

CHERRY HILLS VILLAGE
COLORADO

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Cherry Hills Village, CO 80113
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Village Center
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City Council Agenda
Tuesday, August 18, 2015

6:30 p.m. – Regular Meeting

1. Call to Order
2. Roll Call of Members
3. Pledge of Allegiance
4. Audience Participation Period (limit 5 minutes per speaker)
5. Consent Agenda
 - a. Approval of Minutes – August 4, 2015
 - b. Resolution 34, Series 2015; Appointing an Interim City Manager
 - c. Resolution 35, Series 2015; Appointing Lucinda Greene to the Quincy Farm Committee
6. Items Removed From Consent Agenda
7. Unfinished Business
 - a. Public Hearing - Council Bill 4, Series 2015; Amending Section 16-16-130 of the Municipal Code Concerning Wireless Communication Facilities (*Public Hearing and second and final reading*)
 - b. 2015 November Election
 - c. Contract for Professional Services with Maintenance Design Group LLC
8. New Business
 - a. South Dahlia Speed Hump Installation Request
9. Reports
 - a. Mayor
 - b. Members of City Council
 - c. Reports from Members of City Boards and Commissions
 - d. City Manager and Staff
 - (i) Department Monthly Reports
 - (ii) Unaudited Financial Statements
 - (iii) Board and Commission Member Terms
 - e. City Attorney
10. Adjournment

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, August 4, 2015 at 6:30 p.m.
At the Village Center

The City Council held a Study Session at 6:00 p.m. regarding the Bulk Plane and Floor Area Ratio Study Committee Final Report.

Mayor Laura Christman called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Laura Christman, Councilors Mark Griffin, Earl Hoellen, Alex Brown, Mike Gallagher, Klasina VanderWerf, and Katy Brown were present on silent roll call. Also present were Deputy City Manager and Public Works Director Jay Goldie, City Attorney Linda Michow, Community Development Director Rob Zuccaro, Police Chief Michelle Tovrea, Human Resource Analyst Kathryn Ducharme, Parks, Trails & Recreation Administrator Ryan Berninzoni, Public Works Project and Right-of-Way Manager Ralph Mason, and City Clerk Laura Smith.

Absent: none

PLEDGE OF ALLEGIANCE

Bridget Brown, Lilliana Robb and Grayden Robb led the Council in the pledge of allegiance.

AUDIENCE PARTICIPATION PERIOD

Mayor Christman explained that public comment related to the John Meade Park and Alan Hutto Memorial Commons Master Plan would be heard during that portion of the meeting. She indicated that anyone wishing to speak about something other than the Master Plan could do so now.

There were no comments.

MEMBERS OF CITY BOARDS AND COMMISSIONS

Public Art Commission (PAC) Chair Ann Polumbus reminded Council that the PAC was fundraising for the acquisition of a Deborah Butterfield horse. She reported that they had raised \$200,000 of the \$425,000 purchase price. She explained that the PAC wished to put up an eight foot by eight foot canvass poster in front of the Joint Public Safety Building with a photo of the horse and the words "Imagine a Butterfield..." It would be anchored by posts in the ground and grommets and would have slits so the wind would go through. It would be angled to be visible from Quincy Avenue. She added that Wells Fargo was sponsoring a fundraising event for the Butterfield horse at Cherry

Hills Country Club for all Village residents on September 30th. She indicated that she had spoken with Director Zuccaro who had advised her that a government sign was allowed and would not set a precedent for non-City signs.

Mayor Christman explained that there was no question she supported the PAC's efforts but that her concern was preventing the front of the Joint Public Safety Facility from turning into a billboard. She said Director Zuccaro had assured her that allowing the PAC's sign was not a slippery slope leading to non-City signs. She indicated that this was a new issue for the City and she wanted Council to discuss it.

Councilor Gallagher asked how long the PAC's sign would be up.

Chair Polumbus replied that if Council approved the sign tonight it would be printed and installed by the end of next week or early the following week and would remain until the September 30th event when it would be removed for use at the event.

Councilor Hoellen asked if the PAC only wanted the text "Imagine a Butterfield..." on the sign rather than specific information promoting the September 30th event.

Chair Polumbus explained that Wells Fargo would be paying for a beautiful invitation to be sent to all the residents.

Councilor Griffin indicated it was a nice sign.

Councilor VanderWerf noted that the poster would serve as a precursor to what would come when the PAC achieved their goal. She indicated that the desired horse was an impressive sculpture.

Mayor Christman commented that the photo of the horse on the sign was beautiful.

Chair Polumbus explained that her grandson had helped create the photo.

Councilor Griffin indicated that the PAC had worked very hard on this project and Council should support them.

Council expressed consensus supporting the sign.

CONSENT AGENDA

Mayor Pro Tem A. Brown removed Items 6d and 6g from the Consent Agenda.

Councilor Hoellen removed Item 6f from the Consent Agenda.

Councilor Griffin moved, seconded by Councilor VanderWerf to approve the following items on the Consent Agenda:

- a. Approval of Minutes – July 18, 2015
- b. Approval of Minutes – July 21, 2015
- c. Resolution 32, Series 2015; Intergovernmental Agreement with Arapahoe County for the November 3, 2015 Coordinated Election
- e. Approval and Ratification of Separation Agreement, Waiver and Release of Claims between the City and John Patterson

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

Item 6d Resolution 33, Series 2015; Appointing Members to the Quincy Farm Committee

Mayor Pro Tem A. Brown asked about the proposed members' backgrounds.

Mayor Christman explained that Melinda Haymons had a long history in the Village and with Cat Anderson, rode horses, had children, and was very excited to be involved.

Councilor Hoellen added that Ms. Haymons' historical connection with Cat Anderson would be particularly helpful to the committee.

Mayor Christman indicated that Dale DeLeo was a landscaper very active in the City and was very enthusiastic. He had knowledge about tree health and maintenance.

Councilor Hoellen indicated that David Windfeldt was highly qualified in finance and real estate development and would also be of value to the committee as a liaison to Kent Denver where he served on the finance committee.

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to approve Item 6d.

The motion passed unanimously.

Item 6f South Dahlia Street Paving Request

Councilor Hoellen expressed his discomfort with the City paving a private drive.

Mayor Christman agreed and indicated it was important to be consistent.

Councilor Hoellen agreed that it was not appropriate if it was not a City service available to every resident.

Councilor Griffin suggested that the contract could be split between the public road and the private drive.

Deputy City Manager/Director Goldie replied that it could and then the residents would pay the contractor directly for that portion of the work, while still benefitting from the economies of scale.

Councilor Hoellen indicated he often heard of homeowners taking advantage of economies of scale when municipalities did work in their area.

Deputy City Manager/Director Goldie noted that the City was always happy to coordinate with homeowners on similar projects so long as the homeowner's project did not interfere with the City's project.

Councilor Hoellen moved, seconded by Councilor Griffin to approve the contract subject to the requirement that any work done on driveways for private residences be contracted for separately with the contractor and that the City's approved contract only covers the work done on the City street.

The motion passed unanimously.

Item 6g Contract for Professional Services with Maintenance Design Group LLC

Mayor Pro Tem A. Brown indicated that he thought the contract was a good idea but asked Deputy City Manager/Director Goldie to elaborate on Maintenance Design Group's background and experience.

Deputy City Manager/Director Goldie explained that Maintenance Design Group (MDG) had been involved in the design of over 200 facilities in Colorado, most of them public buildings involving fleets or similar space needs. Staff had visited facilities and spoken with staff at the City of Golden, City of Loveland, and City of Greenwood Village about their experience with MDG. MDG was the most experienced company with designing facilities that were efficient and effective, taking into account the access and flow of vehicles. It would be very helpful to have MDG evaluate the City's needs for a new public works facility before the City involved an architect to make sure the site fits the City's needs and to see how public works will fit the site.

Mayor Pro Tem A. Brown asked how MDG's work product would interface with an architect.

Deputy City Manager/Director Goldie replied that MDG had specialized expertise with public works facilities and they would look at the City's programming and space needs in detail prior to an architect coming on board.

Mayor Pro Tem A. Brown asked about the three locations identified in the agreement.

Deputy City Manager/Director Goldie replied that the final recommendation from MDG would focus on a single location but prior to that they would explore all the options and include that analysis in their final report.

Mayor Pro Tem A. Brown indicated that the agreement was for a substantial amount of money but that it seemed the result would be important baseline work that would help ensure the success of the new public works facility.

Councilor Hoellen noted that the exhibits to the agreement did not include a timeline for deliverables.

Deputy City Manager/Director Goldie replied that a timeline would be added to the agreement and that MDG would deliver a final report in 60-90 days.

Mayor Pro Tem A. Brown noted that timeline fit the City's budget cycle.

Mayor Christman indicated she was uncomfortable with the expenditure of \$30,000 without an RFP process and without a more substantial final product. She noted the agreement did not discuss the unique nature of the Englewood site or economies of scale.

Councilor Hoellen noted those were valid concerns. He added that the information the agreement proposed to collect and analyze was all needed by Council. He indicated that 90 days was too long and that 4-5 weeks would be more reasonable.

