Smooke will be ending his first three-year term on July 19, 2016; and

**WHEREAS**, City Council has established a policy to hold a recruitment process when board and commission members have completed two, three-year terms; and

**WHEREAS**, Commissioner Smooke has expressed a desire to be reappointed to a second term; and

**WHEREAS**, the City Council desires to reappoint Commissioner Smooke to a second term.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE THAT:**

The City Council hereby makes the following reappointment to the City of Cherry Hills Village Public Art Commission:

<u>Name</u>	<u>Term Expires</u>
Doug Smooke	3 <sup>rd</sup> Tuesday in July 2019

This Resolution shall be effective immediately.

Introduced, passed and adopted at the regular meeting of City Council this \_\_\_ day of \_\_\_\_\_, 2016, by a vote of \_ yes and \_ no.

(SEAL)

\_\_\_\_\_  
Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Laura Smith, City Clerk

\_\_\_\_\_  
Linda C. Michow, City Attorney

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ITEM: 6c

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

**SUBJECT:** RESOLUTION 08, SERIES 2016; ADOPTING A BUDGET CALENDAR FOR THE 2017 BUDGET

**DATE:** JUNE 21, 2016

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**DISCUSSION:**

As stated in Section 9.5 of the City Charter, "The Council shall adopt a budget calendar by resolution on or before the twentieth day of September of each year." The attached resolution states that a proposed 2017 budget will be presented to Council on or before September 20, 2016. A study session for the proposed 2017 budget will be held on or before October 4, 2016. A public hearing will be held on or before November 15, 2016, and the final 2017 budget will be adopted on or before December 15, 2016.

**RECOMMENDED MOTION:**

"I move to approve Resolution 8, Series 2016; A Resolution Adopting a Budget Calendar for the 2017 Budget."

**ATTACHMENTS:**

Exhibit A: Resolution 8, Series 2016; Adopting a Budget Calendar for the 2017 Budget.

RESOLUTION NO. 08  
SERIES OF 2016

INTRODUCED BY:  
SECONDED BY:

**A  
RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF CHERRY HILLS VILLAGE  
ADOPTING A BUDGET CALENDAR FOR THE 2017 BUDGET**

WHEREAS, Section 9.5 of the Charter of the City of Cherry Hills Village requires the adoption of a budget calendar prior to September 20th of each year, and

WHEREAS, the City Council desires to set such budget calendar and to advise the public of its budget preparation schedule.

NOW, THEREFORE, be it resolved by the City Council of the City of Cherry Hills Village, Colorado, that:

The following calendar be adopted as the budget calendar for the preparation of the 2017 annual budget.

1. The City Manager submits the Proposed 2017 Budget on or before September 20, 2016.
2. The City Council holds a study session to review the Proposed 2017 Budget on or before October 4, 2016.
3. A Public Hearing will be held concerning the Proposed 2017 Budget and first readings of the Appropriations Ordinance and Mill Levy Ordinance on or before November 15, 2016.
4. The Appropriations Ordinance and Mill Levy Ordinance be adopted on second reading before the certification of tax levies deadline of December 15, 2016 required by Arapahoe County Assessor's Office.

Introduced, passed and adopted at the regular meeting of City Council this \_\_\_ day of \_\_\_\_\_ 2016, by a vote of \_ Yes and \_ No.

(SEAL)

\_\_\_\_\_  
Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Laura Smith, City Clerk

\_\_\_\_\_  
Linda C. Michow, City Attorney

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ITEM: 8a

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** LAURA SMITH, CITY CLERK

**SUBJECT:** COUNCIL BILL 4, SERIES 2016; AMENDING SECTIONS 2-1-10, 2-1-40, AND 2-1-50 OF THE MUNICIPAL CODE CONCERNING ELECTIONS (SECOND AND FINAL READING)

**DATE:** JUNE 21, 2016

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**ISSUE**

Shall the City Council amend the Code to update election timelines following the State legislature's passage of House Bill 15-1130 and Senate Bill 16-142?

**DISCUSSION**

*Background*

The State Legislature passed House Bill 15-1130 amending the Colorado Municipal Election Code, specifically extending some UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) procedures with municipal elections. House Bill 15-1130 requires that ballots must be mailed to covered voters no later than forty five days before the date of a noncoordinated municipal mail ballot or polling place election.

The State Legislature approved Senate Bill 16-142 to clean up the Colorado Municipal Election Code, specifically moving the timeline for completing affidavits of intent to be a write-in candidate and for cancelling the election to align with the new UOCAVA requirements.

*Analysis*

Staff has determined that several sections in Chapter 2 related to the election timeline need to be amended in order to ensure that the Municipal Code does not conflict with the new timelines required by House Bill 15-1130. These timelines would apply to a noncoordinated regular municipal election, which is unlikely to occur now that the City's regular municipal elections are held in November and are coordinated with Arapahoe County.

House Bill 15-1130 does not affect timelines for coordinated elections as those elections follow a separate Article of state statutes, the Uniform Election Code, and have been required to comply with UOCAVA procedures for many years.

Council Bill 4, Series 2016 proposes several changes:

- The amendment of subsection 2-1-10(b) to separate the City's authority to conduct mail ballot municipal elections and coordinate with Arapahoe County into a new subsection (c).
- The amendment of subsection 2-1-10(b) to clarify that the appropriate sections of state statute will be used "except to the extent that a conflict with the provisions of this Article exists, in which case the provisions of this Article shall prevail."
- Clarification of election timelines to Section 2-1-40, relating to write-in candidate affidavits.
- Clarification of election timelines to Section 2-1-50, allowing for the cancellation of elections when there are no issues on the ballot and no more than one candidate per position.
- Grammatical change to capitalize letters in "Village Center"

Council Bill 4, Series 2016 was approved by Council on first reading at the June 7, 2016 meeting. There have been no changes since first reading.

#### **BUDGET IMPACT STATEMENT**

The proposed changes will not have an impact on the budget.

#### **STAFF RECOMMENDATION**

"I move to approve Council Bill 4, Series 2016, a bill for an ordinance of the City of Cherry Hills Village amending sections 2-1-10, 2-1-40 and 2-1-50 of the Municipal Code concerning elections on second and final reading."

#### **ATTACHMENTS**

Exhibit A: Council Bill 4, Series 2016

**COUNCIL BILL 4  
SERIES OF 2016**

**INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_**

**A BILL FOR AN ORDINANCE  
OF THE CITY OF CHERRY HILLS VILLAGE  
AMENDING SECTIONS 2-1-10, 2-1-40 AND 2-1-50  
OF THE MUNICIPAL CODE CONCERNING ELECTIONS**

WHEREAS, the City of Cherry Hills Village ("City") is a home rule municipal corporation organized in accordance with Article XX of the Colorado Constitution; and

WHEREAS, the State legislature passed House Bill 15-1130 amending the Colorado Municipal Election Code, specifically extending certain federal procedural requirements established under the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) to municipal elections; and

WHEREAS, House Bill 15-1130 requires that ballots must be mailed to voters covered under the UOCAVA no later than forty five days before the date of a non-coordinated municipal mail ballot or polling place election; and

WHEREAS, passage of House Bill 15-1130 necessitates amendments to the election provisions of the City's Municipal Code;

WHEREAS, the State legislature passed Senate Bill 16-142 amending the Colorado Municipal Election Code to adjust the timeline for write-in candidate affidavits and cancellation of election in consideration of UOCAVA timelines established by House Bill 15-1130;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, ORDAINS:

Section 1. That Section 2-1-10 of the City of Cherry Hills Village Municipal Code is hereby amended to read as follows:

**Sec. 2-1-10. Conduct of elections.**

(a) All elections shall be held and conducted in accordance with the provisions contained in the City Charter.

(b) ~~The City is authorized to conduct mail ballot municipal elections and to participate in elections coordinated by Arapahoe County.~~ The City shall utilize the requirements and procedures of the Colorado Municipal Election Code of 1965, Section 31-10-101 et seq., C.R.S., with respect to any noncoordinated election, and the Uniform Election Code of 1992, Articles 1 to 13 of Title 1, C.R.S. with respect to any coordinated

election, except to the extent that a conflict with the provisions of this Article exists, in which case the provisions of this Article shall prevail.

(c) The City is authorized to conduct mail ballot municipal elections and to participate in elections coordinated by Arapahoe County.

Section 2. That Section 2-1-40 of the City of Cherry Hills Village Municipal Code is hereby amended to read as follows:

**Sec. 2-1-40. Write-in candidate affidavit.**

No write-in vote for any City elective office shall be counted unless an affidavit of intent has been filed with the City Clerk by the person whose name is written in ~~prior to twenty (20) days before the day of a polling place municipal election, or as specified in the Municipal Election Code or Uniform Election Code~~ as applicable, indicating that such person desires the office and is qualified to assume the duties of the office, if elected.

Section 3. That Section 2-1-50 of the City of Cherry Hills Village Municipal Code is hereby amended to read as follows:

**Sec. 2-1-50. Cancellation of election.**

(a) A regular or special municipal election may be cancelled when the ballot contains no questions for the electorate to determine the passage or defeat thereof and there is not more than one (1) candidate per seat to be filled at such election, including candidates filing affidavits of intent as set forth in Section 2-1-40. The City Council may by resolution delegate to the City Clerk the authority to cancel said elections as specified in the Municipal Election Code on the nineteenth day before a polling place election, the twenty-ninth day before a mail ballot election, or as specified in the Uniform Election Code for coordinated election as applicable, and to declare the candidates elected. Upon such declaration, the candidates shall be deemed elected.

(b) Notice of such cancellation of the municipal election shall be published forthwith in the legal newspaper of the City and posted at the ~~v~~Village ~~e~~Center in order to inform the electorates.

Section 4. Severability. If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this Ordinance that can be given effect without the invalid portion, provided that such remaining portions or applications of this ordinance are not determined by the court to be inoperable. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, despite the fact that any one or more section, subsection, sentence, clause, phrase, or portion be declared invalid.

Section 5. Codification Amendments. The codifier of the City's Municipal Code, Municipal Code Corporation, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Cherry Hills Village Municipal Code.

Section 6. Safety. This Ordinance is deemed necessary for the protection of the health, welfare and safety of the community.

Section 7. Effective Date. This Ordinance shall become effective ten (10) days after publication after second reading in accordance with Section 4.5 of the Charter for the City of Cherry Hills Village.

Adopted as Ordinance No. \_\_\_\_, Series 2016, by the City Council of the City of Cherry Hills Village, Colorado, on the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Laura Smith, City Clerk

\_\_\_\_\_  
Linda C. Michow, City Attorney

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ITEM: 9a

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

**SUBJECT:** RESOLUTION 9, SERIES 2016; EASEMENT AGREEMENT FOR A NON-MOTORIZED PUBLIC TRAIL WITH DENVER FIRST CHURCH OF THE NAZARENE

**DATE:** JUNE 21, 2016

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The City is seeking to purchase a 20-foot wide easement from Denver First Church (Church) that will allow the City to realign the Highline Canal trail (Realignment Project) from the westerly side to the easterly side of the Canal. The realignment of the trail will facilitate a future connection of the trail to the proposed High Line Canal Underpass project at Hampden Avenue. When both projects are complete, the Realignment Project and the Underpass Project, users of the trail will be able to access the Canal from both sides of Hampden Avenue.

On March 9, 2016 the City received an appraisal for the proposed easement from Cushman and Wakefield. The value of the easement was established at \$79,000.00 (Exhibit A). The trail easement consists of 14,272 square feet of land in a 20-foot wide strip along the entire west Church property line.

In order to pay for the easement and the construction associated with the realignment of the trail, two grants were secured in addition to \$218,000 budgeted from City funds. The first grant is from Colorado Parks and Wildlife in the amount of \$130,000.00 and the second grant is from Arapahoe County Open Space for \$40,000.00. Total funds available for the Realignment Project are \$388,000.00. The construction costs for the trail realignment were based on engineering estimates. The final construction costs will not be available until the City completes the final design and receives actual bids. As outlined in the Easement Agreement, the Church will procure an engineering firm to review and provide acceptance on the final design. The City will reimburse the Church for all reasonable engineering review fees. The Church will be required to give the City an estimated cost prior to commencing their review.

The approval of Resolution 9, Series 2016, is solely for the acceptance of the easement and the approval of the expenditure of funds for the purchase. Staff recommends that City Council approve Resolution 9, Series 2016, contingent upon final approval by all parties of the Intergovernmental Agreement (IGA) for Cost Sharing and Collaboration on the High Line Canal Underpass Project at Hampden Avenue and Colorado Boulevard between Cherry Hills Village, Arapahoe County and Denver and the IGA between CDOT and Denver. Staff wants to ensure that the City does not acquire the easement or expend funds until such time the Underpass Project is fully approved by all entities. By approving this resolution, contingent upon the IGAs, the City can demonstrate that it is committed to the project and can meet the requirements of the grants that have been awarded.

At this time ICON Engineering is working on the final construction and engineering documents that will be utilized to bid the project. In order to complete the design work for the trail realignment, the City will need to obtain the final elevations for the underpass to insure that the grades match and meet ADA standards. Once the construction bids for the trail realignment, City Council will be requested to review and approve the contract and funding for this portion of the project. The trail realignment project is tentatively scheduled to start this fall.

#### **STAFF RECOMMENDATION**

Staff recommends that City Council approve Resolution 9, Series 2016, approving the acceptance of a Non-Motorized Public Trail Easement and authorize the expenditure of \$79,000.00 contingent upon the final approval of the IGA for Cost Sharing and Collaboration on the High Line Canal Underpass Project at Hampden Avenue and Colorado Boulevard between Cherry Hills Village, Arapahoe County and Denver and the CDOT and Denver IGA for the underpass project.

#### **RECOMMENDED MOTION**

“I move to approve Resolution 9, Series 2016; accepting and approving an easement agreement with Denver First Church for a non-motorized public trail, and authorize the expenditure of funds in the amount of \$79,000.00 contingent upon the final approval of the IGA for Cost Sharing and Collaboration on the High Line Canal Underpass Project at Hampden Avenue and Colorado Boulevard between Cherry Hills Village, Arapahoe County and Denver and the CDOT and Denver IGA for the underpass project.”

#### **ATTACHMENTS**

- Exhibit A: Cushman and Wakefield Appraisal summary. (Complete appraisal available at Village Center)
- Exhibit B: Easement Agreement
- Exhibit C: Resolution 9, Series 2016



1515 Arapahoe Street, Suite 1200  
DENVER, CO 80202  
Tel +1 212 841 7500  
cushmanwakefield.com

March 09, 2016

Mr. Jay Goldie  
Interim City Manager  
City of Cherry Hills Village  
2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113

Re: Appraisal of Real Property  
In an Appraisal Report

**Trail Parcel**  
3800 East Hampden Avenue  
Cherry Hills Village, Arapahoe County, CO 80113

Latitude: 39.65229289905 Longitude: -104.94565486908

C&W File ID: 16-51001-900059-001

Dear Mr. Goldie:

In fulfillment of our agreement as outlined in the Letter of Engagement, we are pleased to transmit our appraisal of the above property in an Appraisal Report dated March 09, 2016. The effective date of value is February 25, 2016.

The subject property consists of a 14,272 square foot strip of the northwestern corner of a 145,080 square feet (3.33 acre) residential (single family) parcel located in Cherry Hills Village, Arapahoe County, CO 80113. This strip is 22.74 to 31.7 feet wide, runs along the western parcel boundary, and is 498.65 feet long. The subject property is located at the southwest corner of Monroe Street and Hampden Avenue, within the north-eastern quadrant of Cherry Hills Village.

This appraisal report has been prepared in accordance with our interpretation of your guidelines and the *Uniform Standards of Professional Appraisal Practice* (USPAP).

Based on the agreed-to Scope of Work, and as outlined in the report, we developed the following opinion of Market Value:

Value Conclusion			
Appraisal Premise	Real Property Interest	Date Of Value	Value Conclusion
Market Value As-Is	Fee Simple	February 25, 2016	\$79,000

*Compiled by Cushman & Wakefield of Colorado, Inc.*

The value opinion in this report is qualified by certain assumptions, limiting conditions, certifications, and definitions, and does not employ any extraordinary assumptions and hypothetical conditions.

Mr. Jay Goldie  
City of Cherry Hills Village  
March 9, 2016  
Page 4

Cushman & Wakefield of Colorado, Inc.

This letter is invalid as an opinion of value if detached from the report, which contains the text, exhibits, and Addenda.

Respectfully submitted,

**CUSHMAN & WAKEFIELD OF COLORADO, INC.**



---

Michael J. Wood, MAI  
Sr. Appraiser  
Colorado Certified General Appraiser  
License No. CG100043358  
michael.wood@cushwake.com  
(303) 813-6493 Office Direct  
(303) 813-6499 Fax



---

Guy DiRienzo, MAI, MRICS  
Managing Director  
Colorado Certified General Appraiser  
License No. CG40004774  
Guy.DiRienzo@cushwake.com  
(303) 813-6443 Office Direct  
(303) 813-6499 Fax

Following recording, return to:

Marcus McAskin  
Michow Cox & McAskin LLP  
6530 S. Yosemite Street, Ste. 200  
Greenwood Village, CO 80113

**EASEMENT AGREEMENT  
FOR NON-MOTORIZED PUBLIC TRAIL**

**THIS EASEMENT AGREEMENT FOR NON-MOTORIZED PUBLIC TRAIL** (the "Agreement") is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between **DENVER FIRST CHURCH OF THE NAZARENE**, a Colorado non-profit corporation, whose address is 3800 E. Hampden Avenue, Englewood, Colorado 80113 (the "Grantor") and the **CITY OF CHERRY HILLS VILLAGE, COLORADO**, a home rule municipal corporation of the State of Colorado, whose address is 2450 East Quincy Avenue, Cherry Hills Village, Colorado, 80113 (the "City"). The Grantor and City are collectively referred to herein as the "Parties."

**WHEREAS**, the Grantor holds fee simple title to the property commonly known as 3800 E. Hampden Avenue, Cherry Hills Village, Colorado, and generally described as follows:

LOT 1, BLOCK 1, AMENDED PLAT OF LOT 1, BLOCK 1, HIGHLINE MEADOWS IN CHERRY HILLS (AIN: 2077-01-1-26-001), consisting of 3.33 acres more or less, together with, SOUTH FIVE FEET OF LOT 2 & LOTS 3-24, BLOCK 2, & ALL BLOCKS 3 AND 4, SOUTH UNIVERSITY PARK (AIN: 2077-01-1-01-015), consisting of 10.66 acres more or less

(together, the "Grantor Parcel"); and

**WHEREAS**, the Grantor desires to convey to the City the right of public access and use to a limited portion of the western boundary of the Grantor Parcel in order to advance public recreational opportunities on the High Line Canal Trail and to enhance the character and quality of life within the City of Cherry Hills Village; and

**WHEREAS**, the City is desirous of installing and maintaining a non-motorized recreational trail within the boundaries of the Grantor Parcel.

**NOW THEREFORE**, in consideration of the sum of **Seventy-Nine Thousand Dollars (\$79,000.00)**, paid by City, receipt and sufficiency of which is hereby acknowledged by Grantor, Grantor hereby grants, bargains, sells, and conveys to the City and its successors and assigns, a non-exclusive, permanent and perpetual easement consisting of 0.328 acres (14,272 square feet), more or less, as legally described in **Exhibit A** to this Agreement to be known for purposes of this Agreement as the "Easement."

It is the primary purpose and intent of this Agreement to permit and facilitate the City's installation, and perpetual operation and maintenance of a public recreational trail on the Easement for non-motorized use, including but not limited to pedestrian, equestrian, and bicycle uses together with such fencing, surface improvements, landscaping, retaining walls, and directional signage as may be existing within the Easement or deemed appropriate by the City for installation in the future to support such non-motorized use(s) (collectively, the "Easement Improvements").

The Easement granted to the City by this Agreement shall be subject to the following terms and conditions:

1. Subject to Paragraph 2, the City shall be permitted to access and use the Easement, for purposes of operating, maintaining, repairing, and/or replacing the Easement Improvements or any portion thereof, in a manner that would not in any way cause any damage to the Grantor Parcel, including but not limited to the Grantor's Parking Facility, as defined herein. The City's operation, maintenance, replacement, and/or repair of Easement Improvements shall comply with best practices and standards.
2. The City shall only install or construct Easement Improvements on the Easement upon the Grantor's issuance of a written notice to proceed ("NTP"). Grantor shall be allowed to review and accept the City's construction documents for such Easement Improvements ("Construction Documents"). The NTP from the Grantor shall not be unreasonably withheld or delayed by Grantor. Prior to issuance of a NTP, the City is authorized to enter the Easement to perform survey or design work associated with the Easement Improvements prior to the Grantor's issuance of a NTP. The City shall be responsible for paying all reasonable engineering fees of Grantor's consultants associated with the Grantor's review and evaluation of the Construction Documents subject to the Grantor providing the City with an estimate of fees prior to commencement of Grantor's review of Construction Documents. Upon the Grantor's approval of the Construction Documents, the Construction Documents shall be made a part of this Agreement and shall bind the City in its use and access of the Easement, including in its construction, operation, maintenance, repair, re-design and/or removal of the Easement Improvements. The City shall operate, maintain, replace, repair, re-design and or remove the Easement Improvements in a reasonable manner and in conformance with the approved Construction Documents.
3. The City shall be solely liable to Grantor for any damages caused to the Grantor Parcel, including but not limited to the Grantor's parking facility located immediately adjacent to the Easement and west of Monroe Street ("Parking Facility"), as a result of the City's use or access to the Easement, including for purposes of constructing, operating, maintaining, repairing, replacing, re-designing and/or removal of the Easement Improvements ("Easement Related Damages"). In the event of any Easement Related Damages, the City shall in a commercially reasonable time frame and in a commercially reasonable manner, take all steps necessary to repair the Easement Related Damages and restore the Grantor's Parcel to the condition it was in prior to the Easement Related Damages. The City shall further compensate Grantor for all reasonable expenses incurred by Grantor as a result of the Easement Related Damages.
4. Except as limited by the terms of this Agreement and the Construction Documents, the City, its agents, and contractors shall have and exercise the right of ingress and egress in, to, through, over, under and across the Easement, by motorized vehicle or otherwise, for any

purpose necessary for the construction, operation, maintenance, repair, replacement, re-design and/or removal of Easement Improvements within the Easement.

5. All Easement Improvements described in the Construction Documents, and or necessitated to bring the City into compliance with this Agreement and/or the Construction Documents, shall be paid for by the City. The City shall be obligated to maintain the Easement and the Easement Improvements in good repair and condition, and nothing contained herein shall create any obligation on the part of the Grantor to maintain the Easement or the Easement Improvements. The City shall be solely responsible for any damages and/or liabilities caused as a result of its use and access of the Easement, and its construction, operation, maintenance, repair, re-design, replacement and/or removal of the Easement Improvements.
6. The Grantor shall bear no future costs or expenses of any kind related to the City's access or use of the Easement or its construction, operation, maintenance, repair, re-design, replacement and/or removal of the Easement Improvements. Any costs or expense related to the City's construction, operation, maintenance, removal, repair, re-design, replacement or re-installation of any Easement Improvements shall be the sole obligation of the City.
7. To the extent permitted by law, the City agrees to indemnify and hold harmless the Grantor, its officers, employees, trustees, agents and insurers from and against all liability, claims and demands on account of injury, loss or damage, including without limitation claims arising from bodily damage or any other loss of any kind whatsoever, including attorneys' fees and expenses that might be incurred by the Grantor or asserted against it, which arise out of or are in any manner connected with the City's use or access of the Easement, including the City's construction, operation, maintenance, repair, re-design, and/or removal of Easement Improvements or any portion thereof.
8. The grant of the Easement and the terms and conditions of this Agreement shall be effective upon the recordation of a fully executed copy of this Agreement in the real property records of the Arapahoe County Clerk and Recorder and shall remain in full force and effect thereafter in perpetuity, unless this Agreement is modified, amended, cancelled or terminated by the written consent of all of the then record owners of the Easement and the Grantor Parcel. Upon Grantor's acceptance of the City's Construction Documents, the City shall promptly record the Construction Documents as Exhibit B to this Agreement in the real property records of the Arapahoe County Clerk and Recorder.
9. Except as otherwise provided in the Construction Documents, the Grantor shall not construct or place any structure or building, street light, power pole, yard light or mailbox, whether temporary or permanent, or place any shrub or tree, woody plant, nursery stock, garden or other landscaping design feature (collectively referred to as "Property Alterations") on or within any part of the Easement. Except as otherwise provided in the Construction Documents, Property Alterations situated on the Easement as of the date of this Agreement may be removed by and at the sole expense of the City without any liability therefore. Any Property Alterations placed on the Easement by Grantor subsequent to the date hereof without the City's consent may be removed by the City at the expense of the Grantor without liability to the City, which expenses if not paid shall entitle the City to a lien on the Easement.
10. Notwithstanding any provision of this Agreement or the Construction Documents, it is specifically agreed between and among the Parties that the Grantor shall not take any

action that would impair the lateral or subjacent support for the Easement or Easement Improvements, and the City shall not take any action that would impair the lateral or subjacent support of the Grantor Parcel, including but not limited to Grantor's Parking Facility.

