CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

City Council Agenda
Tuesday, September 15, 2015

6:30 p.m.

1. Call to Order

2. Roll Call of Members

3. Pledge of Allegiance

4. Audience Participation Period (limit 5 minutes per speaker)

5. Consent Agenda
   a. Approval of Minutes – September 1, 2015
   b. Resolution 38, Series 2015; Affirming the Cancellation of the November 3, 2015 Special Municipal Election in Accordance with Section 2-1-50 of the Cherry Hills Village Municipal Code
   c. Resolution 39, Series 2015; Appointing Members to the Planning and Zoning Commission
   d. Contract for Services with Stanley Consultants, Inc.
   e. License Agreement with Denver Water for Irrigation of Three Pond Park
   f. Contract for Services with CUES Mapping Services for Sanitary Sewer Pipeline Profiling

6. Items Removed From Consent Agenda

7. Unfinished Business
   a. Council Bill 5, Series 2015; Approving a Supplemental Appropriation for the High Line Canal Conservancy (*second and final reading*)
   b. Discussion Regarding South Dahlia Speed Hump Installation Request

8. New Business

9. Reports
   a. Mayor
   b. Members of City Council
   c. Reports from Members of City Boards and Commissions
   d. City Manager and Staff
      (i) Department Monthly Reports
      (ii) Unaudited Financial Statements
   e. City Attorney

10. Executive Session
    a. Pursuant to C.R.S. Sec. 24-6-402(4)(a) for the purpose of discussing matters related to the acquisition of real property and pursuant to C.R.S. Sec. 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators relating to possible acquisition of such real property
    b. Pursuant to CRS 24-6-402(4)(b) for the purpose of seeking legal advice concerning the Cooper v. Cherry Hills Village litigation

11. Adjournment

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, September 1, 2015 at 6:30 p.m.
At the Village Center

Mayor Laura Christman called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Laura Christman, Councilors Mark Griffin, Earl Hoellen, Alex Brown, Mike Gallagher, Klasina VanderWerf, and Katy Brown were present on silent roll call. Also present were Finance Director Karen Proctor, City Attorney Linda Michow, Community Development Director Rob Zuccaro, Police Chief Michelle Tovrea, Human Resource Analyst Kathryn Ducharme, Public Works Project and Right-of-Way Manager Ralph Mason, and City Clerk Laura Smith.

Absent: none

PLEDGE OF ALLEGIANCE

The Council conducted the pledge of allegiance.

AUDIENCE PARTICIPATION PERIOD

J. Brian Searles, 5623 E. Southmoor Circle, indicated that he had attended the public information session held last Thursday regarding the proposed use tax on construction and building materials. He noted that he was in favor of a single zip code for the City. He explained that he had emailed Council earlier that afternoon. He read his email which stated that the title of the Village Crier article and letter sent to all residents was not true and he did not approve of the proposed use tax until a proper public hearing was held to retract the incorrect information. He reviewed the City's budget for 2015 including revenue and fees and noted that the proposed use tax would be an increase of 20.7% in general fund revenues and 73% in fees. He noted he was checking his numbers with Director Proctor. He stated that he was in favor of a use tax on construction and building materials and he was in favor of undergrounding utility lines but was only in favor of a temporary tax that was specifically earmarked to fund undergrounding utility lines. He suggested the Council wait until the 2016 election as the rush for the 2015 election had probably contributed to the unintentional errors.

Breck Larson, 5683 E. Southmoor Circle, indicated that he had been unaware of the Council's retraction of their statement that the proposed use tax would not be a tax increase. He stated that the retraction should be publicized in the same method and manner as the initial communication. He added that it appeared Council had lied about the proposed tax issue and then retracted during a secret meeting.

CONSENT AGENDA

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve the following items on the Consent Agenda:

a. Approval of Minutes – August 18, 2015
b. Approval of Minutes – August 24, 2015

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 36, Series 2015; Approving a Ballot Issue and Advisory Question to be Submitted to the Voters at the Coordinated Election to be Held November 3, 2015 Related to the Implementation of a Construction and Building Materials Use Tax

City Clerk Smith presented Council with a draft resolution placing the proposed use tax for construction and building materials on the November 3, 2015 ballot.

Mayor Christman noted that the proposed ballot language did not include the tax exemption for religious institutions although that language was included in the recitations of the resolution. She asked if it was common to include the tax exemption in the ballot language.

City Attorney Michow replied that it was not common, but Council could choose to include that language if they wished. She also noted that TABOR required the ballot language to include the phrase "tax increase" so the nature of the tax would be clear to voters.

Councilor Gallagher indicated that he was concerned with the process. He noted that Council's marketing of the proposed tax had turned out not to be the whole story. He added that if Council repealed the service expansion fee then the net revenue from the proposed use tax would be even less than anticipated. He expressed unease with moving forward with the issue for this election.

Mayor Christman asked Director Zuccaro about the net revenue from the proposed use tax after repeal of the service expansion fee.

Director Zuccaro replied that based on building permit valuations the revenue from the proposed use tax would have ranged between $600,000 and $1.4 million over the last 10 years, with an average between $800,000 and $900,000. He noted that the revenue from the service expansion fee averaged between $150,000 and $200,000, and therefore the estimated net revenue was between $600,000 and $700,000 a year.

Mayor Christman noted that Council had originally supported this new revenue source in order to fund undergrounding utility lines, however $600,000 a year was not enough to fund that project.

Councilor VanderWerf indicated that the proposed use tax had seemed like a good option. She noted that property tax increases had been voted down in the past. She stated that part of the issue with earmarking revenue that was it limited the ability of the City to respond to emergencies.

Mayor Pro Tem A. Brown noted that the City would need a revenue source for undergrounding utility lines with or without a bond but the amount of funds needed was not yet known. He indicated that presenting a bond issue to voters at this election would be premature.

Councilor VanderWerf noted that Council could sunset the proposed use tax with an option for the voters to approve it again in the future. She added that the pros and cons of the proposed issue would be included in the Blue Book.

City Attorney Michow clarified that the City could produce a factual summary, while the pro/con statements included in the Blue Book would be submitted by voters.

Mayor Pro Tem A. Brown asked if the factual summary could be mailed to all residents.

Mayor Christman noted that it was a two week process to get something into the mail.

Councilor Hoellen indicated that he was still in favor of the proposed use tax for the City to be consistent with other Denver metropolitan area municipalities, but that Council had moved too quickly and it was too late for this year's election. He recommended that the Council table the issue for now and take it up for next year's election with a well thought-out comprehensive strategy. He indicated that he appreciated all the comments from residents during tonight's meeting and last week's public information session. He regretted that more residents had not attended. He responded to the public comments by clarifying that while the letter sent to all residents contained incorrect information it was not a lie because a lie connoted intent, while at the time the letter was sent out Council believed it to contain correct information. He also clarified that the meeting last week had been a public and noticed meeting attended by the press and not at all secret with a formal presentation by Mayor Pro Tem A. Brown. He noted that the request to retract the misinformation in the same method the original information had been disseminated was reasonable. He indicated that because of the short timeline Council

did not get the opportunity to fully reflect with thoughtful consideration on this issue as they normally would, and that jeopardizes accomplishment of Council's objectives.

Councilor K. Brown agreed with Councilor Hoellen and reaffirmed that it had never been Council's intention to deceive. She agreed that after re-examining the numbers with the repeal of the service expansion fee the resulting revenue would not be enough to fund undergrounding utility lines and the City may have to go back to the voters in the future even if the proposed use tax were to pass in order to secure more funding. She stated that this might be confusing to the voters if they had recently approved the use tax.

Mayor Christman agreed that the proposed use tax would not result in enough new revenue for the City to accomplish the projects they intended and would preclude future ballot issues to generate additional revenue, and therefore would create expectations that could not be met by Council.

Mayor Pro Tem A. Brown indicated his belief that Council was underestimating the revenue from the proposed use tax which he believed would be nearer to $1 million annually, most of which would come from new home construction. He noted that the proposed ballot language had to include a high estimate of the revenue because of TABOR's requirement to rebate excess revenue. He noted that the idea had begun because the Master Plan identified undergrounding utility lines as important for the semi-rural character of the Village, and there was community support for undergrounding and for broadband services. He indicated that the misinformation was inadvertent. He stated that even if Council could send a letter correcting the information he worried that the confusion would dominate the discussion between now and November and overshadow the issue of the proposed use tax. He noted that the City was unique in not charging sales tax on deliveries and that fact had also been missed during the discussion of the Marketplace Fairness Act. He agreed that Council could consider incorporation of a sunset clause into the proposed use tax issue.

Councilor Griffin agreed with Council's comments. He indicated that all members of Council were Village residents and did not contrive to have secret meetings. He noted that Council had made a mistake and that had clouded the waters for this issue. He agreed that the discussion would likely focus on the mistake instead of the issue between now and November. He expressed his regret that the Utility Line Undergrounding Study Committee (ULUSC) had spent so many hours of thoughtful work on this issue and it may not move forward. He noted that Council consisted of citizen soldiers and there was no conspiracy. He indicated that there were good arguments for the use tax but that Council should regroup and revisit the issue at a later date.

Councilor K. Brown asked what would be lost if Council did move forward with the proposed use tax for this year's election, even if the issue failed.

Councilor Gallagher replied that the Council had many priority projects besides undergrounding utility lines, including John Meade Park, Public Works, and the Village

Center. He indicated that Council needed the trust and confidence of its citizens to secure funding for these projects and it would be unfortunate if moving forward with the proposed use tax inhibited those other priorities.

Councilor Hoellen agreed and added that Council should not spend its political capital on the proposed use tax issue this year. He indicated that Council did not think through the issue thoroughly enough and had sent out mistaken communications. He stated that undergrounding utility lines was still a high priority for Council with or without the proposed use tax. He supported bringing the use tax issue back for the 2016 election, with more time to solicit public input and involvement. He noted that a use tax was still the right thing to do to be consistent with other communities.

Mayor Pro Tem A. Brown indicated that the City could still move forward with undergrounding utility lines in the test section along Quincy Avenue in order to gain more clarity about the cost of undergrounding and to demonstrate the project for the community.

Mayor Christman noted that in several ULUSC meetings the committee had discussed the issue of fairness with regards to all residents paying for undergrounding on the main roads if they did not live on a main road. She indicated that the use tax had been appealing in part because the revenue came from construction of new homes usually by new residents who had not already paid for undergrounding utility lines. She agreed that the timing was wrong to place this issue on the ballot and that it might impede Council's progress on their other priorities and projects.

Councilor VanderWerf agreed that it would be an uphill battle to correct the misinformation that had been communicated. She agreed with Councilor Griffin and indicated that the Council members were simply neighbors who studied the issues as best they could and made decisions for the public good to the best of their ability.

Council decided not to make a motion for Resolution 36, Series 2015.

<u>Council Bill 5, Series 2015; Approving a Supplemental Appropriation for the High Line Canal Conservancy (*first reading*)</u>

Director Proctor presented Council Bill 5, Series 2015 on first reading. The High Line Canal Conservancy (HLCC) worked to ensure that the future of the High Line Canal was preserved and protected forever. She noted that Ms. Harriet LaMair, Executive Director of the HLCC, had given a presentation to Council about the history and initiatives of the group. Ms. LaMair had asked the City to participate in funding a long-term visioning process for the High Line Canal. Staff had been in contact with Arapahoe County Open Space and a draft IGA with the County was included with staff's memo.

Mayor Pro Tem A. Brown asked about the signatory for Arapahoe County on the IGA.

City Clerk Smith replied staff would check with Arapahoe County.

Mayor Christman asked if giving the funds to Arapahoe County Open Space was consistent with Council's donation policy.

Mayor Pro Tem A. Brown noted that Council had passed the donation policy because they decided the City should not spend tax monies on other nonprofits. He indicated that funding the HLCC through Arapahoe County Open Space was investing in the Village. He stated that he supported the supplemental appropriation.

Mayor Pro Tem A. Brown moved, seconded by Councilor VanderWerf to approve on first reading Council Bill 5, Series 2015 for a Supplemental Appropriation in the amount of $10,000 for a contribution to Arapahoe County for the High Line Conservancy efforts to help fund a long term visioning process.

The following votes were recorded:

Gallagher	yes
Griffin	yes
A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Council Bill 5-2015: 6 ayes. 0 nays. The motion carried.

Resolution 37, Series 2015; Approving an Intergovernmental Agreement with Denver Water to Reaffirming, Amending and Extending the Lease Agreement for Recreational Use of the High Line Canal

City Attorney Michow explained that the proposed Intergovernmental Agreement (IGA) with Denver Water reaffirmed, modified and extended the lease agreement between the City and Denver Water for recreational use of the High Line Canal. The City and Denver Water entered into a lease agreement dated July 13, 2005 concerning the City's management of the High Line Canal for recreational use through the City's borders. The term of the lease expired in July, 2015, and the parties desired to reaffirm and extend the lease for an approximate five year term. Through the proposed IGA, a new provision will be added to the lease concerning the legal status of the High Line Canal. In recognition of the coordinated efforts of various agencies and working groups to maintain and fund projects that preserve and enhance the recreational uses of the High Line Canal, Section 1.7 provides that neither the City nor Denver Water will alter the legal status of the High Line Canal as it runs through the City for the duration of the extended lease term to October 2020. As defined in the proposed IGA, "legal status" means the zoning, title, existing and permitted recreational uses, ownership, and development of the High Line Canal within City limits. Maintaining the status quo of the High Line Canal will enable all affected agencies to work together on the

intergovernmental planning process without risk of altering zoning of or ownership rights to the High Line Canal.

Mayor Christman added that the IGA would be recorded with Arapahoe County which would help to ensure that any new residents who purchased property adjacent to the High Line Canal would be aware of the agreement.

Councilor VanderWerf noted that "Partnership" was an old title and should be removed from the fifth whereas clause.

Councilor Griffin moved, seconded by Councilor Gallagher to approve Resolution No. 37, Series 2015; Approving an Intergovernmental Agreement by and between the City of Cherry Hills Village and the City and County of Denver acting through its Board of Water Commissioners Reaffirming, Amending, and Extending that Certain Lease Agreement for Recreational Use of the High Line Canal.

The motion passed unanimously.

REPORTS

Mayor's Report

Mayor Christman reported that she had received a call earlier that day from a land use attorney whose client was interested in building a luxury higher care facility, including assisted living, in Village church properties. She noted that the attorney had discussed the project with both Interim City Manager/Director Goldie and Director Zuccaro who had both said the project was unlikely to be supported by Council, and she had told the attorney the same thing and added it was not supported by the City's Master Plan. She noted that higher care facilities by their nature used a higher level of public service but did not pay tax because they were nonprofit. She added that the attorney might contact individual Council members.

Councilor Griffin asked about zoning.

Mayor Christman replied that Council would have to approve a new zone district.

Councilor Griffin noted that the new zone district would apply to all church properties in the City.

Councilor K. Brown mentioned the religious land use law that would affect such a change.

Mayor Christman indicated she was saddened that Council was not moving forward with the proposed use tax and that Council's intentions had been in the right place.

Members of City Council

Councilor Hoellen had no report.

Councilor K. Brown reported that the Centennial Airport Noise Roundtable would meet tomorrow and that she would discuss the Quiet Skies Caucus during Council's meeting with Congresswoman Diana DeGette tomorrow.

Councilor VanderWerf reported that the annual movie night had been a success and thanked staff for their work. She added that the Cherry Hills Land Preserve Barn Party would be September 19th and the Public Art Commission fundraiser at Cherry Hills Country Club would be September 30th.

Mayor Pro Tem A. Brown reported that the City had received proposals from 12 executive search firms for the City Manager vacancy and he would review the proposals with Councilor Hoellen and HR Analyst Ducharme to shorten the number of firms who would make presentations. He invited the entire Council to view the presentations.

Councilor Griffin reported that the Board of Adjustment and Appeals had no meeting in September. He suggested that the upcoming sewer agreement renewal between the City and the Cherry Hills Village Sanitation District might be an opportunity to reopen the discussion about sewer consolidation.

Councilor Gallagher reported that Director Zuccaro was discussing a new fence ordinance with PTRC and P&Z and would bring a draft to Council for consideration soon.

Members of City Boards and Commissions

None

City Manager & Staff

Director Proctor reported that the annual exotic car show was scheduled for September 27th and noted that staff had received 22 entries out of 50 spaces so far.

City Attorney

City Attorney Michow reported that she was working on the ground lease with Englewood and would hold a work session for Council if they wished.

Council decided to hold executive sessions on open space acquisition and legal advice concerning the Cooper v. Cherry Hills Village litigation at the next meeting.

ADJOURNMENT

The meeting adjourned at 7:48 p.m.

_____
Laura Christman, Mayor

_____
Laura Smith, City Clerk

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ITEM: 5b

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: LAURA SMITH, CITY CLERK

SUBJECT: RESOLUTION 38, SERIES 2015; AFFIRMING THE CANCELLATION OF THE NOVEMBER 3, 2015 SPECIAL MUNICIPAL ELECTION IN ACCORDANCE WITH SECTION 2-1-50 OF THE CHERRY HILLS VILLAGE MUNICIPAL CODE

DATE: SEPTEMBER 15, 2015

ISSUE:
Shall the City Council affirm the cancellation of the November 3, 2015 special municipal election?

DISCUSSION:
At the July 21, 2015 meeting Council approved Resolution 31, Series 2015 calling a special election on November 3, 2015 to be coordinated with Arapahoe County. At the September 1, 2015 meeting Council determined it was premature and not in the best interests of the City at this time to refer a ballot measure to the voters at the November 3, 2015 election.

City staff has been in contact with Arapahoe County to inform them of the election cancellation. Arapahoe County staff have communicated that the City has not incurred any costs for the election. In accordance with Section 2-1-50(b) of the Municipal Code staff will publish notice of the cancellation in the Villager Newspaper and post notice at the Village Center.

RECOMMENDED MOTION:
"I move to approve Resolution 38, Series 2015; affirming the cancellation of the November 3, 2015 special municipal election in accordance with Section 2-1-50 of the Cherry Hills Village Municipal Code."

EXHIBITS:
Exhibit A: Resolution 38, Series 2015
Exhibit B: Draft Notice of Cancellation of Special Election

EXHIBIT A

RESOLUTION NO. 38
SERIES OF 2015

INTRODUCED BY:
SECONDED BY:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE AFFIRMING THE CANCELLATION OF THE NOVEMBER 3, 2015 SPECIAL MUNICIPAL ELECTION IN ACCORDANCE WITH SECTION 2-1-50 OF THE CHERRY HILLS VILLAGE MUNICIPAL CODE

WHEREAS, Section 2.1 of Article II of the Cherry Hills Village Home Rule Charter provides that "City elections shall be governed by the Colorado municipal election laws as now existing or hereafter amended or modified, except as otherwise provided in this Charter, or by ordinance hereafter enacted"; and

WHEREAS, C.R.S. §1-5-208 of the Uniform Election Code provides for cancellation of an election; and

WHEREAS, Section 2-1-50 of the Cherry Hills Village Municipal Code provides for the cancellation of a regular or special municipal election; and

WHEREAS, at the July 21, 2015 regular meeting the City Council passed Resolution No. 31, Series 2015 calling a special election to be held on November 3, 2015 in coordination with Arapahoe County; and

WHEREAS, at the September 1, 2015 regular meeting the City Council determined it is premature and not in the best interests of the City at this time to refer a ballot measure to the voters at the November 3, 2015 election; and

WHEREAS, there are no candidates in this election for which an election would otherwise be required.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE:

Section 1. The November 3, 2015 Special Election for the City of Cherry Hills Village has been cancelled.

Section 2. The City Clerk shall publish notice of such cancellation and shall post notice of such cancellation at the Village Center pursuant to Section 2-1-50(b) of the Cherry Hills Village Municipal Code.

Section 3. This Resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of City Council this __ day
of ____, 2015, by a vote of _ yes and _ no.

(SEAL)

_____
Laura Christman, Mayor

ATTEST:

_____
Laura Smith, City Clerk

APPROVED AS TO FORM:

_____
Linda C. Michow, City Attorney

EXHIBIT B

CITY OF CHERRY HILLS VILLAGE
NOTICE OF CANCELLATION OF SPECIAL ELECTION

The City of Cherry Hills Village will no longer participate in the November 3, 2015 coordinated election. The City Council approved Resolution 38, 2015 at its regular meeting on September 15, 2015 affirming the cancellation the Cherry Hills Village Special Municipal Election that was scheduled to be held in coordination with Arapahoe County on November 3, 2015.

The Village Center will still serve as a ballot drop off location for the November 3, 2015 election. Visit www.arapahoevotes.com to check your registration status, find other ballot drop off locations and Voter Service Center locations.

The next regular election for the City of Cherry Hills Village will be held in November of 2016. At that time the ballot will include the positions of Mayor and Council Member Districts 1, 3 and 5.

DRAFT

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ITEM: 5c

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: LAURA SMITH, CITY CLERK

SUBJECT: RESOLUTION 39, SERIES 2015; APPOINTING MEMBERS TO THE PLANNING AND ZONING COMMISSION

DATE: SEPTEMBER 15, 2015

ISSUE

The following Planning and Zoning Commission (P&Z) terms will end on September 15, 2015:

- Jim Rubin, second full term, not interested in being considered for a third term
- Al Blum, first full term, wants to be considered for a second term
- David Wyman, first full term, wants to be considered for a second term
- Peter Savoie, first full term, wants to be considered for a second term

DISCUSSION

At the August 18, 2015 meeting Council agreed to reappoint Commissioners Al Blum, David Wyman and Peter Savoie to second terms on the P&Z. Council also agreed to have Mayor Christman and Councilor Hoellen recommend an applicant from the group they interviewed in July to appoint to the vacancy that will be left by Commissioner Rubin. Staff received one application for the P&Z after the July interviews and Mayor Christman and Councilor Hoellen also interviewed this candidate.

Mayor Christman and Councilor Hoellen are recommending appointment of Bill Lucas to the P&Z.

RECOMMENDED MOTION

"I move to approve Resolution 39, Series 2015; appointing members to the Planning and Zoning Commission."

ATTACHMENTS

Exhibit A: Resolution 39, Series 2015

EXHIBIT A

RESOLUTION NO. 39
SERIES 2015

INTRODUCED BY:
SECONDED BY:

A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
APPOINTING MEMBERS TO THE PLANNING AND ZONING COMMISSION

WHEREAS, in accordance with Section 8.3 of the City of Cherry Hills Village Home Rule Charter, members of the Planning and Zoning Commission shall be appointed by the City Council for overlapping terms of three years. Each member shall be a taxpaying elector and in addition shall have resided in the area comprising the City at the time of his appointment for at least three years immediately preceding the date of appointment; and

WHEREAS, Commission members Al Blum, David Wyman and Peter Savoie will be ending their first full terms on September 15, 2015; and

WHEREAS, Commission member Jim Rubin will be ending his second full term on September 15, 2015; and

WHEREAS, City Council has established a policy to hold a recruitment process when board and commission members have completed two, three-year terms;

WHEREAS, Commission members Al Blum, David Wyman and Peter Savoie have expressed a desire to be reappointed to second terms; and

WHEREAS, Commission member Jim Rubin does not wish to be considered for a third term; and

WHEREAS, the City Council desires to reappoint Al Blum, David Wyman and Peter Savoie to second terms; and

WHEREAS, applications to serve on the Commission were reviewed by the Mayor Christman and Councilor Hoellen; and

WHEREAS, Mayor Christman and Councilor Hoellen have recommended that the Council appoint Bill Lucas to a new term the Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE THAT:

The City Council hereby makes the following reappointments and appointment to the City of Cherry Hills Village Planning and Zoning Commission:

Name	**Term Expires**
Al Blum	3rd Tuesday in September 2018
David Wyman	3rd Tuesday in September 2018
Peter Savoie	3rd Tuesday in September 2018
Bill Lucas	3rd Tuesday in September 2018

This Resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of City Council this __ day
of ___, 2015, by a vote of _ yes and _ no.

(SEAL)

_____
Laura Christman, Mayor

ATTEST:

_____
Laura Smith, City Clerk

APPROVED AS TO FORM:

_____
Linda C. Michow, City Attorney

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ITEM: 5d

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: EMILY KROPF, SPECIAL PROJECTS COORDINATOR

SUBJECT: CONTRACT FOR SERVICES WITH STANLEY CONSULTANTS INC.

DATE: SEPTEMBER 15, 2015

ISSUE:
Should the City Council approve a contract for consulting services with Stanley Consultants Inc. to complete a trail inventory and long-range maintenance and repair program (Exhibit A)?

DISCUSSION:
In 2015, the City was awarded a small grant in the amount of $50,000.00 from Arapahoe County Open Space to conduct a survey of all trails and associated infrastructure and establish long-term strategies for bicycle and pedestrian facilities with the goal of increasing access to non-motorized activities. The City's Master Plan identifies the expansion of off-street pedestrian and bicycle connections as a strategy to promote alternative travel modes. The proposed work will enable the City to maintain the existing trail system and expand upon current facilities to create new connections and access points.

The City agreed to provide a local match of $5,750.00 to complete the proposed work. Funding for the local match is identified within the 2015 Arapahoe County Open Space Fund 14 (line item #14-450-9091) in the amount of $5,750.00. The budget request was made by staff for the purpose of hiring a consultant to complete the project. The amount awarded by Arapahoe County Open Space and the City's local match results in a total of $55,750.00 available to fund the project.

On July 10, 2015, the City solicited proposals from qualified consultants to assist with the trail inventory and long-range maintenance and repair program. There were a total of six proposals submitted to the City, all of which were qualified applicants. The following bids were received:

Company	Bid Amount	Location
Alta Planning & Design	$49,995.00	Denver, CO
Design Concepts	$66,910.00	Lafayette, CO
JR Engineering	$30,320.00	Centennial, CO
Stanley Consultants Inc.	$47,000.00	Centennial, CO
Strategic Planning & Design	$49,740.00	State College, PA
THK Associates Inc.	$50,000.00	Aurora, CO

Three firms were selected for interviews, which took place on August 27, 2015. The interview panel included: Parks, Trails and Recreation Administrator Ryan Berninzoni; Special Projects Coordinator Emily Kropf; and Planning Intern Nate Silverstein. Parks, Trails and Recreation Chair Bill Lucas planned to attend but was unable to as he was sick. Upon completion of the interviews, the panel unanimously agreed that Stanley Consultants Inc. was best qualified to consult and facilitate the proposed work.

Staff plans to hold an initial kick off meeting for the project in September 2015. The consultant has proposed to meet with staff on a monthly basis in order to verify that project goals are being met. The consultant plans to meet with the Parks, Trails and Recreation Commission at the beginning of the project and near the end to present a draft report and receive feedback. The consultant will revise the final report and present it to the City Council in January 2016. Overall, the project is expected to take approximately 4 months to complete.

BUDGET IMPACT STATEMENT:

The City's portion of the trail inventory and long-range maintenance and repair program is $5,750.00. This amount was budgeted in the 2015 Arapahoe County Open Space Fund 14 under budget line item number 14-450-9091 and will be carried over to the same account in 2016. The remaining $50,000.00 of the project will be paid for through the small grant that the City received from Arapahoe County Open Space. These funds have already been transferred to the City. At this time staff is seeking approval of the base bid of $47,000.00. It is not expected that funding for the project will exceed the amount of the original bid.

STAFF RECOMMENDATION:

Staff recommends that City Council approve the contract for services with Stanley Consultants Inc. in the amount of $47,000.00 and authorize the expenditure of funds for this project. The City Attorney has reviewed and approved the contract and attachments included in staff's memo.

RECOMMENDED MOTION:
"I move to approve the contract for services with Stanley Consultants Inc. in the amount of $47,000.00."

ATTACHMENTS:
Exhibit A: Contract for Services with Stanley Consultants Inc.

EXHIBIT A

PROFESSIONAL SERVICES AGREEMENT BETWEEN CITY OF CHERRY HILLS VILLAGE AND STANLEY CONSULTANTS INC.

THIS PROFESSIONAL SERVICES AGREEMENT ("***Agreement***") is made and entered into this 15th day of September, 2015, ("***Effective Date***") by and between the **CITY OF CHERRY HILLS VILLAGE**, a Colorado home rule municipal corporation (the "***City***"), and **STANLEY CONSULTANTS INC.**, an Iowa corporation (the "***Consultant***") with a Colorado office at 8000 South Chester Street, Suite 500, Centennial, CO 80112, and authorized to do business in Colorado. The City and the Consultant may be collectively referred to as the "***Parties***" and each individually as "***Party***".

RECITALS AND REPRESENTATIONS

WHEREAS, the Consultant represents to the City that the Consultant has the skill, ability, and expertise to perform the services described in this Agreement; and

WHEREAS, the City desires to engage the Consultant to provide the services described in this Agreement subject to the terms and conditions of the Agreement.

NOW, THEREFORE, in consideration of the terms and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is mutually agreed by and between the Parties as follows:

1. LINE OF AUTHORITY: **Ryan Berninzoni**, Parks, Trails and Recreation Administrator, is the City representatives responsible for overseeing and coordinating all contractual obligations (the "***City Authorized Representative***"), and is designated as the City Authorized Representative for the purpose of administering, coordinating, and approving the work performed by the Consultant under this Agreement. For purposes of this Agreement, the Consultant's designated representative is **Jamie Ramos** (the ***"Consultant Authorized Representative")***.

2. SCOPE OF SERVICES: Consultant shall perform all services described in **Exhibit A** (the "***Services***") diligently and professionally and in a manner satisfactory to the City Authorized Representative.

The City, from time to time, may request changes to the Services to be performed hereunder. If agreed to by both Parties, Consultant will, within a reasonable time period, provide to the City in writing a price and modification to services for the proposed addition to Services. Such changes, including any increase or decrease in the amount of the Consultant's compensation, when mutually agreed upon between the City and Consultant, shall become an amendment to and part of this Agreement, provided any such change is in writing and signed by the Mayor and by the Consultant Authorized Representative. Unless otherwise stated in the written amendment, Consultant will invoice the City on the next billing cycle after completion of the addition to Services or if the change involves an ongoing new addition to the Services, Consultant will include the associated adjustment to the monthly compensation amount.

If Consultant proceeds without such written change authorization, then the Consultant shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein, no agent, employee or representative of the City shall have the authority to enter into any changes or modifications, either directly or implied by a course of action, relating to the terms and scope of this Agreement. If Consultant performs any work beyond the Services described in **Exhibit A**, it does so at its own risk.

3. COMPENSATION FOR SERVICES: In consideration for the provision of Services described in **Exhibit A**, the City agrees to compensate the Consultant based on the following:

a. In consideration for the completion of the Services specified herein by Consultant, the City shall pay Consultant a lump sum, not to exceed amount of forty seven thousand dollars and zero cents ($47,000.00) in accordance with pricing proposal set forth in the Consultant's Proposal, a copy of which is attached and incorporated as part of **Exhibit B**. Except as may be agreed upon by the City and Consultant through written change orders as described in Section 2 above, in no event shall the City be liable for payment under this Agreement in excess of forty seven thousand dollars and zero cents ($47,000.00).

b. The Consultant shall submit invoices to the City in accordance with the terms of this Agreement. Invoices will be billed to the City on a regular basis, but no more frequently than every thirty (30) days. The maximum fee specified herein shall include all fees and expenses incurred by Consultant in performing the services hereunder.

c. Consultant's invoice(s) shall be in a format acceptable to the City, shall be supported by information in such detail as may be required by the City and shall be sufficient to substantiate that the Consultant has performed the Services described in **Exhibit A**. The City may withhold payment for work which is not completed as scheduled, or which is completed unsatisfactorily, until completed satisfactorily and may deny payment for such work upon termination by the Consultant.

4. TERM: It is mutually agreed by the Parties that the term of this Agreement shall commence as of the Effective Date and terminate upon completion of the Services, unless earlier terminated in accordance with the terms and conditions of this Agreement. Any extension of the term of this beyond the current fiscal year shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the City's satisfaction with all services received during the preceding term.

5. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the City shall have any personal or beneficial interest whatsoever in the Services described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the City. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of the City.

6. INDEPENDENT CONTRACTOR: The Consultant shall perform the Services as an independent Contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee or other relationship with the City other than as a contracting party and independent Consultant. The City shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for the Consultant or the Consultant's employees, sub-consultants, Consultants, agents, or representatives, including coverage or benefits related but not limited to: local, state, or federal income or other tax contributions; insurance contributions (e.g., FICA); workers' compensation; disability, injury, or health; professional liability insurance, errors and omissions insurance; or retirement account contributions.

7. INDEMNIFICATION: The City cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever. The Consultant shall indemnify and hold harmless the City, its elected officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this Agreement; provided, however, that the Consultant need not indemnify or save harmless the City, its officers, agents and employees from damages resulting from the negligence of City's elected officials, officers, directors, agents, and

employees. Consultant's defense, indemnification and insurance obligations shall be to the fullest extent permitted by law and nothing in this Agreement shall be construed as requiring the Consultant to defend in litigation, indemnify or insure the City against liability arising out of the death or bodily injury to person or damage to property caused by the negligence or fault of the City or any third party under the control or supervision of the City.

8. INSURANCE: The Consultant shall obtain and maintain the following types and minimum amounts of insurance, which shall remain in full force and effect during the term of this Agreement and for a period of one (1) year after completion of the Services:

a. Commercial General Liability	$1,000,000	each occurrence
	$2,000,000	general aggregate limit
	$2,000,000	products completed operations aggregate limit
	$1,000,000	personal and advertising injury
b. Worker's Compensation	$100,000	per accident
	$500,000	policy limit
c. Automobile Liability	$1,000,000	Combined single limit

The Contractor's failure to obtain and continuously maintain policies of insurance in accordance with this Section shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Contractor arising from performance or non-performance of this Agreement.

9. NO WAIVER OF GOVERNMENTAL IMMUNITY: The Parties hereto understand and agree that the City, its elected officials, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., as the same may be amended from time to time, or otherwise available to the City.

10. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, either in whole or in part without the prior written approval of the City. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the City Authorized Representative, void the assignment or automatically terminate this Agreement and all rights of the Consultant hereunder.

11. CITY REVIEW OF RECORDS: The Consultant agrees that, upon a reasonable request of the City Authorized Representative, at any time during the term of this Agreement or three (3) years thereafter, will make available for inspection and audit upon request by the City Authorized Representative, the City Finance Director, or any of their authorized representatives, those books and records of the Consultant's work performed under this Agreement. Nothing construed herein shall be construed as a requirement that Consultant shall provide its financial records determined to be proprietary by the Consultant. The Consultant shall maintain such records until the expiration of the three (3) years following the end of the term of this Agreement.

12. OWNERSHIP OF DOCUMENTS: Working papers, reports and other documents prepared by the Consultant in connection with this Agreement shall be the property of the Consultant; however, the Consultant shall provide the City with all copies of all reports, data and work product collected or produced by Consultant upon the City's request. The Consultant shall provide the City with copies of any documents produced in association with the Consultant's Services within five (5) business days upon written request of the City.

13. TERMINATION: Either Party shall have the right to terminate this Agreement, with or without cause, by giving written notice to the other Party of such termination and specifying the effective date thereof, which notice shall be given at least thirty (30) calendar days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports which are considered to be documents subject to the Colorado Open Records Act shall become the City's property. The Consultant shall be entitled to receive compensation in accordance with this Agreement for any satisfactory work completed pursuant to the terms of this Agreement prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Consultant. The Consultant's indemnification obligations hereunder shall survive termination of this Agreement

14. NOTICES: Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

To the City:	City of Cherry Hills Village Attn: City Manager 2450 East Quincy Avenue Cherry Hills Village, CO 80113
with a copy to:	City Attorney for Cherry Hills Village c/o City of Cherry Hills Village 2450 East Quincy Avenue Cherry Hills Village, CO 80113
To the Consultant:	Stanley Consultants Inc. Attn: Jamie Ramos 8000 South Chester Street Suite 500 Centennial, CO 80112

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first class U.S. mail, via facsimile, or other method authorized in writing by the City Authorized Representative and the Consultant Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) working days after the date of mailing, whichever is earlier. The Parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

15. NONDISCRIMINATION: In connection with the performance of work under this Agreement, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

16. ILLEGAL ALIENS: Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant shall not contract with a subcontractor that fails to certify that the subcontractor does not knowingly employ or contract with any illegal aliens. By entering into this Agreement, Consultant certifies that it has verified, or attempted to verify, through participation in the basic pilot program that the Consultant does not employ any illegal aliens. If the Consultant is not accepted into the basic pilot program, the Consultant shall apply to participate in the basic pilot program every three months until the Consultant is accepted, or this Agreement had been completed, whichever is earlier. The Consultant is prohibited from using the basic pilot program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed. If the Consultant obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, the Consultant shall be required to notify the subcontractor and the City within three (3) days that the Consultant has actual knowledge that a subcontractor is employing or contracting with an illegal alien. The Consultant shall terminate the subcontract if the subcontractor does not stop employing or contracting with the illegal alien within three (3) days of receiving the notice regarding Consultant's actual knowledge. The Consultant shall not terminate the subcontract if, during such three days, the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien. The Consultant is required to comply with any reasonable request made by the Department of Labor and Employment made in the course of an investigation undertaken to determine compliance with this provision and applicable state law. If the Consultant violates this provision, the City may terminate this Agreement, and the Consultant may be liable for actual and/or consequential damages incurred by the City, notwithstanding any limitation on such damages provided by such Agreement.

17. GOVERNING LAW; VENUE: This Agreement shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Arapahoe, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

18. COMPLIANCE WITH ALL LAWS AND REGULATIONS: Consultant shall exercise the reasonable standard of care that all of the work performed under this Agreement by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall exercise the reasonable standard of care to also comply with all applicable ordinances, regulations, and resolutions of the City and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Agreement.

19. SEVERABLITY: In the event any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected, provided that the remaining provisions without the invalidated provisions are consistent with the Parties' intent. Should either party fail to enforce a specific term of this Agreement it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

20. NO THIRD PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the City and the Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement.

21. HEADINGS; RECITALS: The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. The Recitals to this Agreement are incorporated herein.

22. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any elected official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Agreement, except those which are expressly reserved herein to the Mayor, the City Authorized Representative and/or the Consultant Authorized Representative, shall be valid unless they are contained in writing and executed by all the Parties with the same formality as this Agreement.

23. FORCE MAJEURE: Neither Party shall be liable for damages, delays, or failure to perform its obligations under this Agreement if performance is made impractical or impossible, or unpredictably and abnormally difficult or costly, as a result of any unforeseen occurrence, including but not limited to fire, flood, acts of God, civil unrest, failure of a third party to cooperate in providing services other than Consultant's subcontractors, or other occurrences beyond the reasonable control of the party invoking this Force Majeure clause. The Party invoking this Force Majeure clause shall notify the other Party immediately by verbal communication and in writing of the nature and extent of the contingency within five (5) business days after its occurrence or discovery of its occurrence, and shall take reasonable measures to mitigate any impact of the event that triggered the invoking of this Force Majeure clause. If the Force Majeure event shall impact schedule or increase the costs incurred by Consultant, such items shall be handled in accordance with Section 2 and 3.

24. INCORPORATION OF EXHIBITS: All exhibits referenced in this Agreement and attached hereto shall be incorporated into this Agreement for all purposes.

IN WITNESS WHEREOF, the City and the Consultant have executed this Professional Services Agreement as of the above date.

CITY:
CITY OF CHERRY HILLS VILLAGE, a Colorado home rule municipal corporation

BY: _____
Laura Christman, Mayor

DATE: _____, 2015

APPROVED AS TO FORM:

_____
City Attorney

CONSULTANT:
STANLEY CONSULTANTS INC., an Iowa corporation with a Colorado office at 8000 South Chester Street, Suite 500, Centennial, CO 80112, and authorized to do business in Colorado

BY: _____
Jamie Ramos

DATE: _____, 2015

EXHIBIT A

SCOPE OF WORK

Final Scope of Work for Trail Inventory and Long-Range Maintenance and Repair Program

Additional work has been completed since the City's Request for Proposals was issued. The City has hired a part-time intern who continues to work on field inspection of the trail system and collection of recorded documents from Arapahoe County. Firms that have been selected for an interview should revise any applicable information to reflect the final scope of work, as well as an updated cost estimate. The final scope of works is as follows:

The City desires a detailed analysis to identify all current trails within the City, identify unimproved easements and rights-of-way related to the trail system and to develop a long-range maintenance and repair program to address long-term needs and possible expansion of the system and connectivity opportunities with other communities.

The consultant shall thoroughly:

- Review all past documentation and interview City staff to gain a thorough knowledge and background of the desired process and outcome of the project.
- Complete and verify the collection of County-recorded plats and legal documents related to all trails and unimproved easements and rights-of-way to trails within the City.
- Complete and verify trail segment evaluations for related improvements for long-term maintenance and repair needs.
- Map the system using ArcGIS, linking all legal documents to the related trail segments, documenting all related improvements and mapping the locations.
- Digitize plats, legal documents, easements and improvements in ArcGIS and provide public access to records through interaction with the City's website.
- Prepare a detailed cost estimate for repairs and replacement of trails and all related improvements, including: fences, bridges, benches, etc.
- Prepare a plan that addresses existing conditions, opportunities for expansion, design guidelines for related facilities and prioritization of maintenance and improvements plans.
- Prepare monthly progress reports to City staff and present at three public meetings before the Parks, Trails and Recreation Commission and City Council.

EXHIBIT B

PROPOSAL

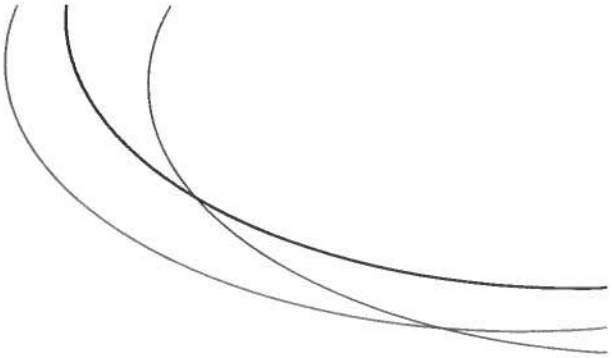
Stanley Consultants INC.

COLLABORATE. **CONNECT**. COMPLETE.

Global Engineering Service Provider
Energy. Environmental. Transportation. Water.

City of Cherry Hills Village
PROPOSAL
Trails Inventory and Long-Range Maintenance and Repair Program

REVISED September 2, 2015



Stanley Consultants INC.

A Stanley Group Company
Engineering, Environmental and Construction Services - Worldwide

August 5, 2015

Mr. Ryan Berninzoni
Parks, Trails and Recreation Administrator
City of Cherry Hills Village
2450 E. Quincy Ave.
Cherry Hills Village, CO 80113

RE: Trails Inventory and Long-Range Maintenance and Repair Program

Mr. Ryan Berninzoni:

Stanley Consultants is pleased to present our proposal for the Trail Inventory and Long-Range Maintenance and Repair Program project. Members of the assembled team have previously worked with the City of Cherry Hills Village and the Parks, Trails, and Recreation Commission; our team is excited to have a new opportunity to work with you again. The City of Cherry Hills Village is a unique community, and its network of trails, parks, and open spaces is one of its identifying features. Our team has put together a proposal that directly addresses the needs of the City while respecting the identity of the community.

At Stanley Consultants, our design solutions are driven by purpose, process and outcomes. Our Team is constantly striving to develop the best approach to providing trails planning and design services to our public clients. Our team goal is your satisfaction, and the only way we know how to achieve this is to consistently create great projects with successful outcomes.

Our team's distinctions are as follows:

- ✓ **Community knowledge:** Jon Altschuld will serve as the client contact / project manager for this important Master Planning process. He recently led the team, at a prior design firm, which designed the John Meade Park/Alan Hutto Memorial Commons Master Plan, and will lead our team through the process with practical experience and knowledge gained from this project.
- ✓ **Master planning for implementation:** Our team prides itself on developing realistic Master Plans that provide the client with all of the pertinent information required to implement the Plan's recommendations. This is done by vetting recommendations through a modified Context Sensitive Solutions (CSS) process to balance Safety, Mobility, Community, and Environmental goals.
- ✓ **GIS databases by planners:** The GIS personnel on our team are not only GIS experts, but they are also planners and landscape architects. This allows us to create GIS databases that are not only created with GIS standards, but are also grounded in sound planning practices.

Our team understands the importance of the collective vision and the goals and objectives for this project. We also understand the desire for a comprehensive process that is grounded in visualization, public participation, and design communication.

