

CHERRY HILLS VILLAGE
COLORADO

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City Council Agenda
Tuesday, February 16, 2016

6:00 p.m. – Study Session – Presentation of the Trail Inventory Project

6:30 p.m. – Regular Meeting

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Audience Participation Period (limit 5 minutes per speaker)
5. Consent Agenda
 - a. Approval of Minutes – February 2, 2016
6. Items Removed From Consent Agenda
7. Unfinished Business
8. New Business
 - a. Public Hearing – Request by Verizon Wireless for a Conditional Use Permit to Install a Roof-Mounted Wireless Communication Facility at 1400 East Hampden Avenue (Shoppes at Cherry Hills) (*Public Hearing*)
 - b. Continuation of City Attorney Legal Services
9. Reports
 - a. Mayor
 - b. Members of City Council
 - c. Reports from Members of City Boards and Commissions
 - d. City Manager and Staff
 - (i) Department Monthly Reports
 - (ii) Unaudited Financial Statements
 - e. City Attorney
10. Adjournment

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.



City of
Cherry Hills Village

City of Cherry Hills Village Trails Inventory



February 4, 2016



Acknowledgments:

This project commenced in September 2015, with completion in February 2016. Below is a list of contributors to the City of Cherry Hills Village Trails Inventory. The City of Cherry Hills Village and the Consultant Team would like to extend a thank you to the members of the Parks, Trails, and Recreation Commission for their contributions.



Ryan Berninzoni, Parks, Trails and Recreation Administrator

Emily Kropf, Special Projects Coordinator

Nathan Silverstein, City Parks Intern

Robert Zuccaro, Community Development Director



Jon Altschuld, Landscape Architect, Project Manager

Jamie Ramos, Project Principal

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Tony Pollack, Legal Research Manager

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Kirsten Muncy, Legal Research

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Pre-Existing Appendices (Under Separate Cover)

Appendix B: John Meade Park Master Plan

Appendix C: University Crossing Study

Appendix D: Little Dry Creek Study

Appendix E: Blue Ribbon Committee Report

Appendix F: Original SSPRD Easement Book

Appendix G: 2008 Cherry Hills Village Master Plan

Appendix H: CHV Trails Inventory of Existing Conditions

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CHAPTER I: PROJECT INTRODUCTION



Project Introduction + Goals

In the spring of 2015, the City of Cherry Hills Village received a grant from Arapahoe County Open Space to conduct a survey of all existing trails and associated infrastructure and prepare a long-term maintenance and repair program with the goal of maintaining the current system and increasing access for non-motorized activities. One of the main objectives of the project is to examine all easements and rights-of-way (ROW) to ensure City trails are currently within these easements/ROWs, as well as identify any 'unused' easements. This task involved researching approximately 280 plats within Cherry Hills Village and matching these up against the City's existing Parks and Trails Map. The results of this research are described in more detail in Chapter IV.

The City's trail system is well used and maintained, and its users are comprised of pedestrians, bicyclists, and equestrians. As the City does have a large equestrian community, many of the trails are Bridle Trails that are fairly informal and not ADA compliant. All of the trails are used by residents as well as visitors. The High Line Canal Trail bisects Cherry Hills Village from North to South, and there are numerous connections between City trails and the High Line Canal Trail.

While the trail system is in good usable condition, the objective of this project is to evaluate and inventory the entire City's trail systems, align them with existing legal data, and make recommendations for the long-term success and improvement of the trail system.

In order to accomplish this, the following **Goals and Objectives** have been developed:

- ▶ **Verify and document easements and ROWs for all City Trails.**
- ▶ **Create an easily accessible online map that displays information on all City Trails and accompanying easements.**
- ▶ **Inventory all City Trail segments and evaluate for condition, improvements, and use-type.**
- ▶ **Develop realistic recommendations for implementation through a modified Context-Sensitive Solutions (CSS) process to ensure a balance of Safety, Mobility, Community, and Environmental goals.**
- ▶ **Identify potential future connections to major trails and facilities.**

These goals, along with background documents and information, provide the guiding principles and vision for the City of Cherry Hills Village Trails Inventory.



Past Documents

The City of Cherry Hills Village has an existing trail system that is generally well maintained and well used by residents of Cherry Hills Village, as well as neighboring communities. Many of the trails are on-street or adjacent to streets, while others straddle private properties and intersect with public spaces such as parks. The City currently has a Parks and Trails Map which depicts the existing trail system.

In addition to this Parks and Trails Map, the City has completed multiple studies and plans for the trail system. Below is a list of these documents, along with a brief summary of each:

John Meade Park & Alan Hutto Memorial Commons Master Plan:

Completed in the summer of 2015, this Master Plan ([Appendix B](#)) creates a new vision for the Village Center area at the intersection of University Boulevard and Quincy Avenue. The Master Plan incorporates the Alan Hutto Memorial Commons into the Village Center and adds amenities such as natural areas, trails, and gathering places. The Plan recommends a location for the future Administration Building as well.

University Underpass Study:

Completed in 2007, this study ([Appendix C](#)) identified and examined the feasibility of installing pedestrian crossings over University Boulevard at Quincy Avenue and Union Avenue. The study provided analysis, planning, and cost estimates for the multiple options.

Dry Creek Study:

Completed in spring of 2010, this study ([Appendix D](#)) focused on protecting and enhancing the Little Dry Creek Corridor within Cherry Hills Village. This included studying flood hazards, vegetation, wildlife resources, and opportunities for recreation. The report addresses ownerships, easements, and issues along the creek corridor as well.

Blue Ribbon Panel Report:

The Blue Ribbon Panel Report ([Appendix E](#)) outlines the Vision for Cherry Hills Village Parks, Trails, Recreation, Historic Preservation and Open Spaces to be achieved by 2020. While the report is very extensive and covers multiple topics, there are some over-arching ideas and themes throughout the document. First, Cherry Hills Village has long been defined by larger private properties and the characteristics that accompany this. These include an aesthetic and character more reminiscent of country living than urban cities. Next, there are 'Scenic Treasures' within the City that need to be

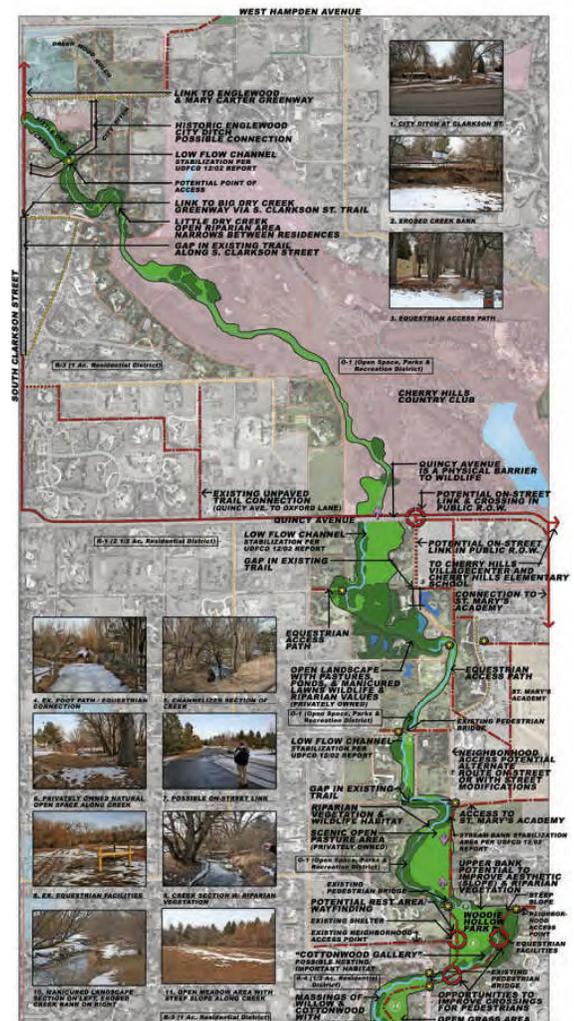
protected, including the High Line Trail Canal Trail corridor, the East-West Wetlands Trail corridor, and view corridors from Quincy, Colorado Blvd, Holly Street, and Cherry Lane Drive.

Original Easement Book:

The original Easement Book ([Appendix F](#)) is a document created by South Suburban Parks and Recreation District (SSPRD) that lists approximately 220 plats and 10 vacations. The document lists the plat, the book and page where found, and a description of any easements. The Book was last revised January 18, 2000.

Cherry Hills Village Master Plan:

The 2008 Cherry Hills Village Master Plan ([Appendix G](#)) defines the community's vision, including the existing and intended character of the City. It also defines goals and strategies for Land Use/Development, Character, and most important to this project, Open Space, Parks, Trails, and Recreation. Goals and strategies from this document were used as a basis for the goals and vision of this project.



Dry Creek Study Map



CHAPTER II: PROJECT PROCESS

Project Schedule

Work on this project began in September of 2015, and was completed in February of 2016. The 6 month schedule seen below was created to maximize momentum for the project while still meeting all City and Grant requirements. Many tasks were completed concurrently to minimize duplicate efforts and provide multiple review points.

The Parks, Trails, and Recreation Commission (PTRC) was involved at various stages of the project. First, it was given an overview of the project, its goals and objectives, and the work that was completed between the September start-up and mid-November. The second PTRC presentation was held on January 14th, and presented the completed DRAFT Trails Plan Document, as well as the completed WebGIS application.

At the conclusion of the project, the Trails Plan Document was presented to the City Council for approval.

Project Process + Methods

Field Data Collection

Prior to this project commencing, the City of Cherry Hills Village began collecting current data on all City Trails. This data was collected via photographs, notes, and GPS points converted to GIS shapefiles. Some of the data included:

- Trail conditions
- Bridge conditions
- Signs
- Bollards
- Trail markers
- Trail damage
- Vegetative obstructions
- Trash cans
- Benches
- Utility boxes
- Fire hydrants
- Ruts in trails
- Misc. features

All of this data was collected with locational data (GPS) and varying amounts of detail on condition and general notes. Data was not collected for the on-street trails, as these trails are primarily small residential streets that also function as trails and trail connectors. This field data is summarized in the City's 'CHV Trails Inventory of Existing Conditions' ([Appendix H](#)).

GIS Databases + Legal Document Research

In the beginning months of the project, the consultant team gathered the collected GPS/GIS data and began organizing the files for use in the project Geodatabases. Because all of the field collected data was *point* data, some of this (such as the Trails) did need to be converted to *polyline* data. The City staff completed this by utilizing the existing Arapahoe County GIS *polyline* data for trails, and joining attributes from the field collected *point* data.

With the existing trails data in hand, the consultant team began tying the legal document research to individual trails, easements, and subdivisions. The consultant team researched and examined all ~220 plats and 10 vacations listed in the original Easement Book ([Appendix E](#)), as well as an additional ~65 plats. The team identified all easements and ROWs on these plats, and established which trails (from the GIS data) laid within which easements/ROWs. The findings of the legal document research is described in detail in [Chapter IV](#) and [Appendix H](#).

Scans of the legal documents (PDF format) were then linked to trail segments and subdivision polygons to allow Users to have easy access to pertinent legal documents. In order to graphically display the network of easements and ROWs, buffers were created based on the trail centerlines and the easement or ROW width.

The consultant team created 3 new shapefiles in order for the Webmap to more closely resemble the existing Parks and Trails Map. These shapefiles are:

- Land Uses - This file depicts the Cherry Hills Village Parks, the High Line Canal, Churches, Schools, and Country Club/HOA Open Spaces.
- Trailheads/Parking - This file shows approximate locations of trailheads/parking areas based on the original Parks and Trails Map.
- Entry Features - This file shows approximate locations and notes for entry features owned by the City. This data was created based on existing City data.



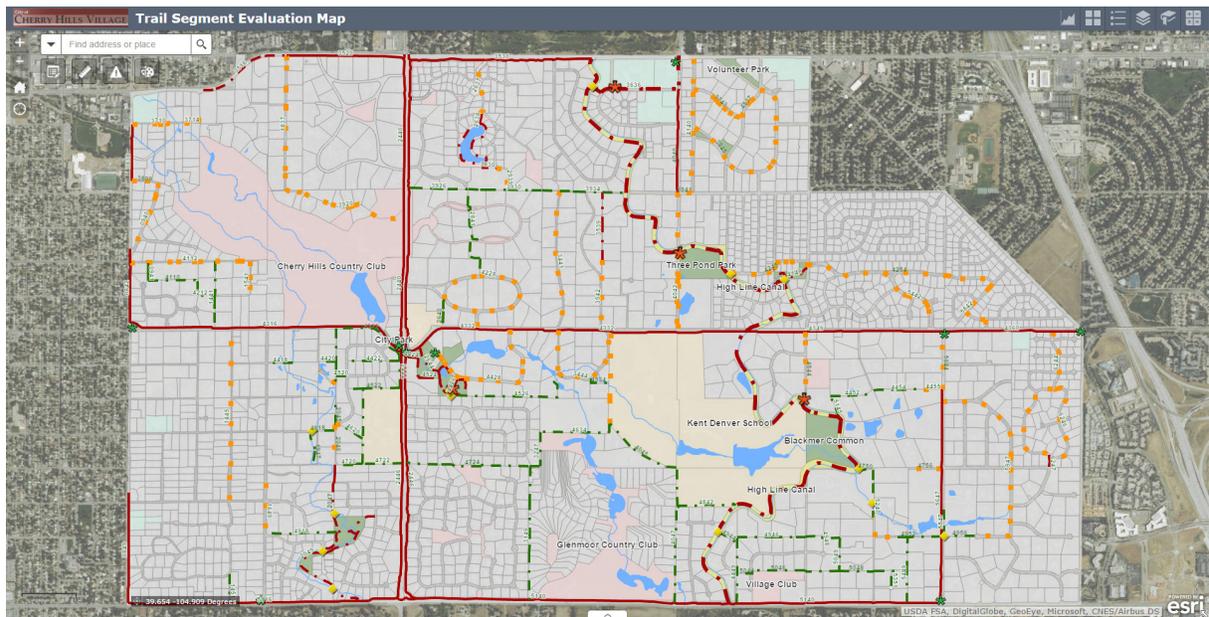
All project GIS data, included the files created by the consultant team, was compiled into four feature datasets (these are described in further detail in *Chapter V*):

- Base_Layers
- City_Features
- Trail_Features
- Trail_Easements

WebGIS Platform

Once the GIS databases were compiled and legal documents were linked to the shapefiles, creation of the interactive WebGIS online platform began. All of the geodatabase data was uploaded to a newly created Webmap application, where final graphics were established. Creating the Webmap application also included the creation of three separate Webmaps:

- **City Staff Webmap** - For view and use by City staff only. This Webmap includes all of the GIS data collected and created for the project.
- **Parks and Trails Webmap** - This map is for public use and does not include data such as the Easement and ROW buffers, Unclaimed Easements, Trail Repairs (Ruts in Trail), Trail Markers, or other Obstructions.
- **Community Development Webmap** - This map is for public use and contains the same data as the Parks and Trails Webmap. The one difference is that it will show the Subdivisions layer (with linked legal documents) by default. This map will be linked on the City's Community Development webpage with the intent of providing developers easier access to relevant plats and easement documents.



Home View of the Parks and Trails Webmap

Trails Recommendations

As the work on the legal document research and GIS geodatabases was wrapping up, the consultant team was able to begin creating recommendations for the improvement and maintenance of the Trail System. A set of five recommendations (described in detail in *Chapter III*) were developed based on:

- Industry standards
- City staff input
- Findings of the legal document research
- Experience from previous trails master plans and studies
- Comparisons to similar community's trails master plans

Because two of the five recommendations suggested actions that are above and beyond the normal upkeep and maintenance of trail systems, cost estimates were prepared. These cost estimates were created using recent cost estimate figures from projects within Colorado. To account for material cost changes and unforeseen challenges, a 20% contingency was added to these estimates.



CHAPTER III: LONG-RANGE MAINTENANCE PROGRAM

This chapter details the findings of the trails inventory and analysis. Much of the inventory data was collected by City staff and verified by the consultant team. To verify the City collected data, the consultant team first reviewed all GIS data and accompanying spreadsheets. The data was then reviewed for accuracy as it relates to location, data, and condition notes. Any corrections were made in the GIS databases. A criteria for defining trail conditions was established, based on qualitative notes in the CHV Trails Inventory of Existing Conditions (*Appendix H*) and field visits.

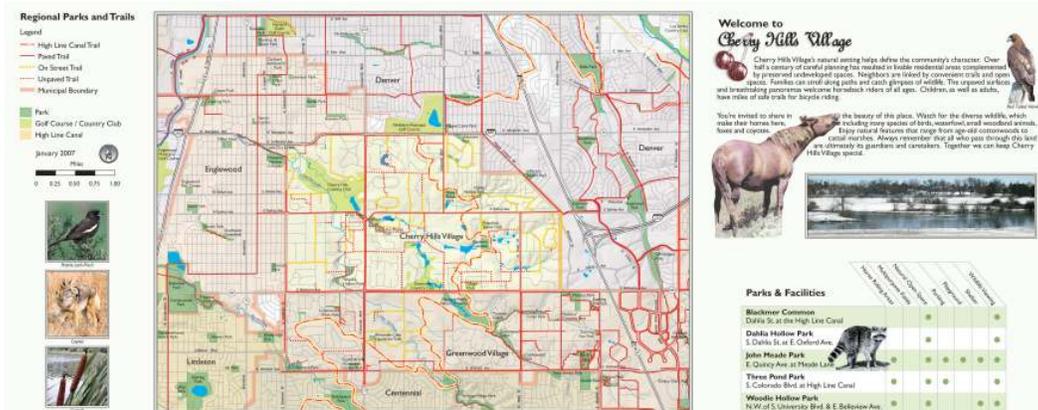
The legal document research portion of the project, which investigated all existing trail easements and plats in relation to City trails, is addressed in *Chapter IV*.

Existing Trail Inventory

The existing trail system within Cherry Hills Village is well maintained and used. It consists of a variety of trails ranging from on street trails, to sidewalks, to unpaved trails, to bridle trails. Cherry Hills Village is largely an equestrian community and many of the trail system users are equestrian riders.

The existing trail system provides connections between public facilities and residential communities throughout the City, including the High Line Canal regional trail. The High Line Canal runs through Cherry Hills Village and provides many amenities for residents and visitors alike.

Cherry Hills Village currently has a Parks and Trails Map that diagrams the majority of the trails as well as their trail type. This map shows the City Trail Numbers, which are based on a map grid numbering system. The first two digits of the trail number refer to the grid location of the primary direction of the trail. The second two digits refer to the grid location perpendicular to the trail. The map is available physically at the City offices, and digitally from the City's website.



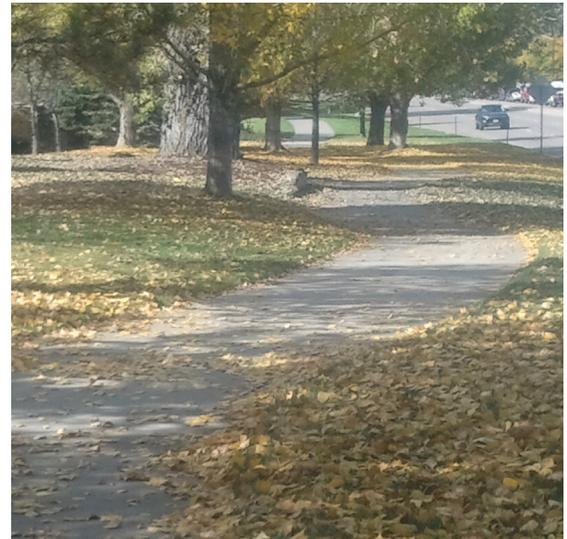
Current Parks and Trails Map



Prior to, and during the beginning stages of the project, the City utilized staff to collect massive amounts of data on the existing trails in Cherry Hills Village. Data collection was done manually with GPS units, and included data such as:



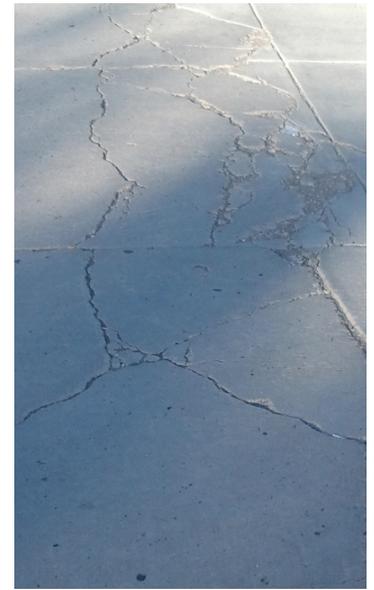
- **Trail Number** - *Cherry Hills Village Trail Number, based on the City's Trail Numbering system, described in previous section.*



- **Trail Surface** - *Type of trail surface, along with notes concerning condition and ruts.*
- **Trail Dimensions** - *Length and width of trail segments, and estimated square footage.*



- **Areas in need of Repair** - Ruts, dips, etc. listed and described by trail segment.



- **Vegetation Notes** - Notes on trail vegetation, mainly vegetation that is encroaching on the existing trails.



- **Seeding Notes** - Notes concerning native grass alongside trails (or on trails for some bridle trails), including condition and areas needing repair.





- **Trail Markers and Signs** - *Listed by trail segment, with condition notes.*



- **Trail Obstructions** - *Notes on items such as utility boxes, telephone poles, drainage issues, and other miscellaneous obstructions*

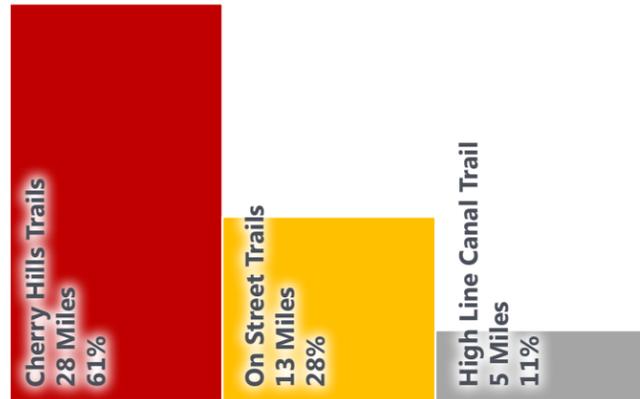
Along with this GPS data, the City also collected photographs and detailed notes for each of the elements.

Many of the trails within Cherry Hills Village are on street trails. These trails are generally in residential areas with very low traffic flows. For these trails, there is no formal trail, simply the paved or unpaved road. While there is not a formal trail, these trails serve as important connectors and are well used by residents within their neighborhoods, as well as to reach larger trails and parks. While these trails are shown on maps, the conditions of these trails were not inventoried as they are primarily roads, and are inventoried and maintained as roads.

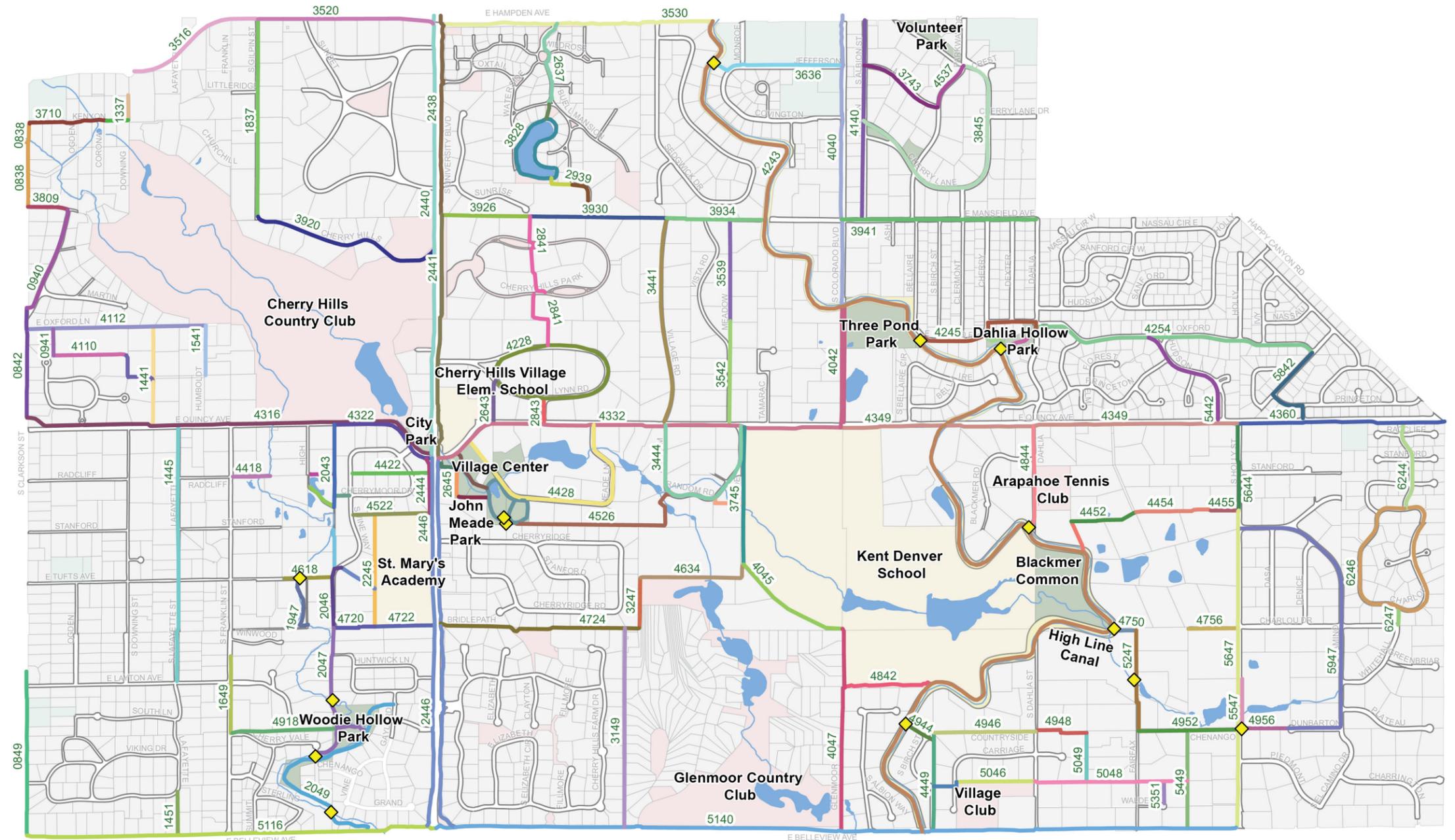
All of the City's collected data has been rectified with County GIS data and basemaps, and then integrated into the overall GIS databases being created for this project. The consultant team has added additional data fields to the City collected data as well. Finally, all of the data will be made available to the City for use through both Desktop GIS and the Online WebGIS map.



The total inventory of trails has resulted in 444 segments of trail comprising 126 unique trail numbers. The total trail system (including on street trails and the High Line Canal trail) is approximately 46 miles. The High Line Canal is 5 miles through the City of Cherry Hills Village. The on street trails account for 26 miles of trail.



The number of trail segments is very high because the trails are split according to easements, ROWs, and plats. The 126 trail numbers, however, are not split based upon easements. There are significantly more trail numbers than currently exist on the City's Parks and Trails Map. This comes as a result of the decision to number all trails, including on street trails and sidewalks along major roads. Neither of these categories of trails were previously assigned Cherry Hills Village trail numbers.



Trail Map by Cherry Hills Village Trail Number

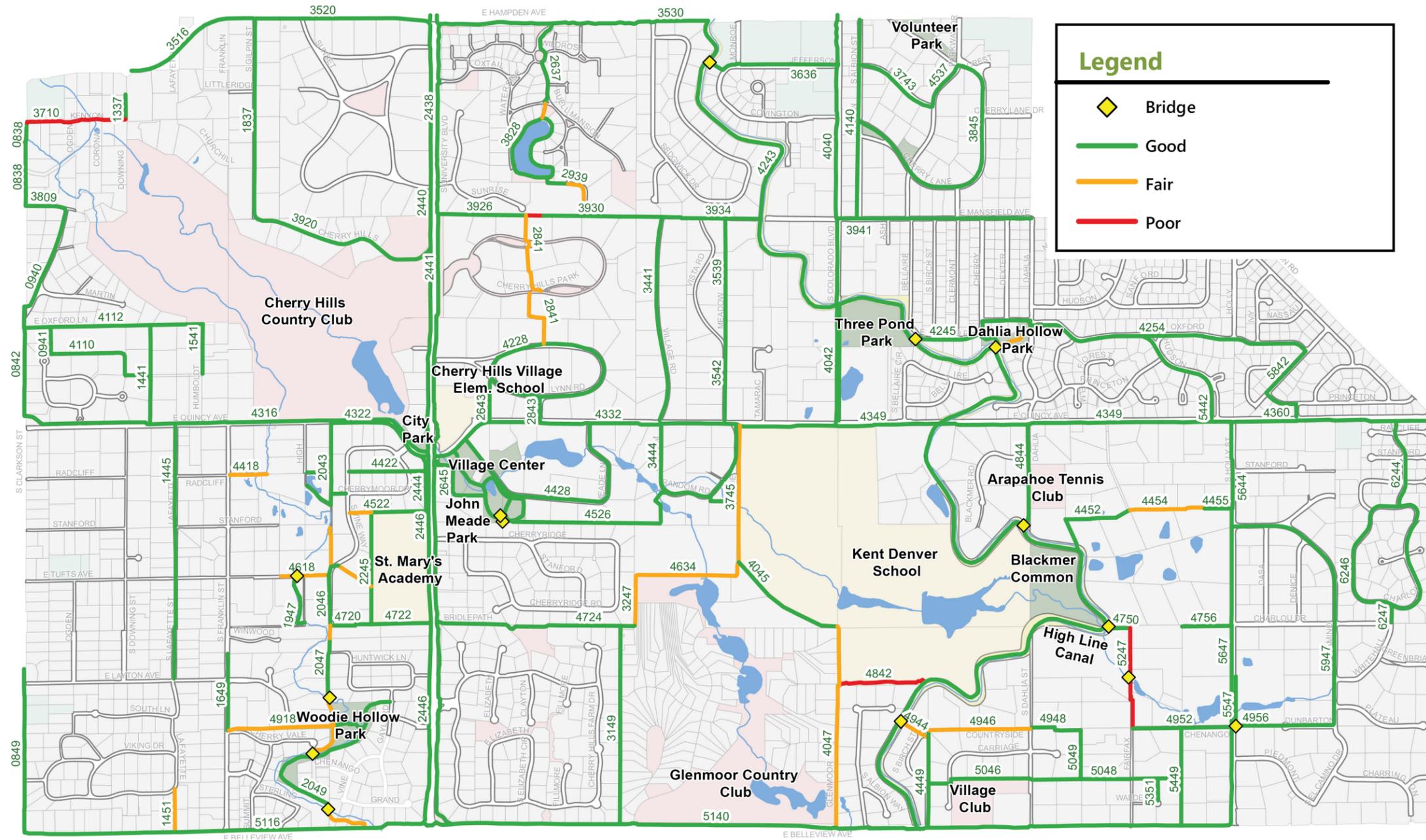




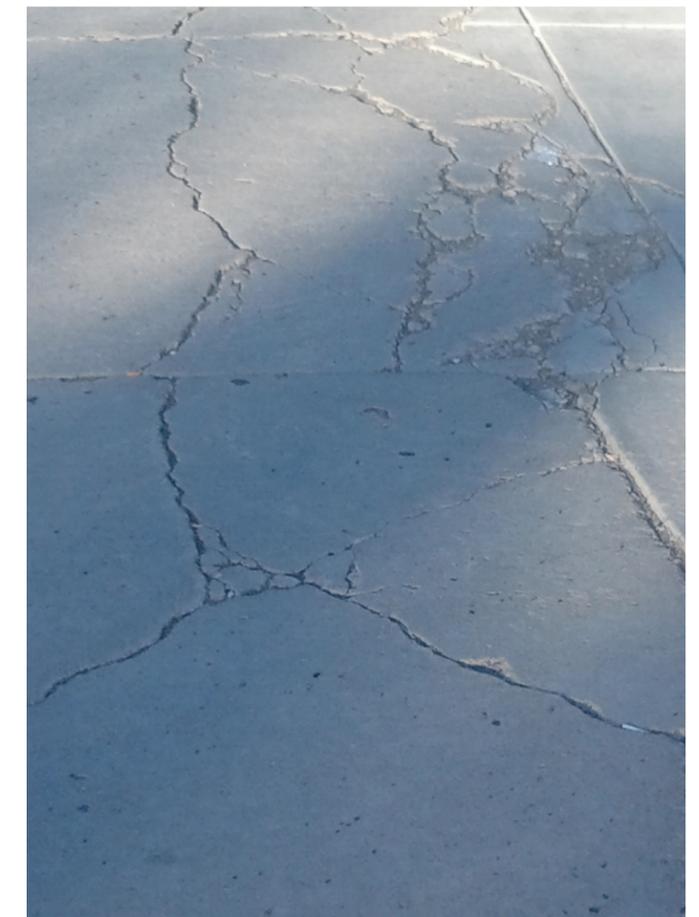
Examples of Trail Surface Conditions

The majority of these trails are in good or fair condition, however some of the trails are in need of some scale of rut/damage repair. This damage was inventoried by trail number and segment. To evaluate the trails' overall condition, the following scale was used:

- **Good** - No major repairs needed. The trail is in good usable condition and does not pose any safety risks due to surface condition or upkeep.
- **Fair** - Minor repairs are needed, including minor ruts. The trail is in good usable condition and does not pose major safety risks due to surface condition or upkeep.
- **Poor** - Areas are in need of repair in order for the trail not to pose safety risks due to surface condition or upkeep. The trails labeled as Poor generally have areas of significant ruts or trail washout. There were only a select handful of trails labeled as Poor, and the majority of these only require repairs in select areas along the trail.



Trail Map by Existing Trail Condition



The map at left shows the entire trail system by condition. All on-street trails were assumed to be in Good condition based on the fact that these trails are primarily roads that are also used as trails and trail connections.



Analysis + Recommendations

In order to address the expansion, continued success, and prioritization of future trail projects, the following set of five recommendations have been developed. These recommendations were developed based on:

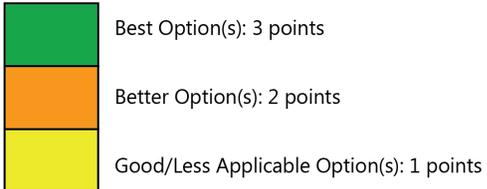
- Industry standards
- City staff input
- Findings of the legal document research
- Experience from previous trails master plans and studies
- Comparisons to similar community's trails master plans

In order to ensure all recommendations made by this Trails Plan are realistic, implementable, and meet goals, a modified Context-Sensitive Solutions approach was implemented. Each recommendation was graded based on the following goals:

- Accommodates use by pedestrians, bicyclists, and equestrians
- Fits aesthetic characteristics for Cherry Hills Village
- Creates stronger connections to the Village Center area
- Increases connectivity between areas within Cherry Hills Village
- Increases connectivity between CHV trails and the High Line Canal Trail
- Provides safe road crossings
- Increases public knowledge and awareness of the City Trail System
- Increases City knowledge for future planning efforts
- Low installation/up front cost
- Low maintenance/on-going cost

The CSS chart below shows the result of the vetting process. Each recommendation is given a score of Good, Better, or Best for each goal. Best choices are worth 3 points, Better options 2 points, and Good options are 1 point each. Totaling the scores shows that Recommendation #1 meets the most goals the best, followed by Recommendations #2 and #4. The fact that all of the scores were close shows that all of the proposed recommendations do meet multiple goals.

	#1 Trail Design Guidelines	#2 Research Unused Easements	#3 Signs + Kiosks	#4 General Repairs	#5 University Crossing
Accommodates use by pedestrians, bicyclists, and equestrians	Best	Better	Good	Better	Better
Fits aesthetic characteristics for Cherry Hills Village	Best	Good	Better	Better	Good
Creates stronger connections to the Village Center area	Better	Best	Good	Better	Better
Increases connectivity between areas within CHV	Better	Best	Better	Better	Better
Increases connectivity to the High Line Canal Trail	Better	Best	Better	Better	Good
Provide safe road crossings	Better	Better	Better	Good	Best
Increases public knowledge of the City Trail System	Better	Good	Best	Best	Good
Increases City knowledge for future planning efforts	Better	Best	Better	Better	Good
Low installation cost	Better	Better	Better	Better	Good
Low maintenance cost	Better	Better	Good	Better	Best
Total Scores:	22	20	18	19	17





Recommendation #1 - Establish Trail Design Guidelines:

The first recommendation is to establish and implement trail design guidelines for all City trails. Based on the existing trails and the trail users' needs, the following four trail types have been established:

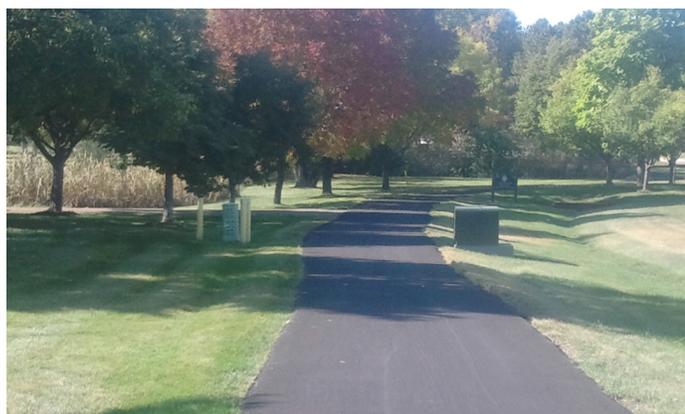
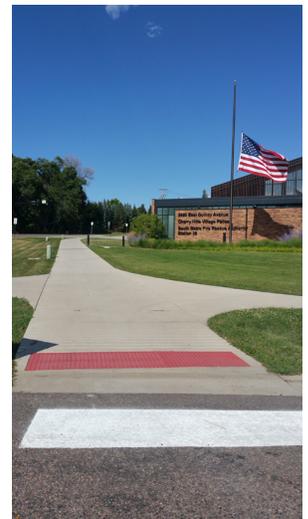
- *Paved Mixed Use Trails*
- *Unpaved Mixed Use Trails*
- *Bridle Trails*
- *On Street Trails*

All four trail types are designed to accommodate walking/jogging, biking, as well as equestrian use. Both of the mixed use trail types are designed to be ADA accessible, while the Bridle Trails are more informal and not required to be ADA accessible. Because these trails are less formal, the level of difficulty is higher than that of the mixed use trails. Detailed explanations and specifications of each trail type are discussed on the following pages.

Paved Mixed Use Trails

The Paved Mixed Use Trail (PMU) Design guideline applies to all City trails that are paved and separated from roadways. This includes attached (on-curb) sidewalks, detached (with street lawn) sidewalks, and paved park trails. These trails generally serve as major routes and thoroughfares, but are also found in less major locations. All PMU trails should meet ADA requirements and accommodate pedestrians, bicyclists and equestrians. Where possible, a soft surface shoulder of at least 3' wide should be installed for better equestrian use. Currently, most of the PMU trails do not have this soft shoulder, and it is only possible in certain locations. Many PMU trails are adjacent to sod or native grass, which is also acceptable for better equestrian use, although it will not hold up as well to increased use.

Minimum Width	8' (6' if not a major route)
Surface	Concrete or Asphalt
Slope	0-5% (ADA ramps allowed if needed)
Cross-Slope	Max. 2%
Curve Radii	Aesthetic considerations
Sight Distance	As required for road crossings
Horizontal Clearance	2' from edge of pavement
Vertical Clearance	10' Min., 12' preferred



Paved Mixed Use Trail Example

Attached Sidewalk (PMU Trail Example)



Unpaved Mixed Use Trails

The Unpaved Mixed Use Trail (UMU) Design guideline applies to all City trails that are not paved, excluding bridle trails. These trails are more formal than the bridle trails, with wide established paths. The surface material is typically compacted soil or crusher fines. All UMU trails should meet ADA requirements and accommodate pedestrians, bicyclists and equestrians. These trails are the most versatile of the trail types, and are suitable for use as major routes, minor routes, connector trails, and loops. When possible, these trails should connect to create loops, reducing the need for turn-around areas. The specifications below were designed with special considerations for equestrian users.

Minimum Width	6' if not intended for equestrian 8' if intended for equestrian
Surface	Crusher Fines or Compacted Soil
Slope	0-5% Max.
Cross-Slope	Max. 2%
Curve Radii	10' Min., 12' preferred
Sight Distance	Minimum of 50' for equestrians, 100' at road crossings
Horizontal Clearance	3' from edge of trail tread
Vertical Clearance	10' Min., 12' preferred



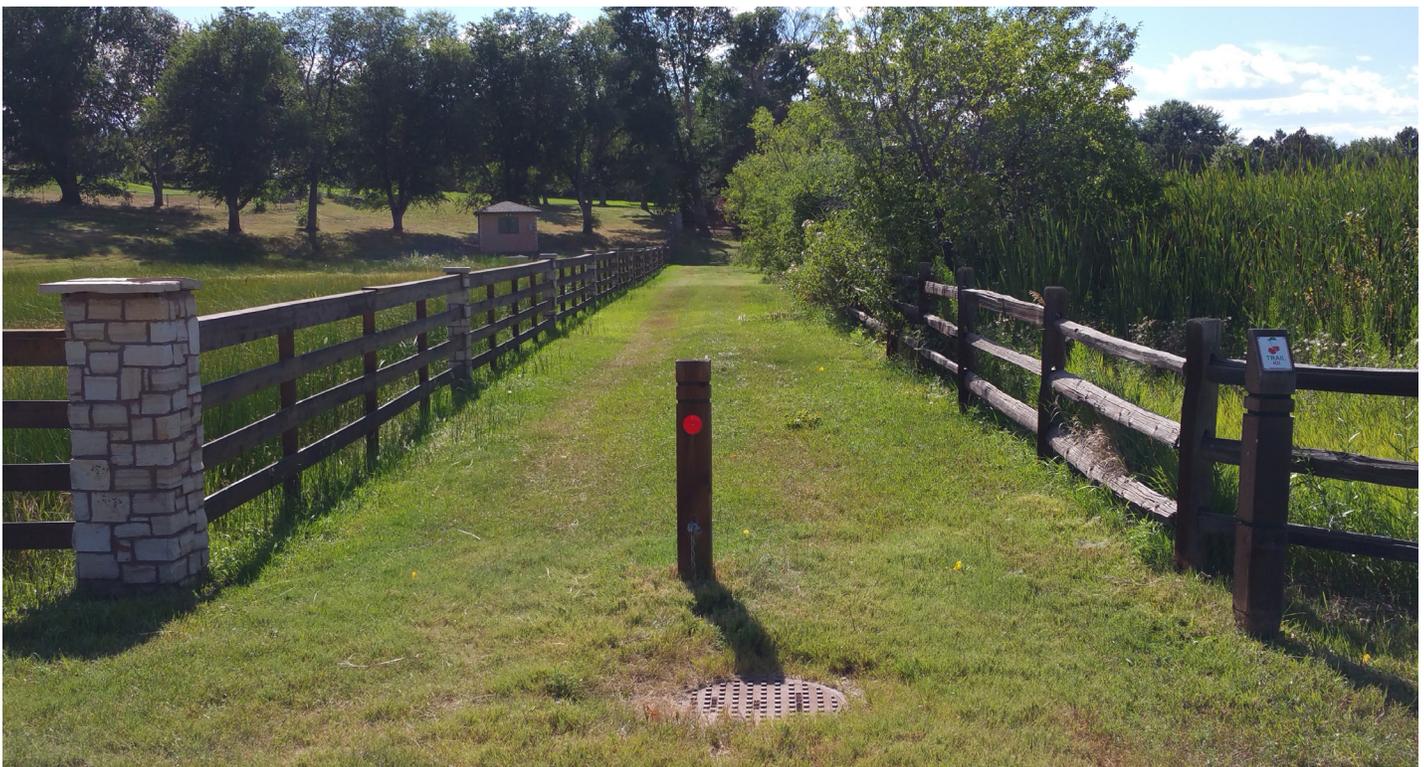
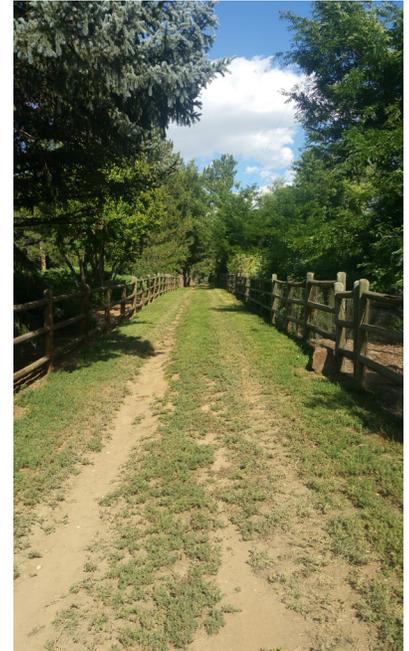
Unpaved Mixed Use Trail Example



Bridle Trails

The Bridle Trail (BT) Design guideline applies to all City trails that are not paved and are not ADA accessible. These trails are less formal than the UMU trails, and are often single or double track trails. The surface material is typically compacted soil, mowed native grasses, or a combination of the two. The compacted soil is often a result of use of the trail rather than intentional compaction as a result of trail construction. All Bridle Trails should accommodate pedestrians, bicyclists and equestrians, although the difficulty is greater than the PMU and UMU trails. These trails can serve as connecting trails and minor routes, but usually are not major routes. When possible, these trails should connect to create loops, reducing the need for turn-around areas. The specifications below were designed with special considerations for equestrian users.

Minimum Width	6'
Surface	Compacted Soil, Mowed Native Grasses, or a combination
Slope	0-12% Max.
Cross-Slope	Max. 2%
Curve Radii	8' Min., 10' preferred
Sight Distance	Minimum of 30' for equestrians, 100' at road crossings
Horizontal Clearance	3' from edge of trail tread
Vertical Clearance	10' Min., 12' preferred



Unpaved Mixed Use Trail Example



On Street Trails

The design guidelines for the On Street Trails (OS) are less defined because these trails are roads first, and trails second. The surface, width, and other parameters of the 'trail' will vary based on the road. These are generally smaller residential roads that also serve as trails and trail connectors. Because Cherry Hills Village is largely a residential City, there are numerous On Street Trails on residential roads. These should accommodate pedestrians, bicyclists, and equestrians, although all of these uses should be at lower speeds to avoid conflicts with vehicles.



Paved On Street Trail Example

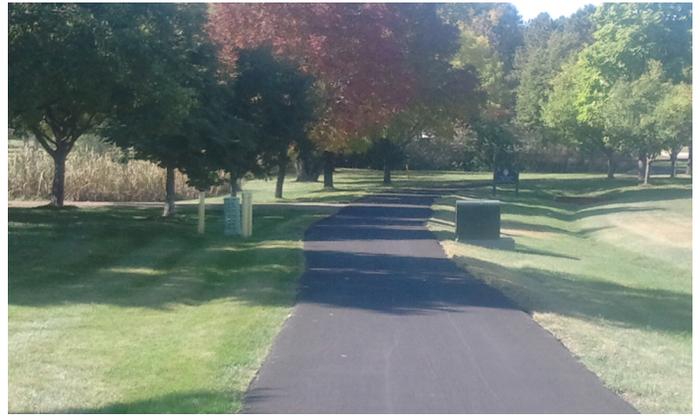


Unpaved On Street Trail Example





Paved Mixed Use Trail Example



Paved Mixed Use Trail Example



Unpaved Mixed Use Trail Example



On Street Trail Example



Bridle Trail Example



Bridle Trail Example

As described above, all four of the trail design guideline types are intended for pedestrian, bicyclist, and equestrian users. All of the existing Cherry Hills Trails have been categorized based on these design guidelines, and improvements to existing trails should be made to meet these guidelines. In general, the completion of general repairs and maintenance/up-keep as noted in the CHV Trails Inventory of Existing Conditions ([Appendix H](#)) is all that is required for the existing trails to meet these design guidelines.

Construction of all future trails should be based on these trail design guidelines as well.



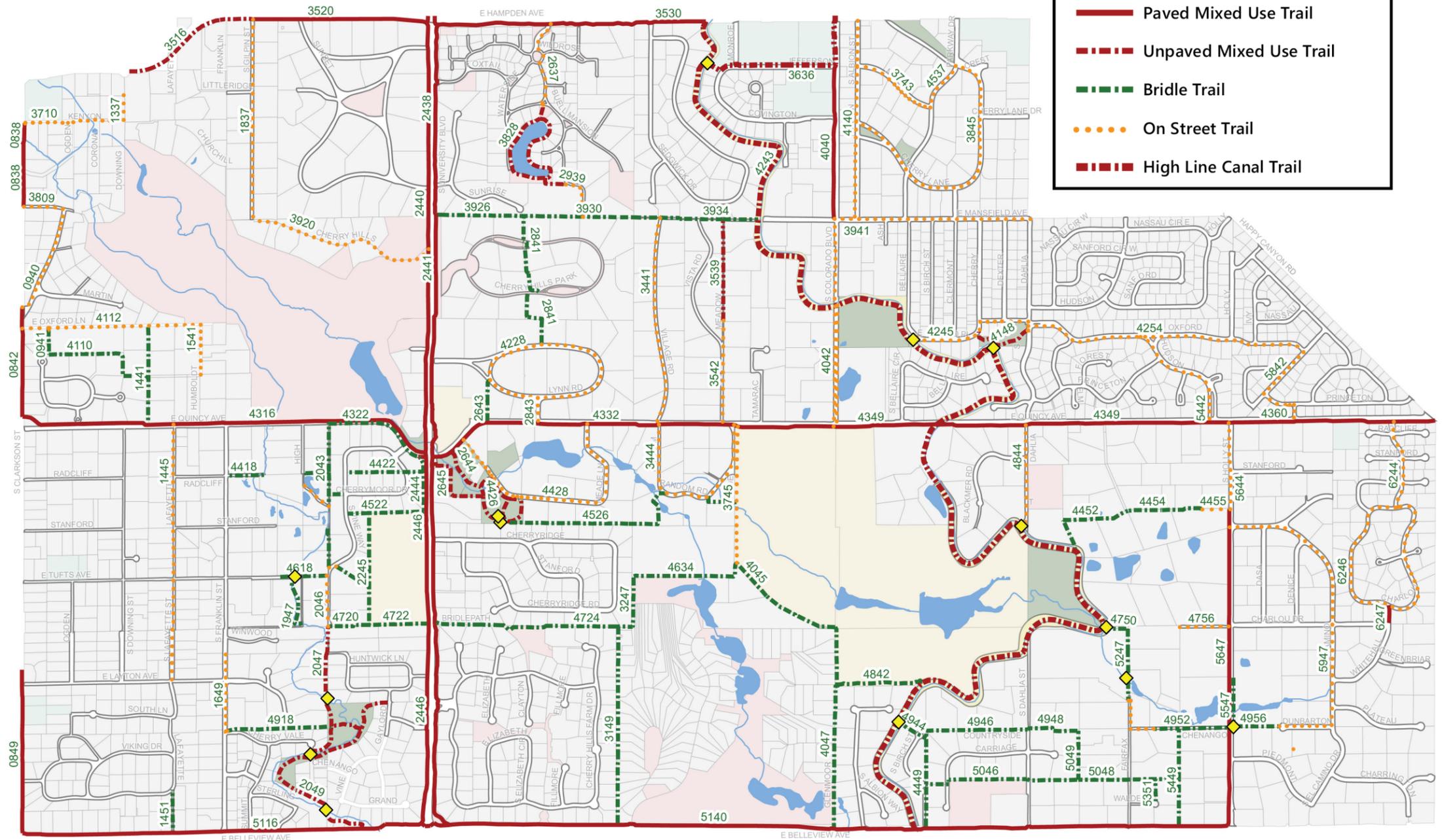
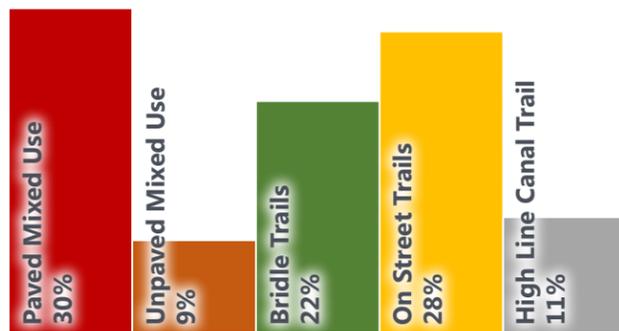
There is a fifth category of trail, although this project will not make any recommendations pertaining to it. This category is the High Line Canal Trail, a regional trail that is not under the jurisdiction of the City of Cherry Hills Village. This trail is a significant resource for the City, and this project has only made recommendations pertaining to connections to the High Line Canal Trail. The City has received funding for an underpass at Hampden Avenue to create a stronger connection for the High Line Canal Trail across Hampden Avenue. Construction is expected to begin in 2017.