Mayor Christman indicated that she expected such a report to include comparisons on cost effectiveness for the long term to help Council make an intelligent decision.

Mayor Pro Tem A. Brown noted that MDG had worked with a large number of municipalities who seemed to have found the information valuable. They understood more than Council what was needed for such a facility and would provide an expert analysis of the Englewood site.

Councilor VanderWerf indicated that MDG's final report would provide useful information for the architects. She agreed that a shorter timeframe was preferable.

Councilor Hoellen added that Council needed that information quickly to inform the ground lease discussions with Englewood.

Deputy City Manager/Director Goldie replied that the study by MDG was intended to inform the ground lease discussions with Englewood.

Mayor Christman indicated that the language of the agreement contradicted that intent. She asked about the preliminary design that MDG would develop.

Deputy City Manager/Director Goldie replied they would be sketch plans with descriptions and metrics.

Mayor Christman asked if the plan would include bays at the Village Center.

Councilor K. Brown indicated that would be an aspect that MDG would evaluate and make recommendations to Council.

Councilor Hoellen noted that he would want the final report to assess the City's maintenance needs, suggest needs versus things that would be nice to have, justify those conclusions and determine the most cost effective way for the City to meet its needs.

Mayor Pro Tem A. Brown indicated that this study would evaluate the operational aspects of the Public Works department and use analytics to address Council's concerns. He noted that MDG did these types of evaluations for a living and they were the only group with this level of credentials, background and expertise.

Councilor Griffin suggested that Council and staff work on a list of deliverables to add to the scope of work.

Deputy City Manager/Director Goldie indicated that MDG would have as much information as staff provided and the process would go back and forth between MDG and staff as information was gathered and evaluated. He noted that some things could be shared with Englewood for economies of scale but others could not.

Mayor Christman indicated that her biggest concern was the agreement did not include mention of cost effectiveness and alternatives.

Councilor K. Brown noted that page 3 included "identify potential alternatives".

Mayor Pro Tem A. Brown indicated that a two week delay was not fatal and volunteered to work with staff to amend the agreement to address Council's concerns.

Councilor Gallagher noted that he could see the value in working with MDG before an architect and that they had worked with many municipalities on similar projects and had a good track record.

Councilor Griffin added that Deputy City Manager/Director Goldie would be highly involved in the process to help make it a success.

Mayor Pro Tem A. Brown moved, seconded by Councilor Griffin to table Item 6g to the August 18, 2015 meeting.

The motion passed unanimously.

Mayor Pro Tem A. Brown and Councilor Hoellen volunteered to work with staff on amendments to the agreement before it was brought back to Council on August 18th.

UNFINISHED BUSINESS

2015 November Election

City Clerk Smith explained that the draft ballot language had been revised by Councilor Hoellen and Mayor Pro Tem A. Brown and a clean copy was on the dais for Council's consideration. She indicated that included in staff's memo was a list of issues from the Mayor for Council to discuss.

Mayor Christman noted that Mayor Pro Tem A. Brown had written an article for the Crier. She asked Council if they wanted to send a letter to all residents explaining the proposed ballot issue.

Mayor Pro Tem A. Brown indicated Council should take advantage of the time before the September 1st deadline to promote public education of the issue.

Mayor Christman asked if Council would like to hold a public information meeting about the election.

Mayor Pro Tem A. Brown suggested holding an information meeting on August 18th.

Councilor K. Brown suggested that Mayor Christman could explain the issue to the residents at tonight's meeting.

Mayor Christman explained the ballot language was required by TABOR to say "tax increase" but in reality the proposed use tax on building materials was not a tax increase. She indicated that currently if a contractor working in Cherry Hills Village purchased building materials in Englewood, Englewood charged a sales tax on the building materials because Cherry Hills Village does not have a use tax. If the contractor shows that a use tax was paid in the city they are working in, then the contractor does not have to pay that amount as a sales tax. Residents are paying these taxes anyway, but if Cherry Hills Village imposes a use tax that money will come to Cherry Hills instead. The revenue from use tax is estimated at \$1.4 million annually paid to Cherry Hills Village instead of to other cities.

Councilor Hoellen suggested bullet points for the letter.

Councilor Gallagher added that most Denver area municipalities already impose a building use tax.

Councilor K. Brown suggested that Mayor Pro Tem A. Brown's article be used as a basis for the letter.

Mayor Pro Tem A. Brown indicated that he would work with City Clerk Smith and City Attorney Michow on the letter.

Councilor Griffin suggested including the example of a \$1 million home construction.

City Attorney Michow advised that all bills associated with the letter and public information session would have to be paid prior to September 1st.

City Clerk Smith asked if the letter should be sent prior to August 18th and invite residents to the public information session.

Mayor Christman agreed and suggested including the draft ballot language with the letter.

Councilor Hoellen noted that TABOR required that the ballot issue be worded a certain way but that in reality this was a tax reallocation.

Mayor Christman asked if Council wanted to focus on both the proposed use tax and the long range financial plan now or wait until after the November election to focus on the long range financial plan.

Council agreed to wait until after the November election.

NEW BUSINESS

John Meade Park and Alan Hutto Memorial Commons Master Plan Presentation

Parks, Trails and Recreation Administrator Berninzoni presented the John Meade Park and Alan Hutto Memorial Commons Master Plan to Council. He introduced Parks, Trails and Recreation Commission (PTRC) Chair Bill Lucas and THK Associates Kevin Shanks and Randall Navarro.

Chair Lucas explained that the PTRC had met twice a week for six months. He thanked staff for their work and assistance with the process. He thanked THK for their expertise. He stated that the neighbors had been great activists and thanked them for their frequent and consistent participation. He explained that City documents had recommended activation of the Village Center Campus and John Meade Park since the 1950s. He indicated that the Master Plan presented tonight was a guiding document and PTRC had determined that it was not appropriate to include legislation with the Master Plan. He encouraged Council to move on to the next steps of design and implementation. He indicated that the primary concerns PTRC had heard from neighbors were light and noise. He noted that before the Alan Hutto Memorial Commons (AHMC) was donated to the City the property owner could have built a home more invasive than the proposed performance area. He added that PTRC had assured neighbors that it would not become a Red Rocks or a Washington Park. During the Master Plan process PTRC and THK were sensitive to maintaining the semi-rural and open character of the Village. He noted that the proposed play structures were natural looking and intended to blend in. He indicated that the gift of AHMC was very generous and the City had an obligation to fulfill the contract by building a performance area.

Kevin Shanks, THK Associates, indicated they had enjoyed the process, thanked the neighbors for their great attendance and communication, and thanked Council for their participation in the process.

Randall Navarro, THK Associates, reviewed the Master Plan process. He noted that they had reviewed all the City's past documents involving John Meade Park; spoken with stakeholders; refined preliminary designs through public meetings; issued a community survey; and come up with a final design concept. He presented the final design in four stages: the AHMC performance area; the wetlands; the Meade Lane playground and parking; and moving the Village Center closer to Quincy Avenue. He indicated that the total project was estimated at around \$3 million, and with contingencies around \$4 million. He discussed funding sources such as Arapahoe County Open Space, Great Outdoors Colorado, and Colorado Parks and Wildlife. He explained that THK's recommendations were to build the AHMC performance area first to satisfy the City's responsibility per the contract; review the City Code with the new Master Plan in mind; and save time and effort by combining phases when possible. He presented a very basic performance area that could be completed by the October deadline for approximately \$13,000. He noted that Parks, Trails and Recreation Administrator Berninzoni believed the basic performance area could be constructed by City staff and the basic plan had been reviewed by the City Engineer who had found no issues.

Councilor Hoellen asked about the impact on the floodplain.

Mr. Navarro replied that the City Engineer had reviewed the basic performance area and determined that it would have no impact on the floodplain.

Councilor Griffin asked about any additional community input besides the letters sent to residents and the online survey.

Mr. Navarro added that he had personal email contact with several residents.

Councilor K. Brown noted the three public hearings.

Mayor Christman indicated that Council would now hear public comments on the Master Plan.

Nancy Bowman, 2455 Cherryridge Road, indicated that she lived on the northern border of Cherryridge with a view of John Meade Park. She stated that noise travelled up the hill from the Village Center Campus and the Park to her home. She indicated that she had attended all the planning meetings for the Master Plan and was concerned that the recommended design would disturb the peaceful enjoyment of the Village at night from her home. She stated that the neighbors had three top priorities from the beginning: less is better; integrate the development and minimize man-made structures; and minimize light and noise. She indicated that these priorities had been integrated into the draft report, but at the last moment PTRC had removed key sentences addressing light and

noise and ignored the community input. She clarified that she was only concerned with use of the park during nighttime, not during the day. She emphasized that the Village was unique, rural, with few street lights and considerate neighbors, and she was concerned that the final plan did not address light and noise.

Michael Smith indicated that he represented the Klins at 135 Meade Lane. He explained that the Klins wanted no use of the park, no noise and no light. He indicated that the AHMC was a generous donation and should be used consistent with the gift. He stated that the Master Plan did not include rules and regulations but rather assumptions. He indicated that the Master Plan did not minimize noise and light. He asked that Council not alter established practices until there was a reason to do so.