We appreciate this opportunity and look forward to sharing our passion and park design ideas with you.

Sincerely,

Mark Kopatz, RLA, ASLA, Principal

8000 South Chester Street, Ste 500 | Centennial, CO. 80112 | p 303.799.6806 | www.stanleygroup.com

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SECTION I:
FIRM BACKGROUND

URBAN DESIGN FACTS

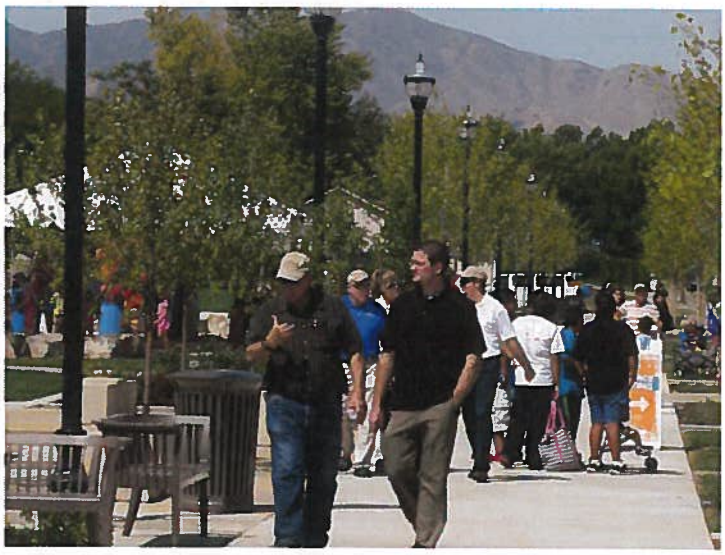
Stanley Consultants is a design, environmental graphics and engineering firm with 17 domestic offices, performing client services since 1913. Stanley's urban design studio is based in our Centennial, Colorado office, with 6 registered landscape architects focusing on designing and building successful places for people to work, live and play. Stanley's large support structure allows us to provide the highest level of service, quality of deliverables and technologies to our clients coupled with personal service from our small studio format.

Our urban design studio currently specializes in streetscape, urban design and transportation projects in communities of all sizes. We integrate our visioning and environmental graphics expertise into project gateways, wayfinding, logos and signature design elements – helping convey and strengthen the community identity. Stanley Consultants' offers the following services:

- Landscape Architecture, Planning + Urban Design
- Civil, Environmental + Electrical Engineering Design
- Complete Streets Planning + Design
- Bike + Pedestrian Planning
- Public Outreach + Consensus Building
- Cost Estimating + Collateral Packages
- Signage, Wayfinding + Environmental Graphics
- Visioning + Branding
- 3D Visualization
- Streetscape + Roadway Design
- Construction Documents
- Surveying + Mapping

Our experience includes all levels of the design process including master planning, design development, construction documents, specifications, cost estimating, grant and fundraising assistance, public outreach and construction administration. We are experienced in projects for municipal and private clients and thoroughly understand the municipal design and review process. We successfully incorporate these review processes into tight design schedules, achieving a high level of client satisfaction. Our consensus-building approach lets us engage steering committees, business owners, stakeholders, and the general public to achieve successful built results. We take in our designs and built work. Our portfolio includes specific expertise in:

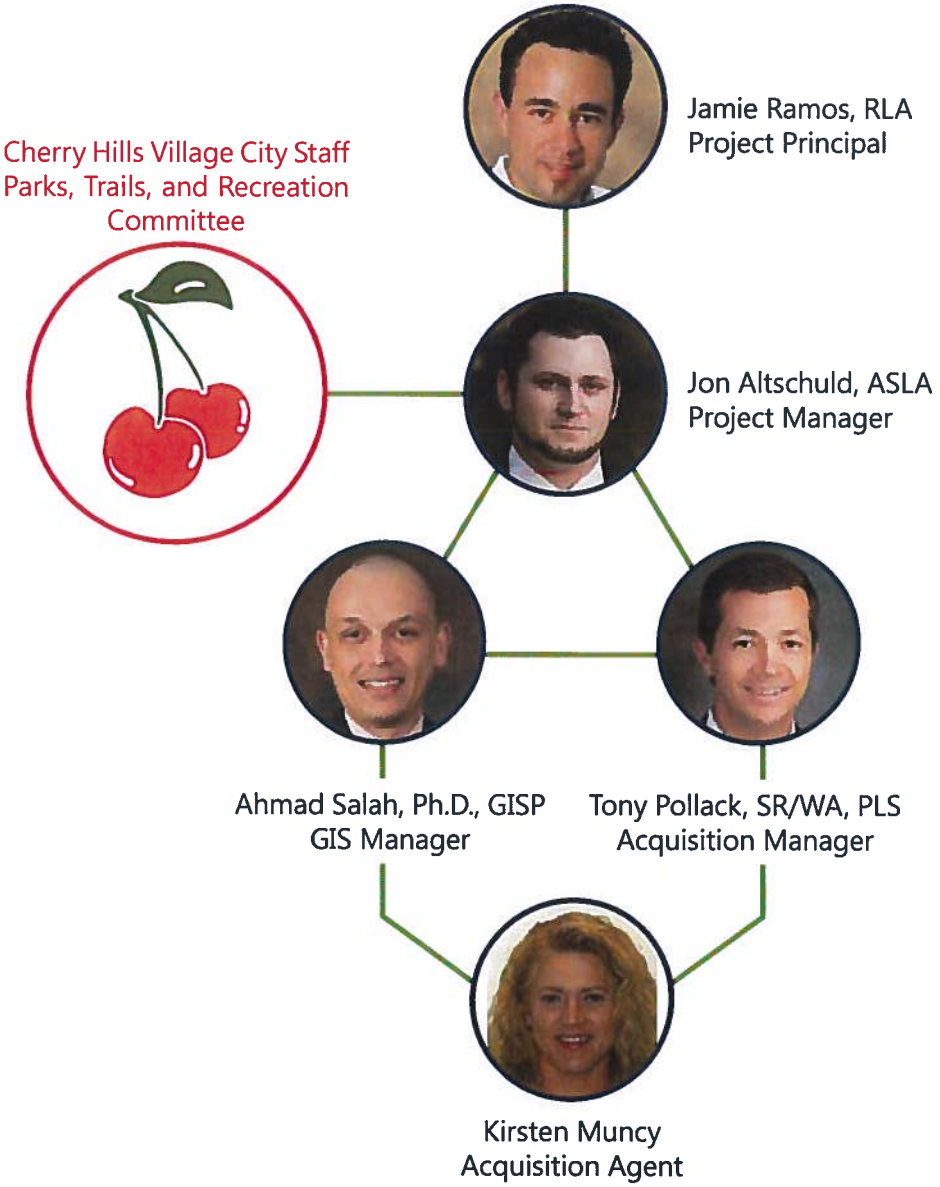
- Urban streetscape redevelopment
- Plazas, performance + gathering spaces
- Public art coordination + placement
- Signature design + identity elements
- Xeric + sustainable landscape design
- Specialty lighting + furnishings



SECTION II:
TEAM ORGANIZATION

Our project team is poised to provide the City of Cherry Hills Village with the expertise and resources to readily meet the needs of the Trails Inventory and Long-Range Maintenance and Repair Program project. Our specialized professional, in-house team provides the breadth and depth of experience required to complete the project in a timely, cost effective manner with superior planning, mapping, design and property/easement analysis results. Jon Altschuld will serve as the project manager and primary contact for the City and PTRC. Stanley Consultants other experts are dedicated to specific tasks where they can provide the best service to Cherry Hills Village. By utilizing a team of disciplines in-house, our team can quickly communicate decisions and minimize potential project challenges.

Project Team Organizational Chart



Jamie Ramos

Project Principal

Experience Summary

As Project Principal for this project, Jamie will provide strong leadership meeting the client's goals with progressive design solutions and cost effective implementation. Jamie's familiarity with parks and trails planning, combined with an innovative design approach, will contribute to the success of the project through incorporating the design philosophy of context, structure, function and sophistication in meaningful ways. He has a deep understanding of place-making, and his work is instrumental in bringing synthesis to the Landscape Architecture Studio to create significant, relevant 'places' for both the client and the end user.

Specialties and Relevant Experience:

- Public Plazas
- Specialty Design Elements
- Water Features

Benedict Park Improvements, Brighton, CO

Renovation of 60+ year old community park with linear water play feature, multi-use fields + sport courts and skate spot. Phase I construction completed 2014.

Eagleview Park, Brighton, CO

Unique park will cater to active adult groups and their families. The site design capitalizes on distant mountain views, framing each entry with monolithic stone and metal gateways.

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Unique park will cater to active adult groups and their families. The site design capitalizes on distant mountain views, framing each entry with monolithic stone and metal gateways.

Lehigh Park; Erie, CO

7 acre neighborhood park in the Erie Commons master planned community featuring a pool, spray park and play equipment to enhance neighborhood feel.

Stargazer Park; Fort Collins, CO

Neighborhood park that creates a central recreational space for the surrounding community of Observatory Village. The park plays upon the whimsical "celestial" vision and the focal point of the park is a sculptural plaza highlighting an interactive water feature.

Tallman Meadow Park; Parker, CO

Tallman Meadow Park features baseball field and multi-use sports fields, a shade structure and two separate playgrounds. The series of open space and trails is connected to the regional trail system through a bridge over Tallman Meadow Gulch.

Education:

BLA, Iowa State University

Professional Affiliations:

American Society of Landscape Architects, Member

Registered Landscape Architect, Colorado

Colorado State Board of Landscape Architects

Recent Honors and Awards:

2013 Merit Award - Utah Chapter ASLA, West Valley Promenade + Plaza

2012 Award of Merit for Construction Excellence, Associated General Contractors of Colorado, West Valley Promenade + Plaza

2007 Colorado Governor's Award, Best Use of Public Space, Festival Plaza - Lafayette

Jon Altschuld

Project Manager

Experience Summary

Jon Altschuld is a landscape designer with over 8 years of experience. He is experienced in the design of natural areas, trails and open spaces, ecological restoration, parks, streetscapes, and transportation planning, and has an expertise in presentation graphics and 3D visualizations. His visualization work has been featured in the ASLA's sustainable design practices video series and in various news pieces on new construction projects.

Jon has experience with facilitating public outreach and meetings on many projects. At his time with Stanley he has helped implement a live polling system for projects, recently used at the City of Brighton's Northgate Park and Cherry Meadows Park Master Planning processes. Jon takes innovative approaches to public facilitation in order to gather useful public input while building public support and consensus for projects.

Specialties and Relevant Experience:

- 3D Modeling & Rendering
- CAD/GIS
- Floodplain Development
- Trails Master Planning

*Trinidad Open Space and Trail Master Plan, Trinidad, CO

Mr. Altschuld served as lead designer for the Trinidad Trails and Greenways Master Plan, which connected miles of proposed and existing trails, as well as created an implementation database.

*John Meade Park and Alan Hutto Memorial Commons Master Plan, Cherry Hills Village, CO

Mr. Altschuld served as lead designer for the John Meade Park and Alan Hutto Memorial Commons Master Plan. This park is centrally located in Cherry Hills Village and is directly adjacent to the Town administration buildings as well as multiple schools. The project not only focused on creating a memorial amphitheater, but also created a natural park that will serve as a community gathering place. This project was heavily driven by community input, with public meetings every two weeks.

*Riverside Park Master Plan, Evans, CO

As lead designer for this Park Master Plan, Mr. Altschuld oversaw the redesign of a flood ravaged park into a flood resilient site that met current and future recreational needs for the Town of Evans. The project focused on re-designing the hydraulics of the site by lowering open space portions of the park while raising other, more expensive and maintenance-intensive portions up out of the 100 year floodplain.

*River's Edge Natural Area, Loveland, CO

Mr. Altschuld produced visualizations, construction documents, and Town submittals for the River's Edge Natural Area, a 120+ acre natural area directly adjacent to the Agilent Campus in Loveland, CO. This project encompassed multiple recreational uses including fishing, non-motorized boating, hiking, picnicking and equestrian use.

**Work completed with previous firm*

Education:

MS Landscape Architecture, Colorado State University

BS Landscape Horticulture, Colorado State University

Professional Affiliations:

American Society of Landscape Architects, Member

Recent Honors and Awards:

Idaho SmartGrowth Award for Public Policy and Planning, McCall Downtown Master Plan

Ahmad Salah

GIS Manager

Experience Summary

Professional experience since 1995 in research and engineering of environmental sciences, water resources engineering. Dr. Salah is ccapable of solving complex research problems and troubleshooting. Ahmad has extensive hydrologic, hydraulic and water quality modeling experience and an expert in GIS and its applications for environmental sciences, water resources engineering. Programming capabilities, which enable the development of custom tools and applications to save time. Expertise in GIS and Remote Sensing (RS) and is an energetic team player with strong communication, organization and interpersonal skills.

Specialties and Relevant Experience:

- Geographic Information Systems (GIS) Mapping and Programming
- Stormwater Drainage Design and Analysis
- Water Resources Engineering
- Environmental Engineering

Rome Food and Agriculture Organization of the U.N. GIS Support

Project Manager and lead engineer responsible for providing GIS expertise, technical advice, and on the job training to the United Nations Food and Agricultural Organization (FAO), an international agency for defeating hunger. Dr. Salah Ahmad designed and implemented a data model and geo-database. He followed the short and long term work plan for the GIS unit at Hassa Irrigation and Drainage Authority (HIDA) to establish the GIS unit and provide capacity for building local staff.

Murray City 2012 Sewer Rehabilitation Project, Murray City, UT

Project Manager and lead GIS analyst responsible for the development, implementation, and maintenance of the project wide geo-database to house project spatial data. Provided technical advice for the CAD-GIS interoperability on the project. Converted Microstation design files to ArcGIS, provided necessary spatial analysis for right-of-way, environmental features, land use, and socioeconomic data for the project corridor. Created map layout template, customized coordinate system (modified state plane) with straight forward data sharing with the design team and stakeholders.

Wickenburg General Plan Update, Wickenburg, AZ

Project Manager and GIS Analyst for the development, implementation, and maintenance of the project wide geo-database used o house project spatial data. Provided technical advice for the CAD-GIS interoperability throughout the project. Compiled GIS feature classes from Maricopa and Yavapai Counties and for the overlapping areas. Data was used to build a comprehensive geo-database. Over saw the development and update of the general plan mapping and land use analysis in coordination with the land planner. Created a map layout template, customized coordinate system used for data sharing with design team and the client. This project was completed in three months.

Education:

Ph.D. Civil/Environmental Engineering, Brigham Young University

MS Civil/Environmental Engineering, Int'l Institute for Geo-Info Science & Earth Observation

BS Civil Engineering, Ain Shams University

Professional Affiliations:

Civil Engineer, Utah

Certified Floodplain Manager, Utah

Boardmember, Utah Geographic Information Council

Member, ASCE, AWRA, AAG, Utah GIS Advisory Committee, Sigma Xi, Tau Beta Pi, Golden Key

Recent Honors and Awards:

1st Place Multimedia Map Application, 2012 ESRI GIS User Conference

1st Place Embedded GIS Application, 2009 ESRI GIS User Conference

3rd Place, Desktop GIS Application, 2010 ESRI GIS User Conference

3rd Place, Multimedia GIS Application, 2010 ESRI GIS User Conference

Tony Pollack

Acquisition Manager

Experience Summary

Professional experience since 1998, successfully working with private landowners, government agencies, and utilities to acquire interests in real property. Experience includes right-of-way acquisition, siting and routing for transmission, distribution, and substation facilities for electric utilities; and acquisition of road rights of way and easements for municipalities. Experience also includes working with government agencies to acquire land rights, land-use permits, and construction permits. Agencies include Bureau of Land Management, US Army Corps of Engineers, US Forest Service, and US Fish and Wildlife Service; Colorado State Land Board, Colorado Division of Wildlife, and Colorado Department of Transportation; local, county and municipal governments; and conservation groups.

Specialties and Relevant Experience:

- Land surveying and boundary law
- Title research
- Preparing easement documents
- Acquisition of easements and rights of way for municipalities

Xcel Energy Glenwood Springs Rifle Research Task

Project Manager responsible for reviewing easements documents for an existing 69 kV transmission line crossing 160 parcels to determine extent of client's easement rights. Prepared landowner line list which included a summary of each corresponding easement document. GIS was used to create a geodatabase to track all data and prepare maps depicting parcels, ownership, document numbers and ROW widths. A final report was prepared to summarize and document the results of the research.

IREA 2009 Work Order Inspection

Land Acquisition Agent responsible for researching and map property owners along 10 miles of existing transmission line corridor. Contacted property owners to discuss the project and coordinated access for construction crews.

IREA 2012 Miscellaneous Services

Project Manager responsible for research and mapping of property interests for multiple overhead electric distribution line replacement projects. Also responsible for contacting local, state, and federal agencies for necessary permits and acquiring licenses and easements as needed.

Central Power Electric Coop Snake Creek Transmission Line

Acquisition Agent responsible for analyzing preferred and alternate routes for 55 miles of new 115 kV transmission line. Impact analysis for wetlands, floodplains, right of ways, prime farmland, residential buildings and other logistical items was completed using GIS data. Prepared a route matrix summarizing all route factors to assist client in final route selection for permitting. Attended public meetings to support client's environmental and permitting requirements.

Education:

AAS, Architectural and Engineering Design, Intellitec College

Professional Affiliations:

Professional Land Surveyor, CO

Senior Right of Way Professional Designation

SECTION III: PROJECT EXPERIENCE

Evergreen Trails

Client:
Town of Evergreen

Location:
Evergreen, CO

Services:
Urban Design
Landscape Architecture

Status:
Planning Complete

Contact:
Chris Voglesang
303.898.8042

For Evergreen Colorado, Stanley Consultants developed designs for eight trail crossings, routes and improvements around the city and surrounding areas. The trail design included a key downtown Evergreen crossing, a path along the downtown riparian corridor and several locations along busy roads leading in and out of Evergreen. A key element of the project was to insure that pedestrians and bikers could safely cross roads and access various trail head. Future improvements included parking areas for some of the trail heads and separating existing trails from roads to insure better access and trail aesthetics. The project is slated for future development.

Cedar Rapids Flood Control and Trails

Client:
City of Cedar Rapids

Location:
Cedar Rapids, IA

Services:
Engineering
Urban Design
Landscape Architecture
Public Outreach
Visualization
Animations

Status:
Underway

Contact:
Mr. Sandy Pumphrey, PE, CFM
Project Engineer
City of Cedar Rapids
Public Works Department
319.286.5363
s.pumphrey@cedar-rapids.org

The Cedar River watershed was listed as one of America's Most Endangered Rivers in 2010 because of its outdated flood management system. After the catastrophic flood of 2008, the City of Cedar Rapids is implementing systems to protect both sides of the Cedar River. The City is pursuing funding for $375 million to build the complete system including permanent and removable flood walls, gates, levees and trail system to connect the river edge and community. A lengthy outreach process with participation by over 4,000 residents was completed to determine a framework design.

The Stanley Consultants team is responsible for the east bank of the project - the East Side Riverfront Park, with 3.5 miles of flood protection and trails through the downtown core, established neighborhoods and industrial areas. In addition to flood protection, the project will: establish an urban waterfront for the City; improve environmental quality of the corridor; encourage redevelopment projects; create a connected series of public plazas, parks and open spaces; attract a next-generation workforce, improve community integration by using the river to join the City's east and west sides physically, economically and socially.

Los Alamos Sidewalk + Streetscape Assessment

Client:
County of Los Alamos

Location:
Los Alamos, NM

Services:
Urban Design
Landscape Architecture

Status:
Completed

Contact:
Greg Fisher
505.662.8120

Downtown Los Alamos, New Mexico has evolved over the past six decades from a "temporary" federal laboratory site into a traditional community with a downtown core and town center area. In the mid 1990's some critical public right-of-way was sold off to private developers, creating 600-foot "super-blocks". The large blocks have become problematic for pedestrians, limiting areas for business frontage and amenities. The large scale of developments in this zone also lack streetscape character that conveys the context and future vision of the Downtown as identified by Los Alamos County and the local Main Street organization.

Key challenges include creating design standards that work with sidewalks and streetscape both within the public right-of-way and on private development parcels. The project includes a detailed existing conditions inventory, stakeholder outreach process, public improvements phasing plan, design guidelines, and recommended changes to existing land use codes.

Clement Park Master Plan

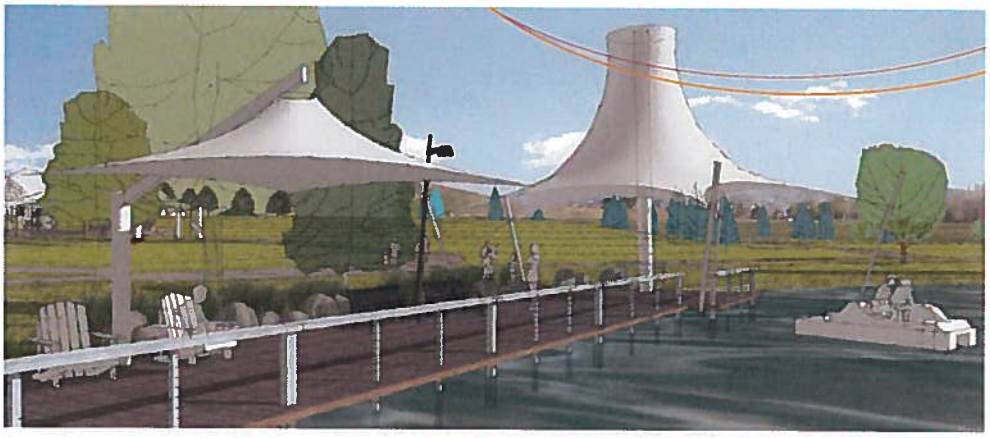
Client:
Foothills Parks and Recreation District

Location:
Littleton, CO

Contact:
Mr. Colin Insley
Director of Parks Planning and Construction
Foothills Park & Recreation District
6612 S. Ward St.
Littleton, CO 80127
303.409.2304
insley@FHPRD.org

Services:
Planning, Landscape Architecture, Public Outreach

Construction Cost:
$24 million budgeted



This 206-acre regional park has been a landmark destination in the Denver metro area for over 25 years with over 800,000 visitors annually. Much of the park's infrastructure are in need of updates and repairs to continue that success for the next 25+ years. The site's aging non-potable irrigation system is currently not able to adequately irrigate this heavily used park and is impacting FHPRD's ability to maintain the park.

The Master Plan serves as a guide for $24 million in future park and trail improvements and renovations. A financing plan recommends methods and tools for funding large and small improvement projects in the park. The plan includes new amenities that meet and look beyond current recreation trends. A new waterfront boardwalk, destination playground, trail system, renovated water feature, and unique interactive light display are key features of the design. A series of highly successful online outreach process was completed, collecting input from both local and regional users and driving the priorities and phasing plans.

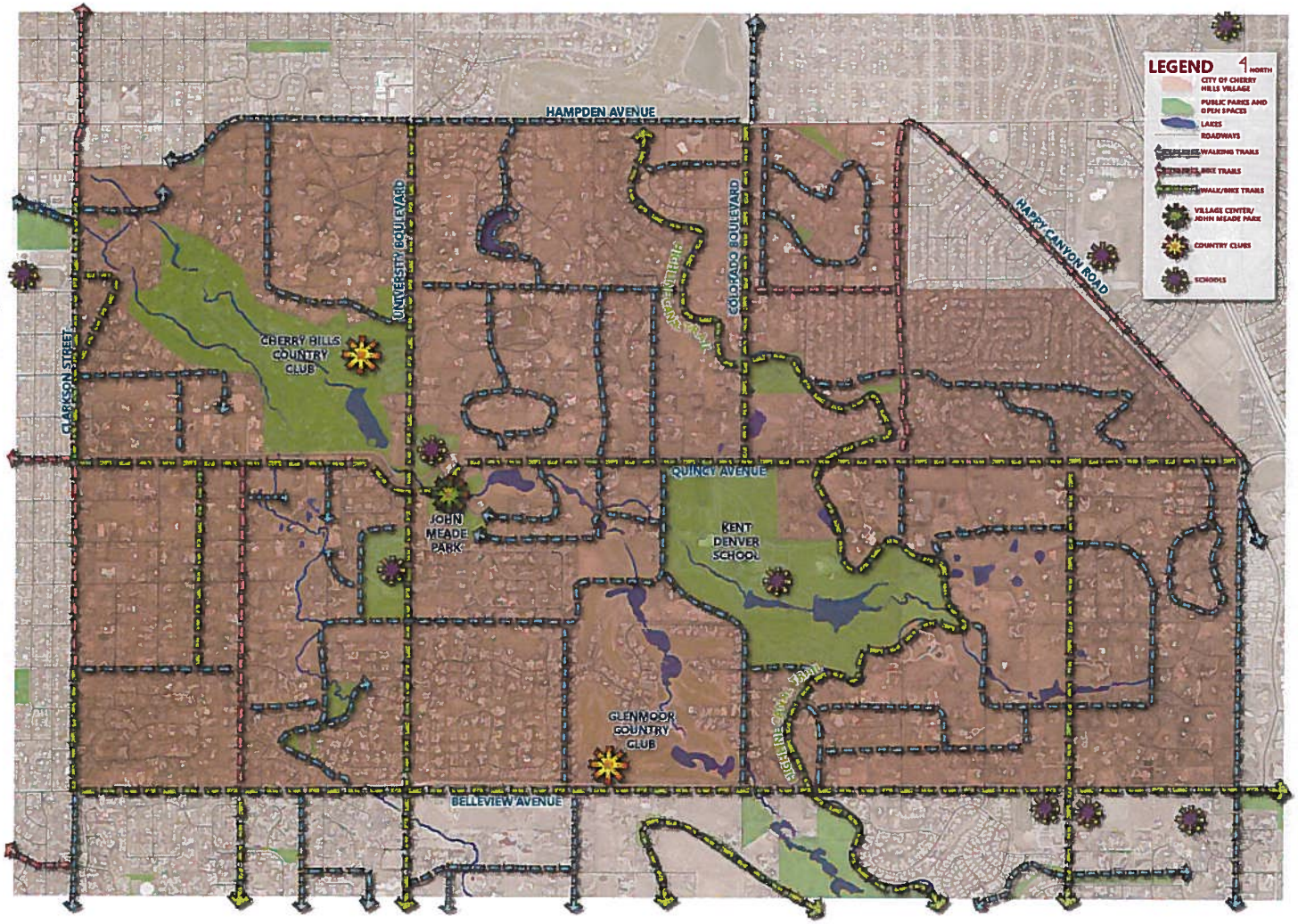
SECTION IV:
PROJECT APPROACH

Existing Trails Map

The map at right is central to the project and understanding the goals the Maintenance and Repair Program should strive to achieve. It highlights the important framework of the Cherry Hills Village and how it is connected by the trail system by diagramming the existing walking trails, bikeways, and combination walking/biking routes. In addition, many of these trails are used for equestrian riding. The map shows locations of key amenities, such as country clubs, schools, and John Meade Park/the Village Center. Other notable items on the map are the extents of public open spaces, lakes, and the High Line Canal Trail. As important, the map displays the 'land-locked' nature of Cherry Hills Village and the vital role connectivity to adjacent municipalities will play in this project. All these features help provide an excellent snap shot of the various elements to be considered for the project.

Overall Approach

The project objective is to evaluate and inventory the City's trail systems, align them with existing legal data, and make recommendations for the long-term success of the trail systems. The assembled consultant team has experience and expertise in trails master plans and inventories, including knowledge related to legal challenges surrounding trails master plans. Our team has a working knowledge of Cherry Hills Village and the surrounding areas having worked on John Meade Park and Alan Hutto memorial Commons Master Plan. Our previous experience is a key factor for the approach in the proposal.



Guiding Principles

Having previously worked with the City of Cherry Hills Village and the PTRC, our team's approach offers the City unique opportunities to ensure the success of this project. The following guiding principles will direct and inform our approach to the project:

1. **Cherry Hills Village is a unique community that cares deeply about their open space, trails, and recreational uses:**

The community of Cherry Hills Village has developed a unique character and sense of place. While surrounded by urban settings, Cherry Hills Village has retained a rural character. Large equestrian properties, a significant, connected trail system, and well used public open spaces define this character. The citizens of Cherry Hills Village use these trails and open spaces for a variety of uses, including equestrian riding, exercise, internal and external connections, and experiencing nature. The consultant team will respect and uphold this strong community identity during the planning efforts.

2. **Planning for a 'landlocked' community requires particular approaches:**

Adding to the unique community identity of Cherry Hills Village is the fact that it is 'landlocked' on all sides by other existing municipalities. While this results in a heavy emphasis on internal improvement, it also requires research to ensure compatibility with the future plans of its neighbors. One example is the High Line Canal Trail, which crosses through the City. This is a critical trail connection for both Cherry Hills Village and the surrounding area.

It is important to bring experience pertaining to strategic property acquisition, stakeholder/property owner engagement, and the creation or modification of easements and rights-of way to the project. Addressing all of these issues is essential to working within a landlocked community.

3. **The Trails Maintenance and Repair Program will include all relevant information necessary for implementation:**

Our team measures a projects success by its implementation. We are not just planners – we design and built trail systems. Our team has experience in creating realistic master plans that have gone on to be implemented. We will also research potential funding opportunities and develop a list of aligned individual projects.

In order to ensure recommendations are feasible, our team vets all potential recommendations through a modified Context Sensitive Solutions (CSS) process to achieve a balance of Safety, Mobility, Community, and Environmental Goals.

4. **The consultant team utilizes GIS personnel trained as planners and landscape architects:**

Our GIS team is comprised of personnel who are planners and landscape architects with GIS expertise. The result is GIS data that is both grounded in the realities of planning and is coded correctly for multiple GIS uses. Combined with our team's working knowledge of easement and property modification (easements, right of way, etc.), creates a solid base understanding that sets the stage for the entire project.

Project Road Map

To achieve the best result that enhances the community's trails while persevering and enriching the community's character, the following tasks help form a road map the project team will implement.

Task 1 – Project Kickoff and Background Research

It is important to develop an up-front understanding of the project process with City Staff and PTRC. A solid understanding of the in-depth data collection and research, discussing data collection and research early on is crucial to the project's success and meeting client expectations.

As part of the initial steps and kickoff, the team will meet with City staff and the PTRC to review additional background information, discuss the overall project process, review and set goals, expectations, and schedule.

The next part of the project kickoff is to research relevant background documents. While already possessing a good working knowledge of trails, parks, and recreation facilities within and around the Cherry Hills Village area, to the team wants to ensure we are up to date on all available information. This includes researching the Long-Range Master Plans for nearby municipalities and trail systems to anticipate and parallel adjacent improvements and plans.

Task 1 Deliverables:

- *Kickoff meeting minutes*
- *Preliminary project report including staff expectations and goals, project background, and project schedule*

Task 2 – Basemap Creation and Easement Research

Following the initial City and PTRC meetings, the consultant team will begin work on creating the trails Basemap. Creation of this Basemap will include gathering and digitizing County-recorded plats and legal documents related to all trails and unimproved easements in ArcGIS software. This process involves researching every plat document listed in the Easement Book to verify and catalog existing easements. Often, this will entail physical searches at the County Assessor's office. After this research, the scanned legal documents will be linked to the appropriate trails data in the GIS Basemap.

This Basemap will serve as the framework for the Trails Inventory Plan, the Long-Range Maintenance and Repair Program, and the GIS data that will be uploaded to the City website for public access. Once the Basemap is at a draft stage, the City staff will be asked to review the information and provide feedback to the consultant team. The consultant team will then incorporate necessary changes and revisions to the Basemap.

Task 2 Deliverables:

- *Draft Basemap*
- *Final Basemap (pending any revisions as a result of design development)*

Task 3 – Physical Inventory and Analysis (Concurrent with Task 2)

Concurrent with the generation of the Basemap, the consultant team will conduct site visits to physically inventory the City's existing trail systems. The site visits will evaluate existing conditions of individual trails and overall trail systems. In addition, the team will identify important site improvements from furnishings and entourage to bridges and enhancing future connections. The trails and systems will be evaluated for physical condition and repairs needed, as well as for the identification of potential improvements. The team will work with the City staff and PTRC members prior to site visits to identify some of these potential locations and areas of concern.

Following the collection of this data, the consultant team will prepare a report and accompanying graphics summarizing their inventory and analysis results. These results will be presented to City staff, as well as the PTRC, if that is deemed necessary.

Task 3 Deliverables:

- *Draft existing conditions report*

Task 4 – Draft Trails Plan

Following the inventory and analysis, the consultant

team will regroup with the City staff to discuss and address comments and direction provided by attendees and responders. If additional site visits are necessary to address any new concerns, they will take place during this phase.

The main objective is to integrate all of the previously collected data into a single Trails Plan. The plan will primarily displayed in a graphic map format, and will include:

- Existing trails and facilities
- Conditions of existing trails, including areas requiring repair or replacement
- Important existing connections to other trails and facilities
- Proposed trails and connections
- Proposed amenities such as benches, trash receptacles, bridges, fences, etc.
- Areas of public concern
- Parcel, easement, and right of way delineations, including any opportunities or constraints because of these legal boundaries.
- Any proposed legal changes (easements, parcels, etc.)

Accompanying the graphic map will be a written summary of the Plan. The draft Trails Plan will then be reviewed with City staff and the PTRC to address any questions or concerns.

Task 4 Deliverables:

- *Draft Trails Plan Map and Summary*

Task 5 – Draft Trails Inventory and Long-Range Maintenance and Repair Program Document

With the completion of the draft trails plan, the consultant team will begin to design the Trails Inventory and Long-Range Maintenance and Repair Program document. Many of the chapters or sections of this document will come from reports and graphics produced in earlier tasks of the project. In addition to compiling earlier products, the task also involves creating supplementary sections that include:

- Cost estimates for future improvements and repairs
- A step-by-step implementation process to recommend the order in which improvements are implemented
- A summary of the overall project process
- Funding recommendations for implementation of projects

The Trails Inventory and Long-Range Maintenance and Repair Program document integrates all of these pieces of the project into a single manual that serves as the guiding document for the trails moving forward.

As part of the Maintenance and Repair program, the consultant team will prepare Design Guidelines for the Trails and the Trail Amenities. These cover categories/ types of trails (with specifications, details, and intended uses), as well as amenities such as bridges, signs, restrooms, kiosks, benches, and trash receptacles. The Guidelines will define characteristics such as:

- Materials
- Finishes
- Aesthetic Character
- Sizes

The Guidelines will be developed to meet the following goals:

- Aesthetically appropriate for the community
- Consistent
- Affordable
- Maintainable

In addition, the consultant team proposes to create a new updated Parks and Trails Map for the City. The current Parks and Trails Map will require an update once this project is complete. The logical step is to create an updated Parks and Trails Map as part of this project, and our team has the necessary experience to update the Map that meets the City's needs.

Task 5 Deliverables:

- *Draft Trails Inventory and Long-Range Maintenance and Repair Program Document*
- *Draft Parks and Trails Map*
- *Update current parks and trails maps*

Task 6 – Maintenance and Repair Program Refinement and Creation of WebGIS platform

The next step is for the City staff and the PTRC to review the Draft Maintenance and Repair Program and discuss revisions and changes with the consultant team. Concurrently, the consultants will format the project geo-database into a web GIS using ArcGIS Online basic map to be shared with authorized users. If the City decides, two versions of the map could be generated; i.e. a full content map for authorized access and a customized content for the public. The web map could be embedded within the City's web site. The data will be accessible in a read-only format through computers, mobile devices, and tablets.

For public access, our team is recommending an ArcGIS Online approach with Stand-alone access that is maintained through the City ArcGIS Online account and developed by our team.

This approach provides easy public and City accessibility from desktop or mobile devices with internet capability, is budget appropriate for the project, and offers flexible maintenance options. The City can either maintain the webGIS in house or can contract the on-going maintenance to an outside consultant (Stanley Consultants currently provides this service to several other clients). If the City would like to maintain the project map in house but requires training, this is an additional service Stanley can provide, and does provide to many clients. On-going maintenance includes:

- Updating data such as trail conditions, amenities, future trails vs. built trails, etc.
- Updating photos/monitoring social additions if the City decides to include the Crowd-Sourcing option for the WebGIS.
- Adding or changing any data to the database(s)

As far as hosting fees/fees for keeping the webGIS application live online, ArcGIS Online uses a Credit system. Every active ArcGIS Desktop license comes with an ArcGIS Online Named User Account with 100 credits. Each time the City renews the desktop license, the City recieves a new 100 credits. (http://www.esri.com/software/arcgis/arcgisonline/credits) The credits are used for the storage of the mapping data, as well as analytics data and crowd-sourcing data. Items that do not use credits include:

- Accessing the WebGIS maps/applications
- ArcGIS Online foundation maps/data-this includes basemaps, landsat imagery, etc. However, if the City wishes to use the very high resolution Arapahoe County Aerial Imagery, this would count against the storage credits. It is the team's recommendation at this time to use the ArcGIS 'free' basemap imagery.

Crowd-sourcing data does have the potential to use up these storage credits, depending on how many residents are replying. This is something that should be taken into account when considering the crowd-sourcing options. If the City does require additional credits, they are sold by ESRI at $100/1,000 credits. For storage, every 2.4 credits is good for 10MB/month. ESRI does offer discounted rates to Public entities, but they do not advertise those prices publicly.

Task 6 Deliverables:

- *Final Trails Inventory and Long-Range Maintenance and Repair Program Document*
- *WebGIS Light platform*

Task 7 – Final Approval

It is assumed that there will be a final approval presentation, either to the PTRC or to City Council. This presentation, as with all PTRC meetings, will be open to the public. However, the public will be asked to not participate as the main objective is for the PTRC or City Council to be able to ask questions in order to give approval to the document. The consultant team is prepared to give this final presentation of the Maintenance and Repair Program document for approval.

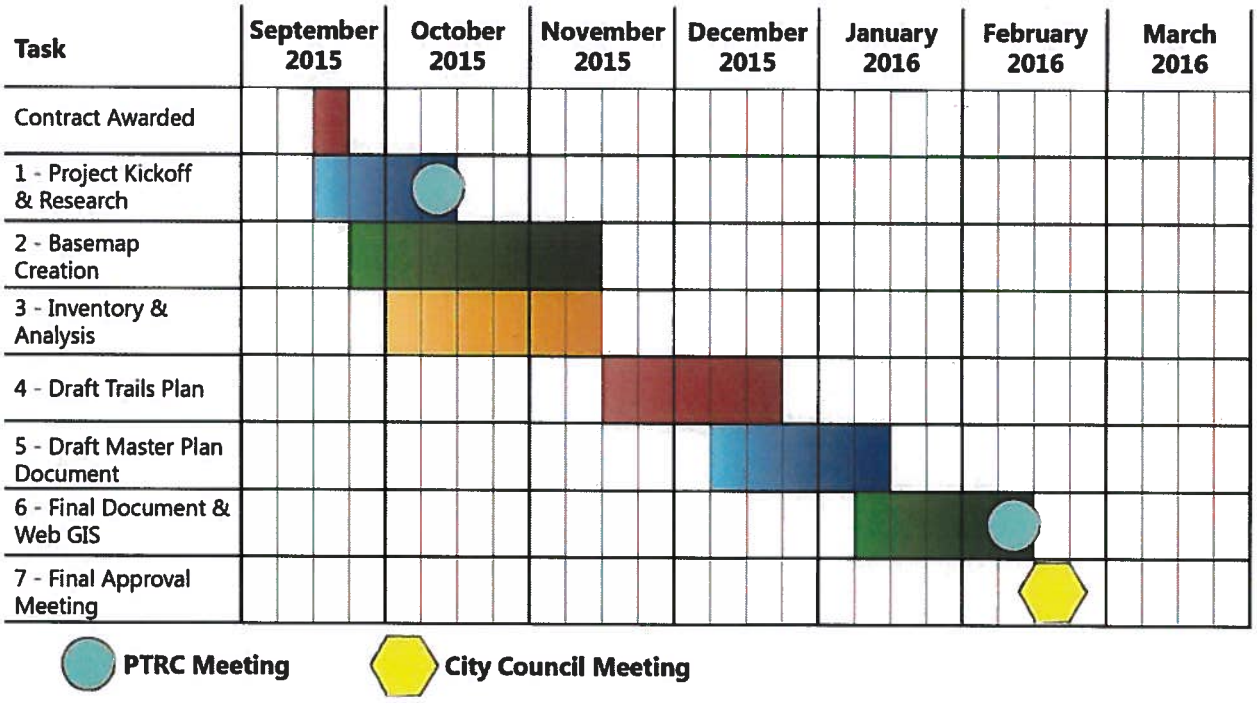
Task 7 Deliverables:

- *Final Approval Presentation*

SECTION V: PROJECT SCHEDULE

The schedule laid out below is a proposed schedule, by task, for the Trails Inventory and Long-Range Maintenance and Repair Program. Although the requested completion day is not until April 1, 2016, our team feels it prudent to suggest a slightly accelerated schedule in order to keep the project on track and build momentum both within the community and the PTRC for the implementation of projects that will be recommended in the Maintenance and Repair Program.

This schedule proposes meeting with the PTRC twice, both times during their regularly scheduled monthly meetings. The team will present the PTRC with an introduction and overview of the project at the beginning of the process, and a summary of the document at the end of the process.



SECTION VI: PROJECT FEES

The spreadsheet belows shows our team's proposed fees by Task. The fees are prepared based upon anticipated hours for each team member to complete the various tasks. As requested, the spreadsheet also shows each team members percentage of the total work hours. Although the tasks do not line up directly with the bulleted 'scope' items in the original RFP, our team's proposed approach and fees include all items requested in the original RFP document.

The fees below have been revised in order to reflect the work already done by the City's part-time intern. The consultant team will still verify any of the intern's work, and will integrate the intern into the planning processes where possible.

	Cherry Hills Village Trails Proposal								Stanley Consultants	
	Project Workplan									
		Stanley Consultants						Total		
		Ramos	Altschuld	Salah	Pollack	Muncy	GIS Tech I	HOURS	Labor	Percent
		$165	$90	$150	$150	$108	$99			
Task #	Task Description								$41,700.12	
1	Project Kickoff and Background Research	2	24					26	$2,499.42	5%
2	Basemap Creation/Easement Research		10	8	4	72	40	134	$14,396.49	31%
3	Physical Inventory and Analysis		14					14	$1,265.50	3%
4	Draft Trails Plan	4	56					60	$5,721.98	12%
5	Draft Maintenance/Repair Program	4	72			16		92	$8,889.54	19%
6	Program Refinement/WebGIS		14	6		6	40	66	$6,757.78	14%
7	Final Approval PTRC and Council Meetings		24					24	$2,169.42	5%
	QA/QC/PM/CONTINGENCY	4	14	8	4	6	4	40	$4,765.66	10%
	Total Hours	14	228	22	8	100	84	456	$46,465.77	99%
	Personnel Percentages	3%	50%	5%	2%	22%	18%			
	REIMBURSABLE EXPENSES								$534.23	1%
	TOTAL FEES AND EXPENSES								$47,000.00	100%

SECTION VII: GOVERNMENT REFERENCES

Contact: **Colin Insley**
Director of Parks Planning and Construction
Foothills Park & Recreation District
6612 S. Ward St.
Littleton, CO 80127
303.409.2304
insley@FHPRD.org
project: **Clement Park Master plan**

Contact: **Kevin Astill, Parks and Recreation Director**
West Valley City
5415 West 3100 South
West Valley City, UT 84119
801.955.4000
kevin.astill@wvc-ut.gov
project: **City Center Plaza**

Contact: **Mr. Gary Wardle, Director,**
Parks and Recreation Department
City of Brighton, CO
22 South 4th Avenue
Brighton, CO 80601
303.655.2135
gwardle@brightonco.gov
projects: **Benedict Park, EagleView Park**

Contact: **John R. Batey, Ph.D, AICP**
Executive Director
Pueblo Urban Renewal Authority
115 E. Riverwalk, Suite 410
Pueblo, CO 81003
719.542.2577
jbatey@pueblourbanrenewal.org
project: **Central Plaza + Main Street Intersections**

SECTION VIII:
INSURANCES AND LEGALITIES

1. Please see the following pages for insurance coverage verification
2. Stanley is a world wide company and does get involved in some type of litigation from time to time. The Denver office of Stanley Consultants and it's members has not in the last 5 years and is not currently, involved in any litigation.
3. Stanley Consultants does not foresee any conflict of interest.