11. It is expressly acknowledged and agreed that the City shall have the right and authority to grant temporary construction easements or license agreements to any appropriate governmental entity as are reasonably necessary for purposes of construction, reconstruction, operation, use, maintenance, repair, replacement and/or removal of the Easement Improvements consistent with the terms of this Agreement and the Construction Documents.
12. The City agrees that at such time and in the event that the Easement described herein ceases to be used and operated as part of the High Line Canal Trail, the City shall process a vacation of the Easement through City Council and provide Grantor with written notice has been provided to Grantor confirming said vacation. Upon City Council vacating the Easement, the Easement shall terminate and the real property interest represented by the Easement shall revert to the Grantor, and its successors and/or assigns. Upon a vacation of the Easement as contemplated by this paragraph 12, the City agrees to record a notice of termination of Easement or similar document in the real property records of Arapahoe County, Colorado. Upon vacation and termination of the Easement and upon Grantor's written request, the City shall be obligated at its sole expense to return the Easement to the condition it was in as of the date of execution of this Easement Agreement.
13. The rights and obligations created by this Agreement may not be assigned, including but not limited to the City's rights and obligations to construct, operate, maintain, repair, re-design, and/or remove the Easement Improvements in accordance with the terms of this Agreement.
14. This Agreement, as may be amended, shall be interpreted according to the law of the State of Colorado. Venue for any action arising under this Agreement shall be in the District Court for Arapahoe County, Colorado.
15. This Agreement, as may be amended, constitutes the whole agreement between the Parties and no additional or different oral representation, promise or agreement shall be binding on the Parties with respect to the subject matter of this Agreement.
16. Nothing in this Agreement is intended to waive any protection afforded to the City, its officials, employees, and agents by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.* or any other applicable law providing immunity to the City, its officials, employees, and agents.
17. Each provision of this Agreement is intended to be severable. If any provision of this Agreement is declared illegal or invalid for any reason, such illegality or invalidity shall not affect the remainder of this Agreement.
18. The rights and responsibilities set forth in this Agreement, as may be amended, are intended to be covenants on the Grantor Parcel and the Easement, and are to run with the land.
19. In the event either party seeks to enforce its rights hereunder through litigation, arbitration or another legal proceeding, the court or panel shall award to the prevailing party in such

litigation, arbitration or other legal proceeding, as part of its judgment or award, its reasonable attorneys' fees and costs.

20. Notices or other communication hereunder shall be in writing and shall be sent certified or registered mail, return receipt requested, or by national overnight courier company or personal delivery. Notice shall be deemed given upon receipt or refusal to accept delivery. Each party may change from time to time their respective address for notice hereunder by like notice to other party. The notice addresses of the City and Grantor are as follows:

**CITY:**

City Manager  
City of Cherry Hills Village  
2450 E. Quincy Ave.  
Cherry Hills Village, CO 80113

**GRANTOR:**

Denver First Church of the Nazarene  
3800 E. Hampden Avenue  
Englewood, CO 80113

**With a copy to:**

City Attorney  
c/o Michow Cox & McAskin LLP  
6530 S. Yosemite Street, Ste. 200  
Greenwood Village, CO 80111

21. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but both of which shall constitute one and the same Agreement.
22. Recordation of Agreement. The City shall record this Agreement once the Agreement is fully executed by the City and Grantor. Recording costs shall be paid by the City. The City shall, promptly after recording, provide a copy of same to Grantor at the address set forth in paragraph 20 above.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the day and year written below.

**GRANTOR:**

**DENVER FIRST CHURCH OF THE NAZARENE**, a Colorado non-profit corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF COLORADO )

COUNTY OF \_\_\_\_\_ ) ss.

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by \_\_\_\_\_, as the \_\_\_\_\_ of DENVER FIRST CHURCH OF THE NAZARENE, a Colorado non-profit corporation.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

[S E A L]

Notary Public

\_\_\_\_\_

**CITY:**

**CITY OF CHERRY HILLS VILLAGE**, a home rule municipal corporation of the State of Colorado

By: \_\_\_\_\_  
Laura Christman, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Linda Michow, City Attorney

**EXHIBIT A**  
**Description of Easement**

LEGAL DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 5 SOUTH, RANGE 68 WEST, SIXTH PRINCIPAL MERIDIAN, CHERRY HILLS VILLAGE, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID NORTHEAST QUARTER OF THE NORTHEAST QUARTER , WHENCE THE NORTHERLY LINE OF SAID NORTHEAST QUARTER OF THE NORTHEAST QUARTER BEARS SOUTH 89°35'08" WEST WITH ALL BEARINGS REFERENCED HEREIN TO SAID LINE;

THENCE NORTH 89°48'14" EAST A DISTANCE OF 31.70 FEET TO THE POINT OF BEGINNING;

THENCE SOUTH 45°50'57" WEST, A DISTANCE OF 47.17 FEET;

THENCE TANGENT TO SAID CURVE SOUTH 84°26'08" WEST, A DISTANCE OF 99.69 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE WESTERLY HAVING A RADIUS OF 67.65 FEET;

THENCE SOUTH 38°35'03" EAST, A DISTANCE OF 141.76 FEET;

THENCE TANGENT TO SAID CURVE SOUTH 83°21'04" WEST, A DISTANCE OF 242.09 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 166.41 FEET;

THENCE SOUTH 44°46'07" WEST, A DISTANCE OF 126.34 FEET;

THENCE NORTH 59°54'56" WEST, A DISTANCE OF 22.74 FEET;

THENCE NORTH 44°46'007" EAST, A DISTANCE OF 132.11 FEET;

THENCE TANGENT TO SAID CURVE NORTH 83°21'04" WEST, A DISTANCE OF 210.08 FEET TO THE BEGINNING OF TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 144.41 FEET;

THENCE NORTH 38°35'03" WEST, A DISTANCE OF 141.76 FEET;

THENCE TANGENT TO SAID CURVE NORTH 84°26'06" EAST, A DISTANCE OF 132.11 FEET TO THE BEGINNING OF TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 89.65 FEET;

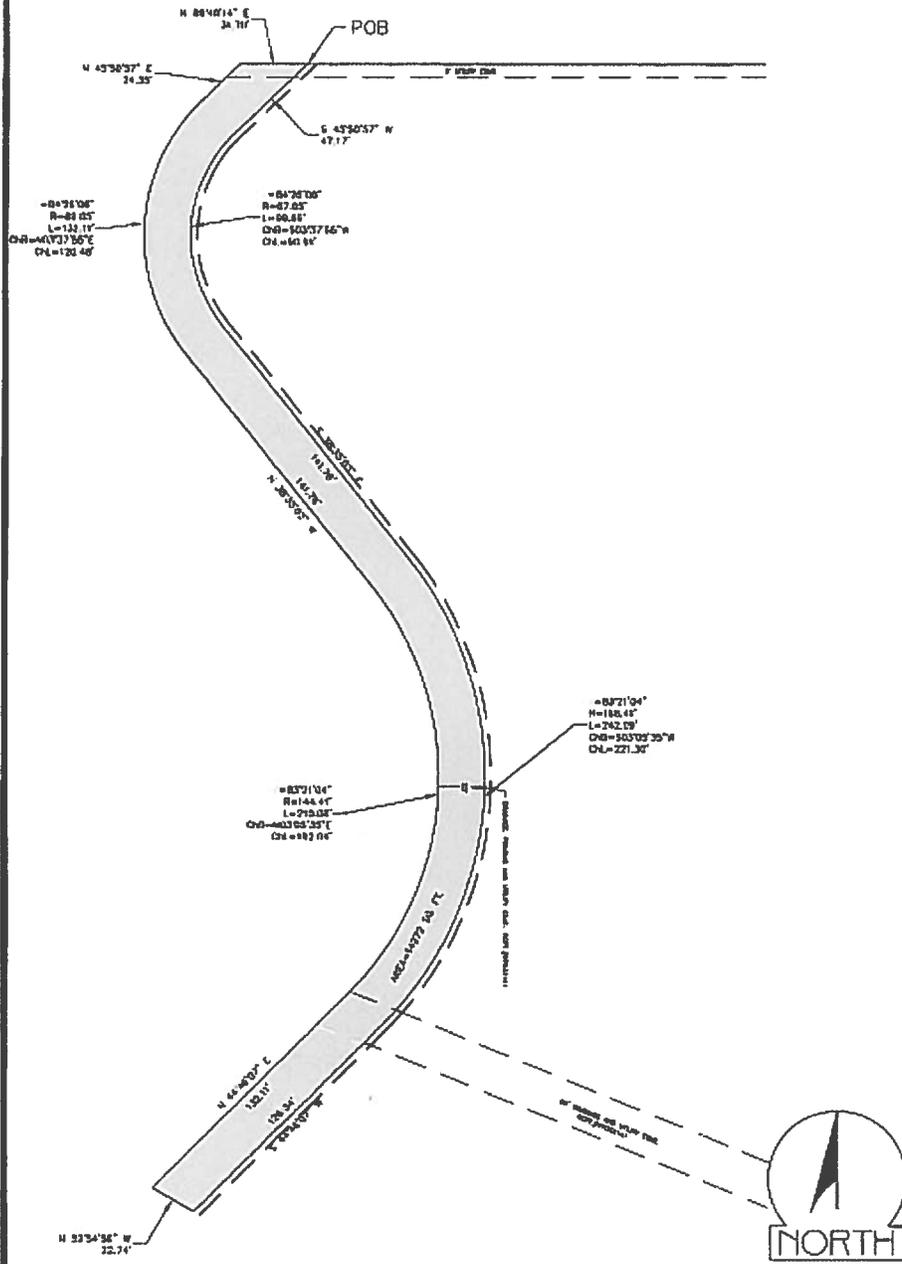
THENCE NORTH 45°50'57" EAST, A DISTANCE OF 24.35 FEET

THENCE NORTH 89°48'14" EAST A DISTANCE OF 31.70 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 0.328 ACRES, (14,272 SQUARE FEET), MORE OR LESS.

AS SHOWN ON THE ATTACHED EXHIBIT AND MADE A PART HEREOF.

EXHIBIT "A"  
TRAIL EXHIBIT  
"HIGH LINE AT HAMPDEN"



THE INFORMATION PRESENTED ON THIS EXHIBIT IS BASED ON RECORDED DOCUMENTS FROM ARAPAHOE COUNTY. NO FIELD VERIFICATION HAS BEEN PERFORMED TO CONFIRM ACTUAL LOCATION OF MONUMENTS, PROPERTY CORNERS OR OTHER FEATURES DEPICTED ON THIS EXHIBIT.



SURVEYED BY: <b>DOB</b>	<b>PARKS EXHIBIT</b>   <small>625 South Main Street, Suite 300, Commerce, CO 80015 Phone: (303) 996-8722 Fax: (303) 996-4341</small>	CLIENT: <b>ARAPAHOE COUNTY</b>	JOB NUMBER: <b>13-002-013-413</b>
DRAWN BY: <b>DOB</b>		LOCATION: <b>TOWN OF COLLIERINE VALLEY</b>	FILE NUMBER: <b>13-002-013-413-001</b>
CHECKED BY: <b>RAV</b>		SECTION: <b>30</b> TOWNSHIP: <b>55</b> RANGE: <b>68W</b>	SCALE: <b>1" = 60'</b>
DATE: <b>03-17-2015</b>		SIXTH PRINCIPAL MERIDIAN ARAPAHOE COUNTY, COLORADO	SHEET: <b>1 of 2</b>

**EXHIBIT B**

**APPROVED CONSTRUCTION DOCUMENTS**

**[TO BE ATTACHED AND RECORDED BY SEPARATE INSTRUMENT FOLLOWING  
RECORDATION OF THE EASEMENT AGREEMENT]**

RESOLUTION NO. 09  
SERIES OF 2016

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE  
ACCEPTING AND APPROVING AN EASEMENT AGREEMENT WITH DENVER FIRST  
CHURCH FOR A NON-MOTORIZED PUBLIC TRAIL AND AUTHORIZING THE  
EXPENDITURE OF FUNDS IN PAYMENT THEREFOR**

**WHEREAS**, the City of Cherry Hills Village has the general authority, in accordance with its Home Rule Charter and Section 31-15-101(1)(d), Colorado Revised Statutes, to acquire, hold and dispose of real property; and

**WHEREAS**, the City is participating in and is the recipient of transportation improvement program (TIP) funding for two multi-use underpasses at Hampden Avenue and Colorado Boulevard (Collectively, the "Underpass Project"); and

**WHEREAS**, the Underpass Project requires the realignment of the High Line Canal trail south of Hampden Avenue onto the Denver First Church of the Nazarene property in the vicinity of Hampden Avenue and South Monroe Street; and

**WHEREAS**, as a Project participant, the City has agreed to acquire the trail easement from Denver First Church; and

**WHEREAS**, the City has obtained an appraisal for the trail parcel, consisting of 0.328 acres, valued at seventy-nine thousand dollars (\$79,000.00); and

**WHEREAS**, Denver First Church has agreed to convey the trail parcel to the City in accordance with the terms and conditions set forth in the easement agreement attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO THAT:**

Section 1. The City Council hereby accepts and approves the Non-motorized Public Trail Easement Agreement with Denver First Church as set forth on Exhibit A, attached hereto and incorporated herein by reference, and authorizes the Mayor to execute the same.

Section 2. The City's expenditure of funds for the easement is contingent upon:

- a) Final approval and execution of the Intergovernmental Agreement Regarding Cost Sharing and Collaboration of the High Line Canal Underpasses Project at Hampden Avenue and Colorado Boulevard by Cherry Hills Village, Arapahoe County and the City and County of Denver; and
- b) Final approval and execution of the Intergovernmental Agreement between CDOT and the City and County of Denver Regarding the High Line Canal Underpass Project.

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Section 3. This Resolution is effective upon adoption.

\_\_\_\_\_  
Laura Christman, Mayor

ATTEST:

Approved as to form:

\_\_\_\_\_  
Laura Smith, City Clerk

\_\_\_\_\_  
Linda C. Michow, City Attorney

**EXHIBIT A**  
**NON-MOTORIZED PUBLIC TRAIL EASEMENT AGREEMENT**

**CHERRY HILLS VILLAGE**  
**COLORADO**

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 10d(i)

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** CESARINA DANCY, COMMUNITY DEVELOPMENT CLERK

**SUBJECT:** COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT FOR MAY 2016

**DATE:** JUNE 21, 2016

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**BUILDING PERMITS SUMMARY:**

	<i>May 2016</i>	<i>YTD 2016</i>	<i>YTD 2015</i>	<i>YTD % Change</i>
Total Permits	68	339	346	-2%
Total Revenue	\$90,177	\$469,792	\$370,698	27%
New Home Permits	2	10	6	67%
New Home Revenue	\$64,466	\$291,213	\$189,507	54%
Remodel/Addition Permits	9	59	56	5%
Remodel/Addition Revenue	\$11,496	\$92,609	\$72,756	27%

**PLANNING AND ZONING COMMISSION:**

- May 10, 2016 Regular Meeting: Study Session to discuss draft O-2 Zoning.

**BOARD OF ADJUSTMENT AND APPEALS:**

- May 4, 2016 Regular Meeting: The board denied a variance request on 3900 S. Colorado Blvd.

**ATTACHMENTS:**

Exhibit A: Planning Project Activity List  
Exhibit B: Year-to-Date Permit Activity Graphs  
Exhibit C: Permit Summary Table  
Exhibit D: Issued Permit Report

## Planning Project Activity List Community Development Department

Report Date: June 2, 2016

*City Council and Planning and Zoning Commission Members are advised to avoid discussing quasi-judicial land use matters with any person outside of the public hearing process. The restriction on discussion of quasi-judicial matters is generally considered to take effect when a formal application has been filed with the City. The following list includes only those matters for which the City has received a formal application. City Council and Planning and Zoning Commission Members are nevertheless advised to use caution in discussing any land use matter that may become quasi-judicial, even before the filing of a formal application.*

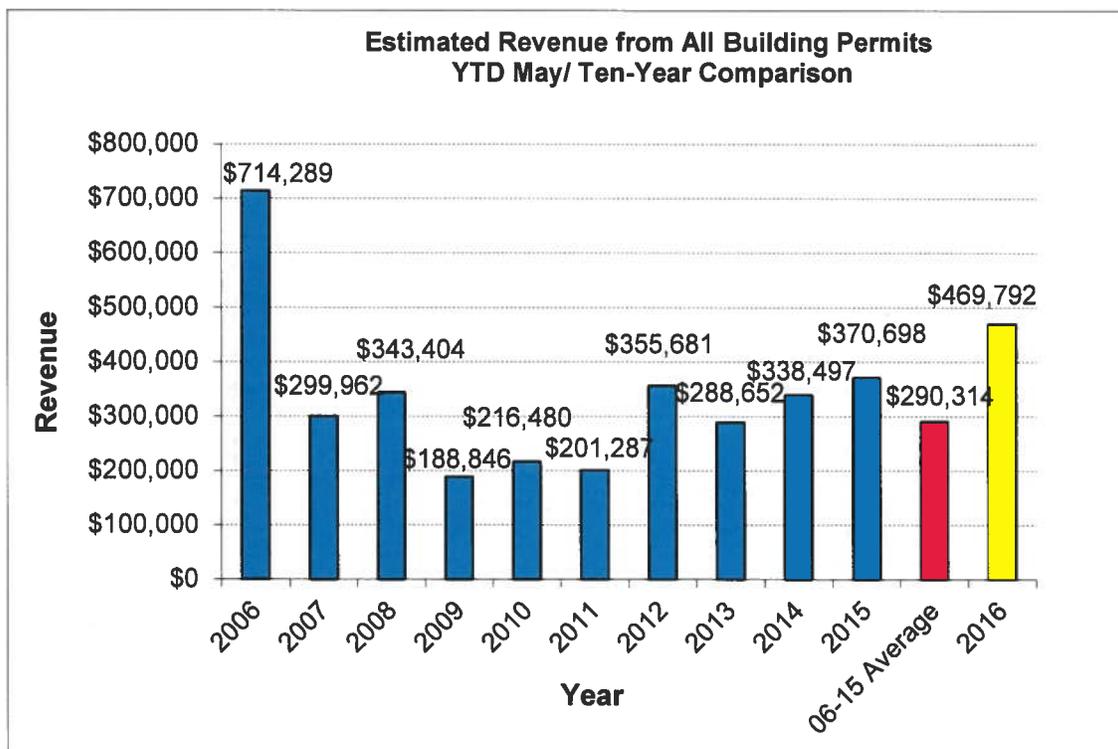
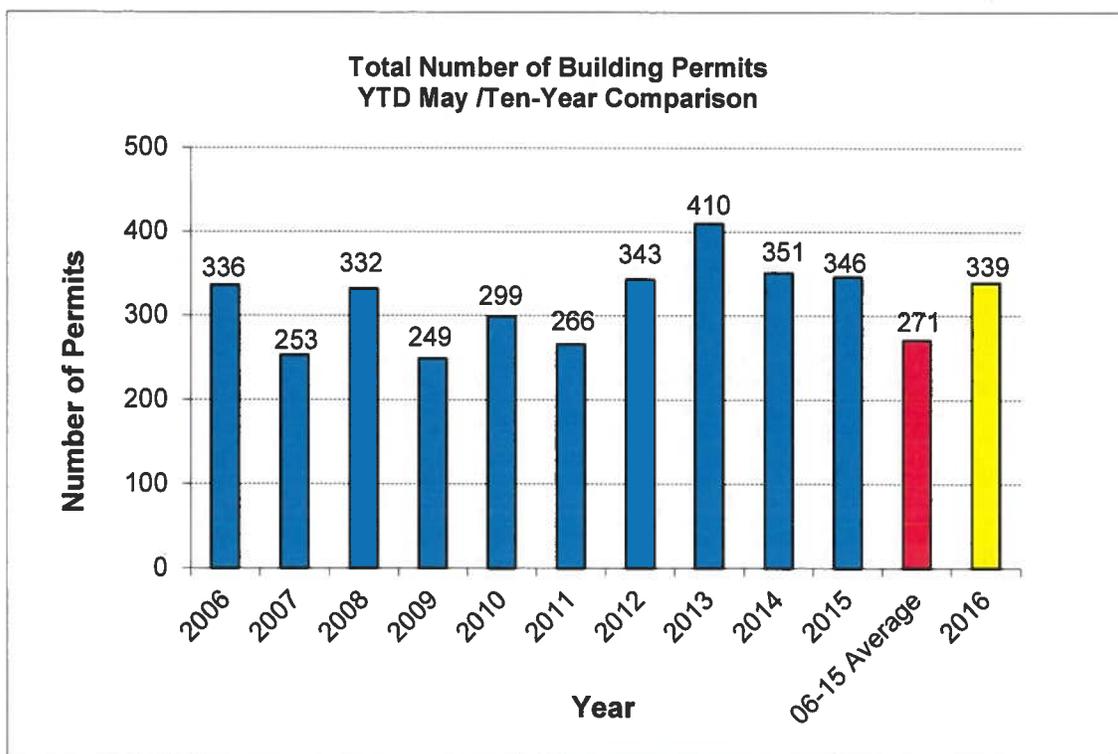
Quasi-Judicial Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&amp;Z Review</i>	<i>Council Review</i>
Maven Properties, LLC	2 Tenaya Ln/5050 Quincy Ave	Minor Subdivision Amendment, Cantitoe – Vacation and Relocation of Trail Easement	Pending	Pending	Pending
Glenmoor Country Club/HOA	110 Glenmoor Dr	Amendment to Subdivision Agreement Prohibition on Water Wells	n/a	Pending	Pending
Kent Denver School	4000 Quincy Ave	Stadium Lights	n/a	Pending	Pending
MMW AIA PLLC	1550 E Oxford Ln/4180 S Humboldt St	Minor Lot Adjustment/Non-Conforming Lot Variance	n/a	Pending	Pending
Non Quasi-Judicial Cases and Ordinance Amendments					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&amp;Z Review</i>	<i>Council Review</i>
Bulk Plane/FAR Study Group Initiated	n/a	Amendment to Bulk Plane Measurement Method for Larger Lots	n/a	03/08/16 04/12/16	Pending
City Council Initiated	n/a	Quincy Farm Property (O-2) Zoning Category	4/14/16	6/14/16	Pending
Board of Adjustment and Appeals Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>BOAA Review</i>		

**CITY OF CHERRY HILLS VILLAGE BUILDING DEPARTMENT  
MONTHLY REPORT FOR  
MAY 1-31, 2016**

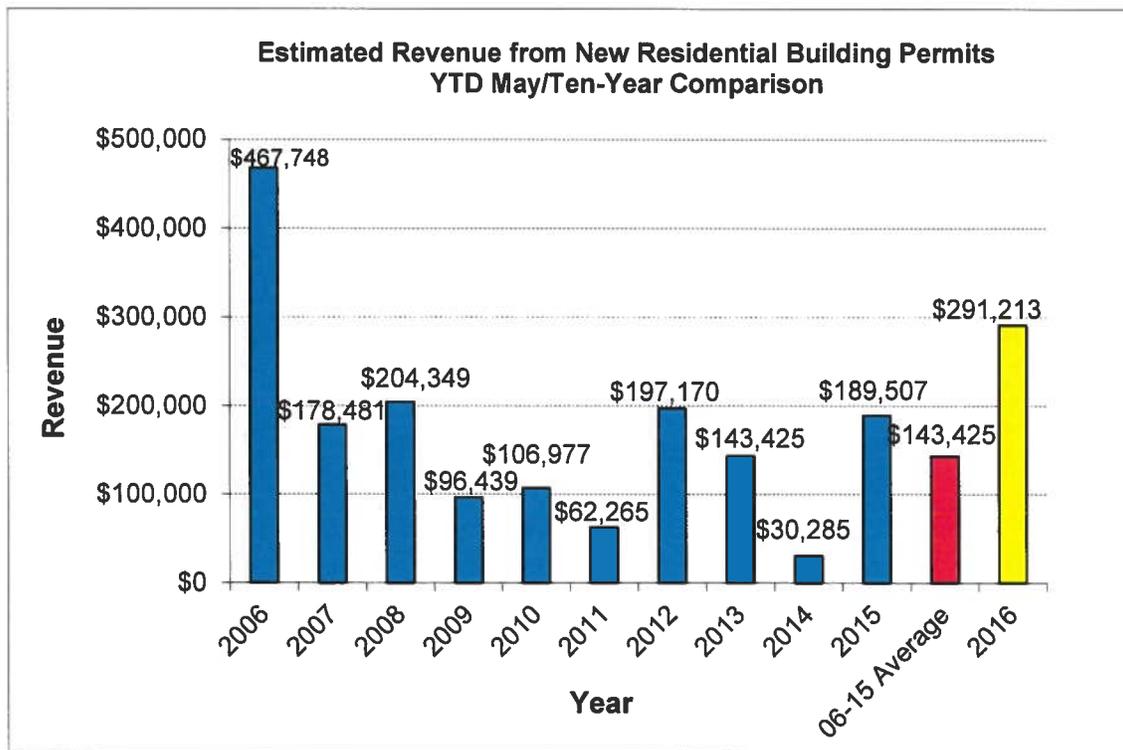
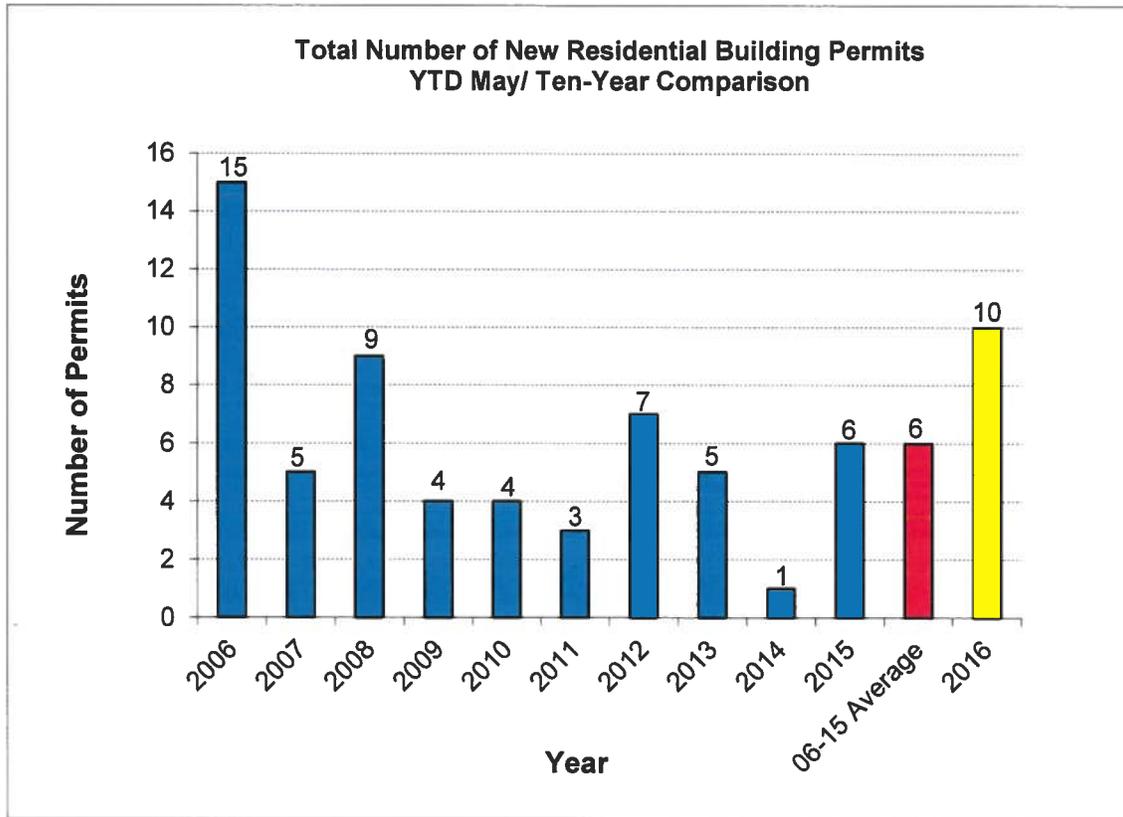
**EXHIBIT B**