High Line Canal Trail

The existing trails have been categorized into these five trail types, resulting in the following lengths:

Paved Mixed Use Trails -	14 Miles
Unpaved Mixed Use Trails -	4 Miles
Bridle Trails -	10 Miles
On Street Trails -	13 Miles
High Line Canal Trail -	5 Miles



Trail Map by Cherry Hills Village Trail Type



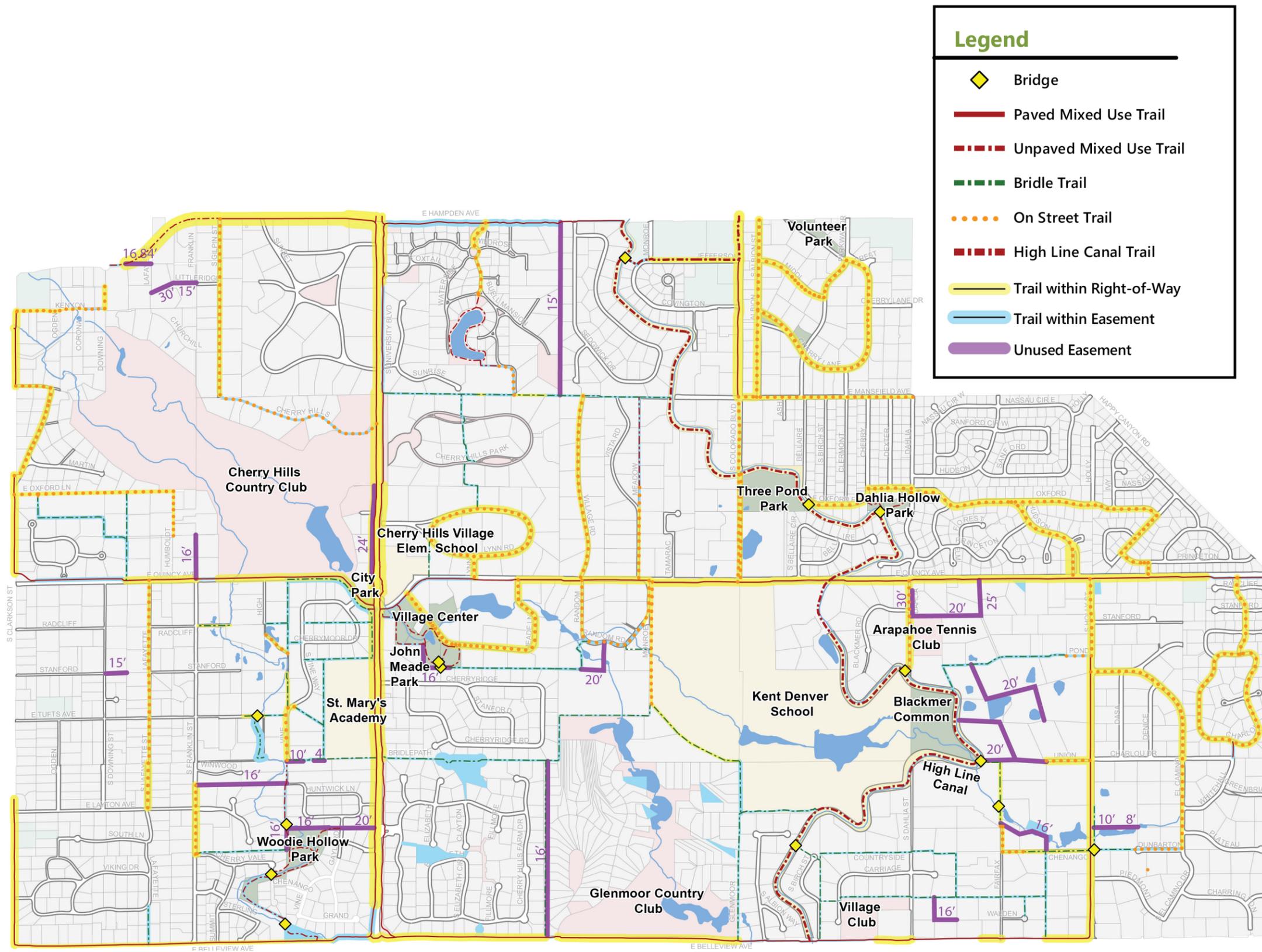
Recommendation #2 - Further Research Potential Uses for Unused Easements:

The map at right shows existing trail easements and right-of-ways. Trails within easements are shown with blue highlights, and right-of-ways are shown with yellow highlights. The highlights are drawn at the approximate width of the ROW or easement, centered on the trail centerline. Trail easements that are currently unused are shown with purple highlights. Some of the 'Unused Easements' are directly adjacent to existing trails. These are still shown as Unused because there are 2 or more easements and the trail is only utilizing one of them. Therefore, these are still easements available for future use for trail facilities.

While some of the unused easements would not likely provide meaningful connections, some of them could:

- Create key connections to existing and proposed trails and facilities
- Improve connectivity to the Village Center
- Improve connectivity to the High Line Canal Trail

The unused easements identified by this plan have been reviewed by City staff and the PTRC, and improvements to these easements may be pursued in the future. However, easements from additional property owners may be needed in order to complete projects. Any proposed improvements will be addressed on a case-by-case basis by City staff and the PTRC.



Easements, Right-of-Ways, and Unused Easements



**Recommendation #3 -
Improve Signage and Trail Network Identity**

The next recommendation of this Trails Plan is to increase public awareness of the trail system by:

- Fixing any broken or leaning trail markers. These are noted in [Appendix H](#).

- Continue to add visible trail marker signs and bollards as necessary. These trail numbers should be aligned to the trail numbers assigned in this Trails Plan document.

- A number of existing trail markers have an incorrect trail number. These should be corrected, and the trail numbers in this Trails Plan document should be used in the case of discrepancies. The incorrect trail markers are noted in [Appendix H](#).

- As part of this project, the Cherry Hills Village Parks and Trails Map has been re-created to be in line with the trail numbers, trail types, and trail locations shown in the Webmap. In addition to having the foldable Parks and Trails Maps available at City offices, the consultant team recommends the addition of small Map dispenser kiosks along the trail system (see map at right). These dispensers can be attached to existing trash/pet pick-up stations, and can also be installed on new poles. Adding dispensers to the inventoried trash/pet pick-up stations results in 3 dispensers. This plan also recommends adding 6 dispensers, at the following locations:

- John Meade Park
- Village Center
- Three Pond Park
- Blackmer Common
- Dahlia Hollow Park
- Volunteer Park

- A QR code has been added to the foldable Parks and Trails Map that links Users to the online Webmap.



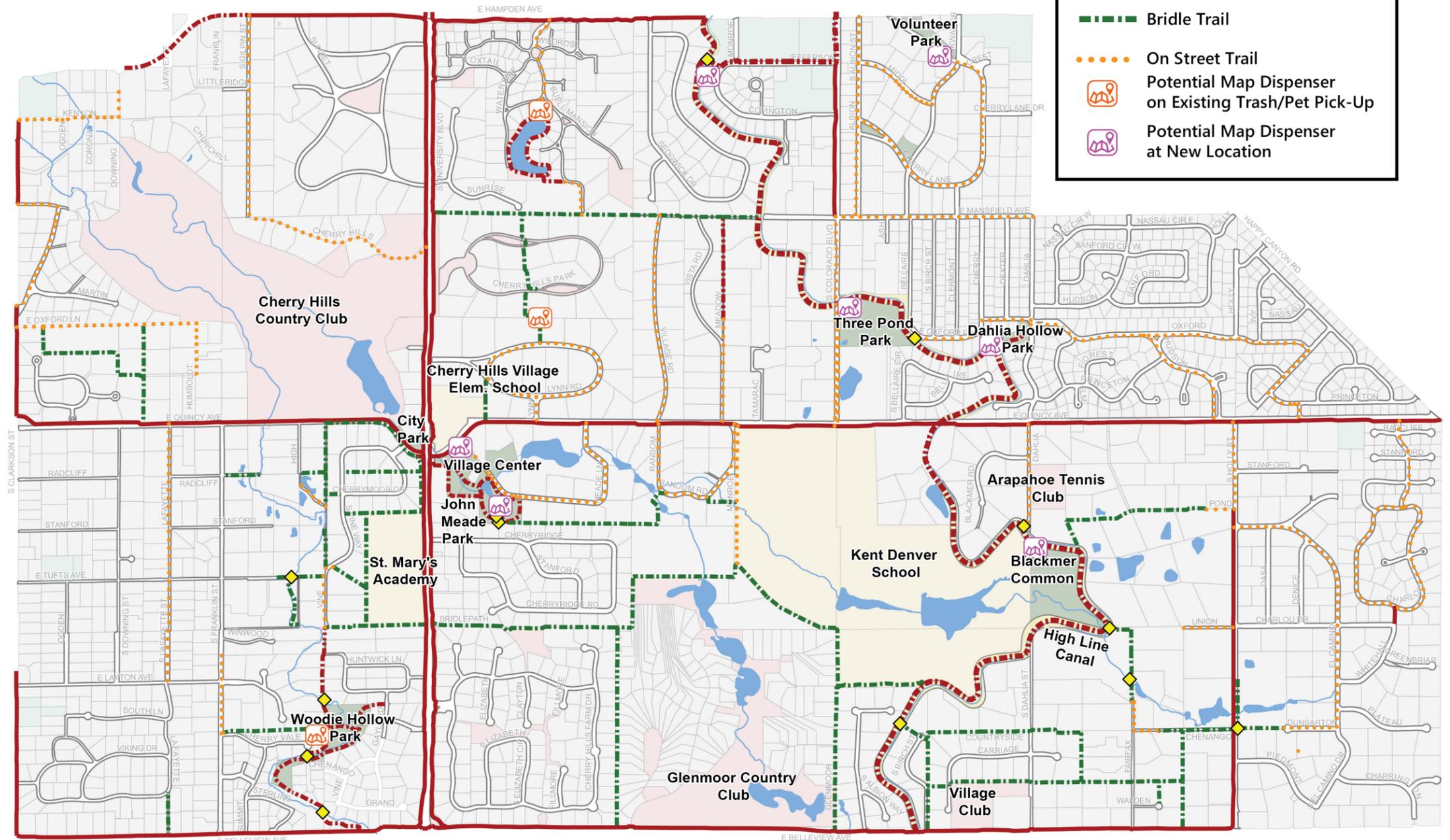
Trisleeve Sign Map Dispenser Option



'House' Map Dispenser Option

Legend

- ◆ Bridge
- Paved Mixed Use Trail
- - - Unpaved Mixed Use Trail
- - - Bridle Trail
- ● ● ● On Street Trail
- Potential Map Dispenser on Existing Trash/Pet Pick-Up
- Potential Map Dispenser at New Location



Proposed Map Dispenser Locations



Recommendation #4 -
General Repairs based on Trails Inventory:

The City's CHV Trails Inventory of Existing Conditions (*Appendix H*) compiled a great deal of information on obstructions, vegetation, structures, signs, and trail surface conditions. Many of these data points include notes on condition and needed repairs. These repairs vary, and include items such as:

- Trimming overgrown vegetation
- Re-seeding grass areas
- Fixing ruts and trail wash-out areas
- Fixing broken or leaning bollards, trail marks, and signs
- Repairing pavement cracks and damage
- Repairing fences

All of this data has been included in the online Webmap viewable only to City staff. As part of on-going maintenance and upkeep, the City should complete the repairs listed in this data, and once complete, should update the GIS data accordingly.

Recommendation #5 -
Soft Recommendations for Improving the Connection Across University Boulevard:

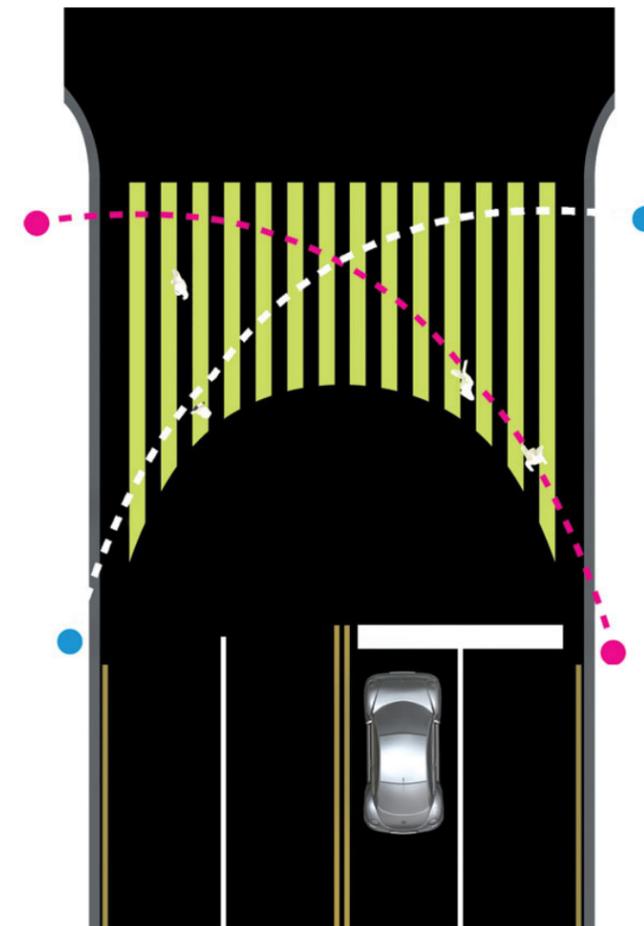
Although the crossing at Quincy Avenue and University Boulevard is currently in safe and usable condition, there have been past studies on how to improve this crossing based on the amount of pedestrian, and especially youth traffic at the intersection. Because the City is already involved in discussions and potential plans for improvements at the intersection, this project will only make a series of 'soft' recommendations. These recommendations are in line with past and current discussions/studies, and should be taken as suggestions more than recommendations. The soft recommendations for this intersection are:

- Improve curb ramps. The existing curb ramps do have a certain amount of cracking and damage.
- Improve the crosswalk paint. The existing crosswalk paint does have fading from the large amount of vehicular and pedestrian traffic. Because this intersection is directly adjacent to the Village Center area, Cherry Hills Elementary School, and St. Mary's Academy, there is an opportunity to create a fun themed crosswalk that relates to the Cherry Hills community, and the surrounding schools.

Another option is to create a curved crosswalk to create wider pedestrian access to the crossings. This can be implemented only on one of the streets, or both streets.

- As the John Meade Park/Alan Hutto Memorial Commons design continues to evolve, there should be an emphasis on creating safer and stronger connections to the crossing at University Avenue. Consideration should also be given to how the Park design can improve pedestrians crossing Quincy Avenue to Cherry Hills Elementary, as well as vehicular traffic for school drop-offs.

- The overpass/underpass options at this intersection, as well as other nearby locations, should continue to be researched and evaluated based on the community needs.



Curved Crosswalk Example



CHAPTER IV: LEGAL DOCUMENT REPORT

Legal Document Report Introduction

Easement and rights-of-way information for the City's trail system were documented and organized within the "Cherry Hills Village Easement Book" with a final revision date of January 18, 2000. The City notes that it received this book from the South Suburban Parks and Recreation district in 2000. The book contains a summary of the City's land rights for its recreational amenities and includes subdivision names, description of how the rights were granted and the public recording information. The City provided this book to Stanley Consultants together with PDF files for each plat and several additional easement documents not referenced in the book.

Stanley Consultants was tasked to review the easement book to verify its completeness and accuracy. This required reviewing each item noted in the book and searching for any subdivision plats and easement documents that might exist outside of the existing easement book. This information along with high resolution aerial photos and the Arapahoe County Assessor, Clerk and Recorder and GIS mapping websites were used as resources. There were no field observations made by Stanley's land rights group to verify the physical location of trails as they relate the boundaries of trail easements.

A new list was created ([Appendix A - Table A](#)) similar to the existing easement book format to summarize our findings of new easements and notable items of the existing book that were found. If a new plat was found that was not part of the original easement book its recording date and book and page information is listed.

All easements and right-of-way documents were linked to the City's new GIS mapping system for easy identification. The user can select segments of the existing trail or unimproved right-of-way within the GIS map.

Right-of-Way Document Review

Review of Existing Information:

The subdivision plats provided by the City were printed and reviewed against the easement book. There were approximately 220 plats listed in the book for review. The existing easement book was reviewed in detail by verifying each line item noted. We reviewed the comments in the "Description of Transfer of Recreational Amenities" column to verify if it matched. No major discrepancies were found and the information in the book is accurate up to the last dated revision of January 18, 2000.

Vacations:

There is a list of ten documents noted as vacations on Page 31 of the original easement book. Each of the documents were reviewed to identify where each vacation was located and if trails existed in the vacation areas. We determined that the vacations did not affect any of the existing trails system nor left any segment of trail outside of easement limits.

Review of New Information:

There were approximately 65 plats that were provided to us by the City that were not referenced in the original easement book. The majority of the plats were recorded after the last revised date of the easement book (January 18, 2000) and some of them do contain new information regarding the recreational trail amenities and easements. These are listed in [Appendix A - Table A](#).

Several of the plats were lot line adjustments, address maps, annexations or preliminary plats which are not documents that typically dedicate or grant easements. These were also reviewed and added to [Appendix A - Table A](#), but can be disregarded as no new easements were found.

The City also provided approximately 48 PDF files that were miscellaneous documents separate from the plats. We reviewed each of these documents to see if any affected the recreational trail system and found several of the documents did apply. These are either grants of new easements or vacation of easements. These documents are listed in [Appendix A - Table B](#).



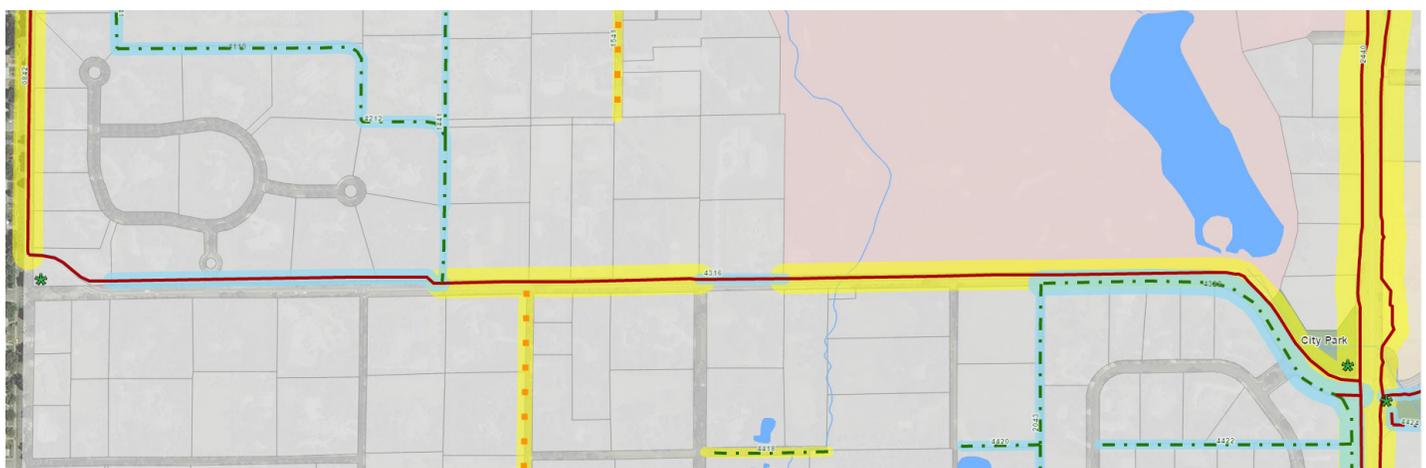
The following is a summary of the notable items that were found:

1. Todd's Estates appears to have a portion trail running along the southerly boundary of Lots 1 thru 3 within a 25' Private Roadway Easement.
2. Wilwell Acres appears to have a portion of trail running along the northerly boundary of Lots 1 and 2. There is no trail easement referenced on the plat, we are assuming the trail is located in the vacated E. Kenyon Avenue ROW or the 15' Private Road and Utility Easement.
3. Cherry Hills Park I 3rd Amendment notes a realignment of the recreational trail easement over Lots 4,5,12,13,19,20,24,25 and Tracts D & E of Cherry Hills Park I. The recreational trail easement shall be delineated by a series of bollards of uniform design set approximately 40' on center with no bollards being taller than 2'8" above grade. Landscape materials in the 5' wide HOA landscaping easement shall not exceed 5' high or permit vegetation to grow over overlap. See plat for additional details.
4. There are numerous sections of trail that appear to be located in public road right-of-way. We designated each portion to the nearest subdivision and noted them in *Appendix A - Table A*.
5. There were several unimproved trail easements found in multiple locations where no trail appears to exist. These are shown on the GIS map on a separate layer named "Unclaimed Easement." The easements exist in the following subdivisions:

- Littleridge Subdivision
- Verona Place
- The Buell Mansion Subdivision Filing # 3
- Crescent Gardens Minor Subdivision
- Cherrys Broadway Gardens
- Petry-Garnsey
- George W. Calkins Trust
- Miller Estates
- Cantitoe
- Lake Cantitoe
- Cherrymoor South
- Cherry Hills Farm Filing No. 1
- Glenmoor of Cherry Hills
- Holly Meadows
- Olson Subdivision
- Tamblyn Subdivision
- Charlou Valley

Search for Missing Documents

After review of the original easement book, plats and documents provided by the City we performed a search to verify if any other documents exist that may provide additional easements. We performed a search using Arapahoe County Clerk and Recorder's public records search engine to look for additional documents. We searched in the few areas where a trail exists but no easement was found and did not return any results. We also searched subdivisions that were recorded after January 18, 2000 and checked them against our list and believe there is not any additional information. Review of the subdivision plats that were provided appear to cover the entire City limits which leads us to conclude there are most likely no other subdivisions available at this time.



Screenshot of Webmap showing Easements (Blue) and Rights-of-Way (Yellow)



CHAPTER V: GIS MAPPING SYSTEM

GIS Mapping Introduction + Uses

At the beginning of this project, the City did have some internal GIS databases, but the majority of the GIS data available was owned by Arapahoe County.

This project created a new series of databases based on Arapahoe County data, field collected data, legal document research, and planning data created as a result of this project. The intended uses of this data is two-fold:

- **Public Use** - Some of the data is intended for public use to increase awareness of the trail system and its amenities. This data also allows users easier access to legal documents such as plats. All of these documents were previously available to the public via the Arapahoe County Assessor's office, however they are now available via a quicker and more efficient process.
- **City Staff Use** - All of the field collected data, as well as detailed information on the legal document research is now available to City Staff through the GIS database and Webmap. One intended use is for City staff to quickly and easily update databases information pertaining to trail repairs, as they complete the repairs.

GIS Data

Once the consultant team gathered the City collected GPS/GIS data, the data was then organized and analyzed for use in the project geodatabase. The trails data did need to be converted to *polyline* data. The City staff completed this by utilizing the existing Arapahoe County GIS *polyline* data for trails, and joining attributes from the field collected *point* data.

With the trails data converted to polylines, the legal documents could be linked. Legal documents were attached via the following links:

- Trail polyline linked to PDF Legal Reports
- Subdivision polygon linked to PDF Legal Reports

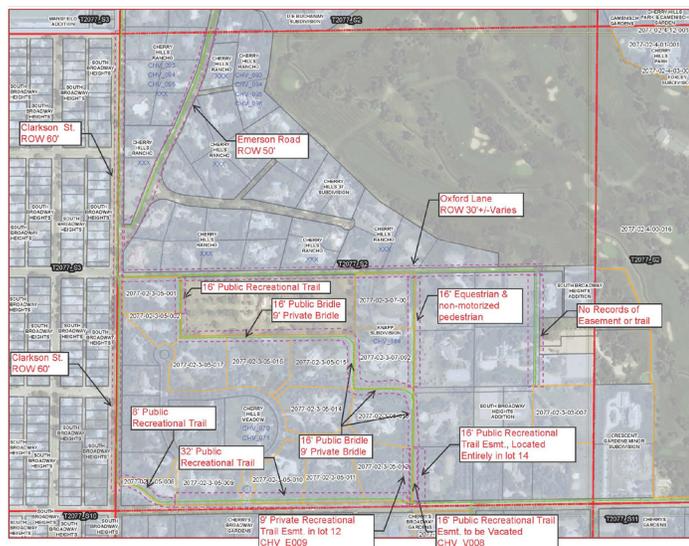
In order to graphically display the network of easements and ROWs, easement and ROW buffers were created by offsetting trail centerlines (provided by Arapahoe County) the appropriate easement/ROW width. Trail polylines were given attributes defining easement/ROW width, type and notes.

The consultant team created 3 new shapefiles in order for the Webmap to more closely resemble the existing Parks and Trails Map. These shapefiles are:

- **Land Uses** - This file depicts the Cherry Hills Village Parks, the High Line Canal, Churches, Schools, and Country Club/HOA Open Spaces.
- **Trailheads/Parking** - This file shows approximate locations of trailheads/parking areas based on the original Parks and Trails Map.
- **Entry Features** - This file shows approximate locations and notes for entry features owned by the City. This data was created based on existing City data.

All project GIS data was compiled into a single geodatabase containing four feature datasets:

- **Base_Layers**: Contains layers such as Parcels, Subdivisions, Land Uses, Streams, Lakes, etc.
- **City_Features**: Contains City collected point data on structures, vegetation, obstructions, bollards, etc.
- **Trail_Features**: Contains Trail polylines, Trailheads/Parking, bridges, etc.
- **Trail_Easements**: Contains easement and ROW buffers, HOA/City Recreation Tracts, Unused Easements, etc.



Map Book showing Legal Research Mark-Ups



Webmap Platform

In addition to created an offline GIS database for the City staff to utilize, this project was also tasked with providing public access to records through interaction with the City's website. This was accomplished by creating an interactive Webmap application. This allows City staff to view all uploaded data, and the public to view certain data. Below is a full list of the data uploaded to the Webmap. Items in *red italics* with an asterisk are for City Staff viewing only (non-public data).

- Street Labels
- Trails Labels
- Entry Features
- Trailheads/Parking
- Wildlife Spotting
- Bridges
- Trails
- *Unused Easement Documents**
- *Unused Easements**
- *City/HOA Recreation Tracts**
- *Easements**
- *Rights-of-Way**
- PLSS Grid
- *Utility Boxes**
- *Poles**
- *Telephone Pole**
- *Fire Hydrant**
- *Vegetation Trim**
- *Weeds**
- *Trees**
- *Grass Seed Needed**
- *Sign - Dog Owner**
- *Sign - No Motor Vehicles**
- *Sign - Natural Feature**
- *Sign - Informational**
- *Trail Markers**
- *Bollard**
- *Trash Can**
- *Bench**
- *Ruts in Trail**
- *Drainage**
- *Storm Sewer**
- *View of Trail**
- *Misc. Features**
- *Encroachments**
- Streams
- Lakes
- Land Uses
- Subdivisions
- Assessor Parcels
- City Limits
- Aerial Imagery
- CHV TrailSegPlats (this is the table that holds all linked legal documents, not a graphically visible layer)

In order to separate the public vs. City layers, three Webmap applications were created:

- **City Staff Webmap** - For view and use by City staff only. This Webmap includes all of the GIS data collected and created for the project.
- **Parks and Trails Webmap** - This map is for public use and does not include data such as the Easement and ROW buffers, Unclaimed Easements, Trail Repairs (Ruts in Trail), Trail Markers, or other Obstructions. This map will be linked on the City's Parks and Recreation webpage and will also be linked through the QR code on the foldable Parks and Trails map.
- **Community Development Webmap** - This map is for public use and contains the same data as the Parks and Trails Webmap. The one difference is that it will show the Subdivisions layer (with linked legal documents) by default. This map will be linked on the City's Community Development webpage with the intent of providing developers easier access to relevant plats and easement documents.



Basic Use + Maintenance Instructions

At right is a view of the Webmap application. Below is a list of the tools called out on the screenshot:

1 *Zoom/Navigation Controls* - Allows users to zoom in or out. Home button will bring the view back to the original extents (view of full City). The crosshairs button will locate the user using the GPS of the user's device (i.e. GPS enabled smartphone).

2 *Search Bar* - Allows users to search the map by landmark, CHV Trail Number, or Assessor Parcel Number.

3 *Wildlife Reporting Button* - Allows users to report wildlife spotting incidents with notes and a picture. Submitted reports must be approved by City staff before it is published to the public map.

In the City Staff map, this is replaced by the Edit Button, which allows City Staff to edit certain features. The Edit Button symbol is:



4 *Measure Button* - Allows users to measure distances and areas on the map.

5 *Information Button* - Displays the map name and last edit date

6 *Draw Button* - Allows users to draw shapes on the map. These shapes will not be saved to the map databases.

7 *Layer Slider Button* - Allows users to have a visual slider control for a selected layer.

8 *Charts* - Displays 2 chart types; length of trails by trail type and length of trails by trail condition. These charts can be refreshed based upon the current view extents.

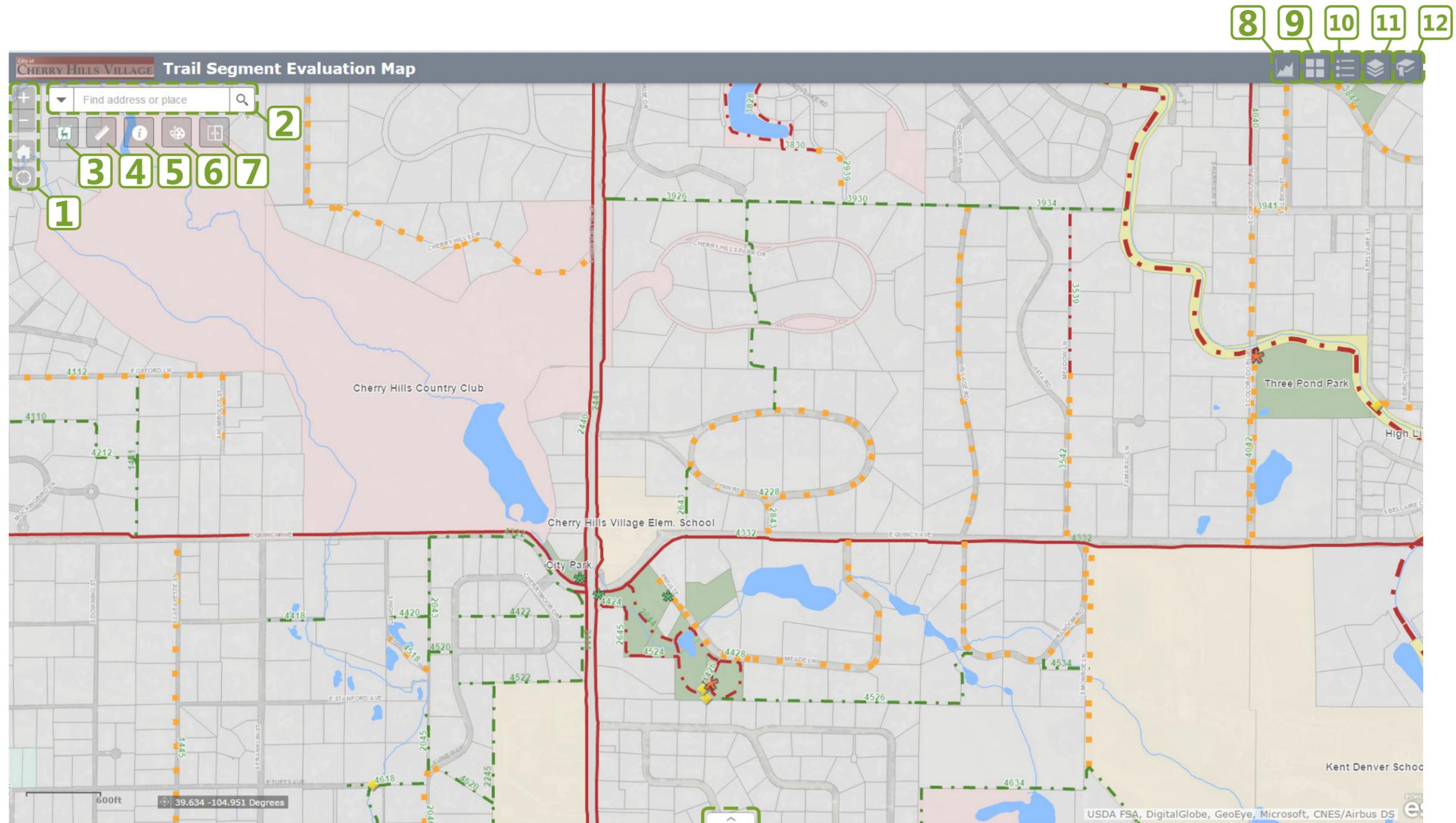
9 *Basemap* - Users can select other basemaps; default is set to aerial imagery without labels.

10 *Legend* - Displays a legend of layers currently turned on.

11 *Layers* - Allows users to turn layers on and off.

12 *Bookmarks* - Allows users to set custom views. Bookmarks are unique to a users device and will not be saved to the actual Webmap data.

13 *Attribute Table* - Clicking will expand the attribute tables for layers in the Webmap.



Screenshot View of Online Webmap Application



In order to make simple edits, such as adding, editing, or removing notes about a repair point, follow these steps:

1. Click the Edit Button (A).
2. In order to add/create features, select the layer you wish to edit in the main window.
 - Next, click on the map where you would like to place the new feature.
 - A pop-up will appear to enter attribute information such as notes or dimensions.
 - The feature is now created and saved.
3. If you wish to edit existing features, simply use the select tools (1) to select the item on the map.
4. Use the buttons as the bottom of the Edit Window (shown at right) to make appropriate edits. These buttons are:

- 1 Select Features Tools
- 2 Clear Selection
- 3 Edit Attributes
- 4 Create Feature
- 5 Delete Feature
- 6 Cut Feature
- 7 Union (Join) Feature
- 8 Reshape Feature (Edit Vertices)
- 9 Undo
- 10 Redo

- If an item is selected, it will be shown as a red dot. Once highlighted, edits can be made. For example, to delete a point, select it (click 1, then draw a rectangle over the object), then click Delete Feature (5).

- To change the notes on an item, select it (click 1, then draw a rectangle over the object), then click Edit Attributes (3). The user can then edit the notes and attributes of the item.

5. Edits take affect immediately, and there is no 'Save' function or command required.

Any updates done to the online Webmap will not be reflected in the City's offline ArcGIS Desktop data. If changes are made to the online Webmap, these data layers should be exported and joined with the City's offline files to ensure both databases are current and up to date. This join/update maintenance can be done on a scheduled basis, for example once a month or once every six months. The process can be completed by City staff or contracted to an outside consultant. On-going maintenance of the Webmap is discussed in more detail in [Chapter VI](#).



Screenshot View of Edit Window in Webmap



CHAPTER VI: MAINTENANCE COSTS

Costs related to this project are split into two categories: Project Recommendation Costs, and GIS Maintenance Costs. Project Recommendation Costs deal directly with the installation of recommendations the Trails Plan makes, and GIS Maintenance costs deal with online storage and database upkeep costs related to the Webmap application.

Project Recommendation Costs

One of the goals of this project is to create realistic recommendations for implementation based on cost. Below is a list of all five project recommendations and an explanation of the associated costs. A detailed spreadsheet of the cost estimates is provided below.

- Establish Trail Design Guidelines: Costs were not estimated for this recommendation because the completion of general repairs and maintenance/up-keep as noted in the CHV Trails Inventory of Existing Conditions ([Appendix H](#)) is all that is required for the existing trails to meet these design guidelines.
- Further Research Potential Uses for Unused Easements: There are no direct costs for this recommendation. City staff and the PTRC will research and evaluate potential uses for the unused easements on a case-by-case basis.
- Improve Signage and Trail Network Identity: Material and installation costs are estimated at approximately **\$6,000**. This includes 14 map dispenser kiosks. General repairs for fixing broken trail markers is not included.
- General Repairs based on Trails Inventory: Costs for these general repairs are not included as these are generally minor repairs that are included as part of the City's on-going maintenance costs. The main cost for this is identifying the needed repairs, which was done as part of this project.
- Soft Recommendations for University Crossing: Because these are soft recommendations, no cost estimates are included for these.

Cherry Hills Village Trails Plan Cost Estimates				
	Quantity	Unit	Unit Cost	Total
Recommendation #3 - Trail Map Dispensers				
Trail Map Dispensers on Existing Pet Pick-Up Stations	3	EA	\$350.00	\$1,050.00
Trail Map Dispensers on New Poles	7	EA	\$350.00	\$2,450.00
Extra Trail Map Dispensers to keep on hand for future locations or replacements	4	EA	\$350.00	\$1,400.00
20% Contingency				\$980.00
Total (Including Contingency)				\$5,880.00



GIS Maintenance Costs

Although providing public access to GIS data through an online Webmap is a great interactive tool, there are costs associated with it. The on-going maintenance costs have been broken into two categories.

Online Storage Costs

The Webmap application created for this project is a Light WebGIS product, meaning it is cloud based and the data is served on ESRI's (makers of ArcGIS) cloud servers. ESRI does charge for this storage at a rate of 2.4 credits per 10MB stored per month.

To keep the Webmap active, the City of Cherry Hills Village needs an active ArcGIS Online account, and service credits to pay for the storage. The City already has active ArcGIS Online accounts, and plans on continuing this 'maintenance' subscription service. Their current subscription includes 2,500 service credits per year, and additional credits can be purchased for \$100 per 1,000 credits. In the interest of estimating maximum possible costs, this estimate assumes the City will use the 2,500 provided credits for other uses. If we use this assumption, and the City will need to purchase service credits for the Trails Webmap, it will cost approximately \$150-\$250 per year in service credits. The size and number of Wildlife Spotting incidents will influence this number, and to again estimate maximum possible costs, this Trails Plan proposes an estimate of *\$500 per year* for the storage costs of maintaining the Webmap.

Updating Databases

As conditions change in reality, the City will need to update the GIS data in the Webmap. These changes could include changes to repairs needed, trail conditions, parcels, or City Parks. The City will need to decide how often these different data types should be updated. They can update certain features on an as-needed basis, or they can schedule regular updates to some or all of the data layers.

These updates can be completed by City staff, contracted to outside consultants, or a combination. The Webmap has been created so that simple edits to certain data layers can be made easily by City staff (see *Chapter V*) within the Webmap. However, it should be noted that any updates done to the online Webmap will not be reflected in the City's offline ArcGIS Desktop data. If changes are made to the online Webmap, these data layers should be exported and joined with the City's offline files to ensure both databases are current and up to date. As with all other database updates, this join/update maintenance can be done on a scheduled basis, or on an as-needed basis.



APPENDIX A: UPDATED EASEMENT BOOK

Cherry Hills Village Easement Book 2
Table A

Subdivision Name	Recording Date	Book & Page	Esmt. Width	Description of Trail & Easement
Allis Subdivision				Assume portion of trail is located in Lynn Road 60' R.O.W.
Beck's Subdivision	6/11/2001	199-15	10'	Bridal Easement-On Plat
Beck's Subdivision	6/11/2001	199-15	4'	Non-motorized Recreational Use Easement-On Plat
Beck's Subdivision	6/11/2001	199-15	8'	Bicycle Easement-On Plat-no Easement Documents
Beck's Subdivision	6/11/2001	199-15	30'	Dedicated R.O.W.-On Plat
Beck's Subdivision.pdf	6/11/2001	199-15		No Easements
Bethany Lutheran Properties, Amendment No. 1.pdf	2/26/2002	215-66		No Easements
Buell Mansion Subdivision (The).1st Amendment.pdf	11/10/1999	170-36		No Easements
Buell Mansion Subdivision Filing 2 (The).pdf	8/12/2003	246-57		No Easements
Buell Mansion Subdivision Filing 3 (The).pdf	4/5/2005	285-131		No Easements
Buell Mansion Subdivision Filing 4 (The).pdf	9/7/2007	348-22		No Easements
Camemisch Gardens	5/28/1909			Assume trail is in the south two thirds of S. Gilpin St. 40' R.O.W.
Camemisch Gardens 2nd Filing	5/12/1993	108-47		Assume trail is in Hampden Ave. 100' R.O.W.
Camemisch Gardens 2nd Filing				Assume trail is in the north one third of S. Gilpin St. 40' R.O.W.
Cantitoe	3/5/1964	18-9	20'	Bridle Path & Public Utility Easement on Plat-no trails-Assume portion of trail is located in S. Holly St. 60' R.O.W. and E. Union Lane 60' R.O.W.
Carmel Lane Subdivision				Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Carmel Lane Subdivision				Assume portion of trail is located in E. Quincy Ave. 60' R.O.W. and University Blvd. 90' R.O.W.
Cattail Meadows Subdivision Filing 2	9/7/2000	185-41		No Easements
Charlour At Cherry Hills				Assume portion of trail is located in Charlour Cr. 50' R.O.W.
Charlour Park				Assume portion of trail is located in El Camino Dr. 60' R.O.W.
Charlour Valley	8/27/1969	20-5	10'	Public Bridle Esmt-On Plat-No Trail
Charlour Valley	8/27/1969	20-5	8'	Public Bridle Esmt-On Plat-No Trail
Chaumont in Cherry Hills				Assume portion of trail is located in Charlour Cr. 50' R.O.W. and East portion of Charlour Dr. 30' R.O.W.
Cherry Creek School				Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Cherry Creek School				Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Cherry Hills Acres	12/9/1954	11-63		Assume trail is in Kenyon Avenue R.O.W.
Cherry Hills Acres	12/9/1954	11-63		Assume trail is in Martin Lane R.O.W.
Cherry Hills Annex				Assume trail is in Middle Road R.O.W. and Cherry Land Dr. R.O.W.
Cherry Hills Annex Lot Consolidation.pdf	3/14/2014	446-61		No Easements





Cherry Hills Village Easement Book 2
Table A

Cherry Hills East					Assume trail is located in Oxford Ave. 60' R.O.W.
Cherry Hills East					Assume portion of trail is located in Hudson Pkwy. 60' R.O.W.
Cherry Hills East - Third Filing, Lot 5, Block 6 and Lot 7, block 6, Minor Lot Adjustment.pdf	5/7/2004	263-45			No Easements
Cherry Hills Estates	7/27/1977	31-79	16'		Bridle Path-On Plat-no trails-Assume portion of trail is located in S. Franklin St. 60' R.O.W.
Cherry Hills Estates Street Addresses.pdf	NA	None			No Easements
Cherry Hills Farm Filing No. 1	8/24/1978	35-42 & 43		Parcels "A", "D", "E"	Cherry Hills Farm HOA-Assume portion of trail located in these Parcels
Cherry Hills Farm Filing No. 1	8/24/1978	35-42 & 43		Parcel "B"	Cherry Hills Farm HOA-On Plat-No trail
Cherry Hills Farm Filing No. 1	8/24/1978	35-42 & 43		Parcel "C"	Cherry Hills Farm HOA-On Plat-No trail
Cherry Hills Farm Filing No. 2	5/21/1979	29-1 & 2		Parcel "B"	Cherry Hills Farm HOA-Assume portion of trail located in this Parcel
Cherry Hills Farm Filing No. 2	5/21/1979	29-1 & 2		Parcels "A" and "C"	Cherry Hills Farm HOA-On Plat-No trail
Cherry Hills Farm Filing No. 2	5/21/1979	29-1 & 2		Parcels "B"	78' of Lots along E. Bellevue Ave. Reserved for future widening - Assume trail is located in E. Bellevue Ave. R.O.W.
Cherry Hills Farm Subdivision Filing No. 1, Address Map.pdf	NA	None			No Easements
Cherry Hills Meadow					Assume portion of trail is in Clarkson St. 60' R.O.W.
Cherry Hills Meadow Address Map.pdf	NA	None			No Easements
Cherry Hills North					
Cherry Hills North Filing No. One, Address Map.pdf	NA	None			Assume portion of trail is located in Southmoor Lane 60' R.O.W., E. Princeton Ave. 50' R.O.W. and S. Ivy Lane 50' R.O.W.
Cherry Hills Park					No Easements
Cherry Hills Park					Assume portion of trail is located in S. University Blvd. 90' R.O.W.
CHERRY HILLS PARK & CAMENISCH GARDENS MINOR LOT LINE ADJUSTMENT.pdf	12/30/2013	443-73			No Easements
Cherry Hills Park A Planned Residential Community.pdf	NA	None			survey plat does not grant esmts
Cherry Hills Park I - 5th Amendment, Minor Subdivision.pdf	5/1/2006	319-1			No Easements
Cherry Hills Park I - Lot Consolidation, Lots 1 and 2.pdf	9/12/2006	328-1			No Easements
Cherry Hills Park I 1st Amendment.pdf	9/21/1998	154-26			No Easements
Cherry Hills Park I 2nd Amendment.pdf	9/21/1998	154-27			No Easements
Cherry Hills Park I 3rd Amendment.pdf	5/25/2001	198-15			No Easements

Cherry Hills Village Easement Book 2
Table A

Cherry Hills Park I 3rd Amendments	5/25/2001	198-15	16' & 20'	A realignment of the recreational trail easement over Lots 4,5,12,13,19,20,24,25 and Tracts D & E of Cherry Hills Park I. The recreational trail easement shall be delineated by a series of bollards of uniform design set approximately 40' on center with no bollards being taller than 2'8" above grade. Landscape materials in the 5' wide HOA landscaping easement shall not exceed 5' high or permit vegetation to grow over overlap. See Plat
Cherry Hills Park I 4th Amendment, Lot Consolidation.pdf	7/23/2002	224-1		No Easements
Cherry Hills Park I, Lot 8 and Tract A, Lee_Country Club Associates, Minor Lot Adjustment 2.pdf	11/5/2008	383-30		No Easements
Cherry Hills Park I, Lot 8 and Tract A, Lee_Country Club Associates, Minor Lot Adjustment.pdf	3/6/2007	335-15		No Easements
Cherry Hills Park Subdivision				Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Cherry Hills Park, Lot 13, Block B, Minor Lot Adjustment.pdf	4/25/2008	366-66		No Easements
Cherry Hills Ranches Amendment No. 2 - Minor Lot Adjustment.pdf	8/30/2012	428-1		No Easements
Cherry Hills Ranches Subdivision				Assume portion of trail is located in E. Belleview Ave. R.O.W.
Cherry Hills Ranches Subdivision, Amendment No. 1, Minor Lot Adjustment.pdf	4/25/2008	366-65		No Easements
Cherry Hills Ranches.pdf	3/31/2006	316-10		No Easements
Cherry Hills Rancho	4/5/1948	8-37		Assume trail is in East 30' of S. Clarkson St. R.O.W.
Cherry Hills Rancho	4/5/1948	8-37		Assume trail is in Emerson Road 50' R.O.W.
Cherry Hills Rancho				Assume portion of trail is in Clarkson St. 60' R.O.W. , Emerson Road 50' R.O.W., and Oxford Lane R.O.W.
Cherry Hills Rancho 2nd Amendment Filing - Minor Lot Line Adjustment No. 1.pdf	12/19/2002	233-28		No Easements
Cherry Hills Rancho 3rd Amend.	9/15/1949	9-7		Assume trail is in Rancho Road R.O.W.
Cherry Hills Subdivision				Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Cherry Hills Subdivision Filing No. 2, Minor Subdivision.pdf	8/12/2003	246-56		10' and 20' Recreational Trail Easement for non-motorized use by the public in an unpaved surface condition similar to the other public trails throughout the city of cherry hills village and for use by vehicles appropriate for the maintenance of the trail easement by the city of its contractors
Cherry Hills Subdivision, Lots 12 & 13, Minor Lot Adjustment.pdf	2/20/2007	335-42		No Easements
Cherry Hills Subdivision, Replat of Lot 7.pdf	NA	NA		No Easements
Cherry Hills Subdivision, Resubdivision of No. 5 and No. 16 Lynn Road.pdf	7/23/1982	57-52		No Easements





Cherry Hills Village Easement Book 2
Table A

Cherry Hills Village Center	5/11/2012				Assume portion of trail is located in Mead Lane 60' R.O.W.
Cherry Hills Village Center Minor Subdivision		425-18 & 19			25' Utility, Trail & Drainage Easement dedicated for non-motorized, recreational use by the public in the manner similar to other public trails throughout the city of cherry hills village and for use by vehicles appropriate fore the maintenance of the trail easements by the city or its contractors.
Cherry Hills Village Center Minor Subdivision Lot 1 Block 1.pdf	5/11/2012	425-18			recreational trails shown hereon for non-motorized use by the public in the manner similar to other public trails throughout the city of cherry hills village and for use by vehicles appropriate fore the maintenance of the trail easements by the city or its contractors.
Cherry Hills Village Center.pdf	9/12/2005	299-1			
Cherry Vale Acres and Cherry Vale Acres Second Filing, Vacation Map of a Portion of.pdf	4/20/1956	12-73			Vacation Map
Cherry Vale Acres Filing No. Five.pdf	TBD	TBD			No Easements
Cherry Vale Acres, Vacation Map of a Portion of.pdf	4/20/1956	12-73			No Easements
Cherry-Moor Acres Lot Consolidation Lot 1 and Plot A.pdf	5/11/2012	425-20			No Easements
Cherrymoor South	5/5/1970	21-37		20'	Utility, Drainage and Bridle Path Easement
Cherrymoor South	4/14/1975	28-32		16'	Bridle Path & Utility Esmt.-On Plat-no trails
Cherryridge					Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Cherryridge Filing 2.pdf	4/25/2001	196-68			No Easements
Cherrys Broadway Gardens	1/12/2012	Rec. No. D2004831			Easement for Non-motorized Public Trail-not shown on Plat-no trail on map.
Cherry's Broadway Gardens					Assume trail is located in Lafayette St. 30' R.O.W.
Cherry's Broadway Gardens Lot Consolidation of Parcels A and B and Minor Lot Adjustment.pdf	3/1/2012	422-41			No Easements
Cherry's Garden Rabbit Run Subdivision.pdf	4/3/2009	389-38			Bridle Path easement noted on Plat from original Rabbit Run Subdivision but no new easements.
Cherry's Gardens					Assume portions of trail located in E. Tufts Ave. 30' R.O.W., S. Race St. 30' R.O.W., E. Radcliff Ave. R.O.W., and S. Vine Way 50' R.O.W.
Cherry's Gardens Vacation of Part of.pdf	4/21/1935	TBD			No Easements
Cherry's Gardens, Vacation of Part of and Vacation of Streets in Blocks 25-26-27.pdf	4/21/1935	TBD			No Easements
Cherry's Gardens.pdf					
Clark Colony					Assume portions of trail are located in Union Ave. R.O.W., Chenango Ave. 30' R.O.W., Bellevue Ave. 60' R.O.W., and S. Holly St. 60' R.O.W.
Clark Colony Lots 33-36, 45-48, 49-52, 61-64.pdf	8/23/1906	None			No Easements

Cherry Hills Village Easement Book 2
Table A

Clearview Farm Lot Consolidation Plat						Assume portion of trail is located in S. Colorado Blvd. 30' R.O.W.
Country Homes						Assume trail is in S. University Blvd. 60' R.O.W.
Country Homes, Lot Consolidation of Tract 11.pdf	8/27/2003	248-19				No Easements
Crescent Gardens Minor Subdivision	9/6/2007	348-23	16'			Trail Easement dedicated on Plat, no trail exists.
Denver University Addition						Assume portion of trail is located in S. Colorado Blvd. 30' R.O.W. and portion of trail is located in Oxford Place 60' R.O.W.
Devonshire Heights						Assume portion of trail is in Hampden Ave. 100' R.O.W.
Downing Way Acres.pdf	6/5/1991	104-41				No Easements
DSF #9 Trust	6/5/1991	104-41	16.84'			Recreational Trail Easement on Plat- Existing trail only in west half of easement. East half of easement appears unimproved.
DSF #9 Trust Subdivision.pdf	12/12/1994	117-44				No Easements
Dunbarton Acres						Assume portion of trail is located in S. El. Camino Dr. 30' R.O.W.
Fairway Subdivision						Assume portion of trail is located in E. Quincy Ave. 60' R.O.W. and University Blvd. 90' R.O.W.
George W. Calkins Subdivision.pdf	6/22/2015	468-26 & 27				dedicate to the city of cherry hills village for public use the recreational trails shown hereon as open space and public land easement for non-motorized use by the public in the manner similar to other public trails throughout the city of cherry hills village and for use by vehicles appropriate for the maintenance of the trail easements by the city or its contractors.
George W. Calkins Trust	6/22/2015	468-26 & 27	30'			Open Space & Public Land Esmt.-shown on Plat-no trails
George W. Calkins Trust	6/22/2015	468-26 & 27	25'			Open Space & Public Land Esmt.-shown on Plat-no trails
George W. Calkins Trust	6/22/2015	468-26 & 27	20'			Open Space & Public Land Esmt.-shown on Plat-no trail
George W. Calkins Trust	6/22/2015	468-26 & 27	Varies			Open Space & Public Land Esmt.-shown on Plat-no trails
Glenmoor of Cherry Hills	9/12/1983	67-38,39,40				Assume trail is located in S. Monroe Lane R.O.W.
Glenmoor of Cherry Hills	3/2/1994	119-62				Recreation Esmt.-On Plat-No trail
Glenmoor of Cherry Hills	4/9/1993	108-8				Recreation Esmt.-On Plat-No trail
Glenmoor of Cherry Hills	6/2/1992	105-39				Recreation Esmt.-On Plat-No trail
Glenmoor of Cherry Hills	5/7/1991	104-30				Recreation Esmt.-On Plat-No trail
Glenmoor of Cherry Hills						Assume trail is located in E. Bellevue Ave. R.O.W.
Grudis Subdivision						Assume portion of trail is located in S. High St. 30' R.O.W.
Higgins South Broadway Heights	12/1/1980	11-6				No Easements. Assume existing trail is in Kenyon Ave ROW
Higgins South Broadway Heights Kesicki Minor Lot Line Adjustment.pdf	11/19/2009	398-12				No Easements
Highline Meadows in Cherry Hills Preliminary Plat.pdf	NA	None				Preliminary Plat
Highline Meadows in Cherry Hills Replt of Tract D.pdf	9/30/1998	154-20				No Easements





Cherry Hills Village Easement Book 2
Table A

Highline Meadows Lot Consolidation Lots 1-5.pdf	5/7/2014	448-53	16'	16' Recreational Trail easement granted by document recorded at Receptions No. A9124073 7/30/1999.
Highline Park				Assume portions of trail located in E. Quincy Ave. 60' R.O.W. and S. Dahlia St. 60' R.O.W.
Highline Park Minor Lot Line Adjustment.pdf	11/23/2010	409-45		No Easements
Holly Meadows	4/27/1995	120-59	16'	Bridle Path & Utility Esmt. On Plat-No Trail
Hutchinson Segelke Park				Assume portion of trail is located in S. University Blvd. 90' R.O.W.
Hutchinson - Segelke Park Minor Lot Adjustment.pdf	8/28/2009	394-73		No Easements
Kent School				No information-Assume portion of trail is located in Random Road 25' R.O.W. and S. Monroe Lane R.O.W.
Kent School				No Plat. Assume portion of trail is located in E. Quincy Ave. 60' R.O.W.
Kent School				Assume portion of trail is located in Glenmoor Dr. 30' Roadway Easement
Klikoff Subdivision				Assume portion of trail is located in Union Ave. R.O.W. and S. Fairfax St. R.O.W.
Lake Cantitoe	7/1/1996	129-61	20'	Bridle Path & Public Utility Easement on Plat-no trails
Lake Cantitoe	7/1/1996	129-61	20'	Bridle Path-On Plat-no trails
Layton Lane				Assume portion of trail is located in S. Clarkson St. 60' R.O.W.
Layton Lane, Minor Lot Line Adjustment.pdf	2/13/2007	335-40		No Easements
Levy Subdivision.pdf	6/14/1996	12-28		No Easements
Littleridge Subdivision				South 15' of Bridle Path-Easement shown on Plat but no trail exists. Unimproved Easement
Mansfield Estates Subdivision Exception	11/18/1988	11-15	15'	Assume portion of trail is in S. Colorado Blvd. 60' R.O.W.
Mansfield Estates Subdivision Exemption.pdf	1/28/2003	234-63		No Easements
McClintock Subdivision Amended.pdf	5/19/1992	105-32		14' Bridle Path Easement - No dedication language on plat.
Miller Estates	6/23/1993	109-8	4'	Private Bridle Path Easement shown on Plat-no trails
Morrone Estates	2/4/1994	112-1 & 2	120'x220'	Landscape Esmt. shown on Plat-Assume portion of trail is located in E. Quincy Ave. 60' R.O.W.
O M T Subdivision	7/24/1984	77-16		No Easements. Assume trail in U.S. Hwy 85 R.O.W.
Olson Subdivision	4/6/1929	38-24	16'	Utility & Bridle Path Esmt.-On Plat-No Trail
Oxford Heights at Cherry Hill				Assume trail is located in Oxford Ave. 60' R.O.W.
Oxford Heights, Address Map.pdf	NA	None		No Easements
Petry-Garnsey	2/8/1979	37-48	20' & 12.5'	Bridle Path Easement-shown on Plat, no trails
Polichio	9/13/1951	10-16	20'	Trail shown on Map, north property line of Plot 5-easement not on Plat
Pullara Acres				Assume portion of trail is located in E. Belleview Ave. R.O.W.
Sabo Lot Consolidation.pdf	9/8/2004	271-41		No Easements
Smith's Gardens				Assume portion of trail is located in Vista Rd. 25' R.O.W.