Nathan Sievers indicated that he was there on behalf of David Merage, owner of 55 Meade Lane. He indicated Mr. Merage lived adjacent to the AHMC and was opposed to the amphitheater and the increased noise and light, both direct and indirect, that would result as well as the parking, crowds and traffic. He stated that it would be a significant impact. He noted that if a private home had been built on the AHMC instead of being donated to the City then the use would be consistent with a single family which would be much less frequent than a performance area.

Lucinda Greene, 2855 Cherryridge Road, thanked PTRC, the neighbors and THK Associates for their thoughtfulness during the Master Plan process. She indicated the Master Plan did not address use of the AHMC amphitheater at night. She noted that the City had never had a special purpose facility like the AHMC amphitheater before and so the Code did not address appropriate use. She asked Council to consider restricting frequent nighttime use of the park and be considerate of neighbors enjoying peaceful outdoor evenings. She quoted Mayor Christman and Councilor Gallagher in a recent article in the Denver Post YourHub and hoped that those sentiments would guide Council. She submitted a letter from the Cherryridge Neighborhood Association that thanked Council for their careful consideration to maintain the Village's rural character and requested Council restrict use of the park to existing City events and weekday school events during school hours.

Councilor Griffin noted that two letters were on the dais from Cherryridge Road.

Alix Corboy, 2905 Cherryridge Road, read a letter from Martine and Louie Wollenweber, 2705 Cherryridge Road indicating their concern with light and noise pollution. They valued the semi-rural character of the Village and asked Council to regulate use of this new public space by amending the Municipal Code to limit light and noise pollution.

Councilor Griffin asked Ms. Corboy to read the comments on the dais.

Ms. Corboy read an email from Kathryn Ryan, 2805 Cherryridge Road, who was concerned about lighting, noise and usage and about the last minute changes to the Master Plan by PTRC. Ms. Ryan requested that Council amend the City Code to allow use of the park from 6 a.m. until sunset plus one hour; restrict lights to the small path

lights in the Master Plan; restrict noise to be neighborhood friendly; and require permitting for use of the park. Ms. Ryan indicated that having more events than were currently held in the park would be difficult on neighbors. Ms. Corboy also read an email from Sam Simpson and Susan Neff, 3005 Cherryridge Road, who were concerned with the 11th hour revisions to the Master Plan by PTRC that removed references to noise and lighting issues.

Hearing no further comments, Mayor Christman closed the public comments period.

Councilor Gallagher indicated that he had been involved from the beginning of this planning process and that neighbor concerns had been consistent from the beginning. He indicated that PTRC, Council and residents wanted to preserve the semi-rural character of the Village and the City's dark skies. He noted that neighbor comments had been consistent to preserve what was there, less is more, be careful about the usage, preserve the quality of life and limit the use. He indicated that PTRC had addressed these concerns thoughtfully as evidenced in the Master Plan. He applauded the neighbors who had kept attending all the meetings throughout this process. He stated that he understood their concerns and was confident that Council would make good decisions.

Councilor Griffin indicated he was proud of his neighborhood for their participation in this process from the beginning and encouraged residents to continue to be active. He noted that Council was often concerned with making decisions on a major issue with little feedback from the public and it was reassuring to have such a well-vetted and well-grounded process. He indicated that Council heard the neighbor's concerns.

Mayor Christman clarified that no one on Council had agreed to move the Village Center as was suggested in phase four of the Master Plan. She indicated that the design was lovely and would be helpful to Council in planning the next stage. She stated that Council was not at the point yet of setting rules and regulations regarding the uses of the park. She noted that the AHMC performance area was a more immediate need but could be moved in the future.

Councilor Hoellen thanked the neighbors for their involvement. He indicated the Council heard their concerns and believed the final plan was consistent with the less is more, simple, natural desires of the neighbors. He applauded PTRC and THK for their work. He indicated that the Village was natural, open, quiet and pastoral and Council would not change that. He noted that the only lights he saw in the Master Plan were in the proposed Village Center parking lot. He stated that Council had not agreed on the phasing yet and would discuss use of the park once it was developed. He indicated that he was confident this and future Councils would be concerned with maintaining dark skies and the Village's pastoral and tranquil character.

Councilor Griffin agreed and referenced Council's concerns with lights in the recent Arapahoe Tennis Club development.

Councilor VanderWerf indicated that she had often thought there was unrealized potential in John Meade Park. She stated that the Master Plan made something natural even more beautiful. She commended PTRC and THK. She agreed that Council valued dark skies and the lights in the Master Plan would conform to dark sky standards. She noted that events in the performance area would have to be approved by the City for scheduling issues if nothing else, and Council could consider limiting the use of the area. She stated that the spirit of the planning process was that the Village needed a community gathering place and reasons to gather. She hoped the neighbors present tonight would join events in the park like Movie Night.

Councilor K. Brown indicated that she had served on PTRC and understood the frustration that volunteers can feel when they donate their time to a process such as the Master Plan and then nothing is done about it, and the frustration as a citizen when public funds are spent on planning documents that are not acted upon. She thanked PTRC and THK for all their work and noted that PTRC had been meeting twice as often as normal during this process. She thanked the community members for their participation and commitment. She noted that there was rarely a majority of opinions and everyone on Council was sincerely acting in the best interest of the Village but they had to serve the entire community. She stated that the neighbors' concerns about noise, light and maintaining natural spaces had been heard by herself, fellow Council members, PTRC and THK. She indicated that Council could minimize but not eliminate light and noise, that they had an agreement to build a performance space and had to honor that commitment. She noted that THK and PTRC had worked hard to minimize the impact to surrounding neighbors. She stated that the Master Plan was a fabulous compromise and an exciting opportunity to finally move forward with a desire the City has had for many years. She noted that the ~~City's existing ordinance restricted noise equivalent to a refrigerator from continuing beyond 15 minutes~~ City has an existing noise ordinance. She suggested that Council could discuss lighting and hours of operation for parks on a City-wide scale. She indicated she would be very disappointed if Council did not act on this plan. She added that Council should be open to an iterative process and open to the concerns of the citizens.

Mayor Pro Tem A. Brown indicated he agreed with all the other comments from Council. He noted that the plan was valuable and that the neighbors' concerns were legitimate and heartfelt. He added that Council was committed to dark skies in the Village, and that the lights in the plan focused on the parking lot and walkway. He indicated that the programming and uses of the park would help inform the park's development. He assured the neighbors that it was not intended as a high intensity usage. He indicated that the improvement of the park would create community value and be a great asset to the Village.

Councilor K. Brown moved, seconded by Councilor VanderWerf to approve the John Meade Park and Alan Hutto Memorial Commons Master Plan as presented by the Parks, Trails and Recreation Commission and THK Associates, Inc.

The motion passed unanimously.

REPORTS

Mayor's Report

Mayor Christman reported that she had received a letter from the Government Finance Officers Association confirming the City's receipt of the Budget Award.

Councilor Hoellen congratulated staff on the tremendous job of applying for and receiving the award. He asked to see the comments from the review committee that had come along with the award.

Deputy City Manager/Director Goldie replied that staff would send that document to Councilor Hoellen.

Mayor Christman reported that she was working on a new drone law with City Attorney Michow. She noted that they were trying to keep the ordinance flexible to allow for future changes.

Councilor K. Brown asked if Council had received complaints about drones.

Mayor Christman replied that she had received several.

Members of City Council

Councilor Hoellen had no report.

Councilor K. Brown reported that the Centennial Airport Noise Roundtable would meet tomorrow.

Councilor VanderWerf reported that the Public Art Commission was holding an extravaganza on September 30th at the Cherry Hills Country Club to raise funds for the Butterfield horse. She thanked Finance Director Proctor and City Clerk Smith for their assistance to the PAC.

Mayor Pro Tem A. Brown reported that he was working with Deputy City Manager/Director Goldie and Director Zuccaro to interview consultant firms for the City's traffic study.

Councilor Griffin apologized for missing the last meeting. He thanked the Public Works Department for the wonderful job they did with the chip seal project. He indicated that he had received positive comments from residents. He noted that the project had been well publicized and the markings and notifications were well done.

Councilor Gallagher indicated that staff was doing a great job with the mitigation and erosion control along City trails.

City Manager & Staff

Deputy City Manager/Director Goldie reported that staff had been notified by Denver Water that no more water would be run through the High Line Canal for the rest of the year.

Mayor Christman asked if rainwater might still run in the Canal.

Deputy City Manager/Director Goldie confirmed that was correct.

Police Chief Tovrea reported that between 150 and 200 people had attended National Night Out.

City Attorney

City Attorney Michow had no report.

ADJOURNMENT

Councilor Hoellen moved, seconded by Councilor Gallagher to move into Executive Session pursuant to C.R.S. Sec. 24-6-402(4)(f) for purposes of discussing personnel matters related to the appointment of an interim city manager and to seek legal advice concerning City administration transition matters pursuant to C.R.S. Sec. 24-6-402(4)(b) and then to go directly into Executive Session pursuant to C.R.S. Sec. 24-6-402(4)(a) for the purpose of discussing matters related to the acquisition of real property and pursuant to C.R.S. Sec. 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators relating to possible acquisition of such real property and to adjourn directly thereafter.