	2016 YTD	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<b>I Residences</b>													
Number Issued	10	0	2	4	2	2							
Project Valuation	\$17,253,615.00	\$0.00	\$1,575,000.00	\$7,500,000.00	\$3,738,615.00	\$4,440,000.00							
Bldg. Permits	\$172,536.15	\$0.00	\$15,750.00	\$75,000.00	\$37,386.15	\$44,400.00							
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Plan Check Fee	\$30,000.00	\$0.00	\$3,600.00	\$15,675.00	\$5,025.00	\$5,700.00							
Service Exp. Fee	\$88,677.20	\$0.00	\$11,516.30	\$43,099.10	\$19,695.50	\$14,366.30							
<b>II Additions &amp; Remodels/Alterations</b>													
Number Issued	59	10	10	11	19	9							
Project Valuation	\$6,405,463.00	\$930,445.00	\$1,212,560.00	\$1,050,500.00	\$2,404,958.00	\$807,000.00							
Bldg. Permits	\$63,909.63	\$9,304.45	\$12,125.60	\$10,505.00	\$23,904.58	\$8,070.00							
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Plan Check Fee	\$20,550.00	\$3,900.00	\$3,300.00	\$3,000.00	\$7,350.00	\$3,000.00							
Service Exp. Fee	\$8,149.70	\$327.00	\$322.20	\$0.00	\$7,074.20	\$426.30							
<b>III Accessory &amp; Recreational</b>													
Number Issued	26	4	5	3	9	5							
Project Valuation	\$1,809,883.00	\$151,735.00	\$186,700.00	\$590,385.00	\$735,063.00	\$146,000.00							
Bldg. Permits	\$18,108.83	\$1,517.35	\$1,877.00	\$5,903.85	\$7,350.63	\$1,460.00							
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Plan Check Fee	\$8,100.00	\$1,200.00	\$1,500.00	\$900.00	\$3,000.00	\$1,500.00							
Service Exp. Fee	\$3,984.40	\$232.80	\$345.60	\$850.80	\$2,555.20	\$0.00							
<b>IV Other Bldgs, Structures, &amp; Misc.</b>													
Number Issued	150	22	22	31	41	34							
Project Valuation	\$3,103,889.13	\$230,122.42	\$513,746.00	\$887,111.61	\$748,216.00	\$724,693.10							
Bldg. Permits	\$30,745.55	\$2,122.72	\$4,921.46	\$8,961.77	\$7,512.66	\$7,226.94							
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Plan Check Fee	\$6,002.94	\$600.00	\$300.00	\$1,650.00	\$2,252.94	\$1,200.00							
Service Exp. Fee	\$228.00	\$0.00	\$0.00	\$134.40	\$93.60	\$0.00							
<b>V Electrical</b>													
Number Issued	94	16	14	21	25	18							
Project Valuation	\$886,578.00	\$83,150.00	\$132,135.00	\$196,030.00	\$357,435.00	\$117,828.00							
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Bldg. Permits	\$17,074.70	\$1,955.45	\$2,507.95	\$3,900.60	\$5,883.20	\$2,827.50							
Plan Check Fee	\$1,725.00	\$0.00	\$525.00	\$900.00	\$300.00	\$0.00							
<b>VI Totals</b>													
Number Issued	339	52	53	70	96	68							
Project Valuation	\$29,459,428.13	\$1,395,452.42	\$3,620,141.00	\$10,224,026.61	\$7,984,287.00	\$6,235,521.10							
Bldg. Permits	\$302,374.86	\$14,899.97	\$37,182.01	\$104,271.22	\$82,037.22	\$63,984.44							
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
Plan Check Fee	\$66,377.94	\$5,700.00	\$9,225.00	\$22,125.00	\$17,927.94	\$11,400.00							
Service Exp. Fee	\$101,039.30	\$559.80	\$12,184.10	\$44,084.30	\$29,418.50	\$14,792.60							

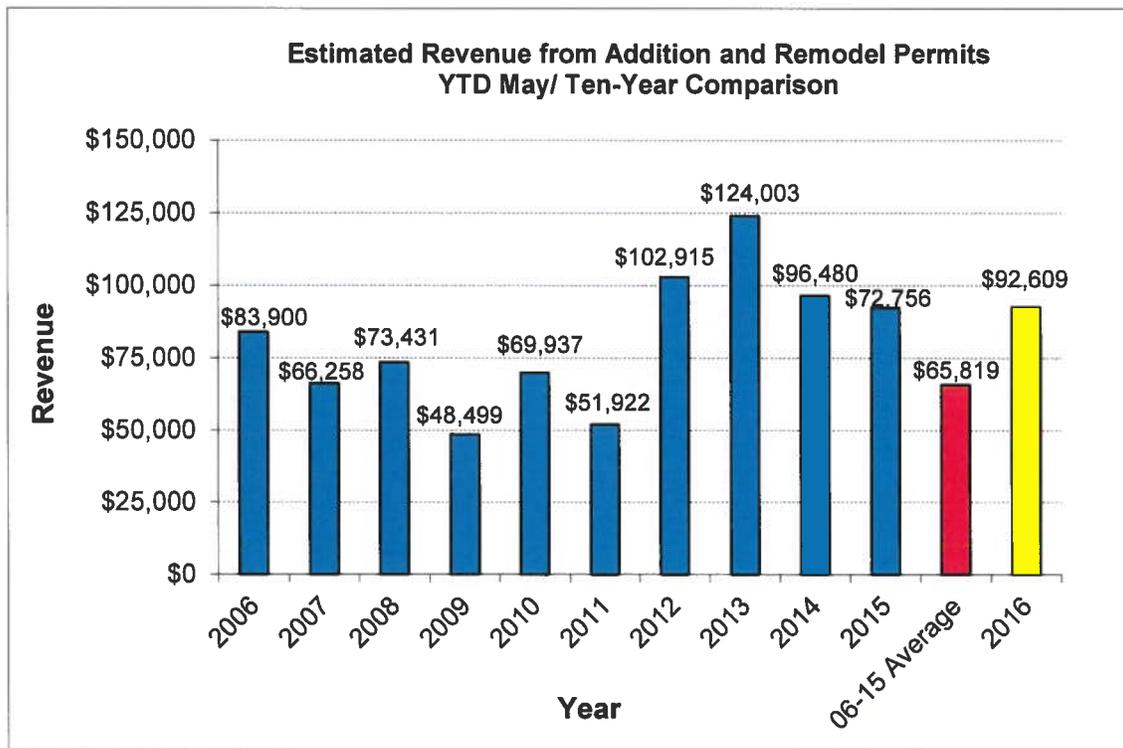
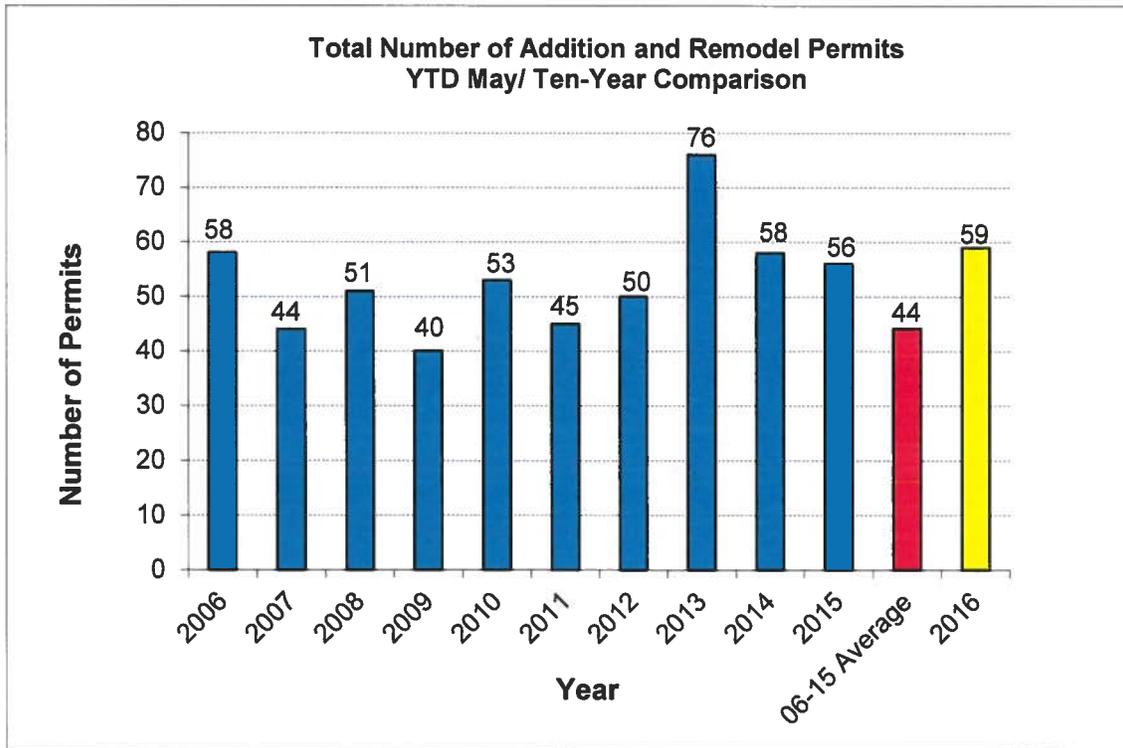
**TOTAL PERMITS  
YTD THROUGH MAY  
10 YEAR COMPARISON**



## NEW RESIDENCES YTD THROUGH MAY 10 YEAR COMPARISON



**ADDITIONS & REMODELS  
YTD THROUGH MAY  
10 YEAR COMPARISON**



**Permit Listing - Monthly Report**

**Permits Issued**

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

**Grouped By:** Permit Type (Asc)  
**Sorted By:** Work Start (Asc)  
**Parameters:** Date Issued Is between 5/1/2016 and 5/31/2016

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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**Accessory Structure**

77177 902 Accessory Structure 4/29/16 5/17/16	5011 NASSAU CIR W ENGLEWOOD, CO 80113-5130	R-4	BARROWS, JANET & ROFFE, GARY / BARROWS, JANET & ROFFE, GARY / BARROWS, JANET & ROFFE, GARY /	4,000 / 345.00 5/17/16 / 1/16/17 Active
<b>Description of Work:</b> ADD CEMENT PATIO AND FIREPIT. MOVE GAS GRILL.				
77188 1699 Accessory Structure 5/4/16 5/17/16	48 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	48 CHARLOU CIR / AARON, EDWARD / WESTON LANDSCAPE & DESIGN / 303-961-1824	40,000 / 750.00 5/17/16 / 1/17/17 Active
<b>Description of Work:</b> PAVERS, BBQ AREA, FIRE PIT				
77205 248 Accessory Structure 5/10/16 5/17/16	1645 E LAYTON DR ENGLEWOOD, CO 80113-7000	R-1	PHELPS, DAVID & RONNA / PHELPS, DAVID & RONNA / SYSTEM PAVERS / 303-514-1824	34,000 / 682.50 5/17/16 / 1/16/17 Active
<b>Description of Work:</b> GAS FIREPIT, PAVERS AND WALL FACED WITH NATURAL STONE. WATER FEATURE, STEPS. ALL IN ORIGINAL FOOTPRINT.				
77221 1983 Accessory Structure 5/17/16 5/19/16	4 PARKWAY DR ENGLEWOOD, CO 80113-4222	R-2 Council District 2	CURTIS, KEVIN / 303-524-5314 CURTIS, KEVIN / 303-524-5314 DESIGNS BY SUNDOWN / 303-789-4400	43,000 / 783.75 5/19/16 / 1/18/17 Active
<b>Description of Work:</b> PATIO, OUTDOOR KITCHEN, FIREPIT, RETAINING WALL, GAS				
77239 2475 Accessory Structure 5/24/16 5/27/16	4350 S HIGH ST ENGLEWOOD, CO 80113	R-1 Highline Mdws in Chry Hls	JOHNSON, TIM / 303-523-9887 JOHNSON, TIM / 303-523-9887 AJK CONTRACTORS / 303-910-1826	25,000 / 581.25 5/27/16 / 1/26/17 Active
<b>Description of Work:</b> PERGOLA OVER POOL DECK. STEEL FRAME AND TIMBERS.				

Total Permits Issued (Accessory Structure) : 5

Total Cost: 146,000.00

Total Fees: 3,142.50

EXHIBIT D

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Building Permit - Other</b>				
77181 2091 Building Permit - Other 5/3/16	5100 E CHENANGO AVE ENGLEWOOD, CO 80121-2038	R-1 Council District 5 Tambllyn	STURM, ROBERT / 303-394-4248 STURM, ROBERT / 303-394-4248 DIRECT ENERGY SERVICES / 303-901-5467	22,000 / 247.50 5/3/16 / 1/2/17 Complete
<b>Description of Work: REMOVE &amp; INSTALL 2 FURNACES 100K BTU 97%, 80K BTU 97% &amp; 50 GAL WATER HEATER.</b>				
77182 1062 Building Permit - Other 5/3/16	1 CANTITOE LN ENGLEWOOD, CO 80113-6111	R-1 Council District 3 Lake Canitioe	SALTIEL, LAURENT & KIMBERLY / SALTIEL, LAURENT & KIMBERLY / PBM EXCAVATING / 303-979-0880	8,000 / 90.00 5/3/16 / 1/2/17 Complete
<b>Description of Work: NEW WATER SERVICE LINE WITH NEW TAP AT NEW LOCATION</b>				
77184 619 Building Permit - Other 5/4/16	9 LYNN RD ENGLEWOOD, CO 80113-4901	R-1	KING, MARK / 303-668-9777 KING, MARK / 303-668-9777 APPLEWOOD PLUMBING & HEATING CO / 3	2,025 / 22.78 5/4/16 / 1/3/17 Complete
<b>Description of Work: GAS LINE REPAIRS</b>				
77189 2408 Building Permit - Other 5/5/16	4500 S EL CAMINO DR ENGLEWOOD, CO 80111-1154	R-1	SPERLING, JASON / 201-835-4996 SPERLING, JASON / 201-835-4996 CONSTRUCT LLC / 720-413-9203	3,500 / 39.38 5/5/16 / 1/4/17 Active
<b>Description of Work: REMOVE BRICK. REPAIR FRAMING DAMAGED BY WATER AND REPAIR. INSULATE SHEET AND STUCCO.</b>				
77194 997 Building Permit - Other 5/6/16	4 BLACKMER RD ENGLEWOOD, CO 80113-6109	R-1 Council District 3 Highline Park	BOATRIGT, JARREL L & / BOATRIGT, JARREL L & / SOUTHGLENN HEATING & A/C / 303-669-1313	18,125 / 203.91 5/6/16 / 1/6/17 Complete
<b>Description of Work: INSTALL (2) 80% 2 STAGE FURNACES AND INSTALL (1) 3.5 TON AND (1) 5 TON AIR CONDITIONERS</b>				
77195 1736 Building Permit - Other 5/9/16	6363 E STANFORD AVE ENGLEWOOD, CO 80111-1161	R-4	ROSSOW, MARLA ADAM / ROSSOW, MARLA ADAM / TRENCH RIGHT / 303-287-9009	5,755 / 64.74 5/9/16 / 10/8/17 Complete
<b>Description of Work: 10' SPOT REPAIR C/O IN FRONT YARD SDR PIPE FITTINGS</b>				
77204 714 Building Permit - Other 5/10/16	5 CHERRY HILLS DR ENGLEWOOD, CO 80113-4811	R-2 Council District 2 Chry Hls Park	KOMPPA, GLORIA HUBRED / KOMPPA, GLORIA HUBRED / CHRISTOPHER PLUMBING / 303-789-2268	3,002 / 33.77 5/10/16 / 1/9/17 Complete
<b>Description of Work: REPLACE TWO 50 GAL WATER HEATERS</b>				
77209 2091 Building Permit - Other 5/12/16	5100 E CHENANGO AVE ENGLEWOOD, CO 80121-2038	R-1 Council District 5 Tambllyn	STURM, ROBERT / 303-394-4248 STURM, ROBERT / 303-394-4248 DIRECT ENERGY SERVICES / 303-901-5467	15,000 / 168.75 5/12/16 / 1/1/17 Complete
<b>Description of Work: REMOVING AND REPLACING THREE WATER HEATERS.</b>				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77214 1398 Building Permit - Other 5/13/16 5/13/16	1400 E OXFORD LN ENGLEWOOD, CO 80113-4834	R-1 Council District 2 Village Hls Adn 2nd Flng	MORROW, DAVID / 248-705-1144 MORROW, DAVID / 248-705-1144 TONY V PLUMBING & HEATING / 303-422-80	16,500 / 185.63 5/13/16 / 1/12/17 Active
<b>Description of Work:</b> INSTALL BOILER AND INDIRECT WATER HEATER FOR DOMESTIC HOT WATER				
77218 1943 Building Permit - Other 5/16/16 5/16/16	57 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7113	R-3 Council District 1 Chry Hls Farm Flng 2	HAWES, SCOTT AND STACEY / 303-875-221 HAWES, SCOTT AND STACEY / 303-875-221 LAWN PROS / 719-963-6267	26,200 / 294.75 5/16/16 / 1/15/17 Active
<b>Description of Work:</b> REPLACING DAMAGED CONCRETE IN REAR OF HOME WITH STAMPED CONCRETE				
77219 883 Building Permit - Other 5/16/16 5/16/16	5370 NASSAU CIR E ENGLEWOOD, CO 80113-5142	R-4	HASHIMOTO, ASHLEY / 303-321-6155 HASHIMOTO, ASHLEY / 303-321-6155 MOUNTAIN VIEW CORPORATION / 303-709-	27,000 / 303.75 5/16/16 / 1/15/17 Active
<b>Description of Work:</b> INSTALL JAMES HARDIE CEMENT FIBER SIDING. INSTALL NEW WINDOWS LIKE FOR LIKE.				
77207 398 Building Permit - Other 5/11/16 5/17/16	3050 E STANFORD DR ENGLEWOOD, CO 80113-6042	R-3 Council District 1 Chryridge	COUSINO, SCOTT R & KRISTEN L / COUSINO, SCOTT R & KRISTEN L / HOFF'S LANDSCAPE / 303-210-6561	2,000 / 320.00 5/17/16 / 1/16/17 Active
<b>Description of Work:</b> GAS LINE AND FIREPIT				
77225 2171 Building Permit - Other 5/18/16 5/18/16	22 COVINGTON DR ENGLEWOOD, CO 80113-4145	R-3A Council District 6 Highline Mdws in Chry Hls	STEVINSON, GREGORY / STEVINSON, GREGORY / MESA PROPERTIES / 720-313-9459	150,000 / 1,687.50 5/18/16 / 1/17/17 Active
<b>Description of Work:</b> REPLACE ROOF AND GUTTER, OVERLAY FASCIA AND SOFFIT, APPLY ADDITIONAL STONE VENEER TO PATIO WALL, PAINT I				
77227 445 Building Permit - Other 5/19/16 5/19/16	26 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7165	R-3 Council District 1 Chry Hls Farm Flng 4	MOODY, KAREN A / MOODY, KAREN A / BELL PLUMBING & HEATING / 303-757-5661	3,400 / 38.25 5/19/16 / 1/19/17 Active
<b>Description of Work:</b> INSTALL TWO 50 GALLON BTU OF 40,000 EACH GAS WATER HEATERS				
77236 1534 Building Permit - Other 5/24/16 5/24/16	6198 E PRINCETON CIR ENGLEWOOD, CO 80111-1041	R-4 Council District 1	DE HOYA, RICARDO / 720-600-8754 DE HOYA, RICARDO / 720-600-8754 FERNANDO ORTIZ / 720-365-4195	12,000 / 135.00 5/24/16 / 1/23/17 Active
<b>Description of Work:</b> PATIO				
77226 2222 Building Permit - Other 5/19/16 5/25/16	4411 S LAFAYETTE ST ENGLEWOOD, CO 80113-5943	R-3	WILSON, ALLISON / 970-309-0921 WILSON, ALLISON / 970-309-0921 EGRESS INC/DISCHNER CONSTRUCTION /	7,498 / 384.35 5/25/16 / 1/24/17 Active
<b>Description of Work:</b> INSTALLATION OF 4040 STRUCTURAL MODIFIED EGRESS WINDOW PER ENGINEERING LETTER				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77229 1219 Building Permit - Other 5/20/16 5/27/16	4101 S COLORADO BLVD ENGLEWOOD, CO 80113-5039	R-1 Council District 2 Smith's Gardens	DILLENBERG, MARTHA / 303-947-1509 DILLENBERG, MARTHA / 303-947-1509 DESIGNS BY SUNDOWN / 303-434-3532	26,991 / 303.65 5/27/16 / 1/26/17 Active
<b>Description of Work: 2 FRONT ENTRY COLUMNS BEING ADDED BY DRIVEWAY. GAS LAMPS ATTACHED TO FRONT OF COLUMNS.</b>				
77247 1154 Building Permit - Other 5/27/16 5/27/16	11 PARKWAY DR ENGLEWOOD, CO 80113-4227	R-2 Council District 6 Chry Hls Annex 2nd Flng	DUVAL, DAVID / DUVAL, DAVID / DIRECT ENERGY SERVICES / 303-901-5467	11,249 / 126.55 5/27/16 / 1/27/17 Active
<b>Description of Work: REMOVE &amp; INSTALL 100K BTU FURNACE &amp; 4 TON AC</b>				

Total Permits Issued (Building Permit - Other) : 18      Total Cost: 360,244.60      Total Fees: 4,650.26

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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<b>Demo</b>				
77187 Demo 5/4/16	1699 48 CHARLOU CIR ENGLEWOOD, CO 80111-1103 5/4/16	R-3	48 CHARLOU CIR / AARON, EDWARD / WESTON LANDSCAPE & DESIGN / 303-961-1111	5,000 / 56.25 5/4/16 / 1/3/17 Active
<b>Description of Work: DEMO CONCRETE AND GAS LINE TRENCH</b>				
77223 Demo 5/17/16	1201 4215 S BELLAIRE CIR ENGLEWOOD, CO 80113-5030 5/17/16	R-4	GERSHAN, BRAD&ALI / GERSHAN, BRAD&ALI / MALIBU REMODELING / 720-933-6947	6,000 / 60.00 5/17/16 / 1/17/17 Active
<b>Description of Work: TEAR OUT TWO WALLS FOR KITCHEN REMODEL AND MOVE LAUNDRY</b>				
77240 Demo 5/25/16	1029 1 POND RD ENGLEWOOD, CO 80113-6110 5/25/16	R-1 Council District 3 Canitoe	MCDERMOTT, PETER R & LORIN / 303-862- 70,000 / 787.50 MCDERMOTT, PETER R & LORIN / 303-862- 5/25/16 / 1/24/17 HARRISON CUSTOM HOMES, INC / 303-905- Active	
<b>Description of Work: DEMO- REMOVE EXTERIOR STUCCO, DRYWALL, INSULATION AND MECHANICAL AND ELECTRICAL SYSTEMS,</b>				