SCCOM-1 OP ID: JE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/06/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Miller-Harrison
Insurance Services
100 W. Second St.
Muscatine, IA 52761
Michael Harrison

CONTACT NAME: Cheryl Harless
PHONE (A/C, No, Ext): 563-263-6044 FAX (A/C, No): 563-263-6667
E-MAIL ADDRESS: cheryl_harless@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Property Cas.	25674
INSURER B : Charter Oak Fire Ins. Co.	25615
INSURER C : Phoenix Insurance Company	25623
INSURER D :	
INSURER E :	
INSURER F :	

INSURED Stanley Consultants, Inc.
8000 S. Chester Street #500
Centennial, CO 80112

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			630-4885B479-TIL-15	01/01/2015	01/01/2016	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY X ANY AUTO X ALL OWNED AUTOS X SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			810-4885B479-COF-15	01/01/2015	01/01/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			CUP-4885B479-TIL-15	01/01/2015	01/01/2016	EACH OCCURRENCE	$ 20,000,000
							AGGREGATE	$ 20,000,000
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		PVYCNUB-4885B47-9-15	01/01/2015	01/01/2016	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

SPEC001

SPECIMEN

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Harrison

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ACORD

CERTIFICATE OF LIABILITY INSURANCE

10/5/2015

DATE (MM/DD/YYYY) 10/3/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies
444 W. 47th Street, Suite 900
Kansas City MO 64112-1906
(816) 960-9000

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Continental Casualty Company	20443
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED 1383226
STANLEY CONSULTANTS, INC.
8000 SOUTH CHESTER STREET, SUITE 500
CENTENNIAL CO 80112

COVERAGES CERTIFICATE NUMBER: 13145756 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			NOT APPLICABLE			EACH OCCURRENCE	$ XXXXXXX
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ XXXXXXX
							MED EXP (Any one person)	$ XXXXXXX
							PERSONAL & ADV INJURY	$ XXXXXXX
							GENERAL AGGREGATE	$ XXXXXXX
							PRODUCTS - COMP/OP AGG	$ XXXXXXX
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident)	$ XXXXXXX
							BODILY INJURY (Per person)	$ XXXXXXX
							BODILY INJURY (Per accident)	$ XXXXXXX
							PROPERTY DAMAGE (Per accident)	$ XXXXXXX
								$ XXXXXXX
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			NOT APPLICABLE			EACH OCCURRENCE	$ XXXXXXX
							AGGREGATE	$ XXXXXXX
								$ XXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			NOT APPLICABLE			PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ XXXXXXX
							E.L. DISEASE - EA EMPLOYEE	$ XXXXXXX
							E.L. DISEASE - POLICY LIMIT	$ XXXXXXX
A	PROFESSIONAL LIABILITY	N	N	AEH008220975	10/5/2014	10/5/2015	$1,000,000 PER CLAIM & IN THE AGGREGATE	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

13145756
SPECIMEN

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Arnold

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ACORD 25 (2014/01)

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Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 5e

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: JAY GOLDIE, INTERIM CITY MANAGER/PUBLIC WORKS DIRECTOR & RYAN BERNINZONI, PARKS, TRAILS AND RECREATION ADMINISTRATOR

SUBJECT: LICENSE AGREEMENT WITH DENVER WATER TO BORE A WATER LINE UNDER THE HIGH LINE CANAL TO PROVIDE WATER TO EXISTING AND NEWLY PLANTED TREES AT THREE POND PARK

DATE: SEPTEMBER 15, 2015

ISSUE

Staff is requesting approval of a License Agreement between the City of Cherry Hills Village and Denver Water to move forward with its approved 2015 Arapahoe County Open Space Grant (Three Pond Park Tree Planting and Irrigation Installation). Approval of the license agreement will allow the City to cross the High Line Canal with directionally bored conduit at Three Pond Park.

DISCUSSION

At the July 21st City Council meeting, Council approved staff's request to move forward with applying for a License Agreement between Denver Water and the City of Cherry Hills Village. The application and agreement are complete and require approval by Council to officially move forward with the project.

Staff expects project completion to occur in November of 2015. Below is the timeline for completion:

1.) Denver Water License Agreement approval by City Council (September 15th)
2.) Water and Tap Sales complete with Denver Water (Week of September 28th)
3.) Excavation, tap and boring completion (October 12th) – Will also include running water line west into park and setting meter pit and backflow line (City staff will install backflow)

4.) Remainder of park project: Irrigation install and tree plantings (3rd and 4th week of October – City staff)

BACKGROUND

In February 2015, City staff applied for an Arapahoe County Open Space Grant to assist in funding an irrigation project at Three Pond Park with City Council approval. The proposed project includes purchasing a new water tap (see exhibit C) that will feed an irrigation system within Three Pond Park. The system will provide water to all existing and newly planted trees. The proposal includes a tree planting plan that identifies 34 newly planted trees that will be established within the park over the next 5 years.

NOTE: This irrigation will not be used to water naturally occurring trees or other vegetation. When necessary, staff may utilize the irrigation system to establish new native grasses and vegetation on a temporary basis as restoration and weed removal are conducted.

In May 2015, the City was awarded $25,000.00 from Arapahoe County to move forward with the project. Prior to the installation of irrigation and newly planted trees, the application and approval of a license agreement between the City and Denver Water must be completed. If approved, the agreement will allow for a directional bore under the High Line Canal to install a 4" conduit that will provide access for the waterline to be installed in Three Pond Park.

This tap will also be utilized in the future to water newly planted trees on the High Line Canal as part of the City's planting plan that was approved by Denver Water. The Pilot Program that was initiated by Cherry Hills Village on the High Line is being monitored by Denver Water and City staff, and will be the standard for all agencies once approved for further expansion. This second tap will allow Cherry Hills Village the ability to establish new trees along the entire length of the Canal within its boundaries.

City Attorney Linda Michow and City Engineer Troy Carmann have reviewed the proposed License Agreement and concur that this Agreement meets all requirements of the City.

RECOMMENDED MOTION

"I move to approve the License Agreement between the City of Cherry Hills Village and Denver Water to cross the High Line Canal with directionally bored 4" conduit at Three Pond Park."

ATTACHMENTS

Exhibit A: License Agreement between the City of Cherry Hills Village and Denver Water
Exhibit B: Proposed Tree Planting and Irrigation Design

EXHIBIT A

AGREEMENT DATE: _____
(To be completed by Denver Water – Property Management)

LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made between the **CITY AND COUNTY OF DENVER, acting by and through its BOARD OF WATER COMMISSIONERS**, a Municipal Corporation of the State of Colorado, herein referred to as "Board", and **THE CITY OF CHERRY HILLS VILLAGE,** herein referred to as "Licensee" (whether grammatically singular or plural).

WITNESSETH:

The term "Licensee" shall include employees, agents, and contractors of the Licensee.

The term "property" as used herein refers to real property and includes easements, rights of way and other Board interests in land and may sometimes be referred to herein as "Board property."

The Board, by these presents, without warranting title or interest, and subject to the covenants hereinafter set forth does hereby authorize the Licensee, its successors to construct, utilize, maintain, repair, and replace **ONE (1) 4-INCH CONDUIT TO HOUSE IRRIGATION LINE AND ASSOCIATED INFRASTRCTURE** within and across the Board's **HIGH LINE CANAL** property at the location described on the Board's CAD drawing(s) 18142-1_PMGT, attached hereto and made a part hereof.

1. All equipment, installations, and other activities are subject to the approval of the Board.

2. Issuance of this License Agreement indicates that the Board has reviewed and approved plans for the Licensee's proposed installation. **THE LICENSEE SHALL MAINTAIN, FOR BOARD INSPECTION, A COPY OF THIS LICENSE AGREEMENT ON THE JOB SITE DURING ANY INSTALLATION OR ACTIVITY AUTHORIZED HEREIN.**

3. Any construction or activity initiated under this License Agreement shall comply with and conform to standards formulated by the Board, and such construction or activity shall be performed and completed according to the plan and within the tolerances given on the Board's CAD drawing(s) 18142-1_PMGT, a copy of which is attached hereto and made a part hereof.

4. In granting this License, the Board reserves the right to make full use of the property involved as may be necessary or convenient in the operation of the water plant and system under the control of the Board, and the Board retains all right to operate, maintain, repair, remove, relocate, or install any of its facilities within the Board's property at any time and in such a manner as it deems necessary or convenient. The Board will make reasonable attempts to locate the Licensee's facilities; however, should damage occur to the Licensee's facilities, the Board will not be held liable for any such damage. In the event the Licensee's installations should interfere with the Board's use, maintenance or operation of its property, at any time hereafter, the Licensee shall, upon fifteen days prior written notice by the Board and at the Licensee's sole expense, relocate, rearrange, or remove its installation so as not to interfere with any such Board use.

5. All work authorized by this License Agreement shall be performed by the Licensee at no expense to the Board. Except as otherwise set forth herein, the Licensee shall own and maintain its installation thereafter. This Agreement shall, in no way, imply that ownership of the land underlying or surrounding the licensed installation or activity is being conveyed.

6. The Licensee shall notify the Board at least forty-eight (48) hours prior to commencing work. In the event of an emergency, the Licensee shall notify the Board at 303-628-6801 (Dispatch). During regular working hours, the Licensee shall notify the Board's **HIGH LINE CANAL DISTRICT FOREMAN AT 303-918-9614.**

7. The Licensee shall complete its installation or activity, clear the area of all construction debris and restore the area to its pre-existing condition as nearly as may be possible within ten (10) days from the date of finalization of the initial construction or authorized activity. In the event clearing and restoration of the area is not completed within the ten (10) days, the Board may complete that work at the sole expense of the Licensee.

8. At no time shall Licensee interfere with the flow of water in Board facilities, and Licensee shall assume all risks incident to the presence of water in Board facilities.

9. The Licensee will use all reasonable means to prevent any loss or damage to the Board or to others resulting from the construction, operation, maintenance, repair, modification, replacement, or removal of the Licensee's installation. Any repair or replacement of any of the Board's installations on its property made necessary, in the opinion of the Board's representative, because of the construction, operation, maintenance, repair, modification, replacement, or removal of the Licensee's installation, shall be made only by the Board and at the sole expense of the Licensee.

10. The Licensee hereby expressly agrees to defend, indemnify, and hold harmless, insofar as it legally may, the Board, its officers, agents, and employees, against any liability, loss, damage, demand, action, cause of action, or expense of whatever nature (including court costs and attorneys' fees) which may result from any loss, injury, death, or damage incurred by the Licensee, caused by the Licensee's negligence or wrongful act, or which arises out of or is caused by any act or omission of the Licensee, its officers, agents, or employees in connection with or by reason of any work done or omission made by the Licensee, its agents, or employees, in the construction, operation, maintenance, repair, modification, replacement, or removal of the Licensee's installations.

11. The Licensee understands and agrees that it is fully responsible for compliance with all rules and regulations relating in any way to the use, storage, treatment, or disposal of hazardous materials, including, but not limited to, chemicals and petroleum products. The Licensee agrees to strictly comply with all federal, state, and local regulations that in any way relate to hazardous materials. If, as a result of the Licensee's occupancy of the premises and its operation hereunder, any such law, ordinance, rule, or regulation is violated, the Licensee shall protect, save harmless, defend, and indemnify, insofar as it legally may, the Board from and against any penalties, fines, costs, and expenses including legal fees and court costs incurred by the Board, caused by, resulting from, or connected with such violation or violations.

12. Certain Board properties may contain habitat for listed "threatened" or "endangered" species under the Endangered Species Act (ESA). Licensee shall be responsible for determining the presence of such habitat and taking measures to comply with the ESA.

13. The rights granted to the Licensee hereunder may not be assigned without the written consent of the Board.

14. The rights and privileges granted in this License Agreement are subject to prior agreements, licenses, and conveyances, recorded or unrecorded, and it shall be the Licensee's sole responsibility to determine the existence of any rights, uses, or installations conflicting with the Licensee's use of the Board's property hereunder and to resolve any conflict.

15. If the Licensee does not use the right herein granted or its installation for a period of one (1) year, or if the Licensee shall at any time fail to or refuse to comply with or carry out any of the conditions of this License, the Board may, at its election, revoke this License Agreement forthwith by written notice to the Licensee in person or by mail at the Licensee's last known address. Upon termination of this License, the Licensee shall have ten (10) days to remove its installation from the Board's property. In the event the Licensee does not remove its installation within the time allowed, the Board, without incurring liability, may remove the installation at the Licensee's expense.

16. Upon abandonment of any right or privilege herein granted, the right of the Licensee to that extent shall terminate, but its obligation to indemnify and save harmless the Board, its officers, employees, and agents, shall not terminate in any event.

17. The Board may, at any time, by giving the Licensee sixty (60) days written notice, terminate this License Agreement.

18. Licensee shall pay for all materials joined or affixed to the Board property and shall pay in full all persons who perform labor upon the Board property and obtain lien releases for all such materials and labor, which shall be provided to the Board, and shall not permit any mechanic's or material man's lien of any kind or nature to be enforced against that Board property for any work done and materials furnished thereon at the instance, request, or on behalf of Licensee.

19. All Board roads and fencing that are disturbed by the construction of the Licensee's installation shall be restored to a condition satisfactory to the Board's representative within **seven (7) days** from the date of finalization of the initial construction or authorized activity. Board roads and fencing that are disturbed by the reconstruction, operation, maintenance, repair, modification, replacement, or removal of the Licensee's facilities shall immediately be restored by the Licensee to a condition satisfactory to the Board's representative. **The Licensee shall at no time obstruct Board roadways or ingress to or egress from such roadways.** Restoration of roads shall include, but is not limited to, resurfacing when deemed necessary by the Board's representative. If restoration is not accomplished by the Licensee within the **seven (7) days,** the Board at its election may perform such restoration at the Licensee's expense. The Licensee shall conduct all construction, operation, maintenance, repair, modification, replacement, or removal of its installations in such a manner that the Board at all times shall have full and complete access to its property.

20. If the Licensee's activity requires the clearance, trimming, or complete removal of trees located within the Board's property, the Licensee must obtain permission from the Board's **High Line Canal District Foreman at 303-918-9614.** The Licensee will be responsible for all clean up of any trimmings and the removal of logs, branches, limbs, and other debris resulting from the Licensee's activity. Repairs of any damage to Board property will be made by the Licensee at the sole expense of the Licensee and to the satisfaction of the Board's representative. Licensee shall replace any trees removed or damaged in accordance with the current Board's policy, as described in Exhibit "A," attached hereto and made a part hereof.

THIS PROVISION DOES NOT APPLY

21. All trenches and excavations, backfill and tamping shall be in accordance with the Board's Engineering Standards and subject to approval by the Board's representative.

22. Underground electric power line installations shall be encased in rigid steel conduit and/or concrete within the Board's property. Board facilities must not be included in any concrete encasement.

THIS PROVISION DOES NOT APPLY

23. The Licensee shall place and maintain permanent, visible markers of a type and at locations designated by the Board's representative to define the centerline of the Licensee's installation. If the placing of the centerline markers is not completed within seven (7) days following the finalization of construction, the Board may complete the work at the expense of the Licensee.

THIS PROVISION DOES NOT APPLY

24. All service lines within the Board's property from the facility herein licensed shall be installed in a manner satisfactory to the Board's representative.

THIS PROVISION DOES NOT APPLY

25. The Licensee shall maintain a minimum overhead clearance of twenty-five (25) feet over the Board's property.

THIS PROVISION DOES NOT APPLY

26. No portion of the Licensee's facility shall extend below the stringers of any bridge to which it is attached.

THIS PROVISION DOES NOT APPLY

27. The Licensee shall construct access road approaches and curb cuts, when necessary, from its installation to existing Board roadways as required by and to the satisfaction of the Board's representative. Said approaches shall not have a grade of more than four-percent (4%), and curb cuts shall not be less than fourteen (14) feet in width, but may be wider, as determined by the Board's representative.

THIS PROVISION DOES NOT APPLY

28. The Licensee shall place reinforced concrete cut-off walls, as shown on the attached drawing (Dr. 127, No. 35) entitled "Typical Cut-Off Wall" at location determined by the Board's representative. Each cut-off wall excavation, forming, and steel placement shall be inspected and approved by the Board's representative prior to placement of concrete.

THIS PROVISION DOES NOT APPLY

29. The Licensee shall not and will not be permitted to discharge water into or upon any Board property or facility, but Licensee shall provide for carriage of any water over or across the Board's property or facility in a manner satisfactory to the Board's representative.

30. The High Line Canal between Sand Creek and the most westerly unnamed drainage located in Section 34 is determined to be a jurisdictional "Waters of the United States," subject to the federal Clean Water Act (33 U.S.C. § 1251 et seq.). Licensee shall be responsible for complying with the federal Clean Water Act and obtaining any necessary permit(s) from the proper regulatory authority prior to conducting its activity.

Licensee shall supply the Board with documentation proving that such authority has been obtained or that such permission is not required by the regulatory authority.

31. The irrigation season is from April 1st until November 1st each year, and diverted water may be flowing in the Board's High Line Canal during this time. Additionally, water may be flowing in the Canal at other time during the year. Any construction contemplated pertaining to this License Agreement may not be undertaken during April 1st through November 1st unless special authorization is obtained from the Board's Director of Operations & Maintenance prior to the commencement of said construction.

32. The Licensee shall place two (2) permanent marker posts, one at each end of the installation and on its centerline, to the satisfaction of the Board's representative. Each permanent marker post shall be **filled** with concrete and installed to allow a three (3) foot extension above the surface of the ground. The marker posts shall extend a minimum of two (2) feet below the surface of the ground and be **encased** in concrete. Each marker post shall have the type, size, and depth of the installation clearly marked with 1 ½-inch stenciling.

33. The Board has authorized certain recreational activities along and within its property. Prior to the commencement of any construction or activity pursuant to this License Agreement within the property, the Licensee shall notify the Board's Recreational Use Entity. All paved trails and other recreational improvements within the crossing area herein licensed shall be restored to their pre-existing condition to the satisfaction of the Board's Recreational Use Entity within **ten (10) days** from the finalization of the construction or activity. The Licensee shall comply with all of said Entity's requirements that said Entity deems necessary to ensure the safety of the general public and to minimize interference with recreational use on the property.

34. For the resolution of any dispute arising from this License Agreement, venue shall be in the courts of the City and County of Denver, State of Colorado.

35. This License Agreement is also subject to the following special conditions: **NONE**

THIS LICENSE AGREEMENT shall become effective on the date it is signed by the Director of Engineering.

CITY AND COUNTY OF DENVER,
acting by and through its
BOARD OF WATER COMMISSIONERS

APPROVED:

By: _____
Gary W. Boothe,
Manager of Real Estate

By: _____
Robert J. Mahoney,
Director of Engineering

Date: _____

APPROVED AS TO FORM:

By: _____
Legal Division

LICENSEE:

City of Cherry Hills Village

By: _____
Laura Christman,
Mayor

ATTEST:

_____
City Clerk

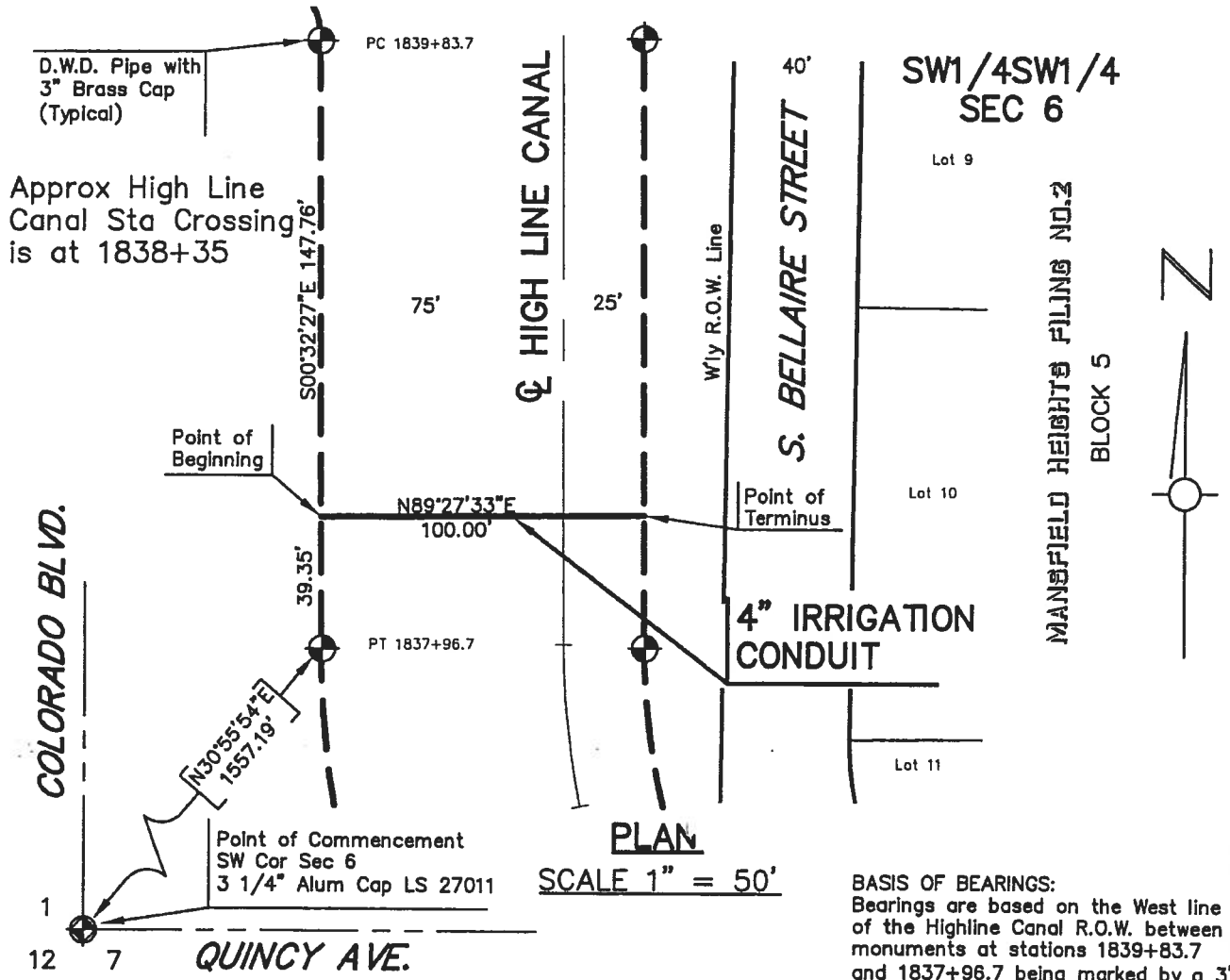
ADDRESS:

2450 East Quincy Avenue
Cherry Hills Village, CO 80113

PHONE: 303-789-2541

SW 1/4 SECTION 6, TOWNSHIP 5 SOUTH, RANGE 67 WEST 6th PM

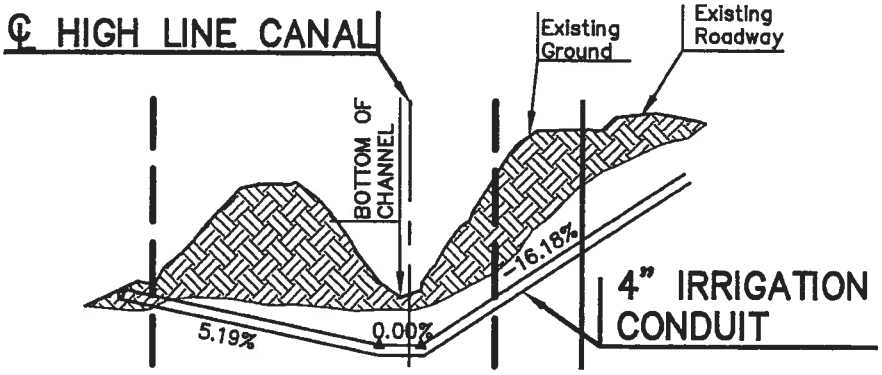
---- ARAPAHOE COUNTY ----



PLAN

SCALE 1" = 50'

BASIS OF BEARINGS:
Bearings are based on the West line of the Highline Canal R.O.W. between monuments at stations 1839+83.7 and 1837+96.7 being marked by a 3" iron pipe with a 3" brass cap. Said line bears S00°32'27"E based D.W.D. bearing between said monuments.)



PROFILE

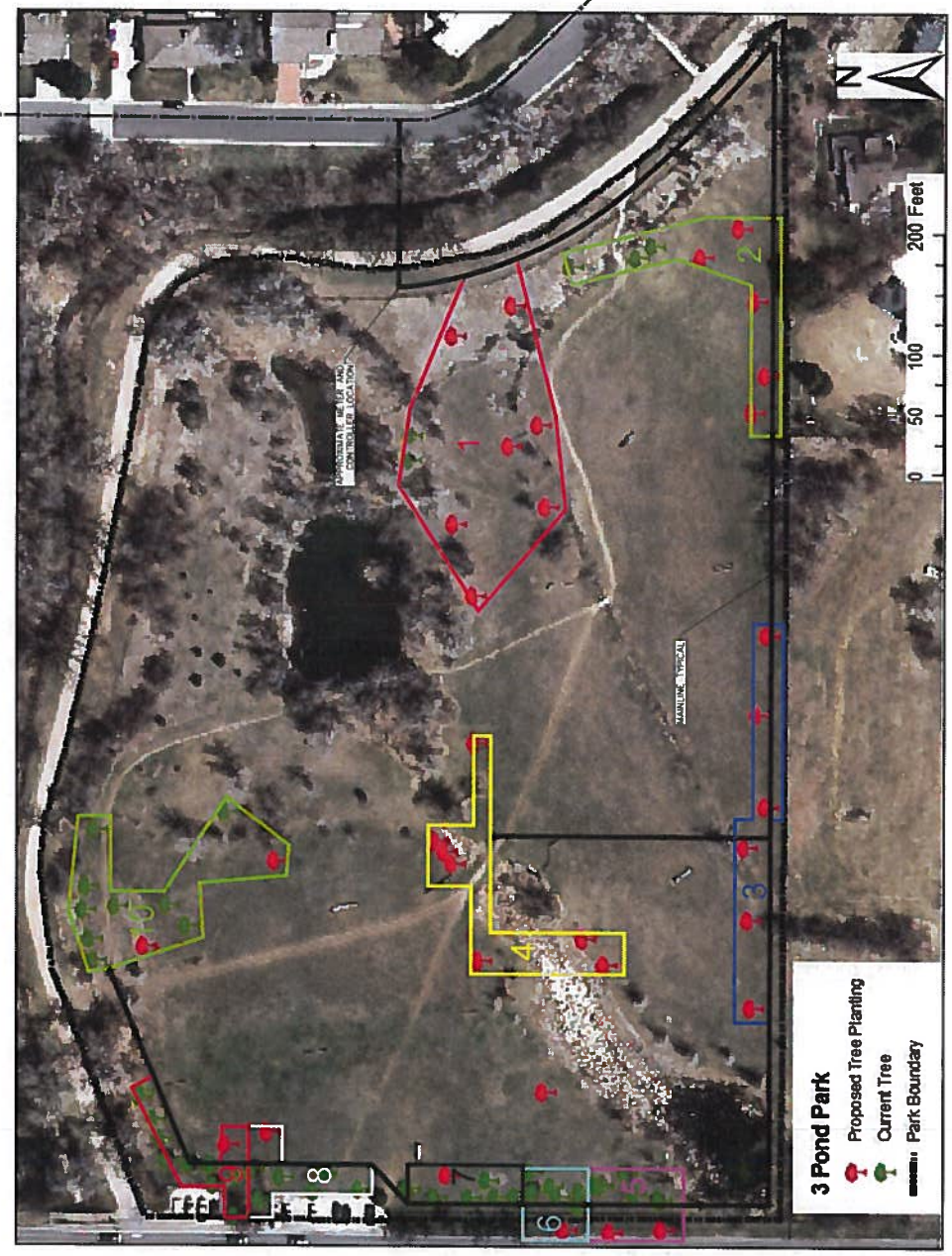
NO SCALE

LEGEND	DOCUMENT DATED:	HIGH LINE CANAL LICENSE GRANTED TO CITY OF CHERRY HILLS VILLAGE FOR A 4" IRRIGATION CONDUIT	DENVER WATER 1600 West 12th Ave Denver, Colorado 80204-3412 T: 303.628.6000 F: 303.628.6851 denverwater.org
LICENSE GRANTED	SEC'Y FILE DOC.		
	RIMS ITEM NO.		
BNDRY EXISTING DW PROP	CARD NO.		
	DRN.RD PM. JTP S. GF		
	APPD.		SCALE: AS SHOWN
	SHEET 1 OF 1 SHEET	DATE: AUGUST 5, 2015	CAD 18142-1_PMGT

D.W.D. PROPERTY MANAGEMENT STANDARDS 03232012

EXHIBIT B

3 Pond Park Proposed Tree Planting



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COLORADO

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www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 5f

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: JAY GOLDIE, INTERIM CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: CONTRACT FOR SERVICES WITH CUES MAPPING SERVICES FOR SANITARY SEWER PIPELINE PROFILING

DATE: SEPTEMBER 15, 2015

Staff has been working for a number of years to find the most cost effective and least intrusive method to repair and replace sections of the sanitary sewer main "trunk line" that run along Little Dry Creek from Belleview north to Quincy Avenue with additional sections north of the Cherry Hills Country Club. The location of the trunk line along the creek and through private property makes the repair and replacement of this line difficult and expensive to perform. Staff has been working with TST Infrastructure and C & L Water Solutions, both currently under contract with the City for sanitary sewer related services, to find an improved process to minimize the cost and disruption caused by needed repairs.

A new technology that has started to emerge for sanitary sewer analysis is mapping and inclination assessment of the line. This process is more accurate at showing the elevation differences within the pipe and helps to pinpoint actual sags and deflections to minimize the amount of pipe that may need to be replaced. This process is explained further in the memo from TST Infrastructure, LLC (Exhibit A). This process takes place at the same time as the annual cleaning and videoing of the trunk line that is conducted by C & L Water Solutions. Staff feels that the process will help reduce the cost of repairing and replacing the trunk line and help to minimize disturbance to many private properties. In 2010, the City put the original project to repair the trunk line out for bid. No contractors were willing to give a hard price and they would only agree to conduct the work for time and material due to the access and unknowns related to the location of the line.

Staff and TST Infrastructure searched for contractors that have the equipment and knowledge to perform the profiling. CUES Mapping Services is the only contractor working in the Denver market at this time. Staff feels that the cost of the service will be more than recouped due to the reduced amount of pipe replacement that will be determined by this analysis. There is of course no guarantee, but with the cost of pipe replacement being an average of $200.00 a foot, the initial investigation makes financial sense.

STAFF RECOMMENDATION

Staff recommends that City Council approve the Contract for Services with CUES Mapping Services for the mapping and inclination assessment on the City's trunk line with a contract amount not to exceed $23,600.00. Within the proposal submitted by CUES Mapping Services (Exhibit B) there is an example of the inclination analysis and the data collected.

RECOMMENDED MOTION

"I move to approve the Contract for Services with CUES Mapping Services for a maximum expenditure of $23,600.00 for the mapping and inclination assessment on the City's trunk line as outlined in the scope of work and proposal submitted by CUES Mapping Services."

ATTACHMENTS

Exhibit A: TST Infrastructure Memo
Exhibit B: Contract for Services with CUES Mapping Services

EXHIBIT A

TST Infrastructure, LLC
Consulting Engineers

61 Inverness Drive East | Suite 100
Englewood, CO 80112
303.799.5197 | Fax: 303.768.0441

MEMORANDUM

TO: Jay Goldie, Public Works Director

CC: TST Infrastructure, LLC File

FROM: TST Infrastructure, LLC

SUBJECT: Summary of Pipeline Assessment Profiling

DATE: August 28, 2015

The City of Cherry Hills Village (City) is conducting pipeline assessment activities on the Cherrymoor South main trunk line in order to determine the most efficient manner in which to address deficiencies identified in the pipeline. Deficiencies include structural issues consisting of fractures, cracks, and misaligned joints and taps, as well as pipe deflections slope affecting the slope and resulting in wastewater flow ponding within the pipe. Identified structural issues are repaired by relining the pipeline to seal cracks and fractures. Slope deflections are addressed by excavating the pipeline and regrading the slope of the pipe. Excavation and regrading of pipe is a method of repair that is intrusive and disturbs the surface features and surrounding property owners. In an effort to reduce the disturbance to the surrounding area, the City is conducting pipeline assessment activities to pinpoint the areas that require excavation and minimize excavation activities where possible.

Assessment activities include video inspection of the pipelines as well as slope investigations. Video inspections provide information regarding structural deficiencies such as cracks, fractures, and misaligned joints and taps. In addition, video assessment often shows areas where ponding water is accumulating, indicating a sag in the pipeline grade. Ponding water can also be caused by a highpoint in the pipeline grade, backing up the wastewater flow. In order to determine whether the ponding water is being caused by a sag in grade or by a highpoint in the pipeline, the City is conducting a further level of assessment to obtain data on the slope of the pipelines and develop a vertical profile. With this data the City will be able to assess the grade determining directly what is causing water to pond. This information will allow the City to pinpoint where the grade issues are present limiting the excavation activities thus minimizing the disturbance. By conducting a thorough assessment of the pipeline condition, alignment, and grade deflections, impact to surrounding homeowners will be minimized while addressing the deficiencies in an efficient manner.

Sincerely,

Dean W. Bedford

EXHIBIT B

PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF CHERRY HILLS VILLAGE AND CUES Mapping Services

THIS PROFESSIONAL SERVICES AGREEMENT ("***Agreement***") is made and entered into this fifteenth (15th) day of September, 2015, ("***Effective Date***") by and between the **CITY OF CHERRY HILLS VILLAGE**, a Colorado home rule municipal corporation (the "***City***"), and **CUES MAPPING SERVICES**, a Florida corporation (the "***Consultant***"). Consultant shall comply with Section 7-90-801 of the Colorado Revised Statutes, unless otherwise exempt, by filing a statement of foreign entity authority with the Colorado Secretary of State. The City and the Consultant may be collectively referred to as the "***Parties***" and each individually as "***Party***".

RECITALS AND REPRESENTATIONS

WHEREAS, the Consultant represents to the City that the Consultant has the skill, ability, and expertise to perform the services described in this Agreement; and

WHEREAS, the City desires to engage the Consultant to provide the services described in this Agreement subject to the terms and conditions of the Agreement.

NOW, THEREFORE, inconsideration of the terms and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is mutually agreed by and between the Parties as follows:

1. LINE OF AUTHORITY: Jay Goldie, Deputy City Manager/Public Works Director, is the City representative responsible for overseeing and coordinating the Sanitary Sewer Trunk Line Evaluation Project (the "***City Authorized Representative***"), and is designated as the City Authorized Representative for the purpose of administering, coordinating, and approving the work performed by the Consultant under this Agreement. For purposes of this Agreement, the Consultant's designated representative is **Matt Olsen** (the ***"Consultant Authorized Representative")***.

2. SCOPE OF SERVICES: Consultant shall perform all services described in **Exhibit A** (the "***Services***") diligently and professionally and in a manner satisfactory to the City Authorized Representative. If any conflicts arise between the provisions in this Agreement and **Exhibit A**, the provisions in this Agreement shall control.

The City, from time to time, may request changes to the Services to be performed hereunder. If agreed to by both Parties, Consultant will, within a reasonable time period, provide to the City in writing a price and modification to services for the proposed addition to Services. Such changes, including any increase or decrease in the amount of the Consultant's compensation, when mutually agreed upon between the City and Consultant, shall become an amendment to and part of this Agreement, provided any such change is in writing and signed by the Mayor and by the Consultant Authorized Representative. Unless otherwise stated in the written amendment, Consultant will invoice the City on the next billing cycle after completion of the addition to Services or if the change involves an ongoing new addition to the Services, Consultant will include the associated adjustment to the monthly compensation amount.

If Consultant proceeds without such written change authorization, then the Consultant shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein, no agent, employee or representative of the City shall have the authority to enter into any changes or modifications, either directly or implied by a course of action, relating to the terms and scope of this Agreement. If Consultant performs any work beyond the Services described in **Exhibit A**, it does so at its own risk.

3. COMPENSATION FOR SERVICES: In consideration for the provision of Services described in **Exhibit A**, the City agrees to compensate the Consultant based on the following:

a. In consideration for the completion of the Services specified herein by Consultant, the City shall pay Consultant a lump sum, not to exceed amount twenty three thousand six hundred dollars ($23,600.00). Except as may be agreed upon by the City and Consultant through written change orders as described in Section 2 above, in no event shall the City be liable for payment under this Agreement in excess amount twenty three thousand six hundred dollars ($23,600.00).

b. The Consultant shall submit invoices to the City in accordance with the terms of this Agreement. Invoices will be billed to the City on a regular basis, but no more frequently than every thirty (30) days. The maximum fee specified herein shall include all fees and expenses incurred by Consultant in performing the Services hereunder. There shall be no reimbursable expenses associated with the Services unless otherwise expressly provided by the Parties in writing.

c. Consultant's invoice(s) shall be in a format acceptable to the City, shall be supported by information in such detail as may be required by the City and shall be sufficient to substantiate that the Consultant has performed the Services described in **Exhibit A**. The City may withhold payment for work which is not completed as scheduled, or which is completed unsatisfactorily, until completed satisfactorily and may deny payment for such work upon termination by the Consultant.

4. TERM: It is mutually agreed by the Parties that the term of this Agreement shall commence as of the Effective Date and terminate upon completion and City acceptance of the Services, unless earlier terminated in accordance with the terms and conditions of this Agreement. Any extension of the term of this beyond the current fiscal year shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the City's satisfaction with all services received during the preceding term.

5. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the City shall have any personal or beneficial interest whatsoever in the Services described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the City. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of the City.

6. INDEPENDENT CONTRACTOR: The Consultant shall perform the Services as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee or other relationship with the City other than as a contracting party and independent Consultant. The City shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for the Consultant or the Consultant's employees, sub-consultants, Consultants, agents, or representatives, including coverage or benefits related but not limited to: local, state, or federal income or other tax contributions; insurance contributions (e.g., FICA); workers' compensation; disability, injury, or health; professional liability insurance, errors and omissions insurance; or retirement account contributions.

7. INDEMNIFICATION: The City cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever. The Consultant shall defend, indemnify and hold harmless the City, its elected officials,

officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this Agreement; provided, however, that the Consultant need not indemnify or save harmless the City, its officers, agents and employees from damages resulting from the negligence of City's elected officials, officers, directors, agents, and employees. Consultant's defense, indemnification and insurance obligations shall be to the fullest extent permitted by law and nothing in this Agreement shall be construed as requiring the Consultant to defend in litigation, indemnify or insure the City against liability arising out of the death or bodily injury to person or damage to property caused by the negligence or fault of the City or any third party under the control or supervision of the City.

8. INSURANCE: The Consultant shall obtain and maintain the following types and minimum amounts of insurance, which shall remain in full force and effect during the term of this Agreement and for a period of one (1) year after completion of the Services:

a. Commercial General Liability	$1,000,000	each occurrence
	$2,000,000	general aggregate limit
	$2,000,000	products completed operations aggregate limit
	$1,000,000	personal and advertising injury
b. Worker's Compensation	$100,000	per accident
	$500,000	policy limit
c. Automobile Liability	$1,000,000	Combined single limit

The Contractor's failure to obtain and continuously maintain policies of insurance in accordance with this Section shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Contractor arising from performance or non-performance of this Agreement.

9. NO WAIVER OF GOVERNMENTAL IMMUNITY: The Parties hereto understand and agree that the City, its elected officials, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., as the same may be amended from time to time, or otherwise available to the City.

10. ASSIGNMENT: The Consultant covenants and agrees that it will not assign or transfer its rights hereunder, either in whole or in part without the prior written approval of the City. Any attempt by the Consultant to assign or transfer its rights hereunder shall, at the option of the City Authorized Representative, void the assignment or automatically terminate this Agreement and all rights of the Consultant hereunder.

11. CITY REVIEW OF RECORDS: The Consultant agrees that, upon a reasonable request of the City Authorized Representative, at any time during the term of this Agreement or three (3) years thereafter, it will make available for inspection and audit upon request by the City Authorized Representative, the City Finance Director, or any of their authorized representatives, those books and records of the Consultant's work performed under this Agreement. Nothing construed herein shall be construed as a requirement that Consultant shall provide its financial records determined to be proprietary

by the Consultant. The Consultant shall maintain such records until the expiration of the three (3) years following the end of the term of this Agreement.

12. OWNERSHIP OF DOCUMENTS: Working papers, reports and other documents prepared by the Consultant in connection with this Agreement shall be the property of the Consultant; however, the Consultant shall provide the City with all copies of all reports, data and work product collected or produced by Consultant upon the City's request. The Consultant shall provide the City with copies of any documents produced in association with the Consultant's Services within five (5) business days upon written request of the City.

13. TERMINATION: Either Party shall have the right to terminate this Agreement, with or without cause, by giving written notice to the other Party of such termination and specifying the effective date thereof, which notice shall be given at least thirty (30) calendar days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports which are considered to be documents subject to the Colorado Open Records Act shall become the City's property. The Consultant shall be entitled to receive compensation in accordance with this Agreement for any satisfactory work completed pursuant to the terms of this Agreement prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Consultant. The Consultant's indemnification obligations hereunder shall survive termination of this Agreement

14. NOTICES: Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

To the City:	City of Cherry Hills Village Attn: City Manager 2450 East Quincy Avenue Cherry Hills Village, CO 80113
with a copy to:	City Attorney for Cherry Hills Village c/o City of Cherry Hills Village 2450 East Quincy Avenue Cherry Hills Village, CO 80113
To the Consultant:	CUES Mapping Services 10 Emerson Lane Suite 807 Bridgeville, PA 15017

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first class U.S. mail, via facsimile, or other method authorized in writing by the City Authorized Representative and the Consultant Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) working days after the date of mailing, whichever is earlier. The Parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

15. NONDISCRIMINATION: In connection with the performance of work under this Agreement, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate

in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

16. ILLEGAL ALIENS: Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant shall not contract with a subcontractor that fails to certify that the subcontractor does not knowingly employ or contract with any illegal aliens. By entering into this Agreement, Consultant certifies that it has verified, or attempted to verify, through participation in the basic pilot program that the Consultant does not employ any illegal aliens. If the Consultant is not accepted into the basic pilot program, the Consultant shall apply to participate in the basic pilot program every three months until the Consultant is accepted, or this Agreement had been completed, whichever is earlier. The Consultant is prohibited from using the basic pilot program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed. If the Consultant obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, the Consultant shall be required to notify the subcontractor and the City within three (3) days that the Consultant has actual knowledge that a subcontractor is employing or contracting with an illegal alien. The Consultant shall terminate the subcontract if the subcontractor does not stop employing or contracting with the illegal alien within three (3) days of receiving the notice regarding Consultant's actual knowledge. The Consultant shall not terminate the subcontract if, during such three days, the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien. The Consultant is required to comply with any reasonable request made by the Department of Labor and Employment made in the course of an investigation undertaken to determine compliance with this provision and applicable state law. If the Consultant violates this provision, the City may terminate this Agreement, and the Consultant may be liable for actual and/or consequential damages incurred by the City, notwithstanding any limitation on such damages provided by such Agreement.

17. GOVERNING LAW; VENUE: This Agreement shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Arapahoe, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

18. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Agreement by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the City and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Agreement.

19. SEVERABLITY: In the event any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected, provided that the remaining provisions without the invalidated provisions are consistent with the Parties' intent. Should either party fail to enforce a specific term of this Agreement it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

20. NO THIRD PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the City and the Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement.

21. HEADINGS; RECITALS: The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. The Recitals to this Agreement are incorporated herein.

22. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any elected official, officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Agreement, except those which are expressly reserved herein to the Mayor, the City Authorized Representative and/or the Consultant Authorized Representative, shall be valid unless they are contained in writing and executed by all the Parties with the same formality as this Agreement.