Cherry Hills Village Easement Book 2
Table A

South University Park					Assume portion of trail is in S. Colorado Blvd. 60' R.O.W.
South University Place					Assume trail is in S. Albion St. R.O.W. and Middle Road R.O.W.
South University Place Annex, Resub of Block 11 and Cherry Hills Annex, Resub of Lots A and K, Blocks 6 and 7.pdf (see CHV_051)	3/2/1971	20-85			No Easements
Southmoor Vista					Assume portion of trail is located in Happy Canyon Road 40' R.O.W. and Southmoor Lane 60' R.O.W
St. Gabriels Commons					Assume portion of trail is located in E. Quincy Ave. 60' R.O.W. and Charlou Cr. 50' R.O.W.
St. Mary's Academy					Assume portion of trail is located in University Blvd. 90' R.O.W.
Swastika Acres #1					Assume portion of trail is located in S. Clarkson St. 60' R.O.W., Lafayette St. 60' R.O.W., and S. Franklin St. 60' R.O.W.
Swastika Acres #2					Assume portion of trail is located in E. Belleview Ave. R.O.W.
Tamblyn Subdivision	3/10/1980	44-21	16'		Bridle Path-On Plat-No Trail
The Buell Mansion Subdivision Filing No. 3	4/5/2005	285-131	16'		Utility, bridle, daylight non-vehicular ped. Esmt. Shown on Plat, but no trail exists.
Thomas - Downing Street Foundation Subdivision Exemption Plat.pdf	10/23/1987	96-38			No Easements
Todd's Estates	6/28/1965	18-58			Assume portion of trail is located in S. University Blvd. 90' R.O.W.-portion of trail is located in 25' Private Roadway Esmt.
Tufts Field Minor Lot Adjustment.pdf	3/18/2005	284-1			No Easements
Unicorn Meadows					Assume portion of trail is located in Hudson Pkwy. 60' R.O.W.
Unplatted City and County of Denver					No information-Assume portion of trail is located in Charlou Dr. R.O.W.
Unplatted City and County of Denver					No information - Assume portion of trail is located here
Verona Place	12/8/1952	10-79	30'-15'		North 15' of Bridle Path, 30' Bridle Path-Easement shown on Plat but no trail exists.
Viking Acres Minor Lot Adjustment No.1.pdf	4/21/1953	11-16			No Easements
Village Farm					Assume portion of trail is located in E. Belleview Ave. R.O.W.
Village Heights Addition					Assume portion of trail is located in Mansfield Ave. R.O.W.
Village Heights Addition					Assume trail is located in Village Road 40' R.O. W.
Whites Subdivision					Assume portion of trail is located in E. Quincy Ave. 60' R.O.W. and Random Road 25' R.O.W.





Cherry Hills Village Easement Book 2
Table A

Wilwell Acres	1/12/1958	13-58	No Easements noted on plat. Trail exists along north side of Lot 1 and Lot 2. Trail appears to be in Vacated Kenyon Ave ROW. 15' Private Road & Utility Easement is noted on plat but does not allow for trails.
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City of Cherry Hills Easement Document Review
Table B

Book & Page	Recording Date	Document Name	Description
Rec.#B88121094	10/03/2008	Agreement and Easement for Non Motorized Public Trail Sie_091608.pdf	Agreement and Easement For a Non-motorized Public Trail
Res.#19 Series 2008	09/16/2008	Agreement and Easement for Non Motorized Public Trail Sie_091608.pdf	A Resolution of The City Council Accepting The Dedication of a Non-motorized Recreational Trail Esmt.
Ordinance #28 Series 2008	09/16/2008	Agreement and Easement for Non Motorized Public Trail Sie_091608.pdf	Ordinance No. 18, Series 2008 Vacation of 20' Easement For Non-motorized Public Trail. Appears there is no trail in the vacated easement.
2133292-0001_006	07/23/2002	City Easement Use Agreement_The Reserve at Cherry Hills Subdivision HOA_071602.pdf	City Easement Use Agreement. Allows the HOA to encroach within the 25' bridle path easement in Lots 7,9,11 & 13 of the Reserve at Cherry Hills Subdivision. The purpose of encroachments are to place masonry wall, concrete sidewalk, irrigation systems and landscaping along S University
Rec.#D2004831	01/12/2012	Easement for Non Motorized Public Trail_McQuaid_1114111.pdf	Easement For Non-motorized Public Trail but no trail exists here.
42131-0001_008	04/10/2000	Grant of Non Motorized Recreational Trail Easement_Olson_Alpert_020100.pdf	Grant of Non-motorized Recreational Trail Easement
1099100-0001_005	06/20/2001	Grant of Non Motorized Recreational Trail Easement_Suderman_061901.pdf	Grant of Non-motorized Recreational Trail Easement
Rec.#B8107226	04/20/2007	Ordinance 5 Series 2007_Vacating City Interest_032007.pdf	16' Public Recreational Trail Easement to be Vacated along east side of Lot 12 of Cherry Hills Meadow
Rec.#B8107226	04/20/2007	Ordinance 5 Series 2007_Vacating City Interest_032007.pdf	16' Public Recreational Trail Easement, Located Entirely on Lot 14, to be Dedicated - Existing 9' Private Recreational Trail Easement located in lot 12 Ordinance Vacating a portion of E. Kenyon Avenue between S. Corona and S. Franklin St. Trail exists along north side of Lot 1 and Lot 2. Trail appears to be in Vacated Kenyon Ave ROW. 15' Private Road & Utility Easement is noted on plat but does not allow for trails.
617-547	9/3/1948	An Ordinance Vacating Portions of Certain Streets and Avenues of Cherry Hills Village, Colorado	
A9124073_0001-007	07/30/1999	A Resolution of the City Council Accepting Grant of Easement for Public Trail From Denver First Church of the Nazarene-Highline Meadows in Cherry Hills	Grant of 16' Recreational Trail Easement





City of Cherry Hills Easement Document Review
Table B

5436722	08/06/1954	Deed for 30' Easement	For the use by the public as a perpetual right of way, and for the installation and maintenance of utilities.
Res.#1 Series 2001	01/18/2001	A Resolution of the City Council of Cherry Hills Village Accepting a Non-motorized Recreational Trail Easement at 1 Sedgwick Drive.	Grant of Non-motorized Recreational Trail Easement
Res.# 2 Series 2001	01/18/2001	A Resolution of the City Council of Cherry Hills Village Accepting a Non-motorized Recreational Trail Easement at 52 Sedgwick Drive.	Grant of Non-motorized Recreational Trail Easement
Res.#B1099100	06/20/2001	Grant of Non-motorized Recreational Trail Easement	Grant of Non-motorized Recreational Trail Easement
Res.#8 Series 2002	07/23/2002	A Resolution of the City Council Accepting a Non-motorized Recreational Trail Easement	Grant of Non-motorized Recreational 16' Trail Easement
Res.#8 Series 2001	06/19/2001	A Resolution of the City Council of Cherry Hills Village Accepting a Non-motorized Recreational Trail Easement on Lot 2, The Glen at Cherry Hills	Grant of Non-motorized Recreational 16' Trail Easement
Res.#13 Series 1998	07/30/1999	A Resolution of the City Council Accepting Grant of Easement For Public Trail From Vyrone Properties, Incorporated-Highline Meadows in Cherry Hills	Grant of Non-motorized Recreational 16' Trail Easement
Res.#14 Series 2004	01/07/2005	A Resolution of the City Council Accepting a Non-motorized Recreational Trail Easement	Grant of Non-motorized Recreational 16' Trail Easement
Res.#15 Series 2001	11/20/2001	A Resolution of the City Council Accepting a Non-motorized Recreational Trail Easement	Grant of Non-motorized Recreational Trail Easement
Res.#17 Series 1999	6/15/1999	A Resolution of The City Council of The City of Cherry Hills Village Authorizing the Mayor to Execute a Bargain and Sale Deed For the Sale of Tracts A & B, Buell Mansion Subdivision	Addendum to Bargain and Sale Deed for the Reservation of Public Trail Easement-Reservation of Public Recreation Easement and Deed Restriction
Res.#18 Series 1999	06/15/1999	A Resolution of the City Council of Cherry Hills Village Accepting a Vehicular Access Easement for Handicapped Persons and Maintenance Purposes over Tracts A & B	Vehicular Access Easement for Handicapped Persons and Maintenance Purposes
Res.#19 Series 1998	09/23/1998	A Resolution of the City Council Accepting a Recreational Trail Easement Across Lots 4 & 5, Buell Mansion Subdivision	Grant of 16' Bridle Path Easement

City of Cherry Hills Easement Document Review
Table B

Res.#23 Series 2000	11/21/2000	A Resolution of the City Council Exempting Lots 4 & 5, 19 & 20, 24 & 25 , 12 & 13, and Tracts D & E , Cherry Hills Park 1 Subdivision From Full Subdivision Process as Permitted by Section 7-3-9(A) of the Municipal Code In Order To Accept a New Trail Easement	Exemption Resolution in Order to Accept a New Trail Easement
Ordinance #1 Series 1998	7/30/1999	An Ordinance Vacating a Recreational Trail Easement Across Lot 6, Block 1, Highline Meadows in Cherry Hills	The developer requested to have the 16' Trail Easement relocated by granting to the City a new recreational Trail Easement and by the City Council vacating the existing Trail Easement
Ordinance#3 Series 2002	2/26/2002	A Bill For an Ordinance of The City of Cherry Hills Village Vacating The City's Interest in a Non-Motorized Recreational Trail Easement	Due to the conveyance of a non-motorized recreational trail easement the City found the Original Trail Easement is not necessary. The City accepted a dedication of another 16' recreational trail easement that is in the same general location and performs the same function, a public hearing was held and the Originally Dedicated Easement was determined to be "not necessary".
Ordinance#4 Series 2001	4/24/2001	An Ordinance of The City of Cherry Hills Village, Colorado, Vacating a Trail Easement on The Cherry Hills Park I Subdivision Plat	Developer requested to have the Recreational Trail and Drainage Easement relocated by granting to the City a new Recreational Trail Easement. Hearing before the Planning and Zoning Commission were held and motions were passed to vacate the platted easement.
Ordinance#4 Series 1998	9/23/1998	An Ordinance Vacating a Recreational Trail and Drainage Easement Across Lot 5, Buell Mansion Subdivision, Cherry Hills Village, Arapahoe County, Colorado.	
Ordinance#8 Series 2002	04/0/2002	A bill For an Ordinance of The City of Cherry Hills Village Vacating The City's Interest, if any, to a certain property within Chenango Avenue and Reserving a Public Pedestrian and Bridle Trail Easement and Prohibiting Parking along other portions of Chenango Avenue.	The City vacated a portion of Chenango Street ROW and reserved the area vacated as a 30' Non-motorized Recreational Trail Easement.
Ordinance#9 Series 1996	10/10/1997	An Ordinance Vacating a portion of the Bridle Trail Easement on Plot 3 and Plot 7, Polichio Subdivision and Plot 3, White's Subdivision.	City approved a new master plan and vacated the trail system.
Ordinance#10 Series 1996	10/10/1997	An Ordinance Vacating a Portion of Random Road	City vacated public ROW and reserved a 20' Utility and Recreational Trail Easement.
Ordinance#11 Series 2004	1/7/2005	A Bill for an Ordinance of The City of Cherry Hills Village Vacating The City's Interest, if any, to a portion of a Platted Recreational Trail Easement and Utility Easement at 21 Sandy Lake Road.	The property owner petitioned the City's vacation of a portion of a 16' Trail Easement and a 10' wide utility easement, the City's council approved. A 16' easement for a Non-motorized Public Trail Easement was donated and dedicated.
Ordinance#12 Series 1980	7/15/1980	An Ordinance Vacating the Bridle Trail Between Lots 1 and 2 of The Allen Subdivision and Lots 2 and 3 of the Olson Subdivision. A Bill for an Ordinance of The City of Cherry Hills Village Vacating a portion of The City's interest, if any, to an Easement for a Non-motorized Public Trail located in Lot 1, The Buell Subdivision, Filing No.4, located int NW 1/4 of Section 1, Township 1 South, Range 68 West of the 6th PM, City of Cherry Hills Village, Colorado	Vacation of two separate 16' Bridle Path Easements
Ordinance#28 Series 2008	9/16/2008		The Vacation and New Dedication changing the Existing Trail on the south side of Lot 1 from one that narrows from 20 feet to 16 feet, to a trail that is approximately 18 feet wide along the full length of the southern lot line



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Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, February 2, 2016 at 6:30 p.m.
At the Village Center

Mayor Laura Christman called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Laura Christman, Councilors Mark Griffin, Earl Hoellen, Alex Brown, Mike Gallagher, Klasina VanderWerf, and Katy Brown were present on roll call. Also present were Interim City Manager and Public Works Director Jay Goldie, City Attorney Linda Michow, Community Development Director Rob Zuccaro, Police Chief Michelle Tovrea, Human Resource Analyst Kathryn Ducharme and City Clerk Laura Smith.

Absent: none

PLEDGE OF ALLEGIANCE

The Council conducted the pledge of allegiance.

AUDIENCE PARTICIPATION PERIOD

South Metro Fire Rescue District Director Hank Eng introduced himself to Council. He explained that he represented District 1 or A (the name had not been finalized) and that Cherry Hills Village was entirely in his district.

Councilor Hoellen asked if South Metro had re-districted.

Director Eng replied that they had been an Authority before the consolidation of South Metro Fire Rescue District with Parker, but now that the consolidation was finalized they were officially a single District again.

Mayor Pro Tem A. Brown asked if the District Board anticipated any measures on their May ballot.

Director Eng replied there were no plans to place any measure on the May ballot. He noted that Directors were elected district-wide but represented particular areas. He indicated that South Metro had a strong safety foundation and offered to provide certification classes to Council.

Mayor Christman asked if that offer extended to citizens.

Director Eng confirmed it did.

Mayor Christman noted that should be included in the Crier.

Council thanked Director Eng for his service.

CONSENT AGENDA

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve the following items on the Consent Agenda:

- a. Approval of Minutes – January 19, 2016
- b. Approval of Minutes – January 25, 2016

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

Public Hearing - Council Bill 10, Series 2015; Repealing and Reenacting Municipal Code Section 16-16-40 Concerning Fences (*Public Hearing, second and final reading*)

Director Zuccaro presented Council Bill 10, Series 2015 on second and final reading. He noted that notice of tonight's public hearing had been published in the Villager, at the Village Center and on the City's website. He indicated that two public comment letters had been received by staff after Council packets had gone out on Friday and they were on the dais for Council's information. No comments had been received by staff prior to Friday. Council approved "Version 2" of Council Bill 10, Series 2015 on first reading at the January 5, 2016 meeting with the following amendments, which had been incorporated into the council bill for second and final reading:

- Revise the definition of *public trail* to exclude on-street trails.
- Further define the 25% repair criteria to clarify that it applies to a single lot line and not the entire property boundary.
- Change the height of fences parallel to public trails, parks or open space in all residential zone districts to be 6 ft. maximum height and less than 40% solid.
- For fences in rear and side yards add a separate category for the R-1 zone district allowing 6 ft. maximum height and less than 50% solid, and in other zone districts 6 ft. maximum height and up to 100% solid.
- For fences in rear or side yards adjacent to public roads add a distinction in the R-1, R-2, R-3 and R-3A zone districts to allow 6 ft. maximum height and less than 25% solid or 4 ft. maximum height and less than 60% solid; and a category in the R-4 and R-5 zone districts allowing 6 ft. maximum height and up to 100% solid and subject to the landscaping and setback standards.

Staff also recommended and incorporated the following additional amendments:

- The definition of *public trail* was amended to exclude trails and sidewalks located in road rights of way. Fences adjacent to roads would generally contain more restrictive regulations than the restrictions proposed for fences along trails. This change in the definition would help clarify which fence regulation will govern.
- Language was added providing authority to the Community Development Director to determine the applicable standard based on whichever standard is the most restrictive if more than one fence requirement applies.
- Language was added to the regulations for fences located between front façade line and front property line and fences located adjacent to public roads clarifying that fences adjacent to State Highways and fences adjacent to S. Clarkson Street and E. Happy Canyon Road fall under a separate regulation.
- Language was added to the regulations for fences located adjacent to a public road in the R-4 and R-5 zone districts and adjacent to S. Clarkson Street and E. Happy Canyon Road to clarify and reflect the current regulation that fences less than four feet in height may be solid and fences up to six feet in height and 50% open may be allowed, all in addition to allowing six-foot tall solid fences subject to the minimum setback and landscaping standards.
- Both E. Quincy Avenue and S. Colorado Boulevard were removed from the exception for fences adjacent to designated arterials. This was inadvertently included in “Version 2” of the ordinance that was approved on first reading and staff’s understanding of Council’s direction from the meeting was that only S. Clarkson Street and E. Happy Canyon Road should be subject to the special allowance.
- The allowance for vehicular gates was changed from a maximum height allowance of 10 feet to a maximum height allowance of 4 feet greater than the otherwise applicable height limitation for the fence. This would allow gates up to 8 feet in height for vehicular access to front yards and gates up to 10 feet in height for vehicular access to side or rear yards.

Councilor K. Brown asked how the front façade line would apply to a house built diagonally on a lot.

Director Zuccaro replied that the most forward point of the home would designate the front façade line, which would remain parallel to the lot line and would, in that case, not be parallel to the orientation of the house.

Councilor Hoellen noted two typos in the council bill.

Director Zuccaro replied staff would correct the typos.

Councilor K. Brown noted that one of the public comment letters expressed concern that the resident's current 6 ft. fence on a rear yard adjacent to a public road would have to be reduced to a 4 ft. fence. She asked if the resident would still have the option of a 6 ft. fence.

Director Zuccaro indicated that property was in Zone District R3 and those residents would still have the option of a 6 ft. fence on a side or rear yard adjacent to a public road but the 6 ft. fence could not be solid.

Mayor Pro Tem A. Brown noted that this property was an illustration of the need for staff's recommended amendment to the definition of public trail to exclude trails and sidewalks located in road rights of way.

Director Zuccaro agreed that without staff's proposed amendment there would be confusion for properties adjacent to a road with a trail such as Colorado Boulevard as to which fence regulation would govern.

Councilor VanderWerf asked about the additional staff time that would be needed to enforce the proposed regulations.

Director Zuccaro explained that the proposed code was considerably more complex than the current fencing code. Because of this complexity, staff anticipated that additional staff time would be needed to administer the code. This would include additional time in reviewing permits and conducting inspections to verify compliance, assisting contractors and home owners in making applications and understanding the new code and updating application forms and application review procedures. Additional code enforcement actions on non-conforming fences were also anticipated. If the council bill was approved, staff would evaluate the impact to staff and City resources and may recommend a change to the City's fence permit fee structure to ensure the cost of implementing the code was adequately covered. Staff did not anticipate that additional personnel would be needed to administer the proposed code.

Councilor Gallagher asked how many fence permit applications were currently pending.

Director Zuccaro replied that staff had not been accepting fence permit applications during Council's consideration of the new code and that ten to fifteen properties had expressed a desire to build fences and were waiting for Council's final decision in order to apply for fence permits.

Councilor K. Brown asked what "minimum" referred to in the phrase "minimum rear or side yards" in the council bill.

Director Zuccaro replied that the minimum yard was the section of property between the property line and the setback line.

Mayor Christman opened the public hearing at 6:58 p.m.

Bill Lucas, 42 Sedgwick Drive, explained that he lived adjacent to the High Line Canal. He noted that he was present as a resident and not as a member of the Planning and Zoning Commission. He indicated that a fellow resident, Kevin Iverson, had written a letter opposing the new fence code because it would negatively impact safety, noise mitigation, privacy and property values. He explained that he had compared crime statistics of Cherry Hills Village to a neighborhood in Greenwood Village, Green Oaks, where there were no fences and found no difference between the two areas. He noted that some experts believed that safety was most positively impacted by eyes on the street. He provided burglary statistics. He noted that there was no hard evidence to support the idea that fences positively impacted property values. He indicated that he did not agree with the concerns raised and encouraged openness in the City.

Josh Howell, 1 Vista Road, explained that he had lived adjacent to Quincy Avenue for 20 years and that privacy was a huge issue. He indicated that the proposed code would eliminate the functionality of fences. He expressed concern with the lack of security against coyotes provided by a 4 ft. fence. He indicated that raising his fence from 5 ft. to 6 ft. had made a significant improvement in noise mitigation. He noted that fences along public roads were important for property values.

Lucinda Greene, 2855 Cherryridge Road, explained that she was a citizen of the Village and speaking on behalf of the Cherry Hills Land Preserve (CHLP) Board. She indicated that the CHLP was formed in 2005 to protect and enhance the open lands and the rural character that define the community, and to encourage wise management of these scenic treasures as valuable assets for the future. She noted that CHLP was pleased with the careful thought and attention that went into the drafting of the proposed ordinance with the combined effort of the Council, PTRC, P&Z, and City staff, and believed the proposed ordinance reflected the intent to preserve the natural open space and view corridors that citizens value in the City while not adversely impacting private property rights. She indicated that CHLP believed this ordinance was in keeping with the guiding documents of the Blue Ribbon Panel and Master Plan and represented an important commitment by the City and its citizens to incent good stewardship of the natural assets that the community enjoys within a dense urban corridor.

Jared Hobson, 1510 E. Layton Avenue, explained that he lived on a corner lot and had a pool with two young daughters in his backyard, which was adjacent to a public road. He expressed concern with the cost of landscaping that would be needed to maintain the privacy of a solid fence. He agreed that the proposed code might negatively impact property values in some areas.

City Attorney noted that staff had not received the letter referenced by Mr. Lucas and asked if Council had received the letter.

Council indicated they had not received the letter.

City Attorney asked Mr. Lucas to provide staff with a copy of the letter for the record.

Hearing no further comments the public hearing was closed at 7:14 p.m.

Mayor Pro Tem A. Brown asked about 6 ft. solid fences with setback and landscaping requirements allowed by the proposed code.

Director Zuccaro replied it depended on the Zone District, and that in R1 there would be no 6ft. solid fence allowed on any property boundary.

Councilor Gallagher noted that 6 ft. solid fences were not allowed between the property line and setback line, but farther into the property they were allowed.

Mayor Pro Tem A. Brown asked if fences around pools were covered by a separate section of the code.

Director Zuccaro replied that was correct and that fencing for pools would not be impacted by the proposed regulations.

Councilor K. Brown asked if the pool fencing could be on the perimeter of a lot.

Director Zuccaro replied that the fencing could be within the setback but the pool itself could not.

Councilor Griffin moved, seconded by Councilor VanderWerf to approve Council Bill 10, Series 2015 repealing and replacing Section 16-16-40 of the Cherry Hills Village Municipal Code concerning fences, as proposed in Exhibit A of the February 2, 2016 staff memorandum.

The following votes were recorded:

Gallagher	yes
Griffin	yes
A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Council Bill 10-2015: 6 ayes. 0 nays. The motion carried.

Council Bill 3, Series 2016; Amending Article VII of Chapter 7 Concerning Unmanned Aircraft Systems (second and final reading)

City Clerk Smith presented Council Bill 3, Series 2016 on second and final reading. She explained that the bill would amend the City's registration requirement for drones to agree with the federal threshold of 0.55 pounds, and clarify the City process for federally

registered drone owners. She noted that the amendments to the council bill identified by Council during first reading had been incorporated into the council bill for second and final reading.

Mayor Pro Tem A. Brown moved, seconded by Councilor VanderWerf to approve Council Bill 3, Series 2016; amending Article VII of Chapter 7 concerning Unmanned Aircraft Systems on second and final reading as submitted in Exhibit A of the February 2, 2016 staff memorandum.

The following votes were recorded:

Griffin	yes
A. Brown	yes
VanderWerf	yes
K. Brown	no
Hoellen	yes
Gallagher	yes

Vote on the Council Bill 3-2016: 5 ayes. 1 nays. The motion carried.

NEW BUSINESS

Public Hearing – Resolution 3, Series 2016; Approving a New Hotel and Restaurant Liquor License for Cherry Hills Sushi Co at 1400 E. Hampden Avenue Suite 110

City Clerk Smith presented an application for a new hotel and restaurant liquor license for Cherry Hills Sushi Co LLC at 1400 E. Hampden Ave. Suite 110. She explained that the application had been reviewed by staff and was found to be complete and without any issues. She indicated that tonight's public hearing had been noticed in the Villager, at the Village Center, on the website, and at the premises. She explained that applicants could circulate and submit a petition to demonstrate the needs of the neighborhood but this applicant had not chosen to do so. She noted that a map showing all existing licensed premises and this proposed premises was included as Exhibit E to staff's memo. She indicated that the applicant was present to answer any questions and staff recommended approval of the application.

Mayor Christman opened the public hearing at 7:22 p.m. Hearing no comments, the public hearing was closed at 7:23 p.m.

Councilor K. Brown moved, seconded by Councilor VanderWerf to approve Resolution 3, Series 2016, Approving a New Hotel and Restaurant Liquor License for Cherry Hills Sushi Co LLC at 1400 East Hampden Avenue Suite 110 in the City of Cherry Hills Village.

The motion passed unanimously.

Transportation Assessment Proposal - FHU

Interim City Manager/Director Goldie explained that on October 20, 2015 staff presented to City Council the initial Transportation Analysis proposal submitted by Felsburg Holt and Ullevig (FHU). This original proposal was based on the RFQ that was advertised by the City as a Comprehensive Traffic Analysis within the Village. Focused on feedback from City Council, staff has worked with FHU to change the proposal to an intensive data collection project. The current proposed program was designed to gather baseline information to be used as a tool to document current traffic issues and give the City the ability to make informed decisions as how to best mitigate future issues and needs. The System Assessment has three major components as outlined in the revised scope:

- Task 1: Intersection Data Collection and Analysis
- Task 2: School Evaluation
- Task 3: Cut Through Traffic Assessment

The assessment would give the City the knowledge necessary to address residents' concerns about traffic congestion and the true origin of the vehicles traveling through Cherry Hills Village. Without collecting this data staff could only make assumptions as to the effect of cut through and school traffic on the congestion and volume related issues that are occurring in the interior of the Village. The cost for the project would be \$74,040.00. The 2016 budget for the project was \$75,000.00.

Councilor Hoellen acknowledged staff's work in cutting the proposal cost in half. He reiterated his concern from the October meeting regarding the value of the project if no changes would actually be made that could impact traffic in the City.

Interim City Manager/Director Goldie indicated that the proposed study was purely for data collection and would not propose any mitigation measures.

Mayor Pro Tem A. Brown noted that the proposal did include some recommendations but not the full analysis that the original proposal had included. He suggested that one recommendation could involve the stop light at University and Quincy as it related to school traffic.

Councilor VanderWerf indicated that she was interested in the study as a baseline for cut through traffic and the projections that the consultant would develop to see how future development surrounding the City would influence traffic. She indicated she was very supportive of the study.

Councilor K. Brown indicated she shared Councilor Hoellen's concerns, but suggested that information about cut-through traffic versus residential traffic might be helpful in determining traffic calming measures.

Councilor Hoellen questioned the importance of vehicle origin on traffic calming measures.

Mayor Christman noted that there would be significant development in the areas surrounding the City over the next two to three years and suggested postponing the study until after that time.

Mayor Pro Tem A. Brown indicated that information increased his sense of urgency to complete this study now in order to have baseline data to compare in the future. He noted that the current proposal had three clear focal points which he believed was more appropriate at this time than the more involved first proposal.

Interim City Manager/Director Goldie noted that follow-up studies would not be as expensive as this initial study. He suggested that one mitigation measure that might be suggested based on the data would be to install a stop light similar to the one in Belmar which prohibited left turns during rush hour.

Councilor Hoellen noted that the Master Plan and Blue Ribbon Panel Report emphasized an open community with no gates or private roads and so it was highly unlikely that the Council would approve draconian measures regardless of the data. He added that any safety issues would be addressed immediately by the Police Department and would not wait for a study.

Councilor VanderWerf suggested that if traffic issues deteriorated enough a future City Council might consider more draconian measures.

Councilor Gallagher indicated that increased traffic would occur and would affect residents' lifestyles. He noted that apps showing the fastest routes often used small neighborhood streets.

Councilor Hoellen noted that Quincy was already at maximum capacity during rush hour.

Councilor Griffin indicated that he had mixed feelings about the study since the City had no control over University, Hampden or Belleview.

Mayor Pro Tem A. Brown noted that the Master Plan identified cut-through traffic as a major concern.

Councilor Hoellen indicated that if there were issues they could be addressed now without a study.

Councilor K. Brown noted that while traffic on Quincy was fairly constant, that was not the case on other streets in the City.

Mayor Christman indicated that the data would be valuable to share with residents, although \$74,040 was still a high price. She added that a baseline would be helpful to compare to future studies if the future studies were significantly less costly.

Councilor VanderWerf stated that the data could be used to justify future action.

Councilor Gallagher asked about the history of the speed humps on Albion.

Interim City Manager/Director Goldie explained that the City's Traffic Calming Policy requires a majority of properties within the impact area in order for the City to conduct a speed survey. If the speed survey indicates a speeding problem then improvements will be paid for by the City. If no speeding problem is indicated then residents may choose to pay for improvements themselves if 80% support from the impact area is documented.

Mayor Pro Tem A. Brown indicated that a speeding problem had been documented on Albion so the City had paid for the speed humps.

Councilor Griffin asked if the traffic study data would be helpful to the Police Department.

Chief Tovrea replied that it would not be directly helpful since officers wrote tickets regardless of the origin of the vehicle, and that the study would likely support what the officers already knew through anecdotal evidence.

Interim City Manager/Director Goldie noted that in the past the schools had offset starting times but now started at the same time and that was an impact to traffic.

Councilor K. Brown moved, seconded by Councilor VanderWerf to approve the contract for services with Felsburg Holt and Ullevig in the amount of \$74,040.00 for the completion of the Traffic Analysis as outlined in the attached proposal and scope of work.

The motion passed 5 yes, 1 no.

REPORTS

Mayor's Report

Mayor Christman noted that the March 1st Council meeting was also Caucus Night for Colorado. She asked if Council would have a quorum that evening.

Council determined they would not have a quorum for March 1st.

Mayor Christman noted that a public hearing was scheduled for March 1st.

Director Zuccaro indicated that the public hearing could be continued to a future meeting.

Mayor Christman reported that resident Alice Abrams had written a love letter to the City Council in Cherry Hills Living Magazine. She indicated that she would contact St. Mary's Academy about holding the May 14th Council retreat at their facility.

Members of City Council

Councilor Gallagher noted that he had seen his neighbors running early this morning and commented on what a wonderful place the Village was to live in.

Councilor Griffin reported there was no Board of Adjustment and Appeals meeting for February. He added that he had received several complaints from his neighbors about coyotes.

Chief Tovrea reported that there had been one dog attack by coyotes so far this year. She noted that the dog had lived and the Police Department was addressing the issue.

Mayor Pro Tem A. Brown reported that he and Mayor Christman had met with the CDOT Commissioner and had reviewed several City issues including the paving of University.

Mayor Christman added they had discussed the curb and gutter issue on University as well.

Councilor VanderWerf had no report.

Councilor K. Brown noted there was a Centennial Airport Noise Roundtable meeting tomorrow but she was unable to attend. She added that the group had asked her to serve as their Vice Chair and she was considering the position and flattered to be asked. She reported that there was an FAA session on the new noise impact maps but these would have no impact on the City. She indicated that she would attend the Colorado Municipal League's legislative workshop next week for her own interest. She reported that when she had first joined Council about four years ago a constituent had brought to her attention an issue with turning left onto Dahlia from west bound Hampden and expressed the need for a turn signal at that intersection. She noted that the intersection was in Denver and the City's Mayor at the time had met with the Denver Council person but the data had not warranted a turn signal. She noted that at the time other residents had expressed concern that a turn signal might result in increased cut-through traffic on Dahlia. She indicated that in the past month she was aware of two major accidents at that intersection and suggested that it might be a safety issue that was worth re-evaluating. She noted that City residents frequently used that intersection.

Mayor Pro Tem A. Brown noted that CDOT was very reluctant to take any time away from the light cycle.

Mayor Christman questioned if the accidents had involved left turns.

Councilor K. Brown agreed that she did not know if the accidents had involved left turns. She suggested that another study might be done to evaluate the safety of the intersection.

Councilor Hoellen reported that he had been meeting with Interim City Manager/Director Goldie regarding the Public Works Facility Plan and was pleased with staff's work. He noted that the next step was to finalize the Englewood property.

Members of City Boards and Commissions

None

City Manager & Staff

Interim City Manager/Director Goldie had no report.

City Attorney

City Attorney Michow reported that the Colorado Supreme Court had decided the case of Stephen Ryals v. City of Englewood which was a legal challenge to the city's sex offender registration program. The Court had ruled that the city ordinance was not pre-empted by state statute and that the issue was of mixed state and local concern. She noted this was considered a win for home rule municipalities.

Councilor Hoellen asked if the City had an ordinance related to where sex offenders were permitted to live.

Chief Tovrea replied there was not a City ordinance but that sex offenders had to register annually with the Police Department.

City Attorney Michow indicated the concern was that all home rule municipalities would prohibit sex offenders and therefore they would concentrate in statutory towns or areas with no regulations. She added that the case also involved some constitutional challenges that the Court had not addressed.

ADJOURNMENT

The meeting adjourned at 8:11 p.m.

Laura Christman, Mayor

Laura Smith, City Clerk

**CHERRY HILLS VILLAGE
COLORADO**

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Village Center
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ITEM: 8a

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: ROBERT A. ZUCCARO, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: REQUEST BY VERIZON WIRELESS FOR A CONDITIONAL USE PERMIT TO INSTALL A ROOF-MOUNTED WIRELESS COMMUNICATION FACILITY AT 1400 EAST HAMPDEN AVENUE (SHOPPES AT CHERRY HILLS) (PUBLIC HEARING)

DATE: FEBRUARY 16, 2016

ISSUE:

Should the City Council approve a request by Verizon Wireless for a Conditional Use Permit to install roof-mounted wireless communication facilities at the Shoppes at Cherry Hills commercial center, located at 1400 E. Quincy Avenue (see Exhibit A for Vicinity Map).

REQUEST:

The proposal is to install wireless antennae on three corners of the roof (north, east and south corners) extending approximately 7 feet above the existing roof parapet height. The antennas are surrounded by RF-transparent screen wall "towers" designed to match the architectural design, colors and textures of the existing building. The screen walls extend approximately 8 feet and 4 inches above the existing roof parapet height. The overall height of the structure with the screen walls is approximately 23 feet and 4 inches above grade. A fourth screen wall would be constructed on the east side of the building to create a uniform design, but does not include any wireless infrastructure. Ground equipment surrounded by an 8-foot, 4-inch tall brick equipment enclosure is proposed southwest of the building and parking lot and is screened with landscaping (see Exhibit B for application materials).

ZONING & LAND USE:

The subject property is zoned C-2, Limited Commercial District. Wireless Communication Facilities are a Conditional Use in the C-2 District, subject to review and approval of a Conditional Use Permit by the Planning and Zoning Commission and City Council.

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Development of the commercial center under the C-2 District zoning also requires approval of a Conditional Use Permit, which was approved in 2004.

C-2 District Height and Setback Requirements:

Height = 45 feet

Setbacks = 28 feet from back of curb of E. Hampden Avenue;
10 feet from all other property lines

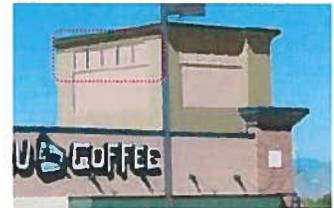
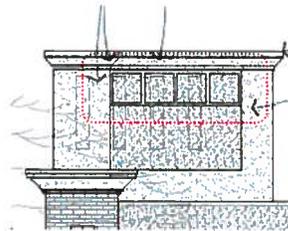
Surrounding properties to the north and west are located in the City of Englewood and include apartments, medical offices, and a mortuary. To the south and southeast across E. Hampden Avenue are R-1 zoned single family residences located in Cherry Hills Village.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

The Planning and Zoning Commission reviewed the proposal and held a public hearing on January 12, 2016 (see Exhibit C for draft minutes). The Commission voted unanimously for approval subject to the following conditions:

- Addition of design elements to the screen walls.

The applicant has added an additional architectural element to the screen wall design (see highlighted areas to right).



- Evaluation of if the equipment enclosure impacts clear sight distance at the S. Lafayette Street and E. Hampden Avenue intersection.

The City's engineering consultant has evaluated the clear sight distance and confirmed that the equipment enclosure is outside of the sight triangle (see Exhibit D).

Staff finds that both Planning and Zoning Commission conditions have been met.

CODE REQUIREMENTS:

Conditional Use Permit procedures and review criteria are outlined in Article XVIII of the Zoning Ordinance. Specific review criteria are provided in Municipal Code Sections 16-18-10 and 16-16-130(c).

STAFF ANALYSIS:

Staff's analysis and findings for each review criterion is outlined below (code requirement in italics followed by staff's finding, if applicable, and comments):

Section 16-18-10, Legislative Purpose for Conditional Use Permits:

- (1) *The proposed use is specified as an authorized conditional use within the applicable zone district.*

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Affirmative – Municipal Code Section 16-13-20 specifies Wireless Communication Facilities as an authorized conditional use in the C-2 District.

(2) The proposed use, at the size and intensity contemplated and at the proposed location, is necessary for the neighborhood immediately benefited by the proposed use and compatible with the surrounding community.

Affirmative – The applicant has provided existing and proposed coverage maps (see Exhibit B). The maps demonstrate the enhanced coverage area in Cherry Hills Village and Englewood that will benefit from the proposed wireless infrastructure. The screening is being designed to match the architecture of the building and is within the height allowance for the zone district; thus, staff finds that the proposed use is compatible with the surrounding community. Staff also sent a referral to the City of Englewood Planning Department and they have no objection to the proposal.

(3) The use proposed will not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or to property, improvements or potential development in the vicinity of the proposed use. This determination may, without limitation, be based on:

a. The nature of the proposed site, including its size, shape and topography and the proposed size, location and arrangement of structures;

Affirmative – Staff finds that the proposed wireless facilities will be adequately screened with structures that match the architecture and design of the existing building. The ground equipment enclosure will be further screened with landscaping and meets minimum setbacks. Although the overall height of the building will be increased to 23 feet and 4 inches above grade, the C-2 District allows building heights up to 45 feet. The overall height of the equipment will also be compatible with the apartment buildings to the north and medical office building to the west.

b. The accessibility and patterns of pedestrian and vehicular traffic, including the type and volume of such traffic, location of points of ingress and egress and the adequacy of off- street parking and loading, where applicable;

Affirmative – The proposed facilities are not anticipated to generate any additional traffic on a regular basis. The only additional traffic will be associated with periodic maintenance of the facilities.

c. The degree of conformity with the requirements and conditions listed in Sections 16- 18-20 and 16-18-30 below, as applicable; and

Affirmative – Section 16-18-40 references the criteria of Sec. 16-16-130(c), which are addressed in detail below. Staff also finds that the requirements of 16-18-30 that are

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applicable at this time have been met.

d. The provisions for landscaping, screening, unobstructed open space, service areas, lighting and signage.

Affirmative – Staff finds that the roof-mounted antennae and ground equipment will be adequately screened with materials and colors consistent with the architecture of the existing building. Landscape screening is provided around the ground equipment enclosure. The landscape screening will include *morning light maiden grass*, which has a mature height of 4 to 6 feet and mature spread of 3 to 4 feet. Irrigation and maintenance requirements are included in the plans.

(4) The proposed use will comply with the applicable zoning district regulations and all other applicable provisions of this Chapter and of this Code, and will not be inconsistent with the Master Plan.

Affirmative – The proposed facilities are an allowed Conditional Use in the C-2 District. The ground equipment enclosure meets minimum setbacks and is located 28 feet back from the back of curb of E. Hampden Avenue and 10 feet from the nearest property line to the west. The roof-mounted equipment and enclosures are below the maximum allowed height of 45 feet. The City’s Master Plan includes the following Utilities/Infrastructure strategy to promote new wireless facilities: *Explore and pursue opportunities to improve wireless communications coverage while considering potential impacts on property owners, views and community character.* The proposal is consistent with this Master Plan strategy.

(5) Where an applicant for a proposed conditional use also requests a variance to a standard imposed by this Chapter, the City Council may grant such variance as part of the approval of the conditional use upon a finding that all criteria for approval of a variance are met as set forth by Section 16-3-50.

Not Applicable – No variance are being requested.

Section 16-16-130(c) Wireless Communication Facility General Requirements/Location and Design Criteria:

(1) Applications must contain an applicant’s name, address, general contact telephone number and an emergency number where a representative of the applicant can be contacted twenty-four (24) hours per day, seven (7) days per week.

Affirmative – This information is provided in the applicant’s submittal materials in Exhibit B.

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(2) Wireless communication facilities should be co-located with other wireless communication facilities or public utilities whenever possible, and to the extent the total facility remains consistent with the scale of the surrounding structures.

Affirmative – Based on the information provided by the applicant, there are no other facilities in the vicinity that would meet the same coverage objectives. The proposed roof-mounted facilities and screening structures are consistent with the scale of surrounding development, including the adjacent apartments to the north and medical offices to the west, which currently exceed the height of the subject building.

(3) The applicant shall (i) demonstrate how the proposed communication site fits into the overall communication network for the community, to confirm the necessity for the site; (ii) to the extent that it seeks approval to address gaps in coverage or capacity, demonstrate by a preponderance of the evidence that there are no viable alternatives to remedy gaps in the applicant's network; and (iii) to the extent that the applicant provides services under a license granted by a governmental authority, that a failure to approve the application will result in the applicant's inability to provide the minimum coverage or capacity it is required to provide pursuant to its license and any applicable law.

Affirmative – The applicant has provided existing and proposed coverage maps (see Exhibit B). The maps demonstrate the enhanced coverage area in Cherry Hills Village and Englewood that will benefit from the proposed wireless infrastructure.

(4) The location and development of wireless communication facilities should, to the maximum extent possible, preserve the existing character of the topography and vegetation.

Affirmative – The roof-mounted facilities will not impact topography or vegetation. The ground equipment and enclosure will be placed over an area currently landscaped with irrigated grass. No trees or other significant or mature landscaping will need to be removed to place the equipment and enclosure at this location.

(5) Wireless communication facilities should be designed and located to avoid dominant silhouettes and to preserve view corridors of surrounding areas to the maximum extent possible.

Affirmative – The proposed facilities will not create dominant silhouettes or block any known view corridors. Although the height of the building will increase, the building will be consistent with the height and scale of surrounding development.

(6) The visual impact of the wireless communication facilities shall be mitigated through the use of compatible architectural elements such as: colors, textures, surfaces, scale and character. The facilities shall be screened with vegetation, structures or topographical features. The facility should be integrated to the maximum extent possible, through its location and design, into the natural setting and the structural environment of the area. Accessory equipment in areas of high visibility shall,

CHERRY HILLS VILLAGE
COLORADO

where possible, be sited below the ridgeline or designed (e.g., placed underground, depressed or located behind earth berms or structures) to minimize its profile.

Affirmative – The roof-mounted equipment will be screened with screen walls that are designed to match the shape and architecture of the existing building, including incorporation of cornices, columns and flashing to match the existing building. The equipment enclosure will include brick to match the brick of the existing building. The applicant has provided a material sample board that will be presented at the public hearing. Staff has field verified that the material board matches the materials, colors and textures of the existing building.

(7) Where possible, wireless communication facilities should be concealed in accessory structures consistent with the architectural scale and character of the area.

Affirmative – There are no existing accessory structures to place the facilities in and no feasible alternatives to construct new accessory structures.

(8) Roof- and wall-mounted facilities shall be architecturally compatible with and colored to match the building or structure to which they are attached. Wall-mounted facilities shall be mounted as flush to the building wall as possible. A wall-mounted facility may encroach a maximum of thirty (30) inches into the required setback for the building to which it is attached, but shall not extend across the property line.

Affirmative – The roof-mounted equipment will be screened with screen walls that are designed to match the shape and architecture of the existing building, including incorporation of cornices, columns and flashing to match the existing building. The applicant has provided a material sample board that will be presented at the public hearing. Staff has field verified that the material board matches the materials, colors and textures of the existing building.

(9) Freestanding wireless communication facilities shall not be artificially lighted, unless required by the FAA or other applicable governmental authority. If lighting is required, the City may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Lighting must be shielded or directed to the greatest extent possible so as to minimize the amount of light falling onto nearby properties, particularly residences.

Affirmative – No lighting is being proposed.

(10) Towers shall be designed to allow for co-location to the maximum extent possible.

N/A – No towers are proposed.

(11) No portion of any antenna array may extend beyond the property line.

CHERRY HILLS VILLAGE
COLORADO

Affirmative – The antennae do not extend beyond any property line.

(12) Wireless communication facilities should be screened to mitigate visual impacts to the maximum extent practicable.

Affirmative – The roof-mounted equipment will be screened with screen walls that are designed to match the shape and architecture of the existing building, including incorporation of cornices, columns and flashing to match the existing building. The equipment enclosure will include brick to match the brick of the existing building. The equipment enclosure will be further screened with landscaping.

(13) The use of any portion of a wireless communication facility for signs for promotional or advertising purposes, including but not limited to company name, phone numbers, banners, streamers and balloons, is prohibited. The City may require the installation of signage with safety information.

Affirmative – No signs are proposed.

(14) Fencing should not be used exclusively (it must be supplemented with vegetation and other things) to screen wireless communication facilities. Security fencing should be of a design which blends into the character of the existing environment.

Affirmative – No fencing is proposed and security fencing is not required for these facilities.

(15) The wireless communication facilities shall be designed, maintained and operated as required by applicable FCC licenses and regulations.

Affirmative – The applicant has provided adequate documentation that the facilities will be designed, maintained and operated as required by applicable FCC licenses and regulations.