The following votes were recorded:

Gallagher	yes
Griffin	yes
A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Executive Session: 6 ayes. 0 nays. The motion carried.

The Executive Session began at 9:12 p.m.

The meeting adjourned at 10:25 p.m.

Laura Christman, Mayor

Laura Smith, City Clerk

**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
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Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 5b

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: MAYOR CHRISTMAN

SUBJECT: RESOLUTION 34, SERIES 2015; A RESOLUTION APPOINTING AN INTERIM CITY MANAGER OF THE CITY OF CHERRY HILLS VILLAGE

DATE: AUGUST 18, 2015

DISCUSSION:

Resolution 34, Series 2015 appoints Deputy City Manager/Director of Public Works Jay Goldie as interim City Manager until a new City Manager is appointed. Mr. Goldie will continue to serve as the City's Public Works Director during this appointment.

RECOMMENDED MOTION:

"I move to approve Resolution 34, Series 2015; appointing an Interim City Manager of the City of Cherry Hills Village."

ATTACHMENTS:

Exhibit A – Resolution 34, Series 2015

RESOLUTION NO. 34
SERIES OF 2015

INTRODUCED BY: _____
SECONDED BY: _____

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CHERRY HILLS VILLAGE APPOINTING AN INTERIM
CITY MANAGER OF THE CITY OF CHERRY HILLS VILLAGE**

WHEREAS, Section 5.7 of the Cherry Hills Village Home Rule Charter and Section 2.3.40 of the Municipal Code authorize the City Council to appoint a City Manager; and

WHEREAS, John Patterson has served the Village as Interim City Manager and City Manager since 2010; and

WHEREAS, John Patterson has notified City Council that he is retiring and resigning from his position as City Manager effective July 31, 2015; and

WHEREAS, the City Council appreciates Mr. Patterson's years of dedicated service to the City, first as Police Chief and then as City Manager; and

WHEREAS, the City Council has determined that an Interim City Manager should be appointed to serve until a permanent City Manager is appointed; and

WHEREAS, the City Council desires to engage a consultant to assist the City Council in conducting an executive search to fill the position of City Manager; and

WHEREAS, the City Council desires to appoint Deputy City Manager and Director of Public Works Jay Goldie as Interim City Manager until a new City Manager is appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE:

The City Council appoints Jay Goldie as Interim City Manager of the City of Cherry Hills Village until a new City Manager is appointed by the City Council. Mr. Goldie will continue to serve as the City's Public Works Director during this appointment.

This Resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of the City Council this ___ day
of _____, 2015, by a vote of ___ yes and ___ no.

(SEAL)

Laura Christman, Mayor

ATTEST:

Approved as to form:

Laura Smith, City Clerk

Linda C. Michow, City Attorney

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 5c

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: LAURA SMITH, CITY CLERK

SUBJECT: RESOLUTION 35, SERIES 2015; APPOINTING LUCINDA GREENE TO THE QUINCY FARM COMMITTEE

DATE: AUGUST 18, 2015

ISSUE:

Should the Council approve Resolution 35, Series 2015, appointing Lucinda Greene to the Quincy Farm Committee (QFC)?

DISCUSSION:

Council established the QFC with Resolution 10, Series 2015 and Resolution 12, Series 2015. Resolution 10, Series 2015 states "Two (2) members shall be appointed for five (5) year terms, and the remaining three (3) members shall be appointed for three (3) year terms." Resolution 12, Series 2015 appointed Russell Stewart to the QFC for a five year term and established him as inaugural chairperson. Resolution 33, Series 2015 appointed Melinda Haymons to a five year term and Dale DeLeo and David Windfeldt to three year terms.

City Council appointed Mayor Christman and Councilor Hoellen to interview applicants for the QFC. Mayor Christman, Council Hoellen and Chair Stewart have directed staff to prepare a resolution for Council's consideration to appoint Lucinda Greene to fill the remaining three year term on the QFC (Exhibit A).

RECOMMENDED MOTION:

"I move to approve Resolution 35, Series 2015; appointing Lucinda Greene to the Quincy Farm Committee."

ATTACHMENTS:

Exhibit A: Resolution 35, Series 2015
Exhibit B: Lucinda Greene Background Information

**RESOLUTION NO. 35
SERIES 2015**

**INTRODUCED BY:
SECONDED BY:**

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
APPOINTING LUCINDA GREENE TO THE QUINCY FARM COMMITTEE**

WHEREAS, the City Council established the Quincy Farm Committee ("the Committee") to advise the City Council on matters related to Quincy Farm through Resolution 10, Series 2015, and Resolution 12, Series 2015; and

WHEREAS, per Resolution 10, Series 2015 "Two (2) members shall be appointed for five (5) year terms, and the remaining three (3) members shall be appointed for three (3) year terms."; and

WHEREAS, the City Council appointed Russell Stewart to a five (5) year term through Resolution 12, Series 2015; and

WHEREAS, the City Council appointed Melinda Haymons to a five (5) year term and Dale DeLeo and David Windfeldt to three (3) year terms through Resolution 33, Series 2015; and

WHEREAS, applications to fill positions on the Commission were reviewed by Mayor Christman, Councilor Hoellen, and Committee Chair Russell Stewart; and

WHEREAS, per Resolution 10, Series 2015 terms shall end the 3rd Tuesday in May in each respective year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE THAT:

Section 1. The City Council hereby makes the following appointments to the City of Cherry Hills Village Quincy Farm Committee:

<u>Name</u>	<u>Term Expires</u>
Lucinda Greene	3 rd Tuesday in May 2018

This Resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of City Council this __ day
of _____, 2015, by a vote of _ yes and _ no.

(SEAL)

Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Smith, City Clerk

Linda C. Michow, City Attorney

Laura Smith

From: Lucinda Greene <lhg_1986@msn.com>
Sent: Thursday, August 06, 2015 7:38 PM
To: Laura Smith
Subject: Re: Quincy Farm Committee

Laura, I am delighted to hear this good news. Thank you!

Since the Council removed the earlier recommendations for appointment from the consent agenda at Tuesday's meeting, pending full discussion, I would be happy to share additional information, not included on my application, should Council have questions about my qualifications.

I am a Master Gardener in Arapahoe County, working on a new Native Plant Master designation. I also currently serve as Ms. Anderson's gardener at Quincy Farms, working closely with Ms. Candy Gray, and Mr. Ben Fitzpatrick.

I have significant non-profit experience and fundraising experience, having served on annual, and long-term fundraising committees for Stanford University, St. Anne's Episcopal School, Recording for the Blind and Dyslexic, now known as Learning Ally, The Listening to Learn Guild, and Denver CASA.

Currently, I am engaged as a board member with the Fine Arts Foundation, the University of Colorado Parent's Association, and the Cherry Hills Land Preserve.

I am very enthused about this opportunity, and I do hope my application is met with Council approval. Ms. Anderson's property is a jewel in our Village, and I am very interested in making sure its value is maximized for the residents of Cherry Hills Village.

Please let me know if I can provide any additional information.

My very best regards,

Lucinda H. Greene
303-246-3937

On Aug 6, 2015, at 3:19 PM, Laura Smith <lsmith@cherryhillsvillage.com> wrote:

Hi Lucinda,

I'm happy to tell you that Mayor Christman, Councilor Hoellen, and Quincy Farm Committee Chair Russell Stewart are recommending your appointment to the Quincy Farm Committee. The resolution for your appointment will be on the August 18th agenda. Please let me know if you have any questions.

Thank you,

Laura Smith, CMC
City Clerk
City of Cherry Hills Village
Direct 303.783.2732
Fax 303.761.9386
Email lsmith@cherryhillsvillage.com

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ITEM: 7a

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: EMILY KROPF, SPECIAL PROJECTS COORDINATOR

SUBJECT: COUNCIL BILL 4, SERIES 2015; PROPOSED AMENDMENT TO MUNICIPAL CODE SECTION 16-16-130 CONCERNING WIRELESS COMMUNICATION FACILITIES (PUBLIC HEARING AND SECOND AND FINAL READING)

DATE: AUGUST 18, 2015

ISSUE:

Should the City Council approve Council Bill 4, Series 2015 on second and final reading amending Municipal Code Section 16-16-130 to include wireless co-location rules as adopted by Congress and interpreted by the Federal Communications Commission (FCC) (Exhibit A)?

BACKGROUND:

Co-location is defined as the mounting or installation of wireless transmission equipment on an existing eligible support structure (i.e. tower or base station) for the purpose of transmitting and/or receiving radio frequency signals for communications purposes. In 2012, Congress adopted new rules (Section 6409 of the Middle Class Tax Relief Act of 2012) determining when a co-location request on an existing wireless site, or when the removal or replacement of equipment on an existing wireless site, must receive zoning approval, regardless of state or local law. In 2014, the FCC adopted rules defining and interpreting various portions of Section 6409 for implementation purposes. The rules state that an eligible facilities request or application for co-location must be approved if it does not involve a substantial change.