23. FORCE MAJEURE: Neither Party shall be liable for damages, delays, or failure to perform its obligations under this Agreement if performance is made impractical or impossible, or unpredictably and abnormally difficult or costly, as a result of any unforeseen occurrence, including but not limited to fire, flood, acts of God, civil unrest, failure of a third party to cooperate in providing services other than Consultant's subcontractors, or other occurrences beyond the reasonable control of the party invoking this Force Majeure clause. The Party invoking this Force Majeure clause shall notify the other Party immediately by verbal communication and in writing of the nature and extent of the contingency within five (5) business days after its occurrence or discovery of its occurrence, and shall take reasonable measures to mitigate any impact of the event that triggered the invoking of this Force Majeure clause. If the Force Majeure event shall impact schedule or increase the costs incurred by Consultant, such items shall be handled in accordance with Section 2 and 3.

24. INCORPORATION OF EXHIBITS: All exhibits referenced in this Agreement and attached hereto shall be incorporated into this Agreement for all purposes.

IN WITNESS WHEREOF, the City and the Consultant have executed this Professional Services Agreement as of the above date.

CITY:
CITY OF CHERRY HILLS VILLAGE, a Colorado home rule municipal corporation

BY: _____
Laura Christman, Mayor

DATE: _____, 2015

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
Linda Michow, City Attorney

CONSULTANT:

CUES MAPPING SERVICES, a Florida corporation

BY: _____
Name: Matt Olsen
Title:

DATE: _____, 2015

EXHIBIT A

SUMMARY SCOPE OF SERVICES

Pipeline Profiling and Mapping

- Map inclination for the Cherry Hills Village Sewer Trunk Line.
- Approximately 7,000feet (+/-) of 8 inch ID pipeline.
- Create plan and profile for the project area.
- Provide final report to City and its Engineer showing the deficiencies within the system related to elevation.

Cleaning and Video to be provided by the City and its contractors upon completion of the Services.

Tag Lines to be run into system during the video and cleaning process.

Project will be coordinated in conjunction with the City's cleaning schedule.

Deliverables:

- Consultant shall provide X, Y, and Z positional data of the pipeline location in a Geographic Information System (GIS) and/or CADD database(s) file format.
- Consultant shall provide a 3-dimensional representation of the plan and profile will also be provided.
- Consultant shall provide inclination report quantifying the elevation changes within each pipeline.
- Consultant shall provide a CSV file documenting the horizontal coordinates and vertical elevations in 1-foot intervals.

EXHIBIT A

August 21, 2015
Mr. Jay Goldie
Public Works Director
Cherry Hills Village
2450 E. Quincy Ave
Cherry Hills Village, CO 80113

RE: Proposal for the Performance of the Accurate Mapping Probe (AMP) XYZ Mapping and Inclination Report for the Cherry Hills Village Sewer Pipeline Assessment, (Approximately 7,000feet +/-) of 8 inch ID pipeline, located in Cherry Hills Village, CO.

Dear Jay,

Based on information provided via email on August 6, 2015 and subsequent telephone conversations, CUES Mapping Services (CMS) is providing this proposal for your review:

Scope of Work

- CMS will mobilize an AMP mapping analyst to Cherry Hills Village, in order to utilize the AMP for mapping of the 7,000 ft sanitary sewer pipeline. (Refer to Figure 1 – Site Location).
- Cherry Hills Village or designee will provide field labor to clean the pipes, run the tag lines, insert AMP into pipeline and traverse the AMP from starting manholes to ending manholes.

CUES Mapping Services
(Division of Cues)
10 Emerson Lane, Suite 807
Bridgeville, PA 15017
412.839.1100

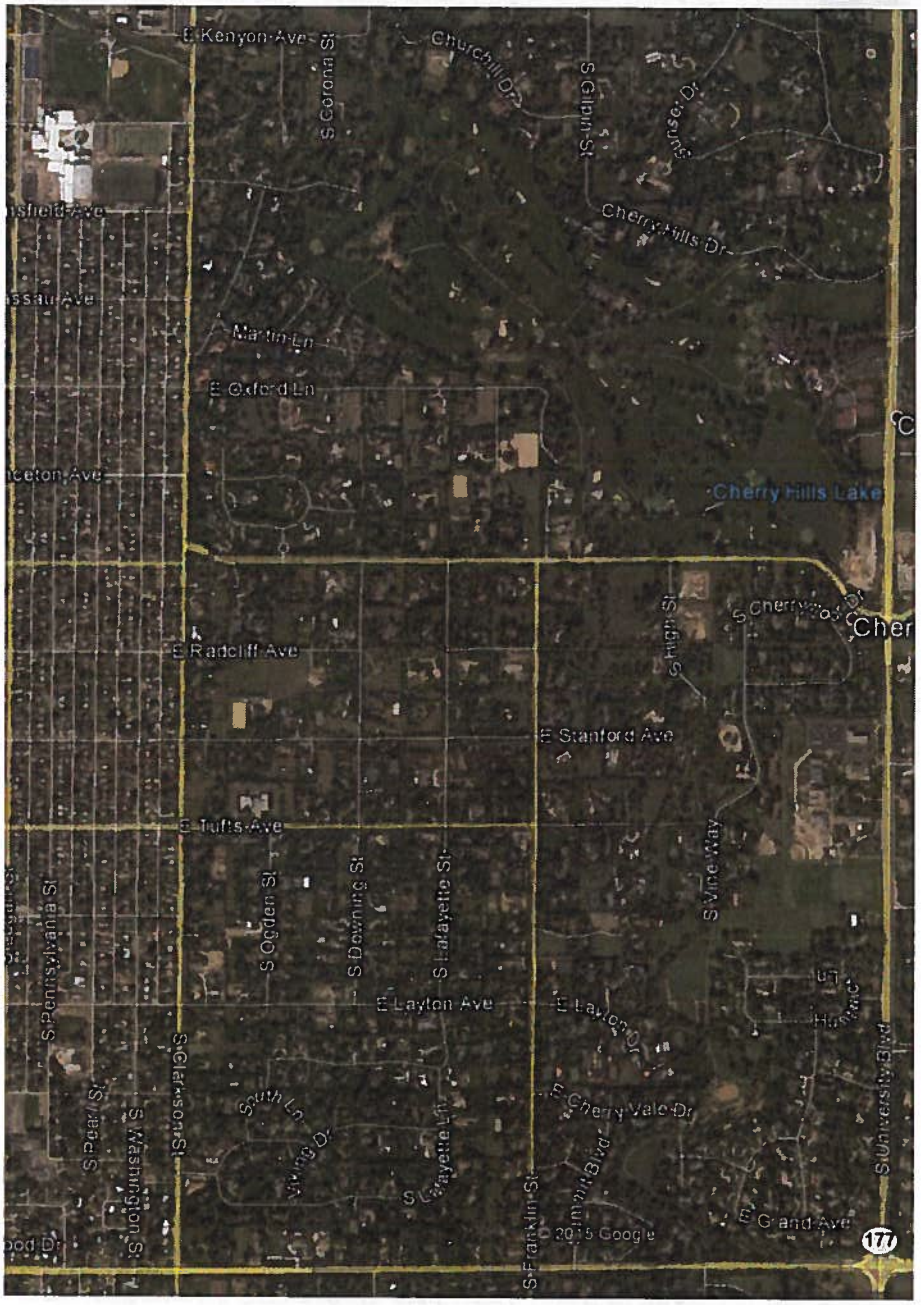

Figure 1 Project Site Location

- CMS will configure the AMP (Figure 2) for insertion into the gravity sanitary 8-inch pipeline structure.

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(Division of Cues)
10 Emerson Lane, Suite 807
Bridgeville, PA 15017
412.839.1100

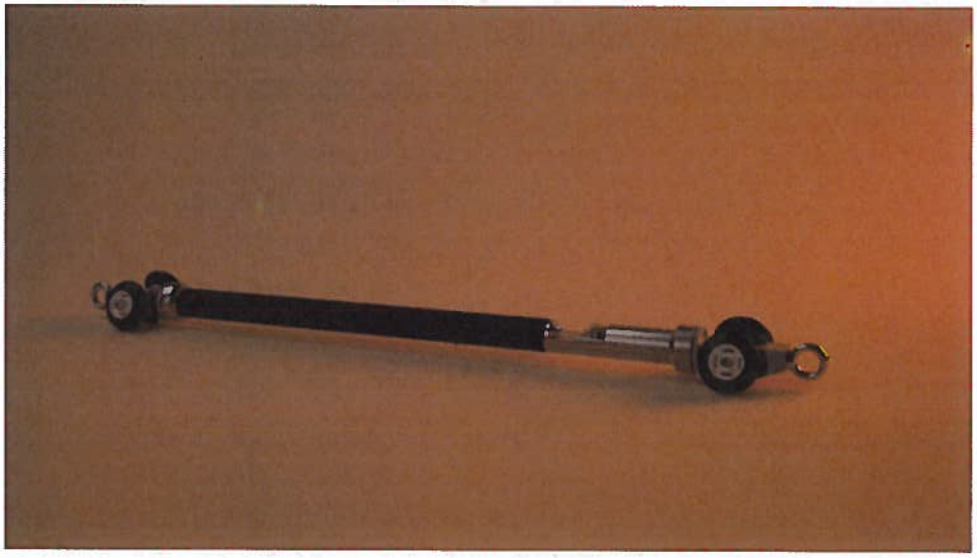

Figure 2 – Accurate Mapping Probe

- The AMP will be attached to a tag line (installed by others) and will be calibrated within the open pipeline.
- Once the calibration process is completed the AMP will then be advanced from the access point to the exit point via motorized reels or pulled by hand. The AMP will then be allowed to complete a "resting-phase" calibration at the exit point. The AMP will then map in the opposite direction. In total, this process will be completed at a minimum two times as this is part of CMS's field QA/QC procedures.
- All positional data collected with the AMP will be downloaded onto the field computer and will be run through a series of diagnostic tests to confirm the positional information meets AMP performance specifications.
- The AMP results will be evaluated on-site to confirm if additional runs will be required based on current pipeline geometry.
- CMS will provide the following deliverables to Cherry Hills Village:
    - X, Y, and Z positional data of the pipeline location in a Geographic Information System (GIS) and/or CADD database(s) file format.
    - A 3-dimensional representation of the plan and profile will also be provided. An example of this is presented as Figures 3 and 4.
    - Inclination report quantifying the elevation changes within each pipeline segment (presented as Figure 5).
    - CSV file documenting the horizontal coordinates and vertical elevations in 1-foot intervals or client specified interval(s).

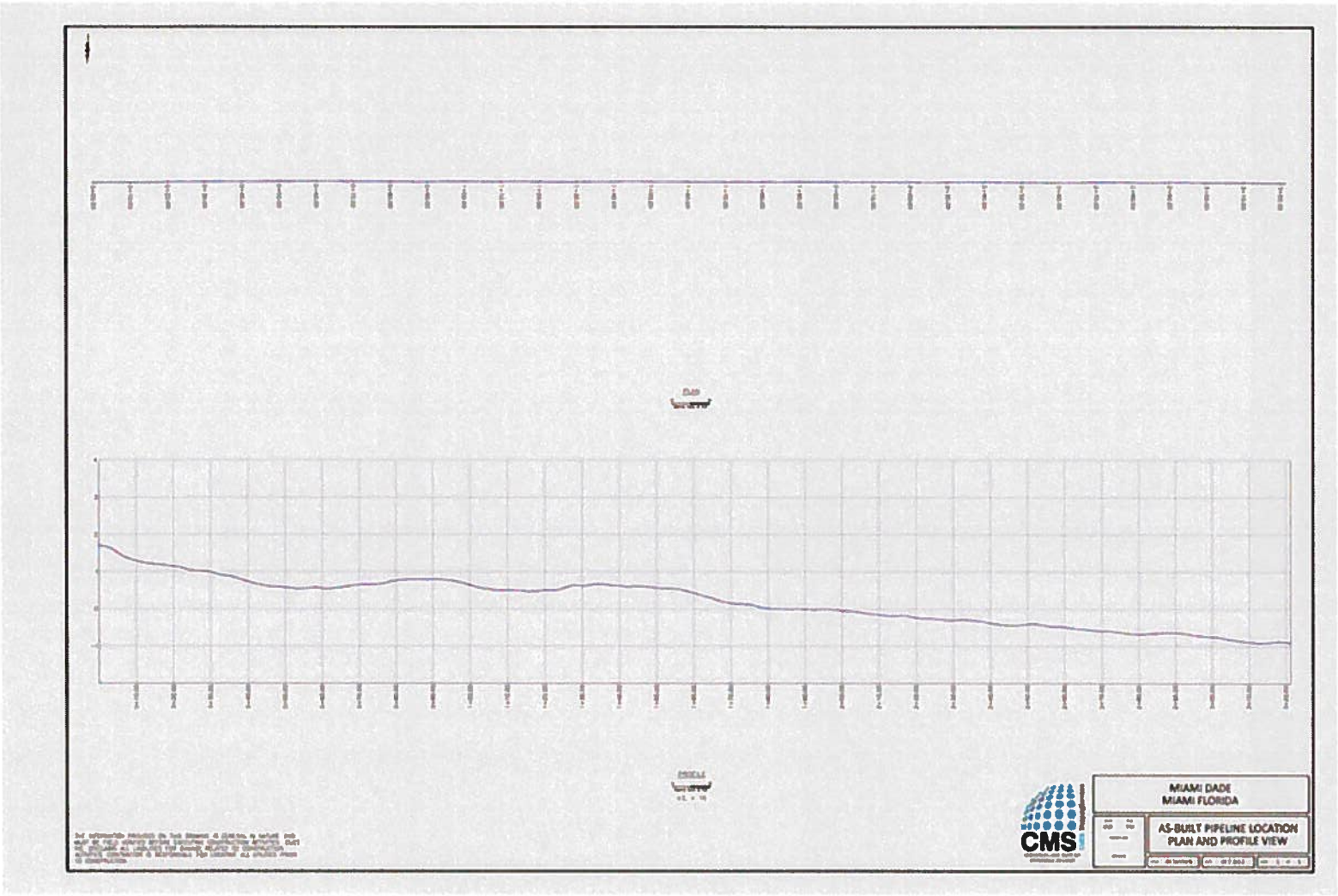

Figure 3 – Example of AMP Plan and Profile

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412.839.1100

Figure 4 – Example of AMP Plan View in Google Earth

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(Division of Cues)
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Inclination Report for Accurate Mapping Probe (AMP) Run 131014_MH51_MH50_Average_D1.xml

Point Number	X	Y	Z	Station	Horiz Distance Between Points (ft)	Elevation Change Between Points (ft)	Segment Slope	Segment Grade (%)
1	941008.440	583669.580	1.700	0.0000	0.0000	0.0000	0.0000	0.00
2	941007.020	583669.500	1.690	1.4223	1.4223	-0.0100	-0.0070	-0.70
3	941006.440	583669.460	1.680	2.0036	0.5814	-0.0100	-0.0172	-1.72
4	941005.440	583669.420	1.640	3.0044	1.0008	-0.0400	-0.0400	-4.00
5	941004.440	583669.380	1.590	4.0052	1.0008	-0.0500	-0.0500	-5.00
6	941003.450	583669.350	1.520	4.9957	0.9905	-0.0700	-0.0707	-7.07
7	941002.450	583669.300	1.450	5.9969	1.0012	-0.0700	-0.0699	-6.99
8	941001.450	583669.250	1.400	6.9982	1.0012	-0.0500	-0.0499	-4.99
9	941000.460	583669.210	1.360	7.9890	0.9908	-0.0400	-0.0404	-4.04
10	940999.460	583669.180	1.330	8.9894	1.0004	-0.0300	-0.0300	-3.00
11	940998.450	583669.130	1.300	10.0007	1.0112	-0.0300	-0.0297	-2.97
12	940997.460	583669.090	1.270	10.9915	0.9908	-0.0300	-0.0303	-3.03
13	940996.460	583669.050	1.250	11.9923	1.0008	-0.0200	-0.0200	-2.00
14	940995.460	583669.010	1.230	12.9931	1.0008	-0.0200	-0.0200	-2.00
15	940994.470	583668.970	1.220	13.9839	0.9908	-0.0100	-0.0101	-1.01
16	940993.460	583668.920	1.210	14.9951	1.0112	-0.0100	-0.0099	-0.99
17	940992.460	583668.880	1.200	15.9959	1.0008	-0.0100	-0.0100	-1.00
18	940991.470	583668.820	1.190	16.9877	0.9918	-0.0100	-0.0101	-1.01
19	940990.470	583668.740	1.180	17.9909	1.0032	-0.0100	-0.0100	-1.00
20	940989.470	583668.670	1.170	18.9934	1.0024	-0.0100	-0.0100	-1.00
21	940988.480	583668.600	1.150	19.9859	0.9925	-0.0200	-0.0202	-2.02
22	940987.480	583668.530	1.140	20.9883	1.0024	-0.0100	-0.0100	-1.00
23	940986.480	583668.470	1.120	21.9901	1.0018	-0.0200	-0.0200	-2.00
24	940985.480	583668.420	1.090	22.9914	1.0012	-0.0300	-0.0300	-3.00
25	940984.480	583668.370	1.060	23.9926	1.0012	-0.0300	-0.0300	-3.00

Figure 5 – Example of AMP Inclination Report

CUES Mapping Services
(Division of Cues)
10 Emerson Lane, Suite 807
Bridgeville, PA 15017
412.839.1100

Cost Proposal

AMP Mapping = $21,500*
Mobilization and Shipping = $2,100**

Total = $23,600

**Assuming project length to be 7-10 days field work, additional time will be $2,000/day*
***Shipping of equipment and mobilization to and from job site*

Terms & Conditions

1. AMP accuracy can be impacted by the condition of the pipeline (E.g.: conduit geometry; age of the conduit structure; condition of fittings and joints; access and egress conditions). As such, this proposal for the mapping of the conduit structure is being done so on a best effort basis
2. Mapping costs are exclusive of surveying operations. Horizontal coordinates and vertical elevations will need to be collected by others from the top of the pipeline at the face of the manhole that is to be mapped (both entry and exit points). It is advisable that survey grade instrumentation be used in collecting these coordinates and elevations. These coordinates and elevations will need to be supplied to CMS prior to mapping operations.
3. All health and safety issues related to the pipeline structure itself and access for the purpose of performing the pipeline mapping will be the responsibility of Cherry Hills Village or designee.
4. No foreign objects or debris can be in the pipeline structure during AMP mapping operations.
5. Cleaning/jetting of the pipeline will be the responsibility of Cherry Hills Village, or designee.
6. Tag lines will need to be strung and can be done during cleaning/jetting operations and will also be the responsibility of Cherry Hills Village, or designee. (Reference: Mule Tape® minimum WP1250 or similar).
7. We exclude all required maintenance of traffic, permits and bonds.
8. Pricing to be in effect through October 30, 2015.
9. Payment Net 30 Days.
10. CMS assumes no liability if conditions inside the pipeline stop the advancement of the AMP. Additionally, CMS will assume none of the associated costs to remove the AMP equipment if it cannot be removed via the tag lines.
11. Stand-by time is defined as any delay in schedule and/or access to pipeline structures not caused by CMS.

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12. CMS believes that 7-10 days will be required to complete the AMP mapping. However, internal pipeline conditions may necessitate additional time.
13. If conditions within the pipeline preclude CMS from performing the AMP operations, then full payment for the mobilization and one day of stand-by time will be charged to the project.

Client Signature_____ Date_____

Client Signature/Date indicates acceptance of proposal details including options and provides Authorization to Proceed. Please sign and date above or on an agreed-upon date and return via email molson@cuesinc.com.

CUES Mapping Services appreciates the opportunity to provide this proposal to Cherry Hills Village, on this important project. If there are any questions regarding the provided information, please do not hesitate to contact me at 720-352-0215.

Respectfully Submitted

Matt Olson
Project Manager
CUES Mapping Services

CUES Mapping Services
(Division of Cues)
10 Emerson Lane, Suite 807
Bridgeville, PA 15017
412.839.1100

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-938

ITEM: 7a

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: COUNCIL BILL 5, SERIES 2015; SUPPLEMENTAL APPROPRIATION TO ARAPAHOE COUNTY FOR THE SUPPORT OF THE HIGH LINE CONSERVANCY EFFORTS (FINAL READING)

DATE: SEPTEMBER 15, 2015

At the July 21, 2015 City Council meeting, Ms. Harriet LaMair, Executive Director of the High Line Conservancy, gave a presentation to the Council about the history and initiatives of the High Line Conservancy. She asked the City of Cherry Hills Village to participate in funding a long term visioning process for the High Line Canal.

The High Line Conservancy was formed out of the High Line Canal Working Group with the goal of harnessing citizen commitment to the High Line Canal and with the broad mission to ensure the future of the High Line Canal is preserved and protected forever. They have worked with the High Line Canal Working Group and the Core Team to design an inclusive bottom up planning process that will focus on building sustainable future visions for the Canal that generate from each of the local communities. The plan will also focus on building a regional vision and management plan for the High Line Canal that protects, connects and enhances the 71 mile stretch of the Canal as a multijurisdictional Greenway.

The proposed funding for the High Line Conservancy demonstrates a partnership that is critical to leveraging the private and public funding already committed. Ms. LaMair asked for a $10,000 commitment in 2015 from the City of Cherry Hills Village to help fund the long term visioning process for the High Line Canal.

Staff has been in contact with Arapahoe County regarding this funding process and determined that the funding will require an Intergovernmental Agreement (IGA) if Council chooses to approve the Supplemental Appropriation. Staff has included a draft IGA as Exhibit B and will work with City Attorney Michow and Arapahoe County on any necessary revisions prior to consideration by Council. The Arapahoe County Board of County Commissioners passed Resolution 150211 delegating Shannon Carter authority to sign IGAs related to the Open Space Programs.

STAFF RECOMMENDATION

Staff recommends that City Council approve on second and final reading Council Bill 5, Series 2015 for a Supplemental Appropriation in the amount of $10,000 for a contribution to Arapahoe County for the High Line Conservancy efforts to help fund a long term visioning process.

RECOMMENDED MOTION

"I move to approve on final reading Council Bill 5, Series 2015 for a Supplemental Appropriation in the amount of $10,000 for a contribution to Arapahoe County for the High Line Conservancy efforts to help fund a long term visioning process."

ATTACHMENTS

Exhibit A: Council Bill 5, Series 2015
Exhibit B: Draft IGA with Arapahoe County

EXHIBIT A

COUNCIL BILL 5
SERIES OF 2015

INTRODUCED BY: _____
SECONDED BY: _____

**A BILL FOR AN ORDINANCE
OF THE CITY OF CHERRY HILLS VILLAGE
AUTHORIZING A SUPPLEMENTAL APPROPRIATION TO ARAPAHOE COUNTY FOR THE SUPPORT OF THE HIGH LINE CANAL CONSERVANCY EFFORTS
FOR FISCAL YEAR 2015**

WHEREAS, by Ordinance No. 9, Series 2014, the City Council approved the 2015 budget and appropriated funds in accordance with such budget; and

WHEREAS, the City Council is authorized by Section 9.10 of its Home Rule Charter to make additional appropriations by ordinance during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, the City Council desires to support the efforts of High Line Canal Conservancy to preserve, protect and enhance the Canal for the public benefit; and

WHEREAS, the Conservancy has asked jurisdictions through which the Canal passes to help fund its long term planning initiative; and

WHEREAS, Arapahoe County ("County") has allocated funds from its annual Open Space budget and obtained a planning grant from the State Board of Great Outdoors Colorado Trust Fund ("GOCO") to support the Conservancy's planning efforts for the High Line Canal; and

WHEREAS, the City Council desires to make an additional appropriation of $10,000 toward the GOCO grant to be administered by the County pursuant to an intergovernmental agreement to be entered into between the City and the County; and

WHEREAS, in accordance with Section 9.10 of the Charter, the additional appropriation contemplated herein does not exceed the amount of estimated and actual revenues in budget year 2015.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, ORDAINS:

Section 1. That the 2015 Budget and Appropriations is hereby amended and supplemented by increasing the following funds and accounts, to-wit:

General Fund 01-411-6068	From	To
As determined on or before December 31, 2015		
Miscellaneous Expenses	$32,000.00	$42,000.00

Section 2. The City Council hereby ratifies all expenditures heretofore and hereafter made pursuant to this supplemental appropriation ordinance.

Adopted as Ordinance No. 5, Series 2015, by the City Council of the City of Cherry Hills Village, Colorado, on the ____ day of _____, 2015.

_____
Laura Christman, Mayor

ATTEST:

_____
Laura Smith, City Clerk

Approved as to form:

_____
Linda C. Michow, City Attorney

EXHIBIT B

INTERGOVERNMENTAL AGREEMENT REGARDING CONTRIBUTION OF CITY OF CHERRY HILLS VILLAGE FUNDS PROJECT NAME: HIGH LINE CANAL VISIONING PROJECT

This Intergovernmental Agreement ("Agreement"), is made and entered into by and between **THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, STATE OF COLORADO**, (the "County") and the **CITY OF CHERRY HILLS VILLAGE**, a home rule municipality and political subdivision of the State of Colorado (the "City") (collectively, "Parties" and individually a "Party").

WHEREAS, on November 4, 2003, and on November 1, 2011, the voters of Arapahoe County approved a countywide sales and use tax to be deposited in the Arapahoe County Open Space Fund and used for specified open space purposes as set forth in County Resolution No. 030381, as amended by Resolution No. 110637 (the "Open Space Resolution");

WHEREAS, the Open Space Resolution authorizes the County to expend a portion of the tax funds for the development and improvement of trails and access to public lands and also to expend funds on joint projects, as more fully set forth therein;

WHEREAS, in March, 2015, the County committed $30,000 in funds from the Open Space funds pledged to the High Line Canal Working Group to contract with the High Line Canal Conservancy (HLCC) to undertake a comprehensive community outreach and visioning project for the future of the High Line Canal (the "Visioning Plan");

WHEREAS, in June, 2015, Great Outdoors Colorado awarded a $75,000 planning grant to the County and HLCC to further support the Visioning Plan (the "GOCO Grant");

WHEREAS, the overall budget for the Visioning Plan is estimated to be a minimum of $250,000, and on [insert date] the City approved funding to go toward the Visioning Plan and to help the County and HLCC fulfill the matching requirements of the GOCO Grant; and

WHEREAS, this intergovernmental agreement is authorized by Article XIV, Section 18 of the Colorado Constitution and COLO. REV. STAT. § 29-1-203.

NOW, THEREFORE, the County and City agree as follows:

1. Funding Amount. The City agrees to contribute [insert $ amount] (the "City Funds") toward the Visioning Plan project as described in **Exhibit A** [Use the GOCO Grant application as Exhibit A].

2. Disbursement of City Funds. Subsequent to execution of this Agreement, the City Funds shall be paid to the County via ACH or wire transfer by [insert date].

3. Report Requirements. TBD

4. Time for Use of City Funds. The Parties agree that the Visioning Plan will be completed and the City Funds will be expended by no later than [insert #] years from the date of this fully executed IGA, unless a longer period of time is otherwise agreed to by the City in writing.

5. Administration of the Visioning Project. The City acknowledges that the Visioning Plan will primarily be led by and administered by the HLCC, and the County will enter into a service agreement with HLCC to complete the project.

6. Record Keeping Requirements. The County shall maintain a complete set of books and records documenting their use of the City Funds and their supervision of the Visioning Plan. The City or any of its duly authorized representatives shall have reasonable access to any books, documents, papers, and records of the County which are pertinent to the Visioning Project for the purpose of making an audit, examination, or excerpts. The County shall keep all books, documents, papers, and records, which are pertinent to the Visioning Plan, for a minimum of three (3) years. The County agrees to report to the City any unexpended City Funds and consult with the City concerning proper accounting for unexpended City Funds.

7. Reimbursement of City Funds. The County understands and agrees that failure to expend the funds and complete the Visioning Plan in accordance with this Agreement will result in the City Funds being refunded to the City.

8. Remedies. The rights and remedies of the City as set forth in this Agreement shall not be exclusive and are in addition to any other rights or remedies provided by law.

9. No Waiver of Rights. A waiver by any Party to this Agreement of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any Party.

10. Relationship of the Parties. The County shall perform all duties and obligations under this Agreement as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee, or other relationship with the City.

11. No Third Party Beneficiaries. Nothing in this Agreement shall give or allow any claim or right of action whatsoever by any third party, including, but not limited to, any agents or contractors of the Parties.

12. Severability. Should any one or more provisions of this Agreement be determined to be illegal or unenforceable, all other provisions nevertheless shall remain effective; provided, however, the Parties shall forthwith enter into good faith negotiations and proceed with due diligence to draft a provision that will achieve the original intent of the Parties hereunder.

13. Written Amendment Required. This Agreement may be amended, modified, or changed, in whole or in part, only by written agreement duly authorized and executed by the Parties.

14. Venue. Venue for the trial of any action arising out of any dispute hereunder shall be in Arapahoe County District Court, pursuant to the appropriate rules of civil procedure.

15. Notices. Notices, as referred to in this Agreement, shall be sent to:

COUNTY: Arapahoe County Open Spaces
6934 S Lima St, Unit A
Centennial, Colorado 80112

and

Arapahoe County Attorney
5334 South Prince Street
Littleton, Colorado 80120-1136

and

CITY: **[Insert Address]**

16. Applicable Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Colorado.

17. Counterparts. This Agreement may be executed in multiple counterparts, each of which will be deemed to be an original and all of which taken together will constitute one and the same agreement.

18. Incorporation of Exhibits. Unless otherwise stated in this Agreement, any exhibits, applications, resolutions, or other documents referenced in this Agreement shall be incorporated by reference into this Agreement for all purposes.

19. Section Headings. The headings for any section of this Agreement are only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

20. Assignment. The rights, or any parts thereof, granted to the Parties herein may be assigned only with the prior written consent of the non-assigning party.

21. Extent of Agreement. This Agreement constitutes the entire agreement of the Parties hereto. The Parties agree that there have been no representations made regarding the subject matter hereof other than those, if any, contained herein, that this Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof, and further agree that the various promises and covenants contained herein are mutually agreed upon and are in consideration of one another.

22. Signatures. The signatories to this Agreement represent that they are fully authorized to execute this Agreement and bind their respective entities.

SIGNATURES ON FOLLOWING PAGES

IN WITNESS WHEREOF, the County and the City have executed this Agreement as of the date set forth below.

DATED this _____ day of _____, 2015.

ATTEST:	CITY:
By:_____	By:_____
Name	Name
Title	Title

ATTEST:

By:_____
Name
Title

COUNTY OF ARAPAHOE
STATE OF COLORADO

By:_____
Shannon Carter, Director
Intergovernmental Relations and Open Spaces
Pursuant to Resolution No. 140095

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve the Contract for Services with Maintenance Design Group, LLC for the Preliminary Design of the Cherry Hills Village Public Works Facility for a cost not to exceed $32,520.00.

The motion passed unanimously.

NEW BUSINESS

South Dahlia Speed Hump Installation Request

Mayor Christman noted that she had asked staff to move this item from the Consent Agenda to New Business to facilitate discussion regarding the criteria in the Traffic Calming Policy.

Interim City Manager/Public Works Director Goldie presented a request from residents at the dead end of South Dahlia Street for the installation of a speed hump just north of the intersection with Countryside Lane. He noted that seven of the eight residents had signed the petition in favor of the speed hump which satisfied the City's requirement for consideration of the request as established by the Traffic Calming Policy. He noted the Traffic Calming Policy was written to be flexible as every case has its own circumstances. He indicated that the residents requested the speed hump be installed without a speed survey which is allowed by the Policy if the speed hump is funded entirely by the residents. He explained that the residents were concerned that traffic speed from cut-through traffic seeking an alternate route to Belleview Avenue would increase after that portion of S. Dahlia Street is paved.

Mayor Christman asked if the installation of a speed hump made a street more expensive to maintain for the City.

Interim City Manager/Public Works Director Goldie replied that when the street was repaved the speed hump would have to be removed and re-installed, but beyond that there was no repair or extra maintenance.

Councilor Hoellen asked if there was signage indicating that Dahlia was a dead-end.

Interim City Manager/Public Works Director Goldie replied there was signage but that staff was working to improve the signage since cut-through traffic still drove down Dahlia Street not realizing it was a dead-end.

Councilor Griffin asked if a speed study would be done.

Interim City Manager/Public Works Director Goldie replied that because the residents did not wish to have a speed study done and were willing to pay for the speed hump themselves staff was not planning to conduct a speed study.

Mayor Pro Tem A. Brown noted that the case resulting in the speed hump on Albion Street had been installed at the City's expense because a speed problem was identified through a speed study. He noted that the case under consideration tonight was a unique circumstance.

Interim City Manager/Public Works Director Goldie noted that the Traffic Calming Policy was flexible and allowed the City to approve a speed hump without a traffic study if there was documented 80% support from the affected neighborhood and residents paid for the installation.

City Attorney Michow added that the City and Council retained their veto power to deny a request if it would not maintain or improve the health, safety and welfare of the City.

Councilor Hoellen indicated that he did not want to set a precedent by approving a speed hump that did not maintain or improve the health, safety and welfare of the City, regardless of the cost to the City.

Interim City Manager/Public Works Director Goldie replied that staff would not recommend approval if there were a health, safety or welfare issue. The impact area of the proposed speed hump was small and the City Engineer had reviewed the proposal and found no issues.

Councilor VanderWerf noted that there was a belief that unpaved roads helped to slow traffic and as the City's unpaved roads became paved residents might perceive that change as resulting in increased speed and request traffic calming measures.

Councilor K. Brown asked about the cost associated with removing and re-installing a speed hump during repaving.

Interim City Manager/Public Works Director Goldie replied that the City's current street maintenance plan would result in repaving occurring no more than every 25 years.

Councilor Griffin suggested that staff work with the residents of Dahlia Street on mitigation rather than install the speed hump. He indicated that if there was a health and safety issue then Council should be made aware of it. He advocated lesser impact mitigation first. He noted that speed humps increase wear and tear on cars.

Councilor K. Brown noted that future owners of those homes would not have a say in the speed hump, and if the speed hump was not addressing a real issue then the burden fell on future residents.

Councilor Gallagher asked if staff planned to install the speed hump when the street was paved.

Interim City Manager/Public Works Director Goldie replied that there was no inappropriate time to install the speed hump.

Councilor Gallagher asked about the specific location of the proposed speed hump.

Interim City Manager/Public Works Director Goldie replied it would be at the bottom of the hill where the pavement ends now.

Mayor Pro Tem A. Brown noted that the request was submitted under an active City policy and that this portion of Dahlia was a unique situation. He added that he wouldn't be surprised if other neighborhoods concerned with traffic requested more traffic calming devices.

Councilor Hoellen agreed that the request was consistent under the current policy. He noted that the appropriateness of the current policy was another issue.

Councilor Griffin asked about the percentage of affected residents required for the City to approve a request with no supporting speed data.

Interim City Manager/Public Works Director Goldie replied it was 80%.

Mayor Christman noted that staff was working towards a traffic study and that as traffic increased in the Village speed hump requests could become more frequent. She suggested that Council could re-examine the Traffic Calming Policy in conjunction with the forthcoming traffic study.

Councilor Gallagher indicated he had no issue with the request if the residents were in agreement and the speed hump would only affect those residents.

Councilor Hoellen noted that it was a dead end street.

Councilor VanderWerf indicated that there was a trail crossing at that section of Dahlia and it was important to keep traffic at a low speed.

Councilor K. Brown noted that the policy allowed the request but did not require approval.

Councilor Griffin agreed that the residents had a right to request the speed hump. He noted that he was generally opposed to speed humps. He indicated that concern over a possible future problem was not reason enough to install one and he preferred mitigation and a speed survey.

Mayor Pro Tem A. Brown moved, seconded by Councilor VanderWerf to approve the installation of the proposed speed hump on South Dahlia Street with the understanding that the City will not be responsible for the cost of the materials for the speed hump.

The motion was tied 3 for and 3 against. Mayor Christman voted against. The motion failed.

REPORTS

Mayor's Report

Mayor Christman indicated she appreciated how the Council conducted itself during the John Meade Park Master Plan discussion at the last meeting.

Members of City Council

Councilor Gallagher had no report.

Councilor Griffin had no report.

Mayor Pro Tem A. Brown reported that the data analysis of the proposed traffic light on Belleview at Glenmoor had been reviewed by CDOT and they had determined that the data did not warrant a traffic light. He indicated that Interim City Manager/Public Works Director Goldie and Greenwood Village city staff were collecting additional data to present to CDOT. He added that the issue was becoming increasingly worse for Glenmoor residents. He noted that the Greenwood Village City Council was committed to supporting the proposed traffic light and the parties involved would not give up.

Councilor VanderWerf had no report.

Councilor K. Brown reported that she had attended the Centennial Airport Noise Roundtable meeting two weeks ago. She asked Public Works staff to follow up on the request from Cherry Hills North HOA regarding installation of a crosswalk at Hudson Street.

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 8a

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: SOUTH DAHLIA SPEED HUMP INSTALLATION REQUEST

DATE: AUGUST 18, 2015

Residents at the dead end of South Dahlia Street have requested the installation of a speed hump just north of the intersection with Countryside Lane (Exhibit A). This is the same faction of residents that recently petitioned the City for the paving of South Dahlia. Seven of the eight residents have signed the petition in favor of the installation of the speed hump. This is an 88% approval, with an 80% requirement for City Council to consider authorization of the installation.

BACKGROUND

The Traffic Calming Policy has been established as a guideline for how residents can request improvements or changes to a specific section of the public right-of-way (Exhibit B). The Policy is written to be flexible as every case has its own merit and circumstances that may not have been anticipated. In this case, the road is a dead end and the request can be considered without impact to other residents other than those who live in the immediate impact area. Staff feels that because of the nature of this request and the flexibility outlined in the process that there is merit in streamlining the procedures without setting any precedents for future requests. Because of this flexibility, the need for a formal community input meeting can be eliminated. The residents have worked together to make this request in conjunction with the previously approved paving request. Staff has met with the group's representative multiple times during the past few months to walk the area and answer questions and address the groups concerns. Some changes to signage have already been made at the residents request with additional changes being considered in conjunction with this request. Staff has received comments from the single resident that is not in favor of the request. Staff reached out twice to this homeowner via email asking to talk about the speed hump and to try and address the issues that were raised by this individual. No response has been received at this time. Additionally, staff received an email signed by six of the seven residents in favor of the speed hump outlining their concerns and desire to slow vehicle traffic (Exhibit C). With seven of the eight affected residents having signed in favor of the speed hump, the 80% minimum approval has been met.

The residents are not requesting that a speed survey be conducted at this time, but wish to move forward without any supporting data, which is allowed by the policy. Because of this, the requested

speed hump will need to be funded by the residents and the City will not participate in the cost of these improvements. The typical cost for a speed hump and the associated signage is around $1,500.00 to $2,000.00. It will be installed by City staff with all out of pocket costs being reimbursed from the funds submitted prior to the start of the project.

Staff feels that the speed hump is an acceptable alternative in this area and has no objections or concerns with the request. Frustrated commuters continue to turn onto Dahlia from Belleview when traffic is at a standstill ignoring the signage stating that the road is a dead-end. The residents who desire to have the road upgraded to a paved surface to improve their own access are concerned that traffic speeds will only increase once the road is paved.

STAFF RECOMMENDATION

Staff recommends that City Council approve the construction of the speed hump on South Dahlia Street with the homeowners responsible for the cost of installation. The proposed placement of this speed hump makes it less controversial as it is a dead end and only directly affects the homeowners. The residents have followed the proper procedures outlined in the City's Traffic Calming Policy and are willing to pay for the installation.

RECOMMENDED MOTION

"I move to approve the installation of the proposed speed hump on South Dahlia Street with the understanding that the City will not be responsible for the cost of the materials for the speed hump."

ATTACHMENTS

Exhibit A: Map of area
Exhibit B: Traffic Calming Policy
Exhibit C: Emails from residents
Exhibit D: Petition for the installation of a speed hump

Exhibit A

Proposed Dahlia Speed Hump

City of Cherry Hills Village

Traffic Calming Policy

March 14, 2006

This document has been generated as a means of documenting the rationale, process and engineering specifications which make up the City's "Traffic Calming Policy". It is not intended to be an absolute set of rules, but rather a guideline to be followed when responding to traffic calming related issues. In Cherry Hills Village, the City Council is the final authority for such improvement decisions, because they are charged by the City Charter, and by State law, with the ultimate responsibility for the guardianship on behalf of the public, for all public rights-of-ways within the City boundaries (with the exception of State Highways).

Traffic calming is a proactive attempt to improve the livability of residential neighborhoods. It is an attempt to physically change the character of streets, improve safety and encourage drivers to obey the speed limits. Traffic calming utilizes a variety of physical devices to alter the geometry of a street as well as create visual narrowing to slow down traffic. The following policy has been developed to address traffic speed issues in our neighborhoods.

It is the intention of the City of Cherry Hills Village Traffic Calming Policy to address traffic problems and concerns on residential streets. While not intended to make streets play areas for children or adults, calming traffic intends to generally improve safety for pedestrians, bicyclists, and others who travel along or across our streets.

RATIONALE

Funding a traffic calming program with the limited recourses of the City will be difficult. Therefore, the following recommendation has been established. When the affected residents desire to change the characteristics of a street in an attempt to slow traffic, without a documented speed problem, they will be responsible for funding the out of pocket costs of such changes. This methodology is consistent with the City's gravel road paving policy.

> *Normally, a subdivision developer will select the ownership category (public or private) and the construction type (gravel, asphalt, concrete) of new neighborhood streets at the time the land is platted and the development is created. The developer pays for this initial construction. The City will no longer allow the gravel option due to the Metro PM 10 reduction regulations.*
>
> *Once built to proper standards, the City will accept the streets for maintenance. The government is then responsible for the upkeep, repairs and replacement (if necessary) of the local or residential streets.*

If, after the initial land development phase, the adjacent property owners decide they want to change the construction type of the street, the adjacent private property owners must pay for this change.

In the case where a documented speed problem does exist, staff will make recommendations on how to best begin the process of eliminating the problem. Less expensive solutions such as sign improvements, speed trailer deployment and increased patrol should be considered first. If these measures do not work then physical changes should be considered to slow traffic. With approval from Council staff will include a budget line item in the following year's budget to cover the estimated cost of those improvements.

Prior to making any permanent changes to the street, the following procedure has been established to guide the process.

PROCEDURE

The definition of the impact area needs to be large enough to cover the residents directly impacted by the improvements, but also must consider that traffic calming is intended to address the needs of the neighborhood and not those of through traffic.

The impact area will be defined as the properties within one block of intersection projects, and all properties fronting the study block of the street in the case of a project at the mid-block of a street. In addition, roads that have their sole access through the study block will be included in the impact area (examples: dead end streets which intersect affected block, neighborhood streets which must use street to exit neighborhood).

If a neighborhood has an established homeowners association, all properties within that association will be included in the impact area. In cases where the street in the study area is on the boundary of the association, the study area will not include the entire association, but shall be defined as mentioned in the above paragraph.

PROCESS

When the City receives a request for a traffic calming study, the requesting party or association will be required to obtain signatures of a majority of properties within the impact area.

When the required signatures have been presented to the City, a traffic speed survey will be performed on the study street(s). All speed surveys will be conducted while local schools are in session and when weather conditions do not indirectly affect the speed of vehicles in the study area. Staff will schedule the speed surveys so the data can be tabulated and a project can be designed with ample time to include the project in the following year's budget request to City Council.

A speeding problem is defined as the 85th percentile speed being 5 MPH or more over the posted speed limit. If the speed survey indicates a problem City staff will submit to City Council the findings and make a recommendation on how best to proceed to begin the process of calming traffic. If the speed survey data collected indicates no speeding problem within the study area, no improvements will be budgeted by the City. If the residents within the study area are still interested in traffic calming improvements without supporting data, they may chose to pay for improvements defined in a specific plan developed by staff with City Council approval of that plan. There must be documented 80% support from the affected neighborhood for the City to approve a project with no supporting speed data.

The following traffic calming tools will be considered in the development of a plan.

- Sign Improvements
- Increased enforcement
- Speed trailer deployment
- Speed humps
- Curb extensions (bump outs)
- Landscape medians

Speed humps will only be used on local streets and should not be considered on restricted streets as identified by the City's Transportation System Map. Restricted streets have been identified as streets that allow emergency vehicles to reach all parts of the City without delay.

The City will schedule a neighborhood meeting inviting all residents in the impact area to attend. The preliminary plan will be discussed and input from the residents will be considered before developing a final plan. At that point in the process, the plan will be presented to City Council for consideration. If City Council approves the plan, staff will include the project estimate in the next year's budget and schedule the improvements in the work program for the Public Works Department.