(16) All wireless communication facilities shall comply with the setbacks within the zone district applicable to accessory structures or a setback equal to the height of the facilities as measured from the natural grade to the highest point of the wireless communication facility, whichever is greater, unless physical characteristics of the property and the facility allow for placement of the facility pursuant to Paragraph (c)(6) above. On land where the setback is measured from a property line that is not adjacent to residentially zoned property, the setback shall be the setback required for an accessory structure in that zone district.

Affirmative – The height of the roof-mounted antennas and screen wall are 23 feet and 4 inches above grade. Minimum setbacks for the C-2 District are 28 feet from the back of curb of E. Hamden Avenue or 10 feet from any other property line. Based on the above criteria, the roof-mounted facilities must be set back a minimum of 28 feet from the back of curb of

CHERRY HILLS VILLAGE
COLORADO

E. Hampden Avenue and 23 feet and 4 inches back from any other property line. Staff finds that the proposed roof-mounted facilities meet these minimum setbacks. The ground equipment must be 28 feet back from the back of curb of E. Hampden Avenue and 10 feet back from the nearest property line to the west. Staff finds that the ground equipment meets these minimum setbacks.

(17) Notwithstanding any other provision of this Chapter, towers shall not exceed fifty (50) feet in height, as measured from the natural grade to the highest point of the wireless communication facility.

N/A – No towers are proposed.

(18) All owners and operators of wireless communication facilities shall comply with federal regulations for radio frequency emissions. At the time of application for a wireless communication facility, and thereafter at the request of the City upon complaint (but not more than annually), the owner or operator shall submit a project implementation report that provides cumulative field measurements of radio frequency emissions of all antennas installed at the subject site, and that compares the results with established federal standards. If, upon review, or at any time any wireless communication facility within the City is operational, the City finds that the facility does not meet federal regulations, the City may require corrective action within a reasonable period of time, and if not corrected, may require removal of the wireless communication facilities at the owner's expense. Any reasonable costs incurred by the City, including reasonable consulting costs to verify compliance with these requirements, shall be paid by the owner.

Affirmative – The required report is included in the application materials (see Exhibit B, Oct. 20, 2015 letter from Michelle Mohram, RF Design Engineer).

(19) To ensure the structural integrity of towers and any other freestanding communications facilities upon which other wireless communication facilities may be mounted, the owner of such structure shall ensure that it is of sufficient structural strength to accommodate reasonable co-location, if required, and is maintained in compliance with standards contained in applicable City building codes, the applicable standards for towers that are published by the Electronic Industries Alliance, as amended from time to time (presently TIA/EIA-222-G as of January 1, 2006), and all other applicable codes of the City. In addition to any other applicable standards and requirements, the following shall apply to all structures upon which wireless communication facilities are located:

(a) Sufficient anti-climbing measures must be incorporated into each facility to reduce potential for trespass and injury.

(b) No guy wires employed may be anchored within the area in front of any principal building or structure on a parcel.

(c) All wireless communication facilities shall comply with the power line clearance standards set forth by the Colorado Public Utilities Commission.

CHERRY HILLS VILLAGE
COLORADO

(d) All wireless communication facilities must be structurally designed and physically sited so that they do not pose a potential hazard to nearby residences or surrounding properties or improvements. Any tower or freestanding communication facility shall be designed and maintained to withstand without failure maximum forces expected from wind, tornadoes, hurricanes and other natural occurrences, when the facility is fully loaded with antennas, transmitters, other wireless communication facilities and camouflaging. Initial demonstration of compliance with this requirement shall be provided via submission of a report to the City Manager and/or designee prepared by a structural engineer licensed in the State describing the structure, specifying the number and type of antennas it is designed to accommodate, providing the basis for the calculations done and documenting the actual calculations performed. Proof of ongoing compliance shall be provided upon request.

N/A – The proposed facility is not a tower or other free standing structure. For the proposed facility, a building permit will need to be obtained from the City prior to installation demonstrating compliance with the 2012 International Building Codes.

PUBLIC NOTICE:

Public hearing notice requirements for Conditional Use Permits are set forth in Municipal Code Section 16-2-40(c). A minimum of 15 days prior to the hearing date, the applicant must mail notice of the public hearing to all adjacent property owners via certified mail with return receipt requested and post a notice sign on the property. Notice of the hearing was also published in the January 21, 2016 edition of The Villager newspaper and was posted on the Village Center notice board and Village web site. No public comments have been submitted to the city.

RECOMMENDATION:

Staff recommends approval of the proposal as submitted based on the findings set forth in the Staff Analysis section of this memorandum.

RECOMMENDED MOTION:

“I move to approve the request by Verizon Wireless for Conditional Use Permit to install wireless communication facilities at 1400 E. Hampden Avenue as proposed, based on the findings outlined in the Staff Analysis section of the February 16, 2016 staff memorandum.”

ATTACHMENTS:

Exhibit A: Vicinity Map

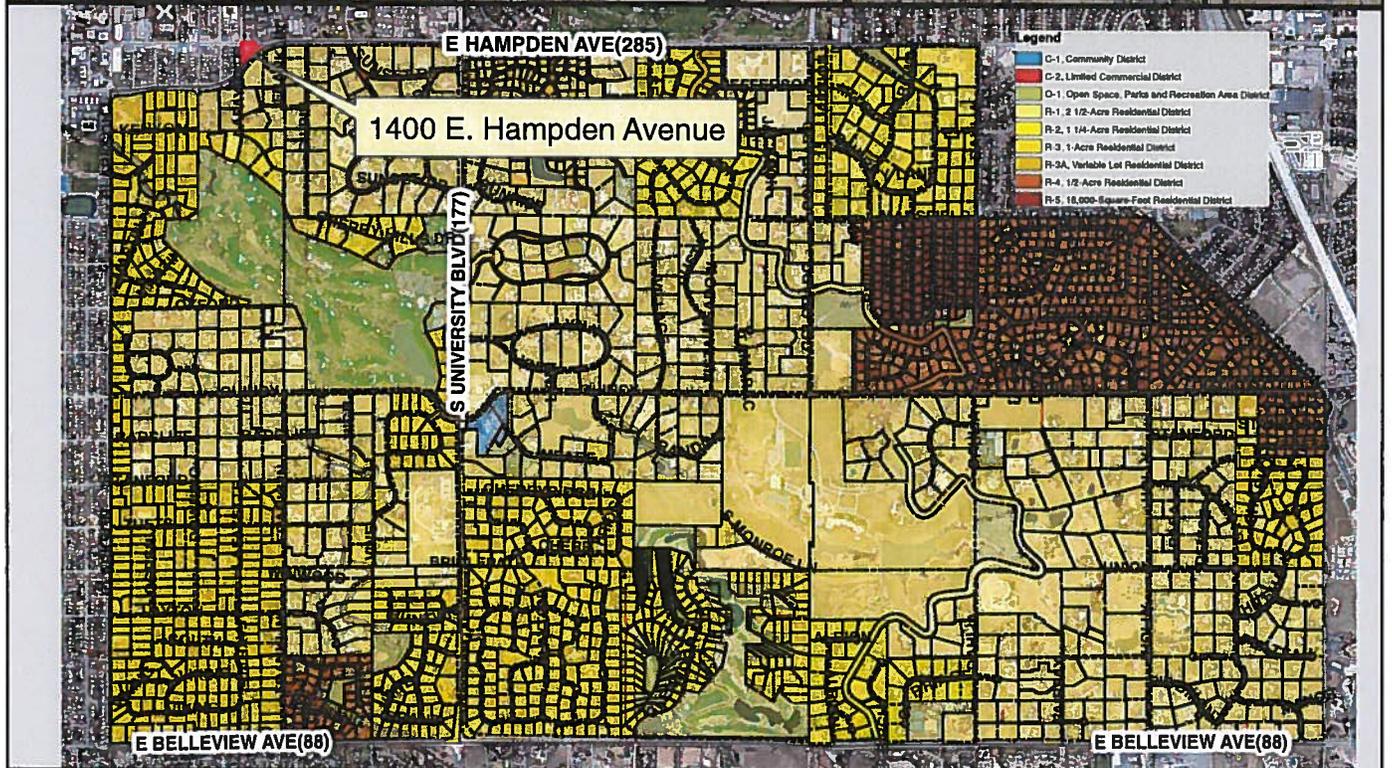
Exhibit B: Application Materials

Exhibit C: Draft January 12, 2016 Planning and Zoning Commission Minutes

Exhibit D: January 29, 2016 Sight Triangle Evaluation by Icon Engineering

1400 E. Hampden Avenue Vicinity Map

Exhibit A



CLOSSER CONSULTING, LLC
REPRESENTING
VERIZON WIRELESS

LETTER OF AUTHORIZATION

I, Tucker Morrison, (authorized landlord signatory's name), representative of the below described property, do hereby authorize Closser Consulting, as agent for Verizon Wireless, to submit any zoning or building permit applications necessary to ensure Verizon Wireless' ability to use the property for the purpose of constructing and operating a telecommunication facility.

PROPERTY ADDRESS: 1100 East Hampden Avenue, Englewood CO 80113

PARCEL NUMBER: 2077-02-2-01-025

Signature of Property Representative: Tucker Morrison

Printed Name: Tucker Morrison

Title: Manager

Signature of Authorized Verizon Wireless Agent: Kelly Harrison

Printed Name: Kelly Harrison, Closser Consulting, LLC

Title: Senior Site Acquisition and Zoning Consultant

Zoning Submittal Date: 9-16-15

CLOSSER CONSULTING, LLC
R E P R E S E N T I N G
VERIZON WIRELESS

September 16, 2015

Cherry Hills Village Community Development Department
Rob Zuccaro, Community Development Director
2450 E. Quincy Avenue
Cherry Hills Village, Colorado, 80113

RE: Proposed Verizon Wireless Temporary Telecommunications Facility
Verizon Project Name: Den Javelin - PROJECT STATEMENT

Dear Mr. Zuccaro,

Verizon Wireless is seeking approval from the Cherry Hills Village Community Development Department to place a communications facility at the Shops at Cherry Hills located at 1400 East Hampden Avenue, Cherry Hills Village 80113. Antennas will be placed on the roof at the north, south and east corners of the building and concealed within cornices designed to match existing architecture. A cornice will be placed at the west corner of the roof so as to balance the design. Two three-foot by three-foot equipment cabinets will be located in the northeast corner of the property near the existing trash enclosure. The cabinets will be enclosed by a split-face CMU wall to match existing trash enclosure.

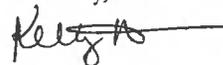
According to Community Development Staff, Verizon Wireless must obtain Conditional Use Permit Approval in order to proceed with the installation.

Enclosed are the following documents, which constitute Verizon Wireless's application for Conditional Use Permit Approval:

- (1) Application for Conditional Use
- (2) Application fee of \$3500.00
- (3) Review Criteria Letter addressing Sections 16-16-130 and 16-18-10
- (4) RF Compliance Letter
- (5) Before and After Coverage Maps
- (6) Photo Simulation
- (7) Site Plan and Elevation drawing sets

You may reach me at 303-748-0599 with any questions or concerns. Please let me know if you require any additional information. Thank you.

Sincerely,



Kelly Harrison
Site Acquisition and Zoning Consultant

Review Criteria Letter

Verizon Wireless is seeking approval from the Cherry Hills Village Community Development Department to place a concealed communications facility at the Shops at Cherry Hills located at 1400 East Hampden Avenue, Cherry Hills Village 80113. Antennas will be placed on the roof at the north, south and east corners of the building and concealed within cornices designed to match existing architecture. A cornice will be placed at the west corner of the roof so as to balance the design. Two three-foot by three-foot equipment cabinets will be located in the northeast corner of the property near the existing trash enclosure. The cabinets will be enclosed by a split-face CMU wall to match existing trash enclosure.

Sec. 16-16-130. - Wireless communication facilities.

(c) General requirements/location and design criteria. In addition to the criteria set forth in Section 16-3-40, all wireless communication facilities and sites shall be designed and located using the criteria set forth in this Subsection. The City Council may withhold approval of any facility that does not meet any of these criteria.

(1) Applications must contain an applicant's name, address, general contact telephone number and an emergency number where a representative of the applicant can be contacted twenty-four (24) hours per day, seven (7) days per week. Should any information represented on the application change, the applicant must contact the City in writing and provide the updated information. **Please see completed Application for CUP – Wireless Communication Facilities.**

(2) Wireless communication facilities should be co-located with other wireless communication facilities or public utilities whenever possible, and to the extent the total facility remains consistent with the scale of the surrounding structures. **No opportunities for collocation exist in the vicinity of the proposed facility. VZW is proposing a fully screened, rooftop facility so as to blend with the subject and surrounding structures.**

(3) The applicant shall (i) demonstrate how the proposed communication site fits into the overall communication network for the community, to confirm the necessity for the site; (ii) to the extent that it seeks approval to address gaps in coverage or capacity, demonstrate by a preponderance of the evidence that there are no viable alternatives to remedy gaps in the applicant's network; and (iii) to the extent that the applicant provides services under a license granted by a governmental authority, that a failure to approve the application will result in the applicant's inability to provide the minimum coverage or capacity it is required to provide pursuant to its license and any applicable law. **Please see attached Before and After Coverage Maps, which show the projected coverage area for the facility and how it fits into the overall communication network for the community. This site (Den Javelin) was designed to fill a coverage gap along Hampden Avenue west of University Blvd and is necessary to address this gap.**

(4) The location and development of wireless communication facilities should, to the maximum extent possible, preserve the existing character of the topography and vegetation. **No changes are proposed to the existing character of the topography and vegetation.**

(5) Wireless communication facilities should be designed and located to avoid dominant silhouettes and to preserve view corridors of surrounding areas to the maximum extent possible. **Verizon Wireless has proposed a completely concealed facility designed to match existing building architecture. The cornices will extend 6'-4" over the height of the existing building cornices and only 2' over the middle roof parapet height.**

(6) The visual impact of the wireless communication facilities shall be mitigated through the use of compatible architectural elements such as: colors, textures, surfaces, scale and character. The facilities shall be screened with vegetation, structures or topographical features. The facility should be integrated to the maximum extent possible, through its location and design, into the natural setting and the structural environment of the area. Accessory equipment in areas of high visibility shall, where possible, be sited below the ridgeline or designed (e.g., placed underground, depressed or located behind earth berms or structures) to minimize its profile. **Verizon Wireless is proposing compatible architectural elements, cornices to match those existing on the building, which will completely conceal the proposed antennas. While only three sectors of antennas are required for this facility, four cornices will be installed to balance the building design. The equipment cabinets will be located near the existing trash enclosure and enclosed by a split-face CMU wall to match the existing enclosure.**

(7) Where possible, wireless communication facilities should be concealed in accessory structures consistent with the architectural scale and character of the area. **Verizon Wireless is proposing compatible architectural elements, cornices to match those existing on the building, which will completely conceal the proposed antennas.**

(8) Roof- and wall-mounted facilities shall be architecturally compatible with and colored to match the building or structure to which they are attached. Wall-mounted facilities shall be mounted as flush to the building wall as possible. A wall-mounted facility may encroach a maximum of thirty (30) inches into the required setback for the building to which it is attached, but shall not extend across the property line. **The proposed roof-mounted facility shall be architecturally compatible with and colored to match the building to which it is attached.**

(9) Freestanding wireless communication facilities shall not be artificially lighted, unless required by the FAA or other applicable governmental authority. If lighting is required, the City may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Lighting must be shielded or directed to the greatest extent possible so as to minimize the amount of light falling onto nearby properties, particularly residences. **Not applicable.**

(10) Towers shall be designed to allow for co-location to the maximum extent possible. **Not applicable.**

(11) No portion of any antenna array may extend beyond the property line. **No portion of any antenna is proposed to extend beyond the property line.**

(12) Wireless communication facilities should be screened to mitigate visual impacts to the maximum extent practicable. **Antennas will be placed on the roof at the north, south and east corners of the building and concealed within cornices designed to match existing architecture.**

(13) The use of any portion of a wireless communication facility for signs for promotional or advertising purposes, including but not limited to company name, phone numbers, banners, streamers and balloons, is prohibited. The City may require the installation of signage with safety information. **Verizon Wireless shall comply with this requirement.**

(14) Fencing should not be used exclusively (it must be supplemented with vegetation and other things) to screen wireless communication facilities. Security fencing should be of a design which blends into the character of the existing environment. **The equipment cabinets will be located near the existing trash enclosure and enclosed by a split-face CMU wall to match the existing enclosure.**

(15) The wireless communication facilities shall be designed, maintained and operated as required by applicable FCC licenses and regulations. **Verizon Wireless shall comply with all FCC licenses and regulations.**

(16) All wireless communication facilities shall comply with the setbacks within the zone district applicable to accessory structures or a setback equal to the height of the facilities as measured from the natural grade to the highest point of the wireless communication facility, whichever is greater, unless physical characteristics of the property and the facility allow for placement of the facility pursuant to Paragraph (c)(6) above. On land where the setback is measured from a property line that is not adjacent to residentially zoned property, the setback shall be the setback required for an accessory structure in that zone district. **The proposed antennas will be concealed on the roof and not subject to setback requirements. The cabinet enclosure will be located 10' from the north property line.**

(17) Notwithstanding any other provision of this Chapter, towers shall not exceed fifty (50) feet in height, as measured from the natural grade to the highest point of the wireless communication facility. **Not applicable.**

(18) All owners and operators of wireless communication facilities shall comply with federal regulations for radio frequency emissions. At the time of application for a wireless communication facility, and thereafter at the request of the City upon complaint (but not more than annually), the owner or operator shall submit a project implementation report that provides cumulative field measurements of radio frequency emissions of all antennas installed at the subject site, and that compares the results with established federal standards. If, upon review, or at any time any wireless communication facility within the City is operational, the City finds that the facility does not meet federal regulations, the City may require corrective action within a reasonable period of time, and if not corrected, may require removal of the wireless communication facilities at the owner's expense. Any reasonable costs incurred by the City, including reasonable consulting costs to verify compliance with these requirements, shall be paid by the owner. **Please see the RF Compliance Letter included with this submittal.**

(19) To ensure the structural integrity of towers and any other freestanding communications facilities upon which other wireless communication facilities may be mounted, the owner of such structure shall ensure that it is of sufficient structural strength to accommodate reasonable co-location, if required, and is maintained in compliance with standards contained in applicable City building codes, the applicable standards for towers that are published by the Electronic Industries Alliance, as amended from time to time (presently TIA/EIA-222-G as of January 1, 2006), and all other applicable codes of the City. In addition to any other applicable standards and requirements, the following shall apply to all structures upon which wireless communication facilities are located: **Not applicable.**

(20) The fee and any additional application requirements for wireless communication facilities shall be the same as those for conditional uses contained in Section 16-18-50 of this Code. **Not applicable.**

Sec. 16-18-10. Legislative purpose.

The City Council hereby declares that certain uses of land designated as conditional uses within any zone district may be authorized by City Council subject to compliance with the standards and review and approval procedures set forth in this Article. Such uses may exist within the corporate limits of the City only upon application to and review by the Planning and Zoning Commission and approved by the City Council based on findings by the Planning and Zoning Commission and City Council that:

(1) The proposed use is specified as an authorized conditional use within the applicable zone district. **Planning Staff indicated a Conditional Use Permit would be required for the proposed installation.**

(2) The proposed use, at the size and intensity contemplated and at the proposed location, is necessary for the neighborhood immediately benefited by the proposed use and compatible with the surrounding community. **The proposed use, at the size and intensity contemplated and at the proposed location, is necessary to provide enhanced capacity and coverage to the area surrounding the proposed facility.**

(3) The use proposed will not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or to property, improvements or potential development in the vicinity of the proposed use. This determination may, without limitation, be based on:

a. The nature of the proposed site, including its size, shape and topography and the proposed size, location and arrangement of structures; **The proposed antennas will be completely concealed on the roof of the building within cornices designed to match existing architecture.**

b. The accessibility and patterns of pedestrian and vehicular traffic, including the type and volume of such traffic, location of points of ingress and egress and the adequacy of off-street parking and loading, where applicable; **There will be no impact on patterns or volume of pedestrian and vehicular traffic, location of points of ingress and egress and the adequacy of off-street parking and loading.**

c. The degree of conformity with the requirements and conditions listed in Sections 16-18-20 and 16-18-30 below, as applicable; and

d. The provisions for landscaping, screening, unobstructed open space, service areas, lighting and signage. **No landscaping, service areas, lighting or signage (other than that required by the FCC) are proposed for this facility. The cabinets will be enclosed by a split-face CMU wall to match existing trash enclosure.**

(4) The proposed use will comply with the applicable zoning district regulations and all other applicable provisions of this Chapter and of this Code, and will not be inconsistent with the Master Plan. **Verizon Wireless shall comply with all zone district regulations, applicable Chapter and Code provisions and is not inconsistent with the Master Plan.**

(5) Where an applicant for a proposed conditional use also requests a variance to a standard imposed by this Chapter, the City Council may grant such variance as part of the approval of the conditional use upon a finding that all criteria for approval of a variance are met as set forth by Section 16-3-50. (Prior code 6-17-1; Ord. 7, 1999; Ord. 9 §1, 2003; Ord. 11 §1, 2003) **No variance is required for this proposal.**



10/20/2015

To: Cherry Hills Village

Transmitted via email to kharrison@ymail.com

RE: Verizon Wireless Rooftop Site Located at: 1400 E. Hampden Ave., Englewood, CO 80113

To Whom It May Concern,

We write to inform you that Verizon Wireless has performed a radio frequency (RF) compliance pre-construction evaluation for the above-noted proposed site and based on the result of the evaluation, will be compliant with FCC Guidelines.

The FCC has established safety guidelines relating to potential RF exposure from cell sites. The FCC developed the standards, known as Maximum Permissible Exposure (MPE) limits, in consultation with numerous other federal agencies, including the Environmental Protection Agency, the Food and Drug Administration, and the Occupational Safety and Health Administration. The FCC provides information about the safety of radio frequency (RF) emissions from cell towers on its website at: <http://www.fcc.gov/oet/rfsafety/rf-faqs.html>

Please refer to the FCC Office of Engineering and Technology Bulletin 65 for information on RF exposure guidelines. Policy questions should be directed to VZWRFCompliance@verizonwireless.com. Contact your local Verizon Wireless resource below if you have additional site-specific questions.

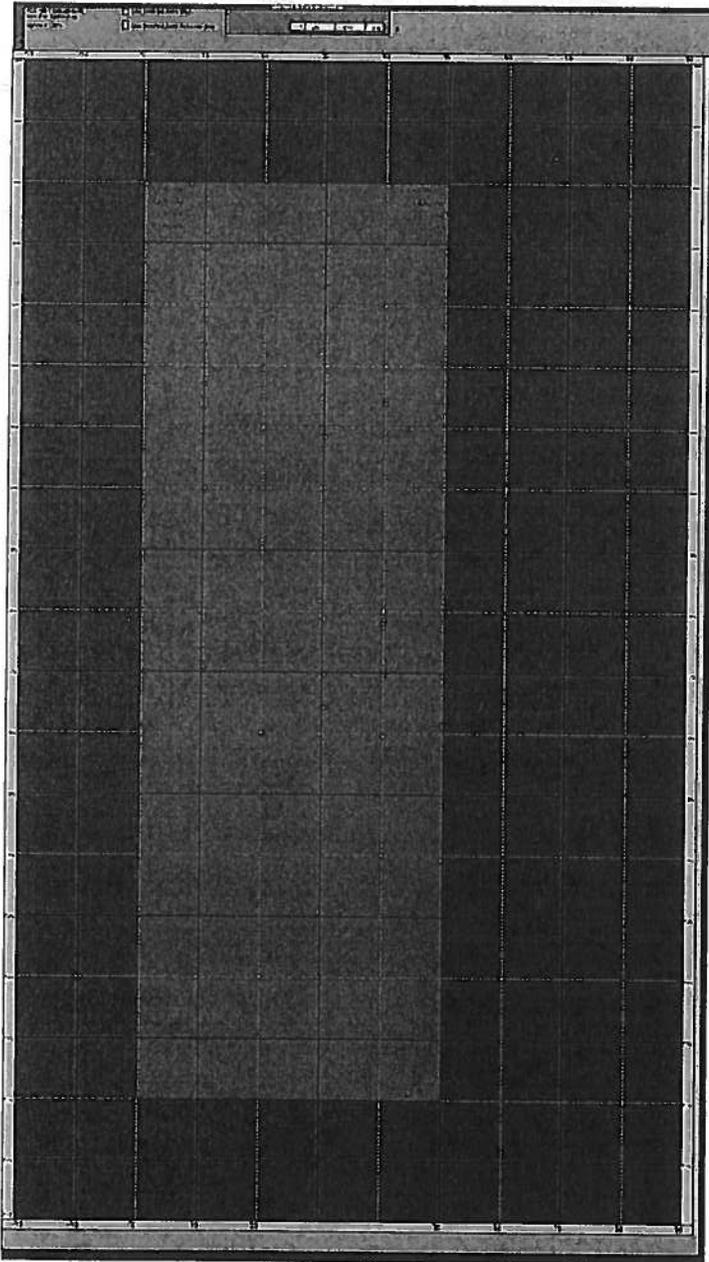
Contact Name	Contact Email	Contact Phone
Debbie Essert	Debbie.Essert@VerizonWireless.com	303-873-2726

Sincerely,

Michelle Mohrman
RF Design Engineer
Verizon Wireless

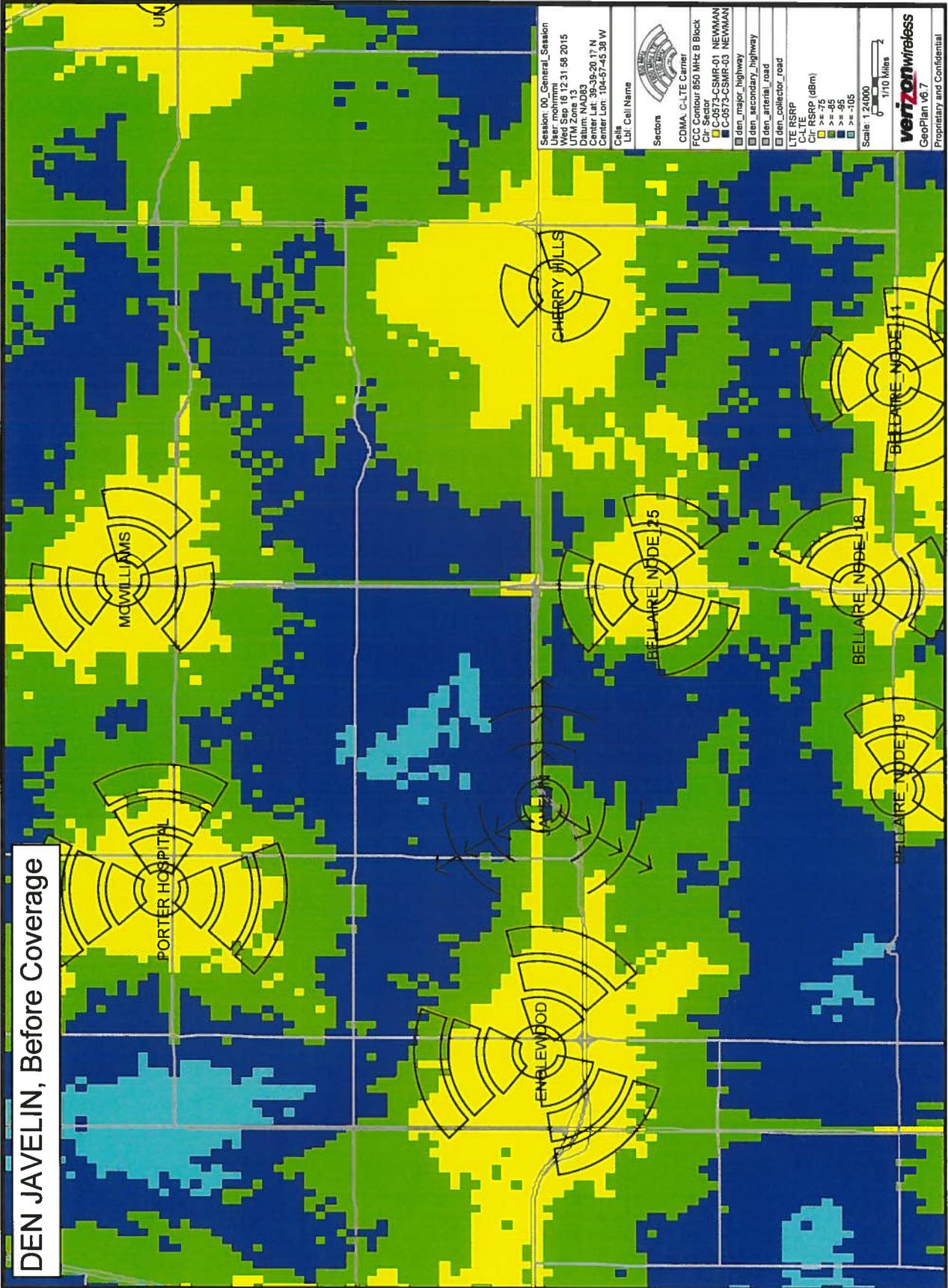
Verizon Wireless (VZW) Radiofrequency (RF) Emissions Map

The following site layout represents a snapshot in time of the predicted Verizon Wireless RF emissions from proposed transmitting antennas on this facility.



Color	% Occupational MPE	Instructions
Black	0 to 20	Safe In Relation to VZW. Contact Other Carriers Before Entering This Area Contact VZW Before Accessing This Area
Dark Gray	20 to 100	
Light Gray	Greater Than 100	
White	Greater Than 1000	

DEN JAVELIN, Before Coverage



Session: 00_General_Session
 User: molhmm
 Wed Sep 16 12:31:58 2015
 UTM Zone 13
 Datum: NAD83
 Center Lat: 39.2017 N
 Center Lon: 104.974538 W

Cells
 Lbl Cell Name

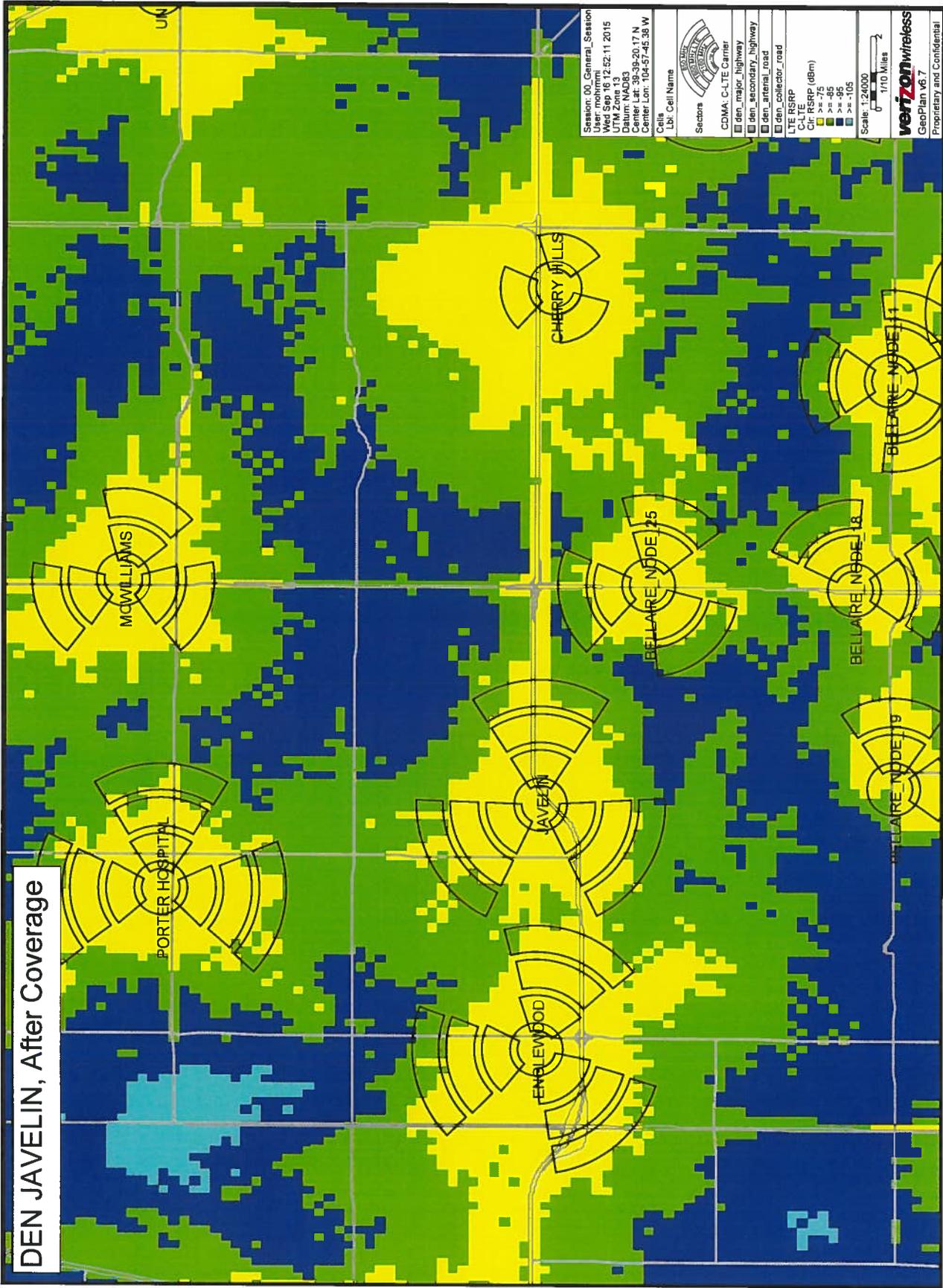
Sectors
 CDMA: C-LTE Carrier
 FCC Contour 850 MHz B Block
 Cir. Sector
 ■ C-0573-CSMR-01 NEWMAN
 ■ C-0573-CSMR-03 NEWMAN
 □ den_major_highway
 □ den_secondary_highway
 □ den_arterial_road
 □ den_collector_road

LTE RSRP
 Cir. RSRP (dBm)
 ■ >= -76
 ■ >= -85
 ■ >= -95
 ■ >= -105

Scale: 1:24000
 0 1/10 Miles 2

verizonwireless
 GeoPlan v6.7
 Proprietary and Confidential

DEN JAVELIN, After Coverage



Session: 00_General_Season
User: mohimmi
Wed Sep 16 12:52:11 2015
UTM Zone: 13
Center Lat: 39.39-20.17 N
Center Lon: 104.57-45.38 W

Cells
Lbl: Cell Name

- Sectors
- CDMA - C-LTE Carrier
 - den_major_highway
 - den_secondary_highway
 - den_arterial_road
 - den_collector_road

LTE RSRP
C/LTE
Cir: RSRP (dBm)

- >= -75
- >= -85
- >= -95
- >= -105

Scale: 1:24000
1/10 Miles

verizonwireless
GeoPlan v6.7
Proprietary and Confidential



Existing View



Proposed View

DEN-Javelin photo simulation
1400 E. Hampden Ave. Englewood, CO 80113

01.22.2018

SIMULATIONS ARE ILLUSTRATIVE
VARIATIONS IN APPEARANCE WILL
OCCUR WITH CONSTRUCTION
METHODS, DAYTIME & WEATHER

Rex
Architex

PROJECT DATA

SITE NAME: DEN-JAVELIN
 ADDRESS: 1400 E. HAMPDEN AVE
 ENGLEWOOD, CO 80113

JURISDICTION: CHERRY HILLS VILLAGE
 BUILDING CODE: 2012 BC

VERIZON PROJECT #: 20141048768

PROJ. SUMMARY: PROPOSED CONSTRUCTION OF A TELEPHONE CELL SITE FOR VERIZON WIRELESS, KNOWN AS "DEN-JAVELIN". ALL WORK INCLUDES CONSTRUCTING A NEW EQUIPMENT SHELTER, AND RUNNING ALL REQUIRED POWER AND SIGNAL CABLES FROM THE NEW EQUIPMENT SHELTER TO THE NEW ANTENNAS MOUNTED ON EXISTING STRUCTURE.

CODE INFORMATION:

EXISTING CONSTRUCTION

CONSTRUCTION TYPE: V-B
 MAX BUILDING ELEVATION: 20' ABOVE GRADE
 NO. STORES: ONE (1)
 GROSS BUILDING AREA: 8000 SF.

NEW CONSTRUCTION

OCCUPANCY TYPE: B
 EQUIPMENT CABINET ENCLOSURE AREA: 85 SF
 OCCUPANT LOAD: 2 / UNMANNED
 MAX ANTENNA ENCLOSURE ELEVATION: 23'-4" ABOVE GRADE
 TOP OF ANTENNAS ELEVATION: 22'-0" ABOVE GRADE
 ELEVATION AT GRADE: 0'-0" (5414' NAVD 88)

PROJECT CONTACTS

ARCHITECT:
 T-REX ARCHITEX
 146 MADISON ST.
 SUITE 200
 DENVER, CO 80206

DONI MITCHELL
 303-388-2918

VERIZON WIRELESS
 CONSTRUCTION MANAGER:
 3131 SOUTH VAUGHN WAY
 AURORA, CO 80014

DAN BERNATOW
 303-489-7836

VERIZON WIRELESS
 RF ENGINEER:
 3131 SOUTH VAUGHN WAY
 AURORA, CO 80014

MICHELLE MOHRMAN
 303-519-9111

LANDSCAPE ARCHITECT:
 6419 SOUTH NEWPORT COURT
 CENTENNIAL, CO 80111-4612

SUSAN MCCABE
 303-386-6299

OWNER:
 CENTRE POINT PROPERTIES
 1616 17th STREET, SUITE 470
 DENVER, CO 80202

TUCKER MANION
 303-297-3137
 970-227-7854

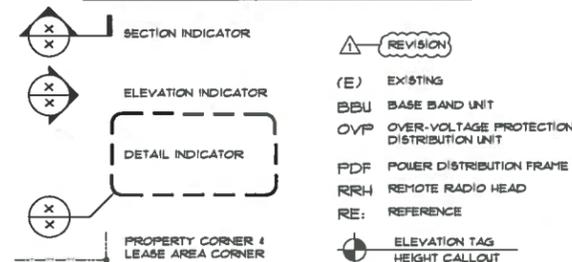
ZONING:
 CLOSSER CONSULTING, INC.
 13845 WEST ATLANTIC AVE.
 LAKEWOOD, CO 80228

MARK PAIZ
 303-915-3428

SURVEYOR:
 TAMARACK CONSULTING, LLC
 5366 W. 25TH AVE.
 EDGEWATER, CO 80214

TIMOTHY A. MCCARTHY
 303-335-0043

LEGEND & ABBREVIATIONS

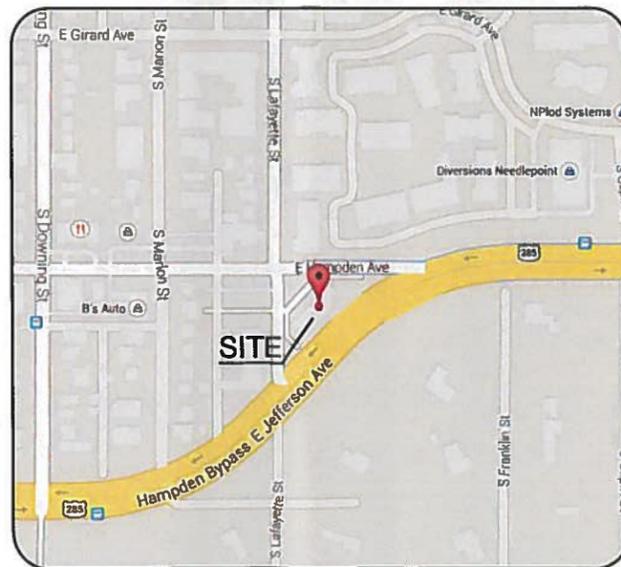


DEN-JAVELIN, ALT. 1

CELLULAR SITE ZONING DRAWINGS



3131 S. VAUGHN WAY, SUITE 550
 AURORA, CO 80014
 303-694-3234



VICINITY MAP
 SCALE: NTS

GENERAL NOTES

1. THE CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS RELATED TO THIS WORK PRIOR TO COMMENCING CONSTRUCTION AND VISIT THE SITE AND NOTIFY THE ARCHITECT OF ANY DISCREPANCIES BETWEEN THE DOCUMENTS AND ACTUAL CONDITIONS. THE CONTRACTOR SHALL OBTAIN WRITTEN CLARIFICATION FROM THE ARCHITECT PRIOR TO PROCEEDING WITH ANY WORK.
2. THIS SET OF PLANS IS INTENDED TO BE USED FOR DIAGRAMMATIC PURPOSES ONLY. DETAILS ARE INTENDED TO SHOW END RESULT OF DESIGN. DRAWINGS ARE NOT TO BE SCALED. WRITTEN DIMENSIONS TAKE PRECEDENCE.
3. ALL WORK PERFORMED AND MATERIALS INSTALLED SHALL COMPLY WITH ALL APPLICABLE CODES, REGULATIONS, AND ORDINANCES OF ALL GOVERNING JURISDICTIONS. CONTRACTOR SHALL POST ALL NOTICES, SECURE ALL PERMITS, AND COMPLY WITH ALL LAWS, RULES, REGULATIONS AND LAWFUL ORDERS BEARING ON THE PERFORMANCE OF THE WORK.
4. THE CONTRACTOR SHALL RECEIVE WRITTEN AUTHORIZATION TO PROCEED WITH CONSTRUCTION AND SHALL SUPERVISE AND DIRECT THE PROJECT ACCORDINGLY. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES FOR ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
5. THE CONTRACTOR SHALL MAKE NECESSARY PROMISONS TO PROTECT EXISTING IMPROVEMENTS, PAVING, CURBING, ETC. DURING CONSTRUCTION. UPON COMPLETION, PATCH AND REPAIR ALL DAMAGED ITEMS. RESTORE EACH DISTURBED AREA TO PRE-CONSTRUCTION CONDITION.
6. THE WORK DESCRIBED BY THE DRAWINGS OF ANY ONE DISCIPLINE MAY BE AFFECTED AND REQUIRE REFERENCE TO THE WORK DESCRIBED ON DRAWINGS OF ANOTHER DISCIPLINE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REVIEW AND COORDINATE THE WORK OF ALL SUB-CONTRACTORS, TRADES, AND / OR SUPPLIERS PRIOR TO COMMENCING CONSTRUCTION TO INSURE THAT ALL PARTIES ARE AWARE OF OVERLAPPING REQUIREMENTS.
7. ALL INTERRUPTED SYSTEMS SHALL BE COORDINATED WITH APPROPRIATE AUTHORITIES AND RESTORED TO ORIGINAL CONDITION AND OPERATION.
8. ALL DEMOLISHED ITEMS ARE TO BE REMOVED COMPLETELY FROM THE SITE.
9. CALL 3-DAYS BEFORE YOU DIG! NOTIFICATION HOTLINE: 1-800-922-1977 or 811

INDEX OF DRAWINGS

- T10 TITLE SHEET
- C10 SURVEY
- L10 LANDSCAPE PLAN
- Z10 SITE PLAN & CABLING
- Z11 ANTENNA PLANS
- Z12 BUILDING & ANTENNA ELEVATIONS
- Z20 EQUIPMENT CABINET PLAN & EAST ELEVATION
- Z21 DETAILS

APPROVAL

THIS SPACE IS RESERVED FOR SIGNATURES OF INVOLVED PARTIES TO INDICATE THAT THEY HAVE REVIEWED THE ACCOMPANYING DOCUMENTS AND HAVE APPROVED THEM. CHANGES INITIATED AFTER APPROVALS HAVE BEEN GIVEN MAY RESULT IN ADDITIONAL DESIGN OR CONSTRUCTION COSTS.

Owner _____ Date _____
 Dan Bernatow - Construction Manager _____ Date _____
 Michelle Mohrman - RF Engineer _____ Date _____

STAMP

PRELIMINARY
 NOT FOR CONSTRUCTION



146 Madison Street
 Denver, CO 80206
 303.388.2918

DRAWINGS

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PROJECT FOR



DATE ISSUED

DECEMBER 4, 2015

DATE	ISSUED AS
8-28-15	ZD FINAL SET
—	CD PRELIMINARY / REVIEW
—	BID SETS
—	PERMIT SUBMITTED

DATE REVISIONS

DATE	REVISIONS
9-23-14	Y-AZIMUTH CHANGE
10-13-14	SETBACK CALL OUTS
10-23-14	EME & CABLE DETAILS
11-21-14	FINAL ZONING DOCS
8-8-15	RF & CABINET REVISION
8-3-15	EME & GATE ADDITION
11-9-15	EQUIPMENT SHELTER LOCATION (WB)
11-9-15	DIM ADDITION (WB)
11-24-15	CM REVISIONS (WB)
12-4-15	PLANNING DEPT REVS (WB)
1-5-16	CORNICE COLOR (WB)

PROJECT NAME

DEN-JAVELIN
CELL SITE
ZD'S - ALT. #1
 1400 E. HAMPDEN AVE
 ENGLEWOOD, CO 80113
 COUNTY OF ARAPAHOE
 STATE OF COLORADO

T1.0

NOTES
PREVIOUSLY SURVEYED UTILITIES
RELOCATED. CALL 3 DAYS BEFORE
YOU DIG: 1-800-922-1977 OR 811

GENERAL LANDSCAPING NOTES

1. ALL PLANT MATERIAL MUST CONFORM TO THE COLORADO NURSERYMEN ASSOCIATION STANDARDS AND ALL STATE AND FEDERAL STANDARDS.
2. THE LANDSCAPE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS REQUIRED TO PROTECT BUILDINGS, STRUCTURES, AND EXISTING TREES SURROUNDING SITE.
3. ALL NEW PLANT MATERIALS SHALL BE GUARANTEED FOR 12 MONTHS AFTER INSTALLATION AND REPLACED IN CASES OF DISEASE OR DEATH. LANDSCAPE CONTRACTOR IS NOT REQUIRED TO REPLACE PLANT MATERIAL DUE TO VANDALISM OR UNUSUAL ACTS OF GOD/TORNADOS, ETC. PLANT MATERIAL IN THIS CASE WILL BE REPLACED BY OWNER. PLANT MATERIAL MUST BE WATERED IN AFTER PLANTING AND UNTIL ESTABLISHED.
4. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR THE FINE GRADING OF THE PLANTING AREAS.
5. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR LOCATING WHERE UNDERGROUND UTILITIES ARE AND CAUTIOUSLY WORKING AROUND THEM. ANY COSTS FOR DAMAGES THAT OCCUR DUE TO LANDSCAPING PROCEDURES WILL BE THE LANDSCAPE CONTRACTORS RESPONSIBILITY.
6. TOPSOIL MATERIAL BROUGHT TO THE SITE SHALL BE FREE OF HARD CLOTS, STIFF CLAY, HARD PAN, STONE, WEEDS, SOIL, DEBRIS, INSECTS, AND ANY TOXIC MATERIAL HARMFUL TO PLANT GROWTH.
7. FOR TREES/SHRUBS: EXCAVATE 3 TIMES WIDER THAN THE ROOTBALL DIAMETER AND NO DEEPER THAN ROOTBALL ITSELF. SET ROOTBALL INTO HOLE, 2-3" INCHES ABOVE GRADE AND BACKFILL THE HOLE WITH SOIL COMBINED WITH 25% PERCENT ORGANIC MATTER BY VOLUME OF SOIL. WATER WHEN FINISHED TO SETTLE SOIL (DO NOT COMPACT) AND TO BRING SOIL INTO BETTER CONTACT WITH THE ROOTS. REMOVE CONTAINMENT MATERIAL.
8. USE 2-3" OF RIVER ROCK MULCH TO MATCH EXISTING RIVER ROCK IN AREA. USE LANDSCAPE FILTER FABRIC UNDER RIVER ROCK.
9. EDGER-COMMERCIAL GRADE PLASTIC WITH ROLLED TOP.

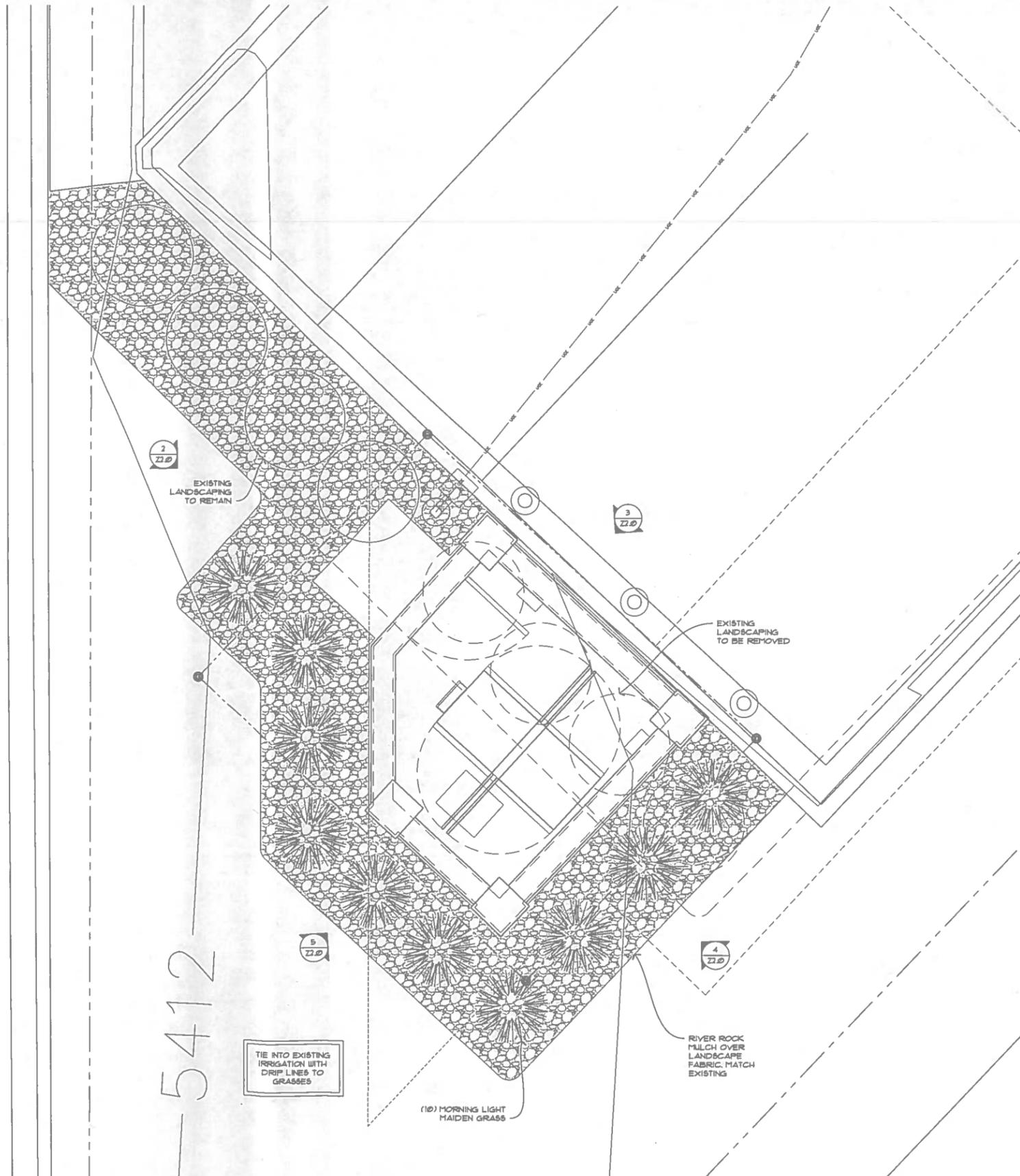
MAINTENANCE NOTES

1. ALL PLANTINGS SHALL BE MAINTAINED IN A HEALTHY GROWING CONDITION.
2. GROUNDS SHALL BE MAINTAINED FREE FROM DISEASE, PESTS, WEEDS, AND LITTER.
3. DEAD OR DYING PLANTS SHALL BE REMOVED AND REPLACED WITHIN 1 MONTH OF THEIR DEATH WITH PLANT MATERIAL THAT MEETS ORIGINAL INTENT OF LANDSCAPE PLAN.
4. CUT GRASSES TO GROUND AT BEGINNING OF APRIL. ALLOW GRASSES TO DISPLAY DURING WINTER MONTHS.