Total Permits Issued (Demo) : 3      Total Cost: 81,000.00      Total Fees: 903.75

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Electrical</b>				
77179 1061 Electrical 5/2/16	4920 E PRINCETON AVE ENGLEWOOD, CO 80113-5018	R-4	CREASMAN, JENNIFER / CREASMAN, JENNIFER / SHUMAKE AND SCHADE ELECTRICAL ENTEI	14,000 / 304.50 5/2/16 / 1/2/17 Active
<b>Description of Work:</b> 200 AMP SERVICE UPGRADE. SMOKIE UPGRADE				
77185 904 Electrical 5/4/16	5439 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6 Chry Vale Acrs Flng 4	DENNIS, MARK AND SARAH / DENNIS, MARK AND SARAH / ELECTRIC DOCTOR INC / 303-973-2551	1,000 / 55.00 5/4/16 / 1/3/17 Active
<b>Description of Work:</b> ELECTRICAL REWIRE FOR KITCHEN REMODEL				
77191 2478 Electrical 5/6/16	55 CHERRY LANE DR CHERRY HILLS VILLAGE, CO 80		ZAITZ, SAM / ZAITZ, SAM / PICUCCI ELECTRIC / 303-628-7576	1,000 / 55.00 5/6/16 / 1/5/17 Active
<b>Description of Work:</b> RUN UNDERGROUND CONDUIT TO POLE LIGHT AT SPORT COURT				
77199 1833 Electrical 5/9/16	4975 S ALBION ST LITTLETON, CO 80121-2003	R-2 Council District 3 East Bellevue	SHIPPERT, RONALD D & / SHIPPERT, RONALD D & / ALLSTAR ELECTRICAL SERVICES / 303-399 Complete	1,500 / 55.00 5/9/16 / 1/8/17 Complete
<b>Description of Work:</b> REWORK POWER AND LIGHTING FOR NEW DECK COVER				
77201 718 Electrical 5/10/16	4501 S MONROE LN ENGLEWOOD, CO 80113-6103	R-1 Chrymoor South	4501 S LLC / 4501 S LLC / BRANT ELECTRIC / 720-641-2189	4,000 / 87.00 5/10/16 / 1/10/17 Active
<b>Description of Work:</b> INSTALL 200 AMP SERVICE FOR WELL				
77210 2421 Electrical 5/12/16	4271 S HUDSON PKY ENGLEWOOD, CO 80113-5053	R-4	BOND, JEFFREY C & TORY G / 303-809-450€ BOND, JEFFREY C & TORY G / 303-809-450€ LIFETIME ELECTRIC / 303-884-2404	2,000 / 55.00 5/12/16 / 1/1/17 Active
<b>Description of Work:</b> WIRE SMALL BATHROOM AND ADD CAN LIGHTS IN FOYER. ADD SUBPANEL IN BASEMENT				
77211 581 Electrical 5/12/16	13 CHERRYMOOR DR ENGLEWOOD, CO 80113-6031	R-3 Council District 1 Chrymoor South	WATKINS, CHARLES / 303-955-5223 WATKINS, CHARLES / 303-955-5223 ADVANTAGE ELECTRIC INC / 303-430-1050	22,000 / 478.50 5/12/16 / 1/1/17 Active
<b>Description of Work:</b> WIRE MASTER SUITE ADDITION AND COVERED PATIO, HALL AND LAUNDRY. UPGRADE SERVICE.				
77212 1982 Electrical 5/12/16	1400 E HAMPDEN AVE ENGLEWOOD, CO 80113-3116 Unit 130	C-2	MANION, TUCKER / 970-227-7854 MANION, TUCKER / 970-227-7854 MAGEE ELECTRIC / 303-618-8954	35,645 / 783.00 5/12/16 / 1/1/17 Active
<b>Description of Work:</b> TENANT FINISH ELECTRICAL				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO  
 2450 E. Quincy Avenue  
 Phone : (303) 789-2541  
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77213 1490 Electrical 5/12/16	5000 S HOLLY ST ENGLEWOOD, CO 80111-1150	R-1	GILES, RICHARD / 303-898-4175 GILES, RICHARD / 303-898-4175 LAKEWOOD ELECTRIC COMPANY / 303-783 Active	3,533 / 87.00 5/12/16 / 1/1/17 Active
<b>Description of Work:</b> ADD ONE 70A SUB PANEL TO FEED THREE NEW SUMP PUMPS UNDER BASKETBALL COURT				
77224 113 Electrical 5/17/16	5 SOUTH LN ENGLEWOOD, CO 80113-7022	R-3 Smith's Gardens 2nd Flng	ELKEN, STEPHEN / ELKEN, STEPHEN / JNB ELECTRIC INC / 303-378-9094	1,000 / 55.00 5/17/16 / 1/16/17 Active
<b>Description of Work:</b> ELECTRICAL WIRING FOR NEW POOL HOUSE				
77231 1982 Electrical 5/23/16	1400 E HAMPDEN AVE ENGLEWOOD, CO 80113-3116	C-2	MANION, TUCKER / 970-227-7854 MANION, TUCKER / 970-227-7854 THORIDON ELECTRIC INC / 303-619-3144	3,750 / 87.00 5/23/16 / 1/22/17 Active
<b>Description of Work:</b> NEW 200 AMP SERVICE TO FEED RADIO EQUIPMENT				
77234 1983 Electrical 5/24/16	4 PARKWAY DR ENGLEWOOD, CO 80113-4222	R-2 Council District 2	CURTIS, KEVIN / 303-524-5314 CURTIS, KEVIN / 303-524-5314 COURTESY ELECTRIC / 303-927-9904	1,500 / 55.00 5/24/16 / 1/23/17 Active
<b>Description of Work:</b> ADD LIGHTING TO NEW PATIO/ OUTDOOR KITCHEN				
77237 1897 Electrical 5/24/16	14 GLENMOOR CIR ENGLEWOOD, CO 80113-7121	R-3 Glen at Cherry Hills	DEPUY, MARK AND LUANN / 949-246-3083 DEPUY, MARK AND LUANN / 949-246-3083 PINE VALLEY ELECTRIC INC / 303-841-1032 Active	9,650 / 217.50 5/24/16 / 1/23/17 Active
<b>Description of Work:</b> ADDING 1 SUBPANEL. WIRING FOR REMODEL				
77238 363 Electrical 5/24/16	3251 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6009	R-3 Council District 1 Chryndge	MUNRO, KENNETH & SUSAN / MUNRO, KENNETH & SUSAN / SOUTHEAST ELECTRIC / 303-549-3211	1,500 / 55.00 5/24/16 / 1/24/17 Active
<b>Description of Work:</b> REWIRE MASTER BATHROOM, ADD NEW CIRCUITS FOR BATHROOM PLUGS AND HEATED TILE				
77241 497 Electrical 5/26/16	4785 S CLAYTON CT ENGLEWOOD, CO 80113-7108	R-3 Council District 1 Chry His Farm Flng 1	BEIZAEI, KIYOMARS / 303-887-3787 BEIZAEI, KIYOMARS / 303-887-3787 EDUARDO ESCOBEDO / 720-939-4893	3,000 / 65.25 5/26/16 / 1/26/17 Active
<b>Description of Work:</b> REPLACING 3 ELECTRICAL PANELS				
77245 902 Electrical 5/26/16	5011 NASSAU CIR W ENGLEWOOD, CO 80113-5130	R-4	BARROWS, JANET & ROFFE, GARY / BARROWS, JANET & ROFFE, GARY / SCOTT ELECTRIC SERVICE LLC / 720-936-1 Active	250 / 50.00 5/26/16 / 1/25/17 Active
<b>Description of Work:</b> USING EXISTING WIRING TO POWER OUTLETS				

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77246 907 Electrical 5/26/16	4215 S DAHLIA ST ENGLEWOOD, CO 80113-5003	R-4	CUNNINGHAM, SCOTT A / CUNNINGHAM, SCOTT A / ALL ELECTRICAL SYSTEMS /	7,500 / 174.00 5/26/16 / 1/26/17 Active
<b>Description of Work:</b> RELOCATION OF MAIL ELECTRICAL SERVICE TO INSIDE WALL OF GARAGE, REMODEL KITCHEN AND BACK ROOM/SUN ROC				
77248 520 Electrical 5/27/16	4631 S COLUMBINE CT ENGLEWOOD, CO 80113-7107	R-3 Council District 1 Chry Hls Farm Flng 1	DAR, HUNAIF / 720-936-3373 DAR, HUNAIF / 720-936-3373 JB ELECTRIC / 303-669-5331	5,000 / 108.75 5/27/16 / 1/26/17 Active
<b>Description of Work:</b> WIRING OF PARTIALLY FINISHED MEDIA ROOM & BEDROOM IN BASEMENT. REPLACEMENT OF CANS IN BASEMENT AND SL				

Total Permits Issued (Electrical) : 18

Total Cost: 117,828.00

Total Fees: 2,827.50

Permit Listing - Monthly Report

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Fence/Wall/Gate

77180 444 Fence/Wall/Gate 5/2/16 5/3/16	17 CHERRYMOOR DR ENGLEWOOD, CO 80113-6031	R-3 Council District 1 Chrymoor South	FUNK, ERIC & ELIZABETH / 303-514-7929 FUNK, ERIC & ELIZABETH / 303-514-7929 DENVER FENCE CONSTRUCTION / 303-210-Complete	7,800 / 87.75 5/3/16 / 1/2/17 Complete
<b>Description of Work:</b> REPLACING 4 FT SPLIT RAIL FENCE ALONG BACK PROPERTY LINE WITH 6 FT 40% SOLID VERTICAL PICKET				
77183 1888 Fence/Wall/Gate 5/3/16 5/3/16	4932 S ELIZABETH CIR ENGLEWOOD, CO 80113-7149	R-3	CUSSLER, DIRK / 480-636-9994 CUSSLER, DIRK / 480-636-9994 ANDREW-THOMAS CONTRACTORS / 303-43-Complete	9,000 / 101.25 5/3/16 / 1/2/17 Complete
<b>Description of Work:</b> INSTALL 235' 5" TWO RAIL ORNAMENTAL STEEL FENCING ON BOTH SIDES OF HOUSE AND REAR OF LOT. 5/8' SQUARE TUB				
77190 146 Fence/Wall/Gate 5/6/16 5/6/16	1424 E STANFORD AVE ENGLEWOOD, CO 80113-5950	R-3	WOODARD, SUZANNE P / WOODARD, SUZANNE P / WOODARD, SUZANNE P /	1,000 / 20.00 5/6/16 / 1/5/17 Active
<b>Description of Work:</b> ERECT 64' OF SPLIT RAIL FENCE INCLUDING 16' NON MECHANICAL GATE FROM EAST BOUNDARY OF LOT. SETBACK 12' FR				
77192 353 Fence/Wall/Gate 5/6/16 5/11/16	3130 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6057	R-3 Council District 1 Chryridge	GRANNING, KRISTY / 303-884-4521 GRANNING, KRISTY / 303-884-4521 MARQUEZ FENCING / 720-261-4967	21,000 / 236.25 5/1/16 / 1/10/17 Active
<b>Description of Work:</b> REPALCE EXISTING FENCE AROUND PROPERTY. SOUTH AND EAST 5' METAL AND NORTH 6' PRIVACY.				
77230 1114 Fence/Wall/Gate 5/23/16 5/23/16	3770 S ALBION ST ENGLEWOOD, CO 80113-4207	R-2	FANALE, CHRISTOPHER / 303-489-0550 FANALE, CHRISTOPHER / 303-489-0550 AWS LANDSCAPE AND MAINTENANCE / 715-Active	20,000 / 225.00 5/23/16 / 1/22/17 Active
<b>Description of Work:</b> 4 FOOT TALL 3 RAIL SPLIT FENCE AROUND PROPERTY LINE WITH GARDEN AREA IN SE CORNER OF PROPERTY.				
77228 718 Fence/Wall/Gate 5/19/16 5/25/16	4501 S MONROE LN ENGLEWOOD, CO 80113-6103	R-1 Chrymoor South	4501 S LLC / 4501 S LLC / NEWMYER CONSTRUCTION INC / 303-806-6-Active	50,000 / 862.50 5/25/16 / 1/24/17 Active
<b>Description of Work:</b> GATE AND FENCE				
77166 292 Fence/Wall/Gate 4/26/16 5/27/16	4305 S FRANKLIN ST ENGLEWOOD, CO 80113-5933	R-1	FUESSEL, RYAN / FUESSEL, RYAN / COLORADO MASTER BUILDERS / 303-455-8-Active	70,000 / 1,087.50 5/27/16 / 1/26/17 Active
<b>Description of Work:</b> FENCE				

Total Permits Issued (Fence/Wall/Gate) : 7

Total Cost: 178,800.00

Total Fees: 2,620.25

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO

2450 E. Quincy Avenue

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Interior Remodel</b>				
77178 1818 Interior Remodel 5/2/16 5/11/16	5051 S BIRCH ST LITTLETON, CO 80121-2009	R-2 Council District 3 East Bellevue	SHEPPERLY, CHESTER / 303-770-0643 SHEPPERLY, CHESTER / 303-770-0643 DAVOOD MANSHADI / 720-470-4291	25,000 / 581.25 5/1/16 / 11/10/17 Active
<b>Description of Work: INTERIOR REMODEL</b>				
77196 1358 Interior Remodel 5/9/16 5/11/16	4203 S BELLAIRE CIR ENGLEWOOD, CO 80113-5030	R-4	GROSSMAN, ERIC A & / GROSSMAN, ERIC A & / CAMBRIDGE CONSTRUCTION / 303-919-949	25,000 / 581.25 5/1/16 / 11/10/17 Active
<b>Description of Work: KITCHEN REMODEL, WRAPPING EXTERIOR COLUMNS</b>				
77200 904 Interior Remodel 5/9/16 5/12/16	5439 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6 Chry Vale Acrs Flng 4	DENNIS, MARK AND SARAH / 720-219-8798 DENNIS, MARK AND SARAH / 720-219-8798 ELEMENT CUSTOM BUILDERS / 303-881-804	25,000 / 581.25 5/12/16 / 11/11/17 Active
<b>Description of Work: REMODEL BASEMENT</b>				
77197 978 Interior Remodel 5/9/16 5/13/16	5330 SANFORD CIR E ENGLEWOOD, CO 80113-5144	R-4	PATSCH, AARON / PATSCH, AARON / CABINETRY BY CALES / 303-328-1873	26,000 / 592.50 5/13/16 / 11/12/17 Active
<b>Description of Work: REMODEL KITCHEN, REMOVAL OF NON BEARING WALL AND RELOCATION OF GAS LINE</b>				
77198 353 Interior Remodel 5/9/16 5/13/16	3130 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6057	R-3 Council District 1 Chryridge	GRANNING, KRISTY / 303-884-4521 GRANNING, KRISTY / 303-884-4521 PARKSIDE REMODELING / 303-260-9611	141,000 / 1,886.25 5/13/16 / 11/12/17 Active
<b>Description of Work: INTERIOR REMODEL. KITCHEN, 4 BATHROOMS, LIVING ROOM</b>				
77215 281 Interior Remodel 5/13/16 5/19/16	4800 S FRANKLIN ST ENGLEWOOD, CO 80113-7009		PAZIRANDEH, MOHSEN & / PAZIRANDEH, MOHSEN & / JK BARNETT LTD / 303-619-5230	178,000 / 2,302.50 5/19/16 / 11/18/17 Active
<b>Description of Work: REMODEL MASTER BATH AND BEDROOM. NO LOAD BEARING WALLS WILL BE DISTURBED.</b>				
77222 1110 Interior Remodel 5/17/16 5/23/16	4060 S BELLAIRE ST ENGLEWOOD, CO 80113-5028	R-5	BOREN, PETER AND ROBIN / 303-548-7777 BOREN, PETER AND ROBIN / 303-548-7777 LUX BUILDERS / 719-761-7977	175,000 / 2,268.75 5/23/16 / 11/22/17 Active
<b>Description of Work: INTERIOR REMODEL</b>				
77235 520 Interior Remodel 5/24/16 5/27/16	4631 S COLUMBINE CT ENGLEWOOD, CO 80113-7107	R-3 Council District 1 Chry Hls Farm Flng 1	DAR, HUNAIF / 720-936-3373 DAR, HUNAIF / 720-936-3373 HUNAIF DAR / 720-936-3373	12,000 / 435.00 5/27/16 / 11/26/17 Active
<b>Description of Work: FINISH PARTIALLY FINISHED AND ALREADY FRAMED PORTION OF BASEMENT TO BE USED AS BEDROOM AND MEDIA ROOM</b>				

**Permit Listing - Monthly Report**  
**Permits Issued**

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Total Permits Issued (Interior Remodel) : 8      Total Cost: 607,000.00      Total Fees: 9,228.75

Permit Listing - Monthly Report

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 2450 E. Quincy Avenue  
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
<b>Minor Addition</b>				
77220 1551 Minor Addition 5/16/16 5/19/16	4051 S HOLLY ST ENGLEWOOD, CO 80111-1014	R-4	ROBERTS, HAROLD / 303-756-9050 ROBERTS, HAROLD / 303-756-9050 JONES CUSTOM BUILDERS / 303-668-2644	200,000 / 3,276.30 5/19/16 / 1/18/17 Active
<b>Description of Work: KITCHEN REMODEL AND ADDITION</b>				

Total Permits Issued (Minor Addition) : 1      Total Cost: 200,000.00      Total Fees: 3,276.30

Permit Listing - Monthly Report

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77193 Roof 5/6/16	4501 S EL CAMINO DR ENGLEWOOD, CO 80111-1153	R-1	PIZARRO, RAMON S & LAURA NORMA / PIZARRO, RAMON S & LAURA NORMA / HIGHLINE ROOFING AND GUTTERS INC / 7: Complete	14,000 / 157.50 5/6/16 / 1/6/17
<b>Description of Work:</b> TEAR OFF EXISTING ROOF, APPLY NEW 30 YEAR DURATION DIMENSIONAL SHINGLES OWENS CORNING BROWN WOOD, V				
77202 Roof 5/10/16	5251 NASSAU CIR E ENGLEWOOD, CO 80113-5101	R-4	HANTMAN, PETER R & LINDA K / 303-758-3324,880 / 246.15 HANTMAN, PETER R & LINDA K / 303-758-33510/16 / 1/9/17 KUDU ROOFING LLC / 303-738-1032 Active	
<b>Description of Work:</b> REROOF. REMOVE WOOD SHAKE AND INSTALL ASPHALT SHINGLES.				
77208 Roof 5/11/16	15 BUELL MANSION PKY ENGLEWOOD, CO 80113-4100	R-1 Council District 2 Buell Mansion	FOREVER TRUST / FOREVER TRUST / GBS ENTERPRISES INC / 303-660-9394	10,219 / 114.96 5/1/16 / 1/1/17 Complete
<b>Description of Work:</b> 1 LAYER TEAR OFF REPLACE WITH MODIFIED TAPER SYSTEM				
77232 Roof 5/23/16	5256 E PRINCETON AVE ENGLEWOOD, CO 80113-5022	R-4	WHITE, THOMAS J & WENDY W / WHITE, THOMAS J & WENDY W / HORN BROTHERS ROOFING / 720-930-9097 Active	23,200 / 261.00 5/23/16 / 1/22/17
<b>Description of Work:</b> REROOF. REMOVE WOOD SHAKES AND INSTALL STONE COATED METAL. NO WEIGHT INCREASE.				
77243 Roof 5/26/16	77 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7113	R-3 Council District 1 Chry Hls Farm Flng 1	WAGNER, MICHAEL J & MARY E / WAGNER, MICHAEL J & MARY E / JENESIS ROOFING / 303-789-0830	26,350 / 296.44 5/26/16 / 1/26/17 Active
<b>Description of Work:</b> TEAR OFF SHAKE, 50 SQ OF TILE				

Total Permits Issued (Roof) : 5      Total Cost: 98,648.50      Total Fees: 1,076.05

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
77206 1982 Sign 5/10/16	1400 E HAMPDEN AVE ENGLEWOOD, CO 80113-3116 Unit 140	C-2	MANION, TUCKER / 970-227-7854 MANION, TUCKER / 970-227-7854 SIGNARAMA / 303-914-9700	6,000 / 67.50 5/1/16 / 1/10/17 Active
Description of Work: REMOVE EXISTING CHANNEL LETTERS AND INSTALL NEW CHANNEL LETTERS.				

Total Permits Issued (Sign) : 1

Total Cost: 6,000.00

Total Fees: 67.50

Permit Listing - Monthly Report

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Single Family Residence

76966 Single Family Residence 1/28/16	710 5 TAMARAC LN ENGLEWOOD, CO 80113-4920	R-1 Council District 2 Smith's Gardens 2nd Flng	TAMARAC LANE LLC / 303-748-4195 TAMARAC LANE LLC / 303-748-4195 DIAMOND HOMES / 303-789-4451	1,340,000 / 25,711.30 5/25/16 / 11/24/17 Active
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Description of Work: NEW SINGLE FAMILY RESIDENCE

77040 Single Family Residence 3/4/16	661 35 SUNSET DR ENGLEWOOD, CO 80113-4031	R-1 Council District 4	GART, TOM / GART, TOM / NEWMYER CONSTRUCTION INC / 303-806-6	3,100,000 / 44,605.00 5/25/16 / 11/24/17 Active
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Description of Work: SINGLE FAMILY RESIDENCE

Total Permits Issued (Single Family Residence) : 2      Total Cost: 4,440,000.00      Total Fees: 70,316.30

**Permit Listing - Monthly Report**

**Permits Issued**

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Total Permits Issued : 68

Total Cost: 6,235,521.10

Total Fees: 98,109.16

## Inspection Summary by Type

Inspection Date Is between 5/1/2016 and 5/31/2016

<b>Name</b>	<b>Activity</b>	<b>Count</b>
Cesarina Dancy	Inspection - Permit	18
Gary Pastore	Inspection - Permit	364
Steve Thomas	Inspection - Permit	5

CHERRY HILLS VILLAGE  
COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 10d(i)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** MICHELLE TOVREA, POLICE CHIEF  
**SUBJECT:** MAY REPORT  
**DATE:** JUNE 21, 2016

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In May Commander Weathers attended the Cherry Hills North Home Owner's Association meeting. He provided some statistical information about crime in the area and also talked about crime prevention. The group was appreciative of the information and continues to be very supportive of the Police Department.

The 2016 Police Department Budget included the purchase of two Honda police motorcycles. Commander Weathers completed some extensive research and discovered that Honda was no longer going to produce the police motorcycle and local agencies were having problems obtaining parts for their current fleets. We became aware that the Littleton Police Department was going to be eliminating their fleet of BMW motorcycles. After talking with Chief Stephens, Commander Weathers and I made an appointment with Alan Brown, the Fleet Manager for the City of Littleton, and we were able to purchase two near new BMW police motorcycles for our fleet. They are in excellent condition and after completing service for duty use the savings to the City will be approximately \$20,000.00.

The Department completed three days of oral boards with 24 potential candidates for the two open Police Officer positions. I am very pleased with the outcome and four candidates will be sent for polygraph and psychological examinations as soon as possible. We will then begin background investigations. I want to thank Ms. Ducharme, Commander Weathers, Sergeant Wood, Supervisor Reynolds, and Officer Roling for their assistance with the oral board process. Their insights and comments were excellent and I am confident we will find two individuals who will be assets to CHVPD and the community.

I was honored to be involved with the selection process for the Arapahoe County E9-1-1 Executive Director position this month. Four candidates were interviewed and the process has moved along to the Human Resources Department for Arapahoe County.