The construction of the plan will be scheduled into the next year's work program for the Public Works Department. The Public Works Department staff will perform any project components that they are able to. All other work will be contracted out during that year's Street Improvement Program and incorporated into that project scope. In the event that a documented speeding problem exists, the City will fund all of the traffic calming improvements in a timely manner. Where there is not a documented speeding problem, the estimated cost of the project performed by contractors, as well as any out of pocket costs to the City, will be the resident's responsibility to fund. The City must receive the amount estimated in advance of any construction. Those funds will be placed in an escrow account and drawn from to pay for the project. Any excess funds will be returned to the residents.

The City can typically perform the following tasks:

- Removal of existing asphalt and concrete for project preparation
- Simple irrigation design and construction in planting areas
- Tree and shrub planting
- Some concrete curb and gutter construction
- Most asphalt patching
- The City will perform traffic control for its own work.
- Speed hump construction
- Sign installation

Out of pocket costs to the project:

- Concrete construction beyond the scope of City staff
- Asphalt construction beyond the scope of City staff
- Irrigation design and construction beyond the scope of City staff
- Engineering drainage plan for improvements
- Street striping
- All materials needed to facilitate construction of the improvements including all asphalt, concrete, landscape materials and irrigation equipment

Jay Goldie **EXHIBIT C**

From: Brian Reiss <brian.debra@comcast.net>
Sent: Friday, July 31, 2015 3:09 PM
To: Jay Goldie
Subject: South Dahlia Street Paving Project - Homeowner concerns in favor of a speed hump

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Jay
Here are the concerns of the six other residents, out of seven, who signed the petition in favor of the speed hump:

1. We have found the speed limit signs to not be a truly effective means of controlling speeds
    a. Drivers backed up in traffic westbound Belleview, frequently turn down Dahlia Street in hopes of finding a different route to escape the traffic. They speed Northbound on South Dahlia to find a way out, reach the dead end, and then speed southbound back to Dahlia, angry that they lost their place on Belleview only to find a dead end. The new "No Outlet" sign has alleviated many drivers, however, this is still happening.
    b. Workers, non residents, even residents exceed the speed limit on the blind hill.

2. South Dahlia Street has a blind hill after the current pavement ends. Vehicles eastbound and westbound are difficult to see due to the hill, dangerous not only to drivers, but to pedestrians.
    a. Several owners have commented on exiting their driveway, especially in their RV or towing a trailer, concerned that oncoming vehicles on either side of the hill do not slow down
    b. Equestrian residents riding or walking their horses, have similar concerns
    c. Residents driving, walking, walking their dogs, riding bikes have all come upon drivers exceeding the speed limit.

The speed humps and signage appear to be the most effective means of controlling speed and making the north end of South Dahlia safer in multiple ways. They seem to work well in other parts of Cherry Hills Village. Though our part of South Dahlia is a short dead end street, the blind hill and speeding has always created a high potential of incident.

Thank you
debra Reiss
Representative of South Dahlia Street residents who signed the speed hump petition:

Doug Schuck
Judith Wagner
Steve Mooney
Brian and debra Reiss
John Fitzpatrick
Karen and Steve Moulton

Jay Goldie

From: ROBIN KOVACHY <robin.kovachy@mac.com>
Sent: Saturday, August 01, 2015 11:41 AM
To: Jay Goldie
Subject: Speed bump on S Dahlia

Follow Up Flag: Follow up
Flag Status: Flagged

I live at 4829 S Dahlia. I support paving the road but do not feel a speed bump is necessary for a short dead end road. Also I am not interested in paying for the additional cost.

Robin Kovachy

Sent from my iPhone

EXHIBIT D

PETITION FOR SPEED HUMP
ON
SOUTH DAHLIA PAVING PROJECT

We, the residents of the North End of South Dahlia Street, north of Belleview Avenue, are in favor of a speed hump added to the paving project described in the "PETITION TO PAVE SOUTH DAHLIA STREET". Residents will pay their equal share of the approximate $2000. sum for the speed hump addition.

PRINT NAME	SIGNATURE	ADDRESS	DATE	$$$
Brian + Debra Reiss	[illegible]	4789 S Dahlia St	7/6/2015	Y
F. Steven Mooney	[illegible]	4750 So. Dahlia St.	7/6/2015	Ye
Judi & Joe Wagner	[illegible]	4850 S. DAHLIA ST.	7/6/2015	YES
DOUG SCHUCK	[illegible]	4800 S. Dahlia St.		
Jacqueline Schuck	[illegible]	" 4860 S. Dahlia St.	7.6.15	YES
JOHN FITZPATRICK	John Fitzpatrick	4711 So DAHLIA	7-8-15	Y
Karen & Steve Moulton	Karen Moulton	4801 S. Dahlia St	7-9-15	Y

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: ROBERT ZUCCARO, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT FOR AUGUST 2015

DATE: SEPTEMBER 15, 2015

BUILDING PERMITS SUMMARY:

	August 2015	*YTD 2015*	*YTD 2014*	*YTD % Change*
Total Permits	68	627	636	-1%
Total Revenue	$54,943	$576,545	$757,295	-23%
New Home Permits	1	10	4	150%
New Home Revenue	$21,691	$303,314	$115,072	164%
Remodel/Addition Permits	7	81	96	-16%
Remodel/Addition Revenue	$19,766	$124,546	$151,725	-17%

PLANNING AND ZONING COMMISSION:

- August 11, 2015 Regular Meeting: The meeting was rescheduled to August 25th due to a lack of quorum. At the August 25th meeting, the Commission reviewed proposed amendments to the fencing code and a draft Master Plan Implementation Plan. Both documents were forwarded to the PTRC with revisions.

BOARD OF ADJUSTMENT AND APPEALS:

- August 6, 2015 Regular Meeting: The meeting was cancelled due to lack of agenda items.

ATTACHMENTS:

Exhibit A: Planning Project Activity List
Exhibit B: Year-to-Date Permit Activity Graphs
Exhibit C: Permit Summary Table
Exhibit D: Issued Permit Report

EXHIBIT A

Planning Project Activity List

Community Development Department

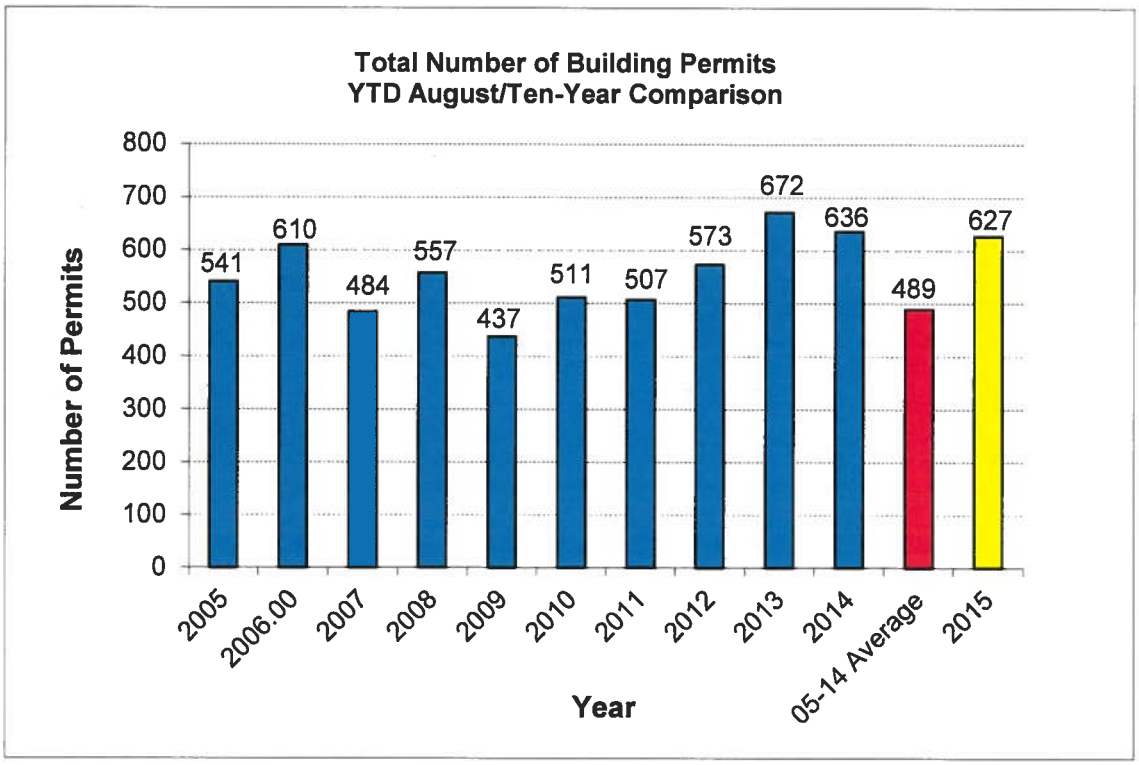
Report Date: September 11, 2015

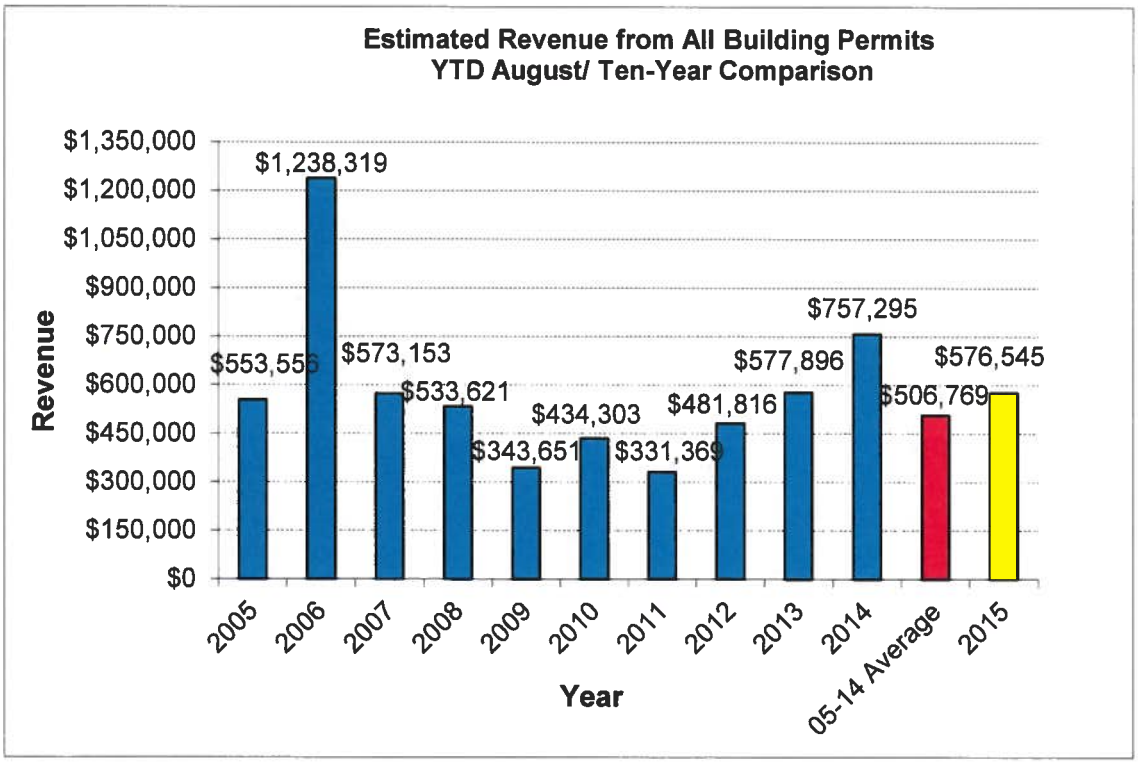
City Council and Planning and Zoning Commission Members are advised to avoid discussing quasi-judicial land use matters with any person outside of the public hearing process. The restriction on discussion of quasi-judicial matters is generally considered to take effect when a formal application has been filed with the City. The following list includes only those matters for which the City has received a formal application. City Council and Planning and Zoning Commission Members are nevertheless advised to use caution in discussing any land use matter that may become quasi-judicial, even before the filing of a formal application.

Quasi-Judicial Cases					
Applicant	*Address*	*Description*	*PTRC Review*	*P&Z Review*	*Council Review*
Helen	1530 E. Oxford Lane	Floodplain Development Permit and Boundary Amendment for New Home	n/a	10/13	10/6
4501SM, LLC	4501 Monroe Ln	Floodplain Development Permit for Stream Realignment and Bank Stabilization	n/a	09/08	10/6
Maven Properties, LLC	2 Tenaya Ln/5050 Quincy Ave	Minor Subdivision Amendment, Cantitoe – Vacation and Relocation of Trail Easement	Pending	Pending	Pending
Non Quasi-Judicial Cases and Ordinance Amendments					
Applicant	*Address*	*Description*	*PTRC Review*	*P&Z Review*	*Council Review*
City Council Initiated	n/a	Fencing Code Amendments	06/09 09/10 10/13	06/09 08/25 10/13	11/3
P&Z Initiated	n/a	Amendments to Sec. 16-16-50 – Clarify Recreational Use Lighting Code for Residences and Expanded Use Applications	n/a	10/13	Pending
City Council Initiated	n/a	Cat Anderson Property Zoning Category	Pending	Pending	Pending
Cherry Hills Farm HOA	n/a	Amendment to Sec. 16-1-10 and 16-18-20 – Amend Guardhouse Review Process for Public Roads	n/a	1/13	2/3 Tabled Indefinitely
Board of Adjustment and Appeals Cases					
Applicant	*Address*	*Description*			*BOAA Review*
Moore	10 Lynn Road	Setback Variance for Expansion of Nonconforming Structure			10/15

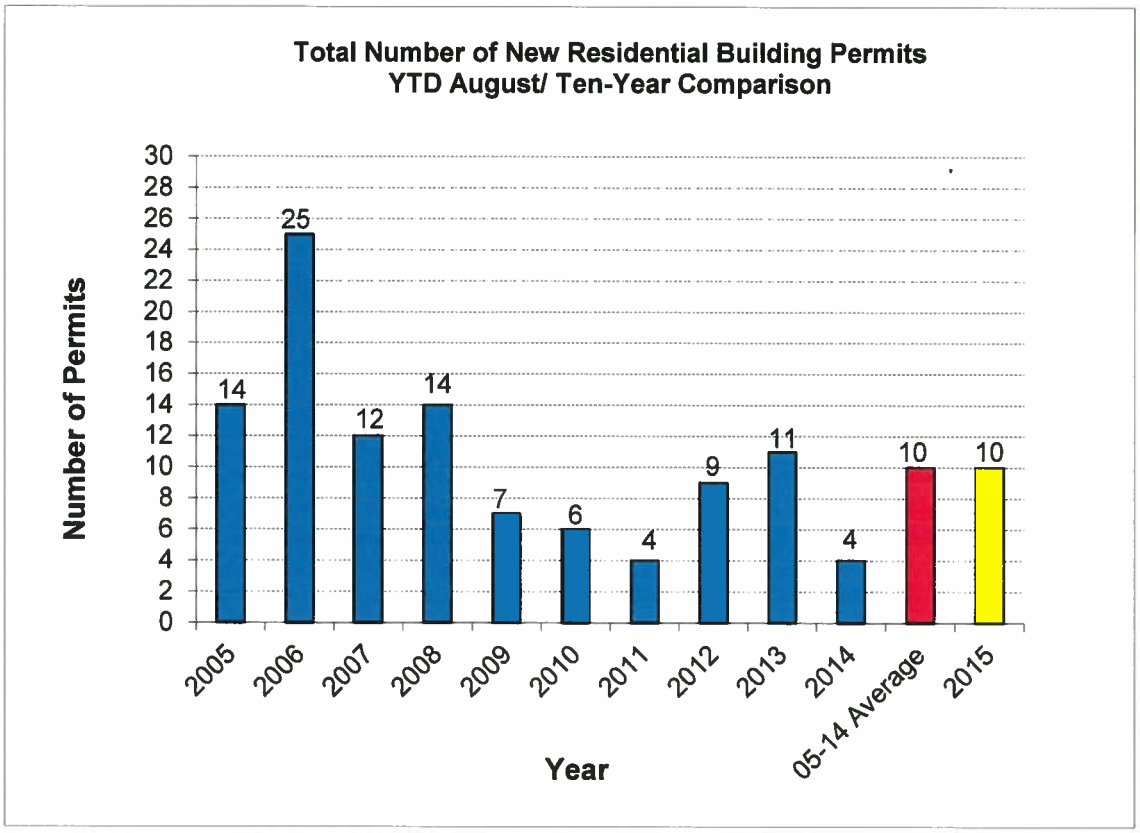
EXHIBIT B

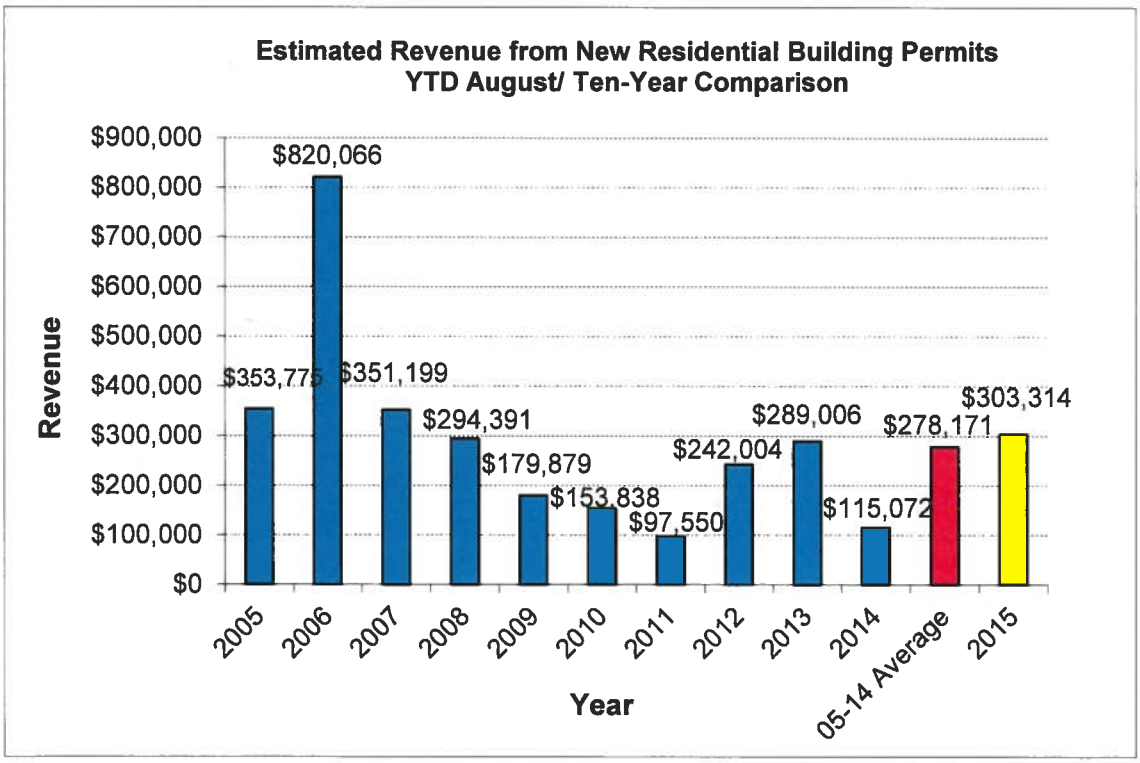
TOTAL PERMITS
YTD THROUGH AUGUST
10 YEAR COMPARISON



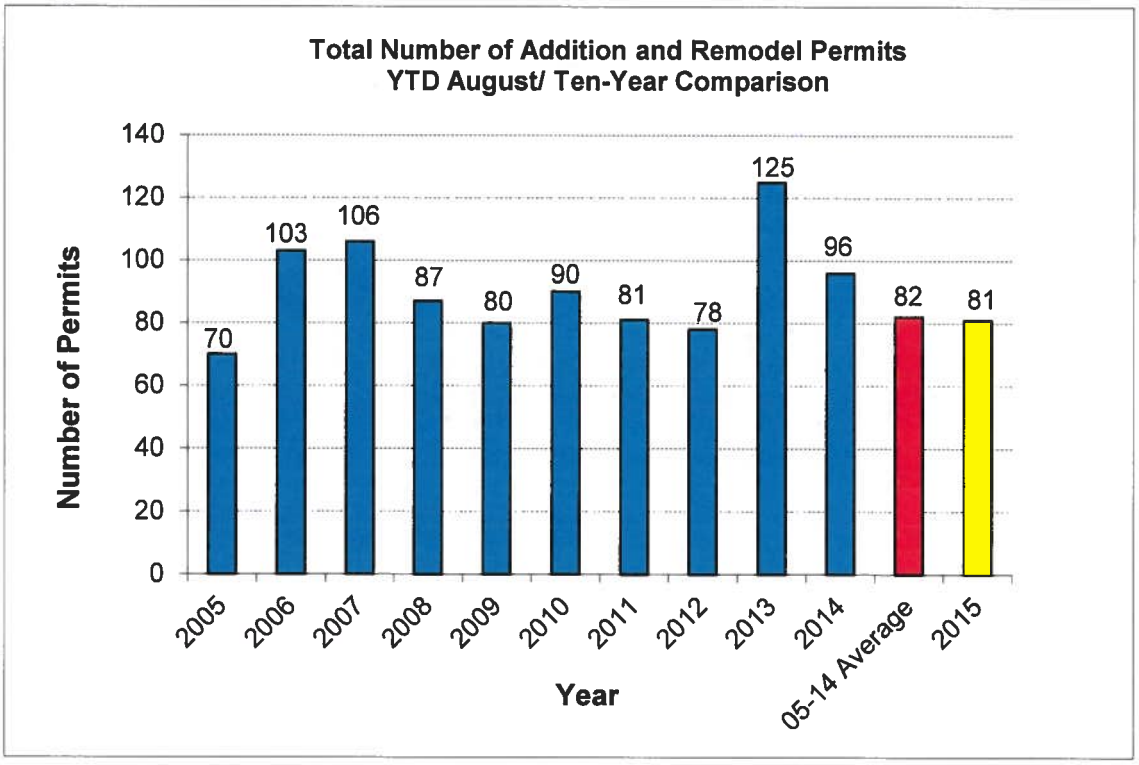


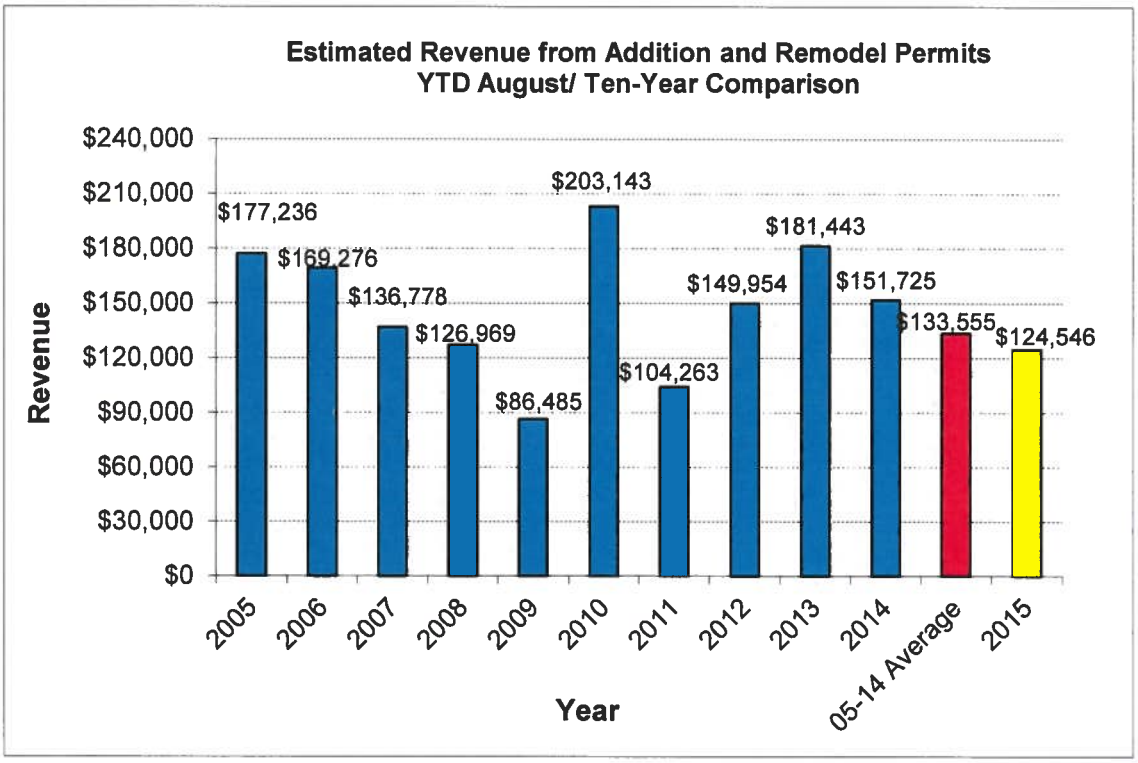
NEW RESIDENCES
YTD THROUGH AUGUST
10 YEAR COMPARISON





ADDITIONS & REMODELS
YTD THROUGH AUGUST
10 YEAR COMPARISON





CITY OF CHERRY HILLS VILLAGE BUILDING DEPARTMENT
MONTHLY REPORT FOR
AUGUST 1-31, 2015

		2015 YTD	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
I	**Residences**													
	Number Issued	10	0	1	1	2	2	1	2	1				
	Project Valuation	$18,039,885.00	$0.00	$816,385.00	$6,273,500.00	$1,620,000.00	$2,700,000.00	$4,000,000.00	$1,530,000.00	$1,100,000.00				
	Bldg. Permits	$180,398.00	$0.00	$8,163.00	$62,735.00	$16,200.00	$27,000.00	$40,000.00	$15,300.00	$11,000.00				
	Reinspection/Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00				
	Plan Check Fee	$32,325.00	$0.00	$3,300.00	$5,475.00	$5,400.00	$5,400.00	$3,300.00	$5,775.00	$3,675.00				
	Service Exp. Fee	$90,590.80	$0.00	$7,016.20	$17,744.70	$13,020.30	$18,052.70	$11,998.90	$15,742.50	$7,015.50				
II	**Additions & Remodels/Alterations**													
	Number Issued	81	12	11	7	15	11	11	7	7				
	Project Valuation	$8,323,639.13	$1,074,721.13	$774,500.00	$1,914,217.00	$1,301,445.00	$1,265,256.00	$503,000.00	$185,500.00	$1,305,000.00				
	Bldg. Permits	$83,576.09	$10,747.22	$7,745.00	$19,142.17	$13,014.45	$12,707.25	$5,030.00	$1,855.00	$13,335.00				
	Reinspection/Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00				
	Plan Check Fee	$29,550.00	$4,050.00	$3,600.00	$3,450.00	$5,550.00	$4,500.00	$3,300.00	$2,100.00	$3,000.00				
	Service Exp. Fee	$11,420.10	$1,458.40	$1,070.10	$545.10	$2,383.20	$2,509.80	$23.00	$0.00	$3,430.50				
III	**Accessory & Recreational**													
	Number Issued	2	2	4	3	7	8	8	3	0				
	Project Valuation	$1,590,857.00	$132,100.00	$184,250.00	$234,795.00	$194,000.00	$320,000.00	$346,500.00	$179,212.00	$0.00				
	Bldg. Permits	$16,009.10	$1,321.10	$1,842.50	$2,347.95	$1,940.00	$3,200.00	$3,565.43	$1,792.12	$0.00				
	Reinspection/Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00				
	Plan Check Fee	$10,950.00	$600.00	$1,350.00	$900.00	$2,250.00	$2,400.00	$2,550.00	$900.00	$0.00				
	Service Exp. Fee	$4,138.40	$435.20	$0.00	$698.40	$340.00	$977.60	$1,339.20	$348.00	$0.00				
IV	**Other Bldgs, Structures, & Misc.**													
	Number Issued	359	31	31	43	44	30	52	78	50				
	Project Valuation	$8,125,517.92	$812,123.37	$804,870.00	$711,100.13	$2,075,480.01	$457,162.06	$789,919.00	$1,363,577.00	$1,111,286.35				
	Bldg. Permits	$77,898.59	$7,847.96	$8,018.56	$6,533.88	$20,337.39	$4,505.12	$7,757.17	$12,109.64	$10,788.87				
	Reinspection/Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00				
	Plan Check Fee	$13,220.34	$900.00	$780.50	$1,700.00	$2,400.00	$2,500.00	$600.00	$2,378.42	$1,961.42				
	Service Exp. Fee	$1,216.80	$0.00	$0.00	$1,216.80	$0.00	$0.00	$0.00	$0.00	$0.00				
V	**Electrical**													
	Number Issued	142	16	11	15	22	17	22	29	10				
	Project Valuation	$1,105,040.00	$151,464.00	$70,600.00	$40,085.00	$122,380.00	$75,128.00	$322,140.00	$286,973.00	$36,270.00				
	Reinspection/Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00				
	Bldg. Permits	$24,951.50	$3,506.00	$1,667.00	$1,169.50	$3,046.25	$1,686.25	$7,054.50	$6,085.00	$737.00				
	Plan Check Fee	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00				
VI	**Totals**													
	Number Issued	627	61	58	69	90	68	94	119	68	0	0	0	0
	Project Valuation	$37,184,939.05	$2,170,408.50	$2,650,605.00	$9,173,697.13	$5,313,305.01	$4,817,546.06	$5,961,559.00	$3,545,262.00	$3,552,556.35	$0.00	$0.00	$0.00	$0.00
	Bldg. Permits	$382,833.28	$23,422.28	$27,436.06	$91,928.50	$54,538.09	$49,098.62	$63,407.10	$37,141.76	$35,860.87	$0.00	$0.00	$0.00	$0.00
	Reinspection/Investigation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Plan Check Fee	$86,345.34	$5,550.00	$9,330.50	$11,525.00	$15,600.00	$14,800.00	$9,750.00	$11,153.42	$8,636.42	$0.00	$0.00	$0.00	$
	Service Exp. Fee	$107,366.10	$1,893.60	$8,086.30	$20,205.00	$15,743.50	$21,540.10	$13,361.10	$16,090.50	$10,446.00	$0.00	$0.00	$0.00	$

EXHIBIT C

Grouped By:	Sorted By:	Parameters:
Permit Type (Asc)	Work Start (Asc)	Date Issued Is between 8/1/2015 and 8/31/2015

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
2450 E. Quincy Avenue
Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Building Permit - Other				
76553 1543 Building Permit - Other 8/4/15 8/4/15	6071 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1010	R-4	FROST, MARK / FROST, MARK / PELLA WINDOWS & DOORS / 720-670-8186	3,276 / 36.86 8/4/15 / 2/2/17 Active
Description of Work: REPLACING 4 WINDOWS LIKE FOR LIKE				
76552 2174 Building Permit - Other 8/4/15 8/5/15	14 COVINGTON DR ENGLEWOOD, CO 80113-4145	R-3A Highline Mdws in Chry Hls	PERRY, BRETT M & CASEY / PERRY, BRETT M & CASEY / WALKER CONCRETE / 303-901-9816	10,000 / 112.50 8/5/15 / 2/3/17 Active
Description of Work: REMOVE AND REPLACE PATIO				
76554 2156 Building Permit - Other 8/4/15 8/5/15	23 COVINGTON DR ENGLEWOOD, CO 80113-4144	R-3A Council District 6 Highline Mdws in Chry Hls	MARTZ, DEBRA / 720-420-0888 MARTZ, DEBRA / 720-420-0888 LITTLETON HEATING & AIR / 303-798-3880	2,004 / 22.55 8/5/15 / 2/3/17 Complete
Description of Work: REPLACE A/C				
76558 676 Building Permit - Other 8/5/15 8/5/15	41 SEDGWICK DR ENGLEWOOD, CO 80113-4109	R-2	ASHLEY, JOHN / ASHLEY, JOHN / APPLEWOOD PLUMBING & HEATING CO / 3	5,232 / 58.86 8/5/15 / 2/3/17 Active
Description of Work: REPLACE WATER HEATER WITH 75 GAL 75K BTU UNIT				
76560 1647 Building Permit - Other 8/7/15 8/7/15	4701 DASA DR ENGLEWOOD, CO 80111-1113	R-1	SCHRIER, BARBARA L / SCHRIER, BARBARA L / ERIVES HEATING AND AIR / 303-356-0379	12,000 / 135.00 8/7/15 / 2/5/17 Complete
Description of Work: REPLACE EXISTING BOILER				
76565 277 Building Permit - Other 8/10/15 8/10/15	4790 S LAFAYETTE ST ENGLEWOOD, CO 80113-5973	R-3 East Belleview	KOZLOWSKI, DAN / 720-635-9483 KOZLOWSKI, DAN / 720-635-9483 PELLA WINDOWS & DOORS / 720-670-8186	2,863 / 32.21 8/10/15 / 2/8/17 Active
Description of Work: REPALCING THREE WINDOWS LIKE FOR LIKE				
76576 2173 Building Permit - Other 8/13/15 8/13/15	16 COVINGTON DR ENGLEWOOD, CO 80113-4145	R-3A Council District 6 Highline Mdws in Chry Hls	LAWRENCE, WILLIAM L & / LAWRENCE, WILLIAM L & / APPLEWOOD PLUMBING & HEATING CO / 3	8,455 / 95.12 8/13/15 / 2/11/17 Active
Description of Work: REPLACE WATER HEATER WITH 75 GAL 70K BTU POWER VENT UNIT				

EXHIBIT D

Phone : (303) 789-2541
Fax : (303) 761-9386

Cherry Hills Village, CO

2450 E. Quincy Avenue

Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76577 2145 Building Permit - Other 8/13/15 8/13/15	26 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park I	25 CHERRY PARK, LLC / AUSTIN, CHRISTIE L / BOND GENERAL CONTRACTORS / 303-947-	4,500 / 50.63 8/13/15 / 2/11/17 Complete
Description of Work: INSTALL UNIT HEATER IN GARAGE				
76585 1110 Building Permit - Other 8/17/15 8/17/15	4060 S BELLAIRE ST ENGLEWOOD, CO 80113-5028	R-5	PARSON, JENNY / PARSON, JENNY / S AND B EXCAVATING / 720-277-8418	900 / 21.13 8/17/15 / 2/17/17 Complete
Description of Work: SPOT REPAIR ON 5 FEET OF SEWER LINE IN FRONT YARD				
76595 667 Building Permit - Other 8/19/15 8/19/15	52 SEDGWICK DR ENGLEWOOD, CO 80113-4110	R-2	LUSTIG, DEBRA B / LUSTIG, DEBRA B / DIG BOSS / 303-856-7476	6,450 / 72.56 8/19/15 / 2/17/17 Complete
Description of Work: 30' SEWER REPAIR IN FRONT YARD, INSTALL DUAL SWEEP CLEANOUTS				
76596 1898 Building Permit - Other 8/20/15 8/20/15	4905 S ELIZABETH CIR ENGLEWOOD, CO 80113-7155	R-3 Council District 1 Chry Hls Farm Flng 2	KAUFFMAN, ELAINE & KEVIN / 303-355-5923 KAUFFMAN, ELAINE & KEVIN / 303-355-5923 COLORADO DELTA MECHANICAL / 866-692-	3,508 / 39.46 8/20/15 / 2/18/17 Active
Description of Work: REPLACE 75 GAL WATER HEATER 75K BTU				
76572 2475 Building Permit - Other 8/12/15 8/24/15	4350 S HIGH ST ENGLEWOOD, CO 80113	R-1 Highline Mdws in Chry Hls	JOHNSON, TIM / 303-523-9887 JOHNSON, TIM / 303-523-9887 METRO SOLAR INC / 303-782-9099	23,800 / 590.25 8/24/15 / 2/22/17 Active
Description of Work: SOLAR THERMAL SYSTEM TO TIE INTO EXISTING BACK-UP BOILER HEATING SYSTEMS				
76573 2128 Building Permit - Other 8/12/15 8/24/15	10 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park I 2nd Amnd	MAGNESS, GARY / MAGNESS, GARY / METRO SOLAR INC / 303-782-9099	135,600 / 1,825.50 8/24/15 / 2/22/17 Active
Description of Work: SOLAR THERMAL HEATING WITH BACKUP BOILER SYSTEM				
75487 1159 Building Permit - Other 7/16/14 8/25/15	3800 E HAMPDEN AVE ENGLEWOOD, CO 80113-4196		FIRST CHURCH OF THE NAZARENE / 303-7(FIRST CHURCH OF THE NAZARENE / 303-7(T-REX ARCHITECHX / 303-388-2918	25,000 / 281.25 8/25/15 / 2/23/17 Active
Description of Work: VERIZON MOVING CELL CABINET TO TO ROOF				
76607 998 Building Permit - Other 8/25/15 8/25/15	5469 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6	LUBECK, ROB / LUBECK, ROB / GUSTAFSON HEATING & A.C. INC / 303-922-	12,690 / 142.76 8/25/15 / 2/23/17 Active
Description of Work: INSTALL TWO AIR HANDLERS AND TWO ROOFTOP A/C UNITS. UNITS WILL NOT EXCEED EXISTING HEIGHT.				

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Fax : (303) 761-9386

Cherry Hills Village, CO

2450 E. Quincy Avenue

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76611 555 Building Permit - Other 8/26/15 8/26/15	2550 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6005	R-3 Council District 1 Chryridge	LEDERHOS, DAVID / 303-376-3862 LEDERHOS, DAVID / 303-376-3862 ELITE PIPE MD / 720-354-8543	3,500 / 39.38 8/26/15 / 2/24/17 Active
Description of Work: 55' REPAIR ON 4' SEWER SERVICE				
76503 1910 Building Permit - Other 7/21/15 8/27/15	66 GLENMOOR DR ENGLEWOOD, CO 80113-7116	R-3	ATKINSON, BILL / ATKINSON, BILL / PHASE ONE LANDSCAPES / 303-750-6060	2,000 / 20.00 8/27/15 / 2/25/17 Active
Description of Work: ADDING STEPPERS IN SETBACK ADJACENT TO PATIO 51% PERVIOUS 49% IMPERVIOUS SET IN SAND				
76618 2156 Building Permit - Other 8/27/15 8/27/15	23 COVINGTON DR ENGLEWOOD, CO 80113-4144	R-3A Council District 6 Highline Mdws in Chry Hls	MARTZ, DEBRA / 720-420-0888 MARTZ, DEBRA / 720-420-0888 LITTLETON HEATING & AIR / 303-798-3880	4,400 / 49.50 8/27/15 / 2/25/17 Active
Description of Work: REPLACE A/C				
76621 262 Building Permit - Other 8/28/15 8/28/15	4640 S DOWNING ST ENGLEWOOD, CO 80113-5918		PORTER FAMILY TRUST / PORTER FAMILY TRUST / THE ELITE PIPE MD / 720-351-8883	3,000 / 33.75 8/28/15 / 2/28/17 Complete
Description of Work: 150 FT SEWER REPAIR FROM HOUSE TO TAP IN STREET. WILL INSTALL DOUBLE SWEEP CLEAN OUTS FOR FUTURE ACCE				
76624 1308 Building Permit - Other 8/28/15 8/28/15	9 PARKWAY DR ENGLEWOOD, CO 80113-4227	R-2	PARKS, DAN / 303-808-3453 PARKS, DAN / 303-808-3453 DAN PARKS / 303-808-3453	500 / 20.00 8/28/15 / 2/26/17 Active
Description of Work: DIG 24 FOOTING HOLES FOR BARN FOUNDATION				

Total Permits Issued (**Building Permit - Other**) : 20 **Total Cost:** 269,677.85 **Total Fees:** 3,679.27

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Fax : (303) 761-9386

Cherry Hills Village, CO

2450 E. Quincy Avenue

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Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved		Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Demo					
76556 Demo 8/4/15	2024 8/4/15	89 GLENMOOR PL ENGLEWOOD, CO 80113-7122	R-3	ENGLISH, JUSTIN / ENGLISH, JUSTIN / CORNERSTONE CUSTOM HOMES / 303-783	4,000 / 20.00 8/4/15 / 2/2/17 Active
Description of Work: DEMO STAIR CASE AND COMMON WALL TO ANALYZE ENGINEERING FOR FUTURE PROJECT. DEMO TILE, CABINETS AND B/					
76523 Demo 7/24/15	1842 8/5/15	4601 E BELLEVIEW AVE LITTLETON, CO 80121-8107	O-1 Council District 3 Pheasant Ridge	VILLAGE TENNIS, RIDING AND / 303-771-813 VILLAGE TENNIS, RIDING AND / 303-771-813 MENDOZA DEMOLITION SERVICES / 303-42	7,000 / 20.00 8/5/15 / 2/3/17 Active
Description of Work: COMPLETE DEMOLITION OF FRAME HOUSE					
76574 Demo 8/12/15	848 8/18/15	4001 E QUINCY AVE ENGLEWOOD, CO 80113-4915	R-1	CLEARVIEW FARM LLC / CLEARVIEW FARM LLC / PBM EXCAVATING CO / 303-979-0880	11,000 / 20.00 8/18/15 / 2/16/17 Active
Description of Work: DEMO BARN					
76604 Demo 8/24/15	1819 8/24/15	4999 S BIRCH ST LITTLETON, CO 80121-2007	R-2 Council District 3 East Belleview	BARSCH, KAREN AND THOMAS / BARSCH, KAREN AND THOMAS / JONES CUSTOM BUILDERS / 303-668-2644	1,000 / 20.00 8/24/15 / 2/22/17 Active
Description of Work: NON STRUCTURAL DEMO					
76610 Demo 8/25/15	1677 8/25/15	67 CHARLOU CIR ENGLEWOOD, CO 80111-1102	R-3	LEWIS, TRACY / 303-200-6941 LEWIS, TRACY / 303-200-6941 TRACY LEWIS / 303-200-6941	25,000 / 20.00 8/25/15 / 2/23/17 Active
Description of Work: DEMO OF ROOF AND SELECT WALLS FOR REMODEL					

Total Permits Issued (**Demo**) : 5 **Total Cost:** 48,000.00 **Total Fees:** 100.00

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Permit Nbr / Parcel Permit Type Applied for / Approved		Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Electrical					
76550 Electrical 8/3/15	709 8/3/15	29 SEDGWICK DR ENGLEWOOD, CO 80113-4109	R-2	WITTOW, SANDRA R / WITTOW, SANDRA R / SECHLER ELECTRIC CO / 303-477-5116	350 / 55.00 8/3/15 / 2/1/17 Active
Description of Work: ELECTRICAL FOR BASEMENT REMODEL					
76507 Electrical 7/21/15	1928 8/4/15	4736 S FILLMORE CT ENGLEWOOD, CO 80113-7104	R-3	KIM, STEVEN / 303-908-6160 KIM, STEVEN / 303-908-6160 COLORADO ROOFING SOLUTIONS / 720-27	10,000 / 0.00 8/4/15 / 2/2/17 Active
Description of Work: ELECTRICAL FOR PV					
76557 Electrical 8/5/15	89 8/5/15	4682 S FRANKLIN ST ENGLEWOOD, CO 80113-5939	R-1 Council District 2	FRANKLIN NOMINEE TRUST / FRANKLIN NOMINEE TRUST / HIGH COUNTRY ELECTRIC SERVICE / 303-5	3,200 / 87.00 8/5/15 / 2/5/17 Active
Description of Work: WIRE NEW BRICK COLUMNS FOR OUTLETS AND LIGHTS - USE EXISTING POWER FROM HOUSE					
76564 Electrical 8/10/15	1159 8/10/15	3800 E HAMPDEN AVE ENGLEWOOD, CO 80113-4196		FIRST CHURCH OF THE NAZARENE / 303-7(FIRST CHURCH OF THE NAZARENE / 303-7(ZSEBE ELECTRIC / 720-235-3545	14,920 / 326.25 8/10/15 / 2/8/17 Complete
Description of Work: ADD 225 PANEL FOR AV RACK EQUIPMENT. ADD NEW 120V RECEPTACLES FOR AV ROOM					
76581 Electrical 8/17/15	2145 8/17/15	26 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park I	AUSTIN, CHRISTIE L / AUSTIN, CHRISTIE L / BRANT ELECTRIC / 720-641-2189	250 / 50.00 8/17/15 / 2/17/17 Complete
Description of Work: Install circuit for garage heater					
76582 Electrical 8/17/15	106 8/17/15	17 VIKING DR ENGLEWOOD, CO 80113-7054		PATE, LORI / PATE, LORI / FIREFLY ELECTRIC / 720-436-8742	1,850 / 55.00 8/17/15 / 2/17/17 Active
Description of Work: ELECTRICAL FOR BASEMENT					
76589 Electrical 8/18/15	1064 8/18/15	4200 E QUINCY AVE ENGLEWOOD, CO 80113-5050	R-1 Council District 2 Highline Park	ROCKAFELLOW, GORDON G & / ROCKAFELLOW, GORDON G & / FAMILY ELECTRIC / 303-886-0640	1,000 / 55.00 8/18/15 / 2/16/17 Active
Description of Work: TEMP POWER FOR CONSTRUCTION					
76569 Electrical 8/12/15	2128 8/24/15	10 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park I 2nd Amnd	MAGNESS, GARY / MAGNESS, GARY / METRO SOLAR INC / 303-782-9099	 8/24/15 / 2/22/17 Active
Description of Work: ELECTRICAL FOR PV					

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76571 2475 Electrical 8/12/15 8/24/15	4350 S HIGH ST ENGLEWOOD, CO 80113	R-1 Highline Mdws in Chry Hls	JOHNSON, TIM / 303-523-9887 JOHNSON, TIM / 303-523-9887 METRO SOLAR INC / 303-782-9099	8/24/15 / 2/22/17 Active
Description of Work: ELECTRICAL FOR PV				
76616 1601 Electrical 8/27/15 8/27/15	5908 SOUTHMOOR LN ENGLEWOOD, CO 80111-1049	R-4 Highline Park	FREYER, KAREN & HARRY / 303-756-7027 FREYER, KAREN & HARRY / 303-756-7027 PLUMBLINE SERVICES INC / 303-766-7500	4,700 / 108.75 8/27/15 / 2/25/17 Active
Description of Work: REMOVE AND REPLACE 200 AMP PANEL ON OUTSIDE OF HOUSE				

Total Permits Issued (**Electrical**) : 10 **Total Cost:** 36,270.00 **Total Fees:** 737.00

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Permit Nbr / Parcel Permit Type Applied for / Approved		Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Elevator					
76605 Elevator 8/24/15	620 8/26/15	3751 S GILPIN ST ENGLEWOOD, CO 80113-4012	R-1	KOELBEL, SHERRILL / 303-300-8800 KOELBEL, SHERRILL / 303-300-8800 MORNING STAR ELEVATOR / 719-635-7960	12,700 / 642.88 8/26/15 / 2/24/17 Active
Description of Work: PROVIDE AND INSTALL NEW RESIDENTIAL ELEVATOR.					
76623 Elevator 8/28/15	2104 8/31/15	107 GLENMOOR DR ENGLEWOOD, CO 80113-7118	R-3 Council District 3 Glenmoor	MCCALLUM, BILL & YVONE / 303-667-4499 MCCALLUM, BILL & YVONE / 303-667-4499 ACCESSIBLE SYSTEMS INC / 720-358-8012	18,500 / 708.13 8/31/15 / 3/1/17 Active
Description of Work: INSTALL RESIDENTIAL ELEVATOR					

Total Permits Issued (**Elevator**) : 2 **Total Cost:** 31,200.00 **Total Fees:** 1,351.01

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Fence/Wall/Gate				
76562 240 Fence/Wall/Gate 8/10/15 8/11/15	1 STERLING AVE ENGLEWOOD, CO 80113-7040	R-4 Council District 1 Chry Vale Acrs Flng 4	FITZPATRICK, ROBERT / FITZPATRICK, ROBERT / SPLIT RAIL FENCE CO / 303-791-1997	4,000 / 45.00 8/11/15 / 2/9/17 Complete
Description of Work: FENCE AROUND POOL				
76597 986 Fence/Wall/Gate 8/20/15 8/24/15	5070 SANFORD CIR W ENGLEWOOD, CO 80113-5127	R-4	SCOTT, LANDON / SCOTT, LANDON / GREEN FOREST LANDSCAPING / 303-842-5	1,000 / 20.00 8/24/15 / 2/22/17 Complete
Description of Work: INSTALLING 36 FT OF FENCING ALONG WEST SIDE OF YARD				
76598 1821 Fence/Wall/Gate 8/20/15 8/31/15	1101 E BELLEVIEW AVE LITTLETON, CO 80121-8101	R-3 Council District 4 Viking Acres	FOSTER, CHARLES / 303-525-7775 FOSTER, CHARLES / 303-525-7775 PARAGON HOMES / 303-525-7775	60,000 / 675.00 8/31/15 / 3/1/17 Active
Description of Work: REPLACE EXISTING WALL AND GATE. REPLACE EXISTING FENCE ON BACK AND SIDES OF PROPERTY.				