WATERING NOTES

1. ALL PLANT MATERIAL WILL BE AUTOMATICALLY WATERED WITH EXISTING SYSTEM.
2. DRIP IRRIGATE GRASSES WITH MINIMUM (2) EMITTERS PER ROOT BALL.
3. TIE INTO EXISTING SYSTEM, ZONE SEPARATE IF POSSIBLE AS GRASSES WILL NEED TO BE WATERED MORE FREQUENTLY TO ESTABLISH.

PLANT TABLE				
SYMBOL	QUANTITY	LATIN NAME	COMMON NAME	SIZE
	10	MISCANTHUS SINENSIS	MORNING LIGHT MAIDEN GRASS	#5



LANDSCAPE PLAN
SCALE: 1/2" = 1'-0"
NORTH

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Rex
Architex
146 Madison Street
Denver, CO 80206
303.388.2918

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PROJECT FOR

verizon wireless
303-684-5234
5818 S. VALDEMAR WAY, SUITE 500
ARAPAHO, CO 80014

DATE ISSUED

DECEMBER 4, 2015

DATE	ISSUED AS
8-28-15	ZD FINAL SET
---	CD PRELIMINARY / REVIEW
---	BID SETS
---	PERMIT SUBMITTED

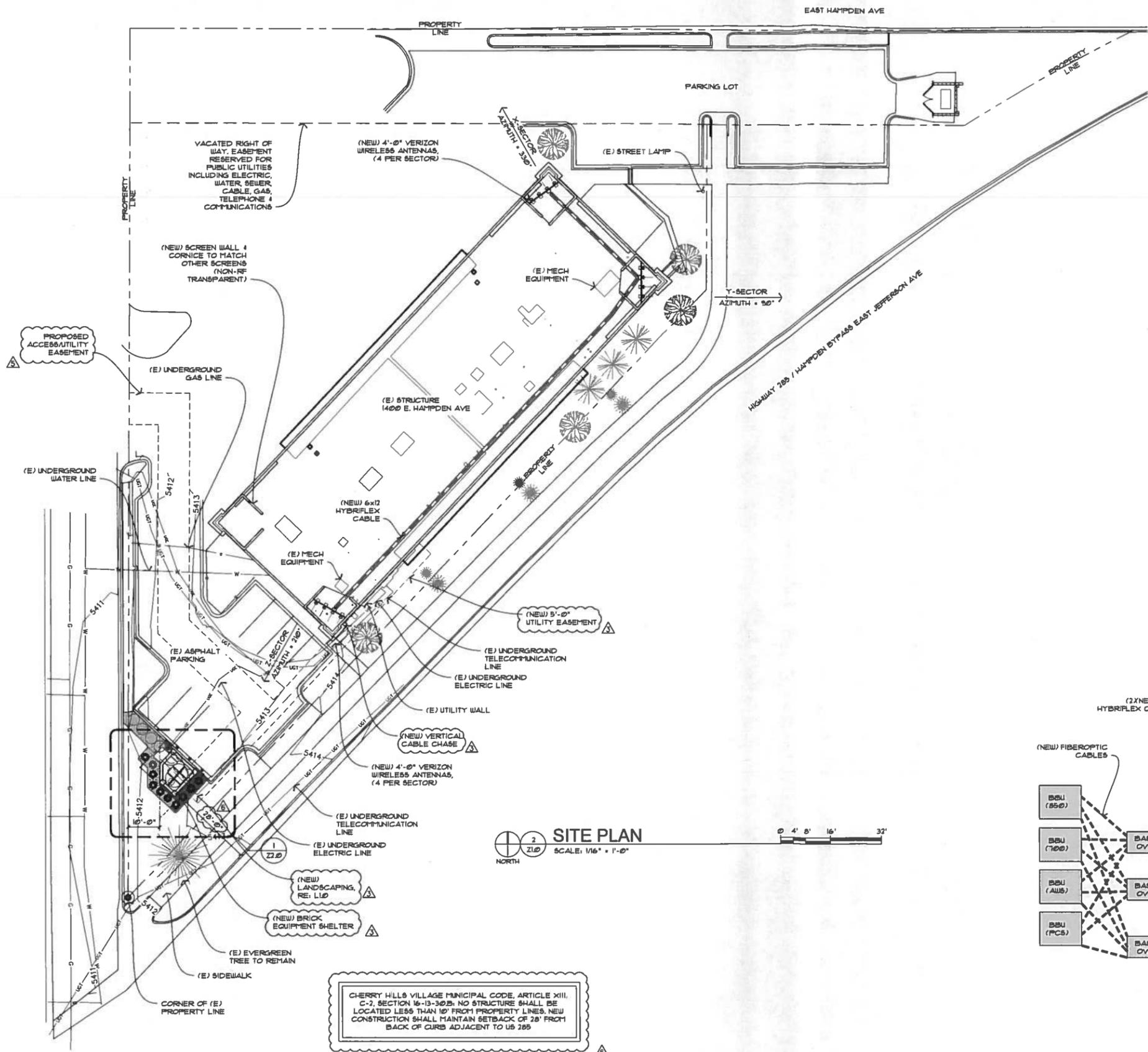
DATE	REVISIONS
9-23-14	Y-AZIMUTH CHANGE
10-13-14	SETBACK CALL OUTS
10-23-14	EME & CABLE DETAILS
11-21-14	FINAL ZONING DOCS
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11-9-15	DIM ADDITION (WB)
11-24-15	CM REVISIONS (WB)
12-4-15	PLANNING DEPT REVS (WB)
1-5-16	CORNICE COLOR (WB)

PROJECT NAME

DEN-JAVELIN
CELL SITE
ZD'S - ALT. #1
1400 E. HAMPTON AVE
ENGLEWOOD, CO 80113
COUNTY OF ARAPAHO
STATE OF COLORADO

L1.0

1 of 1



POWER CABLE LENGTH

FROM PDF TO BASE OVP'S

SECTOR	TYPE	LENGTH	QTY	TOTAL
N/A	DC PAIR	12'	3	36'

HYBRID CABLE LENGTHS

FROM BASE OVP'S (LOWER) TO BASE OVP'S (UPPER)

SECTOR	TYPE	SIZE	LENGTH	QTY	TOTAL
X-SECTOR	6x12	1-5/8"	210'	1	220'
Y-SECTOR	6x12	1-5/8"	170'	1	170'
Z-SECTOR	6x12	1-5/8"	310'	1	310'
					TOTAL 700'

FROM BASE OVP'S (UPPER) TO RRH'S

SECTOR	TYPE	SIZE	LENGTH	QTY	TOTAL
X-SECTOR	DX1	1/2"	10'	4	40'
Y-SECTOR	DX1	1/2"	10'	4	40'
Z-SECTOR	DX1	1/2"	10'	4	40'
					TOTAL 120'

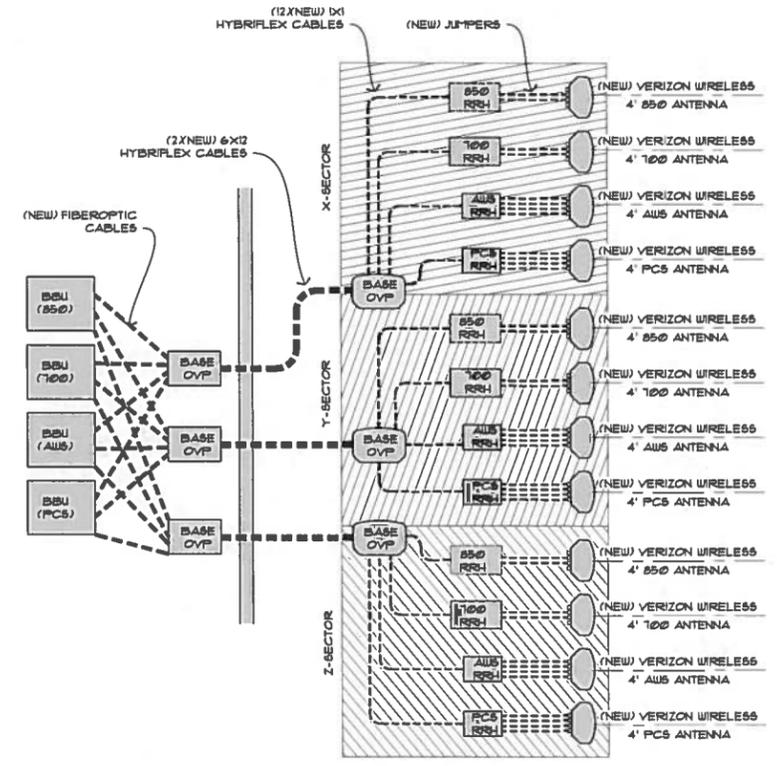
COAXIAL CABLE LENGTHS

FROM RRH'S TO ANTENNAS

SECTOR	TYPE	SIZE	LENGTH	QTY	TOTAL
X-SECTOR	LDF4-50A	1/2"	6'-0"	6	60'
Y-SECTOR	LDF4-50A	1/2"	6'-0"	6	60'
Z-SECTOR	LDF4-50A	1/2"	6'-0"	6	60'
					TOTAL 180'

FROM PDF TO RRH

SECTOR	TOTAL LENGTH
X-SECTOR	232'-0"
Y-SECTOR	192'-0"
Z-SECTOR	332'-0"



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Denver, CO 80206
303.388.2918

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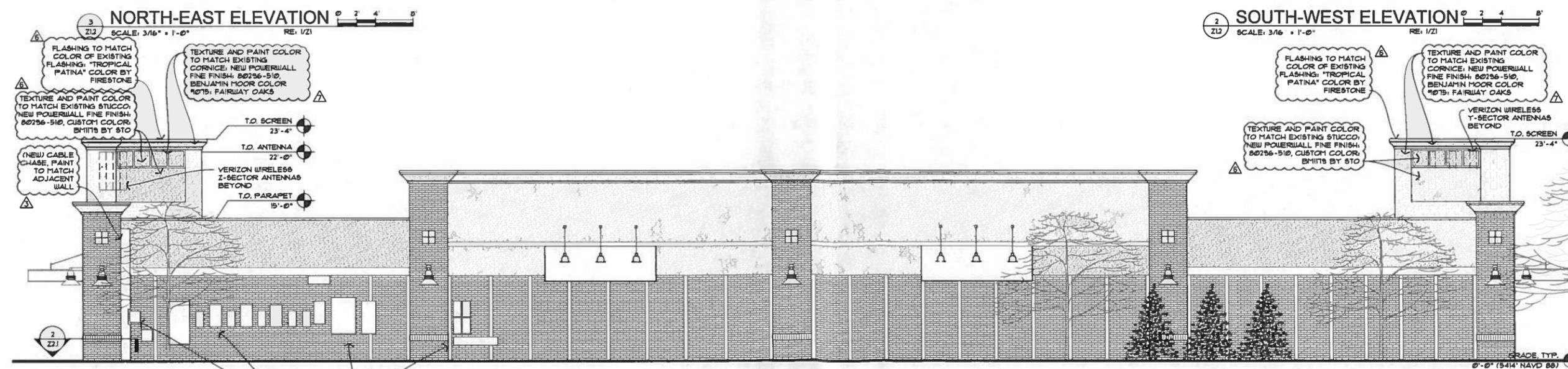
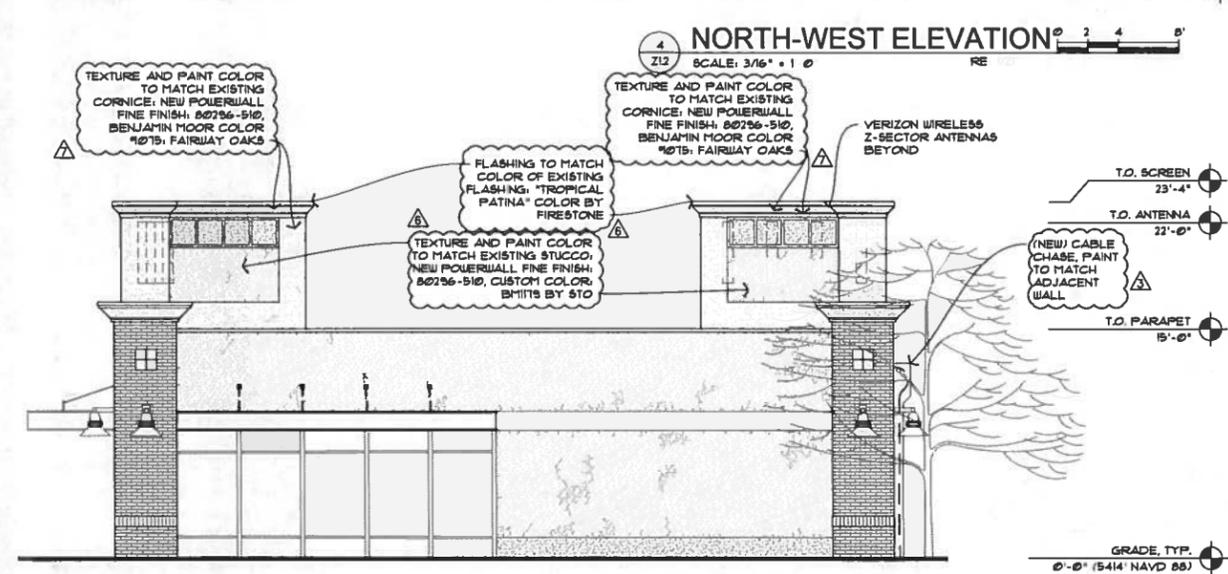
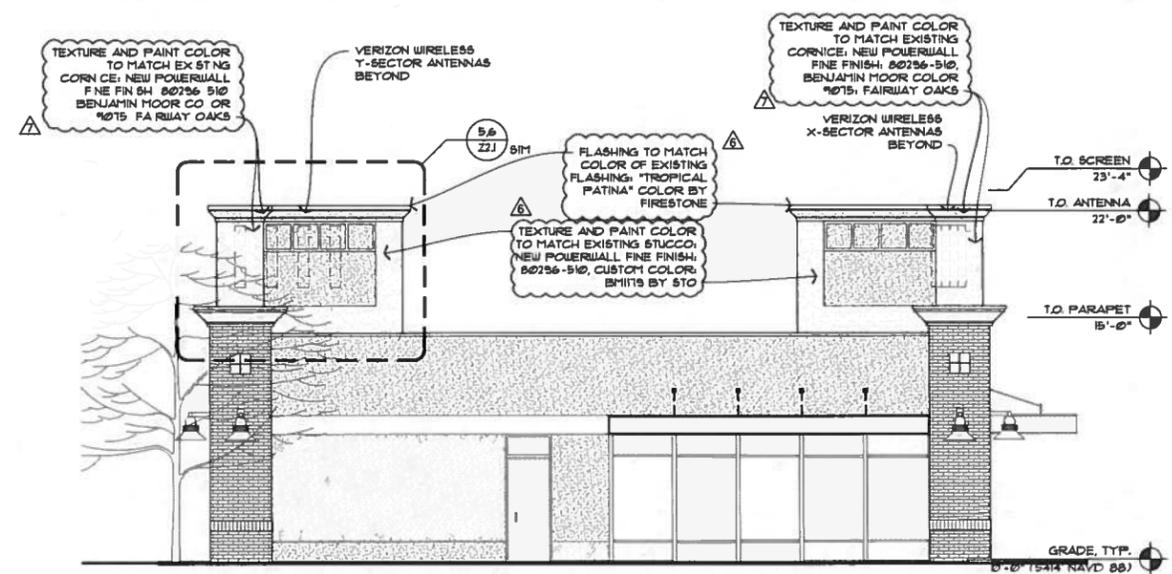
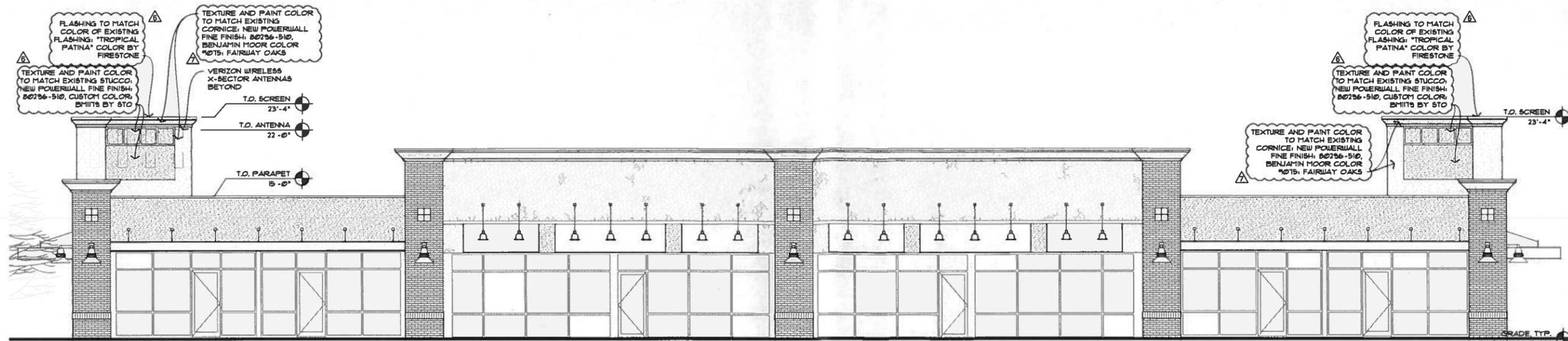
PROJECT FOR
verizon wireless
393 E. VALDEN WAY, SUITE 550
ARAPAHO, CO 80014
303-984-3254

DATE ISSUED
DECEMBER 4, 2015

DATE	ISSUED AS
8-26-15	ZD FINAL SET
—	CD PRELIMINARY / REVIEW
—	BID SETS
—	PERMIT SUBMITTED

DATE	REVISIONS
9-23-14	Y-AZIMUTH CHANGE
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11-24-15	CM REVISIONS (WB)
12-4-15	PLANNING DEPT REVS (WB)
1-5-16	CORNICHE COLOR (WB)

PROJECT NAME
DEN-JAVELIN
CELL SITE
ZD'S - ALT. #1
1400 E HAMPDEN AVE
ENGLEWOOD, CO 80113
COUNTY OF ARAPAHO
STATE OF COLORADO



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Architex
146 Madison Street
Denver, CO 80206
303.388.2918

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PROJECT FOR
verizon wireless
303-864-4234
3131 S. VALDEN WAY, SUITE 650
AURORA, CO 80014

DATE ISSUED
DECEMBER 4, 2015

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---	PERMIT SUBMITTED

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PROJECT NAME
DEN-JAVELIN
CELL SITE
ZD'S - ALT. #1
1400 E HAMPDEN AVE
ENGLEWOOD, CO 80113
COUNTY OF ARAPAHOE
STATE OF COLORADO

Z1.2
3 of 5

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Rex
 Architect
 146 Madison Street
 Denver, CO 80206
 303.388.2918

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PROJECT FOR
verizon wireless
 303-684-5234
 3155 S. WALSH WAY, SUITE 500
 AURORA, CO 80014

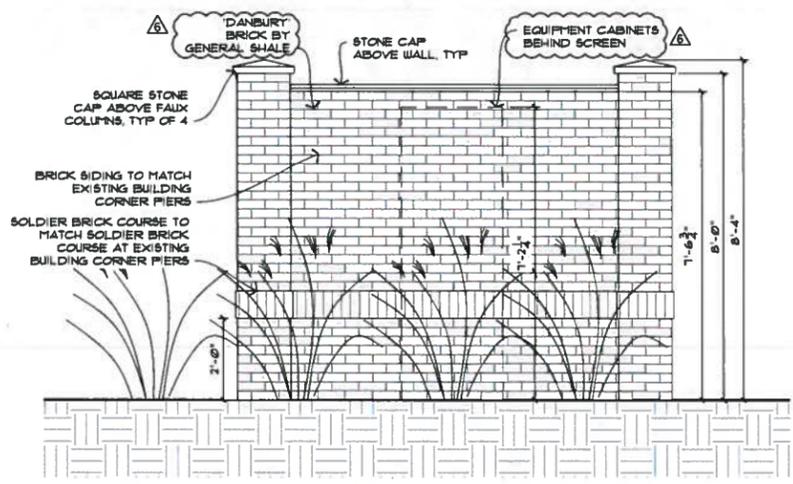
DATE ISSUED
DECEMBER 4, 2015

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1-5-16	CORNICE COLOR (WB)

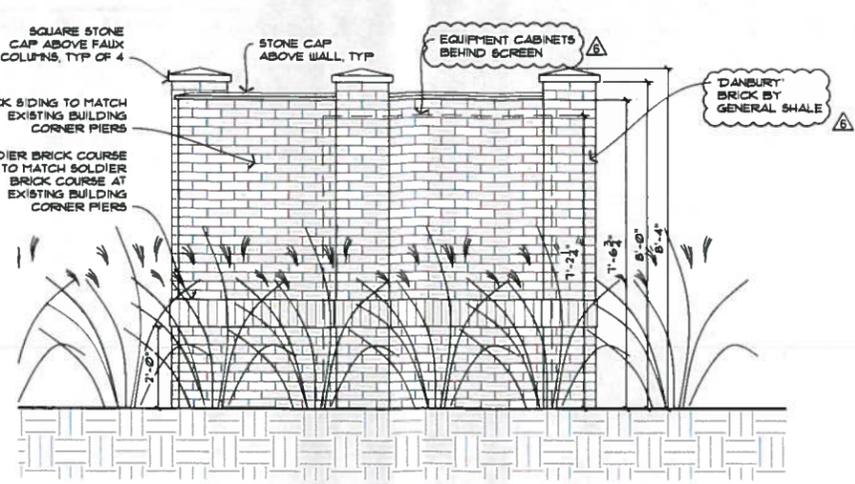
PROJECT NAME
DEN-JAVELIN CELL SITE
 ZD'S - ALT. #1
 1400 E HAMPDEN AVE
 ENGLEWOOD, CO 80113
 COUNTY OF ARAPAHOE
 STATE OF COLORADO

Z2.0
 4 of 5



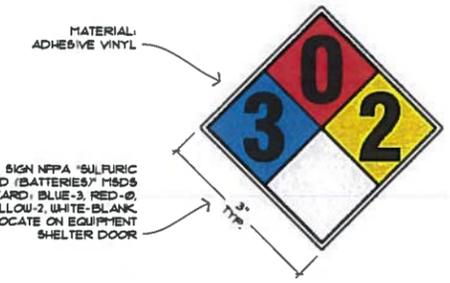
EQUIPMENT CABINET ENCLOSURE
SOUTHEAST ELEVATION

SCALE: 1/2" = 1'-0" RE: 1/22.0



EQUIPMENT CABINET ENCLOSURE
SOUTHWEST ELEVATION

SCALE: 1/2" = 1'-0" RE: 1/22.0

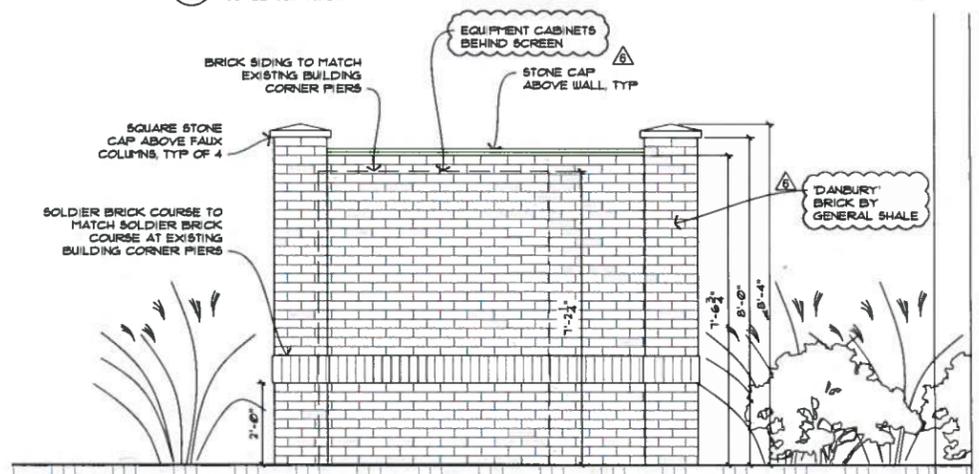


SIGN NPPA "SULFURIC ACID (BATTERIES)" MSDS HAZARD: BLUE-3, RED-0, YELLOW-2, WHITE-BLANK. LOCATE ON EQUIPMENT SHELTER DOOR

LOCATE ON EXTERIOR OF EQUIPMENT CABINET SCREEN DOOR

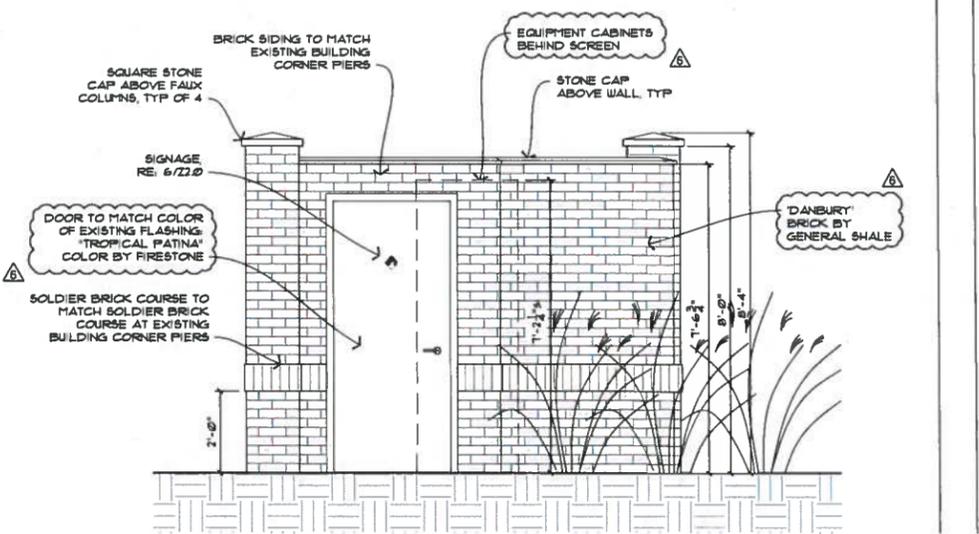
SIGNAGE

SCALE: 1/2" = 1'-0" RE: 2/22.0



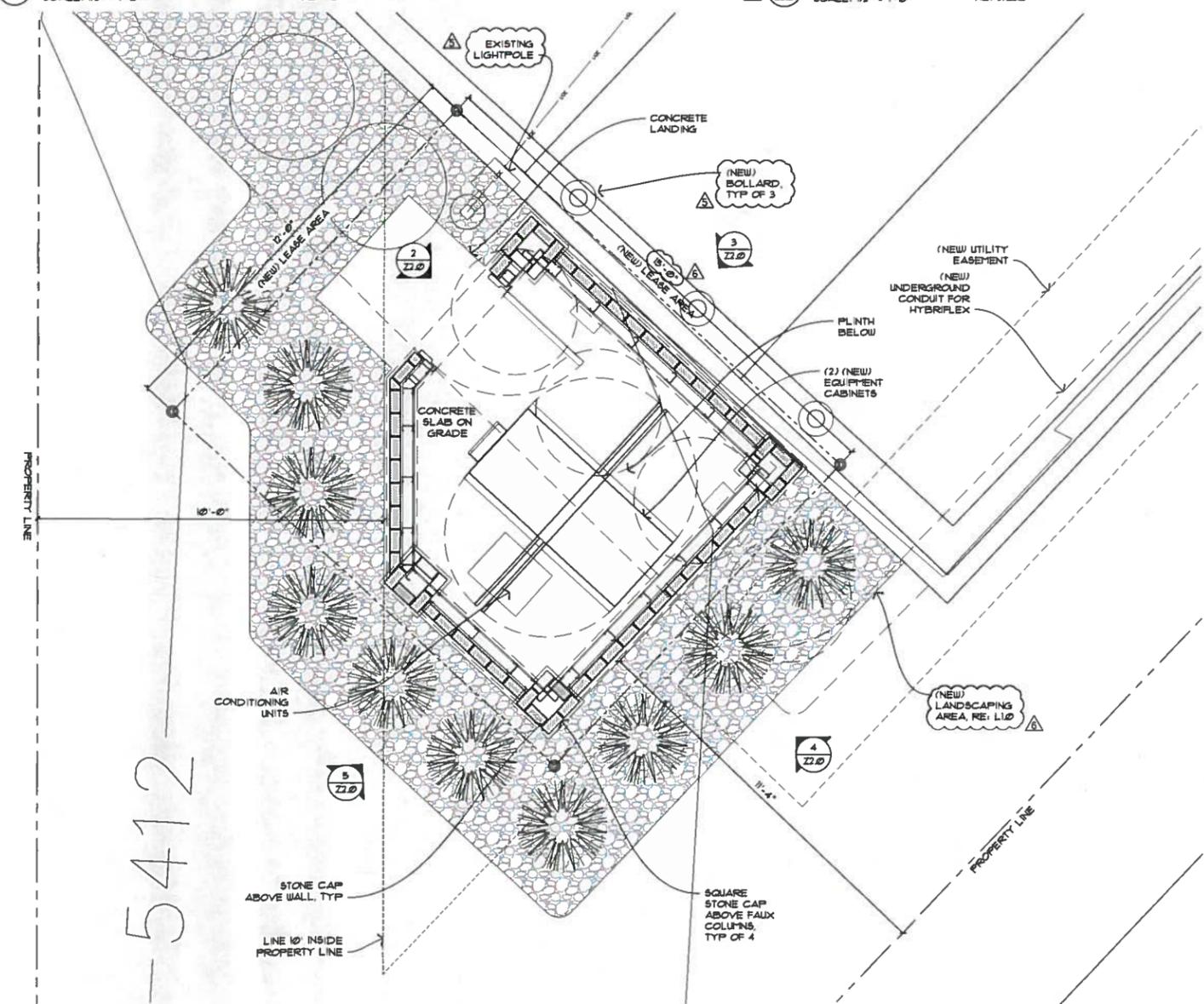
EQUIPMENT CABINET ENCLOSURE
NORTHEAST ELEVATION

SCALE: 1/2" = 1'-0" RE: 1/22.0



EQUIPMENT CABINET ENCLOSURE
NORTHWEST ELEVATION

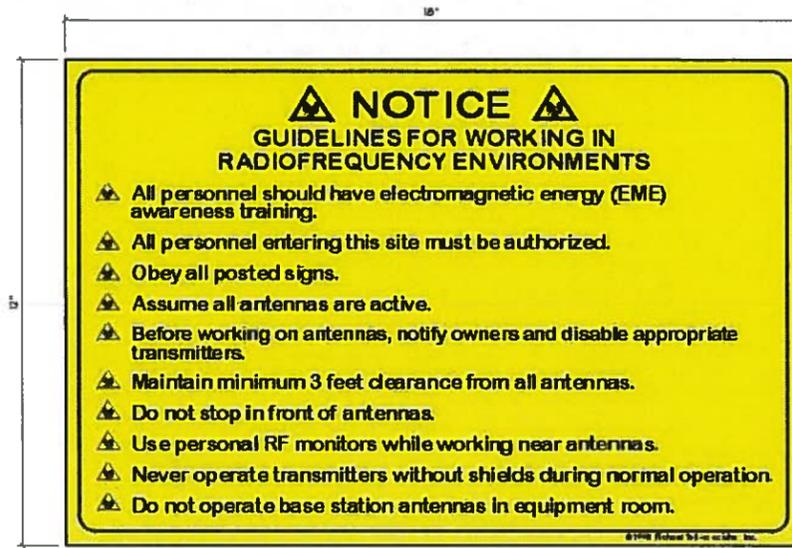
SCALE: 1/2" = 1'-0" RE: 1/22.0



EQUIPMENT CABINET & SCREEN WALL PLAN

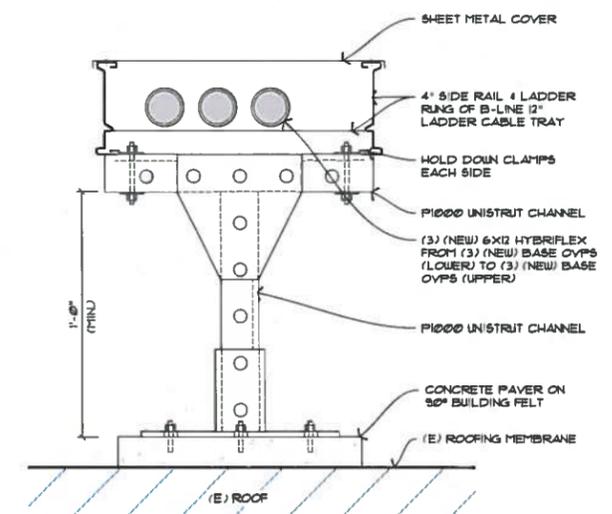
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5412

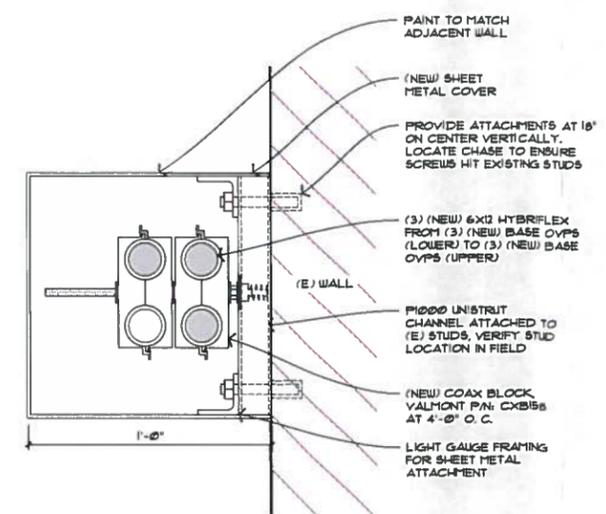


7 Z21 CAUTION SIGN SCALE: 3" = 1'-0"

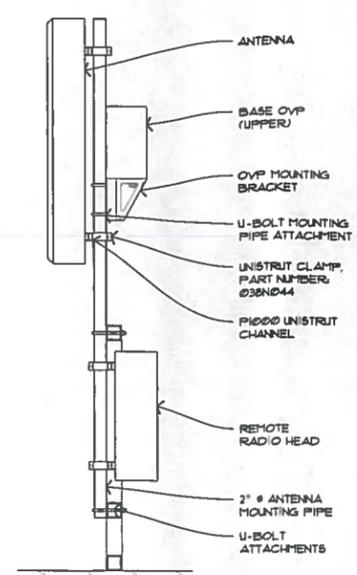
6 Z21 INFORMATION SIGN SCALE: 3" = 1'-0"



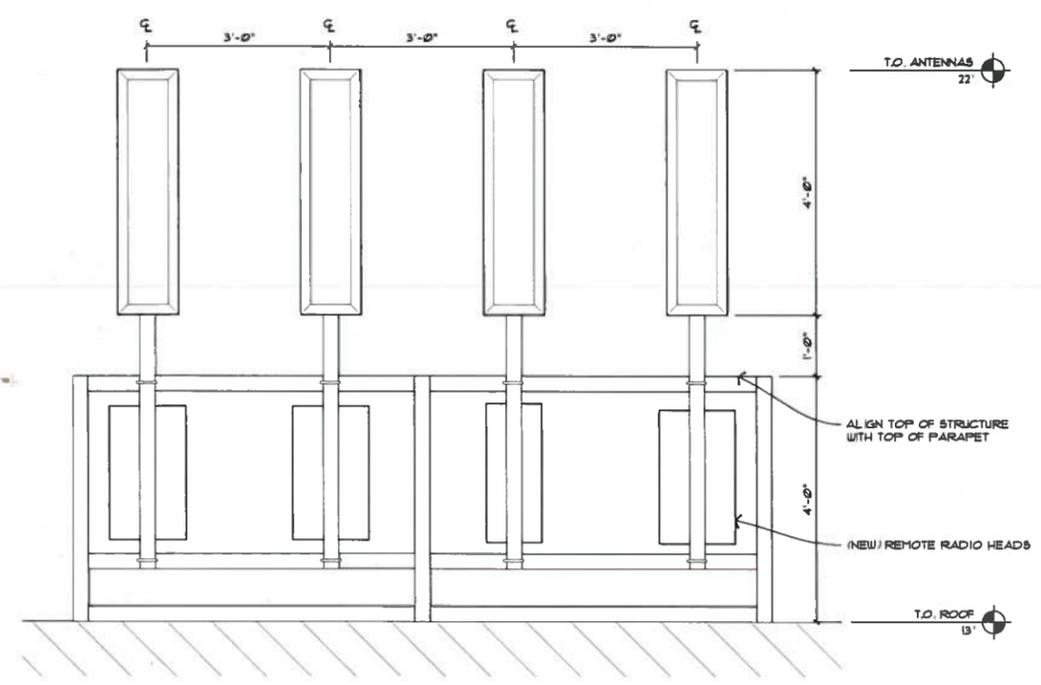
3 Z21 CABLE TRAY DETAIL SCALE: 3" = 1'-0" RE: 1/A4



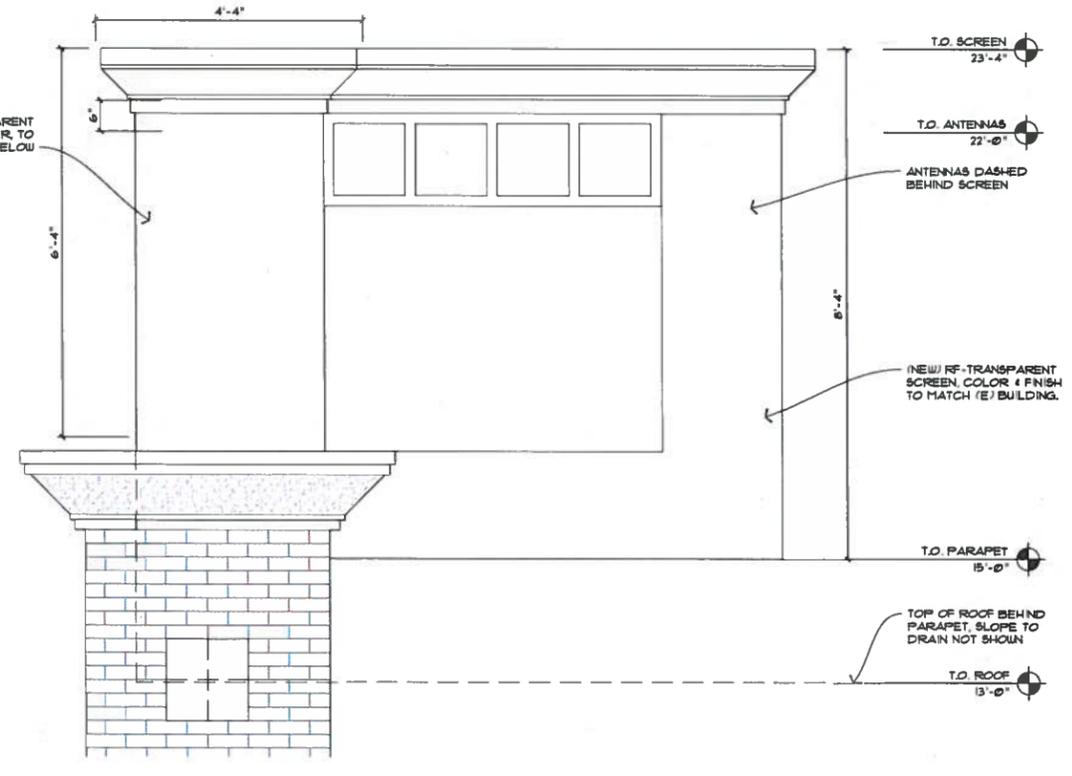
2 Z21 VERTICAL CABLE CHASE DETAIL SCALE: 3" = 1'-0" RE: 2/A4



5 Z21 ATTACHMENT DETAILS SCALE: 3/4" = 1'-0" RE: 2/Z1



4 Z21 TYPICAL SECTOR ANTENNA ELEVATION SCALE: 3/8" = 1'-0" RE: 2/Z1



1 Z21 TYPICAL ANTENNA ELEV. & RF SCREEN SCALE: 3/8" = 1'-0" RE: 2/Z1

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Architex
146 Madison Street
Denver, CO 80206
303.388.2918

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PROJECT FOR
verizon wireless
515 S. VAUGHAN WAY, SUITE 550
AURORA, CO 80014
958-684-5244

DATE ISSUED
DECEMBER 4, 2015

DATE	ISSUED AS
8-28-15	ZD FINAL SET
—	CD PRELIMINARY / REVIEW
—	BID SETS
—	PERMIT SUBMITTED

DATE	REVISIONS
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1-5-16	CORNICE COLOR (WB)

PROJECT NAME
DEN-JAVELIN CELL SITE ZD'S - ALT. #1
1400 E HAMPDEN AVE
ENGLEWOOD, CO 80113
COUNTY OF ARAPAHOE
STATE OF COLORADO

Z2.1
5 of 5

Mr. Foster stated that the applicant would like to present their application to City Council with the 3-3 vote. He thanked the Commission for all of their comments and feedback and stated all information was helpful.

b. *A Request by Verizon Wireless for a Conditional Use Permit to Install a Roof-Mounted Wireless Community Facility at 1400 East Hampden Avenue (Shoppes at Cherry Hills).*

Mr. Zuccaro stated that Staff is presenting an application for a Conditional Use Permit to install a roof-mounted wireless communication facility at the Shoppes at Cherry Hills commercial center. He continued to say that the proposal includes installation of wireless antennae on three corners of the roof surrounded by RF- transparent screen towers designed to match the design, colors, and textures of the existing building. Mr. Zuccaro stated that an additional fourth screen wall is proposed to provide symmetry on all corners of the roof, but will not house antennae.

Mr. Zuccaro stated that the screen walls will extend approximately 8 feet and 4 inches above the existing roof parapet height.

Mr. Zuccaro displayed a vicinity map. He noted that the property is C-2, Limited Commercial District. He continued to say that Wireless Communication Facilities are a Conditional Use in the C-2 district, subject to review and approval of a Conditional Use Permit by the Planning and Zoning Commission and City Council.

Mr. Zuccaro stated that the setback requirements for the C-2 are 28 feet from the back of curb of E. Hampden Ave. and 10 feet from all other property lines.

Mr. Zuccaro displayed the photo simulations of the proposed work as well as the existing and proposed coverage maps provided by the applicant.

Commissioner Lucas asked how long the agreement between Verizon and the property owner for was.

Mr. Zuccaro replied he would defer to the applicant. He continued to say that if the equipment was ever abandoned by the provider it would have to be removed.

Commissioner Lucas asked if an 8ft fence or wall is allowed by zoning.

Mr. Zuccaro replied that the maximum height for a fence is 6 feet. He continued to say that taller fencing can be approved based on use.

Commissioner Wyman asked what the fencing provision on a state highway is.

Planning and Zoning Commission Meeting

January 12, 2016

Mr. Zuccaro replied that fences adjacent to state highways are allowed 8 feet in height.

Commissioner LaMair asked if there were different setbacks for outbuildings.

Mr. Zuccaro replied that in the C-2 Zone District, there are only one set of setbacks.

Commissioner LaMair asked if the proposal complies with setbacks.

Mr. Zuccaro replied yes.

Commissioner Lucas asked if the equipment located on the corner would create a blind spot.

Mr. Zuccaro replied that when turning right onto Hampden Avenue, there is an adequate sight line, and turning left is prohibited. He continued to say that the Commission could request an analysis from CDOT and make that analysis a condition of approval of the application.

Commissioner Wyman asked if protective bollards would be required.

Mr. Zuccaro replied that is not a requirement in the code.

Commissioner Niederman stated that the City has done a poor job of providing coverage to the residents. He asked how many households this proposal would affect, and where the City is overall in coverage. He continued to say that the tower at Glenmoor was proposed as an AT&T tower but he is not even sure if it is an active tower.

Mr. Zuccaro replied that none of the current Commissioners have seen an application similar to this, and there have only been 3 or 4 in his time with the City. He continued to say that this proposal would improve coverage along Hampden Avenue, where most residents drive. Mr. Zuccaro stated that this proposal is an opportunity to promote more wireless coverage in the City.

Commissioner Niederman asked if the Commission could stipulate that the facility would be open to various carriers.

Mr. Zuccaro replied that the way wireless facilities work is that they are carrier specific. He continued to say that the Code promotes co-location among carriers.

Commissioner Niederman stated that coverage in the City should be addressed.

Commissioner LaMair stated that they were all good points but that was beyond the scope of the Commission.

Commissioner LaMair stated that the screens need some design work, as this is a prominent location.

Planning and Zoning Commission Meeting

January 12, 2016

Interim Chair Blum stated that he would like someone to check on the status of the Glenmoor tower.

Mr. Zuccaro replied that it is operational but has a smaller reach.

Kelly Harrison, applicant, stated that there is no limit on co-location options, and that Verizon is leasing three sectors from the owner. She continued to say that if the owner of the building chooses to lease other space to other providers it is not Verizon's decision.

Commissioner Wyman asked if the line of sight was evaluated.

Ms. Harrison replied yes and that the height was reduced.

Commissioner LaMair asked if more time could be spent on the screens to make them appear as part of the original building.

Ms. Harrison replied that the screens are made of fiberglass and are fabricated to match. She continued to say while there is not much flexibility in design, she could see if some brick detail could be added.

Commissioner Wyman asked what was going to be located on the corner.

Ms. Harrison replied that this was cabinets which house the equipment such as batteries, underground cabling and the "brains" of the cell sites. She continued to say that the existing pine trees provide some natural screening for the cabinets.

Commissioner Lucas asked if it would be possible to locate the cabinets on the backside of the building.

Ms. Harrison replied that there are signage and landscape constraints in the rear of the building. She continued to say that the building has multiple fronts and it was hard to find any location which would meet setbacks and not be intrusive.

Commissioner LaMair made a motion, which was seconded by Commissioner Wyman, to approve the request by Verizon Wireless for a Conditional Use Permit to install wireless communication facilities at 1400 E. Hampden Avenue, based on the findings outlined in the Staff Analysis section of the January 12, 2016 staff memorandum, subject to the following conditions:

- Addition of design elements to the screen walls; and
- Evaluation of if the equipment enclosure impacts vehicular clear sight distance at the S. Lafayette Street and E. Hampden Avenue intersection.

The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:43 p.m.

Peter Savoie, Chairman

Cesarina Dancy, Community Development Clerk

DRAFT

ICONENGINEERING, INC.
7000 S. Yosemite Street, Suite 120, Centennial, CO 80112
303.221.0802 | www.iconeng.com

January 29, 2015

Mr. Robert Zuccaro
Planning Manager
City of Cherry Hills Village
2450 Quincy Avenue
Cherry Hills Village, CO 80113

RE: 1400 Hampden Telecomm – Sight Triangle

Rob,

ICON reviewed the sight triangle for 1400 Hampden Telecomm as requested on January 14, 2016. A pdf drawing of the site layout was received via electronic mail. The materials were reviewed for general conformance with the Cherry Hills Village Municipal Code and Colorado Department of Transportation (CDOT) criteria. CDOT referenced the American Association of State Highway and Transportation Officials' Policy on Geometric Design of Highways and Streets (PGDHS) for intersection designs.

The project proposes a new brick equipment shelter in the northeast corner of Highway 285 Hampden Bypass and South Lafayette Street.

Using the formulas presented under Case B2 (Right Turn from the Minor Road) of the PGDHS, a passenger car vehicle with 35 mile per hour velocity; the intersection sight distance (ISD) calculated is 385.9-feet.

An ISD of 390-ft was used and shown on the attached. The attached map shows that the proposed new brick equipment shelter is outside the sight triangle.

If you have any question, please feel free to contact me.

Sincerely,



Troy W. Carmann, PE CFM
ICON Engineering, Inc.



WIDNER MICHOW & COX^{LLP}

ATTORNEYS AT LAW

TO: Honorable Mayor Christman and Members of City Council

FROM: Linda Michow, City Attorney

DATE: February 16, 2016

SUBJECT: Agenda Item 8b; Continuation of City Attorney Legal Services

Issue:

The attached legal services agreement with Michow Cox & McAskin LLP ("Agreement") is presented for City Council consideration and approval on the February 16, 2016 agenda.

Discussion:

It has been my honor and pleasure to serve as the City Attorney for the City of Cherry Hills Village since 2013 through my firm, Widner Michow & Cox LLP ("WMC"). Effective on March 1, 2016, WMC will be realigning into two law firms. Linda Michow, Tim Cox, Marcus McAskin and Kathie Guckenberger will be practicing at a firm to be known as Michow Cox & McAskin, LLP. Robert Widner, Maureen Juran and Jill Hassman will be practicing at a firm to be known as Widner Juran LLP.

All of the attorneys at WMC believe that this realignment will allow us to continue to provide each of our clients with high quality, nimble and cost-effective representation. Notably, all of the attorneys who currently work on Cherry Hills Village matters will continue to work with the City. Additionally, there is no hourly rate change proposed in the new legal services agreement with Michow Cox & McAskin LLP, and we expect a seamless transition for our clients.

Under the Colorado Professional Rules of Ethics, WMC is required to provide each of our clients with a notice of firm change, along with the opportunity to select which firm/attorney will continue to represent the City. This required notice was provided to the Mayor and Mr. Goldie on February 11, 2016.

I am happy to answer any questions or to provide additional information. I am personally excited about the new firm and fully expect this change to provide enhanced services to our municipal clients.

Recommendation:

The approval of the attached Legal Services Agreement with Michow Cox & McAskin LLP is a discretionary decision of City Council.

Attachments:

Exhibit A – Notice of Firm Change
Exhibit B – Legal Services Agreement



WIDNER MICHOW & COX, LLP
ATTORNEYS AT LAW

February 11, 2016

Mayor Laura Christman
Jay Goldie, Interim City Manager
2450 East Quincy Avenue
Cherry Hills Village, CO 80113

HAND DELIVERED

RE: Cherry Hills Village Ongoing Legal Services

Dear Mayor Christman and Mr. Goldie:

Effective March 1, 2016, Widner, Michow & Cox, LLP (“WMC”) will be realigning into two law firms. Linda Michow, Tim Cox, Marcus McAskin and Kathie Guckenberger will be practicing at a firm to be known as Michow Cox & McAskin, LLP. Robert Widner, Maureen Juran and Jill Hassman will be practicing at a firm to be known as Widner Juran LLP. All of the attorneys at WMC believe that this realignment will allow us to continue to provide each of our clients with high quality and cost-effective representation.

Because Linda Michow serves as your City Attorney and is your primary contact with this firm, we are obligated by the Colorado Rules of Professional Conduct to inform you that you have the right to choose to have Linda Michow continue to represent you through Michow Cox & McAskin LLP, or you may have Widner Juran LLP represent you, or you can choose to retain an entirely new firm.

Please note that fees for legal services and charges incurred on the City’s behalf before the transition is effective will be billed in usual course to the City in March and are payable to Widner Michow & Cox LLP.

The attorneys of Michow Cox & McAskin LLP and Widner Juran LLP are excited about this realignment and are looking forward to continuing to serve our local government clients. In order to ensure continuity in your representation, please advise Linda Michow and us, as soon as possible, of your decision regarding legal services. You may do so by indicating your choice below and returning a signed and dated copy in the enclosed envelope. Please retain the additional copy of this designation letter for your records.

Yours truly,

A handwritten signature in cursive script that reads 'Linda Michow'.

WIDNER MICHOW & COX

Instructions. Please choose one by marking with an “X,” sign, and return a signed and dated copy in the enclosed postage-paid envelope. Please retain the additional copy of this designation letter for your records.

- The City authorizes its files and representation to transfer to Michow Cox McAskin, LLP. (Please also complete the file transfer authorization below.)
- The City authorizes its files and representation to stay with Widner Juran, LLP.
- The City plans to retain new counsel and have them contact Widner Michow & Cox, LLP to have the files transferred.