A substantial change is defined as an increase in height, width, number of cabinets or other criteria as identified in the proposed language. For instance, the City would be required to approve a co-location request for new equipment on an existing tower in the public right-of-way if the height of the structure did not increase by more than 10% or 10 feet, whichever is greater, as a result of the additional equipment despite the City's maximum height allowance. An application can be denied, however, if the request would result in a substantial change; impair a concealment element needed to qualify as an alternative communication facility; or fail to meet a design element or condition of approval associated with the original application or any approved amendment thereto.

CHERRY HILLS VILLAGE
COLORADO

DISCUSSION:

The Colorado Communication and Utility Alliance (CCUA) issued a memorandum regarding the new rules and a proposed model ordinance to assist municipalities with implementation (Exhibit B). Staff has reviewed the model ordinance with the City Attorney and has incorporated the required regulations while attempting to minimize the impact of mandatory co-location on the City's semi-rural character. A summary of the most significant changes resulting from the rules can be found in a 2014 CCUA memorandum (Exhibit C).

City Council Review

The City Council approved the proposed ordinance on first reading at the July 21, 2015 meeting but asked staff to revise the amendment to address the removal of or damage to existing trees caused by co-location requests and the required replacement standards (Exhibit D). Staff has since updated the language, which can be found in Section 16-16-130(g)(3)(e).

Planning and Zoning Commission Review

The Planning and Zoning Commission reviewed the proposed language and recommended approval to the City Council on June 9, 2015 (Exhibit E).

Public Notice

Notice of the public hearing was published in the July 30, 2015 edition of The Villager. Staff has not received any comments from the public in response.

RECOMMENDATION:

Staff recommends approval of the proposed amendment to Municipal Code Section 16-16-130 to include new wireless co-location rules as drafted in order to comply with current federal rules.

RECOMMENDED MOTION:

"I move to approve on second and final reading Council Bill 4, Series 2015 as submitted in Exhibit A of the August 18, 2015 staff memorandum, amending Municipal Code Section 16-16-130 to include new wireless co-location rules.

ATTACHMENTS:

- Exhibit A: Council Bill 4, Series 2015
- Exhibit B: 2015 CCUA Memorandum
- Exhibit C: 2014 CCUA Memorandum
- Exhibit D: City Council Minutes
- Exhibit E: Planning and Zoning Minutes

COUNCIL BILL NO. 4

INTRODUCED BY: _____

SERIES OF 2015

SECONDED BY: _____

**A BILL FOR AN ORDINANCE
OF THE CITY OF CHERRY HILLS VILLAGE
AMENDING SECTION 16-16-130 OF CHAPTER 16 OF THE CHERRY HILLS VILLAGE
MUNICIPAL CODE CONCERNING WIRELESS COMMUNICATION FACILITIES**

WHEREAS, the City of Cherry Hills Village ("City") is a home rule municipal corporation organized in accordance with Article XX of the Colorado Constitution; and

WHEREAS, pursuant to its home rule authority and Article 23, Title 31 of the Colorado Revised Statutes, the City has authority to regulate the development of land within the City for the purposes of promoting the public health, safety, convenience, and the general welfare of the community; and

WHEREAS, the City has adopted zoning regulations codified in Chapter 16 of the Municipal Code that, in relevant part, establish requirements for approval and siting of wireless communication facilities, codified in Section 16-16-130 of the Municipal Code; and

WHEREAS, the City has determined that it is necessary to amend Section 16-16-130 to implement federal requirements imposed through section 6409 ("Section 6409") of the Middle Class Tax Relief and Job Creation Act of 2012, as interpreted by the Federal Communications Commission's Acceleration of Broadband Deployment Report and Order, 29 FCC Rcd 12865; and

WHEREAS, Section 6409 requires a state or local government to approve certain eligible wireless facilities for a co-location on, or modification of a facility that does not substantially change the physical dimensions of such facility.

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF CHERRY HILLS VILLAGE, COLORADO, ORDAINS:

Section 1. Section 16-16-130 of the Cherry Hills Village Municipal Code, entitled "Wireless communication facilities," is hereby amended to read in full as follows, with new text shown in underline and deleted text shown in strikethrough:

Sec. 16-16-130. - Wireless communication facilities.

(a) Purpose, intent and applicability: The purpose and intent of this Section is to accommodate the communication needs of residents and businesses while protecting the public health, safety and general welfare of the community. The City Council finds that these regulations are necessary in order to:

- (1) Facilitate the provision of wireless communication services to the residents and businesses of the City;
- (2) Minimize adverse visual effects of towers through careful design and siting standards;
- (3) Avoid potential damage to adjacent properties from tower failure through structural standards and setback requirements; and

- (4) Encourage and maximize the use of existing and approved towers, buildings and other structures to accommodate new wireless communication antennas in order to reduce the number of towers needed to serve the community.

This Section shall not govern any tower or wireless communication facilities owned or operated by a federally licensed amateur radio station operator or used exclusively for receive-only antennas, provided that all other zoning district requirements are met.

(b) Definitions. For purposes of this section, the following listed specific words and terms are defined as follows:

Co-location means the mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.

~~Communication site means the site or lot utilized for an unmanned wireless transmission facility that uses radio signals to transmit conversation, visual imagery or data to a user.~~

Eligible facilities request means any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station as measured from the original tower or base station zoning or siting approval, involving:

- (1) Co-location of new transmission equipment;
- (2) Removal of transmission equipment; or
- (3) Replacement of transmission equipment.

Eligible support structure means any existing tower or base station as defined in this Section.

Existing means a constructed tower or base station that was reviewed, approved and lawfully constructed in accordance with all requirements of applicable law as of the time of an eligible facilities request, provided that a tower that exists as a legal, non-conforming use and was lawfully constructed, is existing for purposes of this Section.

Owner means an individual or entity holding an ownership interest in property that is subject to this Section, as well as any other applicant for approval under this Section who is acting with authority of a record owner. Once any approvals are granted pursuant to this Section, any references to *Owner* shall also mean operators, managers or any other person or entity authorized by an Owner with responsibility for the approved facilities. Any other such person or entity shall be jointly and severally liable with an Owner for any violations of this Code arising out of the approved facilities.

Site means the specific boundaries of the leased or owned property or specifically defined area of the wireless communication facility subject to review under this Section and any access or utility easements related to the site. For towers in the public rights-of-way, a site is limited to that area comprising the base of the structure and to associated transmission equipment located on the ground.

Substantial change means a modification that substantially changes the physical dimensions of an eligible support structure if it meets any of the following criteria:

- (1) For towers located in the public rights-of-way, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater; or it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower by more than six feet; or it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the tower; or it involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the tower; or
- (2) For towers not located in the public rights-of-way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; or it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower at the level of the appurtenance, whichever is greater; or
- (3) For base stations, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater; or it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet; or it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure; or
- (4) For any eligible support structure, it involves the installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or it entails any excavation or placement outside the existing site; or it impairs the concealment elements of the eligible support structure necessary to qualify as an alternative communication facility; or it does not comply with the original application design elements or conditions of approval, including but not limited to colors, textures, surfaces, scale, character and siting, or any approved amendments thereto, subject to the thresholds established in subsections 1-4 of this definition.

Transmission equipment means equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Wireless communication facilities mean facilities that transmit and/or receive electromagnetic wireless communication signals. It includes antennas, microwave dishes, horns and other types of equipment for the transmission or receipt of such signals, communication towers or similar structures supporting said equipment, equipment buildings, parking area and other accessory development. The following types of facilities are included within this definition:

Alternative communication facility shall mean a communication facility with an alternative design that camouflages or conceals the presence of antennas or towers such as, but not limited to, artificial trees, clock and bell towers and steeples.

Antenna means any exterior apparatus designed for telephonic, radio or television communications through the sending and/or receiving of wireless communications signals.

Base station means a structure or equipment at a fixed location that enables FCC-licensed or authorized wireless communications between user equipment and a communications network. The definition of a base station does not include or encompass a tower as defined herein or any equipment associated with a tower. Base station includes, without limitation:

- (1) Equipment associated with wireless communications services such as private, broadcast and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul that, at the time the relevant application is filed with the City under this Section, has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.
- (2) Radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies and comparable equipment, regardless of technological configuration (including Distributed Antenna Systems ("DAS") and small-cell networks) that, at the time the relevant application is filed with the City under this Section, has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

Base station does not include any structure that, at the time the relevant application is filed with the City under this Section, does not support or house equipment described in subparagraphs (b)(1) or(2) above.

Freestanding communication facility means a communication facility that consists of a stand-alone support structure or tower, antennas and accessory equipment.

Roof-mounted communication facility means a communication facility that is mounted and supported on the roof or any rooftop appurtenance of a legally existing building or structure.

Temporary mobile wireless communication facility means a wireless communication facility that is capable of being moved and consists of a cellular antenna tower and electronic radio transceiver equipment on a truck or trailer designed to provide expanded cellular network coverage or capacity.

~~*Tower* means any structure that is designed and constructed primarily for the purpose of supporting one (1) or more antenna, including self-supporting lattice towers, guy towers or monopole towers. The term includes, but is not limited to, radio and television transmission towers, microwave towers, common carrier towers, cellular telephone towers and alternative telecommunication facilities.~~

Tower means any structure built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.