Total Permits Issued (**Fence/Wall/Gate**) : 3 **Total Cost:** 65,000.00 **Total Fees:** 740.00

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Interior Remodel				
76555 1779 Interior Remodel 8/4/15 8/11/15	66 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	COWSER, RYAN / 770-313-3117 COWSER, RYAN / 770-313-3117 SF CONSTRUCTION INC / 303-500-4060	0 / 620.63 8/11/15 / 2/9/17 Active
Description of Work: KITCHEN REMODEL				
76563 664 Interior Remodel 8/10/15 8/12/15	3 SEDGWICK DR ENGLEWOOD, CO 80113-4104	R-2 Devonshire Heights Amnd	GROENE INVESTMENT / GROENE INVESTMENT / TANGORA DESIGN BUILD LLC / 720-732-988	200,000 / 2,550.00 8/12/15 / 2/10/17 Active
Description of Work: INTERIOR REMODEL				
76579 127 Interior Remodel 8/14/15 8/19/15	1435 E TUFTS AVE ENGLEWOOD, CO 80113-5974		MRIG, AMIT / MRIG, AMIT / MILE HIGH CUSTOM BUILDERS / 303-335-77	100,000 / 1,425.00 8/19/15 / 2/17/17 Active
Description of Work: INTERIOR REMODEL				
76588 712 Interior Remodel 8/18/15 8/25/15	79 SEDGWICK PL ENGLEWOOD, CO 80113-4106	R-2	GUARDO & HALL, PAMELA & BRYAN / 203-4 GUARDO & HALL, PAMELA & BRYAN / 203-4 FINISHED BASEMENT CO / 720-443-9886	110,000 / 1,537.50 8/25/15 / 2/23/17 Active
Description of Work: INTERIOR REMODEL				
76592 1365 Interior Remodel 8/19/15 8/25/15	3941 S DAHLIA ST ENGLEWOOD, CO 80113-5121	R-5	EVANS, DONALD S JR / EVANS, DONALD S JR / RENOVATORS WEST GROUP / 303-908-406	70,000 / 1,087.50 8/25/15 / 2/23/17 Active
Description of Work: KITCHEN REMODEL				
76590 1454 Interior Remodel 8/19/15 8/31/15	4450 S CLARKSON ST ENGLEWOOD, CO 80113-5905	R-3	DUKE, JAMES L & / DUKE, JAMES L & / RC BROWN CO / 720-530-5443	175,000 / 2,268.75 8/31/15 / 3/1/17 Active
Description of Work: NEW KITCHEN IN EXISTING AREA, REFIT LAUNDRY ROOM AND MASTER BATH, CHANGE OUT FIVE WINDOWS, POWDER RO				

Total Permits Issued (**Interior Remodel**) : 6 **Total Cost:** 655,000.00 **Total Fees:** 9,489.38

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Major Addition				
76510 1819 Major Addition 7/21/15 8/11/15	4999 S BIRCH ST LITTLETON, CO 80121-2007	R-2 Council District 3 East Belleview	BARSCH, KAREN AND THOMAS / BARSCH, KAREN AND THOMAS / JONES CUSTOM BUILDERS / 303-668-2644	650,000 / 11,943.00 8/11/15 / 2/9/17 Active
Description of Work: 2 STORY ADDITION WITH ATTACHED GARAGE				

Total Permits Issued (**Major Addition**) : 1 **Total Cost:** 650,000.00 **Total Fees:** 11,943.00

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Permit Nbr / Parcel Permit Type Applied for / Approved		Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Roof					
76549 Roof 8/3/15	1842 8/3/15	4601 E BELLEVIEW AVE LITTLETON, CO 80121-8107	O-1 Council District 3 Pheasant Ridge	VILLAGE TENNIS, RIDING AND / 303-771-813 VILLAGE TENNIS, RIDING AND / 303-771-813 WILSON BROTHERS INC / 303-294-9535	29,450 / 331.31 8/3/15 / 2/1/17 Complete
Description of Work: REROOF CLUBHOUSE. WEIGHT NOT INCREASING.					
76506 Roof 7/21/15	1928 8/4/15	4736 S FILLMORE CT ENGLEWOOD, CO 80113-7104	R-3	KIM, STEVEN / 303-908-6160 KIM, STEVEN / 303-908-6160 COLORADO ROOFING SOLUTIONS / 720-27	35,000 / 393.75 8/4/15 / 2/2/17 Active
Description of Work: REMOVE WOOD SHAKE AND REPLACE WITH CONCRETE TILE					
76559 Roof 8/5/15	1321 8/5/15	3920 S DAHLIA ST ENGLEWOOD, CO 80113-5122	R-4	POTTS, MARK / 303-949-0104 POTTS, MARK / 303-949-0104 RTP ROOFING INC / 303-791-2223	11,421 / 128.49 8/5/15 / 2/3/17 Complete
Description of Work: REROOF. NO WEIGHT INCREASE.					
76561 Roof 8/7/15	1735 8/7/15	4730 S EL CAMINO DR ENGLEWOOD, CO 80111-1152	R-1	KIRSHENBAUM, JOAN D / KIRSHENBAUM, JOAN D / CALEBS MANAGEMENT / 303-971-0256	8,724 / 98.15 8/7/15 / 2/5/17 Active
Description of Work: TEAR OFF AND REROOF. NO WEIGHT INCREASE.					
76567 Roof 8/11/15	87 8/11/15	9 CHERRY VALE DR ENGLEWOOD, CO 80113-7052	R-4 Council District 1	NAGEL, WALTER A, JR & / NAGEL, WALTER A, JR & / EXCEL ROOFING / 303-761-6400	28,935 / 325.52 8/11/15 / 2/9/17 Active
Description of Work: REROOF 19 SQ. NO WEIGHT INCREASE.					
76575 Roof 8/13/15	1469 8/13/15	6117 E PRINCETON AVE ENGLEWOOD, CO 80111-1034	R-4	KELSALL, PAMELA M & DOUGLAS H / KELSALL, PAMELA M & DOUGLAS H / JENESIS ROOFING / 303-789-1505	17,100 / 192.38 8/13/15 / 2/11/17 Active
Description of Work: REROOF & INSTALL 47.3 SQ OC TO DURATION 4-6/12 PITCH. NO WEIGHT INCREASE.					
76578 Roof 8/13/15	1385 8/13/15	10 MARTIN LN ENGLEWOOD, CO 80113-4821	R-3 Council District 4 Buchanan	ERICKSON, WILLIAM H & DORIS R / ERICKSON, WILLIAM H & DORIS R / J & K ROOFING / 303-425-7531	47,500 / 534.38 8/13/15 / 2/11/17 Active
Description of Work: TEAR OFF ON EXISTING HOUSE AND GARAGE. REDECK AND REROOF WITH OC DURATION 55SQ AND 10 SQ.					
76584 Roof 8/17/15	1514 8/17/15	5871 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1006	R-4 Chry Hls Farm Flng 2	WARTELL, JACK / 303-919-5673 WARTELL, JACK / 303-919-5673 WRS ROOFING INC /	12,300 / 138.38 8/17/15 / 2/17/17 Complete
Description of Work: REMOVE SHAKE SHINGLE ROOF. INSTALL NEW DRIP EDGE, FLASHING, ICE & WATER SHIELD, FELT. INSTALL GAF TIMBER					

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Permit Nbr / Parcel Permit Type Applied for / Approved		Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76587 Roof 8/18/15	1079 8/18/15	4133 S HUDSON PKY ENGLEWOOD, CO 80113-5012	R-4	MARCOVE, GERALD / 303-691-0309 MARCOVE, GERALD / 303-691-0309 COLORADO WEATHER COATINGS / 720-641	29,750 / 334.69 8/18/15 / 2/16/17 Active
Description of Work: RECOAT 40 SQ OF ROOF					
76591 Roof 8/19/15	1125 8/19/15	4040 S CHERRY ST ENGLEWOOD, CO 80113-5083	R-5	OVERHARDT, CYNTHIA R / OVERHARDT, CYNTHIA R / JENESIS ROOFING / 303-789-1505	21,400 / 240.75 8/19/15 / 2/17/17 Active
Description of Work: 48 SQ REROOF. NO EXTRA WEIGHT ADDED.					
76593 Roof 8/19/15	1141 8/19/15	3990 S CLERMONT ST ENGLEWOOD, CO 80113-5036	R-5	LEISER, CHESTER ALAN & / LEISER, CHESTER ALAN & / D&D ROOFING INC / 303-287-3043	89,000 / 1,001.25 8/19/15 / 2/17/17 Active
Description of Work: REROOF 53 SQ NO INCREASE IN WEIGHT					
76594 Roof 8/19/15	2184 8/19/15	47 COVINGTON CT ENGLEWOOD, CO 80113-4143	R-3A	JANE E CHALUS FAMILY TRUST / JANE E CHALUS FAMILY TRUST / ACADEMY ROOFING INC / 303-360-0708	66,842 / 751.97 8/19/15 / 2/1/17 Active
Description of Work: REROOF WITH BORAL SLATE CONCRETE TILE. STRUCTURAL LETTER RECEIVED.					
76603 Roof 8/24/15	722 8/24/15	4150 S UNIVERSITY BLVD ENGLEWOOD, CO 80113-4905	R-1 Council District 2 Chry Hls Sub	MCNICHOLAS, MARY C / MCNICHOLAS, MARY C / SCHAFER ROOFING INC / 720-333-3819	74,919 / 842.84 8/24/15 / 2/22/17 Active
Description of Work: REMOVE AND REPLACE ROOF ON MAIN HOUSE, GUEST HOUSE AND BARN STABLE AND NEW GUTTERS. NO INCREASE IN V					
76606 Roof 8/25/15	1262 8/25/15	3920 S BELLAIRE ST ENGLEWOOD, CO 80113-5026	R-5	SEROTTA, ROBERT M & MARY E / SEROTTA, ROBERT M & MARY E / TOBY ETTIG / 303-888-8202	28,500 / 320.63 8/25/15 / 2/25/17 Active
Description of Work: REMOVE OLD SHAKE ROOF, INSTALL A NEW DECRA ROOF 42 SQ. WIEGHT IS NOT INCREASING					
76608 Roof 8/25/15	1092 8/25/15	4174 S EUDORA ST ENGLEWOOD, CO 80113-5007	R-4	WHITEHEAD, MICHAEL / 720-626-0902 WHITEHEAD, MICHAEL / 720-626-0902 INTERSTATE ROOFING / 303-763-9114	23,800 / 267.75 8/25/15 / 2/23/17 Active
Description of Work: REROOF WITH 68 SQ CERTAINTEED PRESIDENTIAL. NO WEIGHT INCREASE.					
76612 Roof 8/26/15	2130 8/26/15	12 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park I	MANDARICH, DAVID D / MANDARICH, DAVID D / PLATTE VALLEY ROOF SYSTEMS / 303-356-	47,630 / 535.84 8/26/15 / 2/24/17 Active
Description of Work: ORNAMENTAL COPPER ON ROOF REPAIR AND REPLACEMENT					

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76614 399 Roof 8/26/15 8/26/15	4401 S VINE WAY ENGLEWOOD, CO 80113-6029	R-1 Council District 3	ASPINWALL, INEZ M & DAVID C / 303-549-11 ASPINWALL, INEZ M & DAVID C / 303-549-11 S&S CONSTRUCTION SERVICES, LLC / 720-	18,375 / 206.72 8/26/15 / 2/24/17 Active

Description of Work: REROOF. NO WEIGHT INCREASE

Total Permits Issued (**Roof**) : 17 **Total Cost:** 590,646.00 **Total Fees:** 6,644.80

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Single Family Residence				
76274 Single Family Residence 5/1/15 8/14/15	3 CHERRY BLOSSOM LANE ENGLEWOOD, CO 80113	Chry Hls Annex	BERLIN, MIA / 303-638-7105 BERLIN, MIA / 303-638-7105 CARTER DESIGN BUILDERS, INC / 303-770-:	1,100,000 / 23,065.50 8/14/15 / 2/12/17 Active
Description of Work: NEW SINGLE FAMILY RESIDENCE				

Total Permits Issued (**Single Family Residence**) : 1 **Total Cost:** 1,100,000.00 **Total Fees:** 23,065.50

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Solar PV				
76505 1928 Solar PV 7/21/15 8/4/15	4736 S FILLMORE CT ENGLEWOOD, CO 80113-7104	R-3	KIM, STEVEN / 303-908-6160 KIM, STEVEN / 303-908-6160 COLORADO ROOFING SOLUTIONS / 720-27	50,000 / 500.00 8/4/15 / 2/2/17 Active
Description of Work: REMOVE WOOD SHAKE AND REPLACE WITH DOW SOLAR POWERHOUSE				
76568 2128 Solar PV 8/12/15 8/24/15	10 CHERRY HILLS PARK DR ENGLEWOOD, CO 80113-7175	R-1 Council District 2 Chry Hls Park I 2nd Amnd	MAGNESS, GARY / MAGNESS, GARY / METRO SOLAR INC / 303-782-9099	29,563 / 500.00 8/24/15 / 2/22/17 Active
Description of Work: SOLAR PV				
76570 2475 Solar PV 8/12/15 8/24/15	4350 S HIGH ST ENGLEWOOD, CO 80113	R-1 Highline Mdws in Chry Hls	JOHNSON, TIM / 303-523-9887 JOHNSON, TIM / 303-523-9887 METRO SOLAR INC / 303-782-9099	27,200 / 500.00 8/24/15 / 2/22/17 Active
Description of Work: SOLAR PV				

Total Permits Issued (**Solar PV**) : 3 **Total Cost:** 106,762.50 **Total Fees:** 1,500.00

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status

Total Permits Issued : 68

Total Cost: 3,552,556.35 **Total Fees:** 59,249.96

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CHERRY HILLS VILLAGE
COLORADO

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ITEM 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: MICHELLE TOVREA, POLICE CHIEF

SUBJECT: AUGUST REPORT

DATE: SEPTEMBER 15, 2015

In August, the planning and time put into the National Night Out event concluded on the 4th. I would consider our first attempt a success. We estimate that 150 to 200 folks showed up to eat some pizza and ice cream. The face painting was a huge hit along with Miles the Bronco mascot. My thanks to all of you for stopping by to chat with the staff.

The Department has been working on the 2016 budget. Several members of the staff are responsible for particular programs and the Commander and I encourage their participation to better understand how the budget process works.

Commander Weathers and I met with the new Information Technology firm, North Star, this month. We have many unique IT needs and had a very productive meeting to discuss current and future needs.

Sergeant Chuck Parker assisted the Wheat Ridge Police Department with a promotional process for the position of police sergeant. Chuck represented the department well and received a commendation from Chief Brennan for his assistance.

All the schools are back in session in the Village. School Resource Officer Flaum has been very active and is getting to know his new assignment. In addition, Commander Weathers and I have visited with staff at Cherry Hills Village Elementary and St. Mary's Academy…we will get to Kent soon. We encourage all the schools to plan emergency drills with our participation.

Investigations Case Summary:

There were 5 car trespass reports in the month of August:

- In the first, the victim stated that someone gained access to her unlocked vehicle, while it was parked in the driveway of her residence. Someone also broke the passenger rear window of her friend's car to gain entry into that vehicle. The only item taken from the first vehicle was the victim's wallet containing a driver's license, passport, and several bank cards. Nothing was taken from the second vehicle. **This case is inactive – no new leads.**

- In the second, the victim stated that someone gained access to his unlocked vehicle while it was parked in front of the residence. A briefcase containing a Macbook Air laptop and an iPad, valued at approximately $2100.00, were taken from the vehicle. **This case is inactive – no new leads.**
- In the third, the victim stated that someone broke the rear window of her vehicle while it was parked on the driveway of her residence. Nothing was taken from the vehicle, and the cost to replace the damaged window is approximately $500.00. **This case is inactive – no new leads.**
- In the fourth, the victim stated that someone gained access to his unlocked vehicle while it was parked in the driveway of his residence. Nothing was taken from the vehicle. **This case is inactive – no new leads.**
- In the fifth, the victim stated that someone gained access to her unlocked vehicle while it was parked on the driveway of a friend's residence. Two bags containing personal items and several phones, including a satellite phone and an iPhone, were taken from the vehicle. The victims were able to locate the phone by using a locator application. With the assistance from Jefferson County S.O., CHV officers impounded a vehicle containing one of the missing carry bags. **This case remains under investigation.**

There were 3 theft reports in the month of August:

- In the first, the victim stated that she discovered that she was no longer in possession of her wallet and she was unsure where the wallet was taken or lost. The victim found someone used one of her bank cards for several purchases at a local business. The victim already notified her bank of the fraudulent charges and all her bank cards were cancelled. **This case remains under investigation.**
- In the second, the victim stated that someone took a package containing several towels valued at approximately $100.00, from the front porch of her residence. **This case is inactive – no new leads.**
- In the third, the victim stated that someone took an iPad with Bluetooth keyboard and charging cable from her residence. At the time of the loss, the victim had several doors unlocked for an exterior painting job at her residence. The owner of the painting company was contacted and he agreed to refund the victim for the loss of the iPad. **This case is closed.**

There was 1 vehicle theft report in the month of August:

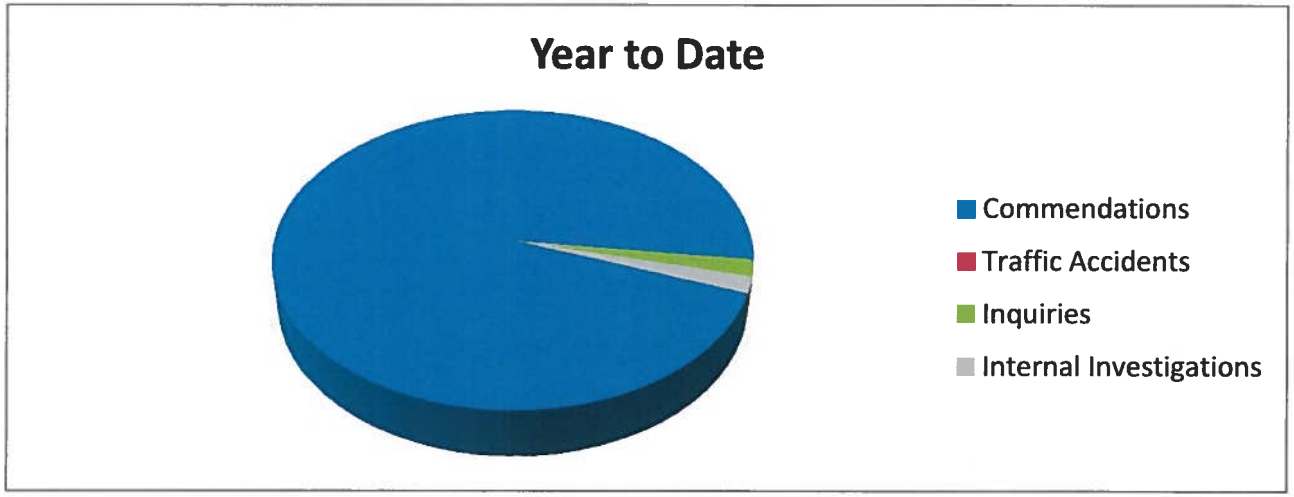
- The victim stated that someone stole a vehicle while it was parked in the garage of his residence. Later that same day, Cherry Hills Village officers received a notice that the vehicle had been located in Clear Creek County. The victim was notified that the vehicle was recovered and was given the contact information for the Clear Creek Sheriff's Department. **This case is closed.**

There was 1 burglary report in the month of August:

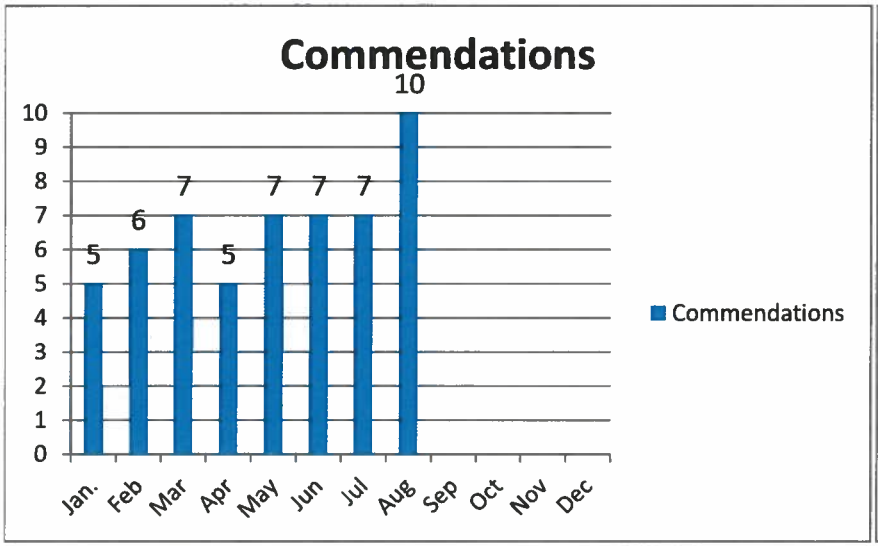
- The victim stated that after returning home from a vacation, he discovered several items in his home had been moved including one of his vehicles. He also discovered a wallet belonging to an unknown female and a cell phone that did not belong to him. Officers identified and arrested a female suspect who was jailed on multiple criminal charges. **This case is closed – cleared by arrest.**

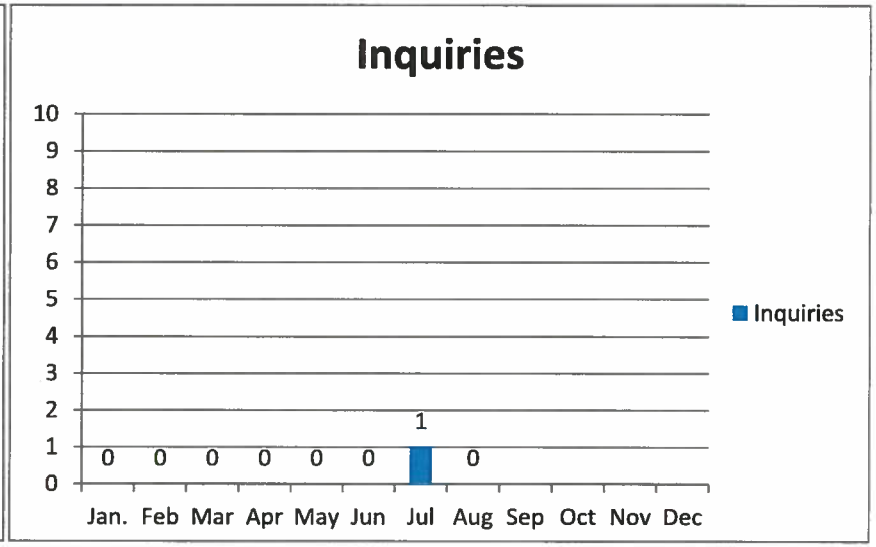
Cherry Hills Village Police
Personnel Summary Report 2015

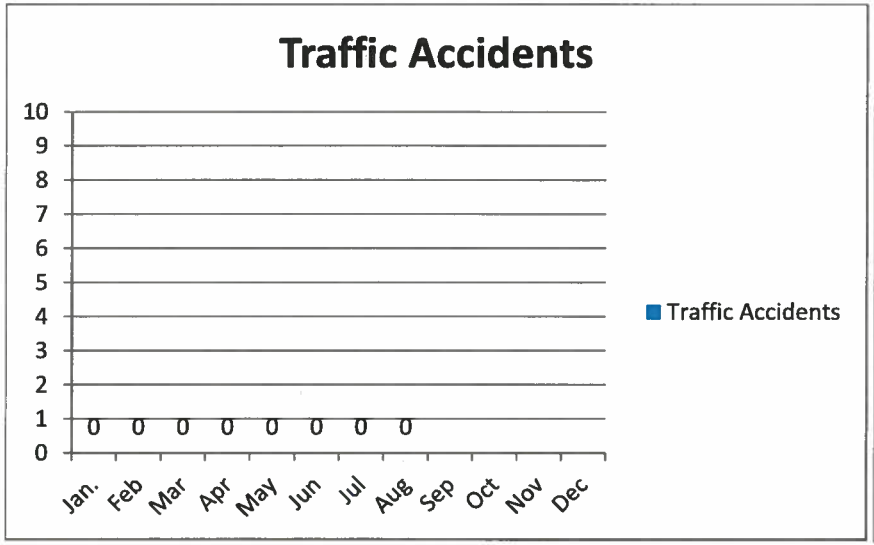
Month	Commendations	Traffic Accidents	Inquiries	Internal Investigations
Jan.	5	0	0	0
Feb	6	0	0	1
Mar	7	0	0	0
Apr	5	0	0	0
May	7	0	0	0
Jun	7	0	0	0
Jul	7	0	1	0
Aug	10	0	0	0
Sep				
Oct				
Nov				
Dec				
Year to Date	54	0	1	1

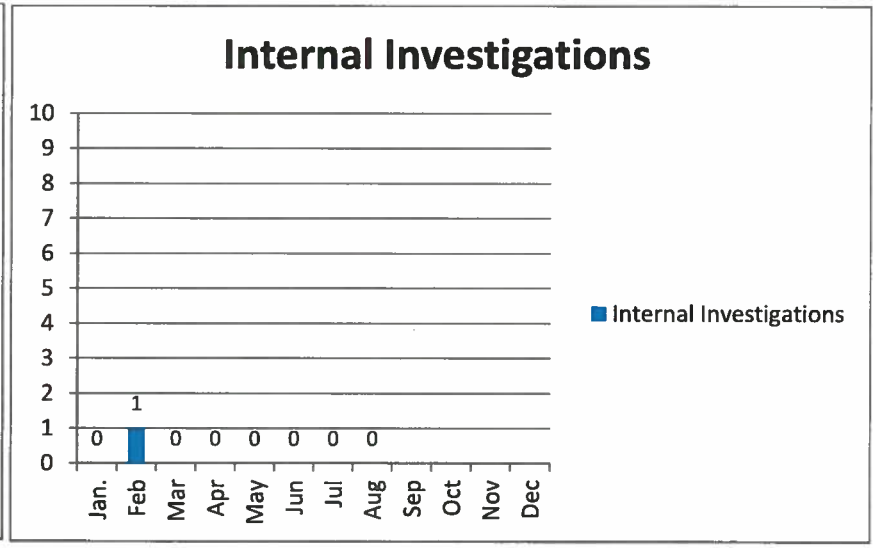


Cherry Hills Village Police
Personnel Summary Report 2015



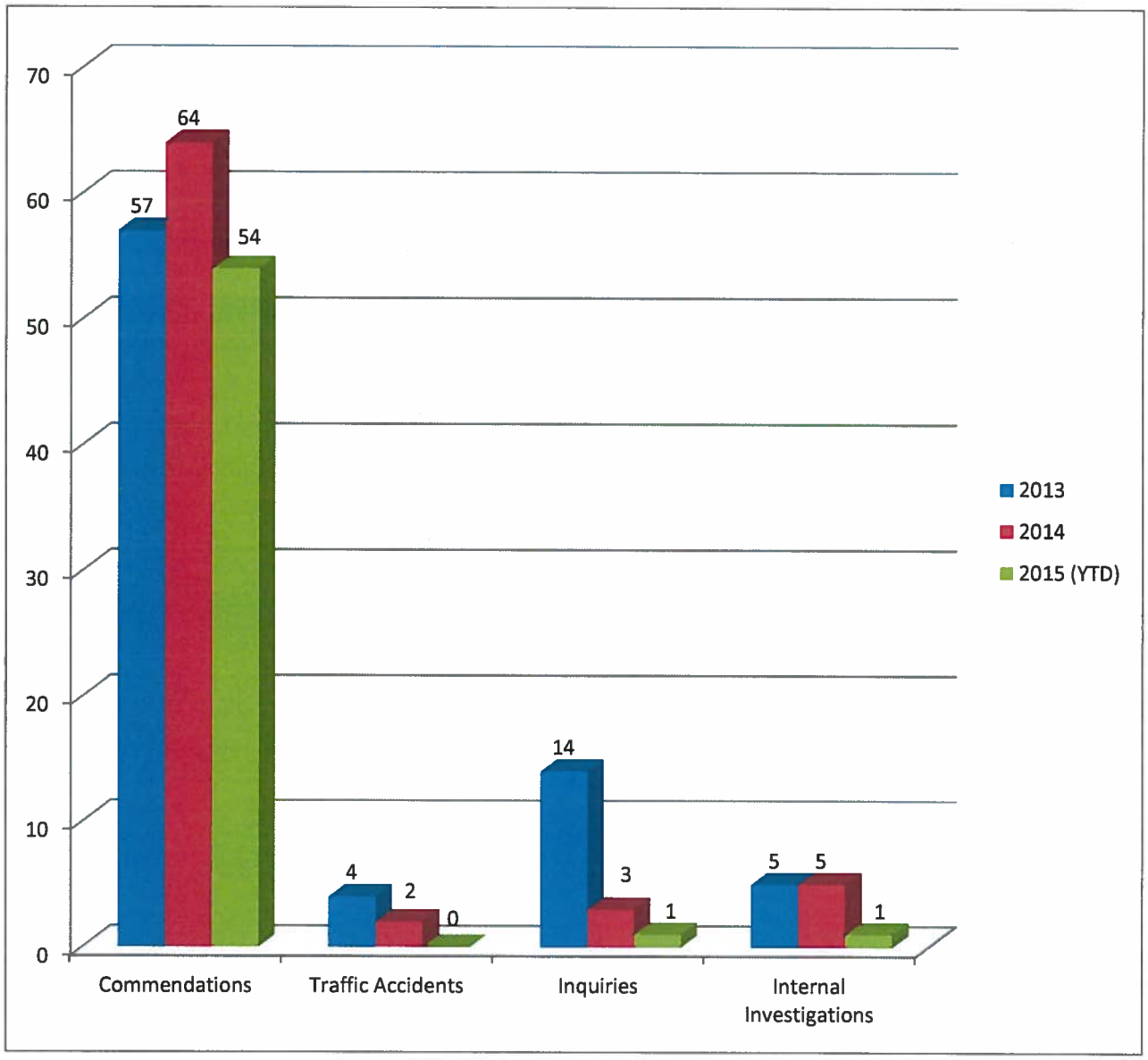






Cherry Hills Village Police
Personnel Summary Comparison

Year	Commendations	Traffic Accidents	Inquiries	Internal Investigations
2013	57	4	14	5
2014	64	2	3	5
2015 (YTD)	54	0	1	1

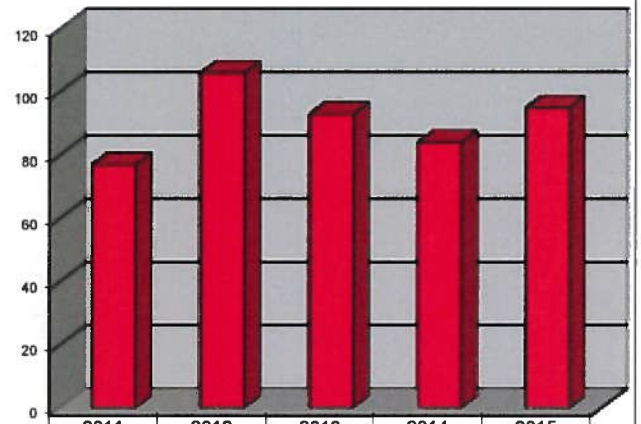


CHERRY HILLS POLICE DEPARTMENT STATISTICS

	Aug 2015	YEAR TO DATE 2015	YEAR TO DATE 2014	PERCENT CHANGE
TRAFFIC ACCIDENT	19	182	188	-3%
ALL CITATIONS	215	2008	1964	2%
PARKING TICKETS	18	106	35	203%
TRAFFIC WARNINGS	153	945	1384	-32%
DUI ARRESTS	3	29	44	-34%
DUS ARRESTS	8	74	89	-17%
# CRIME REPORTS	10	95	84	13%
# ALARMS	44	327	331	-1%
# ARRESTS (INCLUDES DUI'S & DUS's)	19	129	178	-28%
CITIZEN ASSISTS	18	106	142	-25%
ASSIST TO OTHER AGENCY	19	144	148	-3%
PROPERTY CHECKS (HW&BLDG)	1549	1718	12420	-86%
CRIME PREVENTION NOTICES	96	457	296	54%
FIELD INTERVIEW CARDS	22	74	84	-12%

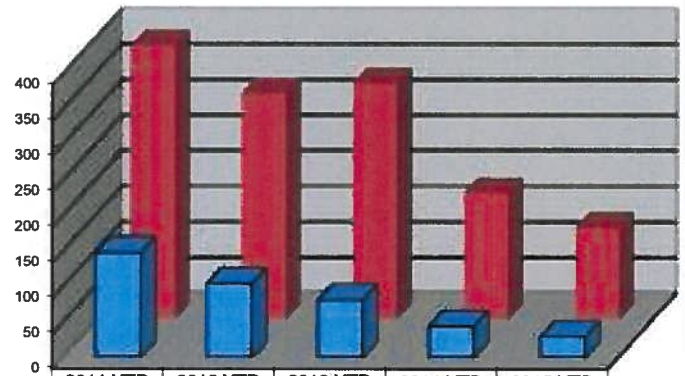
CHERRY HILLS VILLAGE / YEAR-TO-DATE THROUGH AUGUST (2011-2015)

CRIME REPORTS



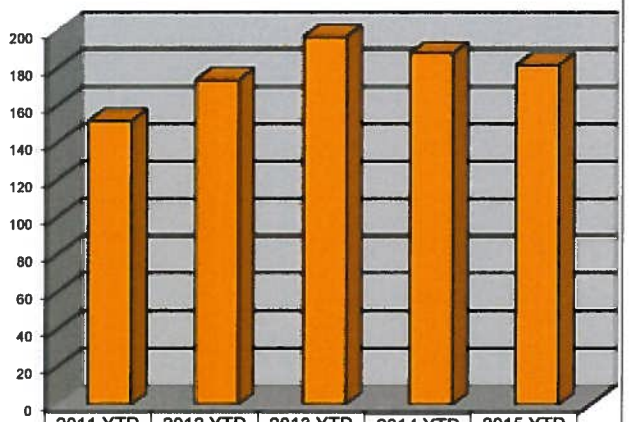
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
# CRIME REPORTS	77	106	93	84	95

ARRESTS



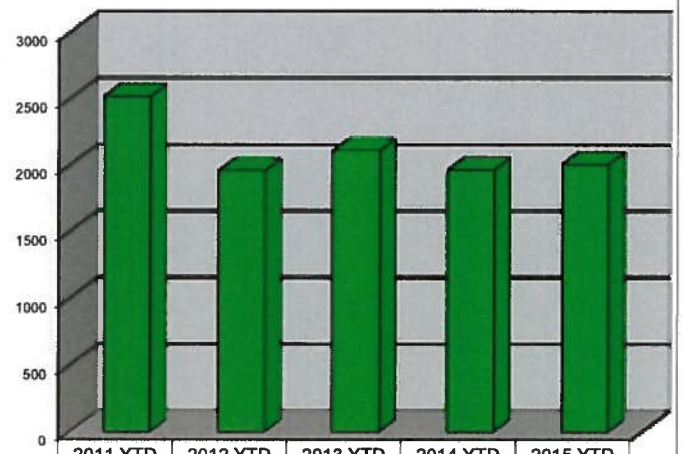
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
DUI ARRESTS	148	104	81	44	29
ALL ARRESTS	385	318	332	178	129

TRAFFIC ACCIDENTS



	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
TRAFFIC ACCIDENT	152	174	197	188	182

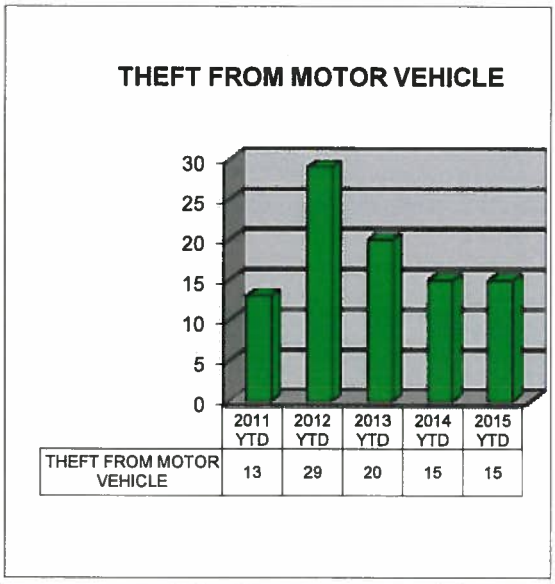
CITATIONS



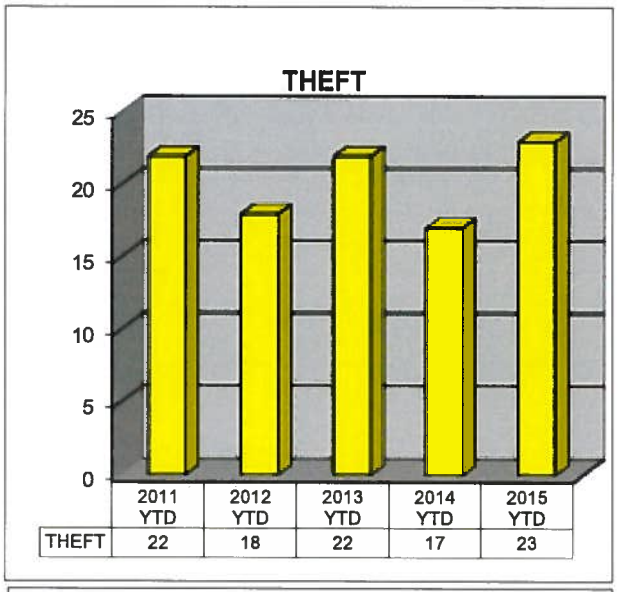
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
ALL CITATIONS	2519	1958	2110	1964	2008

Cherry Hills Village Crime Statistics

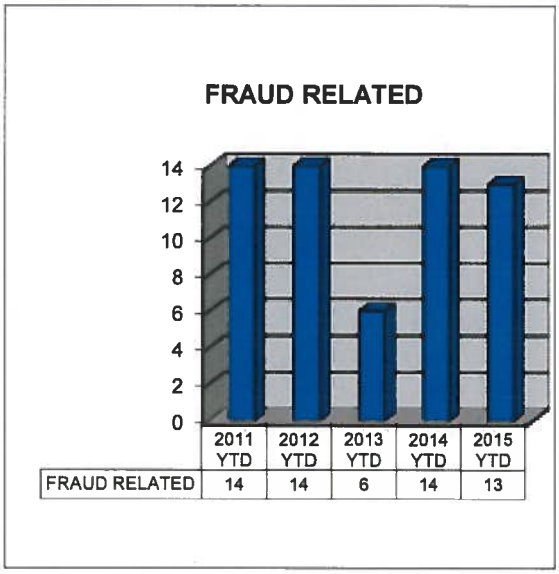
YEAR-TO-DATE THROUGH AUGUST (2011-2015)



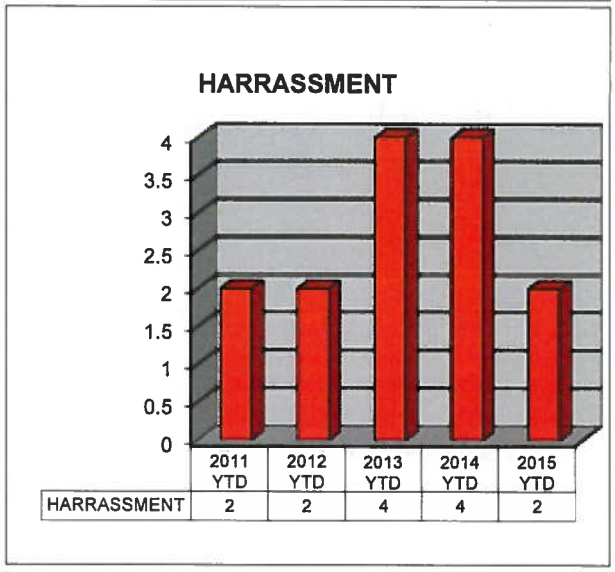
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
THEFT FROM MOTOR VEHICLE	13	29	20	15	15