By: _____

Printed Name
and Title: _____

AUTHORIZATION FOR TRANSFER OF CLIENT FILE

I hereby authorize the law firm of Widner Michow & Cox LLP to transfer my file to the firm of Michow, Cox & McAskin, LLP:

By: _____

Printed Name
and Title: _____

AGREEMENT FOR LEGAL SERVICES OF CITY ATTORNEY

THIS AGREEMENT is made effective as of the 16th day of February, 2016, between **MICHOW COX & MCASKIN LLP**, a Colorado limited liability partnership with its principal place of business at 6530 S. Yosemite Street, Suite 200, Greenwood Village, Colorado 80111 (the "Firm"), and the **CITY OF CHERRY HILLS VILLAGE, COLORADO**, a municipal corporation of the State of Colorado, with offices at 2450 East Quincy Avenue, Cherry Hills Village, Colorado 80113 (the "City").

WITNESSETH:

WHEREAS, the City wishes to retain the Firm for the purpose of providing legal representation for the City, and the Firm wishes to provide such representation subject to the terms and conditions hereinafter set forth.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows between the City and the Firm:

1. APPOINTMENT OF GENERAL LEGAL COUNSEL

- A. The Firm is engaged and appointed as general legal counsel to represent and advise the City with respect to legal matters referred by the City to the Firm in accordance with this Agreement.
- B. Linda Michow is hereby designated and appointed as the City Attorney for the City of Cherry Hills Village. The Firm may change the designation of the attorney to serve as the City Attorney only with the express consent of the City. The Firm may represent to third parties and identify in Firm advertising and other Firm-sponsored materials that the Firm serves or represents the City as the City Attorney for Cherry Hills Village unless the City specifically directs the Firm not to make such representation on a particular matter or to a particular party.
- C. The City Attorney and the Firm will work cooperatively and in concert with other City-appointed attorneys who may be appointed by City Council to represent the City on specialized matters such as but not limited to litigation and water matters.
- D. The Firm may utilize other qualified attorneys of the Firm to assist the City Attorney and provide legal services to the City as deemed appropriate by the City Attorney, and such additional attorneys may be deemed "Assistant City Attorneys" for such purposes. The City shall retain the right to reasonably reject the assignment of any Firm-selected Assistant City Attorney.
- E. The City authorizes the Firm's attorneys to execute documents connected with the representation of the City, including pleadings, applications, protests, contracts, commercial papers, settlement agreements and releases, verifications, dismissals, orders, and all other documents, and to represent the City in matters associated with providing legal services to the City.

2. SCOPE OF LEGAL SERVICES

- A. The Firm shall provide to and coordinate for the City all usual and customary legal services authorized to and provided by the City Attorney's Office for comparable cities that engage a law firm on a contract basis for general legal services. The legal services shall include, but not be limited to those set forth in Section 6.4 of the Cherry Hills Village Home Rule Charter and:
- i. Representing the City Council, the City staff and the various Boards and Commissions of the City, as may be created by City Council;
 - ii. Providing legal advice and services associated with land use, subdivision and other planning applications;
 - iii. Preparing or reviewing all ordinances, contracts, bonds and other written instruments as requested by the City;
 - iv. Representing the City in judicial and appropriate administrative proceedings;
 - v. Advising the City on current municipal laws affecting the City and changes or developments therein; and
 - vi. Providing advice and topical seminars to the City Council and City staff on a periodic basis.
- B. The Firm shall provide for support by any para-professional personnel in its representation of the City as deemed necessary and cost effective by the City Attorney.
- C. The City reserves the right to engage special legal counsel on any matter deemed appropriate by the City, following consultation with the Firm, to advise the City or to assist the Firm.
- D. The Firm shall maintain working relationships with attorneys specializing in fields of interest to municipalities, including but not limited to condemnation, litigation, and water law. The Firm may recommend hiring special legal counsel with special knowledge and expertise to represent the City or assist the Firm when it deems reasonable and in the best interest of the City and in cases of conflict of interest by the Firm. The Firm may also recommend hiring special legal counsel to advise the City or provide second opinions on matters of extraordinary importance to the City, including matters involving complex litigation or a substantial financial or other impact on the City or its residents, considering the City's budget as a whole, or considering City functions or programs as a whole, when such matters of extraordinary importance also involve legal uncertainties or complexities.
- E. The Firm shall contract with Ausmus Law Firm, P.C. ("Ausmus") for the provision municipal prosecution services at a flat rate of \$600.00 per court session, and shall invoice the City at such rate without mark-up. The Ausmus attorneys shall be under the general coordination of the City Attorney but the Firm shall not warrant the quality of work of such non-Firm attorneys.
- F. Any attorneys who are not employed by the Firm, but who are employed by or retained by the City to perform legal representation or to assist such employed or

retained representatives, shall be under the general coordination of the City Attorney although such non-Firm attorneys shall contract directly with the City and the Firm shall not warrant the quality of work of such non-Firm attorneys or firms. Such coordination and supervision by the Firm shall not be undertaken when special legal counsel is appointed due to a conflict of interest on behalf of the Firm.

- G. Although the Firm actively seeks to avoid potential for conflicts, the City understands and recognizes that unanticipated conflicts may arise that could impair the ability of the City Attorney and the Firm to represent the City on specific legal matters. In such event, the City Attorney shall comply with the requirements of the Colorado Rules of Professional Responsibility in addressing such conflict with the City. The Parties understand that the City is not obligated to waive any conflict in order to permit the City Attorney to represent the City.

3. COMPENSATION

- A. The City shall compensate the Firm for the services of the City Attorney at a rate of \$200.00 per hour. Attorney travel time shall be charged, except for travel time between the Firm's office and the Village Center. For legal services provided in connection with a land use application (e.g., annexation, zoning, subdivision, special or conditional use permits, variances, right-of-way vacations and similar land use applications) for which the City is in fact reimbursed by a developer/applicant, the rate of compensation for services performed by any Partner of the Firm shall be \$250.00 per hour and \$200.00 per hour for any Associate. Separate billing invoices shall be established by the Firm for individual land use applications and for such other special matters as deemed necessary by the City in consultation with the Firm.
- B. The City shall compensate the Firm for the legal services of other attorneys or paralegals of the Firm at their standard billing rates, a copy of which is attached to this Agreement as **Exhibit A**.
- C. The City shall not be required to compensate the Firm for:
 - i. Electronic and hardcopy library and research materials and research librarian services except database access charges (e.g., Lexis/Nexis or Westlaw) for legal research billed at Firm cost without administrative mark-up;
 - ii. Employee benefits;
 - iii. Employee insurance, including malpractice insurance;
 - iv. Training and continuing legal education;
 - v. Bar and professional licensing expenses and registrations;
 - vi. Local professional memberships;
 - vii. Firm-owned electronic, computer and computer/network related communications equipment, hardware, software and information technology support services, systems training of Firm personnel, including personal computers, laptops, computer printers, telefax, PDAs and mobile telephones;

- viii. Routine copying customarily performed in the day-to-day performance of legal services except those projects requiring outside copying and specialized printing services may be charged at cost. Large project copying (typically more than 300 pages/project) may be charged to the City in accordance with the Firm's standard policies;
 - ix. Telefax expenses except for long-distance telefax charges which may be charged at the Firm's cost;
 - x. Newspapers and professional periodicals;
 - xi. Postage for regular mail delivery by United States Postal Service except for mass mailings (with prior City Manager approval) and special, expedited, or overnight delivery services, which may be charged at cost;
 - xii. Office supplies used by the City Attorney (to include items customarily associated with standard office operations and management such as paper, pens, notebooks, paper files, file folders, tape, paperclips, labels, etc.); and
 - xiii. Archival storage and retrieval of outdated client files performed in accordance with the Firm's standard client file storage policies; provided, however, that the Firm may relinquish possession of outdated files to the City for storage.
- D. The City shall compensate the Firm for out-of-pocket fees and costs incurred on the City's behalf, including but not limited to filing fees, service of process, expert witness fees (only as pre-authorized by the City), court reporter fees, transcript fees, recording fees, title company's fees for reports of title, and publication fees. Such fees will be billed to the City at the Firm's cost without mark-up.
- E. The City shall compensate the Firm for mileage expenses for personal use of private vehicles used by the City Attorney, other Firm attorneys and paralegals for travel within the Denver metropolitan area incurred in the direct and exclusive performance of services for the City. Mileage shall be charged at the Firm's standard mileage rate (not to exceed U.S. Internal Revenue Service published business travel mileage allowance).
- F. The Firm shall provide to the City a detailed invoice for all legal services on a monthly basis. Such billings shall separate work and fees, including allocations associated with specific projects for which the City accounts separately. The City shall pay all undisputed billings from the Firm within thirty (30) days of receipt of invoice. If the Client fails to pay any charges within thirty (30) days of the date of the bill, the Firm may elect to stop all work for the Client. The Client's obligation to make prompt payment of all fees and charges does not depend upon achievement of any specific result.
- G. The Firm shall maintain the attorney billing rates set forth in this Agreement without increase until December 31, 2017.

4. AVAILABILITY

- A. The City Attorney shall routinely attend regular City Council meetings and be available to provide legal services for the City Council. Upon reasonable notice

provided, the City Attorney will attend City Council special meetings, study sessions, Council retreats, and other City business meetings as requested by the Mayor, City Manager or City Council.

- B. The City Attorney shall be available to render the services required hereunder on an "on call" basis, and when necessary shall cause any Assistant City Attorneys to be available by appointment for consultation with City representatives.
- C. The Firm shall assign one or more Assistant City Attorneys to be available to render the services required of the City Attorney hereunder on an "on call" basis whenever the City Attorney is unavailable. In particular, Marcus McAskin shall be available to provide legal services to the City Planning Commission.
- D. The Firm will employ or retain on contract at its discretion and own cost, at its office and during regular business hours, such administrative personnel as are necessary to support the City Attorney.

5. CITY DESIGNATED REPRESENTATIVE

In the interest of budget management, the City Council hereby designates the Mayor and City Manager to serve as the primary contacts to the City Attorney outside of the regular City Council meetings.

6. INDEPENDENT CONTRACTOR

In performing the services herein specified, the Firm is acting as an independent contractor. Its attorneys adhere to the Colorado Rules of Professional Responsibility as approved and adopted by the Colorado Supreme Court, as they may be changed or revised from time to time.

7. NON-DISCRIMINATION

During the performance of this Agreement, the Firm shall:

- A. Not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual orientation, age, military service, veteran status, marital status, national origin, or disability.
- B. Comply with all state and federal laws, regulations and executive orders regarding non-discrimination applicable to the City and its programs.

8. ASSIGNMENT

This Agreement for services is personal to the parties hereto and shall not be assigned by either party.

9. TERM AND TERMINATION

- A. This Agreement shall be effective as of March 1, 2016 and may be terminated by either Party, upon written notice, without cause or reason upon thirty (30) days

prior written notice to the non-terminating Party. During such period following notice and prior to termination, the Parties shall coordinate the transfer of legal services and Client files from the Firm to the City's selected City Attorney.

- B. The Parties understand and agree that the compensation to be provided by the City pursuant to this Agreement is subject to annual appropriation by the City. Although the Parties recognize that the City may effectively terminate this Agreement through a refusal to appropriate funds for a given fiscal year, the City agrees that its exercise of such authority will be undertaken in good faith and in accordance with the provisions of Paragraph 9(A) above which would require the funding of services for the period of notice prior to termination.
- C. Nothing in this Section shall preclude or prevent the Parties from modifying any notice requirement or term of notice or negotiating other terms for a mutually acceptable termination.

10. CONFLICTS

Unless otherwise agreed by the City, the Firm shall not accept work on behalf of any client that will create a conflict or the potential for a conflict with the City. This requirement shall specifically preclude the Firm from undertaking work on behalf of Arapahoe County, any special district whose jurisdiction or area of service lies within all or any portion of the City, any special district or municipality that shares a common boundary with the City or which may potentially provide services within the City, and any landowners, businesses, and developers residing or working within the City.

11. MISCELLANEOUS PROVISIONS

- A. Arbitration. Although the Parties do not expect that any dispute will arise between the Parties, in the unlikely event of any dispute under this Agreement, including a dispute regarding the amount of legal fees or costs owed to the Firm or the quality of the Firm's services, including any claim of malpractice, such dispute shall be subject to binding arbitration. The City and the Firm acknowledge that they are waiving their right to seek remedies in court, including the right to a jury trial. This clause does not prevent the City and the Firm from trying to resolve any dispute through voluntary mediation, but there is no requirement to do so.

Any dispute concerning fees or costs or concerning the quality of the Firm's services, including malpractice claims, shall be submitted to a single arbitrator and the decision of the arbitrator shall be final and binding on both parties. A final judgment can be entered on the arbitration award by a court of competent jurisdiction. The arbitrator shall be selected from the Judicial Arbiter Group, Denver, Colorado, unless the parties agree otherwise. If the parties do not agree on the selection of a single arbitrator within ten (10) days after a demand for arbitration is made, then the arbitrator shall be selected by the Judicial Arbiter Group from among its available professionals.

All arbitrations shall be held in Denver, Colorado, unless the parties mutually agree on some other location. All arbitrations shall proceed under the

Commercial Arbitration Rules of the American Arbitration Association, except as modified in this Agreement, unless otherwise agreed by the parties. The arbitrator shall have the discretion to order that the costs of arbitration, fees (including expert witness and reasonable attorneys' fees), and other costs shall be borne by the losing party. Any filing fees or other administrative costs of arbitration shall be divided equally between the City and the Firm. Arbitration of all disputes, and the outcome of the arbitration, to the extent legally permissible, shall remain confidential between the parties.

- B. Privacy Policy. The Firm's "Privacy Policy Notice" is attached to this Agreement as **Exhibit B**. The Firm will conduct its representation of the City in accordance with this policy.
- C. Document Ownership. Files maintained by the Firm as the result of the performance of services for the City shall be the property of the City. Upon termination of this Agreement, the Firm shall deliver such files to the City.
- D. Prohibition Against Employing Illegal Aliens. The Firm shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. The Firm shall not knowingly contract with a subcontractor that (a) knowingly employs or contracts with an illegal alien to perform work under this Agreement or (b) fails to certify to the Firm that the subcontractor will not knowingly employ or contract with an illegal alien to perform work under this Agreement. The Firm shall comply with any reasonable request of the Colorado Department of Labor and Employment made in the course of an investigation pursuant to C.R.S. § 8-17.5-102 (5).

IN WITNESS WHEREOF, the parties hereto have set their hands this ____ day of February, 2016.

ATTEST:

By: _____
Laura Smith, City Clerk

CITY OF CHERRY HILLS VILLAGE

By: _____
Laura Christman, Mayor

MICHOW COX & MCASKIN LLP

By: _____
Linda C. Michow, Partner

EXHIBIT A

ATTORNEY RATES PER HOUR FOR MUNICIPAL LEGAL SERVICES

Tim Cox	\$200.00
Marcus McAskin	\$190.00
Kathie Guckenberger	\$180.00
Paralegal/Research Professional	\$ 70.00

EXHIBIT B

MICHOW COX & MCASKIN LLP

PRIVACY POLICY NOTICE

Attorneys, like other professionals, who advise on certain personal matters, are required by federal law to inform their clients of their policies regarding privacy of client information. Attorneys have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by federal law. Maintaining your trust and confidence is a high priority to our law firm. The purpose of this notice is to comply with the federal law by explaining our privacy policy with respect to your personal information.

NONPUBLIC PERSONAL INFORMATION WE COLLECT:

In the course of providing services to our clients, we collect personal and financial information about our clients that is not available to the public and which is provided to us by our clients or obtained by us with their authorization or consent.

PRIVACY POLICY:

As a current or former client of Michow Cox & McAskin LLP, please be assured that all nonpublic personal information that we receive from you is held in confidence, and is not released to people outside the firm, except as agreed to by you, or as is permitted or required by law and applicable ethics rules.

CONFIDENTIALITY AND SECURITY:

We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. We restrict access to nonpublic, personal information about you to those people in the firm who need to know that information to provide services to you (and their support personnel). In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards as well as federal regulations.

Please call the attorney you work with if you have any questions. Your privacy, our professional ethics, and the ability to provide you with quality service are very important to us.

Michow Cox & McAskin LLP

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

February 9, 2016

United States Postal Service
Attn: Selwyn Epperson
District Manager
7500 E. 53rd Place
Room 1131
Denver, CO 80266-9998

Dear Sir:

Pursuant to our phone conversation regarding my request for an application to obtain a single zip code for our community, you asked that I send a letter outlining the reasons for our request for the application.

The City of Cherry Hills Village (“CHV”) is a home rule city. It was organized under applicable Colorado State laws in 1945. Currently CHV residents have 3 different zip codes, which relate to USPS Post Offices located in the cities of Englewood and Littleton.

Set forth below is a quick summary of the reasons the City of Cherry Hills Village is requesting the application, it is by no means exhaustive. I want to be very clear that this letter is not the application and thus does not require review or approval. It is merely a written request for the application, so that we may commence the formal process of application.

1. Taxes. Cherry Hills Village by ordinance exempts its citizens from paying sales taxes on delivered goods. Historically citizens would show a copy of the ordinance to a retailer and the retailer would not charge the sales tax. As retailers have become computerized they have tied the automatic calculation of sales tax to the zip code of the customer. Retailers with computerized systems have refused to delete sales taxes for citizens living in Cherry Hills Village and have consistently charged them the tax for the city in which their zip code post office is located. This has resulted in substantial sums being paid to other jurisdictions. Colorado law does not permit CHV to collect these taxes on behalf of our citizens from the other jurisdictions and our residents are wrongfully incurring significant costs.
2. Community. CHV is working hard to create a sense of community both within and outside of our city limits. CHV has promulgated ordinances that assure preservation of the semi rural characteristics of CHV, including its parks and trails. Except for a tiny piece of property upon which a strip mall is located, CHV has only four nongovernmental permitted land uses; the first is single family residential, and the remaining three permitted uses (all of which are not for profit) are education, religious and recreational

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
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FAX 303-761-9386

uses. Having a mix of zip codes with other jurisdictions, each of which have their own unique set of characteristics including providing office, multifamily residential, industrial and retail uses, is confusing to potential residents and creates problems for our existing residents in clarifying the community in which they reside. For example, it is not uncommon for residents to believe that revenues from the jurisdictions of their zip code can be used to pay for roads, acquisition of open space and other expenses of CHV.

3. Other Negative Impacts. Zip codes are used by a multitude of private and governmental organizations for aggregating information and making decisions based upon the characteristics of the applicable zip code. This means that CHV is never fairly represented as it is broken into pieces and allocated between other communities that have little commonality with CHV. As a result home and car insurance rates and eligibility for certain categories of loan rates are higher for our residents than if they were calculated based upon the characteristics of our community alone.
4. Irregularity of Routes. Attached is a map showing the different zip codes applicable to CHV. In theory, routes are designed for ease of delivery, but as you can see several different zip codes cover a relatively small gross area.
5. The USPS has, on its own initiative, changed zip codes in CHV over the years. An additional change to a single zip code for the entire community alleviates economic inequities which are inherent to the multiple zip codes and creates a cohesive sense of community. Thus, the undersigned Mayor of the City of Cherry Hills Village is hereby requesting the application for change to a single zip code.

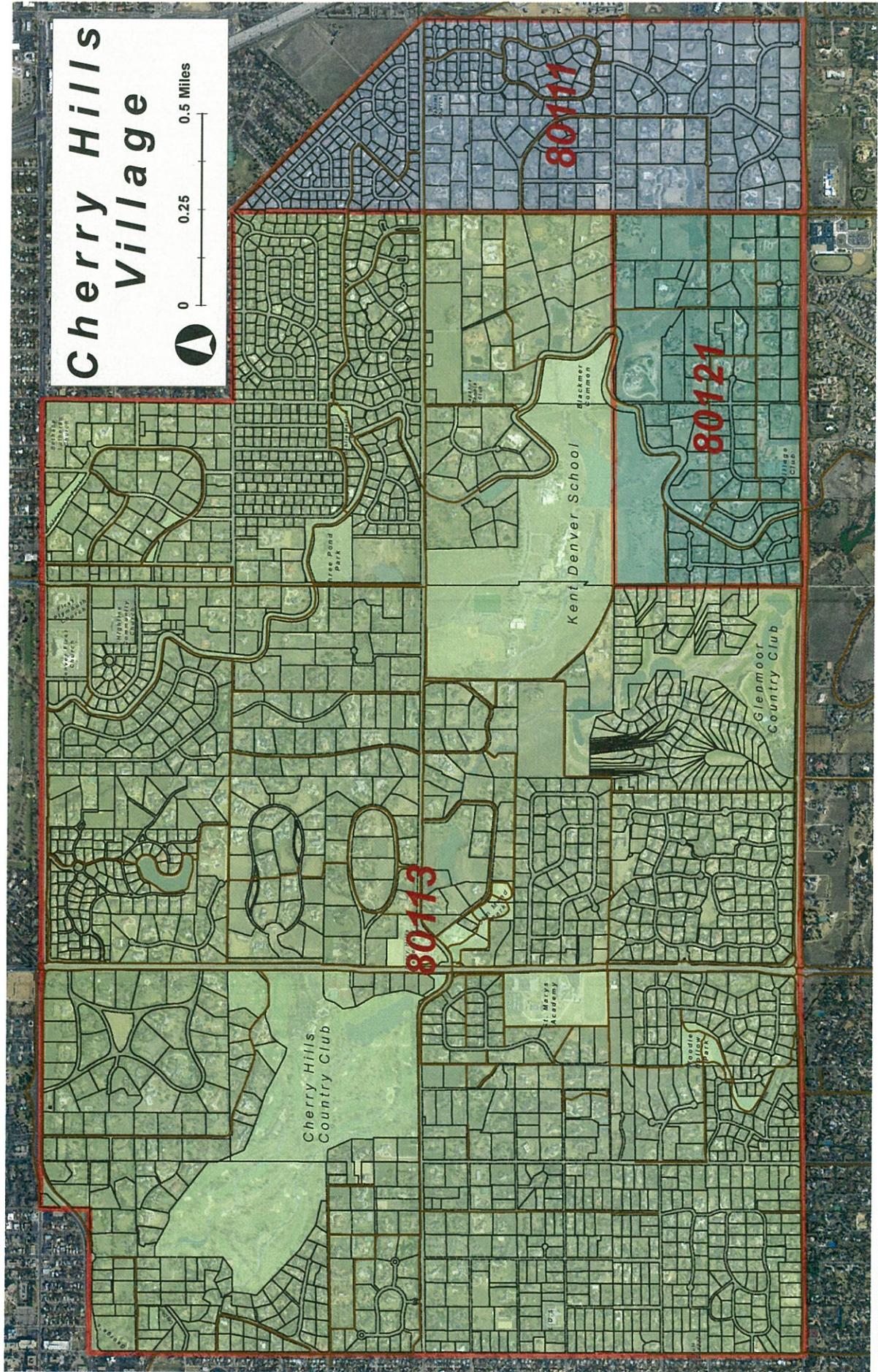
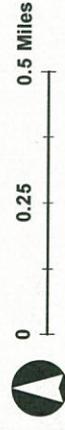
Respectfully submitted,



Laura J. Christman
Mayor
City of Cherry Hills Village

Cc: All representatives, Senators etc.

Cherry Hills Village



CHERRY HILLS VILLAGE MAKES NO REPRESENTATION OR WARRANTY AS TO THE ACCURACY OF THIS MAP OR THE DATA THAT IT DISPLAYS. CHERRY HILLS VILLAGE ASSUMES NO RESPONSIBILITY OR LIABILITY TO ANY USER. THIS MAP IS NOT A LEGAL DOCUMENT. IT IS INTENDED TO SERVE AS AN AID IN GRAPHIC REPRESENTATION ONLY.

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: ROBERT ZUCCARO, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT FOR JANUARY 2016

DATE: FEBRUARY 16, 2016

BUILDING PERMITS SUMMARY:

	<i>January 2016</i>	<i>YTD 2016</i>	<i>YTD 2015</i>	<i>YTD % Change</i>
Total Permits	52	52	61	-15%
Total Revenue	\$21,160	\$21,160	\$30,866	-32%
New Home Permits	0	0	0	0%
New Home Revenue	\$0	\$0	\$0	0%
Remodel/Addition Permits	10	10	12	-17%
Remodel/Addition Revenue	\$13,531	\$13,531	\$16,256	-17%

PLANNING AND ZONING COMMISSION:

- January 12, 2016 Regular Meeting: The Commission recommended denial for a floodplain development permit for 1530 E. Oxford Lane. The Commission recommended approval for a Conditional Use Permit for a Wireless Communication Facility at 1400 E. Hampden Ave.

BOARD OF ADJUSTMENT AND APPEALS:

- January 7, 2016 Regular Meeting: The meeting was cancelled due to lack of agenda items.

ATTACHMENTS:

Exhibit A: Planning Project Activity List
Exhibit B: Year-to-Date Permit Activity Graphs
Exhibit C: Permit Summary Table
Exhibit D: Issued Permit Report

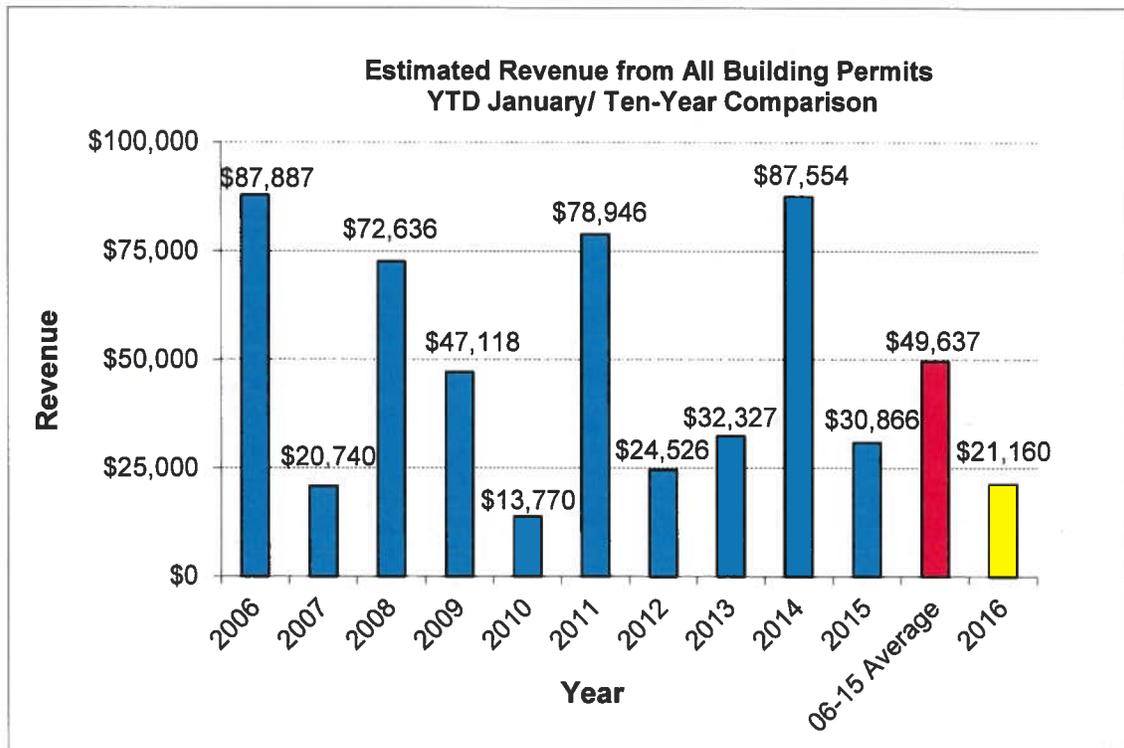
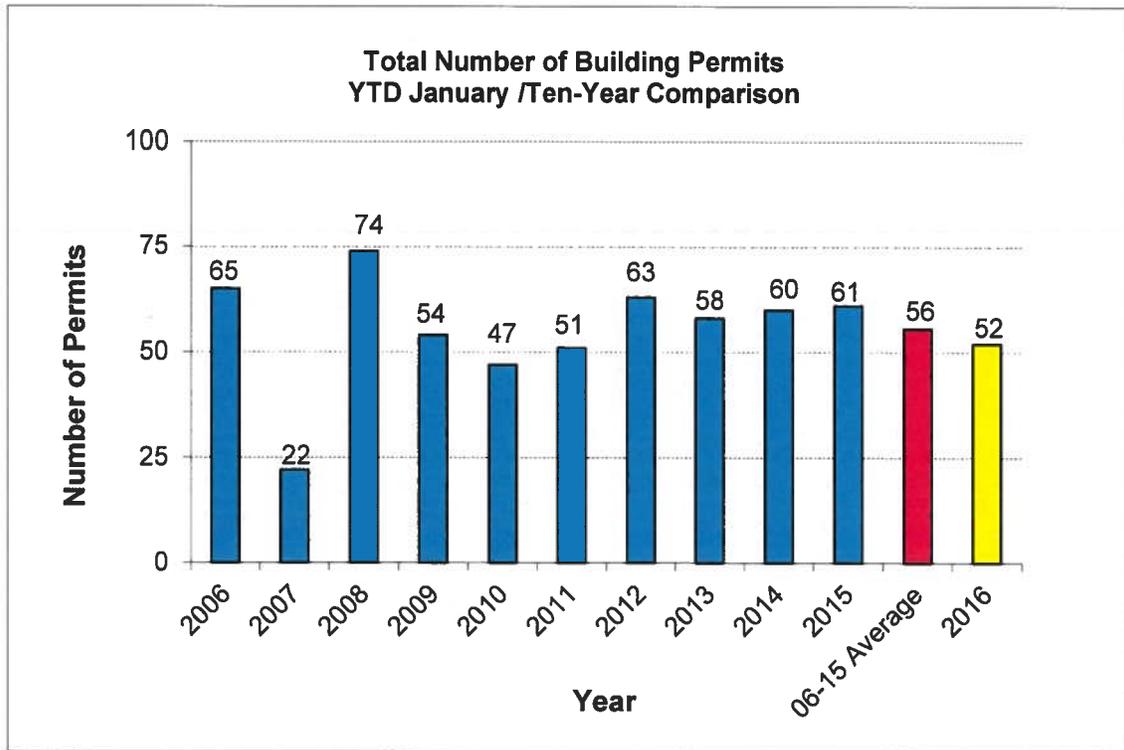
Planning Project Activity List Community Development Department

Report Date: February 10, 2016

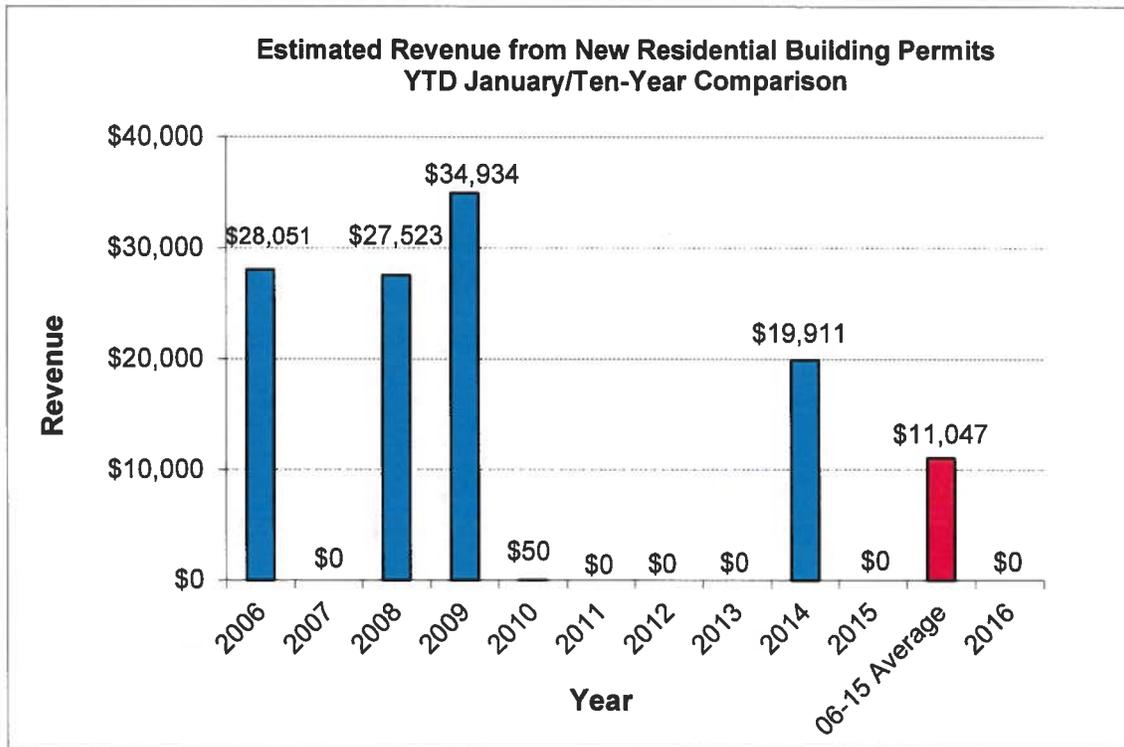
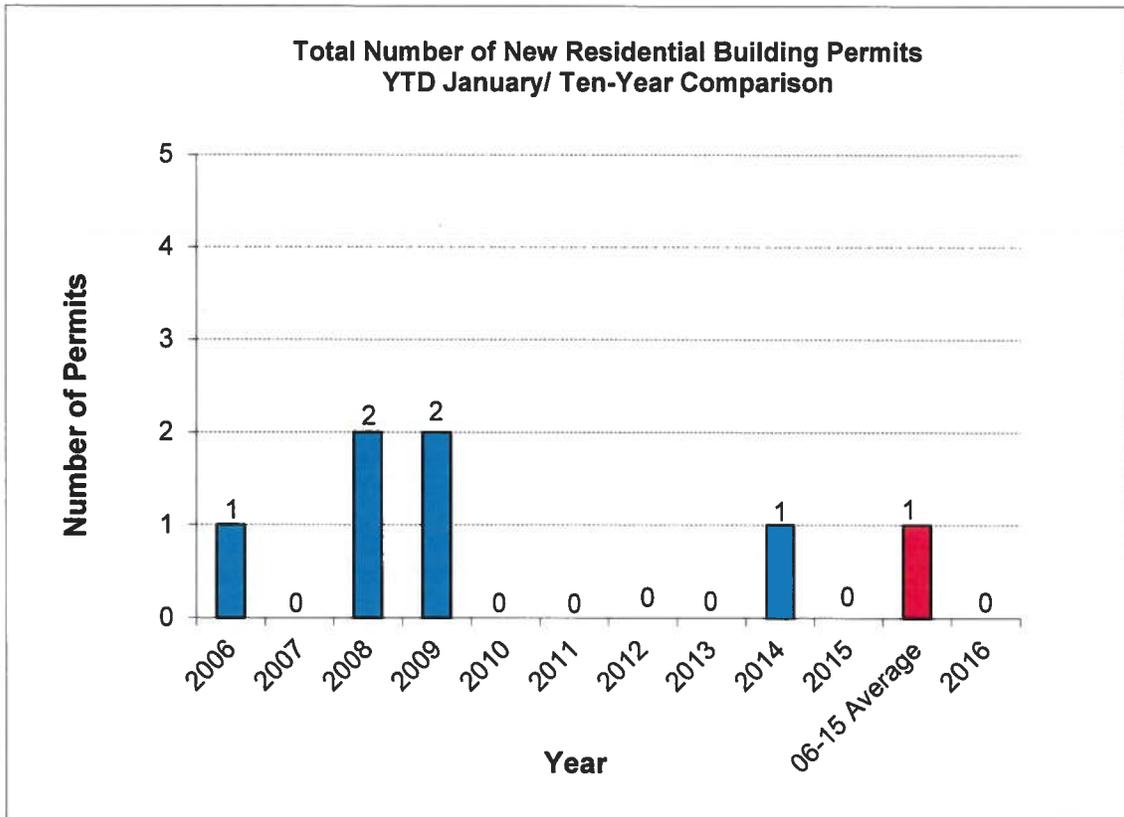
City Council and Planning and Zoning Commission Members are advised to avoid discussing quasi-judicial land use matters with any person outside of the public hearing process. The restriction on discussion of quasi-judicial matters is generally considered to take effect when a formal application has been filed with the City. The following list includes only those matters for which the City has received a formal application. City Council and Planning and Zoning Commission Members are nevertheless advised to use caution in discussing any land use matter that may become quasi-judicial, even before the filing of a formal application.

Quasi-Judicial Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&Z Review</i>	<i>Council Review</i>
Helen	1530 E. Oxford Lane	Floodplain Development Permit and Boundary Amendment for New Home	n/a	10/13/15 01/12/16	3/15/16
Centre Point Properties	1400 E. Hampden	Conditional Use Permit for Roof-Mounted Wireless Facility	n/a	Pending	2/16/16
City Council	4400 E. Quincy Avenue	Quincy Farms Rezoning (O-2)	Pending	Pending	Pending
Maven Properties, LLC	2 Tenaya Ln/5050 Quincy Ave	Minor Subdivision Amendment, Cantitoe – Vacation and Relocation of Trail Easement	Pending	Pending	Pending
Glenmoor Country Club/HOA	110 Glenmoor Drive	Amendment to Subdivision Agreement Prohibition on Water Wells	n/a	Pending	Pending
Non Quasi-Judicial Cases and Ordinance Amendments					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>PTRC Review</i>	<i>P&Z Review</i>	<i>Council Review</i>
Bulk Plane/FAR Study Group Initiated	n/a	Amendment to Bulk Plane Measurement Method for Larger Lots	n/a	03/08/16	Pending
P&Z Initiated	n/a	Amendments to Sec. 16-16-50 – Clarify Recreational Use Lighting Code for Residences and Expanded Use Applications	n/a	Pending	Pending
City Council Initiated	n/a	Cat Anderson Property Zoning Category	Pending	Pending	Pending
Board of Adjustment and Appeals Cases					
<i>Applicant</i>	<i>Address</i>	<i>Description</i>	<i>BOAA Review</i>		

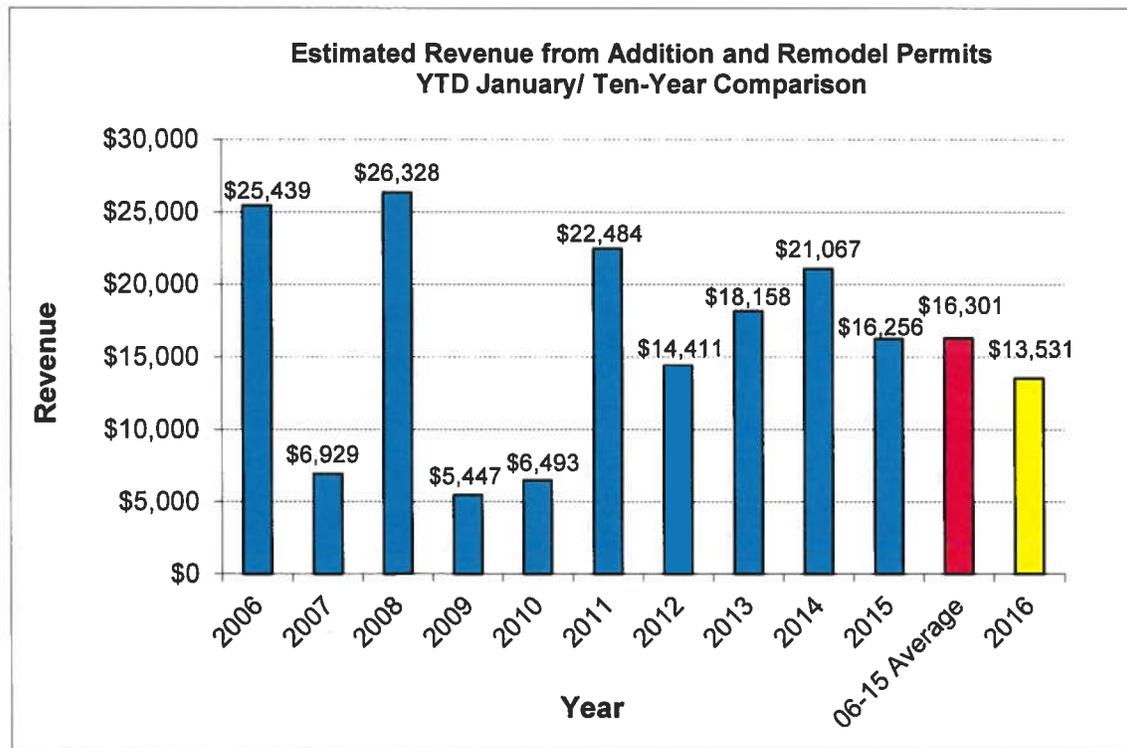
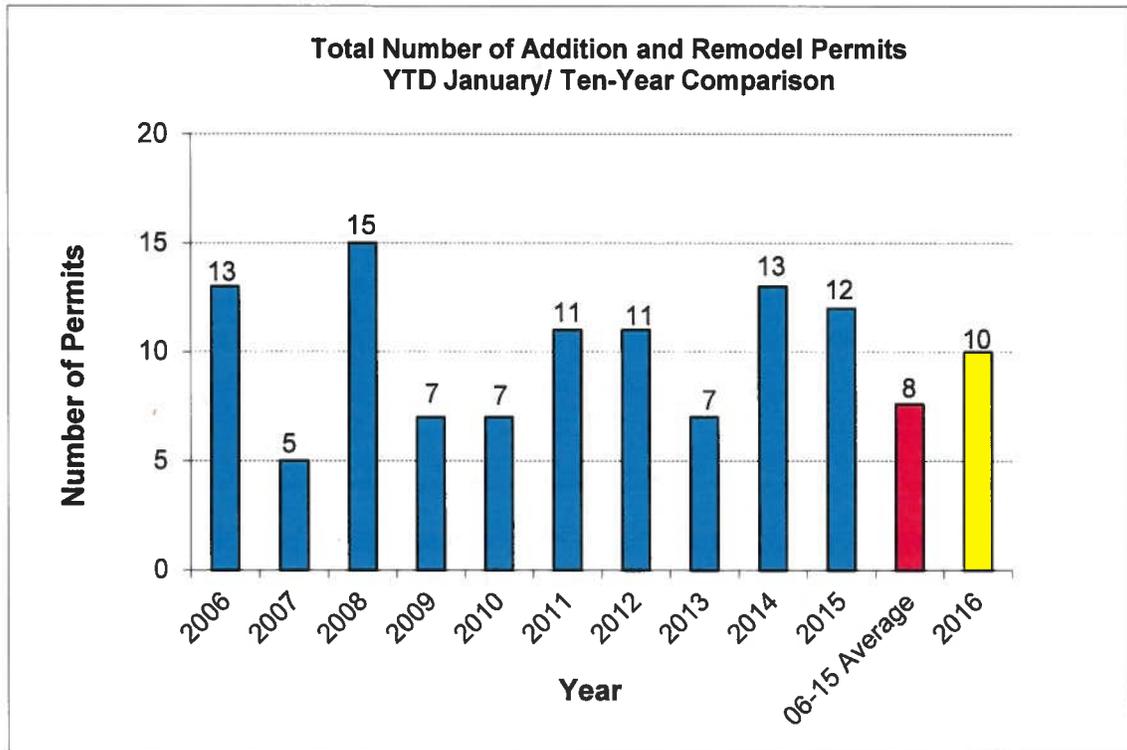
**TOTAL PERMITS
YTD THROUGH JANUARY
10 YEAR COMPARISON**



NEW RESIDENCES YTD THROUGH JANUARY 10 YEAR COMPARISON



ADDITIONS & REMODELS YTD THROUGH JANUARY 10 YEAR COMPARISON



Permit Listing - Monthly Report
Permits Issued

Grouped By: Permit Type (Asc) **Sorted By:** Work Start (Asc) **Parameters:** Date Issued Is between 1/1/2016 and 1/31/2016

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Accessory Structure

76893 239 3 WINWOOD DR R-1 JVB PROPERTIES-WINWOOD LLC / 303-547 60,000 / 975.00
 Accessory Structure ENGLEWOOD, CO 80113-6023 JVB PROPERTIES-WINWOOD LLC / 303-547 1/5/16 / 7/7/17
 12/17/15 1/6/16 Chry Hls Farm Flng 4 DREAM MAKERS LANDSCAPE / 720-935-515 Active

Description of Work: POOL ENCLOSURE AND STRUCTURED DECKING

76885 239 3 WINWOOD DR R-1 JVB PROPERTIES-WINWOOD LLC / 303-547 32,235 / 662.64
 Accessory Structure ENGLEWOOD, CO 80113-6023 JVB PROPERTIES-WINWOOD LLC / 303-547 1/6/16 / 7/7/17
 12/14/15 1/6/16 Chry Hls Farm Flng 4 CO POOLS UNLIMITED / 303-886-4759 Active

Description of Work: REMODEL POOL WITH ASTM COVER.