**Investigations Case Summary:**

**There were 4 theft reports in the month of May:**

- In the first, officers responded to a report of a theft. The victim stated that she observed a vehicle parked very close to her own vehicle and two individuals behaving suspiciously. The victim noticed that her purse was missing from the front seat and she then observed her purse in the other vehicle on the floor behind the driver's seat. The victim requested the individuals return her purse and the

male and female denied having the victim's purse. The female subject was arrested on multiple charges and also had several outstanding warrants. **This case is closed – cleared by arrest.**

- In the second, the victim stated that an individual claiming to work as a contractor for the Colorado Department of Transportation had come to her residence to discuss trimming some of her trees. While she accompanied the individual to area on her property another individual gained access to her residence and stole several items of jewelry, cash, and gold coins. The value of the stolen items is approximately \$35,000.00. **This case remains under investigation.**
- In the third, the victim stated that he received a delivery confirmation that a package had been delivered at his residence. When his wife returned home she could not locate the package. The value of the contents of the package is \$15.00. **This case is inactive – no new leads.**
- In the fourth, the victim stated that someone stole two gas trimmers and his wallet, containing a green card and a Colorado driver's license, from his work trailer while he was doing the landscaping for a resident. **This case is inactive – no new leads.**

#### **There were 3 criminal mischief reports in the month of May:**

- In the first, the victim stated that she discovered damage to the siding of her residence she was unsure as to when the damage had occurred. The cost to repair the damage is estimated at \$1000.00. **This case is inactive – no new leads.**
- In the second, the reporting party stated that someone broke a window at a vacant residence. **This case is inactive – no new leads.**
- In the third, the reporting party stated that someone broke several exterior lamps near the driveway of his residence. The owner stated that the value of the lamps is approximately \$1000.00. **This case is inactive – no new leads.**
- In the fourth, the victim stated that someone used a piece of flagstone from a garden retaining wall to break a glass lamp located next to the driveway entrance. The value of the light is approximately \$1000.00. **This case is inactive – no new leads.**

#### **There were 3 mail theft reports in the month of May:**

- In the first, the victim stated that someone pried her mailbox open and stole her mail. The victim is unsure what mail was taken from the mailbox. **This case is inactive – no new leads.**
- In the second, the victim stated he observed two male individuals in a white Mercedes-Benz taking mail from his mailbox. The victim thought the only item taken was a small package with an estimated content value of \$40.00. **This case is inactive – no new leads.**
- In the third, the victim stated that someone pried open his mailbox and stole mail from his mailbox. The victim believes only a few catalogs were taken from his mailbox. **This case is inactive – no new leads.**

#### **There were 2 burglary reports in the month of May:**

- In the first, the victim stated that she had left the home to take the dog for a walk. Upon her return she discovered someone gained access to her unlocked garage and automobile. Nothing appeared to be missing from the garage or the vehicle. **This case is inactive – no new leads.**
- In the second, the victim stated that someone gained access to her house through the unlocked office window by removing the screen from an open window. The victim stated that the only item missing was an Apple watch valued at approximately \$399.00. **This case remains under investigation.**

#### **There were 2 vehicle trespass reports in the month of May:**

- In the first, the victim stated that someone gained entry into her vehicle by breaking the front and rear passenger windows. A backpack containing a shirt and windbreaker was taken from the vehicle. The value of the stolen items is approximately \$300.00 and the cost to replace the windows is approximately \$400.00. **This case is inactive – no new leads.**
- In the second, the victim stated that someone gained entry into her vehicle by breaking the passenger side window. The victim's purse, containing her social security card, Colorado Driver's license, several credit cards, and a debit card, was taken from the vehicle. **This case remains under investigation.**

**There was 1 child abuse report in the month of May:**

- The reporting party stated that he was notified by the director of a church child care center that there was an incident involving a teacher and the reporting party's child. The female perpetrator involved was issued a misdemeanor summons. **This case is cleared by arrest.**

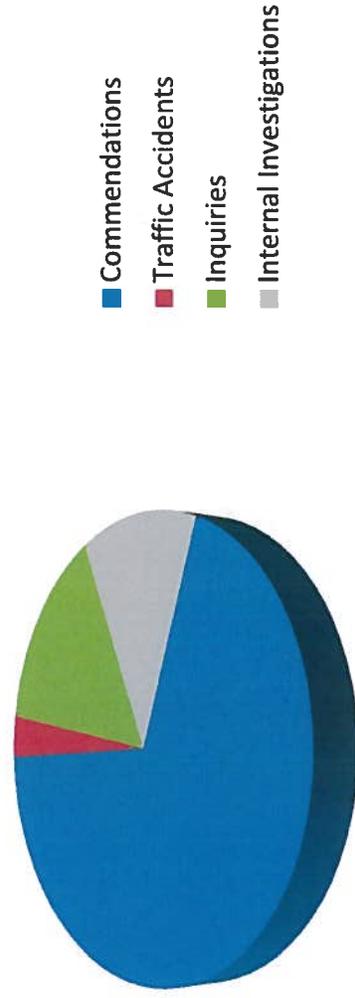
**There were 2 fraud reports in the month of May:**

- In the first, the victim stated that someone fraudulently used his joint bank account for several purchases totaling approximately \$49,000. The victim notified his bank and canceled the debit cards on the account. **This case remains under investigation.**
- In the second, the victim stated that someone stole a credit card from his mailbox and fraudulently charged approximately \$7,000. **This case remains under investigation.**

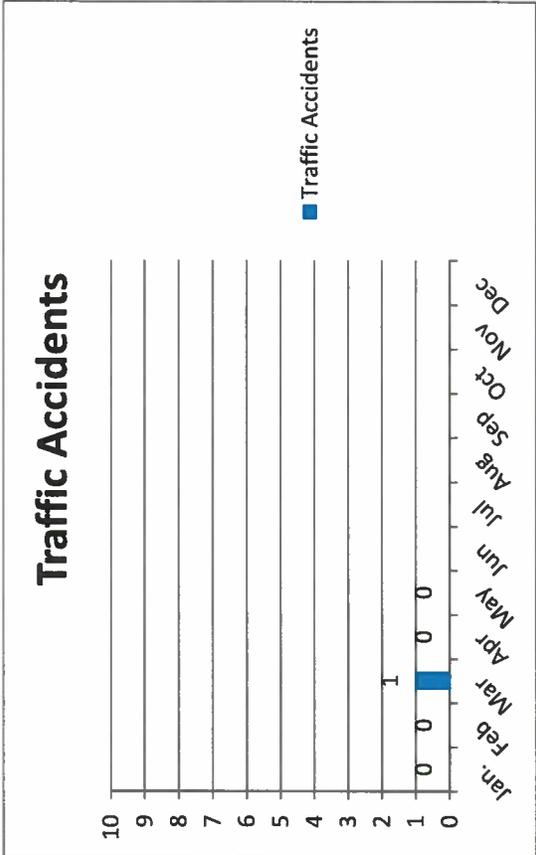
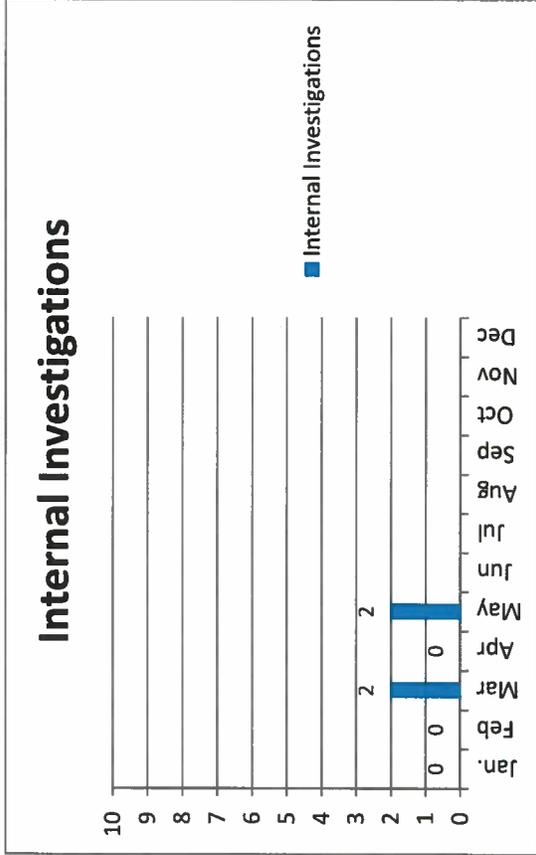
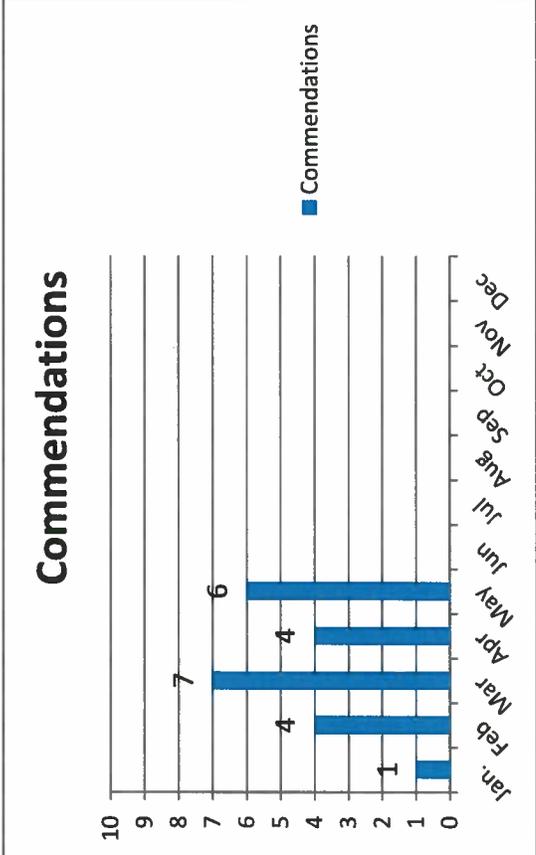
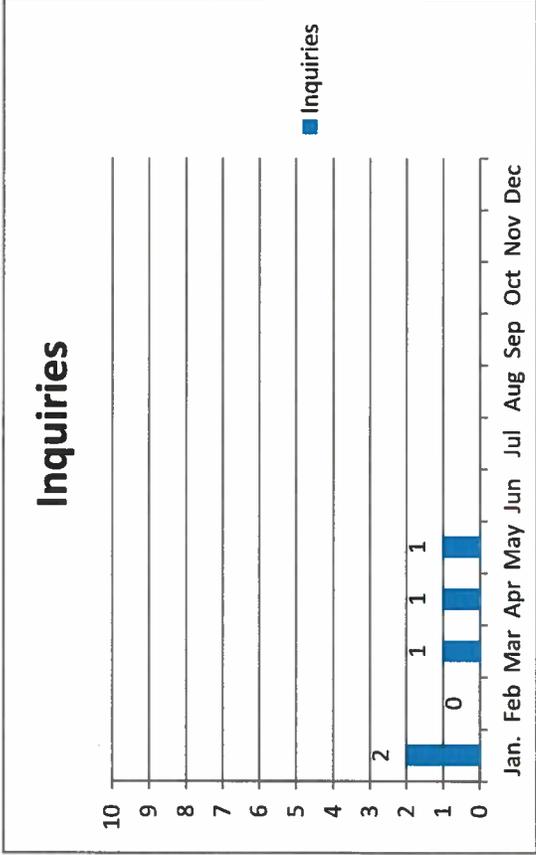
## Cherry Hills Village Police Personnel Summary Report 2016

Month	Commendations	Traffic Accidents	Inquiries	Internal Investigations
Jan.	1	0	2	0
Feb	4	0	0	0
Mar	7	1	1	2
Apr	4	0	1	0
May	6	0	1	2
Jun				
Jul				
Aug				
Sep				
Oct				
Nov				
Dec				
<b>Year to Date</b>	<b>22</b>	<b>1</b>	<b>5</b>	<b>4</b>

**Year to Date**



# Cherry Hills Village Police Personnel Summary Report 2016



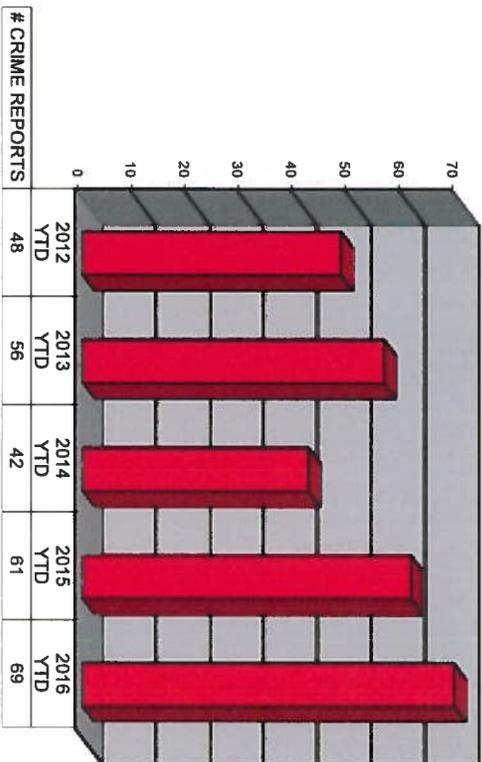
2016				
	Commendations	Traffic Accidents	Inquiries	Internal Investigations
January	1	0	2	0
February	4	0	0	0
March	7	1	1	2
April	4	0	1	0
May	6	0	1	2
June				
July				
August				
September				
October				
November				
December				
YTD	22	1	5	4

## CHERRY HILLS POLICE DEPARTMENT STATISTICS

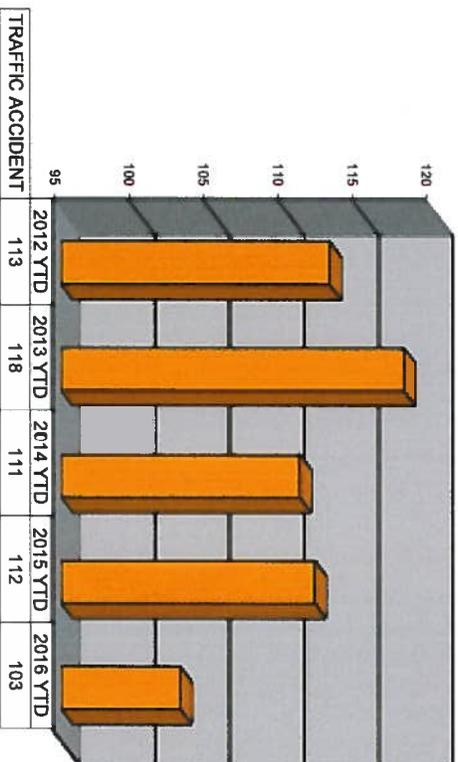
	May 2016	YEAR TO DATE 2016	YEAR TO DATE 2015	PERCENT CHANGE
TRAFFIC ACCIDENT	26	103	112	-8%
ALL CITATIONS	273	1137	1320	-14%
PARKING TICKETS	14	74	59	25%
TRAFFIC WARNINGS	202	733	542	35%
DUI ARRESTS	1	12	14	-14%
DUS ARRESTS	13	48	45	7%
# CRIME REPORTS	18	69	61	13%
# ALARMS	38	181	188	-4%
# ARRESTS (INCLUDES DUI'S & DUS's)	22	89	60	48%
CITIZEN ASSISTS	8	58	58	0%
ASSIST TO OTHER AGENCY	14	78	82	-5%
PROPERTY CHECKS (HW&BLDG)	1853	9737	5777	69%
CRIME PREVENTION NOTICES	49	163	237	-31%
FIELD INTERVIEW CARDS	19	43	30	43%

# CHERRY HILLS VILLAGE / YEAR-TO-DATE THROUGH MAY (2012-2016)

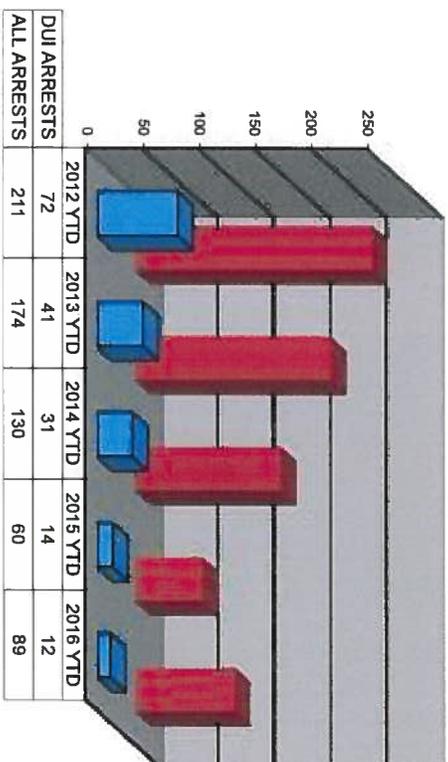
## CRIME REPORTS



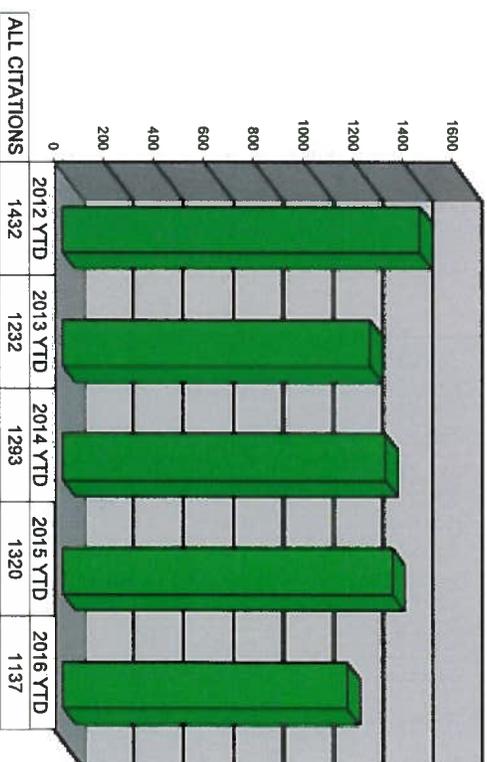
## TRAFFIC ACCIDENTS



## ARRESTS



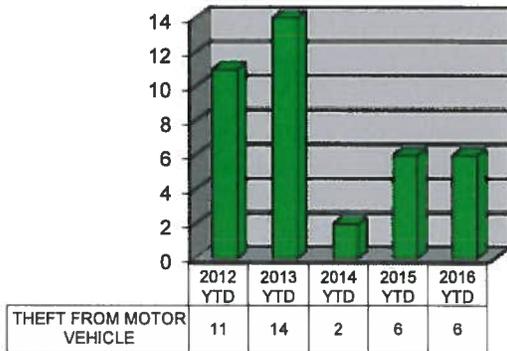
## CITATIONS



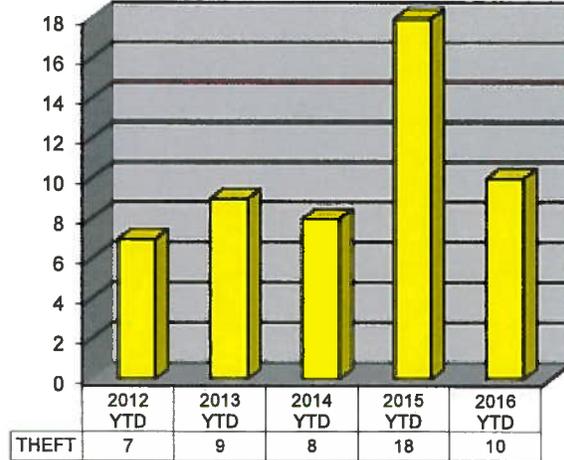
# Cherry Hills Village Crime Statistics

YEAR-TO-DATE THROUGH MAY (2012-2016)

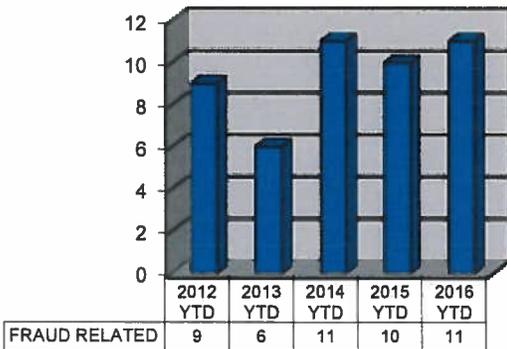
## THEFT FROM MOTOR VEHICLE



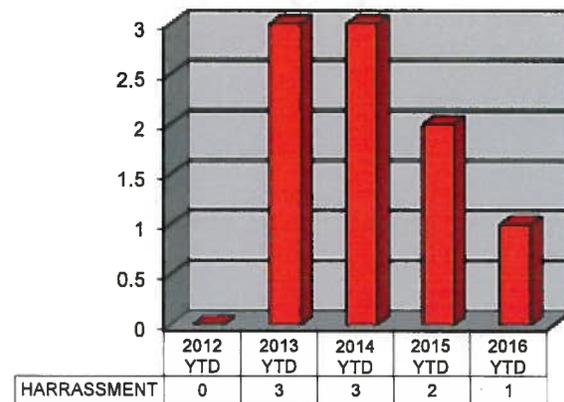
## THEFT



## FRAUD RELATED



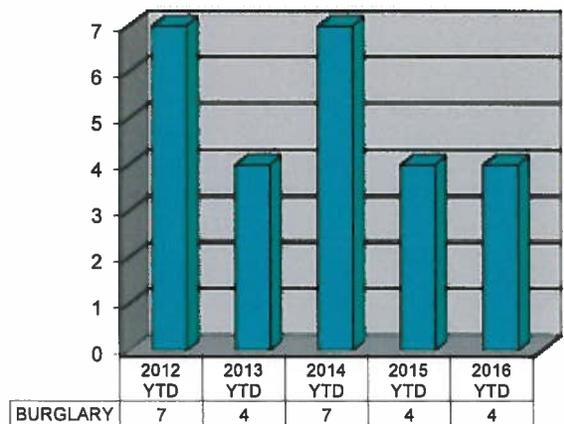
## HARRASSMENT



## CRIMINAL MISCHIEF



## BURGLARY



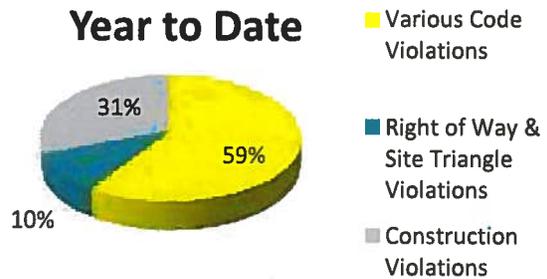
# Cherry Hills Village Code Enforcement Statistics May 2016

Code Enforcement Issues	Month	YTD
On View Violations	49	135
Requests for Service	13	52
Sight Triangle Violations	3	5
Construction Site Violations	26	91
Permit Violations	2	6
Stop Work Orders Served	3	6
Fence Violations	3	3
Weed Violations	6	7
Trash, Debris and Junk	3	4
Trees/Bushes Violations	0	9
Zoning Violations	6	10
Right of Way Violations	11	28
Roll-offs/Port-a-let Violations	6	12
Sign Violations	22	63
Warnings/Personal Contacts	37	126
Letters/Posted Notices	0	11
Summons Issued	1	6
Notice of Violations	1	8
Misc. Code Violations	31	90

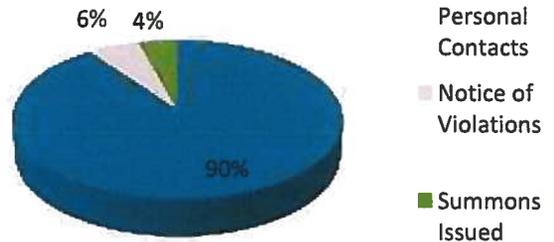
### Year To Date



### Year to Date

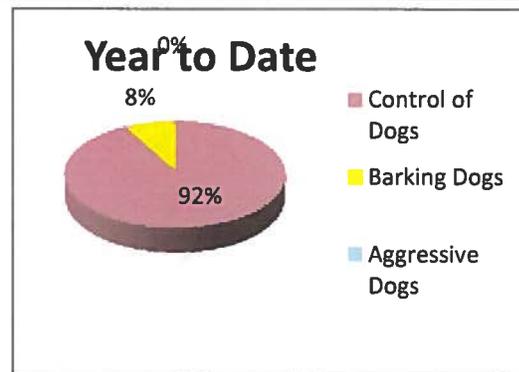
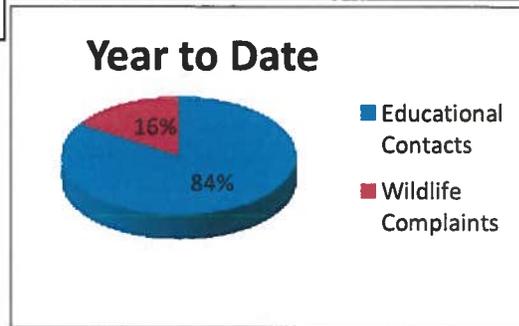
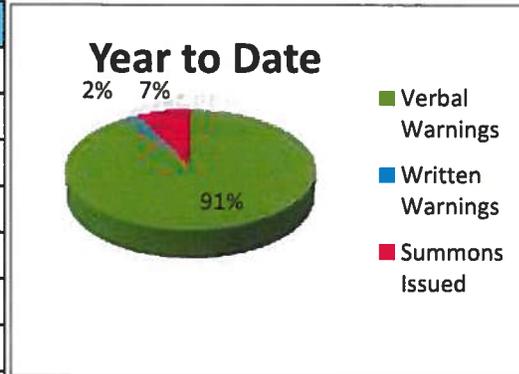


### Year to Date



# Cherry Hills Village Animal Control Statistics May 2016

Animal Control Issues	Month	YTD
Educational Contacts	12	47
Control of Dogs	23	57
Barking Dogs	0	5
Aggressive Dogs	0	0
Wildlife Complaints	3	9
Verbal Warnings	15	49
Written Warnings	1	1
Summons Issued	2	4



**CHERRY HILLS VILLAGE**  
**COLORADO**

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Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 10d(i)

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** TERRI LITTLEFORD, MUNICIPAL COURT CLERK  
**SUBJECT:** MUNICIPAL COURT MONTH END REPORT FOR MAY 2016  
**DATE:** JUNE 21, 2016

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**DISCUSSION**

**Municipal Court Statistics**

<b>Monthly Totals</b>	<b>2016</b>	<b>2015</b>	<b>Difference</b>
Citations filed	244	231	6%
Court appearances/guilty to original	107	91	18%
Plea by mail letters sent	143	172	-17%
Revenue	\$19,455.00	\$21,210.00	- \$1755.00

**BUDGET IMPACT STATEMENT**

Through May 2016 the Municipal Court has collected 39% of the total budgeted revenue amount.