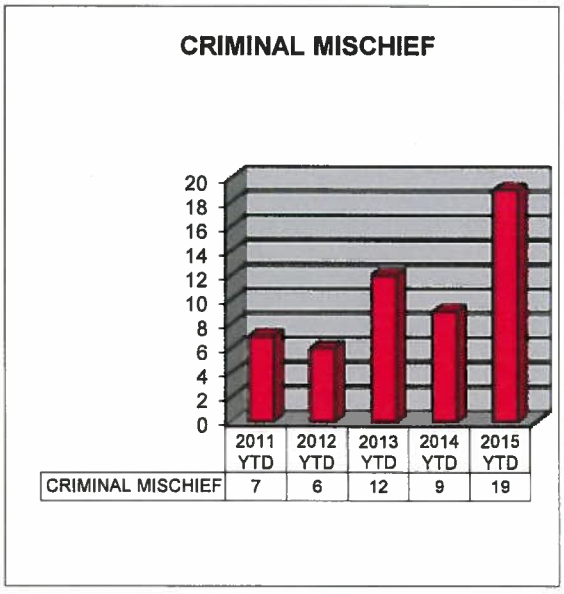
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
THEFT	22	18	22	17	23



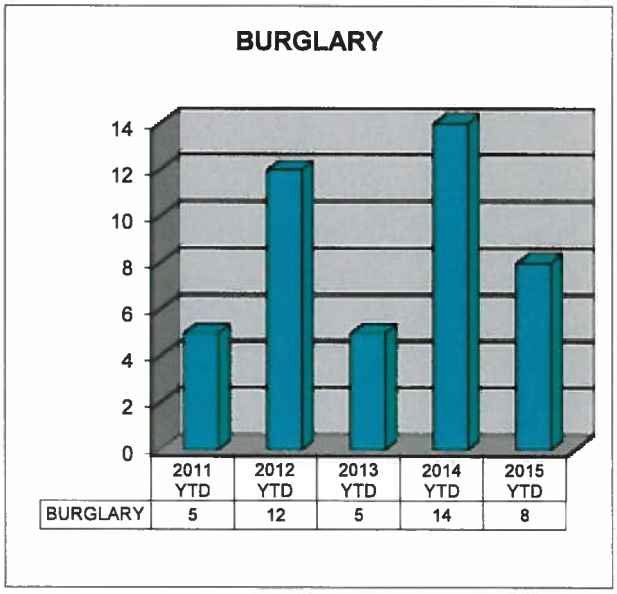
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
FRAUD RELATED	14	14	6	14	13



	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
HARRASSMENT	2	2	4	4	2



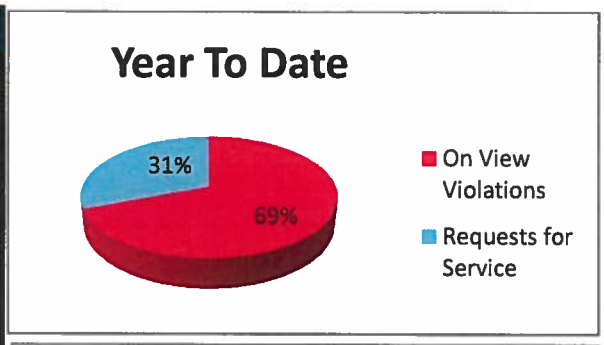
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
CRIMINAL MISCHIEF	7	6	12	9	19

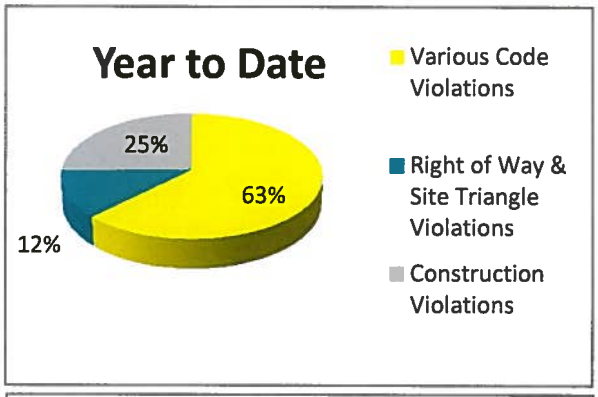


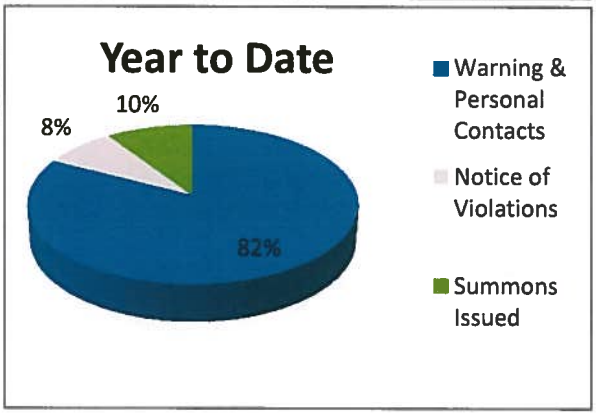
	2011 YTD	2012 YTD	2013 YTD	2014 YTD	2015 YTD
BURGLARY	5	12	5	14	8

Cherry Hills Village
Code Enforcement Statistics
August 2015

Code Enforcement Issues	Month	YTD
On View Violations	56	391
Requests for Service	34	209
Sight Triangle Violations	5	17
Construction Site Violations	22	218
Permit Violations	4	26
Stop Work Orders Served	3	22
Fence Violations	1	9
Weed Violations	14	129
Trash, Debris and Junk	0	8
Trees/Bushes Violations	8	53
Zoning Violations	4	18
Right of Way Violations	6	111
Roll-offs/Port-a-let Violations	4	21
Sign Violations	40	210
Warnings/Personal Contacts	39	348
Letters/Posted Notices	14	76
Summons Issued	7	40
Notice of Violations	4	34
Misc. Code Violations	28	210

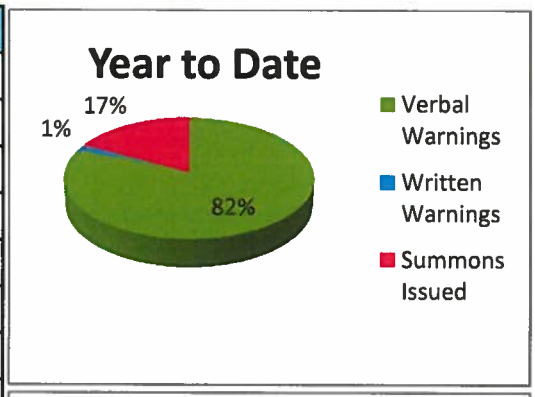


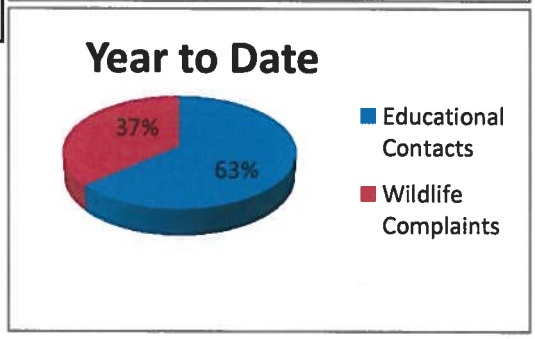


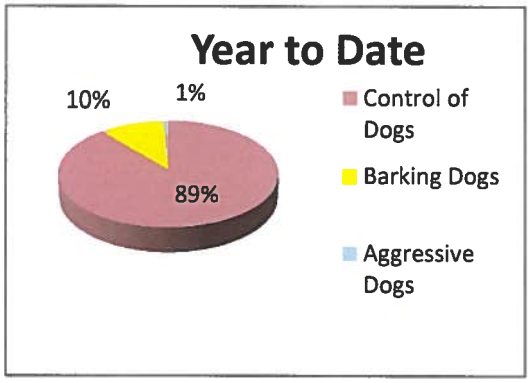


Cherry Hills Village
Animal Control Statistics
August 2015

Animal Control Issues	Month	YTD
Educational Contacts	17	127
Control of Dogs	23	111
Barking Dogs	1	13
Aggressive Dogs	1	1
Wildlife Complaints	8	73
Verbal Warnings	15	114
Written Warnings	0	2
Summons Issued	6	24







CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: TERRI LITTLEFORD, COURT CLERK

SUBJECT: MUNICIPAL COURT MONTH END REPORT FOR AUGUST 2015

DATE: SEPTEMBER 15, 2015

DISCUSSION
Municipal Court Statistics

Monthly Totals	2015	2014	Difference
Citations filed	195	173	12%
Court appearances/guilty to original	87	88	- 1.13%
Plea by mail letters sent	139	112	24%
Revenue	$18,541.00	$23,545.00	- $5,004.00

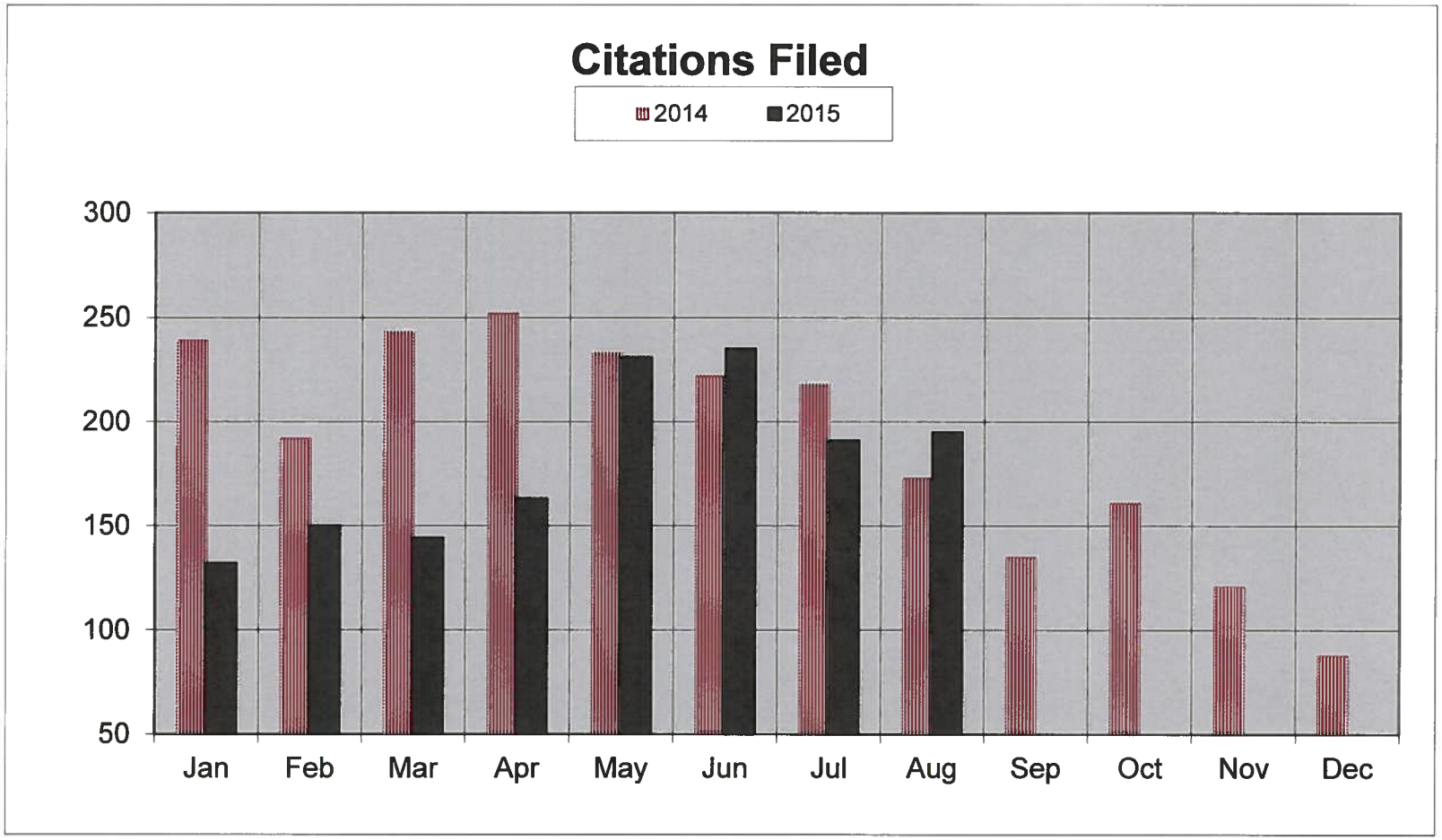
BUDGET IMPACT STATEMENT
Through August 2015, the Municipal Court has collected 57% of the total budgeted revenue amount.

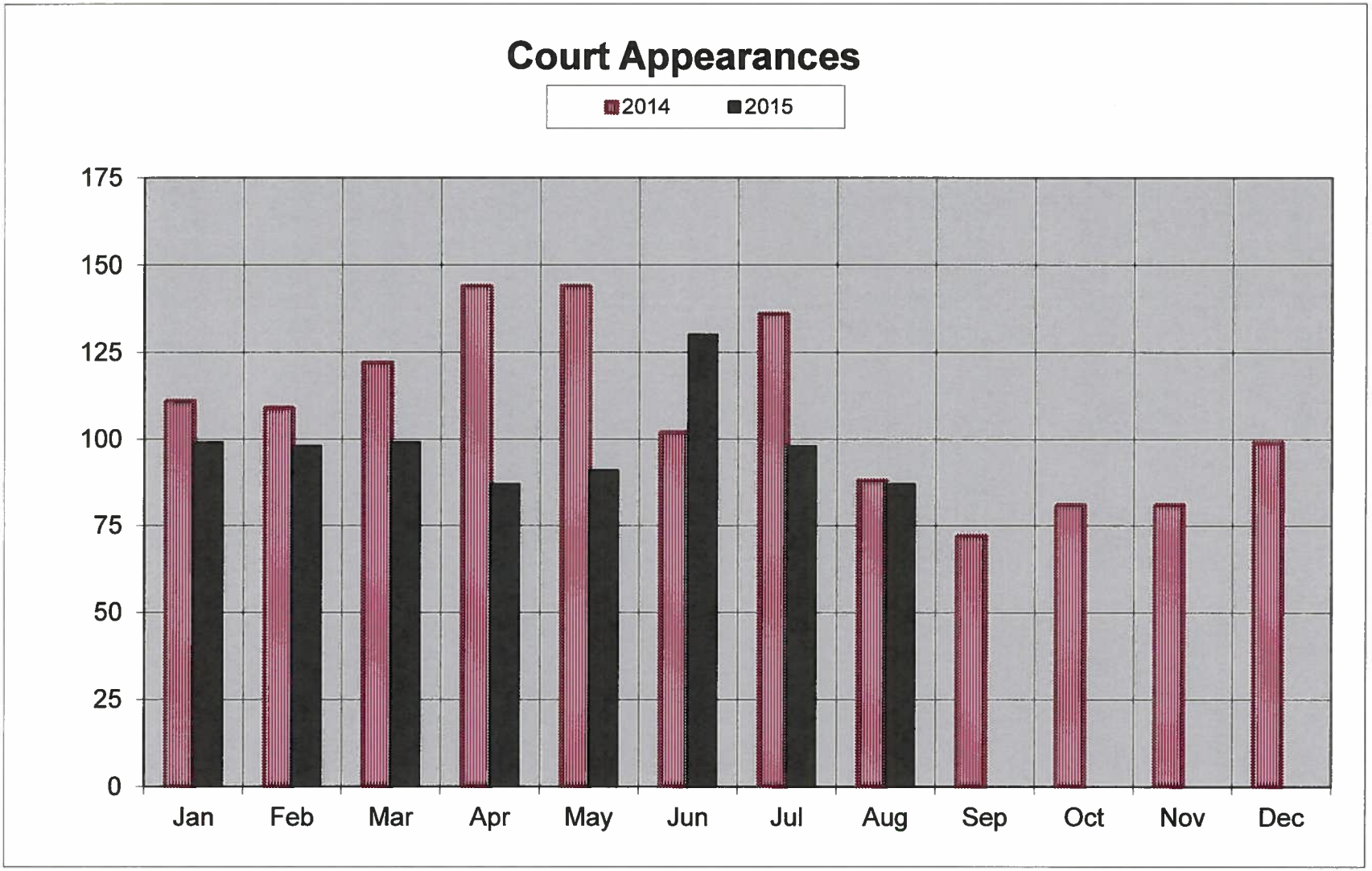
ATTACHMENTS
Exhibit A: Municipal Court Monthly Activity and Graphs

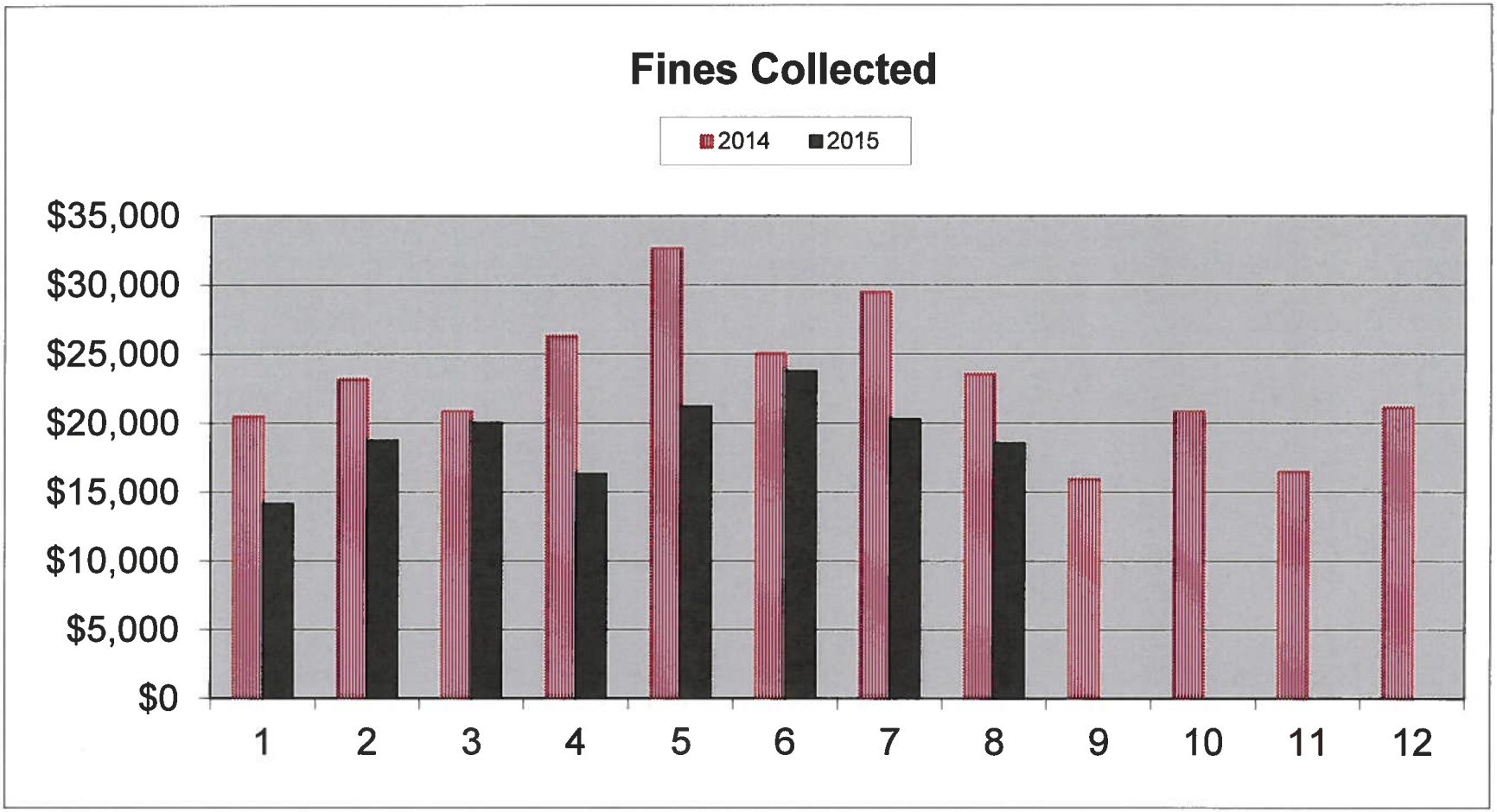
EXHIBIT A

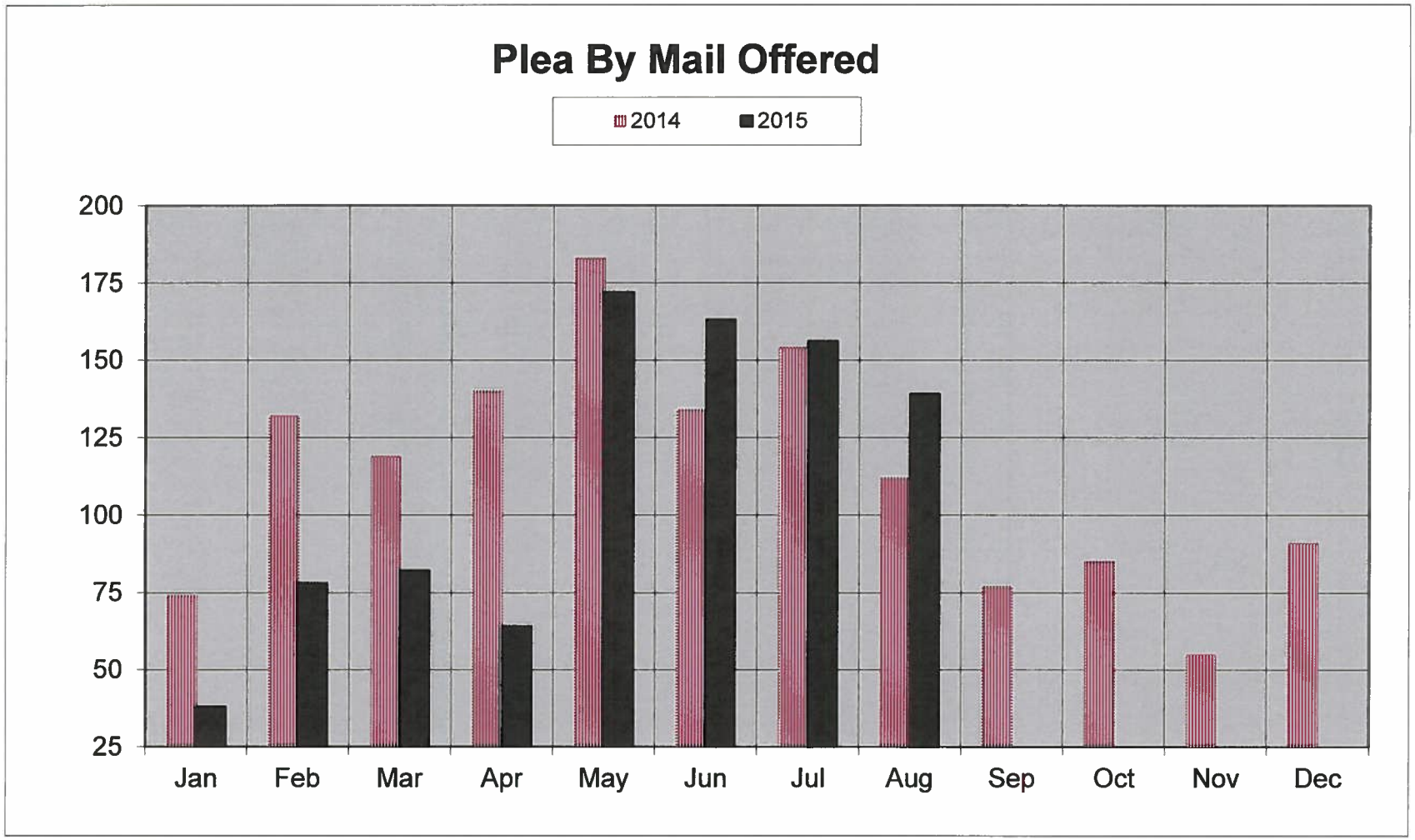
CHERRY HILLS VILLAGE MUNICIPAL COURT
MONTHLY ACTIVITY
August-15

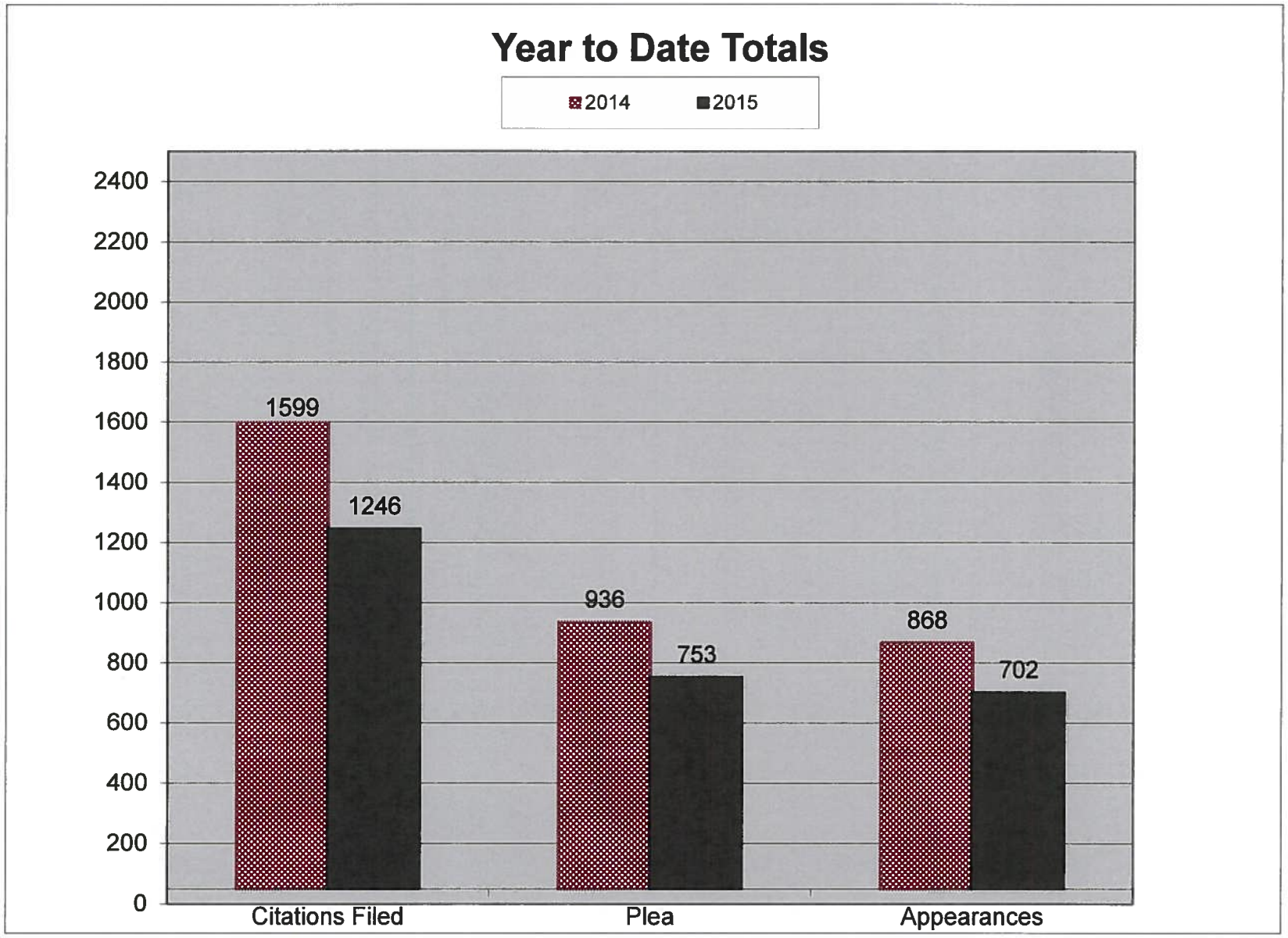
	MONTH	YTD	PRIOR YTD
COMPLAINTS FILED			
TRAFFIC	154	1,229	1,679
PARKING	17	96	35
DOG	6	35	16
OTHER	18	81	59
TOTAL	**195**	**1,441**	**1,789**
CLOSED BY CLERK			
CLOSED BY CLERK	28	187	110
TOTAL	**28**	**187**	**110**
PLEA BY MAIL			
GLTY PLEA BY MAIL	111	773	936
TOTAL	**111**	**773**	**936**
COURT ACTIVITY			
GLTY TO ORIG	16	143	245
GUILTY TO AMENDED	51	382	310
DEFERRED JUDGMENTS	8	65	65
NOT GUILTY (set to trial)	1	5	14
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	10	143	187
DISMISSED	1	5	29
SHOW CAUSE HEARINGS	0	1	2
TRIAL TO COURT			
CONVICTIONS	0	0	3
AQUITTALS	0	0	0
DISMISSED	0	1	0
TRIAL TO JURY			
CONVICTIONS	0	0	0
ACQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
NUMBER OF PEOPLE IN COURT	**87**	**745**	**855**
TOTAL MONEY COLLECTED	$18,541.00	$152,916.00	


Citations Filed
2014
2015
300
250
200
150
100
50
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec


Court Appearances
2014
2015
175
150
125
100
75
50
25
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec


Fines Collected
2014
2015
$35,000
$30,000
$25,000
$20,000
$15,000
$10,000
$5,000
$0
1
2
3
4
5
6
7
8
9
10
11
12


Plea By Mail Offered
2014
2015
200
175
150
125
100
75
50
25
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec


Year to Date Totals
2014
2015
2400
2200
2000
1800
1600
1400
1200
1000
800
600
400
200
0
1599
1246
936
753
868
702
Citations Filed
Plea
Appearances

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ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: JAY GOLDIE, INTERIM CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: PUBLIC WORKS AUGUST 2015-MONTH END REPORT

DATE: SEPTEMBER 15, 2015

During the month of August, the Streets Crew completed City wide painting and striping operations for all turn arrows, stop bars and crosswalks. The crew worked on drainage repairs throughout South El Camino, Albion at Belleview, Clarkson at Mansfield, City Park at Howard Johnson property, City Park behind the old fire station, Quincy at Lynn Road and Birch Street at Belleview. Sweeping operations, gravel road maintenance and general maintenance continued throughout August with 37 loads of construction debris being hauled to the dump. Tree trimming was conducted along all of the City mains. Bids are currently being accepted for the 2015 Concrete Project that will begin in September.

The Parks crew performed City wide maintenance including, trash pick-up, sweeping (paved trails), mowing operations, weed eradication, fence repair, trail repair, tree trimming and miscellaneous shop work. Staff prepared John Meade Park for the annual Outdoor movie night scheduled for August 22nd. Staff also began work on the Alan Hutto Memorial Commons performance pad and trail. This project is expected to be complete by the middle of September.

Sixteen right-of-way permits were issued in August. Several permits were issued for driveway installation or repair, and tracking pads for construction access. Ralph Mason continues to monitor new construction sites to check for damage to the streets, drainage issues and tracking of mud and debris on City streets. Mr. Mason communicates with all contractors prior to issuing a permit to review the City's requirements. Follow-up inspections are conducted to protect the City's infrastructure.

ATTACHMENTS
August 2015 Public Works logs

AUGUST 2015 PARKS RECORD LOG SHEET

	Week 31	Week 32	Week 33	Week 34	Week	TOTALS
ad - Administrative Office Work	2		7			9
bm - Building Maintenance						0
cn - Concrete						0
cp - Overseeing contractor project			3			3
cr - Crackseal						0
fn - Fence repairs	10					10
ft - Fertilizing Trees						0
gm - Gen. Maint to trails, parks, ROW	16	7	64	62		149
gps - GPS and Mapping				5		5
hl-d - Loads to dump						0
hl-po - Materials to shop						0
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
ir - Irrigation repairs				5		5
ln - Landscape Repairs						0
Misc - Miscellaneous						0
mw-p - Mowing Parks	15.5	16	37	15		83.5
mw-r - Mowing rights of ways		14		10		24
mw-t - Mowing Trails			18			18
pl - Planting						0
pm - Preventative maint/repair on equip						0
po - Purchase materials all operations	2					2
se - Special Events			19.5			19.5
sg - Sign repair						0
shp - Shop Work	3	3				6
sn - Snow						0
spw - Spray Weeds				3		3
sw-t - Sweeping trails	18					18
tr - Training & Conf/including safety	8					8
ts - Trash both cans and loose trash	4	4	4	4		16
tt - Trimming trees & maint & wrapping	53	55	12	26		146
wa - Watering	14					14
wd-m - Weed cutting mains						0
wd-p - Weed cutting parks			13			13
wd-r - Weed cutting rights of ways		21				21
wd-t - Weed cutting trails			10			10
pto - Paid Time Off	24.5	60	22	40		146.5
hol - Holiday Pay						0
to-c - Time off comp						0
to-w - Time off for workers comp						0
TOTAL HOURS	170	180	209.5	170	0	729.5
MATERIALS						
mu - Mulch						0
ts - Top soil						0
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0
Trash						0
Planters Mix						0
TOTALS	0	0	0	0	0	0

AUGUST 2015 STREETS RECORD LOG SHEET

		Week 31	Week 32	Week 33	Week 34	Week	TOTALS
ad - Administrative Office Work		14	5	16	20		55
as - Asphalt patching operations					4		4
bm - Building Maintenance							0
cn - Concrete repairs							0
cp - Overseeing contractor operations			2				2
cr - Sealing Operation							0
dr - Drainage Work		10	64	56	102		232
fn - Fence repairs							0
gm - General Maintenance							0
gv - Gravel road maintenance			4		13		17
hl-d - Loads to dump		26		42	4		72
hl-po - Materials hauled to shop					4		4
hl-r - Loads to recycle plant							0
hl-s - Loads to shop					2		2
ir - Irrigation repairs							0
ln - Landscape Repairs							0
Misc		4	30	4	12		50
mw-p - Mowing parks							0
mw-r - Mowing Rights of Ways							0
mw-t - Mowing Trails							0
pm - Preventative Maintenance			2	2			4
po - Purchasing materials			3	6	8		17
pt - Street Painting		90.5	58		6		154.5
sg - Sign Work		7	6	6			19
sh - Shouldering work for Asphalt							0
shp - Shop Work							0
sn - Snow removal operations							0
sw - Sweeper operations & cleanup							0
tr - Training & Conferences							0
ts - Trash (cans and loose)							0
tt - Tree Trimming				8	16		24
wd-p - Weed cutting parks							0
wd-r - Weed cutting rights of ways							0
wd-s - Weed Spray							0
wd-t - Weed cutting trails							0
pto - Paid time off		88.5	66	80	40		274.5
to-c - Time off comp							0
to-w - Time off workers comp							0
Hol - Holiday							0
TOTALS		240	240	220	231	0	931
MATERIALS							
as-in - Asphalt (Shop-Laid)	tons						0
as-out - Asphalt (demo)	tons						0
rb - Road base	tons		6		58.5		64.5
cn - Concrete (Demo)	tons						0
cn - Concrete	yards						0
ts - Topsoil	yards						0
Mulch	yards						0
tb - Tree Branches	loads			10			10
cf - Crusher Fines	tons						0
ss - Salt/Sand	tons						0
ms - Misc.	loads						0
sw-dump - Sweepings	tons						0
sw-shop - Sweepings	tons						0
Ditch Dirt	loads			70	23		93
Rock	tons						0
water, mag							0
Trash	loads						0
Construction Debris	loads	127			26		153

2015 RIGHT-OF-WAY PERMITS
MONTHLY REPORT

JANUARY 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
7	3	4	3		17
FEBRUARY 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
10	2	3	2		17
MARCH 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
4	1	1			6
APRIL 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
14	7	3	1		25
MAY 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
8	1	1	1		11
JUNE 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
7	1	2			10
JULY 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
7	1	2			10
AUGUST 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
4	10	2			16
SEPTEMBER 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0
OCTOBER 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

2015 RIGHT-OF-WAY PERMITS
MONTHLY REPORT CONTINUED

NOVEMBER 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0
DECEMBER 2015					
UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

2015 RIGHT-OF-WAY PERMITS
YEAR-END REPORT

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	**TOTAL PERMITS**
61	26	18	7	0	**112**

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(ii)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: UNAUDITED FINANCIAL STATEMENTS-AUGUST 2015

DATE: SEPTEMBER 15, 2015

ISSUE How do the City of Cherry Hills Village finances through August compare to budget?

DISCUSSION

- **Background**
  The City Council approved the 2015 General Fund budget with revenues equal to expenditures and a Capital Fund with an approved 2015 budget deficit of ($2,878,305).

- **Analysis**
  At the end of August actual General Fund revenues exceeded expenditures by $620,258. Forecasted revenue and expenditures through December 2015 show revenues exceeding expenditures by approximately $26,361.

  At the end of August, actual Capital Fund expenditures exceed revenues by ($446,679). Forecasted revenues and expenditures through December 2015 show expenditures exceeding revenue by approximately ($2,878,305), which is equal to what was budgeted.

ATTACHMENTS

Exhibit A: General Fund Financial Graphs
Exhibit B: General Fund Statement of Revenue and Expenditures Summary
Exhibit C: August 2015 Financial Statements

EXHIBIT A

The City of Cherry Hills Village Financial Snapshot For August 2015

			% of 2015 Budget	Notes:
GENERAL FUND (01)				
Revenues				
Budget:	$	6,735,576		
Received to Date:	$	4,985,909		
% of Year Completed:		67%		
% Received YTD:		74%		
Expenditures				
Administration				
Budget:	$	1,823,988		
Expended to Date:	$	1,338,163		
% of Year Completed:		67%		
% Expended YTD:		73%		
Community Development				
Budget:	$	603,776		
Expended to Date:	$	324,155		
% of Year Completed:		67%		
% Expended YTD:		54%		
Public Safety				
Budget:	$	3,040,862		
Expended to Date:	$	1,855,445		
% of Year Completed:		67%		
% Expended YTD:		61%		
Public Works				
Budget:	$	1,059,562		
Expended to Date:	$	719,581		
% of Year Completed:		67%		
% Expended YTD:		68%		

To Year End General Fund Revenues are Projected to Exceed Expenditures By Approximately:
$26,361

CAPITAL FUND (02) EXPENDITURES				
Budget:	$	3,170,600		
Expended to Date:	$	917,655		
% of Year Completed:		67%		$1.5 million possible land purchase not yet spent.
% Expended YTD:		29%		
PARKS AND RECRATION (30) EXPENDITURES				
Budget:	$	1,703,350		Principal and Interest payment to be made in December.
Expended to Date:	$	491,666		Approximately $755,000.
% of Year Completed:		67%		
% Expended YTD:		29%		

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATE	2015 BUDGET
REVENUE					
Current Property Taxes @ 7.30 Mills	2,187,185	2,196,853	2,123,466	2,133,756	2,133,756
Use/Tax Motor Vehicles	870,486	1,101,958	1,146,976	1,022,485	1,102,905
Sales Tax	956,783	1,205,914	1,225,012	964,306	1,005,047
Service Expansion Fees	139,217	160,094	164,276	143,392	150,000
Building Permits	500,905	477,725	811,537	548,469	550,000
Franchise Fees	394,361	431,275	455,827	333,764	359,700
Highway Users Tax	241,851	242,555	246,369	223,215	239,252
Municipal Court Fines	243,971	277,314	278,297	232,916	270,000
County Road & Bridge Levy	120,153	120,336	113,504	113,995	116,480
Specific Ownership Tax	22,481	(17,680)	-	274,000	274,000
Other Revenues	609,239	584,678	733,539	513,882	534,436
TOTAL OPERATING REVENUE	6,286,632	6,781,022	7,298,803	6,504,181	6,735,575
EXPENDITURES					
Administration	1,400,081	1,572,634	1,799,030	1,940,821	1,823,988
Judicial	81,888	82,124	90,501	70,560	72,740
Data Processing	84,465	98,899	130,595	112,553	116,548
Community Development	393,762	424,062	431,478	547,213	603,776
Crier	17,009	16,364	19,854	16,814	18,100
Public Safety	2,447,430	2,507,255	2,529,088	2,738,560	3,040,862
Public Works	727,320	787,375	901,474	1,051,302	1,059,562
Capital Improvements	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	5,151,955	5,488,714	5,902,020	6,477,821	6,735,575
Management Contingency/Transfer Out	-	-	-		
TOTAL EXPENDITURES	5,151,955	5,488,714	5,902,020	6,477,821	6,735,575
OPERATING GAIN/(LOSS)	1,134,677	1,292,309	1,396,783	26,361	(0)
EXTRAORDINARY EXPENSES					
Transfer to Parks and Rec Fund	-	-	-	1,542,491	1,542,491
Transfer to Capital Fund	-	965,056	1,065,944	1,893,047	1,893,047
TOTAL EXTRAORDINARY EXPENSES	-	965,056	1,065,944	3,435,538	3,435,538
BEGINNING FUND BALANCE	5,008,028	6,142,705	6,469,958	6,800,797	7,420,864
ADD/(SUBTRACT) OPERATING DIFFERENCE	1,134,677	1,292,309	1,396,783	26,361	(0)
LESS: EXTRAORDINARY EXPENSES	-	(965,056)	(1,065,944)	(3,435,538)	(3,435,538)
ENDING FUND BALANCE	6,142,705	6,469,958	6,800,797	3,391,619	3,985,326
EMERGENCY RESERVE	515,195	548,871	590,202	647,782	673,558
AVAILABLE FUND BALANCE	5,627,510	5,921,086	6,210,595	2,743,837	3,311,768

EXHIBIT B

EXHIBIT C

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

GENERAL FUND

ASSETS

01-1000	CASH - COMBINED FUND	(2,076,054.80)	
01-1011	CASH ON HAND-GEN FUND	350.00	
01-1015	XPRESS DEPOSIT ACCOUNT	938.00	
01-1029	CASH ON DEPOSIT-CRIER	(51,115.33)	
01-1031	CASH-COUNTY TREASURER GENERAL	12,512.96	
01-1032	CASH-CTY CLERK USE TAX	92,310.64	
01-1041	INVEST ACCT GEN'L FUND	123,387.39	
01-1042	INVESTMENT ACCT-CSAFE	102,881.14	
01-1043	INVEST ACCT-COLOTRUST+	7,009,116.34	
01-1045	1ST BANK CD'S	505,636.74	
01-1046	STEELE STREET BANK CD'S	508,313.94	
01-1051	TAXES RECEIVABLE	11,819.94	
01-1151	ACCOUNTS RECEIVABLE	3,074.33	
01-1152	SALES TAX RECEIVABLE	(.01)	
01-1311	DUE FROM OTHER FUNDS	1,542,490.56	
01-1551	PREPAID INSURANCE	117,583.82	
01-1601	LAND	15,169,580.08	
01-1631	BUILDINGS	4,986,859.61	
01-1632	GROUND IMPROVEMENTS	223,820.14	
01-1641	PUBLIC WORKS EQUIPMENT	1,552,875.56	
01-1642	PUBLIC SAFETY EQUIPMENT	629,410.47	
01-1643	ADMINISTRATION EQUIPMENT	232,947.35	
01-1701	COMPUTER LOAN PROGRAM	6,129.55	
	TOTAL ASSETS		30,704,868.42