Wall-mounted communication facility means a communication facility that is mounted and supported entirely on the wall of a legally existing building, including the walls of architectural features such as parapets, chimneys and similar appurtenances.

(c) General requirements/location and design criteria. ~~In addition to the criteria set forth in Section 16-3-40, a~~ All wireless communication facilities and sites shall be designed and located using the criteria set forth in this Subsection. The City Council may withhold approval of any facility that does not meet any of these criteria.

- (1) Applications must contain an applicant's name, address, general contact telephone number and an emergency number where a representative of the applicant can be contacted twenty-four (24) hours per day, seven (7) days per week. Should any information represented on the application change, the applicant must contact the City in writing and provide the updated information.
- (2) Wireless communication facilities should be co-located with other wireless communication facilities or public utilities whenever possible, and to the extent the total facility remains consistent with the scale of the surrounding structures.
- (3) The applicant shall (i) demonstrate how the proposed ~~communication~~ site fits into the overall communication network for the community, to confirm the necessity for the site; (ii) to the extent that it seeks approval to address gaps in coverage or capacity, demonstrate by a preponderance of the evidence that there are no viable alternatives to remedy gaps in the applicant's network; and (iii) to the extent that the applicant provides services under a license granted by a governmental authority, that a failure to approve the application will result in the applicant's inability to provide the minimum coverage or capacity it is required to provide pursuant to its license and any applicable law.
- (4) The location and development of wireless communication facilities should, to the maximum extent possible, preserve the existing character of the topography and vegetation.
- (5) Wireless communication facilities should be designed and located to avoid dominant silhouettes and to preserve view corridors of surrounding areas to the maximum extent possible.
- (6) The visual impact of the wireless communication facilities shall be mitigated through the use of compatible architectural elements such as: colors, textures, surfaces, scale and character. The facilities shall be screened with vegetation, structures or topographical features. The facility should be integrated to the maximum extent possible, through its location and design, into the natural setting and the structural environment of the area. Accessory equipment in areas of high visibility shall, where possible, be sited below the ridgeline or designed (e.g., placed underground, depressed or located behind earth berms or structures) to minimize its profile.
- (7) Where possible, wireless communication facilities should be concealed in accessory structures consistent with the architectural scale and character of the area.
- (8) Roof- and wall-mounted facilities shall be architecturally compatible with and colored to match the building or structure to which they are attached. Wall-mounted facilities shall be mounted as flush to the building wall as possible. A wall-mounted facility may encroach a maximum of thirty (30) inches into the required setback for the building to which it is attached, but shall not extend across the property line. Roof-mounted facilities shall only be permitted if the applicant has demonstrated that wall-mounted facilities cannot be installed due to physical or operational infeasibility.
- (9) Freestanding wireless communication facilities shall not be artificially lighted, unless required by the FAA or other applicable governmental authority. If lighting is required, the City may review the available lighting alternatives and approve the design that would

cause the least disturbance to the surrounding views. Lighting must be shielded or directed to the greatest extent possible so as to minimize the amount of light falling onto nearby properties, particularly residences.

- (10) Towers shall be designed to allow for co-location to the maximum extent possible.
- (11) No portion of any antenna array may extend beyond the property line.
- (12) Wireless communication facilities should be screened to mitigate visual impacts to the maximum extent practicable.
- (13) The use of any portion of a wireless communication facility for signs for promotional or advertising purposes, including but not limited to company name, phone numbers, banners, streamers and balloons, is prohibited. The City may require the installation of signage with safety information.
- (14) Fencing should not be used exclusively (it must be supplemented with vegetation and other things) to screen wireless communication facilities. Security fencing should be of a design which blends into the character of the existing environment.
- (15) The wireless communication facilities shall be designed, maintained and operated as required by applicable FCC licenses and regulations.
- (16) All wireless communication facilities shall comply with the setbacks within the zone district applicable to accessory structures or a setback equal to the height of the facilities as measured from the natural grade to the highest point of the wireless communication facility, whichever is greater, unless physical characteristics of the property and the facility allow for placement of the facility pursuant to Paragraph (c)(6) above. On land where the setback is measured from a property line that is not adjacent to residentially zoned property, the setback shall be the setback required for an accessory structure in that zone district.
- (17) Notwithstanding any other provision of this ~~Chapter-Section~~, towers shall not exceed ~~fifty~~ ~~forty (540)~~ feet in height, as measured from the natural grade to the highest point of the wireless communication facility.
- (18) All owners and operators of wireless communication facilities shall comply with federal regulations for radio frequency emissions. At the time of application for a wireless communication facility, and thereafter at the request of the City upon complaint (but not more than annually), the owner or operator shall submit a project implementation report that provides cumulative field measurements of radio frequency emissions of all antennas installed at the subject site, and that compares the results with established federal standards. If, upon review, or at any time any wireless communication facility within the City is operational, the City finds that the facility does not meet federal regulations, the City may require corrective action within a reasonable period of time, and if not corrected, may require removal of the wireless communication facilities at the owner's expense. Any reasonable costs incurred by the City, including reasonable consulting costs to verify compliance with these requirements, shall be paid by the owner.
- (19) To ensure the structural integrity of towers and any other freestanding communications facilities upon which other wireless communication facilities may be mounted, the owner of such structure shall ensure that it is of sufficient structural strength to accommodate reasonable co-location, if required, and is maintained in compliance with standards contained in applicable City building codes, ~~the applicable standards for towers that are published by the Electronic Industries Alliance, as amended from time to time (presently TIA/EIA-222-G as of January 1, 2006),~~ and all other applicable codes of the City. In addition to any other applicable standards and requirements, the following shall apply to all structures upon which wireless communication facilities are located:

- a. Sufficient anti-climbing measures must be incorporated into each facility to reduce potential for trespass and injury.
- b. No guy wires employed may be anchored within the area in front of any principal building or structure on a parcel.
- c. All wireless communication facilities shall comply with the power line clearance standards set forth by the Colorado Public Utilities Commission.
- d. All wireless communication facilities must be structurally designed and physically sited so that they do not pose a potential hazard to nearby residences or surrounding properties or improvements. Any tower or freestanding communication facility shall be designed and maintained to withstand without failure maximum forces expected from wind, tornadoes, hurricanes and other natural occurrences, when the facility is fully loaded with antennas, transmitters, other wireless communication facilities and camouflaging. Initial demonstration of compliance with this requirement shall be provided via submission of a report to the City Manager and/or designee prepared by a structural engineer licensed in the State describing the structure, specifying the number and type of antennas it is designed to accommodate, providing the basis for the calculations done and documenting the actual calculations performed. Proof of ongoing compliance shall be provided upon request.

If, upon inspection, the City concludes that a wireless communication facility fails to comply with such codes and standards and constitutes a danger to persons or property, then upon notice being provided to the owner of a wireless communication facility, the owner shall have thirty (30) days to bring such facility into compliance with such standards. Upon good cause shown by the owner, the City Manager and/or designee may extend such compliance period not to exceed ninety (90) days from the date of said notice. If the owner fails to bring such facility into compliance within said time limit, the City may remove such facility at the owner's expense.

- (20) The fee and any additional application requirements for wireless communication facilities shall be the same as those for conditional uses contained in Section 16-18-50 of this Code.

(d) Approval process.

- (1) Wireless communication facilities may be allowed as accessory structures on private property, or public property owned by an entity other than the City, within all zone districts, if specifically authorized as a conditional use after public hearing by the City Council after recommendation from the Planning and Zoning Commission. Additionally, any proposal for facilities within a 50-foot radius of a public trail, park or open space shall also be reviewed by the Parks, Trails and Recreation Commission, which shall consider any negative impacts to the public trails, parks and open spaces and may make recommendations for possible mitigation or design alternatives to the City Council.
- (2) Wireless communication facilities may be allowed as accessory structures on property owned by the City, in any zone district, if approved by the City Council as a conditional use after a public hearing.
- (3) Notwithstanding any provisions of this Subsection, applications for some wireless communication facilities may be approved administratively. Applications for alternative communication facilities and wall-mounted communication facilities shall be determined by the City Manager or his designee in accordance with the criteria set forth in this Subsection and Section 16-3-40 of this Chapter. Upon receipt of an application for administrative approval of an alternative communication facility, the City shall schedule a meeting to discuss the application with the applicant and interested parties. The applicant shall be responsible for providing written notice to all adjacent property owners

to the proposed wireless communication facility or five hundred (500) feet from the wireless communication facility if such facility is located within a public right-of-way ("affected property owners"). Such notice shall occur at least fifteen (15) days prior to the meeting date and shall be sent by certified mail, return receipt requested, and must include the time and place of the meeting and a description of the application. Within five (5) days after such meeting, provided that no affected property owner makes a written request that the matter be considered by the Planning and Zoning Commission and City Council as a conditional use, the City Manager or his designee may approve or deny the application administratively. Denial of an application may be appealed to the City Council. If an affected property owner makes a written request that the matter be heard by the Planning and Zoning Commission and City Council, it shall proceed as a request for a conditional use pursuant to Paragraph (d)(1) above.