76898 10 4945 S ELIZABETH CIR R-3 STEVENS, THOMAS B & NANCY A / 35,000 / 693.75
 Accessory Structure ENGLEWOOD, CO 80113-7157 STEVENS, THOMAS B & NANCY A / 1/6/16 / 7/6/17
 12/18/15 1/6/16 Council District 1 WATERMARK LANDSCAPE AND DESIGN / 7 Active
 12/18/15 1/6/16 Chry Hls Farm Flng 2

Description of Work: DECK

76890 664 3 SEDGWICK DR R-2 GROENE INVESTMENT / 24,500 / 808.43
 Accessory Structure ENGLEWOOD, CO 80113-4104 GROENE INVESTMENT / 1/11/16 / 7/12/17
 12/16/15 1/11/16 Devonshire Heights Amnd TANGORA DESIGN BUILD LLC / 720-732-988 Active

Description of Work: GARAGE ADDITION AND ROOF ADDITION

Total Permits Issued (Accessory Structure) : 4 Total Cost: 151,735.00 Total Fees: 3,139.82

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Building Permit - Other				
76919 369 Building Permit - Other 1/6/16	2 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7162	R-3 Council District 1 Chry Hls Farm Flng 1	MORIN, RENE & MARILU G / MORIN, RENE & MARILU G / COOPER HEATING & COOLING / 303-466-42	6,923 / 77.88 1/6/16 / 7/7/17 Active
Description of Work: INSTALL REPLACEMENT 110K BTU FURNACE, 18 SEER 3 TON A/C, A/C REHOOK				
76920 800 Building Permit - Other 1/7/16	11 SUNRISE DR ENGLEWOOD, CO 80113-4107	R-1 Council District 2 Reserve	GIORDANO, MARSHA / 303-886-3241 GIORDANO, MARSHA / 303-886-3241 PELLA WINDOWS & DOORS / 303-253-0150	4,406 / 49.57 1/7/16 / 7/8/17 Active
Description of Work: REPLACING TWO WINDOWS LIKE FOR LIKE				
76926 1266 Building Permit - Other 1/12/16	4295 S BELLAIRE CIR ENGLEWOOD, CO 80113-5030	R-4	MCDONALD, KIERA / 303-763-0167 MCDONALD, KIERA / 303-763-0167 DESIGNSCAPES COLORADO / 303-358-7124	15,000 / 168.75 1/12/16 / 7/13/17 Active
Description of Work: DEMO AND RELAY FRONT FLAGSTONE WALK, ADD STONE COLUMN TO MAILBOX AND LIGHT COLUMN.				
76931 1534 Building Permit - Other 1/12/16	6198 E PRINCETON CIR ENGLEWOOD, CO 80111-1041	R-4 Council District 1	DE HOYA, RICARDO / 720-600-8754 DE HOYA, RICARDO / 720-600-8754 ARS / 303-418-6000	1,500 / 20.00 1/12/16 / 7/13/17 Active
Description of Work: INSTALL NEW FURNACE 80% 100K BTU				
76934 1301 Building Permit - Other 1/13/16	3955 S CHERRY ST ENGLEWOOD, CO 80113-5033	R-5	EVERETT, DARREN / EVERETT, DARREN / POWERS CONSTRUCTION / 720-530-7701	1,500 / 21.88 1/13/16 / 7/13/17 Complete
Description of Work: REPAIR PRIVATE SEWER LINE, EST 6 FT				
76904 1160 Building Permit - Other 12/22/15 1/19/16	3501 S COLORADO BLVD ENGLEWOOD, CO 80113-4211		FIRST PLYMOUTH CHURCH / 303-762-0616 WILLIAMSON, RHONDA / 303-762-0616 FRANSEN PITTMAN GENERAL CONTRACTOR	68,782 / 1,073.80 1/19/16 / 7/20/17 Active
Description of Work: MECHANICAL UPGRADES				
76943 2263 Building Permit - Other 1/19/16 1/19/16	2 FOXTAIL CIR ENGLEWOOD, CO 80113-4125	R-3A Council District 2 Buell Mansion	STEVENSON, JENNIFER / 303-789-5951 STEVENSON, JENNIFER / 303-789-5951 HORIZON MECHANICAL / 303-346-3466	38,750 / 435.94 1/19/16 / 7/20/17 Complete
Description of Work: REPLACE 2 50 GALLON WATER HEATERS; REPLACE 2 FURNACES 100K BTU; REPALCE 2 A/C UNITS 3 TON 20 SEER				
76948 512 Building Permit - Other 1/21/16 1/21/16	2245 E GRAND AVE ENGLEWOOD, CO 80113-7137	R-3 Council District 1	SCHLESSINGER, GREGORY S & / SCHLESSINGER, GREGORY S & / APPLEWOOD PLUMBING & HEATING CO / 3	2,532 / 28.49 1/21/16 / 7/22/17 Active
Description of Work: REPLACE WATER HEATER WITH 40 GAL 40K BTU UNIT				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
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 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76921 513 Building Permit - Other 1/7/16	4930 S GAYLORD ST ENGLEWOOD, CO 80113-7129	R-3 Chry Hls Farm Flng 4	ZANECCHIA, THOMAS E & / ZANECCHIA, THOMAS E & / R&M CO/FIREPLACE MAN / 303-847-6983	3,900 / 343.88 1/25/16 / 7/26/17 Active
Description of Work: INSTALL NEW FIREPLACE				
76953 2160 Building Permit - Other 1/25/16	15 COVINGTON DR ENGLEWOOD, CO 80113-4144		THURNAU, JEREMY / 704-931-9001 THURNAU, JEREMY / 704-931-9001 APEX PLUMBING INC / 303-215-1348	3,400 / 38.25 1/25/16 / 7/26/17 Complete
Description of Work: SEWER SPOT REPAIR IN YARD ONLY UP TO 20' LONG				
76955 294 Building Permit - Other 1/26/16	12 SOUTH LN ENGLEWOOD, CO 80113-7023	R-3 Council District 4 Chry Hls Vlg Acrs Amnd	POLLOCK, ERIC M & ELLEN L / POLLOCK, ERIC M & ELLEN L / STONE AND CONCRETE / 720-450-7819	1,800 / 22.25 1/26/16 / 7/26/17 Complete
Description of Work: 10' SWERE LINE SPOT REPAIR IN YARD, 10' DEEP				
Total Permits Issued (Building Permit - Other) : 11			Total Cost: 148,493.00	Total Fees: 2,280.69

Permit Listing - Monthly Report

Permits Issued

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Demo

76939 Demo 1/14/16	119 10 SOUTH LN ENGLEWOOD, CO 80113-7023	R-3 Council District 4 Chry Hls Vlg Acts Amnd	EMORY, PETER AND DARLENE / 303-886-05 6,000 / 20.00 EMORY, PETER AND DARLENE / 303-886-05 1/14/16 / 7/15/17 ALL DEMOLITION EXCAVATING COMPANY / Active	
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Description of Work: TOTAL DEMOLITION OF EXISTING HOUSE AND ATTACHED GARAGE

76936 Demo 1/14/16	661 35 SUNSET DR ENGLEWOOD, CO 80113-4031	R-1 Council District 4	GART, TOM / 14,000 / 20.00 GART, TOM / 1/15/16 / 7/16/17 HILLIEN CORP / 303-472-1851 Active	
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Description of Work: COMPLETE DEMO OF HOUSE AND GARAGE

76949 Demo 1/21/16	92 1610 E STANFORD AVE ENGLEWOOD, CO 80113-6033	R-1	AUGUSTA REAL ESTATE INC / 50 / 20.00 AUGUSTA REAL ESTATE INC / 1/21/16 / 7/22/17 MONTARE BUILDERS / 970-690-1703 Complete	
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Description of Work: DEMO OF STORAGE SHED TO ALLOW FOR POOL PERMIT

76951 Demo 1/21/16	45 4681 S DOWNING ST ENGLEWOOD, CO 80113-5917	R-3	4681 S DOWNING LLC / 720-351-5264 7,000 / 20.00 4681 S DOWNING LLC / 720-351-5264 1/21/16 / 7/22/17 MENDOZA DEMOLITION SERVICES / 303-42 Active	
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Description of Work: COMPLETE DEMOLITION OF A SINGLE FAMILY RESIDENCE

Total Permits Issued (Demo) : 4

Total Cost: 27,050.00

Total Fees: 80.00

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Electrical				
76923 63 Electrical 1/11/16	1201 E LAYTON AVE ENGLEWOOD, CO 80113-7019	R-3 Council District 4 Swastika Acres 1	WORIES, JOHN AND JOAN / 618-210-6820 WORIES, JOHN AND JOAN / 618-210-6820 CROTZER ELECTRIC LLC / 720-876-8936	2,800 / 65.25 1/11/16 / 7/12/17 Active
Description of Work: ELECTRICAL FOR OUTDOOR KITCHEN AND HEAT SYSTEM IN PORTICO				
76927 1204 Electrical 1/12/16	3980 S BIRCH ST ENGLEWOOD, CO 80113-5032	R-5	UNERTL, STEPHANIE / 920-248-6854 UNERTL, STEPHANIE / 920-248-6854 PLUMBLINE SERVICES / 303-766-7500	2,500 / 65.25 1/12/16 / 7/13/17 Complete
Description of Work: REPLACE 150 AMP ELECTRICAL METER CAN				
76932 200 Electrical 1/12/16	111 SUMMIT BLVD ENGLEWOOD, CO 80113-7042	R-4 Council District 1 Chry Vale Acrs	STAIANO, JEAN ANN / STAIANO, JEAN ANN / STEWART ELECTRIC INC / 303-995-1786	400 / 55.00 1/12/16 / 7/13/17 Complete
Description of Work: INSTALL 120 GFCCI PROTECTION FOR OUTDOOR BBQ				
76933 661 Electrical 1/13/16	35 SUNSET DR ENGLEWOOD, CO 80113-4031	R-1 Council District 4	GART, TOM / GART, TOM / BRANT ELECTRIC / 720-641-2189	400 / 55.00 1/13/16 / 7/14/17 Active
Description of Work: SET TEMP POWER				
76937 1949 Electrical 1/14/16	64 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	KENNEALY, GREG / 303-887-2313 KENNEALY, GREG / 303-887-2313 MAD ELECTRIC LLC / 303-929-2601	5,000 / 108.75 1/14/16 / 7/15/17 Active
Description of Work: WIRE BASEMENT AND MOVE AND WIRE LAUNDRY AND MUD ROOM				
76938 709 Electrical 1/14/16	29 SEDGWICK DR ENGLEWOOD, CO 80113-4109	R-2	WITTOW, SANDRA R / WITTOW, SANDRA R / SECHLER ELECTRIC CO / 303-477-5116	4,500 / 108.75 1/14/16 / 7/15/17 Active
Description of Work: REWIRE AND REPIAR PARTO OF HOUSE INVOLVED IN FIRE				
76941 1485 Electrical 1/15/16	4081 S HOLLY ST ENGLEWOOD, CO 80111-1014	R-4	SEGALE, JEREMY / 720-232-4550 SEGALE, JEREMY / 720-232-4550 JEREMY SEGALE /	2,500 / 65.25 1/15/16 / 7/15/17 Active
Description of Work: REWIRE KITCHEN AND LIVING ROOM WITH REMODEL				
76945 74 Electrical 1/20/16	1010 E LAYTON AVE ENGLEWOOD, CO 80113-7018	R-3 Council District 4 Swastika Acres 1	LLOYD, JOHN / LLOYD, JOHN / LET THERE BE LIGHT ELECTRIC / 303-359-3 Active	25,900 / 417.45 1/20/16 / 7/21/17 Active
Description of Work: WIRE NEW HOME				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76946 1301 Electrical 1/20/16	3955 S CHERRY ST ENGLEWOOD, CO 80113-5033	R-5	EVERETT, DARREN / EVERETT, DARREN / ULTRA ELECTRIC INC /	15,000 / 326.25 1/20/16 / 7/21/17 Active
Description of Work: 200 AMP SERVICE UPGRADE. UPDATING CIRCUITS				
76950 362 Electrical 1/21/16	1435 E QUINCY AVE ENGLEWOOD, CO 80113-4806		HUTTO, FRANK & HOLLY H / HUTTO, FRANK & HOLLY H / BRUG ELECTRIC INC / 720-495-8073	10,000 / 217.50 1/21/16 / 7/22/17 Active
Description of Work: WIRE/REWIRE NEW LIGHTING AND SWITCHES, PLUGS FOR BATHROOM AND MASTER BEDROOM SUITE				
76952 2263 Electrical 1/22/16	2 FOXTAIL CIR ENGLEWOOD, CO 80113-4125	R-3A Council District 2 Buell Mansion	STEVENSON, JENNIFER / 303-789-5951 STEVENSON, JENNIFER / 303-789-5951 MAXIMUM ELECTRIC / 303-564-6924	250 / 50.00 1/22/16 / 7/23/17 Complete
Description of Work: INSTALL NEW CIRCUIT FOR NEW HUMIDIFIER				
76954 2296 Electrical 1/25/16	4 GOOSEBERRY LN ENGLEWOOD, CO 80113-4126	R-3A Council District 2 Buell Mansion	KETTERING, LISA AND CHARLIE / 303-877-9 KETTERING, LISA AND CHARLIE / 303-877-9 MOONLIGHT ELECTRIC / 303-944-5988	2,000 / 55.00 1/25/16 / 7/26/17 Active
Description of Work: WIRE EXERCISE ROOM				
76959 627 Electrical 1/27/16	3800 S CORONA ST ENGLEWOOD, CO 80113-7513	R-3	GASTIS, GEORGE & LAURA LEE / 303-358-4 GASTIS, GEORGE & LAURA LEE / 303-358-4 CROTZER ELECTRIC LLC / 303-638-1709	6,200 / 152.25 1/27/16 / 7/28/17 Active
Description of Work: 200A SERVICE PANEL, BONDING, WELL CIRCUIT, Y OUTLESTS, ENTRY POST LIGHTS				
76960 239 Electrical 1/27/16	3 WINWOOD DR ENGLEWOOD, CO 80113-6023	R-1 Chry Hls Farm Flng 4	JVB PROPERTIES-WINWOOD LLC / 303-547 JVB PROPERTIES-WINWOOD LLC / 303-547 AVALON INDUSTRIES INC / 303-919-5019	5,000 / 108.75 1/27/16 / 7/28/17 Active
Description of Work: BONDING AND WIRING OF POOL				
76962 1677 Electrical 1/27/16	67 CHARLOU CIR ENGLEWOOD, CO 80111-1102	R-3	LEWIS, TRACY / 303-200-6941 LEWIS, TRACY / 303-200-6941 LUNDAHL ELECTRIC LLC / 720-319-4904	250 / 50.00 1/27/16 / 7/28/17 Complete
Description of Work: TEMP METER				
76969 979 Electrical 1/29/16	4951 SANFORD CIR W ENGLEWOOD, CO 80113-5128	R-4	GENTRY, ESRA AND TIM / 720-810-4153 GENTRY, ESRA AND TIM / 720-810-4153 BONDED ELECTRIC, LLC /	450 / 55.00 1/29/16 / 7/30/17 Active
Description of Work: INSTALL PLUG FOR WATER FOUNTAIN (1). INSTALL NEW PLUG FOR BBQ AREA (3).				

Total Permits Issued (Electrical) : 16

Total Cost: 83,150.00

Total Fees: 1,955.45

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Fence/Wall/Gate

76930	661 Fence/Wall/Gate 1/12/16	35 SUNSET DR ENGLEWOOD, CO 80113-4031	R-1 Council District 4	GART, TOM / GART, TOM / STRAIGHT ARROW FENCE / 303-748-1449	20,000 / 225.00 1/12/16 / 7/13/17 Active
Description of Work: 6' TALL CEDAR FENCE WITH WALK THROUGH GATE.					
76964	464 Fence/Wall/Gate 1/28/16	3 HUNTWICK LN ENGLEWOOD, CO 80113-7110	R-3 Council District 1 Chrymoor South Flng 3	UNTERMAYER, BRIAN / 303-588-0448 UNTERMAYER, BRIAN / 303-588-0448 JIM FAIRBAIRN / 303-919-2208	2,000 / 20.00 1/28/16 / 7/29/17 Active
Description of Work: BUILD TWO FENCES BY HOUSE					
76967	1796 Fence/Wall/Gate 1/28/16	6343 E STANFORD AVE ENGLEWOOD, CO 80111-1161	R-4	6343 E STANFORD AVE / 720-838-6674 ROTH, SELENA AND JASON / 720-838-6674 MARQUEZ FENCING / 720-261-4967	3,045 / 30.45 1/28/16 / 7/29/17 Active
Description of Work: 141 X 6 FENCE WITHOUT A GATE					

Total Permits Issued (Fence/Wall/Gate) : 3

Total Cost: 25,045.00

Total Fees: 275.45

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Interior Remodel				
76897 1985 Interior Remodel 12/18/15 1/6/16	63 GLENMOOR DR ENGLEWOOD, CO 80113-7116	R-3	KASPAREK, SAM / 303-781-4270 KASPAREK, SAM / 303-781-4270 DBEST BASEMENTS / 303-748-1800	98,400 / 1,407.00 1/6/16 / 7/7/17 Active
Description of Work: BASEMENT REMODEL				
76907 967 Interior Remodel 12/22/15 1/11/16	3981 S HUDSON WAY ENGLEWOOD, CO 80113-5135	R-4	PORTFOLIO, SHANE / PORTFOLIO, SHANE / MARTRA DEVELOPMENT CO / 303-523-3140	55,000 / 918.75 1/11/16 / 7/12/17 Active
Description of Work: MASTER BED AND BATH REMODEL				
76914 2296 Interior Remodel 1/4/16 1/11/16	4 GOOSEBERRY LN ENGLEWOOD, CO 80113-4126	R-3A Council District 2 Buell Mansion	KETTERING, LISA AND CHARLIE / 303-877-9 26,045 / 593.01 KETTERING, LISA AND CHARLIE / 303-877-9 1/11/16 / 7/12/17 TOWN & COUNTRY CONTRACTORS INC / 31 Active	
Description of Work: REMODEL EXISTING BASEMENT EXERCISE ROOM				
76785 709 Interior Remodel 10/30/15 1/13/16	29 SEDGWICK DR ENGLEWOOD, CO 80113-4109	R-2	WITTOW, SANDRA R / WITTOW, SANDRA R / CHAMBERS CONSTRUCTION / 303-591-1039	220,000 / 3,025.00 1/13/16 / 7/14/17 Active
Description of Work: REPAIR FROM FIRE DAMAGE.				
76913 1949 Interior Remodel 1/4/16 1/13/16	64 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	KENNEALY, GREG / 303-887-2313 KENNEALY, GREG / 303-887-2313 RLK MANAGEMENT LLC / 720-579-6611	40,000 / 750.00 1/13/16 / 7/13/17 Active
Description of Work: REMODEL MUD ROOM AND BASEMENT				
76908 1982 Interior Remodel 12/23/15 1/19/16	1400 E HAMPDEN AVE ENGLEWOOD, CO 80113-3116	C-2	MANION, TUCKER / 970-227-7854 MANION, TUCKER / 970-227-7854 ARC WEST / 303-455-7741	150,000 / 2,287.50 1/19/16 / 7/20/17 Active
Description of Work: EXPAND AND RENOVATE EXISTING SUITE 140 INTO ADJACENT SUITE 130				
76916 1236 Interior Remodel 1/6/16 1/19/16	4071 S DAHLIA ST ENGLEWOOD, CO 80113-5145	R-5	ACCOLA, AREND / 303-253-2147 ACCOLA, AREND / 303-253-2147 AREND ACCOLA / 303-253-2147	50,000 / 862.50 1/19/16 / 7/20/17 Active
Description of Work: INTERIOR REMODEL				
76917 344 Interior Remodel 1/6/16 1/25/16	2 CHERRYMOOR DR ENGLEWOOD, CO 80113-6002	R-3 Council District 1 Chrymoor South	GREER, CORY / 720-891-6516 GREER, CORY / 720-891-6516 CORY GREER / 720-891-6516	6,000 / 367.50 1/25/16 / 7/26/17 Active
Description of Work: ADDING BATHROOM TO EXISTING ROOM. EXISTING PLUMBING AND ELECTRICAL NEARBY.				

Permit Listing - Monthly Report

* Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76924 1535 Interior Remodel 1/11/16 1/27/16	6051 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1010	R-4	BLUE, SARA / BLUE, SARA / MALIBU REMODELING / 720-933-6947	125,000 / 3,106.25 1/27/16 / 7/2/17 Active

Description of Work: REMODEL KITCHEN, ADD MASTER BATH AND LAUNDRY

Total Permits Issued (Interior Remodel) : 9

Total Cost: 770,445.00

Total Fees: 13,317.51

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Minor Addition

76915 1582 Minor Addition 1/4/16 1/27/16	5600 E OXFORD AVE ENGLEWOOD, CO 80111-1023	R-4	BERNSTEIN, JOSH / 303-800-7625 BERNSTEIN, JOSH / 303-800-7625 ALDREMAN CUSTOM BUILDERS / 720-217-1 Active	160,000 / 2,727.00 1/27/16 / 6/28/17 Active
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Description of Work: ADDITION AND PARTIAL REMODEL OF BACK FAMILY ROOM AND UPPER 2 BEDROOMS AND 1 BATHROOM

Total Permits Issued (Minor Addition) : 1

Total Cost: 160,000.00

Total Fees: 2,727.00

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76940 Roof 1/15/16	5850 E PRINCETON AVE ENGLEWOOD, CO 80111-1029	R-4 Council District 3	MEEGAN, BRIAN D & MEREDITH A / MEEGAN, BRIAN D & MEREDITH A / PATRIOT CONSTRUCTORS / 858-353-1253	3,000 / 33.75 1/15/16 / 7/16/17 Active
Description of Work: TEAR OFF FLAT ROOF. INSTALL NEW TPO WHITE SINGLE PLY ROOFING. NO INCREASE IN WEIGHT.				
76944 Roof 1/20/16	4701 S UNIVERSITY BLVD ENGLEWOOD, CO 80113-7101	R-1	STECKLEY, CHARLES / 303-210-8972 STECKLEY, CHARLES / 303-210-8972 A TO Z ROOFING / 303-513-1773	15,000 / 168.75 1/20/16 / 7/20/17 Active
Description of Work: RE-ROOF GARAGE ONLY, WEIGHT DECREASING, TEAR OFF EXISTING ROOF, INSTALL 2' POLY ISO AND EPS CRICKETS AND				
76958 Roof 1/26/16	3 CANTITOE LN ENGLEWOOD, CO 80113-6111	R-1 Council District 3 Lake Canitioe	JUDD, GARY S / JUDD, GARY S / WILSON BROTHERS INC / 303-294-9535	3,140 / 35.33 1/26/16 / 7/27/17 Active
Description of Work: REMOVE EXISTING ROOFING AND INSTALL 2 SQ MULEHIDE EPDM ON REAR DECK. NO WEIGHT INCREASE.				
76965 Roof 1/28/16	1329 E BELLEVIEW AVE LITTLETON, CO 80121-8105	R-3 Council District 4 Swastika Acres 2	WHALEY, BETH N & PURDUM, / WHALEY, BETH N & PURDUM, / TENNANT ROOFING / 303-794-4612	8,394 / 94.43 1/28/16 / 7/29/17 Active
Description of Work: TEAR OFF AND REROOF WITH CERTAINEED LANDMARK SHINGLES, 22 SQ. NO INCREASE IN WEIGHT.				
Total Permits Issued (Roof) : 4				Total Cost: 29,534.42
				Total Fees: 332.26

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Total Permits Issued : 52

Total Cost: 1,395,452.42

Total Fees: 24,108.18

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

Item 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: MICHELLE TOVREA, POLICE CHIEF
SUBJECT: JANUARY REPORT
DATE: FEBRUARY 16, 2016

January was a busy month around the Police Department with respect to our schools and school safety. Several staff members attended meetings dealing with safety to include the following:

- Safe Schools meeting at Cherry Creek Schools headquarters. This meeting discussed the protocols and procedures for school staff during an event.
- Police department staff planned an “active shooter event” exercise for Kent Denver. After planning the event, staff executed the table top exercise with school personnel and South Metro Fire officials at Kent. Everyone involved was pleased with the results.
- Staff assisted Kent Denver with a “lockdown exercise” which went very well. Staff has noticed improvement with protocol since the last drill.
- Staff observed a “lockdown drill” at Cherry Hills Elementary. As usual the school staff and students did an excellent job.

Sergeant Balafas assisted the Jefferson County Sheriff's Department with an assessment center for the position of sergeant. JCSD was pleased to have Paula participate in the process.

Investigations Case Summary:

There were 6 fraud reports in the month of January:

- In the first, a Commander from the Greenwood Village Police Department stopped a vehicle with a female driver in his jurisdiction and several pieces of mail belonging to addresses in Cherry Hills Village were discovered inside the vehicle. Additionally, several checks and credit cards were also discovered inside the vehicle. The female driver was jailed on multiple charges in regards to mail and identity theft. **This case is closed – cleared by arrest.**
- In the second, the victim reported that someone fraudulently opened numerous lines of credit at different businesses and financial institutions using his personal information and that some of the purchases had been delivered to their residence. **This case remains under investigation.**
- In the third, the victim stated that someone fraudulently charged several purchases for a total amount of approximately \$1,068.00. **This case is inactive – no new leads.**
- In the fourth, the victim stated that someone fraudulently cashed a personal check on her account for \$2,695.00 using her personal banking information. **This case remains under investigation.**

- In the fifth, the victim stated that someone fraudulently opened several credit cards using his personal information and a total of \$240.00 in purchases were made on one of the cards. The victim disputed those charges and has taken all necessary steps to protect his identity. **This case remains under investigation.**
- In the sixth, the victim stated that someone cancelled his Comcast phone service and fraudulently opened a credit card using his personal information. The unknown individual charged approximately \$5,429.00 in purchases to new account and an additional \$200.00 to an already existing credit card belonging to the victim. **This case remains under investigation.**

There were 3 criminal trespass reports in the month of January:

- In the first, the victim stated that she discovered someone broke her rear passenger side window to gain access to the car. The only items missing from the vehicle were the vehicle registration and insurance cards. **This case is inactive – no new leads.**
- In the second, the victim stated that someone stole several items, including a golf bag and clubs, from the trunk of his vehicle while it was parked on the street in front of his residence. The value of the stolen items is estimated at \$1,420.00. **This case is inactive – no new leads.**
- In the third, the victim stated someone broke his rear passenger side window to gain access to the vehicle and stole a laptop from the back seat. The value of the stolen item is estimated at \$300.00. **This case is inactive – no new leads.**

There was 1 theft by receiving report & 1 drug possession report in the month of January:

- During a routine traffic stop, officers discovered that the vehicle was reported stolen from Lakewood. Officers also discovered that the driver had multiple active warrants. The male subject was arrested and jailed on felony charges. A male passenger was also arrested and jailed on felony drug possession charges. **Both cases are closed – cleared by arrest.**

There was 1 mail theft report in the month of January:

- The victim stated that several pieces of outgoing mail were stolen from her mailbox, including several checks. However, according to the victim none of the checks were deposited and there was no monetary loss. **This case remains under investigation.**

There was 1 vehicle theft report in the month of January:

- The victim stated someone stole his unlocked truck while it was parked behind his residence. The stolen vehicle was recovered the same day by the Englewood Police Department and all the victim's belongings were still in the truck. **This case is closed – vehicle recovered and returned to owner.**

There was 1 theft report in the month of January:

- The victim stated that approximately \$3,000.00 was stolen from his residence. The victim gave \$16,000.00 in \$100 bills to his daughter for her birthday and when the victim counted the money before depositing it in the bank account he found \$3,000.00 missing. **This case remains under investigation.**

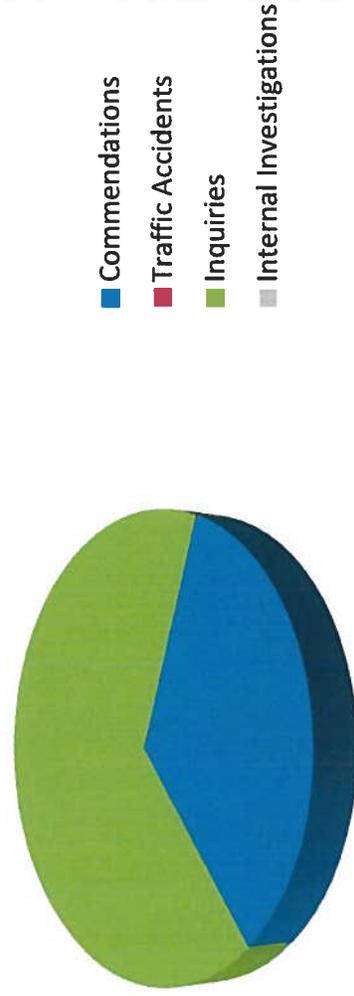
There was 1 harassment report in the month of January:

- The victim stated that a male individual approached her in a harassing manner during her walk with her dogs. After arriving home, the same male subject came to her front door and tried to gain entry to the residence. A similar incident occurred 2 weeks ago with the male subject calling the victim numerous times. **This case remains under investigation.**

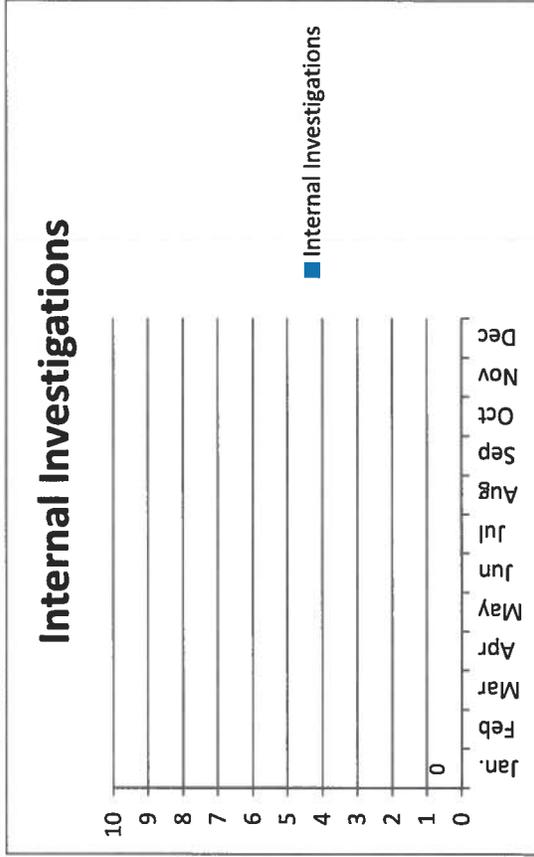
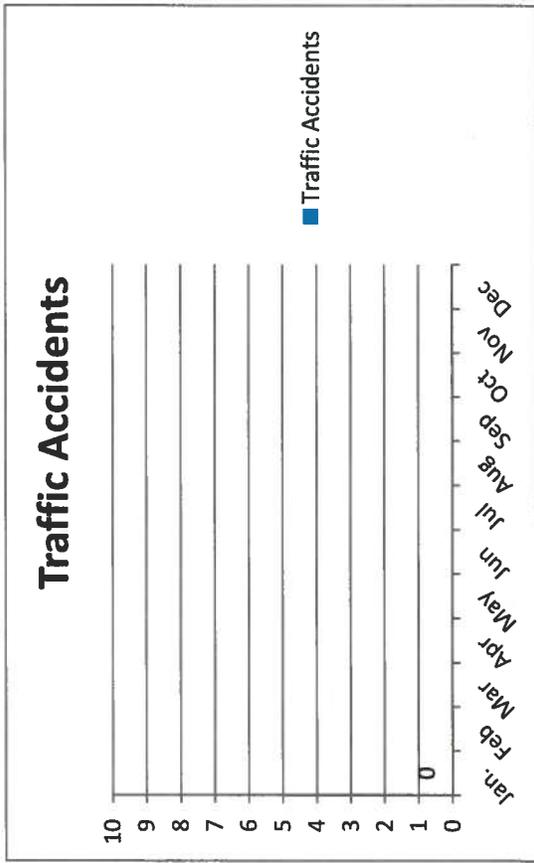
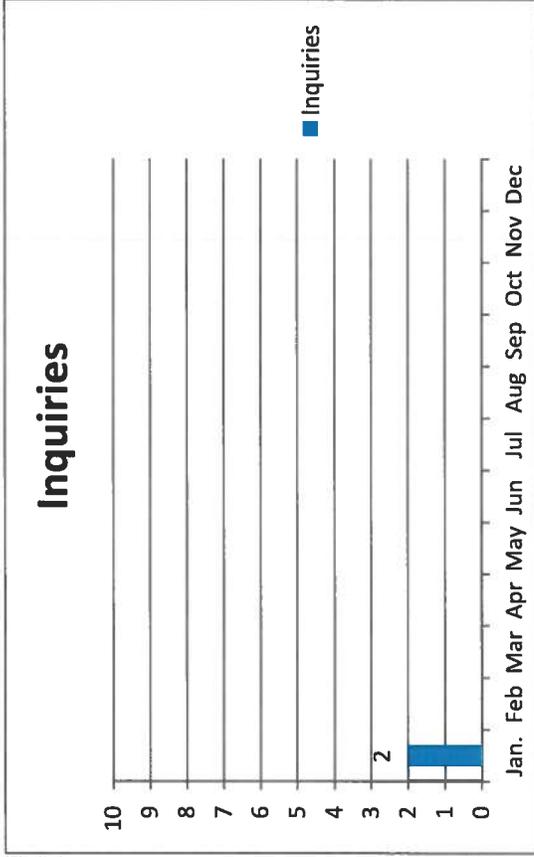
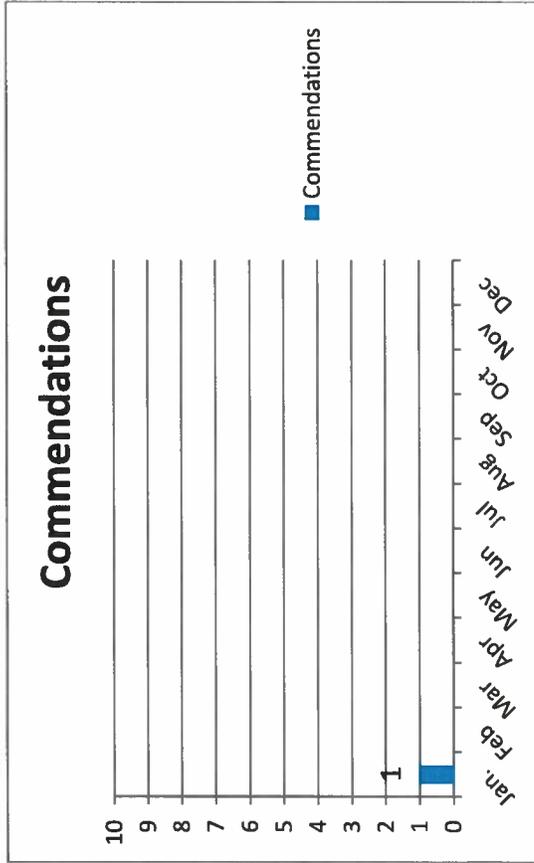
Cherry Hills Village Police Personnel Summary Report 2016

Month	Commendations	Traffic Accidents	Inquiries	Internal Investigations
Jan.	1	0	2	0
Feb				
Mar				
Apr				
May				
Jun				
Jul				
Aug				
Sep				
Oct				
Nov				
Dec				
Year to Date	1	0	2	0

Year to Date

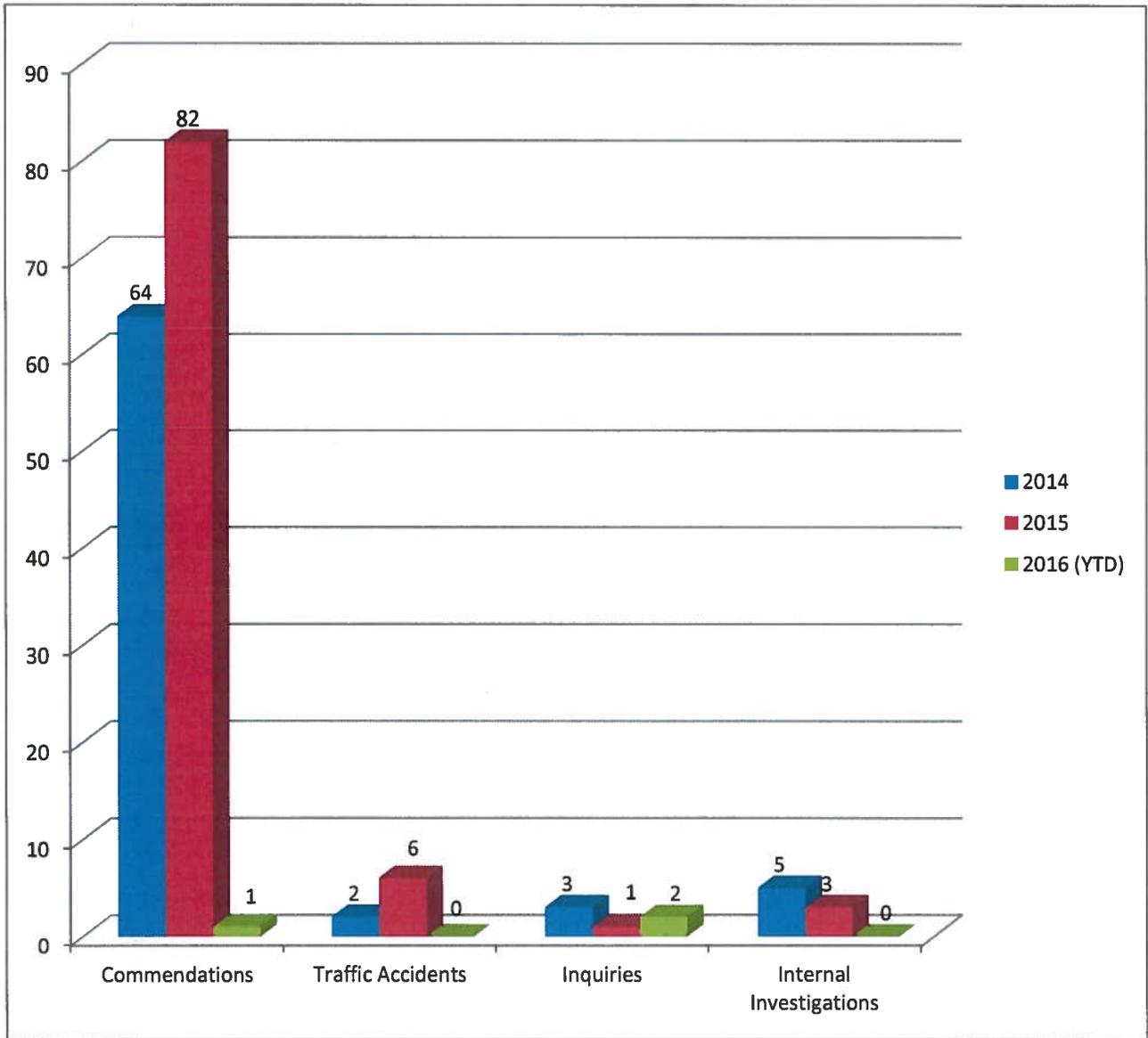


Cherry Hills Village Police Personnel Summary Report 2016



Cherry Hills Village Police Personnel Summary Comparison

Year	Commendations	Traffic Accidents	Inquiries	Internal Investigations
2014	64	2	3	5
2015	82	6	1	3
2016 (YTD)	1	0	2	0

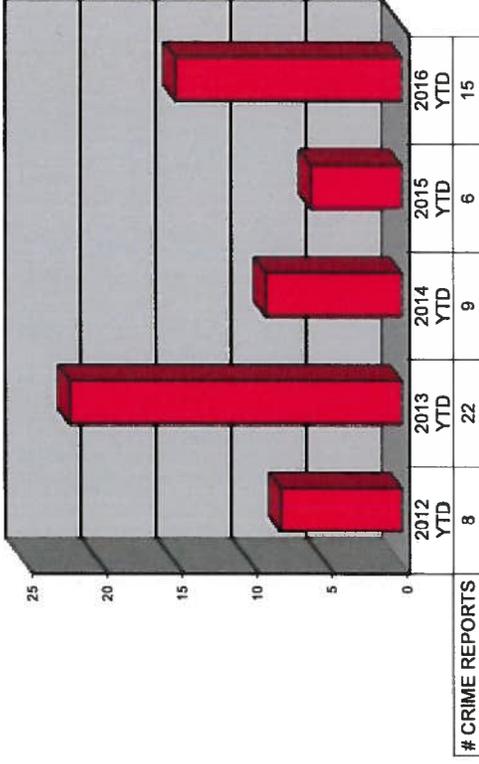


CHERRY HILLS POLICE DEPARTMENT STATISTICS

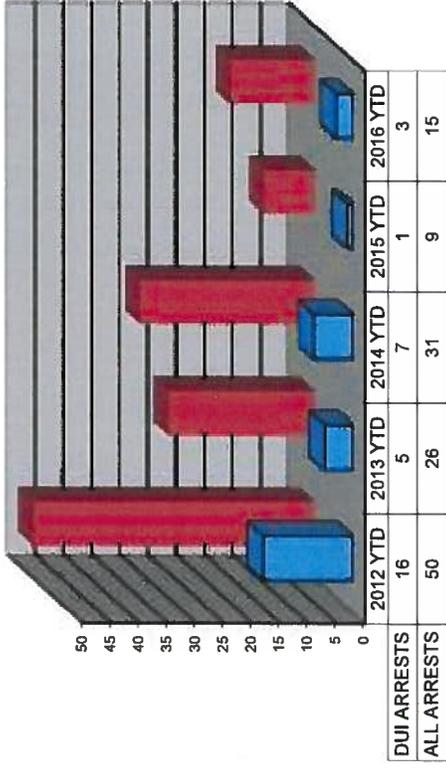
	Jan 2016	YEAR TO DATE 2016	YEAR TO DATE 2015	PERCENT CHANGE
TRAFFIC ACCIDENT	16	16	24	-33%
ALL CITATIONS	207	207	156	33%
PARKING TICKETS	7	7	3	133%
TRAFFIC WARNINGS	145	145	107	36%
DUI ARRESTS	3	3	1	200%
DUS ARRESTS	6	6	6	0%
# CRIME REPORTS	15	15	6	150%
# ALARMS	25	25	22	14%
# ARRESTS (INCLUDES DUI'S & DUS's)	15	15	9	67%
CITIZEN ASSISTS	11	11	17	-35%
ASSIST TO OTHER AGENCY	15	15	20	-25%
PROPERTY CHECKS (HW&BLDG)	1986	1986	1444	38%
CRIME PREVENTION NOTICES	35	35	47	-26%
FIELD INTERVIEW CARDS	1	1	2	-50%

CHERRY HILLS VILLAGE / YEAR-TO-DATE THROUGH JANUARY (2012-2016)

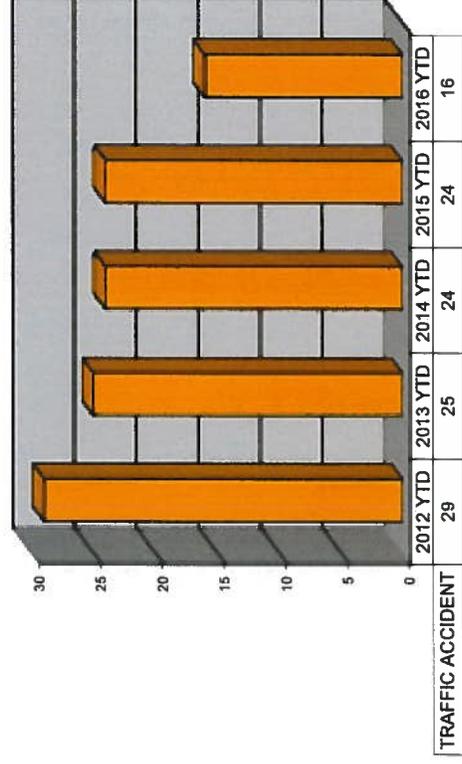
CRIME REPORTS



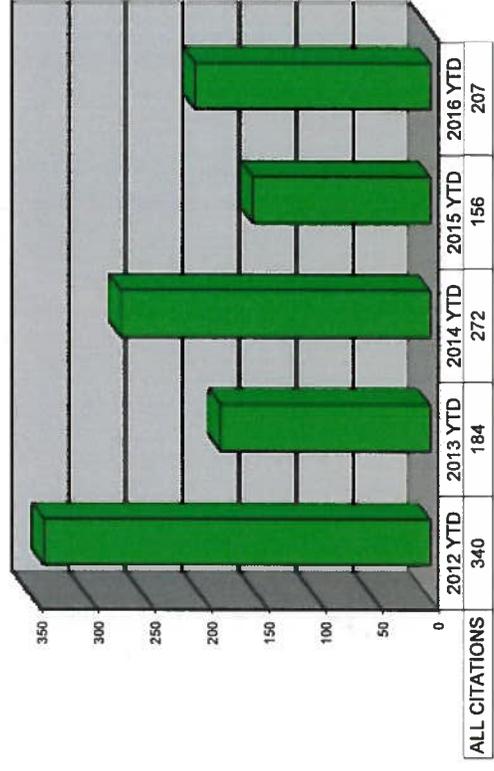
ARRESTS



TRAFFIC ACCIDENTS



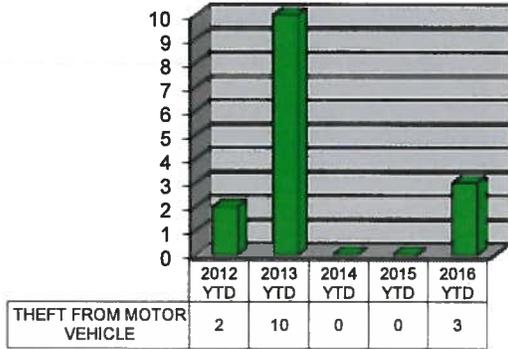
CITATIONS



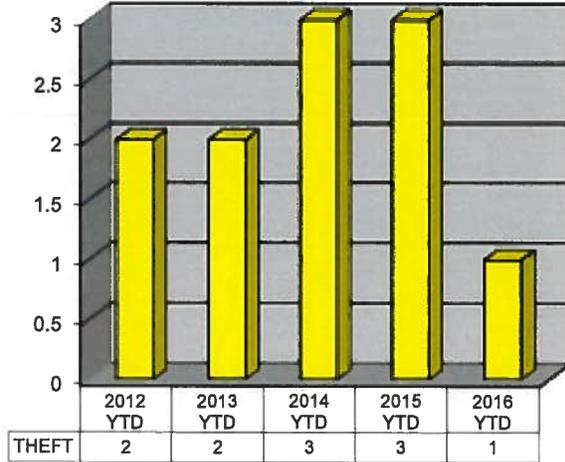
Cherry Hills Village Crime Statistics

YEAR-TO-DATE THROUGH JANUARY (2012-2016)

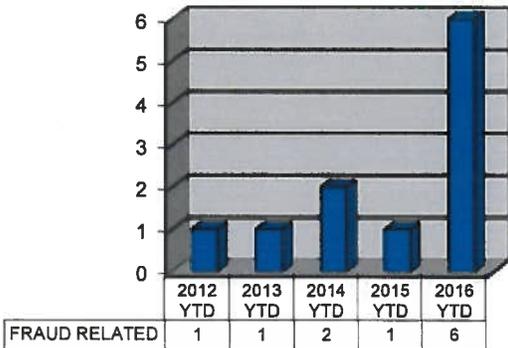
THEFT FROM MOTOR VEHICLE



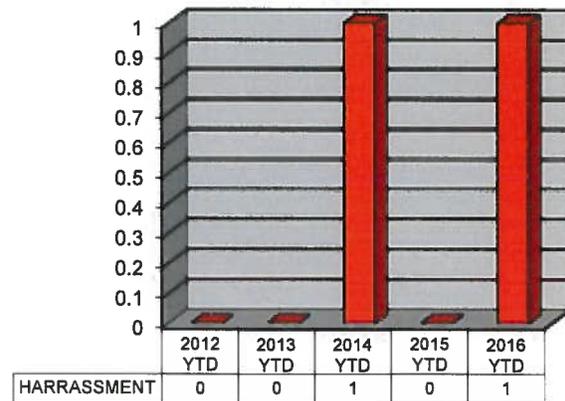
THEFT



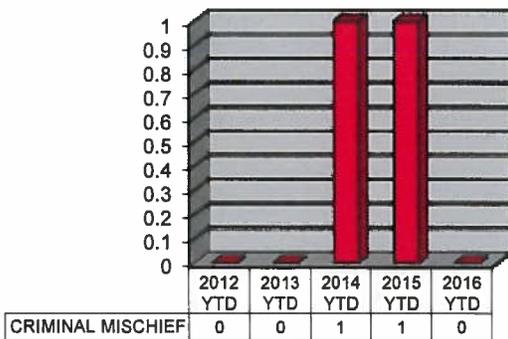
FRAUD RELATED



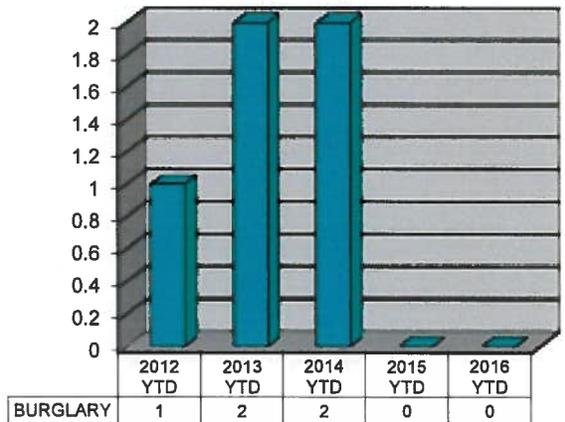
HARRASSMENT



CRIMINAL MISCHIEF



BURGLARY



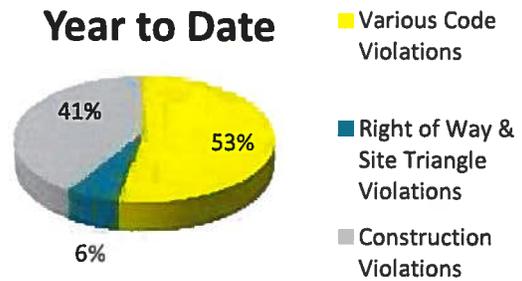
Cherry Hills Village Code Enforcement Statistics January 2016

Code Enforcement Issues	Month	YTD
On View Violations	33	33
Requests for Service	12	12
Sight Triangle Violations	0	0
Construction Site Violations	26	26
Permit Violations	1	1
Stop Work Orders Served	1	1
Fence Violations	0	0
Weed Violations	0	0
Trash, Debris and Junk	0	0
Trees/Bushes Violations	0	0
Zoning Violations	1	1
Right of Way Violations	4	4
Roll-offs/Port-a-let Violations	1	1
Sign Violations	21	21
Warnings/Personal Contacts	27	27
Letters/Posted Notices	5	5
Summons Issued	1	1
Notice of Violations	7	7
Misc. Code Violations	13	13

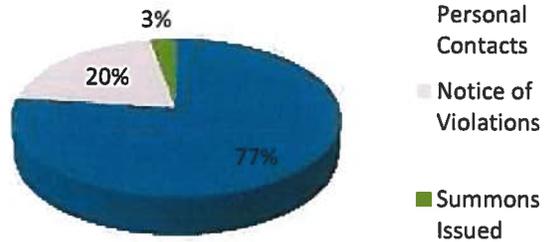
Year To Date



Year to Date

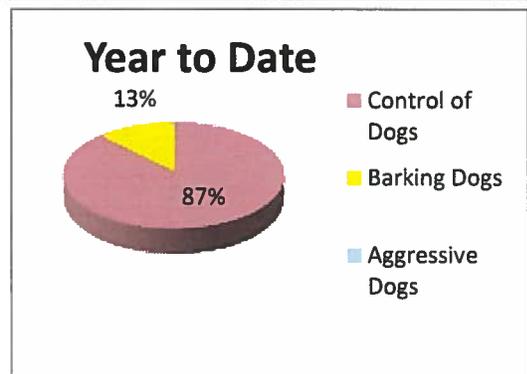
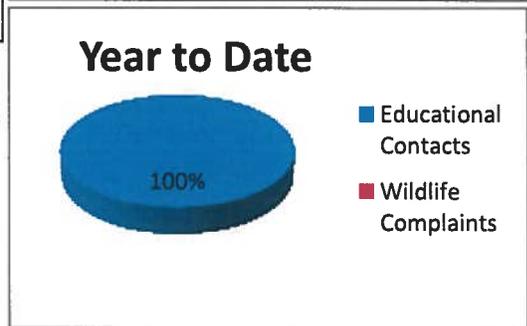
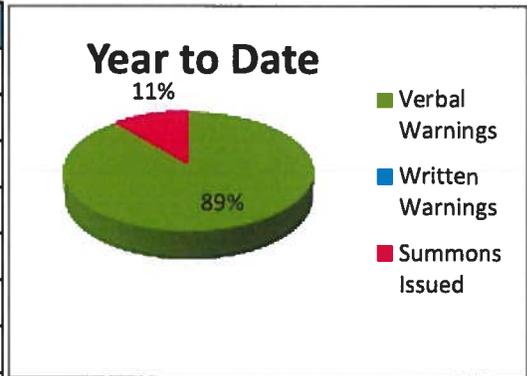


Year to Date



Cherry Hills Village Animal Control Statistics January 2016

Animal Control Issues	Month	YTD
Educational Contacts	5	5
Control of Dogs	7	7
Barking Dogs	1	1
Aggressive Dogs	0	0
Wildlife Complaints	0	0
Verbal Warnings	8	8
Written Warnings	0	0
Summons Issued	1	1



CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: TERRI LITTLEFORD, MUNICIPAL COURT CLERK
SUBJECT: MUNICIPAL COURT MONTH END REPORT FOR JAUARY 2016
DATE: FEBRUARY 16, 2016

DISCUSSION

Municipal Court Statistics

Monthly Totals	2016	2015	Difference
Citations filed	181	133	37%
Court appearances/guilty to original	94	93	1%
Plea by mail letters sent	112	50	124%
Revenue	\$19,430.00	\$14,170.00	\$5,260.00

BUDGET IMPACT STATEMENT

Through January 2016 the Municipal Court has collected 8% of the total budgeted revenue amount.