LIABILITIES AND EQUITY

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

GENERAL FUND

	LIABILITIES			
01-2014	PAYROLL PAYABLES-ZERO BALANCE		.08	
01-2015	FICA/FWH PAYABLES		29,079.62	
01-2016	401K PAYABLES		4,615.57	
01-2017	457 PAYABLES		6,619.12	
01-2020	HEALTH SAVINGS PAYABLES		36,241.51	
01-2021	DEPENDENT FLEX PAYABLES		538.44	
01-2022	FSA PAYABLES		10,000.00	
01-2023	RETIREMENT PAYABLES		(11,345.48)	
01-2025	HEALTH/DENTAL INSUR PAYABLES		59,635.37	
01-2030	MISC PR PAYABLES		18,983.74	
01-2101	HEALTH CARE SPENDING ACCT		(8,553.48)	
01-2201	RECOGNIZANCE BONDS		360.00	
01-2202	JURY FEES - ESCROW		(50.00)	
01-2221	RESERVE-TAXES RECEIV.		11,819.94	
01-2251	CHERRY HILLS GIFT FUND ESCROW		17,328.56	
01-2252	ART COMMISSION DONATIONS		53,832.35	
01-2253	BUTTERFIELD DONATIONS		141,775.00	
01-2261	POLICE DEPT SEIZURE ESCROW		.35	
01-2370	BUILDING ESCROW		117,078.24	
01-2381	HIGHLINE CANAL MAYORS CONTEST		362.59	
01-2641	INVESTMENT IN FIXED ASSETS		22,795,493.21	
	TOTAL LIABILITIES			23,283,814.73
	FUND EQUITY			
01-2952	TABOR EXCESS		1,078,951.30	
	UNAPPROPRIATED FUND BALANCE:			
01-2900	FUND BALANCE	5,721,844.51		
	REVENUE OVER EXPENDITURES - YTD	620,257.88		
	BALANCE - CURRENT DATE		6,342,102.39	
	TOTAL FUND EQUITY			7,421,053.69
	TOTAL LIABILITIES AND EQUITY			30,704,868.42

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAX REVENUES					
01-310-3111	CURRENT PROPERTY TAXES	10,546.23	2,124,472.14	2,133,756.00	9,283.86	99.6
01-310-3121	SPECIFIC OWNERSHIP TAXES	.00	.00	274,000.00	274,000.00	.0
01-310-3161	UTILITY FRANCHISE FEE	38,661.12	209,764.43	359,700.00	149,935.57	58.3
01-310-3162	CABLE TELEVISION FEES	.00	72,147.90	130,000.00	57,852.10	55.5
01-310-3191	CURRENT TAX INTEREST	470.31	4,228.81	6,000.00	1,771.19	70.5
01-310-3192	DELINQUENT TAXES	.00	.00	(15,000.00)	(15,000.00)	.0
01-310-3193	DELINQUENT INT	.00	.00	(100.00)	(100.00)	.0
01-310-3311	SALES TAX	100,302.44	644,306.27	1,005,047.00	360,740.73	64.1
01-310-3312	USE TAX/MOTOR VEHICLES	97,169.13	717,484.98	1,102,905.00	385,420.02	65.1
	TOTAL TAX REVENUES	247,149.23	3,772,404.53	4,996,308.00	1,223,903.47	75.5
	LICENSE AND PERMIT REVENUES					
01-320-3211	LIQUOR LICENSES	.00	2,447.50	7,176.00	4,728.50	34.1
01-320-3213	SECURITY ALARM PERMITS	.00	30,054.66	26,000.00	(4,054.66)	115.6
01-320-3221	BUILDING PERMITS	22,665.38	422,468.91	550,000.00	127,531.09	76.8
01-320-3222	SERVICE EXPANSION FEES	7,015.50	103,392.20	150,000.00	46,607.80	68.9
01-320-3223	ZONING & SUBDIVISION FEES	.00	1,900.00	2,000.00	100.00	95.0
01-320-3224	ELEVATOR INSPECTION FEE	.00	.00	3,600.00	3,600.00	.0
01-320-3225	PLAN REVIEW FEE	9,369.00	87,072.92	85,000.00	(2,072.92)	102.4
01-320-3226	REINSPECTION FEES	.00	.00	500.00	500.00	.0
01-320-3227	DOG LICENSES	120.00	2,020.00	3,200.00	1,180.00	63.1
01-320-3228	STREET CUT PERMITS	4,587.50	41,987.50	50,000.00	8,012.50	84.0
01-320-3229	STORMWATER CONSTRUCTION PERMIT	300.00	1,500.00	2,000.00	500.00	75.0
01-320-3230	PLAN REVIEW-STORMWATER CONSTRU	300.00	5,775.00	8,000.00	2,225.00	72.2
	TOTAL LICENSE AND PERMIT REVENUES	44,357.38	698,618.69	887,476.00	188,857.31	78.7
	INTERGOVERNMENTAL REVENUES					
01-330-3321	MOTOR VEH.REGISTRATION	2,110.50	17,226.00	25,000.00	7,774.00	68.9
01-330-3342	CIGARETTE TAX	289.94	2,112.61	2,800.00	687.39	75.5
01-330-3352	HIGHWAY USERS TAX	21,123.43	143,313.71	239,252.00	95,938.29	59.9
01-330-3371	CNTY RD/BRDGE LEVY	.00	102,595.64	116,480.00	13,884.36	88.1
	TOTAL INTERGOVERNMENTAL REVENUES	23,523.87	265,247.96	383,532.00	118,284.04	69.2

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	CHARGES FOR SERVICES REVENUES					
01-350-3420	EXTRA DUTY SERVICE CHARGES	5,649.00	35,935.00	55,000.00	19,065.00	65.3
01-350-3421	FALSE ALARM FEES	.00	500.00	1,000.00	500.00	50.0
01-350-3511	MUNICIPAL COURT FINES	18,541.00	152,916.02	270,000.00	117,083.98	56.6
01-350-3512	DUI FINES	518.43	7,531.78	18,000.00	10,468.22	41.8
01-350-3513	FUEL SURCHARGE	1,550.00	12,905.00	24,000.00	11,095.00	53.8
01-350-3514	PHOTO RED LIGHT FINES	.00	25.00	40,000.00	39,975.00	.1
	TOTAL CHARGES FOR SERVICES REVENUES	26,258.43	209,812.80	408,000.00	198,187.20	51.4
	MISCELLANEOUS REVENUES					
01-360-3611	INTEREST INCOME	1,142.92	8,579.35	10,000.00	1,420.65	85.8
01-360-3612	PENALTY-BUILDING PERMITS	100.00	4,925.00	3,000.00	(1,925.00)	164.2
01-360-3650	CRIER CONTRIBUTIONS	.00	6,651.00	10,000.00	3,349.00	66.5
01-360-3660	CRIER ADVERTISEMENT	160.00	4,800.00	10,000.00	5,200.00	48.0
01-360-3680	OTHER REVENUES	604.01	9,366.26	20,000.00	10,633.74	46.8
01-360-3690	LEASE PROCEEDS	.00	5,503.00	7,260.00	1,757.00	75.8
	TOTAL MISCELLANEOUS REVENUES	2,006.93	39,824.61	60,260.00	20,435.39	66.1
	TOTAL FUND REVENUE	343,295.84	4,985,908.59	6,735,576.00	1,749,667.41	74.0

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION DEPARTMENT					
01-411-1011	PERSONNEL SERVICES	83,046.83	387,623.96	483,198.00	95,574.04	80.2
01-411-1012	FEE PERSONNEL	1,200.00	9,000.00	17,600.00	8,600.00	51.1
01-411-1013	SOCIAL SECURITY TAXES	5,511.81	29,460.27	38,656.00	9,195.73	76.2
01-411-1014	RETIREMENT 401-NONSWORN	1,054.19	9,160.86	30,000.00	20,839.14	30.5
01-411-1015	RETIREMENT	1,076.42	9,937.87	65,000.00	55,062.13	15.3
01-411-1016	HEALTH-LIFE-DENTAL INSURANCE	4,595.69	48,805.95	531,038.00	482,232.05	9.2
01-411-1017	UNEMPLOY-WORKMENS COMP INS	13,739.30	78,620.30	85,000.00	6,379.70	92.5
01-411-1019	OVERTIME	624.50	1,271.05	.00	(1,271.05)	.0
01-411-2021	OFC-SUPPLIES-POSTAGE	2,900.41	12,563.96	15,500.00	2,936.04	81.1
01-411-2022	PRINTING-REPRODUCTION	.00	944.44	1,500.00	555.56	63.0
01-411-2028	SPECIAL MATERIALS	190.14	985.58	2,500.00	1,514.42	39.4
01-411-3031	GAS-HEAT-LIGHT	.00	11,872.63	21,000.00	9,127.37	56.5
01-411-3033	COMMUNICATIONS	2,900.96	23,256.92	33,000.00	9,743.08	70.5
01-411-3035	SEWER	.00	.00	3,136.00	3,136.00	.0
01-411-4040	COUNTY TREASURER FEES	123.59	23,990.90	21,338.00	(2,652.90)	112.4
01-411-4041	COUNTY USE TAX FEES	4,858.46	35,874.30	55,145.00	19,270.70	65.1
01-411-4042	AUDIT	.00	8,500.00	8,500.00	.00	100.0
01-411-4043	LEGAL	22,038.00	96,663.50	120,000.00	23,336.50	80.6
01-411-4049	OTHER CONTRACTUAL SERVICES	1,829.83	12,597.07	18,000.00	5,402.93	70.0
01-411-6061	INSURANCE-BONDS	(2,126.20)	92,820.10	130,000.00	37,179.90	71.4
01-411-6062	ELECTION EXPENSE	1,499.45	1,499.45	6,000.00	4,500.55	25.0
01-411-6063	TRAIN.-DUES-TRAVEL-SUBSC	5,024.78	44,428.89	101,277.00	56,848.11	43.9
01-411-6064	TESTING-PHYSICALS	.00	56.50	500.00	443.50	11.3
01-411-6066	LEGAL PUBLICATIONS	.00	.00	500.00	500.00	.0
01-411-6067	SPECIAL EVENTS	205.45	1,744.28	2,100.00	355.72	83.1
01-411-6068	MISCELLANEOUS EXPENSES	7,676.34	37,175.48	32,000.00	(5,175.48)	116.2
01-411-7071	EQUIPMENT	.00	2,250.00	1,500.00	(750.00)	150.0
	TOTAL ADMINISTRATION DEPARTMENT	157,969.95	981,104.26	1,823,988.00	842,883.74	53.8
	JUDICIAL DEPARTMENT					
01-412-1011	PERSONAL SERVICES	5,737.14	34,327.84	49,907.00	15,579.16	68.8
01-412-1012	FEE PERSONNEL	1,000.00	7,500.00	10,800.00	3,300.00	69.4
01-412-1013	SOCIAL SECURITY TAXES	453.29	2,605.27	3,993.00	1,387.73	65.3
01-412-1015	RETIREMENT	274.86	421.45	.00	(421.45)	.0
01-412-1016	HEALTH-LIFE-DENTAL INSURANCE	1,085.07	8,680.56	.00	(8,680.56)	.0
01-412-2021	OFC SUPPLIES-POSTAGE	2.39	2.39	150.00	147.61	1.6
01-412-2022	PRINTING-REPRODUCTION	.00	.00	500.00	500.00	.0
01-412-4050	JURY-WITNESS FEES	.00	.00	150.00	150.00	.0
01-412-6063	TRAIN.-DUES-TRAVEL-SUBSC	70.00	420.00	560.00	140.00	75.0
01-412-6067	INTERPRETERS	131.25	350.00	1,000.00	650.00	35.0
01-412-6068	MISCELLANEOUS EXPENSES	.00	.00	5,680.00	5,680.00	.0
	TOTAL JUDICIAL DEPARTMENT	8,754.00	54,307.51	72,740.00	18,432.49	74.7

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DATA PROCESSING DEPARTMENT					
01-414-2028	SOFTWARE	297.00	8,745.00	10,616.00	1,871.00	82.4
01-414-4049	OTHER CONTRACTUAL SERVICES	8,420.00	53,628.14	95,432.00	41,803.86	56.2
01-414-5052	EQUIPMENT MAINTENANCE	45.31	816.76	3,000.00	2,183.24	27.2
01-414-7071	EQUIPMENT	923.27	6,876.70	7,500.00	623.30	91.7
	TOTAL DATA PROCESSING DEPARTMENT	9,685.58	70,066.60	116,548.00	46,481.40	60.1
	COMMUNITY DEVELOPMENT DEPARTME					
01-418-1011	PERSONNEL SERVICES	31,623.03	151,179.08	243,033.00	91,853.92	62.2
01-418-1013	SOCIAL SECURITY TAXES	2,474.33	11,827.84	19,443.00	7,615.16	60.8
01-418-1014	RETIREMENT 401-NONSWORN	717.93	4,307.58	.00	(4,307.58)	.0
01-418-1015	RETIREMENT	710.22	2,963.25	.00	(2,963.25)	.0
01-418-1016	HEALTH-LIFE-DENTAL INSURANCE	2,290.61	15,552.28	.00	(15,552.28)	.0
01-418-2021	OFCE SUPPLIES-POSTAGE	870.78	3,042.29	4,500.00	1,457.71	67.6
01-418-2022	PRINTING-REPRODUCTION	377.84	1,196.48	3,200.00	2,003.52	37.4
01-418-2028	SPECIAL MATERIALS	.00	109.35	200.00	90.65	54.7
01-418-3033	TELEPHONE	50.33	352.54	1,700.00	1,347.46	20.7
01-418-4041	GREEN BUILDING REBATES	.00	.00	20,000.00	20,000.00	.0
01-418-4042	CONTRACTED PLAN REVIEW	4,300.00	44,025.00	68,600.00	24,575.00	64.2
01-418-4045	ENGINEERING SERVICES	.00	14,710.02	30,000.00	15,289.98	49.0
01-418-4047	BUILDING INSPECTION	12,451.15	77,169.30	150,000.00	72,830.70	51.5
01-418-4049	OTHER CONTRACTUAL SERVICES	4,500.00	15,439.11	50,000.00	34,560.89	30.9
01-418-6063	TRAIN.-DUES-TRAVEL-SUBSC	.00	2,993.80	7,300.00	4,306.20	41.0
01-418-6068	MISCELLANEOUS EXPENSE	250.00	2,109.94	4,000.00	1,890.06	52.8
01-418-7071	EQUIPMENT	.00	.00	1,800.00	1,800.00	.0
	TOTAL COMMUNITY DEVELOPMENT DEPARTME	60,616.22	346,977.86	603,776.00	256,798.14	57.5
	VILLAGE CRIER DEPARTMENT					
01-419-1012	FEE PERSONNEL	.00	280.00	4,500.00	4,220.00	6.2
01-419-2021	OFFICE SUPPLIES, POSTAGE	753.82	3,445.58	5,600.00	2,154.42	61.5
01-419-2022	PRINTING	1,643.00	6,310.00	8,000.00	1,690.00	78.9
	TOTAL VILLAGE CRIER DEPARTMENT	2,396.82	10,035.58	18,100.00	8,064.42	55.5

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC SAFETY DEPARTMENT					
01-421-1011	PERSONNEL SERVICES	243,632.87	1,406,976.74	2,163,052.00	756,075.26	65.1
01-421-1013	SOCIAL SECURITY TAXES	6,187.29	35,439.87	64,892.00	29,452.13	54.6
01-421-1014	POLICE PENSION CONTRIBUTIONS	15,669.24	93,950.27	145,000.00	51,049.73	64.8
01-421-1015	RETIREMENT	4,759.05	28,586.64	.00	(28,586.64)	.0
01-421-1016	HEALTH-LIFE-DENTAL INSURANCE	29,396.94	211,130.12	.00	(211,130.12)	.0
01-421-1018	UNIFORM EXPENSE	1,937.88	9,018.98	23,750.00	14,731.02	38.0
01-421-1019	OVERTIME	7,179.93	30,270.59	65,000.00	34,729.41	46.6
01-421-1020	EXTRA DUTY	5,720.00	31,073.98	70,000.00	38,926.02	44.4
01-421-2021	OFC SUPPLIES-POSTAGE	680.99	4,175.50	8,500.00	4,324.50	49.1
01-421-2022	PRINTING-REPRODUCTION	103.95	2,492.15	5,665.00	3,172.85	44.0
01-421-2023	CRIME PREVENTION	60.81	1,964.11	2,000.00	35.89	98.2
01-421-2024	DARE	355.87	1,079.87	2,000.00	920.13	54.0
01-421-2028	SPECIAL MATERIALS	160.23	7,064.97	14,000.00	6,935.03	50.5
01-421-2029	ANIMAL CONTROL	121.50	291.47	1,000.00	708.53	29.2
01-421-3031	ELECTRIC/GAS	(4,697.06)	14,881.44	27,300.00	12,418.56	54.5
01-421-3032	WATER	(173.40)	589.12	3,250.00	2,660.88	18.1
01-421-3033	TELEPHONE	1,293.03	12,321.51	29,350.00	17,028.49	42.0
01-421-3035	SEWER	.00	.00	650.00	650.00	.0
01-421-4048	VEHICLE MAINTENANCE CONTRACT	3,327.01	14,732.10	47,000.00	32,267.90	31.3
01-421-4049	OTHER CONTRACTUAL SERVICES	220.04	122,693.39	160,128.00	37,434.61	76.6
01-421-4050	PHOTO RED LIGHT EXPENSES	.00	.00	40,000.00	40,000.00	.0
01-421-5051	BUILDING MAINTENCE	984.73	3,209.77	29,625.00	26,415.23	10.8
01-421-5052	EQUIPMENT MAINTENANCE	.00	1,825.65	4,500.00	2,674.35	40.6
01-421-5053	VEHICLE MAINTENANCE	863.97	3,501.11	6,600.00	3,098.89	53.1
01-421-5054	GASOLINE-OIL	3,460.00	17,847.00	60,000.00	42,153.00	29.8
01-421-6063	TRNG-DUES-TRAVEL-SUBSC	2,222.74	9,996.34	22,000.00	12,003.66	45.4
01-421-6064	TESTING AND PHYSICAL EXAMS	.00	11,844.08	10,000.00	(1,844.08)	118.4
01-421-6065	PRISONER EXPENSES	445.00	2,334.65	7,800.00	5,465.35	29.9
01-421-6066	SPECIAL INVESTIGATIONS	100.00	704.60	2,800.00	2,095.40	25.2
01-421-6068	MISCELLANEOUS EXPENSES	748.16	12,971.65	15,000.00	2,028.35	86.5
01-421-7071	EQUIPMENT	1,355.63	2,193.62	10,000.00	7,806.38	21.9
	TOTAL PUBLIC SAFETY DEPARTMENT	326,116.40	2,095,161.29	3,040,862.00	945,700.71	68.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC WORKS DEPARTMENT					
01-431-1011	PERSONNEL SERVICES	79,290.56	412,408.48	617,743.00	205,334.52	66.8
01-431-1013	SOCIAL SECURITY TAXES	6,083.17	32,044.60	49,419.00	17,374.40	64.8
01-431-1014	RETIREMENT 401-NONSWORN	1,473.99	8,843.94	.00	(8,843.94)	.0
01-431-1015	RETIREMENT	699.66	3,921.61	.00	(3,921.61)	.0
01-431-1016	HEALTH-LIFE-DENTAL INSURANCE	10,712.09	75,650.81	.00	(75,650.81)	.0
01-431-1018	UNIFORM EXPENSE	382.36	4,547.32	4,400.00	(147.32)	103.4
01-431-1019	OVERTIME	950.77	12,052.56	10,000.00	(2,052.56)	120.5
01-431-2021	OFC SUPPLIES-POSTAGE	401.64	1,057.83	1,750.00	692.17	60.5
01-431-2024	SNOW-ICE MATERIALS	.00	19,183.25	24,300.00	5,116.75	78.9
01-431-2025	ROAD MAINT. MATERIALS	1,122.49	36,096.63	50,000.00	13,903.37	72.2
01-431-2026	CURB-GUTTER-SIDEWALKS	.00	1,782.48	5,000.00	3,217.52	35.7
01-431-2027	TRAFFIC CONTROL DEVICES	267.00	6,820.38	8,500.00	1,679.62	80.2
01-431-2028	SPECIAL MATERIALS	3,857.68	9,032.56	6,000.00	(3,032.56)	150.5
01-431-3032	WATER	72.96	303.84	2,100.00	1,796.16	14.5
01-431-3033	COMMUNICATIONS	246.59	3,348.98	7,050.00	3,701.02	47.5
01-431-3034	STREET LIGHTING	299.51	2,204.78	5,000.00	2,795.22	44.1
01-431-4045	ENGINEERING SERVICES	850.00	6,785.75	10,000.00	3,214.25	67.9
01-431-4048	VEHICLE MAINTENANCE CONTRACT	1,564.49	14,033.78	51,500.00	37,466.22	27.3
01-431-4049	OTHER CONTRACTUAL SERVICES	29,600.93	65,606.53	65,000.00	(606.53)	100.9
01-431-5051	BUILDING MAINTENANCE	4,814.52	27,669.84	45,000.00	17,330.16	61.5
01-431-5052	EQUIPMENT MAINTENANCE	76.57	3,034.11	8,500.00	5,465.89	35.7
01-431-5053	VEHICLE MAINTENANCE	253.76	3,831.36	20,000.00	16,168.64	19.2
01-431-5054	GASOLINE-OIL	78.30	26,930.39	30,000.00	3,069.61	89.8
01-431-6063	TRNG-DUES-TRAVEL-SUBSC	1,670.00	9,014.58	8,000.00	(1,014.58)	112.7
01-431-6064	TESTING PHYSICALS	189.00	1,165.50	1,800.00	634.50	64.8
01-431-6068	MISCELLANEOUS EXPENSES	534.00	10,103.41	8,500.00	(1,603.41)	118.9
01-431-7000	PUBLIC ART	300.00	1,754.88	15,000.00	13,245.12	11.7
01-431-7071	EQUIPMENT	399.89	8,767.43	5,000.00	(3,767.43)	175.4
	TOTAL PUBLIC WORKS DEPARTMENT	146,191.93	807,997.61	1,059,562.00	251,564.39	76.3
	TOTAL FUND EXPENDITURES	711,730.90	4,365,650.71	6,735,576.00	2,369,925.29	64.8
	NET REVENUE OVER EXPENDITURES	(368,435.06)	620,257.88	.00	(620,257.88)	.0

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

CAPITAL FUND

	ASSETS			
02-1000	CASH - COMBINED FUND		3,953,280.05	
02-1031	CASH-COUNTY TREASURER GENERAL		6,702.70	
02-1043	INVSEST ACCOUNT-COLOTRUST		2,393,224.63	
02-1051	TAXES RECEIVABLE		(176,580.11)	
	TOTAL ASSETS			6,176,627.27
	LIABILITIES AND EQUITY			
	LIABILITIES			
02-2012	S. METRO JOINT FACILITY FUNDS		.01	
02-2221	RESERVE-TAXES RECEIVABLE		(176,580.11)	
	TOTAL LIABILITIES			(176,580.10)
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
02-2900	FUND BALANCE	6,799,886.62		
	REVENUE OVER EXPENDITURES - YTD	(446,679.25)		
	BALANCE - CURRENT DATE		6,353,207.37	
	TOTAL FUND EQUITY			6,353,207.37
	TOTAL LIABILITIES AND EQUITY			6,176,627.27

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAX REVENUES					
02-310-3111	CURRENT PROPERTY TAX	1,342.25	270,387.36	292,295.00	21,907.64	92.5
02-310-3121	SPECIFIC OWNERSHIP TAX	23,276.71	198,487.75	.00	(198,487.75)	.0
	TOTAL TAX REVENUES	24,618.96	468,875.11	292,295.00	(176,580.11)	160.4
	MISCELLANEOUS REVENUES					
02-360-3611	INTEREST INCOME	381.87	2,100.45	.00	(2,100.45)	.0
	TOTAL MISCELLANEOUS REVENUES	381.87	2,100.45	.00	(2,100.45)	.0
	TOTAL FUND REVENUE	25,000.83	470,975.56	292,295.00	(178,680.56)	161.1

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL FUND EXPENDITURES					
02-441-1000	TRAIL IMPROVEMENTS	.00	.00	140,000.00	140,000.00	.0
02-441-1101	VILLAGE CENTER IMPROVEMENTS	.00	11,370.18	50,000.00	38,629.82	22.7
02-441-2103	POLICE EQUIPMENT	(854.41)	42,078.58	52,400.00	10,321.42	80.3
02-441-2104	POLICE VEHICLES	28,075.00	149,992.89	181,200.00	31,207.11	82.8
02-441-3101	STREET IMPROVEMENT PROGRAM	374,492.55	375,761.51	400,000.00	24,238.49	93.9
02-441-3102	PUBLIC WORKS EQUIPMENT	.00	187,500.00	225,000.00	37,500.00	83.3
02-441-3103	PARKS EQUIPMENT	.00	91,065.00	95,000.00	3,935.00	95.9
02-441-3104	PUBLIC WORKS VEHICLES	.00	28,929.00	30,000.00	1,071.00	96.4
02-441-3105	PARKS VEHICLES	.00	.00	30,000.00	30,000.00	.0
02-441-3106	STORM SEWERS	.00	12,800.00	50,000.00	37,200.00	25.6
02-441-3108	BUILDINGS	.00	.00	25,000.00	25,000.00	.0
02-441-3109	TRAFFIC CALMING	.00	650.00	75,000.00	74,350.00	.9
02-441-3110	CRACK SEAL	143.88	12,287.70	27,000.00	14,712.30	45.5
02-441-3111	CURB AND GUTTER	.00	489.00	40,000.00	39,511.00	1.2
02-441-3112	RIGHTS-OF-WAY IMPROVEMENTS	.00	.00	250,000.00	250,000.00	.0
02-441-4000	LAND PURCHASE	.00	4,730.95	1,500,000.00	1,495,269.05	.3
	TOTAL CAPITAL FUND EXPENDITURES	401,857.02	917,654.81	3,170,600.00	2,252,945.19	28.9
	TOTAL FUND EXPENDITURES	401,857.02	917,654.81	3,170,600.00	2,252,945.19	28.9
	NET REVENUE OVER EXPENDITURES	(376,856.19)	(446,679.25)	(2,878,305.00)	(2,431,625.75)	(15.5)

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

CONSERVATION TRUST FUND

	ASSETS			
07-1000	CASH - COMBINED FUND		585,447.93	
07-1041	INVESTMENT ACCT CONSER TRUST		167,905.24	
	TOTAL ASSETS			753,353.17
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
07-2900	FUND BALANCE	724,257.95		
	REVENUE OVER EXPENDITURES - YTD	29,095.22		
	BALANCE - CURRENT DATE		753,353.17	
	TOTAL FUND EQUITY			753,353.17
	TOTAL LIABILITIES AND EQUITY			753,353.17

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTERGOVERNMENTAL REVENUES					
07-330-3358	COLORADO LOTTERY	.00	31,689.44	50,000.00	18,310.56	63.4
	TOTAL INTERGOVERNMENTAL REVENUES	.00	31,689.44	50,000.00	18,310.56	63.4
	MISCELLANEOUS REVENUES					
07-360-3611	INTEREST ON INVESTMENTS	26.79	160.18	200.00	39.82	80.1
	TOTAL MISCELLANEOUS REVENUES	26.79	160.18	200.00	39.82	80.1
	TOTAL FUND REVENUE	26.79	31,849.62	50,200.00	18,350.38	63.5

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CONSERVATION TRUST EXPENDITURE					
07-450-4521	TRAIL IMPROVEMENTS	95.80	2,754.40	35,000.00	32,245.60	7.9
	TOTAL CONSERVATION TRUST EXPENDITURE	95.80	2,754.40	35,000.00	32,245.60	7.9
	TOTAL FUND EXPENDITURES	95.80	2,754.40	35,000.00	32,245.60	7.9
	NET REVENUE OVER EXPENDITURES	(69.01)	29,095.22	15,200.00	(13,895.22)	191.4

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

CH ANDERSON LAND DONATION FUND

	ASSETS			
08-1000	CASH - COMBINED FUND		(164,450.76)	
08-1041	INVESTMENT ACCT LAND DONATION		814,825.90	
	TOTAL ASSETS			650,375.14
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
08-2900	FUND BALANCE	648,598.84		
	REVENUE OVER EXPENDITURES - YTD	1,776.30		
	BALANCE - CURRENT DATE		650,375.14	
	TOTAL FUND EQUITY			650,375.14
	TOTAL LIABILITIES AND EQUITY			650,375.14

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

CH ANDERSON LAND DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LICENSE AND PERMIT REVENUES					
08-320-3221	RECREATION REIMBURSEMENT DONAT	.00	100.00	1,000.00	900.00	10.0
	TOTAL LICENSE AND PERMIT REVENUES	.00	100.00	1,000.00	900.00	10.0
	MISCELLANEOUS REVENUES					
08-360-3611	INTEREST-INVESTMENTS	130.01	777.35	1,000.00	222.65	77.7
08-360-3680	MISCELLANEOUS REVENUES	108.00	1,518.00	4,000.00	2,482.00	38.0
	TOTAL MISCELLANEOUS REVENUES	238.01	2,295.35	5,000.00	2,704.65	45.9
	TOTAL FUND REVENUE	238.01	2,395.35	6,000.00	3,604.65	39.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

CH ANDERSON LAND DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LAND DONATION FUND EXPENDITURE					
08-450-6068	MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
08-450-9093	THREE POND PARK WATER RIGHTS	.00	619.05	620.00	.95	99.9
	TOTAL LAND DONATION FUND EXPENDITURE	.00	619.05	5,620.00	5,000.95	11.0
	TOTAL FUND EXPENDITURES	.00	619.05	5,620.00	5,000.95	11.0
	NET REVENUE OVER EXPENDITURES	238.01	1,776.30	380.00	(1,396.30)	467.5

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

SID # 7 BOND FUND

	ASSETS			
13-1000	CASH - COMBINED FUND		267.56	
13-1047	COLOTRUST		21,072.01	
	TOTAL ASSETS			21,339.57
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
13-2900	FUND BALANCE	25,360.69		
	REVENUE OVER EXPENDITURES - YTD	(4,021.12)		
	BALANCE - CURRENT DATE		21,339.57	
	TOTAL FUND EQUITY			21,339.57
	TOTAL LIABILITIES AND EQUITY			21,339.57

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

SID # 7 BOND FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS REVENUES					
13-360-3611	INTEREST INCOME	3.36	32.47	50.00	17.53	64.9
13-360-3612	INTEREST ON ASSESSMENT	.00	13,198.22	13,330.00	131.78	99.0
13-360-3630	ASSESSMENTS REVENUE	.00	59,192.10	66,371.00	7,178.90	89.2
	TOTAL MISCELLANEOUS REVENUES	3.36	72,422.79	79,751.00	7,328.21	90.8
	TOTAL FUND REVENUE	3.36	72,422.79	79,751.00	7,328.21	90.8

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

SID # 7 BOND FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SID # 7 BOND FUND EXPENDITURES					
13-470-4041	COUNTY TREASURER FEES	.00	723.91	797.00	73.09	90.8
13-470-7072	INTEREST EXPENSE	.00	5,720.00	11,151.00	5,431.00	51.3
13-470-7073	BOND PRINCIPAL PAYMENT	.00	70,000.00	80,000.00	10,000.00	87.5
	TOTAL SID # 7 BOND FUND EXPENDITURES	.00	76,443.91	91,948.00	15,504.09	83.1
	TOTAL FUND EXPENDITURES	.00	76,443.91	91,948.00	15,504.09	83.1
	NET REVENUE OVER EXPENDITURES	3.36	(4,021.12)	(12,197.00)	(8,175.88)	(33.0)

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

ARAPAPAHOE COUNTY OPEN SPACE F

	ASSETS			
14-1000	CASH - COMBINED FUND		(862,632.01)	
14-1042	INVESTMENT ACCOUNT-CSAFE		260,783.51	
14-1043	INVEST ACCT-COLOTRUST		1,465,421.20	
	TOTAL ASSETS			863,572.70
	LIABILITIES AND EQUITY			
	LIABILITIES			
14-2071	ARAP CO SALES TAX COLLECTED		11,589.64	
14-2221	DEFERRED REVENUE		29,130.00	
	TOTAL LIABILITIES			40,719.64
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
14-2900	FUND BALANCE	671,338.76		
	REVENUE OVER EXPENDITURES - YTD	151,514.30		
	BALANCE - CURRENT DATE		822,853.06	
	TOTAL FUND EQUITY			822,853.06
	TOTAL LIABILITIES AND EQUITY			863,572.70

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

ARAPAPAHOE COUNTY OPEN SPACE F

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LICENSE AND PERMIT REVENUES					
14-320-3200	OPEN SPACE SHAREBACK	142,285.39	142,285.39	125,000.00	(17,285.39)	113.8
14-320-3220	SALES TAX COLLECTION FEE	.00	1,770.72	2,000.00	229.28	88.5
	TOTAL LICENSE AND PERMIT REVENUES	142,285.39	144,056.11	127,000.00	(17,056.11)	113.4
	MISCELLANEOUS REVENUES					
14-360-3611	INTEREST INCOME	269.78	1,470.61	1,200.00	(270.61)	122.6
14-360-3681	GRANT REVENUE	.00	125,000.00	.00	(125,000.00)	.0
	TOTAL MISCELLANEOUS REVENUES	269.78	126,470.61	1,200.00	(125,270.61)	10539.
	TOTAL FUND REVENUE	142,555.17	270,526.72	128,200.00	(142,326.72)	211.0

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

ARAPAPAHOE COUNTY OPEN SPACE F

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OPEN SPACE FUND EXPENDITURES					
14-450-9090	ARAPAHOE COUNTY OPEN SPACE TAX	.00	92.13	.00	(92.13)	.0
14-450-9091	TRAIL IMPROVEMENTS	54.54	54.54	70,000.00	69,945.46	.1
14-450-9092	PARK IMPROVEMENTS	.00	252.50	10,000.00	9,747.50	2.5
14-450-9093	OTHER EXPENDITURES	(63.08)	39,483.59	50,000.00	10,516.41	79.0
14-450-9098	JOHN MEADE PARK MASTER PLAN	563.08	29,129.66	.00	(29,129.66)	.0
14-450-9099	TRAIL OVERLAY GRANT FUNDS	50,000.00	50,000.00	.00	(50,000.00)	.0
	TOTAL OPEN SPACE FUND EXPENDITURES	50,554.54	119,012.42	130,000.00	10,987.58	91.6
	TOTAL FUND EXPENDITURES	50,554.54	119,012.42	130,000.00	10,987.58	91.6
	NET REVENUE OVER EXPENDITURES	92,000.63	151,514.30	(1,800.00)	(153,314.30)	8417.5

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

WATER AND SEWER FUND

	ASSETS			
20-1000	CASH - COMBINED FUND		63,285.92	
20-1041	INVESTMENT ACCOUNT		735,713.23	
20-1151	ACCOUNTS RECEIVABLE		4,245.00	
20-1551	SEWER LINES		708,364.00	
20-1601	ACCUMULATED DEPRECIATION		(483,715.00)	
	TOTAL ASSETS			1,027,893.15
	LIABILITIES AND EQUITY			
	LIABILITIES			
20-2212	FAIRFAX WATER LINE		29,116.50	
20-2214	LEVY WATER LINE ESCROW		950.00	
	TOTAL LIABILITIES			30,066.50
	FUND EQUITY			
20-2901	RETAINED EARNINGS		345,894.62	
20-2951	CONTRIBUTED CAPITAL-TAPS		438,450.00	
20-2961	CONTRIBUTED CAPITAL-SEWER		571,808.00	
	UNAPPROPRIATED FUND BALANCE:			
20-2900	FUND BALANCE	(461,382.25)		
	REVENUE OVER EXPENDITURES - YTD	103,056.28		
	BALANCE - CURRENT DATE		(358,325.97)	
	TOTAL FUND EQUITY			997,826.65
	TOTAL LIABILITIES AND EQUITY			1,027,893.15

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

WATER AND SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LICENSE AND PERMIT REVENUES					
20-320-3220	SEWER TAP FEES	.00	16,700.00	.00	(16,700.00)	.0
20-320-3221	WATER TAP FEES	.00	29,000.00	.00	(29,000.00)	.0
20-320-3225	WATER ADMINISTRATION FEES	.00	11,584.00	.00	(11,584.00)	.0
20-320-3226	SEWER ADMINISTRATION FEES	.00	.00	2,328.00	2,328.00	.0
20-320-3228	W/S REPAIR & REPLACEMENT FEES	.00	63,654.75	56,700.00	(6,954.75)	112.3
	TOTAL LICENSE AND PERMIT REVENUES	.00	120,938.75	59,028.00	(61,910.75)	204.9
	MISCELLANEOUS REVENUES					
20-360-3611	INTEREST INCOME	117.39	701.86	800.00	98.14	87.7
20-360-3680	MISCELLANEOUS INCOME	.00	1,399.55	.00	(1,399.55)	.0
	TOTAL MISCELLANEOUS REVENUES	117.39	2,101.41	800.00	(1,301.41)	262.7
	TOTAL FUND REVENUE	117.39	123,040.16	59,828.00	(63,212.16)	205.7

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

WATER AND SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WATER & SEWER EXPENDITURES					
20-461-4042	LEGAL COUNSEL	.00	1,571.00	1,000.00	(571.00)	157.1
20-461-4049	OTHER CONTRACTUAL	.00	.00	25,000.00	25,000.00	.0
20-461-5052	SEWER REPAIRS & MAINTENANCE	3,117.50	17,558.88	300,000.00	282,441.12	5.9
20-461-6063	TRAINING, DUES & SUB	.00	854.00	1,000.00	146.00	85.4
20-461-7050	DEPRECIATION	.00	.00	26,750.00	26,750.00	.0
	TOTAL WATER & SEWER EXPENDITURES	3,117.50	19,983.88	353,750.00	333,766.12	5.7
	TOTAL FUND EXPENDITURES	3,117.50	19,983.88	353,750.00	333,766.12	5.7
	NET REVENUE OVER EXPENDITURES	(3,000.11)	103,056.28	(293,922.00)	(396,978.28)	35.1

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
AUGUST 31, 2015

PARKS AND RECREATION FUND

ASSETS

30-1000	CASH - COMBINED FUND		(463,556.80)	
30-1031	CASH-COUNTY TREASURER GENERAL		8,342.03	
30-1041	INVEST ACCT. WF		139,880.64	
30-1042	INVESTMENT ACCOUNT-CSAFE		(25,111.57)	
30-1043	INVEST ACCT-COLOTRUST+		3,799,291.34	
30-1051	TAXES RECEIVABLE		25,875.05	
30-1551	PREPAID INSURANCE		23,219.82	
30-1632	GROUND IMPROVEMENTS		39,485.00	
30-1646	PARKS & TRAILS EQUIPMENT		220,226.57	
30-1701	COMPUTER LOAN PROGRAM		(363.88)	
	TOTAL ASSETS			3,767,288.20

LIABILITIES AND EQUITY

LIABILITIES

30-2011	VOUCHERS PAYABLE		(2,013.39)	
30-2014	PAYROLL PAYABLES-ZERO BALANCE		2,286.57	
30-2015	FICA/FWH PAYABLES		1,542,495.37	
30-2101	HEALTH CARE SPENDING ACCT		(44.09)	
30-2221	DEFERRED TAX REVENUE		25,875.05	
30-2371	ASPHALT OVERLAY PROJECT GRANT		2,277.72	
30-2372	VOLUNTEER PARK PROJECT		439.41	
30-2373	LITTLE DRY CREEK PROJECT GRANT		(625.41)	
30-2374	JOHN MEADE PARK HORSE ARENA GR		(87.72)	
30-2375	ASHPALT TRAIL OVERLAY PHASE 3		(134.88)	
30-2641	INVESTMENT IN FIXED ASSETS		259,711.57	
	TOTAL LIABILITIES			1,830,180.20

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-2900	FUND BALANCE	957,488.98		
	REVENUE OVER EXPENDITURES - YTD	979,619.02		
	BALANCE - CURRENT DATE		1,937,108.00	
	TOTAL FUND EQUITY			1,937,108.00
	TOTAL LIABILITIES AND EQUITY			3,767,288.20

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

PARKS AND RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAX REVENUES					
30-310-3111	CURRENT PROPERTY TAXES	7,286.48	1,467,817.13	1,479,014.00	11,196.87	99.2
	TOTAL TAX REVENUES	7,286.48	1,467,817.13	1,479,014.00	11,196.87	99.2
	MISCELLANEOUS REVENUES					
30-360-3611	INTEREST INCOME	616.87	3,468.05	5,000.00	1,531.95	69.4
30-360-3680	OTHER REVENUES	.00	.00	1,542,491.00	1,542,491.00	.0
	TOTAL MISCELLANEOUS REVENUES	616.87	3,468.05	1,547,491.00	1,544,022.95	.2
	TOTAL FUND REVENUE	7,903.35	1,471,285.18	3,026,505.00	1,555,219.82	48.6

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2015

PARKS AND RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS & RECREATION EXPENDITURE					
30-432-1011	PERSONAL SERVICES	43,065.50	240,270.71	355,000.00	114,729.29	67.7
30-432-1013	SOCIAL SECURITY TAXES	3,319.15	18,814.18	28,400.00	9,585.82	66.3
30-432-1014	RETIREMENT 401-MGMT	529.62	3,177.72	4,500.00	1,322.28	70.6
30-432-1015	RETIREMENT 457 DEF COMP	877.38	5,505.02	8,000.00	2,494.98	68.8
30-432-1016	HEALTH-LIFE-DENTAL INSURANCE	5,447.53	43,476.24	58,860.00	15,383.76	73.9
30-432-1018	UNIFORM EXPENSE	354.60	1,842.54	2,500.00	657.46	73.7
30-432-1019	OVERTIME	173.81	4,472.51	2,500.00	(1,972.51)	178.9
30-432-2021	OFC-SUPPLIES-POSTAGE	42.71	455.55	1,000.00	544.45	45.6
30-432-2023	PLANT SUPPLIES	.00	1,121.45	2,500.00	1,378.55	44.9
30-432-2025	GENERAL INFRASTRUCTURE MAINT	340.62	12,032.26	15,500.00	3,467.74	77.6
30-432-2026	SNOW AND ICE MELT	.00	.00	1,000.00	1,000.00	.0
30-432-2027	PARK SIGNAGE	.00	1,165.21	1,000.00	(165.21)	116.5
30-432-2028	SPECIAL MATERIALS	391.43	1,952.64	3,500.00	1,547.36	55.8
30-432-3032	WATER	6.77	8,177.83	30,000.00	21,822.17	27.3
30-432-3033	COMMUNICATIONS	136.85	950.25	3,200.00	2,249.75	29.7
30-432-4041	COUNTY TREASURER FEES	72.86	14,678.16	14,790.00	111.84	99.2
30-432-4043	LEGAL/SURVEYING	.00	.00	4,000.00	4,000.00	.0
30-432-4046	ENGINEERING	.00	6,112.28	14,000.00	7,887.72	43.7
30-432-4047	FORESTRY/ROW TREE MAINT.	7,479.03	15,429.74	30,000.00	14,570.26	51.4
30-432-4048	VEHICLE MAINTENANCE CONTRACT	(399.35)	5,299.71	18,200.00	12,900.29	29.1
30-432-4049	OTHER CONTRACTUAL SERVICES	.00	.00	4,350.00	4,350.00	.0
30-432-5052	EQUIPMENT MAINTENANCE	10,400.35	10,400.35	6,000.00	(4,400.35)	173.3
30-432-5053	VEHICLE MAINTENANCE	286.24	1,640.96	4,500.00	2,859.04	36.5
30-432-5054	GASOLINE-OIL	1,730.71	8,926.37	25,000.00	16,073.63	35.7
30-432-5055	GROUNDS MAINTENANCE	605.86	5,158.18	20,000.00	14,841.82	25.8
30-432-6063	TRAIN-DUES-TRAVEL-SUBSC	45.00	2,739.32	5,200.00	2,460.68	52.7
30-432-6064	TESTING-PHYSICALS	.00	160.00	500.00	340.00	32.0
30-432-6067	SPECIAL EVENTS	765.87	1,969.86	15,000.00	13,030.14	13.1
30-432-6068	MISCELLANEOUS EXPENSES	289.11	2,688.11	5,000.00	2,311.89	53.8
30-432-6069	RECREATION REIMBURSEMENT PROGR	3,698.50	62,044.30	225,000.00	162,955.70	27.6
30-432-7071	EQUIPMENT	28.38	11,004.71	15,800.00	4,795.29	69.7
30-432-7072	INTEREST EXPENSE	.00	.00	18,925.00	18,925.00	.0
30-432-7073	PRINCIPAL EXPENSE	.00	.00	734,625.00	734,625.00	.0
30-432-7075	ADMINISTRATIVE SERVICES	.00	.00	25,000.00	25,000.00	.0
	TOTAL PARKS & RECREATION EXPENDITURE	79,688.53	491,666.16	1,703,350.00	1,211,683.84	28.9
	TOTAL FUND EXPENDITURES	79,688.53	491,666.16	1,703,350.00	1,211,683.84	28.9
	NET REVENUE OVER EXPENDITURES	(71,785.18)	979,619.02	1,323,155.00	343,535.98	74.0