**ATTACHMENTS**

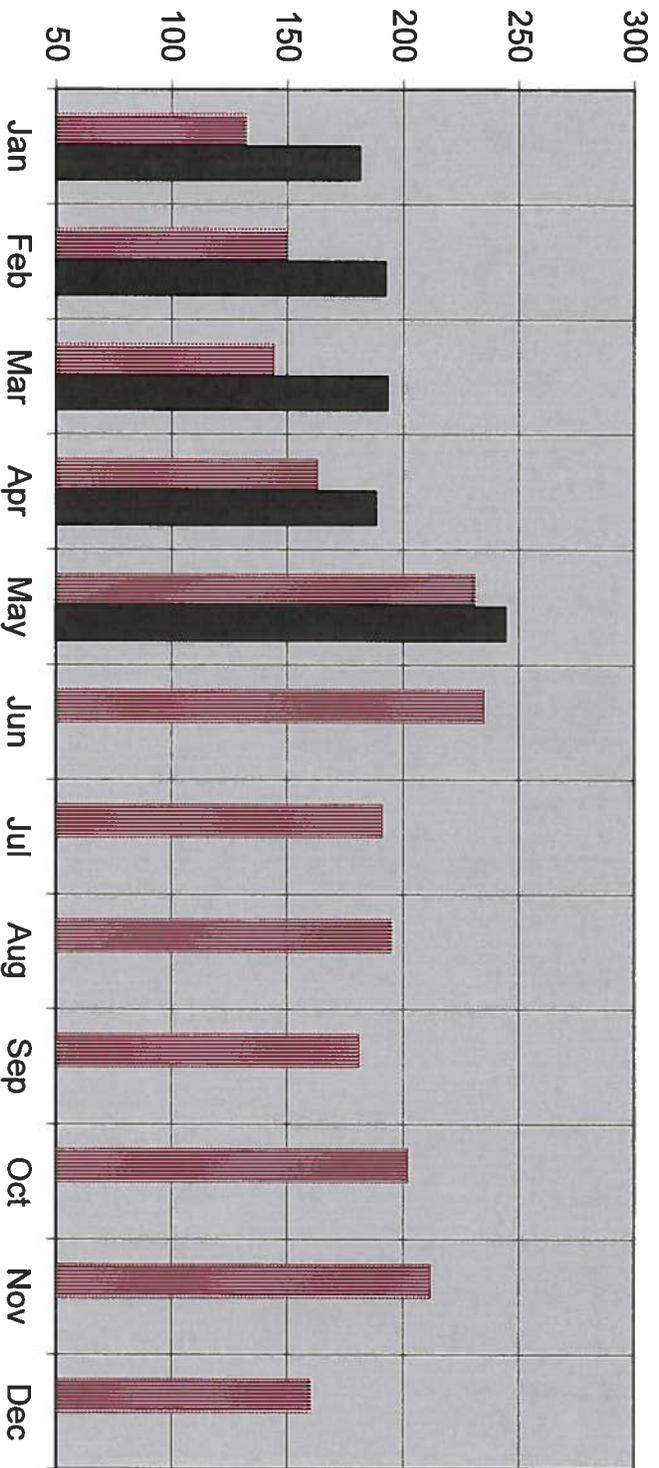
Exhibit A: Municipal Court Monthly Activity and Graphs

**CHERRY HILLS VILLAGE MUNICIPAL COURT  
MONTHLY ACTIVITY  
May-16**

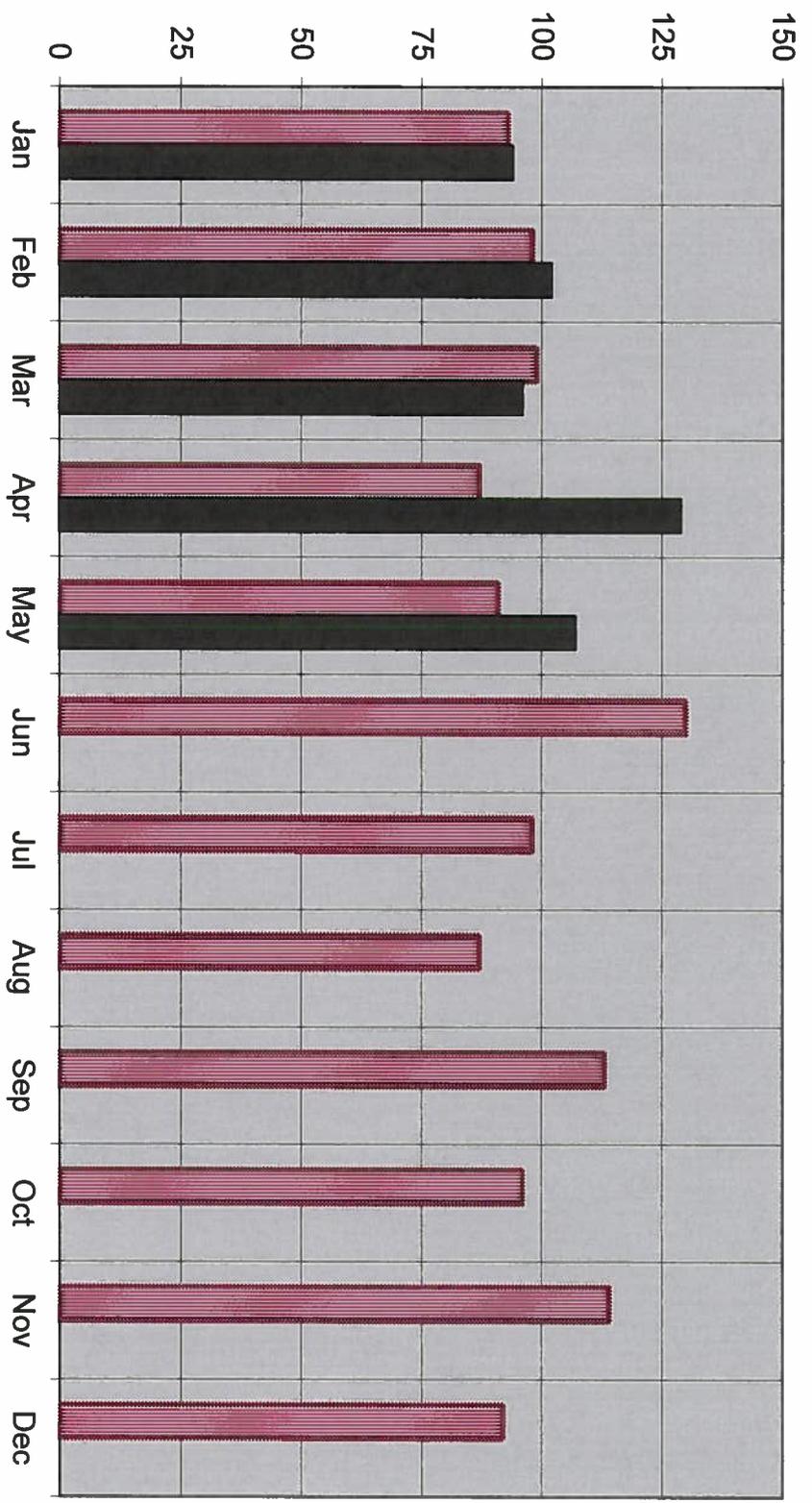
	MONTH	YTD	PRIOR YTD
<b><u>COMPLAINTS FILED</u></b>			
TRAFFIC	222	891	912
PARKING	14	74	69
DOG	2	4	24
OTHER	6	29	50
<b>TOTAL</b>	<b>244</b>	<b>998</b>	<b>1,055</b>
<b><u>CLOSED BY CLERK</u></b>			
CLOSED BY CLERK	18	88	133
<b>TOTAL</b>	<b>18</b>	<b>88</b>	<b>133</b>
<b><u>PLEA BY MAIL</u></b>			
GLTY PLEA BY MAIL	125	569	532
<b>TOTAL</b>	<b>125</b>	<b>569</b>	<b>532</b>
<b><u>COURT ACTIVITY</u></b>			
GLTY TO ORIG	19	104	117
GUILTY TO AMENDED	50	278	292
DEFERRED JUDGMENTS	8	31	46
NOT GUILTY (set to trial)	0	6	4
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	20	76	117
DISMISSED	9	22	4
SHOW CAUSE HEARINGS	0	0	1
<b><u>TRIAL TO COURT</u></b>			
CONVICTIONS	1	1	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
<b><u>TRIAL TO JURY</u></b>			
CONVICTIONS	0	0	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
<b>NUMBER OF PEOPLE IN COURT</b>	<b>107</b>	<b>625</b>	<b>582</b>
<b><u>TOTAL MONEY COLLECTED</u></b>	<b>\$19,455.00</b>	<b>\$103,985.00</b>	

# Citations Filed

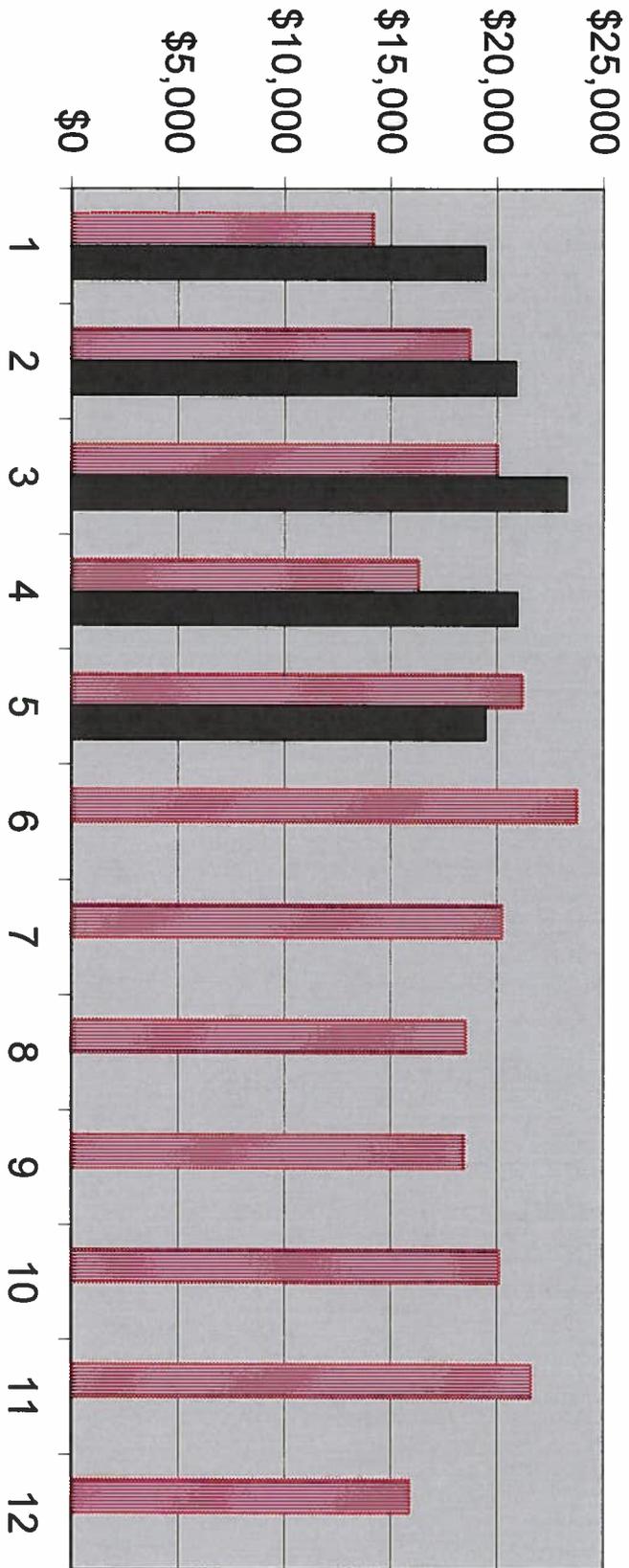
■ 2015 ■ 2016



# Court Appearances

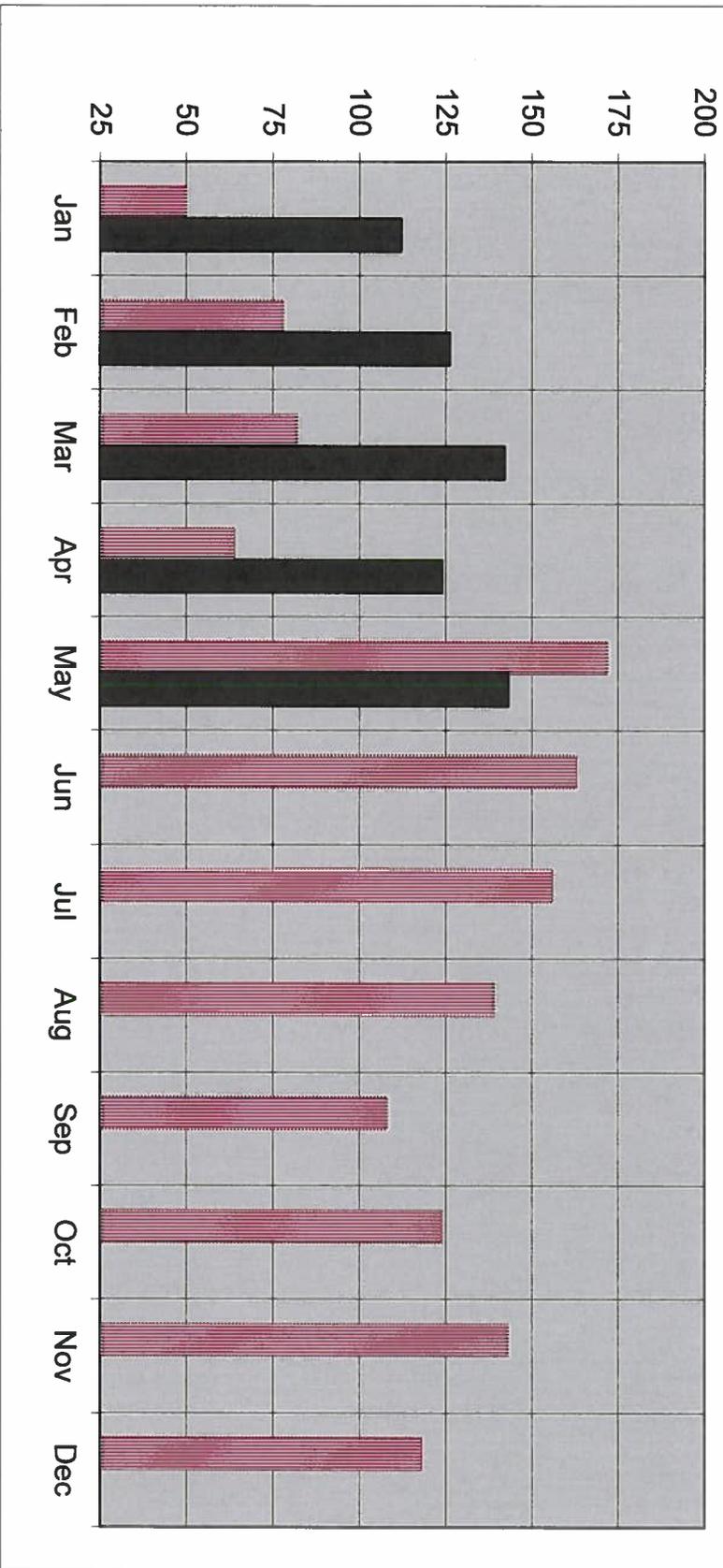


# Fines Collected



# Plea By Mail Offered

■ 2015 ■ 2016



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ITEM: 10d(i)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** JAY GOLDIE, INTERIM CITY MANAGER/DIRECTOR OF PUBLIC WORKS  
**SUBJECT:** PUBLIC WORKS MAY 2016-MONTH END REPORT  
**DATE:** JUNE 21, 2016

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The Public Works crew kicked off May with the annual Spring Cleanup event that includes trash, electronic recycling and shredding. This event continues to be popular with our residents. The City collected 10,315 lbs. of paint and filled two trucks with shredded documents. The City also donated 8,828 lbs. of electronics during the event to Goodwill to help thousands of at-risk-youth, struggling adults and people with disabilities to receive life skills necessary for a successful future.

The Streets crew assisted with asphalt patch back for the 2016 capital improvement project and completed quarterly gravel road maintenance. All remaining stormwater protection was removed from the Howard Johnson property from the 2015 flood and dredging of Greenway Gulch. "No Parking" signs were installed on South Monroe Lane at Quincy. Crews also completed the drainage ditch rebuild at 4545 High Street. Staff continues to focus on safety in the workplace and completed the Blood Born Pathogen and First Aid training.

The Parks Department began the hiring process for seasonal employees in preparation for a busy summer. With a wet spring, the crew spent multiple hours on maintenance tasks including mowing the City's right-of-way and parks and trails. Crews also worked on City wide trash pick-up, City wide sweeping of paved trails, shop work, vehicle equipment maintenance, irrigation repair and maintenance, fence repair, trail repair and City wide tree trimming.

The City issued 17 right-of-way permits in May for a total of 66 for the year.

**ATTACHMENTS**

May 2016 Public Works logs  
Right-of-Way Monthly Report

**MAY 2016 PARKS RECORD LOG SHEET**

	Week 18	Week 19	Week 20	Week 21	Week	TOTALS
ad - Administrative Office Work		4	3	3		10
bm - Building Maintenance						0
cn - Concrete						0
cp - Overseeing contractor project						0
cr - Crackseal						0
fn - Fence repairs		11				11
ft - Fertilizing Trees						0
gm - Gen. Maint to trails, parks, ROW	20	12	9	14		55
gps - GPS and Mapping						0
hl-d - Loads to dump						0
hl-po - Materials to shop						0
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
ir - Irrigation repairs	7	44	3			54
ln - Landscape Repairs		21	23			44
Misc - Miscellaneous						0
mw-p - Mowing Parks	30		39			69
mw-e - Mowing entry features	8	10	23	18		59
mw-r - Mowing rights of ways	16		16			32
mw-t - Mowing Trails	18			38		56
pl - Planting			27			27
pm - Preventative maint/repair on equip						0
po - Purchase materials all operations						0
se - Special Events			24			24
sg - Sign repair						0
shp - Shop Work				9		9
sn - Snow						0
spw - Spray Weeds	11	2	3	6		22
sw-t - Sweeping trails						0
tr - Training & Conf/including safety			5	10		15
ts - Trash both cans and loose trash	4	8	4	4		20
tt - Trimming trees & maint & wrapping		10		22		32
wa - Watering						0
wd-m - Weed cutting mains						0
wd-p - Weed cutting parks	10			8		18
wd-r - Weed cutting rights of ways	26		25			51
wd-t - Weed cutting trails	10	21		22		53
pto - Paid Time Off	10	40		36		86
hol - Holiday Pay						0
to-c - Time off comp						0
to-w - Time off for workers comp						0
<b>TOTAL HOURS</b>	<b>170</b>	<b>183</b>	<b>204</b>	<b>190</b>	<b>0</b>	<b>747</b>
<b>MATERIALS</b>						
mu - Mulch						0
ts - Top soil						0
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0
Trash						0
Planters Mix						0

## MAY 2016 STREETS RECORD LOG SHEET

		Week 18	Week 19	Week 20	Week 21	Week	TOTALS
ad - Administrative Office Work		24		6	18		48
as - Asphalt patching operations		83	214.5	131	152		580.5
bm - Building Maintenance							0
cn - Concrete repairs							0
cp - Overseeing contractor operations		4			1		5
cr - Sealing Operation							0
dr - Drainage Work		12		12			24
fn - Fence repairs							0
gm - General Maintenance							0
gv - Gravel road maintenance		43			13		56
hl-d - Loads to dump		8		20	8		36
hl-po - Materials hauled to shop							0
hl-r - Loads to recycle plant					2		2
hl-s - Loads to shop							0
ir - Irrigation repairs							0
ln - Landscape Repairs				24	17		41
Misc		2					2
mw-p - Mowing parks							0
mw-r - Mowing Rights of Ways							0
mw-t - Mowing Trails							0
pm - Preventative Maintenance					3		3
po - Purchasing materials		2		5			7
pt - Street Painting							0
sg - Sign Work		6					6
sh - Shouldering work for Asphalt							0
shp - Shop Work				2	15		17
sn - Snow removal operations							0
sw - Sweeper operations & cleanup		16		3			19
tr - Training & Conferences				12			12
ts - Trash (cans and loose)				36	2		38
tt - Tree Trimming							0
wd-p - Weed cutting parks							0
wd-r - Weed cutting rights of ways							0
wd-s - Weed Spray							0
wd-t - Weed cutting trails							0
pto - Paid time off		30	25.5	19	11		85.5
to-c - Time off comp							0
to-w - Time off workers comp							0
Hol - Holiday							0
<b>TOTALS</b>		<b>230</b>	<b>240</b>	<b>270</b>	<b>242</b>	<b>0</b>	<b>982</b>

### MATERIALS

as-in - Asphalt (Shop-Laid)	tons	35	70	50	53		208
as-out - Asphalt (demo)	tons				44		44
rb - Road base	tons	10			25		35
cn - Concrete (Demo)	tons			23	23		46
cn - Concrete	yards						0
ts - Topsoil	yards						0
Mulch	yards						0
tb - Tree Branches	loads						0
cf - Crusher Fines	tons						0
ss - Salt/Sand	tons						0
ms - Misc.	loads				10		10
sw-dump - Sweepings	tons	52					52
sw-shop - Sweepings	tons			4			4
Ditch Dirt	loads						0
Rock	tons						0
water, mag							0
Trash	loads						0
Construction Debris	loads			91	18		109

2016 RIGHT-OF-WAY PERMITS  
MONTHLY REPORT

JANUARY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
12	2	2	2				18

FEBRUARY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
5		2	1				8

MARCH 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
6	1	3	1	1	1		13

APRIL 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
8		2					10

MAY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
8	3	5	1				17

JUNE 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

JULY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

AUGUST 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

SEPTEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

OCTOBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

NOVEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

DECEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

2016 YEAR END TOTALS							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/ TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
39	6	14	5	1	1	0	66

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ITEM: 10d(ii)

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MEMORANDUM

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

**SUBJECT:** UNAUDITED FINANCIAL STATEMENTS-MAY 2016

**DATE:** JUNE 21, 2016

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**ISSUE** How do the City of Cherry Hills Village finances through May compare to budget?

**DISCUSSION**

- **Background**

The City Council approved the 2016 General Fund budget with revenues equal to expenditures in the amount of \$7,004,867 and a Capital Fund with an approved 2016 budget deficit of (\$765,348).

- **Analysis**

At the end of May actual General Fund revenues exceeded expenditures by \$1,025,005. Forecasted revenue and expenditures through December 2016 show revenues exceeding expenditures by approximately \$12,450.

At the end of May, actual Capital Fund expenditures exceed revenues by (\$221,707). Forecasted revenues and expenditures through December 2016 show expenditures exceeding revenue by approximately (\$359,305).