ATTACHMENTS

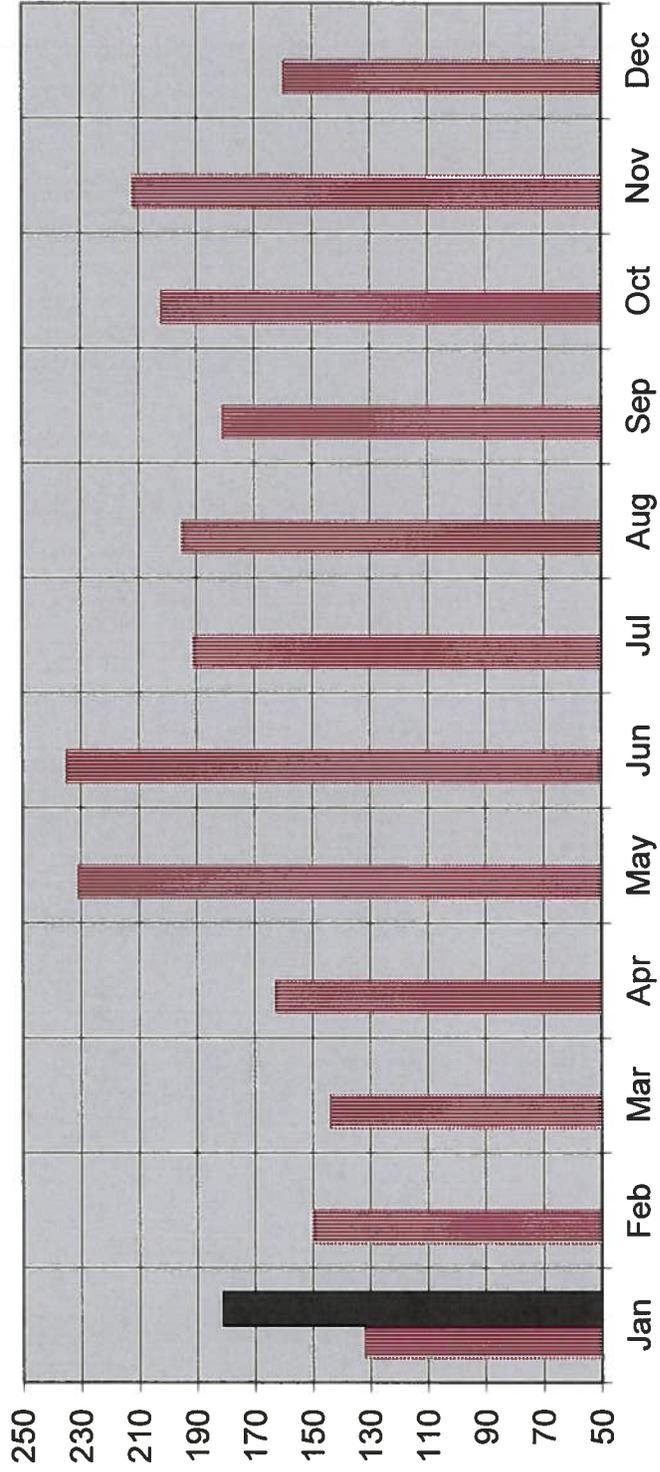
Exhibit A: Municipal Court Monthly Activity and Graphs

**CHERRY HILLS VILLAGE MUNICIPAL COURT
MONTHLY ACTIVITY
January-16**

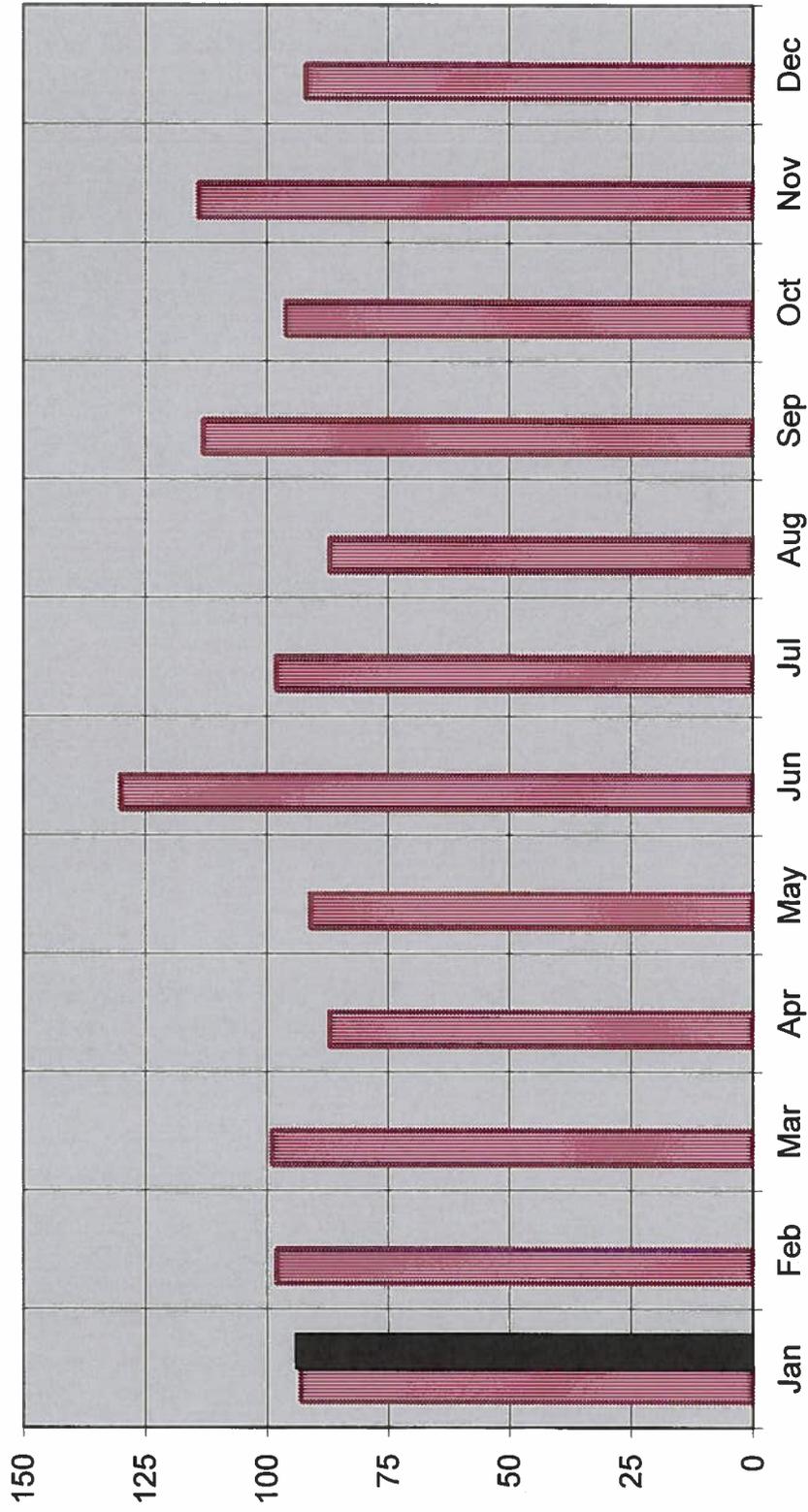
	MONTH	YTD	PRIOR YTD
<u>COMPLAINTS FILED</u>			
TRAFFIC	167	167	125
PARKING	7	7	1
DOG	1	1	1
OTHER	6	6	6
TOTAL	181	181	133
<u>CLOSED BY CLERK</u>			
CLOSED BY CLERK	9	9	12
TOTAL	9	9	12
<u>PLEA BY MAIL</u>			
GLTY PLEA BY MAIL	103	103	38
TOTAL	103	103	38
<u>COURT ACTIVITY</u>			
GLTY TO ORIG	19	19	17
GUILTY TO AMENDED	56	56	47
DEFERRED JUDGMENTS	6	6	7
NOT GUILTY (set to trial)	2	2	1
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	7	7	18
DISMISSED	4	4	2
SHOW CAUSE HEARINGS	0	0	1
<u>TRIAL TO COURT</u>			
CONVICTIONS	0	0	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
<u>TRIAL TO JURY</u>			
CONVICTIONS	0	0	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
NUMBER OF PEOPLE IN COURT	94	94	93
<u>TOTAL MONEY COLLECTED</u>	\$19,430.00	\$19,430.00	

Citations Filed

■ 2015 ■ 2016

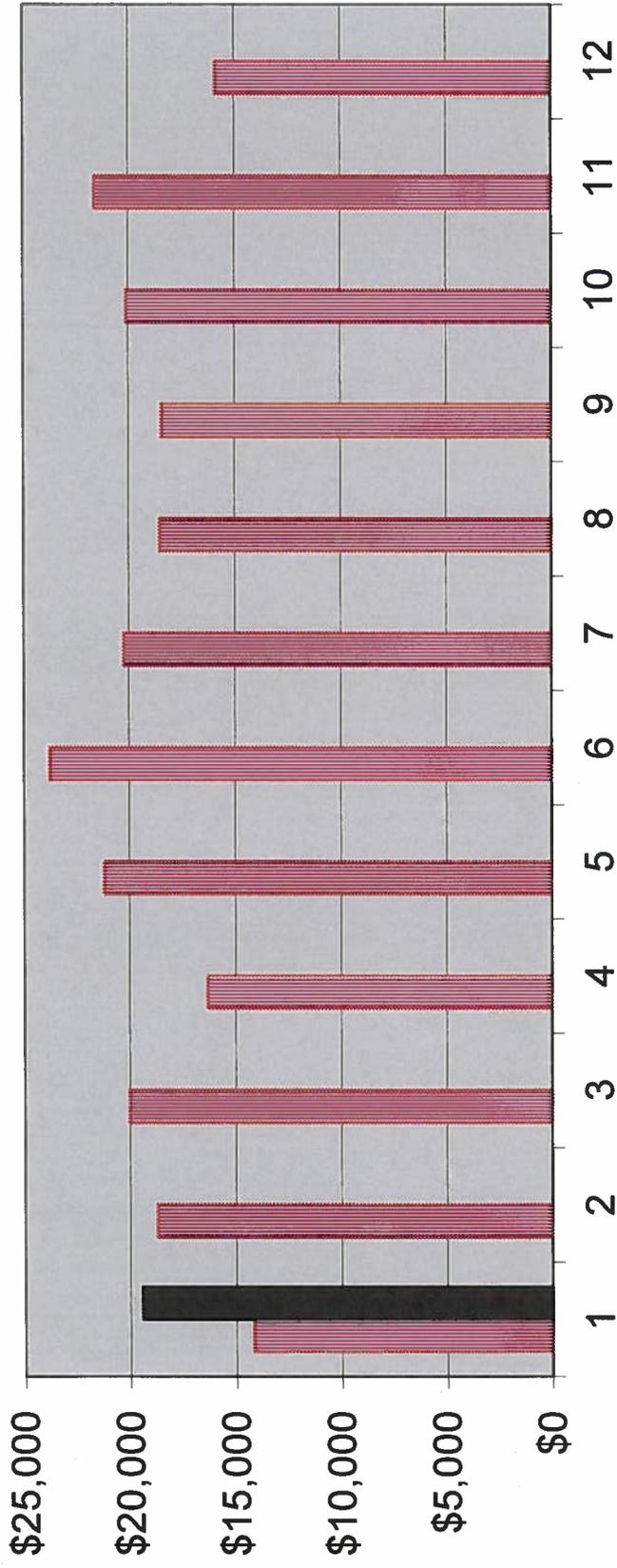


Court Appearances

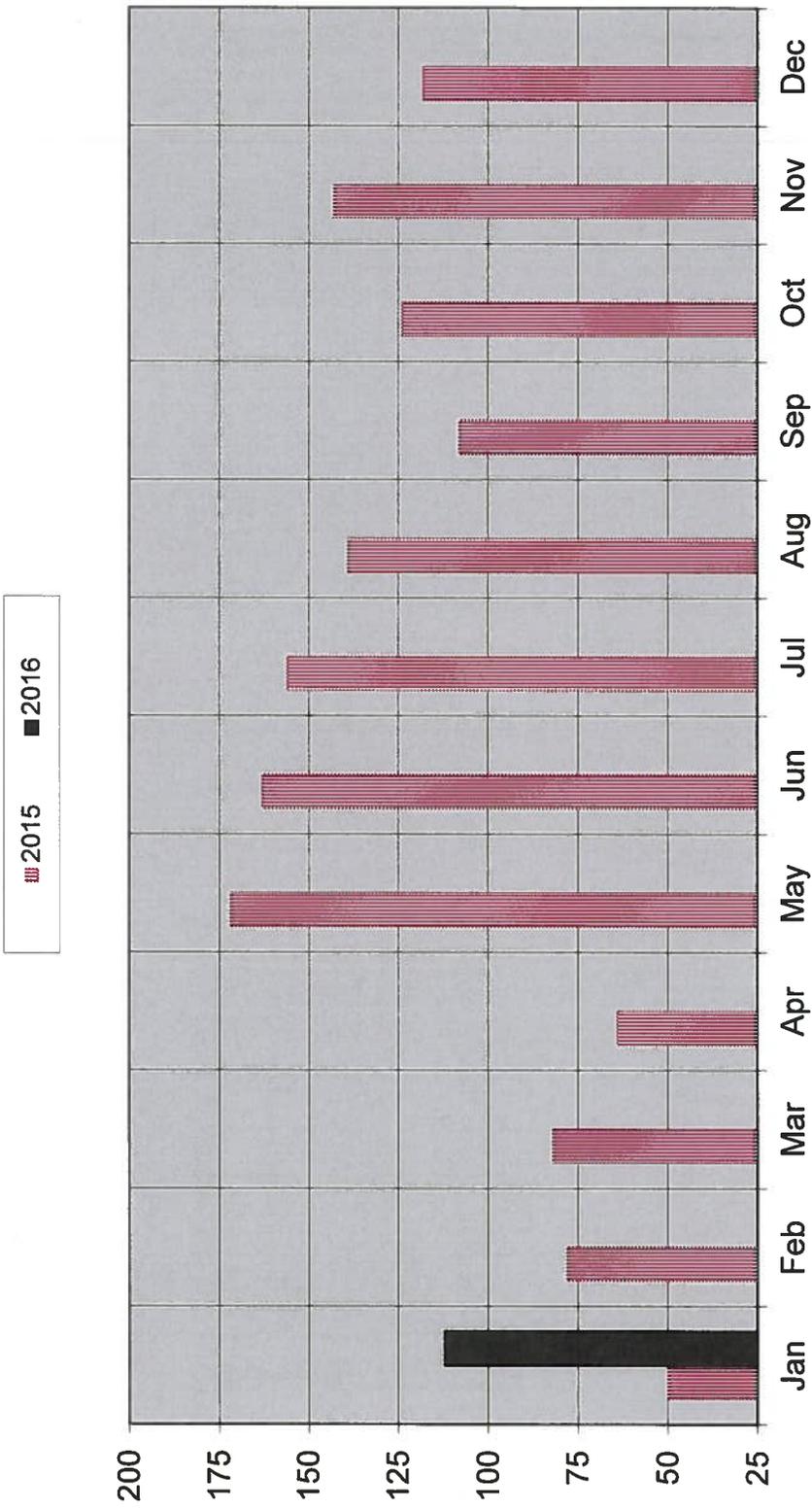


Fines Collected

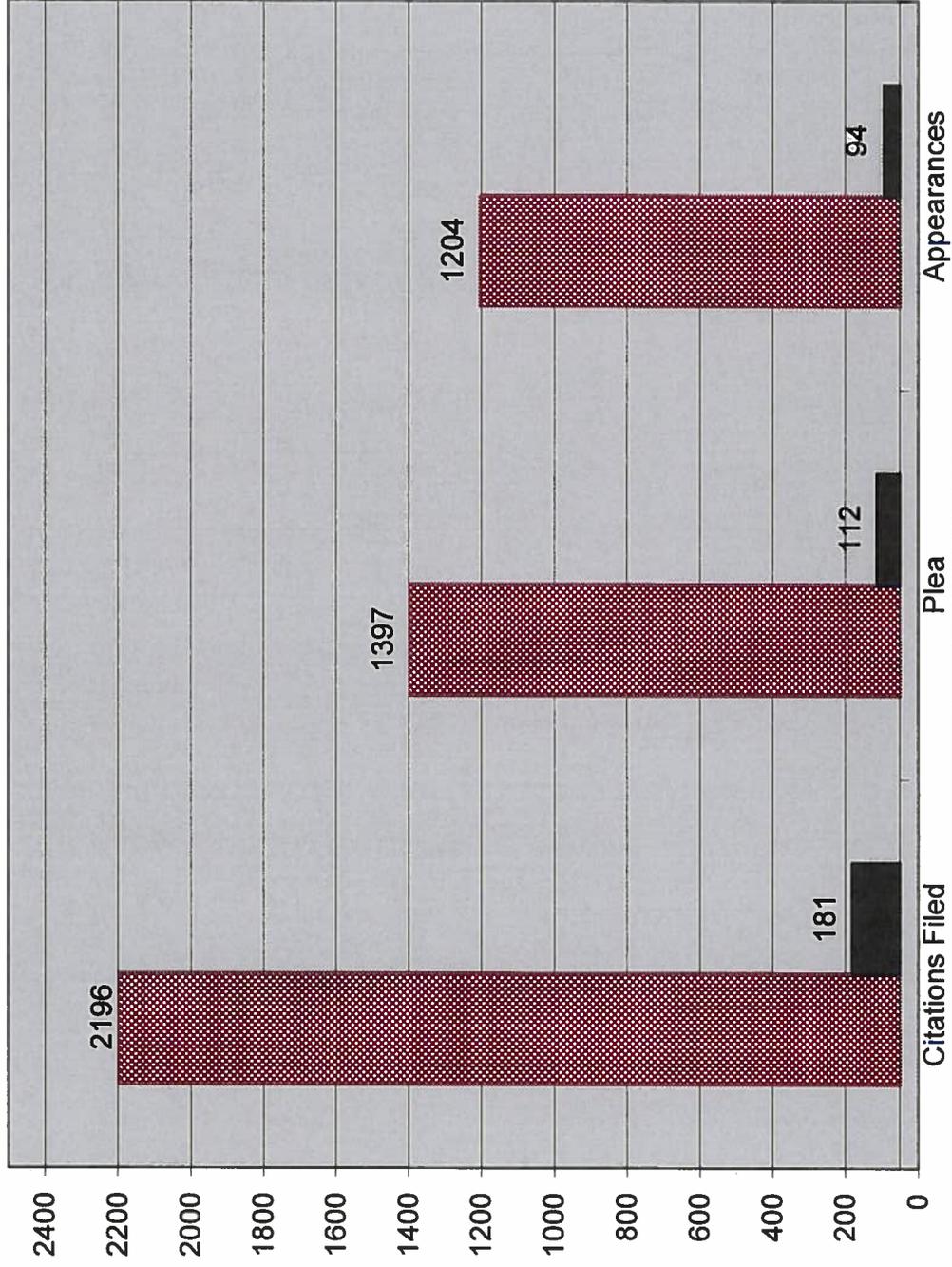
■ 2015 ■ 2016



Plea By Mail Offered



Year to Date Totals



CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: JAY GOLDIE, INTERIM CITY MANAGER/DIRECTOR OF PUBLIC WORKS
SUBJECT: PUBLIC WORKS JANUARY 2016-MONTH END REPORT
DATE: FEBRUARY 16, 2016

The Streets crew spent several hours in January responding to snow and performing after storm snow and ice removal. Vehicle and equipment maintenance was performed throughout the month. Pothole maintenance on gravel roads was performed including High Street and Lynn Road. After several months of work the crew completed the retro reflectivity inspection repairs and documentation. In preparation for the upcoming capital improvement projects the crew began asphalt saw cutting at various locations.

The Parks crew spent multiple hours assisting with snow removal operations in January. Crews continued monthly maintenance tasks including, city wide trash pickup, sweeping paved trails, shop work, vehicle and equipment maintenance, fence repair, trail repair and city wide tree trimming. Crews also assisted with the irrigation project at Three Pond Park to install an irrigation tap for tree watering.

Public Works is serious about safety and is diligent in participating in safety training. The Public Works crew continues to maintain an excellent record for protecting its employees and citizens.

The year is starting off busy with 18 right-of-way permits issued in January. The permitting process continues to see improvement with compliance and protection of City streets and rights-of-way.

ATTACHMENTS

January 2016 Public Works logs
Right-of-Way Monthly Report

JANUARY 2016 PARKS RECORD LOG SHEET

	Week 1	Week 2	Week 3	Week 4	Week	TOTALS
ad - Administrative Office Work	5	27	23	11		66
bm - Building Maintenance						0
cn - Concrete						0
cp - Overseeing contractor project	7					7
cr - Crackseal						0
fn - Fence repairs		2				2
ft - Fertilizing Trees						0
gm - Gen. Maint to trails, parks, ROW	24	17.5	31	80		152.5
gps - GPS and Mapping	15	18	20	10		63
hl-d - Loads to dump			32			32
hl-po - Materials to shop						0
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
ir - Irrigation repairs		12		25		37
ln - Landscape Repairs						0
Misc - Miscellaneous						0
mw-p - Mowing Parks						0
mw-e - Mowing entry features						0
mw-r - Mowing rights of ways						0
mw-t - Mowing Trails						0
pl - Planting						0
pm - Preventative maint/repair on equip						0
po - Purchase materials all operations	3	3				6
se - Special Events						0
sg - Sign repair						0
shp - Shop Work	49	17	30	2		98
sn - Snow	57	8	1			66
spw - Spray Weeds						0
sw-t - Sweeping trails		16	6			22
tr - Training & Conf/including safety		2.5		8		10.5
ts - Trash both cans and loose trash	4	4	4	4		16
tt - Trimming trees & maint & wrapping		24	6			30
wa - Watering						0
wd-m - Weed cutting mains						0
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-t - Weed cutting trails						0
pto - Paid Time Off		10		20		30
hol - Holiday Pay						0
to-c - Time off comp						0
to-w - Time off for workers comp						0
TOTAL HOURS	164	161	153	160	0	638
MATERIALS						
mu - Mulch						0
ts - Top soil						0
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0
Trash						0
Planters Mix						0

JANUARY 2016 STREETS RECORD LOG SHEET

	Week 1	Week 2	Week 3	Week 4	Week	TOTALS
ad - Administrative Office Work	37	25	22	32		116
as - Asphalt patching operations			34	6		40
bm - Building Maintenance						0
cn - Concrete repairs						0
cp - Overseeing contractor operations						0
cr - Sealing Operation						0
dr - Drainage Work						0
fn - Fence repairs						0
gm - General Maintenance						0
gv - Gravel road maintenance			13			13
hl-d - Loads to dump	22	4	15	14		55
hl-po - Materials hauled to shop				6		6
hl-r - Loads to recycle plant						0
hl-s - Loads to shop						0
ir - Irrigation repairs						0
ln - Landscape Repairs						0
Misc	6	2				8
mw-p - Mowing parks						0
mw-r - Mowing Rights of Ways						0
mw-t - Mowing Trails						0
pm - Preventative Maintenance		12	6	26		44
po - Purchasing materials	16	3				19
pt - Street Painting						0
sg - Sign Work	10	8				18
sh - Shouldering work for Asphalt						0
shp - Shop Work	8	3				11
sn - Snow removal operations	86	47	50	42.5		225.5
sw - Sweeper operations & cleanup	30	14				44
tr - Training & Conferences		82		8		90
ts - Trash (cans and loose)						0
tt - Tree Trimming						0
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-s - Weed Spray						0
wd-t - Weed cutting trails						0
pto - Paid time off	20		10	30		60
to-c - Time off comp						0
to-w - Time off workers comp						0
Hol - Holiday			40			40
TOTALS	235	200	190	164.5	0	789.5

MATERIALS

as-in - Asphalt (Shop-Laid)	tons					0
as-out - Asphalt (demo)	tons					0
rb - Road base	tons			65		65
cn - Concrete (Demo)	tons					0
cn - Concrete	yards					0
ts - Topsoil	yards					0
Mulch	yards					0
tb - Tree Branches	loads					0
cf - Crusher Fines	tons					0
ss - Salt/Sand	tons					0
ms - Misc.	loads					0
sw-dump - Sweepings	tons	49	26	62	54	191
sw-shop - Sweepings	tons	48	5			53
Ditch Dirt	loads					0
Rock	tons					0
water, mag						0
Trash	loads					0
Construction Debris	loads					0

2016 RIGHT-OF-WAY PERMITS
MONTHLY REPORT

JANUARY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
12	2	2	2				18

FEBRUARY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS

MARCH 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

APRIL 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

MAY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

JUNE 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

JULY 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

AUGUST 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

SEPTEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

OCTOBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

NOVEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

DECEMBER 2016							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
							0

2016 YEAR END TOTALS							
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	VEHICLE TRACKING PAD	OCCUPATION	PARKS/TRAILS	LANDSCAPE	MAJOR JOBS	TOTAL PERMITS
12	2	2	2	0	0	0	18

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(ii)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION
SUBJECT: FINANCIAL UPDATE – JANUARY 2016
DATE: FEBRUARY 16, 2016

DISCUSSION:

The 2015 financial audit has not yet been completed; therefore staff has not closed out 2015 and is unable to prepare all the financial statements Council normally receives monthly. However, staff does want to give Council a brief financial report for January 2016. All Funds revenue and expenditures reports as of January 31, 2016 are attached.

In January, General Fund expenses exceeded revenues by \$487,756. This is typical in January because the City pays most of our annual dues (DRCOG, CML, National League of Cities, etc.); in addition we pay a quarter of our annual worker's compensation and property casualty insurance. This makes January heavy on expenditures.

Staff will continue to do a monthly break out of actual revenue and expenditures plus forecasted revenue and expenditures to the end of the year and will keep Council informed monthly on the projections compare to budget.

The 2015 Audited Financial Statements will be presented to Council in late March or early April.

ATTACHEMENT:

Exhibit A: Unaudited January 2016 Revenue and Expenditure Financial Reports

EXHIBIT A

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
01-310-3111	50,758.64	50,758.64	2,461,683.00	2,410,924.36	2.1
01-310-3121	.00	.00	264,000.00	264,000.00	.0
01-310-3161	.00	.00	359,700.00	359,700.00	.0
01-310-3162	.00	.00	133,000.00	133,000.00	.0
01-310-3191	(622.34)	(622.34)	6,000.00	6,622.34	(10.4)
01-310-3311	1,189.38	1,189.38	991,232.00	990,042.62	.1
01-310-3312	90,559.67	90,559.67	1,066,887.00	976,327.33	8.5
TOTAL TAX REVENUES	141,885.35	141,885.35	5,282,502.00	5,140,616.65	2.7
<u>LICENSE AND PERMIT REVENUES</u>					
01-320-3211	75.00	75.00	7,201.00	7,126.00	1.0
01-320-3213	30,475.00	30,475.00	30,000.00	(475.00)	101.6
01-320-3221	17,449.38	17,449.38	550,000.00	532,550.62	3.2
01-320-3222	496.50	496.50	150,000.00	149,503.50	.3
01-320-3223	.00	.00	2,000.00	2,000.00	.0
01-320-3224	.00	.00	3,600.00	3,600.00	.0
01-320-3225	10,800.00	10,800.00	90,000.00	79,200.00	12.0
01-320-3226	.00	.00	500.00	500.00	.0
01-320-3227	650.00	650.00	2,200.00	1,550.00	29.6
01-320-3228	6,262.50	6,262.50	55,000.00	48,737.50	11.4
01-320-3229	300.00	300.00	2,000.00	1,700.00	15.0
01-320-3230	300.00	300.00	8,000.00	7,700.00	3.8
TOTAL LICENSE AND PERMIT REVENUES	66,808.38	66,808.38	900,501.00	833,692.62	7.4
<u>INTERGOVERNMENTAL REVENUES</u>					
01-330-3321	2,107.00	2,107.00	25,000.00	22,893.00	8.4
01-330-3342	286.99	286.99	2,800.00	2,513.01	10.3
01-330-3352	.00	.00	241,697.00	241,697.00	.0
01-330-3371	.00	.00	134,381.00	134,381.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	2,393.99	2,393.99	403,878.00	401,484.01	.6
<u>CHARGES FOR SERVICES REVENUES</u>					
01-350-3420	3,235.00	3,235.00	55,000.00	51,765.00	5.9
01-350-3421	.00	.00	1,000.00	1,000.00	.0
01-350-3511	19,430.26	19,430.26	270,000.00	250,569.74	7.2
01-350-3512	.00	.00	12,000.00	12,000.00	.0
01-350-3513	1,370.00	1,370.00	20,000.00	18,630.00	6.9
TOTAL CHARGES FOR SERVICES REVENUES	24,035.26	24,035.26	358,000.00	333,964.74	6.7

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
01-360-3611 INTEREST INCOME	2,231.76	2,231.76	12,000.00	9,768.24	18.6
01-360-3612 PENALTY-BUILDING PERMITS	150.00	150.00	3,000.00	2,850.00	5.0
01-360-3650 CRIER CONTRIBUTIONS	75.00	75.00	7,000.00	6,925.00	1.1
01-360-3660 CRIER ADVERTISEMENT	1,690.00	1,690.00	10,000.00	8,310.00	16.9
01-360-3680 OTHER REVENUES	402.17	402.17	20,000.00	19,597.83	2.0
01-360-3690 LEASE PROCEEDS	665.50	665.50	7,986.00	7,320.50	8.3
TOTAL MISCELLANEOUS REVENUES	5,214.43	5,214.43	59,986.00	54,771.57	8.7
TOTAL FUND REVENUE	240,337.41	240,337.41	7,004,867.00	6,764,529.59	3.4

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
01-411-1011 PERSONNEL SERVICES	58,240.41	58,240.41	496,616.00	438,375.59	11.7
01-411-1012 FEE PERSONNEL	.00	.00	16,800.00	16,800.00	.0
01-411-1013 SOCIAL SECURITY TAXES	4,515.15	4,515.15	39,729.00	35,213.85	11.4
01-411-1014 RETIREMENT 401-NONSWORN	776.83	776.83	35,000.00	34,223.17	2.2
01-411-1015 RETIREMENT	874.17	874.17	65,000.00	64,125.83	1.3
01-411-1016 HEALTH-LIFE-DENTAL INSURANCE	4,152.76	4,152.76	487,522.00	483,369.24	.9
01-411-1017 UNEMPLOY-WORKMENS COMP INS	.00	.00	113,000.00	113,000.00	.0
01-411-1019 OVERTIME	262.17	262.17	.00	(262.17)	.0
01-411-2021 OFC-SUPPLIES-POSTAGE	323.64	323.64	16,280.00	15,956.36	2.0
01-411-2022 PRINTING-REPRODUCTION	32.76	32.76	2,500.00	2,467.24	1.3
01-411-2028 SPECIAL MATERIALS	357.35	357.35	2,500.00	2,142.65	14.3
01-411-3031 GAS-HEAT-LIGHT	.00	.00	21,000.00	21,000.00	.0
01-411-3033 COMMUNICATIONS	1,475.19	1,475.19	28,000.00	26,524.81	5.3
01-411-3035 SEWER	477.00	477.00	3,136.00	2,659.00	15.2
01-411-4040 COUNTY TREASURER FEES	565.96	565.96	24,617.00	24,051.04	2.3
01-411-4041 COUNTY USE TAX FEES	4,527.99	4,527.99	53,344.00	48,816.01	8.5
01-411-4042 AUDIT	.00	.00	8,500.00	8,500.00	.0
01-411-4043 LEGAL	.00	.00	150,000.00	150,000.00	.0
01-411-4049 OTHER CONTRACTUAL SERVICES	822.80	822.80	16,492.00	15,669.20	5.0
01-411-6061 INSURANCE-BONDS	31,072.50	31,072.50	130,000.00	98,927.50	23.9
01-411-6062 ELECTION EXPENSE	.00	.00	6,000.00	6,000.00	.0
01-411-6063 TRAIN.-DUES-TRAVEL-SUBSC	10,396.00	10,396.00	95,817.00	85,421.00	10.9
01-411-6064 TESTING-PHYSICALS	.00	.00	300.00	300.00	.0
01-411-6066 LEGAL PUBLICATIONS	.00	.00	300.00	300.00	.0
01-411-6067 SPECIAL EVENTS	2,126.33	2,126.33	2,500.00	373.67	85.1
01-411-6068 MISCELLANEOUS EXPENSES	2,518.97	2,518.97	44,675.00	42,156.03	5.6
01-411-7071 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL ADMINISTRATION DEPARTMENT	123,517.98	123,517.98	1,861,128.00	1,737,610.02	6.6
<u>JUDICIAL DEPARTMENT</u>					
01-412-1011 PERSONAL SERVICES	5,929.24	5,929.24	51,471.00	45,541.76	11.5
01-412-1012 FEE PERSONNEL	.00	.00	13,000.00	13,000.00	.0
01-412-1013 SOCIAL SECURITY TAXES	468.03	468.03	4,118.00	3,649.97	11.4
01-412-1015 RETIREMENT	288.45	288.45	.00	(288.45)	.0
01-412-1016 HEALTH-LIFE-DENTAL INSURANCE	1,086.51	1,086.51	.00	(1,086.51)	.0
01-412-2021 OFC SUPPLIES-POSTAGE	.00	.00	100.00	100.00	.0
01-412-2022 PRINTING-REPRODUCTION	165.00	165.00	400.00	235.00	41.3
01-412-4050 JURY-WITNESS FEES	.00	.00	100.00	100.00	.0
01-412-6063 TRAIN.-DUES-TRAVEL-SUBSC	423.00	423.00	560.00	137.00	75.5
01-412-6067 INTERPRETERS	.00	.00	850.00	850.00	.0
01-412-6068 MISCELLANEOUS EXPENSES	.00	.00	4,680.00	4,680.00	.0
TOTAL JUDICIAL DEPARTMENT	8,360.23	8,360.23	75,279.00	66,918.77	11.1

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DATA PROCESSING DEPARTMENT</u>					
01-414-2028 SOFTWARE	11,106.00	11,106.00	18,704.00	7,598.00	59.4
01-414-4049 OTHER CONTRACTUAL SERVICES	1,926.00	1,926.00	97,132.00	95,206.00	2.0
01-414-7071 EQUIPMENT	.00	.00	17,747.00	17,747.00	.0
TOTAL DATA PROCESSING DEPARTMENT	13,032.00	13,032.00	133,583.00	120,551.00	9.8
<u>COMMUNITY DEVELOPMENT DEPARTME</u>					
01-418-1011 PERSONNEL SERVICES	29,949.24	29,949.24	254,972.00	225,022.76	11.8
01-418-1013 SOCIAL SECURITY TAXES	2,344.32	2,344.32	20,398.00	18,053.68	11.5
01-418-1014 RETIREMENT 401-NONSWORN	737.07	737.07	.00	(737.07)	.0
01-418-1015 RETIREMENT	750.81	750.81	.00	(750.81)	.0
01-418-1016 HEALTH-LIFE-DENTAL INSURANCE	2,183.11	2,183.11	.00	(2,183.11)	.0
01-418-2021 OFCE SUPPLIES-POSTAGE	51.45	51.45	4,500.00	4,448.55	1.1
01-418-2022 PRINTING-REPRODUCTION	34.08	34.08	3,200.00	3,165.92	1.1
01-418-2028 SPECIAL MATERIALS	.00	.00	250.00	250.00	.0
01-418-3033 TELEPHONE	100.64	100.64	850.00	749.36	11.8
01-418-4041 GREEN BUILDING REBATES	.00	.00	20,000.00	20,000.00	.0
01-418-4042 CONTRACTED PLAN REVIEW	.00	.00	70,000.00	70,000.00	.0
01-418-4045 ENGINEERING SERVICES	.00	.00	30,000.00	30,000.00	.0
01-418-4047 BUILDING INSPECTION	.00	.00	150,000.00	150,000.00	.0
01-418-4049 OTHER CONTRACTUAL SERVICES	.00	.00	40,000.00	40,000.00	.0
01-418-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	.00	4,900.00	4,900.00	.0
01-418-6068 MISCELLANEOUS EXPENSE	250.00	250.00	4,000.00	3,750.00	6.3
01-418-7071 EQUIPMENT	.00	.00	1,800.00	1,800.00	.0
TOTAL COMMUNITY DEVELOPMENT DEPARTME	36,400.72	36,400.72	604,870.00	568,469.28	6.0
<u>VILLAGE CRIER DEPARTMENT</u>					
01-419-1012 FEE PERSONNEL	.00	.00	3,000.00	3,000.00	.0
01-419-2021 OFFICE SUPPLIES, POSTAGE	726.40	726.40	10,500.00	9,773.60	6.9
01-419-2022 PRINTING	.00	.00	17,000.00	17,000.00	.0
TOTAL VILLAGE CRIER DEPARTMENT	726.40	726.40	30,500.00	29,773.60	2.4

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>					
01-421-1011 PERSONNEL SERVICES	261,949.55	261,949.55	2,263,049.00	2,001,099.45	11.6
01-421-1013 SOCIAL SECURITY TAXES	6,379.04	6,379.04	67,891.00	61,511.96	9.4
01-421-1014 POLICE PENSION CONTRIBUTIONS	18,084.55	18,084.55	145,000.00	126,915.45	12.5
01-421-1015 RETIREMENT	5,116.75	5,116.75	.00	(5,116.75)	.0
01-421-1016 HEALTH-LIFE-DENTAL INSURANCE	27,941.45	27,941.45	.00	(27,941.45)	.0
01-421-1018 UNIFORM EXPENSE	259.67	259.67	26,150.00	25,890.33	1.0
01-421-1019 OVERTIME	1,412.18	1,412.18	70,000.00	68,587.82	2.0
01-421-1020 EXTRA DUTY	4,383.00	4,383.00	70,000.00	65,617.00	6.3
01-421-2021 OFC SUPPLIES-POSTAGE	1,758.08	1,758.08	8,670.00	6,911.92	20.3
01-421-2022 PRINTING-REPRODUCTION	1,203.99	1,203.99	5,780.00	4,576.01	20.8
01-421-2023 CRIME PREVENTION	.00	.00	4,000.00	4,000.00	.0
01-421-2024 DARE	.00	.00	1,000.00	1,000.00	.0
01-421-2028 SPECIAL MATERIALS	414.33	414.33	14,280.00	13,865.67	2.9
01-421-2029 ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
01-421-3031 ELECTRIC/GAS	.00	.00	27,300.00	27,300.00	.0
01-421-3032 WATER	.00	.00	3,250.00	3,250.00	.0
01-421-3033 TELEPHONE	3,214.57	3,214.57	28,750.00	25,535.43	11.2
01-421-3035 SEWER	332.00	332.00	2,500.00	2,168.00	13.3
01-421-4048 VEHICLE MAINTENANCE CONTRACT	.00	.00	51,675.00	51,675.00	.0
01-421-4049 OTHER CONTRACTUAL SERVICES	111,958.38	111,958.38	162,104.00	50,145.62	69.1
01-421-5051 BUILDING MAINTENANCE	100.70	100.70	24,625.00	24,524.30	.4
01-421-5052 EQUIPMENT MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
01-421-5053 VEHICLE MAINTENANCE	311.89	311.89	6,600.00	6,288.11	4.7
01-421-5054 GASOLINE-OIL	.00	.00	60,000.00	60,000.00	.0
01-421-6063 TRNG-DUES-TRAVEL-SUBSC	394.18	394.18	32,000.00	31,605.82	1.2
01-421-6064 TESTING AND PHYSICAL EXAMS	.00	.00	10,000.00	10,000.00	.0
01-421-6065 PRISONER EXPENSES	.00	.00	7,800.00	7,800.00	.0
01-421-6068 MISCELLANEOUS EXPENSES	923.96	923.96	17,800.00	16,876.04	5.2
01-421-7071 EQUIPMENT	266.97	266.97	36,000.00	35,733.03	.7
TOTAL PUBLIC SAFETY DEPARTMENT	446,405.24	446,405.24	3,152,224.00	2,705,818.76	14.2

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS DEPARTMENT</u>					
01-431-1011 PERSONNEL SERVICES	75,749.70	75,749.70	685,955.00	610,205.30	11.0
01-431-1013 SOCIAL SECURITY TAXES	5,898.13	5,898.13	54,876.00	48,977.87	10.8
01-431-1014 RETIREMENT 401-NONSWORN	1,490.25	1,490.25	.00	(1,490.25)	.0
01-431-1015 RETIREMENT	753.33	753.33	.00	(753.33)	.0
01-431-1016 HEALTH-LIFE-DENTAL INSURANCE	9,581.10	9,581.10	.00	(9,581.10)	.0
01-431-1018 UNIFORM EXPENSE	.00	.00	5,400.00	5,400.00	.0
01-431-1019 OVERTIME	2,532.22	2,532.22	14,000.00	11,467.78	18.1
01-431-2021 OFC SUPPLIES-POSTAGE	.00	.00	1,900.00	1,900.00	.0
01-431-2024 SNOW-ICE MATERIALS	.00	.00	25,000.00	25,000.00	.0
01-431-2025 ROAD MAINT. MATERIALS	.00	.00	52,000.00	52,000.00	.0
01-431-2026 CURB-GUTTER-SIDEWALKS	.00	.00	5,000.00	5,000.00	.0
01-431-2027 TRAFFIC CONTROL DEVICES	.00	.00	9,000.00	9,000.00	.0
01-431-2028 SPECIAL MATERIALS	.00	.00	6,000.00	6,000.00	.0
01-431-3032 WATER	.00	.00	2,100.00	2,100.00	.0
01-431-3033 COMMUNICATIONS	681.93	681.93	7,050.00	6,368.07	9.7
01-431-3034 STREET LIGHTING	.00	.00	5,000.00	5,000.00	.0
01-431-4045 ENGINEERING SERVICES	.00	.00	12,500.00	12,500.00	.0
01-431-4048 VEHICLE MAINTENANCE CONTRACT	.00	.00	50,000.00	50,000.00	.0
01-431-4049 OTHER CONTRACTUAL SERVICES	345.86	345.86	57,000.00	56,654.14	.6
01-431-5051 BUILDING MAINTENANCE	.00	.00	45,000.00	45,000.00	.0
01-431-5052 EQUIPMENT MAINTENANCE	.00	.00	8,500.00	8,500.00	.0
01-431-5053 VEHICLE MAINTENANCE	.00	.00	20,000.00	20,000.00	.0
01-431-5054 GASOLINE-OIL	.00	.00	35,000.00	35,000.00	.0
01-431-6063 TRNG-DUES-TRAVEL-SUBSC	1,734.02	1,734.02	9,000.00	7,265.98	19.3
01-431-6064 TESTING PHYSICALS	.00	.00	2,000.00	2,000.00	.0
01-431-6068 MISCELLANEOUS EXPENSES	883.92	883.92	8,500.00	7,616.08	10.4
01-431-7000 PUBLIC ART	.00	.00	20,000.00	20,000.00	.0
01-431-7071 EQUIPMENT	.00	.00	6,500.00	6,500.00	.0
TOTAL PUBLIC WORKS DEPARTMENT	99,650.46	99,650.46	1,147,281.00	1,047,630.54	8.7
TOTAL FUND EXPENDITURES	728,093.03	728,093.03	7,004,865.00	6,276,771.97	10.4
NET REVENUE OVER EXPENDITURES	(487,755.62)	(487,755.62)	2.00	487,757.62	(24387)

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
02-310-3111	6,460.19	6,460.19	337,217.00	330,756.81	1.9
02-310-3121	40,879.31	40,879.31	.00	(40,879.31)	.0
	<u>47,339.50</u>	<u>47,339.50</u>	<u>337,217.00</u>	<u>289,877.50</u>	<u>14.0</u>
<u>MISCELLANEOUS REVENUES</u>					
02-360-3610	.00	.00	3,500,000.00	3,500,000.00	.0
02-360-3611	943.74	943.74	2,500.00	1,556.26	37.8
	<u>943.74</u>	<u>943.74</u>	<u>3,502,500.00</u>	<u>3,501,556.26</u>	<u>.0</u>
	<u>48,283.24</u>	<u>48,283.24</u>	<u>3,839,717.00</u>	<u>3,791,433.76</u>	<u>1.3</u>

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
02-441-1000 TRAIL IMPROVEMENTS	.00	.00	325,000.00	325,000.00	.0
02-441-1001 COP PAYMENT	.00	.00	96,283.00	96,283.00	.0
02-441-1101 VILLAGE CENTER IMPROVEMENTS	.00	.00	1,260,000.00	1,260,000.00	.0
02-441-1102 COMPUTER EQUIPMENT	16,552.00	16,552.00	22,952.00	6,400.00	72.1
02-441-2103 POLICE EQUIPMENT	.00	.00	94,350.00	94,350.00	.0
02-441-2104 POLICE VEHICLES	27,953.06	27,953.06	162,600.00	134,646.94	17.2
02-441-2107 POLICE MOTORCYCLE PROGRAM	.00	.00	52,900.00	52,900.00	.0
02-441-3101 STREET IMPROVEMENT PROGRAM	.00	.00	500,000.00	500,000.00	.0
02-441-3102 PUBLIC WORKS EQUIPMENT	.00	.00	45,000.00	45,000.00	.0
02-441-3103 PARKS EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
02-441-3105 PARKS VEHICLES	.00	.00	40,000.00	40,000.00	.0
02-441-3106 STORM SEWERS	.00	.00	50,000.00	50,000.00	.0
02-441-3108 BUILDINGS	.00	.00	25,000.00	25,000.00	.0
02-441-3109 TRAFFIC CALMING	.00	.00	75,000.00	75,000.00	.0
02-441-3110 CRACK SEAL	.00	.00	25,000.00	25,000.00	.0
02-441-3111 CURB AND GUTTER	.00	.00	135,000.00	135,000.00	.0
02-441-3112 RIGHTS-OF-WAY IMPROVEMENTS	.00	.00	176,000.00	176,000.00	.0
02-441-4000 LAND PURCHASE	.00	.00	1,500,000.00	1,500,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	44,505.06	44,505.06	4,605,065.00	4,560,559.94	1.0
TOTAL FUND EXPENDITURES	44,505.06	44,505.06	4,605,065.00	4,560,559.94	1.0
NET REVENUE OVER EXPENDITURES	3,778.18	3,778.18	(765,348.00)	(769,126.18)	.5

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>						
07-330-3358	COLORADO LOTTERY	.00	.00	60,000.00	60,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	60,000.00	60,000.00	.0
<u>MISCELLANEOUS REVENUES</u>						
07-360-3611	INTEREST ON INVESTMENTS	63.02	63.02	266.00	202.98	23.7
	TOTAL MISCELLANEOUS REVENUES	63.02	63.02	266.00	202.98	23.7
	TOTAL FUND REVENUE	63.02	63.02	60,266.00	60,202.98	.1

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

CONSERVATION TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONSERVATION TRUST EXPENDITURE</u>						
07-450-4521	TRAIL IMPROVEMENTS	.00	.00	248,500.00	248,500.00	.0
	TOTAL CONSERVATION TRUST EXPENDITURE	.00	.00	248,500.00	248,500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	248,500.00	248,500.00	.0
	NET REVENUE OVER EXPENDITURES	63.02	63.02	(188,234.00)	(188,297.02)	.0

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
08-320-3221 RECREATION REIMBURSEMENT DONAT	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSE AND PERMIT REVENUES	.00	.00	1,000.00	1,000.00	.0
<u>MISCELLANEOUS REVENUES</u>					
08-360-3611 INTEREST-INVESTMENTS	305.81	305.81	1,000.00	694.19	30.6
08-360-3680 MISCELLANEOUS REVENUES	.00	.00	4,000.00	4,000.00	.0
TOTAL MISCELLANEOUS REVENUES	305.81	305.81	5,000.00	4,694.19	6.1
TOTAL FUND REVENUE	305.81	305.81	6,000.00	5,694.19	5.1

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAND DONATION FUND EXPENDITURE</u>					
08-450-6068 MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
08-450-9093 THREE POND PARK WATER RIGHTS	.00	.00	620.00	620.00	.0
TOTAL LAND DONATION FUND EXPENDITURE	.00	.00	5,620.00	5,620.00	.0
TOTAL FUND EXPENDITURES	.00	.00	5,620.00	5,620.00	.0
NET REVENUE OVER EXPENDITURES	305.81	305.81	380.00	74.19	80.5

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
13-360-3611 INTEREST INCOME	6.10	6.10	50.00	43.90	12.2
13-360-3612 INTEREST ON ASSESSMENT	.00	.00	11,284.00	11,284.00	.0
13-360-3630 ASSESSMENTS REVENUE	4,623.28	4,623.28	68,417.00	63,793.72	6.8
TOTAL MISCELLANEOUS REVENUES	4,629.38	4,629.38	79,751.00	75,121.62	5.8
TOTAL FUND REVENUE	4,629.38	4,629.38	79,751.00	75,121.62	5.8

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SID # 7 BOND FUND EXPENDITURES</u>					
13-470-4041 COUNTY TREASURER FEES	46.23	46.23	797.00	750.77	5.8
13-470-7072 INTEREST EXPENSE	.00	.00	10,000.00	10,000.00	.0
13-470-7073 BOND PRINCIPAL PAYMENT	.00	.00	80,000.00	80,000.00	.0
TOTAL SID # 7 BOND FUND EXPENDITURES	46.23	46.23	90,797.00	90,750.77	.1
TOTAL FUND EXPENDITURES	46.23	46.23	90,797.00	90,750.77	.1
NET REVENUE OVER EXPENDITURES	4,583.15	4,583.15	(11,046.00)	(15,629.15)	41.5

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
14-320-3200 OPEN SPACE SHAREBACK	.00	.00	130,000.00	130,000.00	.0
14-320-3220 SALES TAX COLLECTION FEE	.00	.00	2,000.00	2,000.00	.0
TOTAL LICENSE AND PERMIT REVENUES	.00	.00	132,000.00	132,000.00	.0
<u>MISCELLANEOUS REVENUES</u>					
14-360-3611 INTEREST INCOME	624.10	624.10	1,400.00	775.90	44.6
TOTAL MISCELLANEOUS REVENUES	624.10	624.10	1,400.00	775.90	44.6
TOTAL FUND REVENUE	624.10	624.10	133,400.00	132,775.90	.5

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPEN SPACE FUND EXPENDITURES</u>					
14-450-9091 TRAIL IMPROVEMENTS	.00	.00	90,000.00	90,000.00	.0
14-450-9092 PARK IMPROVEMENTS	.00	.00	510,000.00	510,000.00	.0
TOTAL OPEN SPACE FUND EXPENDITURES	.00	.00	600,000.00	600,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	600,000.00	600,000.00	.0
NET REVENUE OVER EXPENDITURES	624.10	624.10	(466,600.00)	(467,224.10)	.1

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
20-320-3225 WATER ADMINISTRATION FEES	50.00	50.00	.00	(50.00)	.0
20-320-3226 SEWER ADMINISTRATION FEES	.00	.00	2,328.00	2,328.00	.0
20-320-3228 W/S REPAIR & REPLACEMENT FEES	77,220.00	77,220.00	74,496.00	(2,724.00)	103.7
TOTAL LICENSE AND PERMIT REVENUES	77,270.00	77,270.00	76,824.00	(446.00)	100.6
<u>MISCELLANEOUS REVENUES</u>					
20-360-3611 INTEREST INCOME	276.12	276.12	800.00	523.88	34.5
TOTAL MISCELLANEOUS REVENUES	276.12	276.12	800.00	523.88	34.5
TOTAL FUND REVENUE	77,546.12	77,546.12	77,624.00	77.88	99.9

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2016

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER & SEWER EXPENDITURES</u>					
20-461-4042 LEGAL COUNSEL	.00	.00	1,000.00	1,000.00	.0
20-461-4049 OTHER CONTRACTUAL	.00	.00	30,000.00	30,000.00	.0
20-461-5052 SEWER REPAIRS & MAINTENANCE	.00	.00	500,000.00	500,000.00	.0
20-461-6063 TRAINING, DUES & SUB	.00	.00	1,000.00	1,000.00	.0
TOTAL WATER & SEWER EXPENDITURES	.00	.00	532,000.00	532,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	532,000.00	532,000.00	.0
NET REVENUE OVER EXPENDITURES	77,546.12	77,546.12	(454,376.00)	(531,922.12)	17.1

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
30-310-3111	35,069.60	35,069.60	1,772,749.00	1,737,679.40	2.0
30-310-3121	.00	.00	10,000.00	10,000.00	.0
	<u>35,069.60</u>	<u>35,069.60</u>	<u>1,782,749.00</u>	<u>1,747,679.40</u>	<u>2.0</u>
<u>MISCELLANEOUS REVENUES</u>					
30-360-3611	1,074.00	1,074.00	5,000.00	3,926.00	21.5
	<u>1,074.00</u>	<u>1,074.00</u>	<u>5,000.00</u>	<u>3,926.00</u>	<u>21.5</u>
	<u>36,143.60</u>	<u>36,143.60</u>	<u>1,787,749.00</u>	<u>1,751,605.40</u>	<u>2.0</u>

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2016

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION EXPENDITURE</u>					
30-432-1011 PERSONAL SERVICES	39,405.50	39,405.50	420,282.00	380,876.50	9.4
30-432-1013 SOCIAL SECURITY TAXES	3,142.39	3,142.39	33,623.00	30,480.61	9.4
30-432-1014 RETIREMENT 401-MGMT	544.20	544.20	4,600.00	4,055.80	11.8
30-432-1015 RETIREMENT 457 DEF COMP	1,086.57	1,086.57	8,000.00	6,913.43	13.6
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	5,141.77	5,141.77	58,000.00	52,858.23	8.9
30-432-1018 UNIFORM EXPENSE	.00	.00	3,500.00	3,500.00	.0
30-432-1019 OVERTIME	1,018.27	1,018.27	5,000.00	3,981.73	20.4
30-432-2021 OFC-SUPPLIES-POSTAGE	.00	.00	1,200.00	1,200.00	.0
30-432-2023 PLANT SUPPLIES	.00	.00	3,500.00	3,500.00	.0
30-432-2025 GENERAL INFRASTRUCTURE MAINT	.00	.00	15,500.00	15,500.00	.0
30-432-2026 SNOW AND ICE MELT	.00	.00	1,000.00	1,000.00	.0
30-432-2027 PARK SIGNAGE	.00	.00	1,000.00	1,000.00	.0
30-432-2028 SPECIAL MATERIALS	234.74	234.74	7,050.00	6,815.26	3.3
30-432-3032 WATER	.00	.00	30,000.00	30,000.00	.0
30-432-3033 COMMUNICATIONS	781.04	781.04	3,200.00	2,418.96	24.4
30-432-4041 COUNTY TREASURER FEES	350.70	350.70	17,727.00	17,376.30	2.0
30-432-4043 LEGAL/SURVEYING	.00	.00	4,000.00	4,000.00	.0
30-432-4046 ENGINEERING	.00	.00	14,000.00	14,000.00	.0
30-432-4047 FORESTRY/ROW TREE MAINT.	65.00	65.00	28,000.00	27,935.00	.2
30-432-4048 VEHICLE MAINTENANCE CONTRACT	.00	.00	16,000.00	16,000.00	.0
30-432-4049 OTHER CONTRACTUAL SERVICES	.00	.00	8,150.00	8,150.00	.0
30-432-5052 EQUIPMENT MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
30-432-5053 VEHICLE MAINTENANCE	.00	.00	4,500.00	4,500.00	.0
30-432-5054 GASOLINE-OIL	.00	.00	20,000.00	20,000.00	.0
30-432-5055 GROUNDS MAINTENANCE	142.28	142.28	20,000.00	19,857.72	.7
30-432-6063 TRAIN-DUES-TRAVEL-SUBSC	17.78	17.78	7,200.00	7,182.22	.3
30-432-6064 TESTING-PHYSICALS	.00	.00	500.00	500.00	.0
30-432-6067 SPECIAL EVENTS	1,308.77	1,308.77	15,000.00	13,691.23	8.7
30-432-6068 MISCELLANEOUS EXPENSES	250.00	250.00	5,000.00	4,750.00	5.0
30-432-6069 RECREATION REIMBURSEMENT PROGR	149.00	149.00	233,744.00	233,595.00	.1
30-432-7071 EQUIPMENT	1,469.25	1,469.25	7,500.00	6,030.75	19.6
30-432-7072 INTEREST EXPENSE	.00	.00	25,387.00	25,387.00	.0
30-432-7073 PRINCIPAL EXPENSE	.00	.00	734,586.00	734,586.00	.0
30-432-7075 ADMINISTRATIVE SERVICES	.00	.00	25,000.00	25,000.00	.0
TOTAL PARKS & RECREATION EXPENDITURE	55,107.26	55,107.26	1,787,749.00	1,732,641.74	3.1
TOTAL FUND EXPENDITURES	55,107.26	55,107.26	1,787,749.00	1,732,641.74	3.1
NET REVENUE OVER EXPENDITURES	(18,963.66)	(18,963.66)	.00	18,963.66	.0