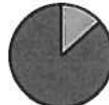
**ATTACHMENTS**

Exhibit A: Financial Snapshot May 2016

Exhibit B: General Fund Statement of Revenue and Expenditures Summary

Exhibit C: May 2016 Financial Statements

The City of Cherry Hills Village Financial Snapshot For May 2016

			<u>% of 2016 Budget</u>	<u>Notes:</u>
<b>GENERAL FUND (01)</b>				
<b>Revenues</b>				
Budget:	\$	7,004,867		
Received to Date:	\$	3,591,791		
% of Year Completed:		42%		
% Received YTD:		51%		
<b>Expenditures</b>				
<b>Administration</b>				
Budget:	\$	1,861,128		
Expended to Date:	\$	714,192		
% of Year Completed:		42%		
% Expended YTD:		38%		
<b>Community Development</b>				
Budget:	\$	604,870		
Expended to Date:	\$	175,891		
% of Year Completed:		42%		
% Expended YTD:		29%		
<b>Public Safety</b>				
Budget:	\$	3,155,024		
Expended to Date:	\$	1,196,850		
% of Year Completed:		42%		
% Expended YTD:		38%		
<b>Public Works</b>				
Budget:	\$	1,147,281		
Expended to Date:	\$	381,969		
% of Year Completed:		42%		
% Expended YTD:		33%		
To Year End General Fund Revenues are Projected to Exceed Expenditures By:				
<b>\$12,450</b>				
<b>CAPITAL FUND (02) EXPENDITURES</b>				
Budget:	\$	4,605,065		
Expended to Date:	\$	618,293		
% of Year Completed:		42%		
% Expended YTD:		13%		
<b>PARKS AND RECREATION (30) EXPENDITURES</b>				
Budget:	\$	1,787,749		Principal and interest payments made in December
Expended to Date:	\$	284,069		
% of Year Completed:		42%		
% Expended YTD:		16%		

**GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 BUDGET
<b>REVENUE</b>					
Current Property Taxes @ 7.30 Mills	2,196,853	2,123,466	2,129,487	2,461,683	2,461,683
Use/Tax Motor Vehicles	1,101,958	1,146,976	1,105,996	881,638	1,066,887
Sales Tax	1,205,914	1,225,012	1,122,134	791,838	991,232
Service Expansion Fees	160,094	164,276	154,522	157,249	150,000
Building Permits	477,725	811,537	617,789	570,186	550,000
Franchise Fees	431,275	455,827	407,553	356,131	359,700
Highway Users Tax	242,555	246,369	254,789	221,247	241,697
Municipal Court Fines	277,314	278,297	228,886	261,793	270,000
County Road & Bridge Levy	120,336	113,504	113,995	139,379	134,381
Specific Ownership Tax	(17,680)	-	-	264,000	264,000
Other Revenues	584,678	733,539	989,727	530,938	515,287
<b>TOTAL OPERATING REVENUE</b>	<b>6,781,022</b>	<b>7,298,803</b>	<b>7,124,878</b>	<b>6,636,083</b>	<b>7,004,867</b>
<b>EXPENDITURES</b>					
Administration	1,572,634	1,799,030	1,368,387	1,815,449	1,861,128
Judicial	82,124	90,501	81,424	74,567	75,279
Data Processing	98,899	130,595	121,615	130,407	133,583
Community Development	424,062	431,478	549,527	558,170	604,870
Crier	16,364	19,854	21,361	29,525	30,500
Public Safety	2,507,255	2,529,088	3,094,845	2,950,432	3,152,225
Public Works	787,375	901,474	1,156,758	1,065,083	1,147,282
<b>TOTAL OPERATING EXPENDITURES</b>	<b>5,488,713</b>	<b>5,902,020</b>	<b>6,393,917</b>	<b>6,623,633</b>	<b>7,004,867</b>
Management Contingency/Transfer Out	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>5,488,713</b>	<b>5,902,020</b>	<b>6,393,917</b>	<b>6,623,633</b>	<b>7,004,867</b>
<b>OPERATING GAIN/(LOSS)</b>	<b>1,292,309</b>	<b>1,396,783</b>	<b>730,960</b>	<b>12,450</b>	<b>0</b>
<b>EXTRAORDINARY EXPENSES</b>					
Transfer to Parks and Rec Fund	-	-	1,542,491	-	-
Transfer to Capital Fund	965,056	1,065,944	-	-	-
<b>TOTAL EXTRAORDINARY EXPENSES</b>	<b>965,056</b>	<b>1,065,944</b>	<b>1,542,491</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>	<b>6,142,706</b>	<b>6,469,959</b>	<b>6,800,798</b>	<b>6,800,798</b>	<b>6,813,248</b>
ADD/(SUBTRACT) OPERATING DIFFERENCE	1,292,309	1,396,783	730,960	12,450	0
LESS: EXTRAORDINARY EXPENSES	(965,056)	(1,065,944)	(1,542,491)	-	-
<b>ENDING FUND BALANCE</b>	<b>6,469,959</b>	<b>6,800,798</b>	<b>5,989,267</b>	<b>6,813,248</b>	<b>6,813,248</b>
EMERGENCY RESERVE	548,871	590,202	639,392	662,363	700,487
<b>AVAILABLE FUND BALANCE</b>	<b>5,921,087</b>	<b>6,210,596</b>	<b>5,349,875</b>	<b>6,150,884</b>	<b>6,112,761</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

## GENERAL FUND

ASSETS

01-1000	CASH - COMBINED FUND	(	950,989.96)	
01-1011	CASH ON HAND-GEN FUND		350.00	
01-1015	XPRESS DEPOSIT ACCOUNT		241.50	
01-1029	CASH ON DEPOSIT-CRIER	(	77,060.52)	
01-1031	CASH-COUNTY TREASURER GENERAL		435,058.84	
01-1032	CASH-CTY CLERK USE TAX		55,343.79	
01-1041	INVEST ACCT GEN'L FUND		123,519.54	
01-1042	INVESTMENT ACCT-CSAFE		103,167.74	
01-1043	INVEST ACCT-COLOTRUST+		6,509,284.65	
01-1045	1ST BANK CD'S		506,826.00	
01-1046	MIDFIRST BANK CD'S		509,908.86	
01-1051	TAXES RECEIVABLE		572,932.31	
01-1151	ACCOUNTS RECEIVABLE		2,675.00	
01-1152	SALES TAX RECEIVABLE	(	.01)	
01-1551	HEALTH/DENTAL INS. PAYABLES	(	29,925.18)	
01-1601	LAND		15,169,580.08	
01-1631	BUILDINGS		4,986,859.61	
01-1632	GROUND IMPROVEMENTS		223,820.14	
01-1641	PUBLIC WORKS EQUIPMENT		1,591,966.59	
01-1642	PUBLIC SAFETY EQUIPMENT		683,640.85	
01-1643	ADMINISTRATION EQUIPMENT		232,947.35	
01-1645	CONSTRUCTION IN PROCESS		33,957.50	
01-1701	COMPUTER LOAN PROGRAM		9,845.96	
	TOTAL ASSETS			<u>30,693,950.64</u>

LIABILITIES AND EQUITYLIABILITIES

01-2014	PAYROLL PAYABLES-ZERO BALANCE		.08	
01-2025	LIFE, DEP, STD & LTD INS	(	3,100.76)	
01-2101	FSA MEDICAL SPENDING ACCT		500.00	
01-2201	RECOGNIZANCE BONDS		860.00	
01-2221	RESERVE-TAXES RECEIV.		572,932.31	
01-2251	CHERRY HILLS GIFT FUND ESCROW		17,328.56	
01-2370	BUILDING ESCROW		133,387.81	
01-2380	ROW-DRIVEWAYS		35,000.00	
01-2641	INVESTMENT IN FIXED ASSETS		22,922,772.12	
	TOTAL LIABILITIES			23,679,680.12

FUND EQUITY

01-2901	RESTRICTED FUND BALANCE-ART		18,039.00	
01-2952	TABOR EXCESS		1,078,951.30	
	UNAPPROPRIATED FUND BALANCE:			
01-2900	FUND BALANCE		4,892,275.22	
	REVENUE OVER EXPENDITURES - YTD		1,025,005.00	
	BALANCE - CURRENT DATE			5,917,280.22

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

GENERAL FUND

TOTAL FUND EQUITY	<u>7,014,270.52</u>
TOTAL LIABILITIES AND EQUITY	<u><u>30,693,950.64</u></u>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
01-310-3111	437,846.33	1,899,425.34	2,461,683.00	562,257.66	77.2
01-310-3121	.00	.00	264,000.00	264,000.00	.0
01-310-3161	35,180.87	107,312.16	359,700.00	252,387.84	29.8
01-310-3162	.00	36,401.87	133,000.00	96,598.13	27.4
01-310-3191	888.61	436.93	6,000.00	5,563.07	7.3
01-310-3311	68,238.18	291,838.45	991,232.00	699,393.55	29.4
01-310-3312	58,256.67	356,637.49	1,066,887.00	710,249.51	33.4
<b>TOTAL TAX REVENUES</b>	<b>600,410.66</b>	<b>2,692,052.24</b>	<b>5,282,502.00</b>	<b>2,590,449.76</b>	<b>51.0</b>
<u>LICENSE AND PERMIT REVENUES</u>					
01-320-3211	.00	2,300.00	7,201.00	4,901.00	31.9
01-320-3213	( 200.00)	30,100.00	30,000.00	( 100.00)	100.3
01-320-3221	77,009.48	320,068.59	550,000.00	229,931.41	58.2
01-320-3222	15,483.20	97,248.80	150,000.00	52,751.20	64.8
01-320-3223	.00	.00	2,000.00	2,000.00	.0
01-320-3224	.00	.00	3,600.00	3,600.00	.0
01-320-3225	9,951.40	56,129.34	90,000.00	33,870.66	62.4
01-320-3226	.00	.00	500.00	500.00	.0
01-320-3227	130.00	1,780.00	2,200.00	420.00	80.9
01-320-3228	5,487.50	22,700.00	55,000.00	32,300.00	41.3
01-320-3229	.00	1,500.00	2,000.00	500.00	75.0
01-320-3230	.00	1,500.00	8,000.00	6,500.00	18.8
<b>TOTAL LICENSE AND PERMIT REVENUES</b>	<b>107,861.58</b>	<b>533,326.73</b>	<b>900,501.00</b>	<b>367,174.27</b>	<b>59.2</b>
<u>INTERGOVERNMENTAL REVENUES</u>					
01-330-3321	1,759.00	10,304.50	25,000.00	14,695.50	41.2
01-330-3342	239.15	1,340.80	2,800.00	1,459.20	47.9
01-330-3352	21,751.00	81,247.38	241,697.00	160,449.62	33.6
01-330-3371	.00	38,594.46	134,381.00	95,786.54	28.7
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>23,749.15</b>	<b>131,487.14</b>	<b>403,878.00</b>	<b>272,390.86</b>	<b>32.6</b>
<u>CHARGES FOR SERVICES REVENUES</u>					
01-350-3420	4,860.00	17,690.00	55,000.00	37,310.00	32.2
01-350-3421	200.00	200.00	1,000.00	800.00	20.0
01-350-3511	19,455.00	103,985.26	270,000.00	166,014.74	38.5
01-350-3512	1,146.75	3,644.87	12,000.00	8,355.13	30.4
01-350-3513	1,570.00	7,620.00	20,000.00	12,380.00	38.1
<b>TOTAL CHARGES FOR SERVICES REVENUES</b>	<b>27,231.75</b>	<b>133,140.13</b>	<b>358,000.00</b>	<b>224,859.87</b>	<b>37.2</b>

CITY OF CHERRY HILLS VILLAGE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
01-360-3611 INTEREST INCOME	3,144.58	13,612.43	12,000.00	( 1,612.43)	113.4
01-360-3612 PENALTY-BUILDING PERMITS	100.00	2,200.00	3,000.00	800.00	73.3
01-360-3650 CRIER CONTRIBUTIONS	100.00	4,615.00	7,000.00	2,385.00	65.9
01-360-3660 CRIER ADVERTISEMENT	440.00	4,425.00	10,000.00	5,575.00	44.3
01-360-3680 OTHER REVENUES	7,384.27	10,475.04	20,000.00	9,524.96	52.4
01-360-3681 DONATION TO THE ART COMMISSION	.00	63,129.97	.00	( 63,129.97)	.0
01-360-3690 LEASE PROCEEDS	.00	3,327.50	7,986.00	4,658.50	41.7
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>11,168.85</b>	<b>101,784.94</b>	<b>59,986.00</b>	<b>( 41,798.94)</b>	<b>169.7</b>
<b>TOTAL FUND REVENUE</b>	<b>770,421.99</b>	<b>3,591,791.18</b>	<b>7,004,867.00</b>	<b>3,413,075.82</b>	<b>51.3</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
01-411-1011 PERSONNEL SERVICES	26,262.84	188,647.36	496,616.00	307,968.64	38.0
01-411-1012 FEE PERSONNEL	.00	3,600.00	16,800.00	13,200.00	21.4
01-411-1013 SOCIAL SECURITY TAXES	2,034.05	( 18,458.24)	39,729.00	58,187.24	( 46.5)
01-411-1014 RETIREMENT 401-NONSWORN	522.96	( 934.56)	35,000.00	35,934.56	( 2.7)
01-411-1015 RETIREMENT	681.30	( 4,313.58)	65,000.00	69,313.58	( 6.6)
01-411-1016 HEALTH-LIFE-DENTAL INSURANCE	4,152.76	20,956.15	487,522.00	466,565.85	4.3
01-411-1017 UNEMPLOY-WORKMENS COMP INS	9,851.01	27,905.01	113,000.00	85,094.99	24.7
01-411-1019 OVERTIME	.00	287.16	.00	( 287.16)	.0
01-411-2021 OFC-SUPPLIES-POSTAGE	1,124.70	5,681.60	16,280.00	10,598.40	34.9
01-411-2022 PRINTING-REPRODUCTION	968.00	1,095.96	2,500.00	1,404.04	43.8
01-411-2028 SPECIAL MATERIALS	143.06	886.30	2,500.00	1,613.70	35.5
01-411-3031 GAS-HEAT-LIGHT	1,511.74	8,364.38	21,000.00	12,635.62	39.8
01-411-3033 COMMUNICATIONS	1,924.88	8,370.01	28,000.00	19,629.99	29.9
01-411-3035 SEWER	.00	477.00	3,136.00	2,659.00	15.2
01-411-4040 COUNTY TREASURER FEES	4,944.61	21,416.08	24,617.00	3,200.92	87.0
01-411-4041 COUNTY USE TAX FEES	2,912.84	17,831.87	53,344.00	35,512.13	33.4
01-411-4042 AUDIT	2,500.00	8,500.00	8,500.00	.00	100.0
01-411-4043 LEGAL	13,887.00	67,218.50	150,000.00	82,781.50	44.8
01-411-4049 OTHER CONTRACTUAL SERVICES	11,566.28	21,907.94	16,492.00	( 5,415.94)	132.8
01-411-6061 INSURANCE-BONDS	9,777.59	64,512.80	130,000.00	65,487.20	49.6
01-411-6062 ELECTION EXPENSE	35.00	35.00	6,000.00	5,965.00	.6
01-411-6063 TRAIN.-DUES-TRAVEL-SUBSC	5,967.52	28,977.50	95,817.00	66,839.50	30.2
01-411-6064 TESTING-PHYSICALS	.00	.00	300.00	300.00	.0
01-411-6066 LEGAL PUBLICATIONS	.00	.00	300.00	300.00	.0
01-411-6067 SPECIAL EVENTS	.00	2,186.07	2,500.00	313.93	87.4
01-411-6068 MISCELLANEOUS EXPENSES	4,140.69	18,701.20	44,675.00	25,973.80	41.9
01-411-7071 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL ADMINISTRATION DEPARTMENT</b>	<b>104,908.83</b>	<b>493,851.51</b>	<b>1,861,128.00</b>	<b>1,367,276.49</b>	<b>26.5</b>
<u>JUDICIAL DEPARTMENT</u>					
01-412-1011 PERSONAL SERVICES	4,006.16	21,953.88	51,471.00	29,517.12	42.7
01-412-1012 FEE PERSONNEL	2,000.00	5,000.00	13,000.00	8,000.00	38.5
01-412-1013 SOCIAL SECURITY TAXES	313.56	1,722.27	4,118.00	2,395.73	41.8
01-412-1015 RETIREMENT	192.30	1,057.65	.00	( 1,057.65)	.0
01-412-1016 HEALTH-LIFE-DENTAL INSURANCE	1,086.51	5,432.55	.00	( 5,432.55)	.0
01-412-2021 OFC SUPPLIES-POSTAGE	19.75	34.42	100.00	65.58	34.4
01-412-2022 PRINTING-REPRODUCTION	.00	165.00	400.00	235.00	41.3
01-412-4050 JURY-WITNESS FEES	.00	.00	100.00	100.00	.0
01-412-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	463.00	560.00	97.00	82.7
01-412-6067 INTERPRETERS	.00	227.50	850.00	622.50	26.8
01-412-6068 MISCELLANEOUS EXPENSES	.00	.00	4,680.00	4,680.00	.0
<b>TOTAL JUDICIAL DEPARTMENT</b>	<b>7,618.28</b>	<b>36,056.27</b>	<b>75,279.00</b>	<b>39,222.73</b>	<b>47.9</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DATA PROCESSING DEPARTMENT</u>					
01-414-2028 SOFTWARE	834.00	16,898.00	18,704.00	1,806.00	90.3
01-414-4049 OTHER CONTRACTUAL SERVICES	6,890.35	30,512.23	97,132.00	66,619.77	31.4
01-414-7071 EQUIPMENT	.00	9,781.70	17,747.00	7,965.30	55.1
<b>TOTAL DATA PROCESSING DEPARTMENT</b>	<b>7,724.35</b>	<b>57,191.93</b>	<b>133,583.00</b>	<b>76,391.07</b>	<b>42.8</b>
<u>COMMUNITY DEVELOPMENT DEPARTME</u>					
01-418-1011 PERSONNEL SERVICES	11,011.00	113,380.89	254,972.00	141,591.11	44.5
01-418-1013 SOCIAL SECURITY TAXES	875.84	8,862.55	20,398.00	11,535.45	43.5
01-418-1014 RETIREMENT 401-NONSWORN	.00	2,105.91	.00	( 2,105.91)	.0
01-418-1015 RETIREMENT	500.54	2,752.97	.00	( 2,752.97)	.0
01-418-1016 HEALTH-LIFE-DENTAL INSURANCE	627.69	9,360.13	.00	( 9,360.13)	.0
01-418-2021 OFCE SUPPLIES-POSTAGE	7.43	577.50	4,500.00	3,922.50	12.8
01-418-2022 PRINTING-REPRODUCTION	.00	632.16	3,200.00	2,567.84	19.8
01-418-2028 SPECIAL MATERIALS	.00	28.80	250.00	221.20	11.5
01-418-3033 TELEPHONE	90.44	702.59	850.00	147.41	82.7
01-418-4041 GREEN BUILDING REBATES	.00	.00	20,000.00	20,000.00	.0
01-418-4042 CONTRACTED PLAN REVIEW	.00	13,612.50	70,000.00	56,387.50	19.5
01-418-4045 ENGINEERING SERVICES	.00	14,456.25	30,000.00	15,543.75	48.2
01-418-4047 BUILDING INSPECTION	.00	17,126.85	150,000.00	132,873.15	11.4
01-418-4049 OTHER CONTRACTUAL SERVICES	.00	5,253.98	40,000.00	34,746.02	13.1
01-418-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	27.95	4,900.00	4,872.05	.6
01-418-6068 MISCELLANEOUS EXPENSE	.00	1,000.00	4,000.00	3,000.00	25.0
01-418-7071 EQUIPMENT	.00	229.18	1,800.00	1,570.82	12.7
<b>TOTAL COMMUNITY DEVELOPMENT DEPARTME</b>	<b>13,112.94</b>	<b>190,110.21</b>	<b>604,870.00</b>	<b>414,759.79</b>	<b>31.4</b>
<u>VILLAGE CRIER DEPARTMENT</u>					
01-419-1012 FEE PERSONNEL	.00	1,100.00	3,000.00	1,900.00	36.7
01-419-2021 OFFICE SUPPLIES, POSTAGE	475.00	3,614.39	10,500.00	6,885.61	34.4
01-419-2022 PRINTING	1,525.00	6,411.00	17,000.00	10,589.00	37.7
<b>TOTAL VILLAGE CRIER DEPARTMENT</b>	<b>2,000.00</b>	<b>11,125.39</b>	<b>30,500.00</b>	<b>19,374.61</b>	<b>36.5</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>					
01-421-1011 PERSONNEL SERVICES	158,466.45	931,201.00	2,263,049.00	1,331,848.00	41.2
01-421-1013 SOCIAL SECURITY TAXES	3,984.69	23,133.92	67,891.00	44,757.08	34.1
01-421-1014 POLICE PENSION CONTRIBUTIONS	10,927.90	64,445.73	145,000.00	80,554.27	44.5
01-421-1015 RETIREMENT	3,196.36	18,337.91	.00	( 18,337.91)	.0
01-421-1016 HEALTH-LIFE-DENTAL INSURANCE	24,218.48	128,309.50	.00	( 128,309.50)	.0
01-421-1018 UNIFORM EXPENSE	328.87	1,386.72	26,150.00	24,763.28	5.3
01-421-1019 OVERTIME	1,736.13	8,360.95	70,000.00	61,639.05	11.9
01-421-1020 EXTRA DUTY	3,559.14	16,710.28	70,000.00	53,289.72	23.9
01-421-2021 OFC SUPPLIES-POSTAGE	836.62	3,646.09	8,670.00	5,023.91	42.1
01-421-2022 PRINTING-REPRODUCTION	116.55	2,669.54	5,780.00	3,110.46	46.2
01-421-2023 CRIME PREVENTION	.00	.00	4,000.00	4,000.00	.0
01-421-2024 DARE	.00	.00	1,000.00	1,000.00	.0
01-421-2028 SPECIAL MATERIALS	348.50	2,128.01	14,280.00	12,151.99	14.9
01-421-2029 ANIMAL CONTROL	139.99	253.20	1,000.00	746.80	25.3
01-421-3031 ELECTRIC/GAS	( 4,026.25)	10,069.22	27,300.00	17,230.78	36.9
01-421-3032 WATER	.00	.00	3,250.00	3,250.00	.0
01-421-3033 TELEPHONE	1,499.11	9,665.41	28,750.00	19,084.59	33.6
01-421-3035 SEWER	( 166.00)	166.00	2,500.00	2,334.00	6.6
01-421-4048 VEHICLE MAINTENANCE CONTRACT	3,133.16	6,591.27	51,675.00	45,083.73	12.8
01-421-4049 OTHER CONTRACTUAL SERVICES	( 24,789.09)	91,486.62	162,104.00	70,617.38	56.4
01-421-5051 BUILDING MAINTENANCE	977.06	2,159.52	24,625.00	22,465.48	8.8
01-421-5052 EQUIPMENT MAINTENANCE	180.00	330.00	5,000.00	4,670.00	6.6
01-421-5053 VEHICLE MAINTENANCE	.00	1,028.34	6,800.00	5,571.66	15.6
01-421-5054 GASOLINE-OIL	2,265.00	6,167.00	60,000.00	53,833.00	10.3
01-421-6063 TRNG-DUES-TRAVEL-SUBSC	4,745.98	7,310.40	32,000.00	24,689.60	22.9
01-421-6064 TESTING AND PHYSICAL EXAMS	.00	1,175.00	10,000.00	8,825.00	11.8
01-421-6065 PRISONER EXPENSES	.00	523.34	7,800.00	7,276.66	6.7
01-421-6066 SPECIAL INVESTIGATIONS	100.00	416.24	2,800.00	2,383.76	14.9
01-421-6068 MISCELLANEOUS EXPENSES	1,867.44	4,409.40	17,800.00	13,390.60	24.8
01-421-7071 EQUIPMENT	318.65	1,416.67	36,000.00	34,583.33	3.9
<b>TOTAL PUBLIC SAFETY DEPARTMENT</b>	<b>193,964.74</b>	<b>1,343,497.28</b>	<b>3,155,024.00</b>	<b>1,811,526.72</b>	<b>42.6</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS DEPARTMENT</u>					
01-431-1011 PERSONNEL SERVICES	49,123.68	257,394.32	685,955.00	428,560.68	37.5
01-431-1013 SOCIAL SECURITY TAXES	3,707.61	19,510.21	54,876.00	35,365.79	35.6
01-431-1014 RETIREMENT 401-NONSWORN	993.50	5,464.25	.00 (	5,464.25)	.0
01-431-1015 RETIREMENT	835.64	3,461.79	.00 (	3,461.79)	.0
01-431-1016 HEALTH-LIFE-DENTAL INSURANCE	8,886.04	44,058.07	.00 (	44,058.07)	.0
01-431-1018 UNIFORM EXPENSE	614.82	2,389.23	5,400.00	3,010.77	44.3
01-431-1019 OVERTIME	930.29	5,051.94	14,000.00	8,948.06	36.1
01-431-2021 OFC SUPPLIES-POSTAGE	48.00	565.41	1,900.00	1,334.59	29.8
01-431-2024 SNOW-ICE MATERIALS	471.15	18,056.20	25,000.00	6,943.80	72.2
01-431-2025 ROAD MAINT. MATERIALS	229.68	1,678.50	52,000.00	50,321.50	3.2
01-431-2026 CURB-GUTTER-SIDEWALKS	.00	.00	5,000.00	5,000.00	.0
01-431-2027 TRAFFIC CONTROL DEVICES	117.00	5,732.76	9,000.00	3,267.24	63.7
01-431-2028 SPECIAL MATERIALS	1,357.03	1,726.71	6,000.00	4,273.29	28.8
01-431-3032 WATER	.00	.00	2,100.00	2,100.00	.0
01-431-3033 COMMUNICATIONS	158.02	1,995.83	7,050.00	5,054.17	28.3
01-431-3034 STREET LIGHTING	.00	.00	5,000.00	5,000.00	.0
01-431-4045 ENGINEERING SERVICES	.00	708.50	12,500.00	11,791.50	5.7
01-431-4048 VEHICLE MAINTENANCE CONTRACT	1,781.02	21,955.63	50,000.00	28,044.37	43.9
01-431-4049 OTHER CONTRACTUAL SERVICES	1,764.40	9,509.66	57,000.00	47,490.34	16.7
01-431-5051 BUILDING MAINTENANCE	2,329.96	10,203.91	45,000.00	34,796.09	22.7
01-431-5052 EQUIPMENT MAINTENANCE	.00	2,687.54	8,500.00	5,812.46	31.6
01-431-5053 VEHICLE MAINTENANCE	51.94	947.05	20,000.00	19,052.95	4.7
01-431-5054 GASOLINE-OIL	1,133.04	6,208.90	35,000.00	28,791.10	17.7
01-431-6063 TRNG-DUES-TRAVEL-SUBSC	829.17	7,248.85	9,000.00	1,751.15	80.5
01-431-6064 TESTING PHYSICALS	119.50	325.50	2,000.00	1,674.50	16.3
01-431-6068 MISCELLANEOUS EXPENSES	679.49	4,151.65	8,500.00	4,348.35	48.8
01-431-7000 PUBLIC ART	1,777.31	3,416.49	20,000.00	16,583.51	17.1
01-431-7071 EQUIPMENT	504.69	504.69	6,500.00	5,995.31	7.8
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>	<b>78,422.98</b>	<b>434,953.59</b>	<b>1,147,281.00</b>	<b>712,327.41</b>	<b>37.9</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>407,752.12</b>	<b>2,566,786.18</b>	<b>7,007,665.00</b>	<b>4,440,878.82</b>	<b>36.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>362,669.87</b>	<b>1,025,005.00</b>	<b>( 2,798.00)</b>	<b>( 1,027,803.00)</b>	<b>36633.</b>

CITY OF CHERRY HILLS VILLAGE

BALANCE SHEET

MAY 31, 2016

CAPITAL FUND

ASSETS

02-1000	CASH - COMBINED FUND	3,225,170.87	
02-1031	CASH-COUNTY TREASURER GENERAL	66,976.95	
02-1043	INVSEST ACCOUNT-COLOTRUST	2,828,300.07	
02-1051	TAXES RECEIVABLE	( 53,681.33)	
	TOTAL ASSETS		<u>6,066,766.56</u>

LIABILITIES AND EQUITY

LIABILITIES

02-2221	RESERVE-TAXES RECEIVABLE	( 53,681.33)	
	TOTAL LIABILITIES		( 53,681.33)

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
02-2900	FUND BALANCE	6,342,154.69	
	REVENUE OVER EXPENDITURES - YTD	( 221,706.80)	
	BALANCE - CURRENT DATE	6,120,447.89	
	TOTAL FUND EQUITY		<u>6,120,447.89</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,066,766.56</u>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
02-310-3111	55,725.90	241,745.05	337,217.00	95,471.95	71.7
02-310-3121	29,167.31	149,153.28	.00	( 149,153.28)	.0
<b>TOTAL TAX REVENUES</b>	<b>84,893.21</b>	<b>390,898.33</b>	<b>337,217.00</b>	<b>( 53,681.33)</b>	<b>115.9</b>
<u>MISCELLANEOUS REVENUES</u>					
02-360-3610	.00	.00	3,500,000.00	3,500,000.00	.0
02-360-3611	1,336.91	5,687.55	2,500.00	( 3,187.55)	227.5
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>1,336.91</b>	<b>5,687.55</b>	<b>3,502,500.00</b>	<b>3,496,812.45</b>	<b>.2</b>
<b>TOTAL FUND REVENUE</b>	<b>86,230.12</b>	<b>396,585.88</b>	<b>3,839,717.00</b>	<b>3,443,131.12</b>	<b>10.3</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
02-441-1000 TRAIL IMPROVEMENTS	.00	.00	325,000.00	325,000.00	.0
02-441-1001 COP PAYMENT	.00	.00	96,263.00	96,263.00	.0
02-441-1002 ART PURCHASES	.00	395,000.00	.00	( 395,000.00)	.0
02-441-1101 VILLAGE CENTER IMPROVEMENTS	.00	.00	1,260,000.00	1,260,000.00	.0
02-441-1102 COMPUTER EQUIPMENT	.00	16,552.00	22,952.00	6,400.00	72.1
02-441-2103 POLICE EQUIPMENT	7,780.00	7,780.00	94,350.00	86,570.00	8.3
02-441-2104 POLICE VEHICLES	13,462.80	117,729.99	162,600.00	44,870.01	72.4
02-441-2107 POLICE MOTORCYCLE PROGRAM	27,000.00	27,000.00	52,900.00	25,900.00	51.0
02-441-3101 STREET IMPROVEMENT PROGRAM	.00	.00	500,000.00	500,000.00	.0
02-441-3102 PUBLIC WORKS EQUIPMENT	.00	.00	45,000.00	45,000.00	.0
02-441-3103 PARKS EQUIPMENT	.00	18,701.62	20,000.00	1,298.38	93.5
02-441-3105 PARKS VEHICLES	.00	.00	40,000.00	40,000.00	.0
02-441-3106 STORM SEWERS	.00	.00	50,000.00	50,000.00	.0
02-441-3108 BUILDINGS	.00	.00	25,000.00	25,000.00	.0
02-441-3109 TRAFFIC CALMING	.00	.00	75,000.00	75,000.00	.0
02-441-3110 CRACK SEAL	1,816.18	9,225.68	25,000.00	15,774.32	36.9
02-441-3111 CURB AND GUTTER	2,482.39	2,482.39	135,000.00	132,517.61	1.8
02-441-3112 RIGHTS-OF-WAY IMPROVEMENTS	.00	.00	176,000.00	176,000.00	.0
02-441-4000 LAND PURCHASE	.00	23,821.00	1,500,000.00	1,476,179.00	1.6
<b>TOTAL CAPITAL FUND EXPENDITURES</b>	<b>52,541.37</b>	<b>618,292.68</b>	<b>4,605,065.00</b>	<b>3,986,772.32</b>	<b>13.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>52,541.37</b>	<b>618,292.68</b>	<b>4,605,065.00</b>	<b>3,986,772.32</b>	<b>13.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>33,688.75</b>	<b>( 221,706.80)</b>	<b>( 765,348.00)</b>	<b>( 543,641.20)</b>	<b>( 29.0)</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

CONSERVATION TRUST FUND

<u>ASSETS</u>			
07-1000	CASH - COMBINED FUND	622,640.42	
07-1041	INVESTMENT ACCT CONSER TRUST	168,397.61	
	TOTAL ASSETS		791,038.03
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
07-2900	FUND BALANCE	777,130.53	
	REVENUE OVER EXPENDITURES - YTD	13,907.50	
	BALANCE - CURRENT DATE	791,038.03	
	TOTAL FUND EQUITY		791,038.03
	TOTAL LIABILITIES AND EQUITY		791,038.03

CITY OF CHERRY HILLS VILLAGE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2016

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
07-330-3358 COLORADO LOTTERY	.00	15,082.14	60,000.00	44,917.86	25.1
TOTAL INTERGOVERNMENTAL REVENUES	.00	15,082.14	60,000.00	44,917.86	25.1
<u>MISCELLANEOUS REVENUES</u>					
07-360-3611 INTEREST ON INVESTMENTS	79.60	357.20	266.00	( 91.20)	134.3
TOTAL MISCELLANEOUS REVENUES	79.60	357.20	266.00	( 91.20)	134.3
TOTAL FUND REVENUE	79.60	15,439.34	60,266.00	44,826.66	25.6

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2016

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONSERVATION TRUST EXPENDITURE</u>					
07-450-4521 TRAIL IMPROVEMENTS	.00	1,531.84	248,500.00	246,968.16	.6
TOTAL CONSERVATION TRUST EXPENDITURE	.00	1,531.84	248,500.00	246,968.16	.6
TOTAL FUND EXPENDITURES	.00	1,531.84	248,500.00	246,968.16	.6
NET REVENUE OVER EXPENDITURES	79.60	13,907.50	( 188,234.00)	( 202,141.50)	7.4

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

CH ANDERSON LAND DONATION FUND

ASSETS

08-1000	CASH - COMBINED FUND	( 155,839.76)	
08-1041	INVESTMENT ACCT LAND DONATION	817,215.29	
	TOTAL ASSETS		661,375.53

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
08-2900	FUND BALANCE	657,792.10	
	REVENUE OVER EXPENDITURES - YTD	3,583.43	
	BALANCE - CURRENT DATE	661,375.53	
	TOTAL FUND EQUITY		661,375.53
	TOTAL LIABILITIES AND EQUITY		661,375.53

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
08-320-3221 RECREATION REIMBURSEMENT DONAT	.00	300.00	1,000.00	700.00	30.0
TOTAL LICENSE AND PERMIT REVENUES	.00	300.00	1,000.00	700.00	30.0
<u>MISCELLANEOUS REVENUES</u>					
08-360-3611 INTEREST-INVESTMENTS	386.29	1,733.43	1,000.00	( 733.43)	173.3
08-360-3680 MISCELLANEOUS REVENUES	.00	1,550.00	4,000.00	2,450.00	38.8
TOTAL MISCELLANEOUS REVENUES	386.29	3,283.43	5,000.00	1,716.57	65.7
TOTAL FUND REVENUE	386.29	3,583.43	6,000.00	2,416.57	59.7

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2016

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAND DONATION FUND EXPENDITURE</u>					
08-450-6068 MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
08-450-9093 THREE POND PARK WATER RIGHTS	.00	.00	620.00	620.00	.0
TOTAL LAND DONATION FUND EXPENDITURE	.00	.00	5,620.00	5,620.00	.0
TOTAL FUND EXPENDITURES	.00	.00	5,620.00	5,620.00	.0
NET REVENUE OVER EXPENDITURES	386.29	3,583.43	380.00	( 3,203.43)	943.0

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

SID # 7 BOND FUND

<u>ASSETS</u>			
13-1000	CASH - COMBINED FUND	267.56	
13-1031	CASH COUNTY TREASURER SID #7	17,263.35	
13-1047	COLOTRUST	58,220.89	
	TOTAL ASSETS		75,751.80
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
13-2900	FUND BALANCE	16,545.32	
	REVENUE OVER EXPENDITURES - YTD	59,206.48	
	BALANCE - CURRENT DATE		75,751.80
	TOTAL FUND EQUITY		75,751.80
	TOTAL LIABILITIES AND EQUITY		75,751.80

CITY OF CHERRY HILLS VILLAGE  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2016

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
13-360-3611 INTEREST INCOME	27.52	77.68	50.00	( 27.68)	155.4
13-360-3612 INTEREST ON ASSESSMENT	2,659.40	9,057.52	11,284.00	2,226.48	80.3
13-360-3630 ASSESSMENTS REVENUE	14,778.33	50,668.54	68,417.00	17,748.46	74.1
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>17,465.25</b>	<b>59,803.74</b>	<b>79,751.00</b>	<b>19,947.26</b>	<b>75.0</b>
<b>TOTAL FUND REVENUE</b>	<b>17,465.25</b>	<b>59,803.74</b>	<b>79,751.00</b>	<b>19,947.26</b>	<b>75.0</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SID # 7 BOND FUND EXPENDITURES</u>					
13-470-4041 COUNTY TREASURER FEES	174.38	597.26	797.00	199.74	74.9
13-470-7072 INTEREST EXPENSE	.00	.00	10,000.00	10,000.00	.0
13-470-7073 BOND PRINCIPAL PAYMENT	.00	.00	80,000.00	80,000.00	.0
<b>TOTAL SID # 7 BOND FUND EXPENDITURES</b>	<b>174.38</b>	<b>597.26</b>	<b>90,797.00</b>	<b>90,199.74</b>	<b>.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>174.38</b>	<b>597.26</b>	<b>90,797.00</b>	<b>90,199.74</b>	<b>.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>17,290.87</b>	<b>59,206.48</b>	<b>( 11,046.00)</b>	<b>( 70,252.48)</b>	<b>536.0</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

<u>ASSETS</u>			
14-1000	CASH - COMBINED FUND	( 912,869.76)	
14-1042	INVESTMENT ACCOUNT-CSAFE	261,440.04	
14-1043	INVEST ACCT-COLOTRUST	1,621,580.08	
	TOTAL ASSETS		970,150.36
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
14-2071	ARAP CO SALES TAX COLLECTED	24,925.84	
	TOTAL LIABILITIES		24,925.84
 <u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
14-2900	FUND BALANCE	771,555.33	
	REVENUE OVER EXPENDITURES - YTD	173,669.19	
	BALANCE - CURRENT DATE	945,224.52	
	TOTAL FUND EQUITY		945,224.52
	TOTAL LIABILITIES AND EQUITY		970,150.36

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
14-320-3200 OPEN SPACE SHAREBACK	151,811.01	151,811.01	130,000.00	( 21,811.01)	116.8
14-320-3220 SALES TAX COLLECTION FEE	.00	457.23	2,000.00	1,542.77	22.9
<b>TOTAL LICENSE AND PERMIT REVENUES</b>	<b>151,811.01</b>	<b>152,268.24</b>	<b>132,000.00</b>	<b>( 20,268.24)</b>	<b>115.4</b>
<u>MISCELLANEOUS REVENUES</u>					
14-360-3611 INTEREST INCOME	870.80	3,647.36	1,400.00	( 2,247.36)	260.5
14-360-3680 OTHER REVENUE	.00	4,039.94	.00	( 4,039.94)	.0
14-360-3681 GRANT REVENUE	41,211.68	41,211.68	.00	( 41,211.68)	.0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>42,082.48</b>	<b>48,898.98</b>	<b>1,400.00</b>	<b>( 47,498.98)</b>	<b>3492.8</b>
<b>TOTAL FUND REVENUE</b>	<b>193,893.49</b>	<b>201,167.22</b>	<b>133,400.00</b>	<b>( 67,767.22)</b>	<b>150.8</b>

CITY OF CHERRY HILLS VILLAGE  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPEN SPACE FUND EXPENDITURES</u>					
14-450-9091 TRAIL IMPROVEMENTS	.00	7,990.00	90,000.00	82,010.00	8.9
14-450-9092 PARK IMPROVEMENTS	686.23	778.03	510,000.00	509,221.97	.2
14-450-9100 3 POND PARK IRRIGATION & TREE	.00	2,046.00	.00	( 2,046.00)	.0
14-450-9101 TRAIL INVENTORY GRANT FUNDS	2,638.00	16,684.00	.00	( 16,684.00)	.0
<b>TOTAL OPEN SPACE FUND EXPENDITURES</b>	<b>3,324.23</b>	<b>27,498.03</b>	<b>600,000.00</b>	<b>572,501.97</b>	<b>4.6</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>3,324.23</b>	<b>27,498.03</b>	<b>600,000.00</b>	<b>572,501.97</b>	<b>4.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>190,569.26</b>	<b>173,669.19</b>	<b>( 466,600.00)</b>	<b>( 640,269.19)</b>	<b>37.2</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

WATER AND SEWER FUND

ASSETS

20-1000	CASH - COMBINED FUND	76,458.81	
20-1041	INVESTMENT ACCOUNT	737,870.63	
20-1151	ACCOUNTS RECEIVABLE	6,169.50	
20-1551	SEWER LINES	708,364.00	
20-1601	ACCUMULATED DEPRECIATION	( 507,327.00)	
TOTAL ASSETS			1,021,535.94

LIABILITIES AND EQUITY

FUND EQUITY

20-2901	RETAINED EARNINGS	345,894.62	
20-2951	CONTRIBUTED CAPITAL-TAPS	438,450.00	
20-2961	CONTRIBUTED CAPITAL-SEWER	571,808.00	
UNAPPROPRIATED FUND BALANCE:			
20-2900	FUND BALANCE	( 433,054.34)	
	REVENUE OVER EXPENDITURES - YTD	98,437.66	
BALANCE - CURRENT DATE		( 334,616.68)	
TOTAL FUND EQUITY			1,021,535.94
TOTAL LIABILITIES AND EQUITY			1,021,535.94

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
20-320-3225 WATER ADMINISTRATION FEES	.00	50.00	.00	( 50.00)	.0
20-320-3226 SEWER ADMINISTRATION FEES	.00	.00	2,328.00	2,328.00	.0
20-320-3228 W/S REPAIR & REPLACEMENT FEES	.00	99,868.54	74,496.00	( 25,372.54)	134.1
<b>TOTAL LICENSE AND PERMIT REVENUES</b>	<b>.00</b>	<b>99,918.54</b>	<b>76,824.00</b>	<b>( 23,094.54)</b>	<b>130.1</b>
<u>MISCELLANEOUS REVENUES</u>					
20-360-3611 INTEREST INCOME	348.78	1,565.12	800.00	( 765.12)	195.6
20-360-3680 MISCELLANEOUS INCOME	.00	950.00	.00	( 950.00)	.0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>348.78</b>	<b>2,515.12</b>	<b>800.00</b>	<b>( 1,715.12)</b>	<b>314.4</b>
<b>TOTAL FUND REVENUE</b>	<b>348.78</b>	<b>102,433.66</b>	<b>77,624.00</b>	<b>( 24,809.66)</b>	<b>132.0</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER &amp; SEWER EXPENDITURES</u>					
20-461-4042 LEGAL COUNSEL	587.50	957.00	1,000.00	43.00	95.7
20-461-4049 OTHER CONTRACTUAL	.00	.00	30,000.00	30,000.00	.0
20-461-5052 SEWER REPAIRS & MAINTENANCE	.00	2,185.00	500,000.00	497,815.00	.4
20-461-6063 TRAINING, DUES & SUB	.00	854.00	1,000.00	146.00	85.4
<b>TOTAL WATER &amp; SEWER EXPENDITURES</b>	<b>587.50</b>	<b>3,996.00</b>	<b>532,000.00</b>	<b>528,004.00</b>	<b>.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>587.50</b>	<b>3,996.00</b>	<b>532,000.00</b>	<b>528,004.00</b>	<b>.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 238.72)</b>	<b>98,437.66</b>	<b>( 454,376.00)</b>	<b>( 552,813.66)</b>	<b>21.7</b>

CITY OF CHERRY HILLS VILLAGE  
BALANCE SHEET  
MAY 31, 2016

PARKS AND RECREATION FUND

ASSETS

30-1000	CASH - COMBINED FUND	(	162,173.48)	
30-1031	CASH-COUNTY TREASURER GENERAL		300,615.30	
30-1041	INVEST ACCT. WF	(	859,969.54)	
30-1042	INVESTMENT ACCOUNT-CSAFE	(	25,111.57)	
30-1043	INVEST ACCT-COLOTRUST+		4,064,920.91	
30-1051	TAXES RECEIVABLE		473,542.07	
30-1551	HEALTH & DENTAL INS. PAYABLES	(	4,820.17)	
30-1632	GROUND IMPROVEMENTS		39,485.00	
30-1646	PARKS & TRAILS EQUIPMENT		324,014.04	
30-1701	COMPUTER LOAN PROGRAM	(	1,303.57)	
	TOTAL ASSETS			<u>4,149,198.99</u>

LIABILITIES AND EQUITY

LIABILITIES

30-2221	DEFERRED TAX REVENUE		473,542.07	
30-2641	INVESTMENT IN FIXED ASSETS		363,499.04	
	TOTAL LIABILITIES			837,041.11

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
30-2900	FUND BALANCE		2,275,954.52	
	REVENUE OVER EXPENDITURES - YTD		1,036,203.36	
	BALANCE - CURRENT DATE		3,312,157.88	
	TOTAL FUND EQUITY			<u>3,312,157.88</u>
	TOTAL LIABILITIES AND EQUITY			<u>4,149,198.99</u>

CITY OF CHERRY HILLS VILLAGE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
30-310-3111	302,512.01	1,312,330.23	1,772,749.00	460,418.77	74.0
30-310-3121	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL TAX REVENUES</b>	<b>302,512.01</b>	<b>1,312,330.23</b>	<b>1,782,749.00</b>	<b>470,418.77</b>	<b>73.6</b>
<u>MISCELLANEOUS REVENUES</u>					
30-360-3611	1,470.00	6,072.75	5,000.00	( 1,072.75)	121.5
30-360-3680	1,869.12	1,869.12	.00	( 1,869.12)	.0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>3,339.12</b>	<b>7,941.87</b>	<b>5,000.00</b>	<b>( 2,941.87)</b>	<b>158.8</b>
<b>TOTAL FUND REVENUE</b>	<b>305,851.13</b>	<b>1,320,272.10</b>	<b>1,787,749.00</b>	<b>467,476.90</b>	<b>73.9</b>

CITY OF CHERRY HILLS VILLAGE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2016

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS &amp; RECREATION EXPENDITURE</u>					
30-432-1011 PERSONAL SERVICES	26,277.58	142,154.56	420,282.00	278,127.44	33.8
30-432-1013 SOCIAL SECURITY TAXES	2,026.44	11,092.85	33,623.00	22,530.15	33.0
30-432-1014 RETIREMENT 401-MGMT	362.80	1,995.40	4,600.00	2,604.60	43.4
30-432-1015 RETIREMENT 457 DEF COMP	669.12	3,887.35	8,000.00	4,112.65	48.6
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	4,641.77	23,708.85	58,000.00	34,291.15	40.9
30-432-1018 UNIFORM EXPENSE	932.84	1,430.75	3,500.00	2,069.25	40.9
30-432-1019 OVERTIME	.00	1,280.04	5,000.00	3,719.96	25.6
30-432-2021 OFC-SUPPLIES-POSTAGE	.00	132.61	1,200.00	1,067.39	11.1
30-432-2023 PLANT SUPPLIES	1,035.23	1,225.55	3,500.00	2,274.45	35.0
30-432-2025 GENERAL INFRASTRUCTURE MAINT	3,263.77	4,490.94	15,500.00	11,009.06	29.0
30-432-2026 SNOW AND ICE MELT	.00	.00	1,000.00	1,000.00	.0
30-432-2027 PARK SIGNAGE	.00	.00	1,000.00	1,000.00	.0
30-432-2028 SPECIAL MATERIALS	680.94	3,313.91	7,050.00	3,736.09	47.0
30-432-3032 WATER	340.90	1,121.11	30,000.00	28,878.89	3.7
30-432-3033 COMMUNICATIONS	135.65	1,623.69	3,200.00	1,576.31	50.7
30-432-4041 COUNTY TREASURER FEES	3,025.12	13,123.30	17,727.00	4,603.70	74.0
30-432-4043 LEGAL/SURVEYING	.00	.00	4,000.00	4,000.00	.0
30-432-4046 ENGINEERING	.00	472.00	14,000.00	13,528.00	3.4
30-432-4047 FORESTRY/ROW TREE MAINT.	2,091.00	9,301.95	28,000.00	18,698.05	33.2
30-432-4048 VEHICLE MAINTENANCE CONTRACT	2,256.17	7,823.88	16,000.00	8,176.12	48.9
30-432-4049 OTHER CONTRACTUAL SERVICES	.00	.00	8,150.00	8,150.00	.0
30-432-5052 EQUIPMENT MAINTENANCE	.00	1,924.55	6,000.00	4,075.45	32.1
30-432-5053 VEHICLE MAINTENANCE	27.86	2,489.23	4,500.00	2,010.77	55.3
30-432-5054 GASOLINE-OIL	1,133.26	3,085.46	20,000.00	16,914.54	15.4
30-432-5055 GROUNDS MAINTENANCE	1,615.15	3,363.51	20,000.00	16,636.49	16.8
30-432-6063 TRAIN-DUES-TRAVEL-SUBSC	517.11	2,357.66	7,200.00	4,842.34	32.8
30-432-6064 TESTING-PHYSICALS	.00	.00	500.00	500.00	.0
30-432-6067 SPECIAL EVENTS	.00	1,886.30	15,000.00	13,113.70	12.6
30-432-6068 MISCELLANEOUS EXPENSES	285.00	1,402.73	5,000.00	3,597.27	28.1
30-432-6069 RECREATION REIMBURSEMENT PROGR	5,241.25	37,761.32	233,744.00	195,982.68	16.2
30-432-7071 EQUIPMENT	.00	1,619.24	7,500.00	5,880.76	21.6
30-432-7072 INTEREST EXPENSE	.00	.00	25,387.00	25,387.00	.0
30-432-7073 PRINCIPAL EXPENSE	.00	.00	734,586.00	734,586.00	.0
30-432-7075 ADMINISTRATIVE SERVICES	.00	.00	25,000.00	25,000.00	.0
<b>TOTAL PARKS &amp; RECREATION EXPENDITURE</b>	<b>56,558.96</b>	<b>284,068.74</b>	<b>1,787,749.00</b>	<b>1,503,680.26</b>	<b>15.9</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>56,558.96</b>	<b>284,068.74</b>	<b>1,787,749.00</b>	<b>1,503,680.26</b>	<b>15.9</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>249,292.17</b>	<b>1,036,203.36</b>	<b>.00</b>	<b>( 1,036,203.36)</b>	<b>.0</b>

**CHERRY HILLS VILLAGE**  
**COLORADO**

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

ITEM: 10d(iii)

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

**FROM:** LAURA SMITH, CITY CLERK

**SUBJECT:** PARKS, TRAILS AND RECREATION COMMISSION VACANCY

**DATE:** JUNE 21, 2016

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**ISSUE**

Parks, Trails and Recreation Commissioner Robert Ganger has resigned from the Commission.

**DISCUSSION**

The City recently conducted a recruitment process after the resignation of Commissioner Colleen Dougherty, and after that process there are no past PTRC applicants interested in being considered.

The current PTRC members are in the following Districts:

<b>Member Name</b>	<b>District</b>
Liesje Johnson	District 2
Joshua DiCarlo	District 3
Nina Itin	District 4
Sarah Kozlowski	District 4
Robert Eber	District 6
John Kokish	District 6

There is currently no representation for District 1 or District 5 on the PTRC.

**NEXT STEPS**

Staff has posted the vacancy on the City website and it will be included in the July issue of the Village Crier with a deadline of July 29<sup>th</sup>.

Staff is asking Council to choose two members to conduct interviews to fill the position.