(4) Notwithstanding any provisions of this Section, the following procedures shall apply to the use of temporary mobile wireless communication facilities.

a. Use of temporary mobile wireless communication facilities for television broadcasts or to increase capacity of a wireless network for major events may be approved through the major event permit process under Article XXI of this Chapter, taking into consideration the general requirements/location and design criteria set forth in Paragraphs (c)(1), (11), (15) and (16) of this Section.

b. Use of temporary mobile wireless communication facilities or television broadcast equipment in conjunction with federal, state or local emergencies, natural disasters or similar major public interest events may be approved administratively by the City Manager or his or her designee, subject to reasonable time limitations approved by the City Manager based on the nature, scope and duration of the emergency, disaster or similar public interest event.

(e) Wireless communication facilities in public rights-of-way: Subject to the City's permitting process, wireless communication facilities located solely within public rights-of-way shall be permitted by administrative action, based upon the following criteria:

(1) The facilities must be placed on existing poles, upon replacement poles of the same dimensions or upon replacement poles of a dimension that would otherwise be permitted under existing regulations for any utility operating in the City.

(2) Any necessary wiring or cabling shall be located within the pole or, if not technically feasible, located within fully enclosed sheathing attached to the pole. Such sheathing shall be of the same color as the pole, shall be limited in size to that necessary to cover the wiring or cabling and may not extend out from the pole more than three (3) inches.

(3) The area of the facilities on any pole, other than sheathing enclosing wiring or cabling described in Paragraph (2) above, may not exceed fifteen (15) square feet, the facilities add no more than ten (10) feet of additional height to the pole and do not project outward in any direction a distance of more than twenty-four (24) inches.

(4) Any ground equipment shall be buried or screened by landscaping approved by the City. The owner of the facilities shall maintain such landscaping.

(5) Notwithstanding the administrative approval set forth in this Subsection, if an applicant is proposing to add to the total number of poles located in the area impacted by its application, or if the request does not otherwise meet the criteria contained in this Subsection, the request shall require a conditional use permit.

(f) Co-location for new towers and other freestanding communication facilities. The shared use of existing towers or other freestanding communication facilities upon which wireless communication facilities can be mounted shall be preferred to the construction of new facilities.

As a condition of approval of any tower or other freestanding communication facilities, the applicant shall be required to allow co-location on such facilities in the future if the facility is capable of supporting co-location, the entity wishing to co-locate is willing to pay fair market value for the space and the City requests such co-location. The application for any wireless communication facility involving a new tower or other freestanding communication facility shall include evidence that reasonable efforts have been made to co-locate within or upon an existing wireless communication facility within a reasonable distance of the proposed site, regardless of municipal boundaries. The applicant must demonstrate that the proposed wireless communication facility cannot be accommodated on existing facilities due to one (1) or more of the following reasons:

- (1) The planned equipment would exceed the structural capacity of existing and approved wireless telecommunication facilities, considering existing and planned use for those facilities.
- (2) The planned equipment, if co-located, would cause radio frequency interference with other existing or planned equipment, or exceed radio frequency emission standards which cannot be reasonably prevented.
- (3) Existing or approved wireless communication facilities do not have space on which proposed equipment can be placed so it can function effectively and reasonably.
- (4) Other technical reasons make it impracticable to place the equipment proposed by the applicant on existing facilities or structures.
- (5) The landowner or owner of the existing wireless communication facility refuses to allow such co-location or requests an unreasonably high fee for such co-location compared to current industry rates.
- (6) No existing wireless communication facilities upon which the applicant's facilities can be mounted are located within the geographic area required to meet the applicant's engineering requirements.
- (7) Existing wireless communication facilities are not of sufficient height to meet the applicant's engineering requirements.
- (8) Existing wireless communication facilities upon which the applicant's facilities can be mounted do not have sufficient structural strength to support the applicant's proposed antennas and related equipment.
- (9) Any other reason, in the reasonable discretion of the City Manager or his designee.

(g) Eligible facilities request for existing towers and base stations. The following Subsection shall apply to eligible facilities requests for co-location on, or modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station.

- (1) Review required. No co-location or modification to any existing tower or base station may occur except after a written request from an applicant, reviewed and approved by the City in accordance with this subsection (g).
- (2) Application. The City shall prepare, and from time to time revise, and make publicly available an application form which shall be limited to the information necessary for the City to consider whether an application is an eligible facilities request.
- (3) Review criteria. Upon receipt of an application for an eligible facilities request pursuant to this Section, the City shall review administratively such application to determine whether the application meets the following criteria for an eligible facilities request:
 - a. Does not result in a substantial change, inclusive of cumulative changes as measured from the original tower or base station zoning or siting approval;

- b. Does not violate a generally applicable law, regulation or other rule reasonably related to public health and safety and complies with generally applicable building, structural, electrical and safety codes;
 - c. Complies with the original application design elements or conditions of approval, including but not limited to colors, textures, surfaces, scale, character, siting and below-grade placement of equipment, or any approved amendments thereto, subject to the thresholds established in subsections 1-4 of the definition of substantial change; and
 - d. Complies with concealment elements of the eligible support structure necessary to qualify as an alternative communication facility; and
 - e. Does not result in significant damage to or the removal of existing established trees as defined in Section 16-16-170; provided, however, that existing established trees may be removed in conjunction with the eligible facilities request if the replacement of existing established trees is consistent with the guidelines established in Section 16-16-170.
- (4) Timeframe for review. Subject to the tolling provisions of subparagraph (5) below, within 60 days of the date on which the applicant submits an application seeking approval under this subsection (g), the City shall approve the application unless it determines that the application is not covered by this subsection (g). If the application is not considered an eligible facilities request, then the City shall process the application in accordance with section 16-16-130(d) within applicable timeframes.
- (5) Tolling of the timeframe for review. The 60-day review period begins to run when the application is filed, and may be tolled only by mutual agreement of the City and the applicant, or in cases where the City determines that the application is incomplete.
- a. To toll the timeframe for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application.
 - b. The timeframe for review begins running again when the applicant makes a supplemental written submission in response to the City's notice of incompleteness.
 - c. Following a supplemental submission, the City will notify the applicant within 10 days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in this Subsection. Subsequent notices of incompleteness may not specify missing documents or information that were not delineated in the original notice of incompleteness.
- (6) Failure to act. In the event the City fails to act on a request seeking approval for an eligible facilities request under this subsection (g) within the timeframe for review (accounting for any tolling), the request shall be deemed granted. Such automatic grant of approval becomes effective when the applicant notifies the City in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.
- (7) Remedies; Judicial Review. Applicants and/or the City may bring claims related to this Section 16-16-130 of the Code implementing Section 6409 in any court of competent jurisdiction.

~~(g)~~(h) Decision: The decision on whether to approve or deny an application to construct or erect a wireless communication facility shall be in writing, based upon evidence presented to the City.

~~(h)~~(i) Abandonment/removal of wireless communication facilities:

- a. At the time of submission of the application for a wireless communication facility, the applicant shall execute an agreement in a form acceptable to the City, to remove all antennas, driveways, structures, buildings, equipment sheds, lighting, utilities, fencing, gates, accessory equipment or structures, as well as any tower or freestanding communication facility used as a wireless communication facility if such facility becomes technologically obsolete or ceases to perform its originally intended function for more than one hundred eighty (180) days. Upon removal, the land shall be restored, including but not limited to the landscaping of exposed soils.
- b. If, upon inspection, the City concludes that a wireless communication facility fails to comply with any applicable conditions of approval, or constitutes a danger to persons or property, then, upon written notice, the owner shall have thirty (30) days to bring such facility into compliance. If the owner fails to bring such facility into compliance within said thirty (30) days, the City may remove the facility at the owner's expense.
- c. Any wireless communication facility that is not operated for a continuous period of one hundred eighty (180) days shall be considered abandoned. The City, in its sole discretion, may require any abandoned wireless communication facility to be removed within ninety (90) days of receipt of notice from the City notifying the owner of such abandonment. Upon removal, the site shall be restored or revegetated to blend with the surrounding environment. If such removal is not completed within said ninety (90) days, the City may consider the facility a nuisance under Subparagraph 7-1-30(12)c of this Code, and the City may remove and dispose of the same at the owner's expense. If there are two (2) or more users of a structure upon which wireless communication facilities are mounted, then this provision shall not become effective until all users cease using the structure.

~~(i)~~(j) Application to existing wireless communication facilities. Any wireless communication facilities approved before the effective date of the amendments to this Section and related sections of this Code shall comply with all applicable sections herein with respect to modification of such facilities.

Section 2. Severability. If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this ordinance that can be given effect without the invalid portion, provided that such remaining portions or applications of this ordinance are not determined by the court to be inoperable. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, despite the fact that any one or more section, subsection, sentence, clause, phrase, or portion would be declared invalid.

Section 3. Effective Date. This Ordinance shall become effective ten (10) days after publication on second reading in accordance with Section 4.5 of the Charter for the City of Cherry Hills Village.

Adopted as Ordinance No. 4, Series 2015, by the City Council of
the City of Cherry Hills Village, Colorado this _____ day of
_____, 2015.

Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Smith, City Clerk

Linda C. Michow, City Attorney

Published in *The Villager*

Published: _____

Legal #: _____

Mayor Pro Tem A. Brown moved, seconded by Councilor VanderWerf to approve the following items on the Consent Agenda:

- a. Approval of Minutes – June 16, 2015
- b. Resolution 25, Series 2015; Adopting New Fees and Procedures Regarding the Dissolution of Water and Sewer Districts Within the City of Cherry Hills Village (*tabled from June 16th*)
- c. Resolution 26, Series 2015; Adopting the 2016 Budget Calendar
- d. Resolution 27, Series 2015; Amendment to Tolling Agreement with Denver First Church of the Nazarene
- e. Resolution 28, Series 2015; Accepting a Quitclaim Deed Conveying the South Thirty Feet of East Quincy Avenue Adjacent to Property Located at 4001 East Quincy Avenue
- f. Resolution 29, Series 2015; Reappointing Commissioner Harbaugh to the Public Art Commission
- g. Resolution 30, Series 2015; Appointing Michael LaMair to the Planning and Zoning Commission
- h. Resolution 31, Series 2015; Calling a Special Election for the City Coordinated with Arapahoe County on November 3, 2015
- i. License Agreement with Denver Water to Bore a Water Line Under the High Line Canal to Provide Water to Existing and Newly Planted Trees at Three Pond Park

The motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

Council Bill 4, Series 2015; Amending Section 16-16-130 of the Municipal Code Concerning Wireless Communication Facilities (*first reading, tabled from June 16th*)

Special Project Coordinator Kropf presented Council Bill 4, Series 2015 on first reading. She explained that Council had tabled the bill on June 16th in order for staff to amend the language to address Council's concerns regarding clarification of the definitions of "Existing" and of "Substantial Change". Both these changes had been made to the proposed bill.

Mayor Christman indicated that she had four new concerns, first, to make even more clear that the allowed increase was not accumulative; second, to protect trees during expansions; third, to clarify that underground facilities could not expand upward and potentially impact trails; and fourth, to have the Parks, Trails and Recreation Commission (PTRC) review applications that were in or near parks, trails or open space prior to review by the Planning and Zoning Commission (P&Z).

Special Project Coordinator Kropf noted that the Mayor had contacted staff earlier today and staff had prepared revised language to address her concerns. She presented the amended language to Council.

Councilor K. Brown expressed concern that the amended language for tree protection in Section 16-16-130(g)(3)(e) did not define the term "removal".

Councilor Gallagher suggested adding a threshold for the amount of a tree that could be removed.

Councilor K. Brown suggested adding the phrase "significant damage".

Councilor Hoellen suggested adding "or trimming as directed by the City" or "in accordance with the City".

Director Zuccaro suggested adding "trimming or modification of any existing tree requires a trimming plan by a certified arborist reviewed by the City".

City Attorney Michow noted that the City Code provided the opportunity to replace trees.

Director Zuccaro clarified that opportunity was related to administrative review.

City Attorney Michow indicated that the City could not deny an application because the applicant proposes to remove a tree.

Councilor Gallagher asked if the tree replacement was required to be of like kind and size as the original tree.

Director Zuccaro replied that was correct and the City Code had a caliper size replacement requirement.

Councilor K. Brown asked if the proposed wording could be interpreted to mean that the applicant could not perform actions that the City determined would result in removal or death of a tree.

Director Zuccaro replied that staff had not contemplated that interpretation. He noted that an application could not be denied outright because of a tree removal but that the City could require mitigation.

Mayor Christman noted that requiring the applicants to consider alternatives to tree removal was important.

Councilor K. Brown indicated that she was comfortable with the amendments as presented by staff.

Mayor Pro Tem A. Brown moved, seconded by Councilor K. Brown to approve on first reading Council Bill 4, Series 2015 as submitted in Exhibit A as amended of the July 21, 2015 staff memorandum, amending Municipal Code Section 16-16-130 to include new wireless co-location rules.

The following votes were recorded:

Gallagher	yes
A. Brown	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Council Bill 4-2015: 5 ayes. 0 nays. The motion carried.

2015 November Election

City Clerk Smith explained that after discussions with the City Attorney's office staff had determined that the draft ballot language could be placed on the ballot via resolution instead of ordinance, and therefore Council had more time to decide on the ballot language. The September 1st meeting was the last regular meeting before ballot content was due to the County. She presented several options of draft ballot language for Council to consider. She explained that the more generally worded language would allow the City more flexibility. She reminded Council that they had discussed speaking points at the June 30th study session.

Mayor Christman asked if the amount of tax revenue was required to be in the first line of the issue.

City Attorney Michow confirmed that it was.

Councilor Hoellen asked how the number was determined.

Mayor Pro Tem A. Brown explained that it was based on the City's current system of building fees. He noted that the amount in the draft language was slightly higher than estimated to give the City flexibility related to TABOR.

Mayor Christman asked if the tax amount had to be in the first line of the language.

City Attorney Michow and Mayor Pro Tem A. Brown confirmed that it did.

Councilor Hoellen asked about the prescribed language for a TABOR issue.

City Attorney Michow replied that it was outlined in the Colorado Constitution. She added that the additional options provided sample language and the wording could be worked on going forward.

Mayor Pro Tem A. Brown indicated that he leaned towards the first, most general option. He recalled that when the City created the Capital Fund approximately five years ago, staff heard concerns from other cities regarding dedicating revenues to particular funds during times of economic stress. He added that from a legislative point of view it was better to have more discretion with use of funds. He indicated he would like to work with some of the wording but agreed with the basic structure.

Commissioner Niederman asked who the members of the Blue Hill Land Company were.

Mr. Semler replied that he was the sole member.

Commissioner Wyman asked about the status of the section of Kenyon Avenue leading into the property.

Mr. Zuccaro replied that the website of the assessor shows it to be public right-of-way.

Commissioner Blum made a motion, which was seconded by Commissioner Niederman, to recommend approval of the proposed Blue Hill Minor Subdivision and associated floodplain development permit with the following conditions:

1. Prior to recordation of the plat, the applicant shall provide an appraisal in order to determine fair market value of the property and the required amount of cash in lieu of land dedication in accordance municipal code section 17-3-30. Such appraisal shall be performed by a certified appraiser and current within three months of full execution and recordation of the plat.
2. Prior to recordation of the plat, the applicant shall provide documentation satisfactory to the City demonstrating: (a) successful and final resolution of the current litigation, *Spears et al v. Parker Semler, et al*, Arapahoe County District Court, Case No. 2014CV031853; and (b) applicant's clear title to and legal ownership of the property.
3. Immediately prior to and contemporaneously with the recordation of the plat, the applicant shall record the Declaration of Drainage Easement and Declaration of Easement granting a shared driveway access easement to Lot 1 of Blue Hill Subdivision, which are included in Exhibit B to the staff memorandum.

He stated that such recommendation is based on the findings and analysis in the June 9, 2015 staff memorandum.

The motion passed unanimously.

b. *Proposed Amendment to Municipal Code Section 16-16-130 Concerning Wireless Co-Location Rules*

Ms. Kropf stated that staff is presenting for consideration an amendment to Municipal Code Section 16-16-130 to include wireless co-location rules as adopted by the Federal Communications Commission (FCC). Co-location is the mounting or installation of wireless equipment on an existing eligible support structure for the purpose of sending or receiving radio frequency signals. She continued to say that in 2014, the FCC adopted new rules that determine when a co-location request on an existing wireless site must receive zoning approval regardless of state or local law. The rules state that a co-location request must be approved if it does not involve a substantial change.

Planning and Zoning Commission Meeting

June 9, 2015

Ms. Kropf stated that the proposed language includes the definition of substantial change, which might include an increase in height, width, and number of cabinets or other criteria. For example, the City would be required to approve a co-location request for new equipment to be installed on an existing tower in the right-of-way if the height of the structure did not increase by more than 10% or 10 feet, whichever is greater, despite the City's maximum height limit. An application can be denied if the request would result in a substantial change, impair a concealment element needed to qualify as an alternative communication facility or fail to meet a design element or condition of approval from the original application or any amendment thereto.

Ms. Kropf stated that the Colorado Communication and Utility Alliance (CCUA) issued a memo addressing the new rules and a proposed model ordinance to assist with implementation. She continued to say that staff and the City Attorney have reviewed the model ordinance and incorporated the requirements while attempting to minimize their impact.

Ms. Kropf stated that staff recommends approval of the proposed amendment as drafted in order to comply with current federal regulations.

Commissioner Wyman asked if this posed any conflicts to the implementation of undergrounding utilities.

Mr. Zuccaro replied that the City has an agreement with Crown Castle to remove/relocate any sites if the City poles are moved underground.

Vice Chair Rubin asked if this was going to give the City less ability to regulate the towers.

Ms. Kropf replied that there height increases will be allowed, but that the City will have the right to deny any substantial changes.

Mr. Zuccaro replied that any previously approved conditions would still apply to existing single pole and wall mount structures.

Commissioner Niederman stated that many residents are unhappy with their cellular coverage in the City and asked if there was a map of existing tower locations.

Mr. Zuccaro replied that there was not a map only of towers but that he could provide the locations of each. He continued to say that the City has made many efforts to improve coverage for residents, but have been unable to compel the carriers to provide the contracts. He stated that Crown Castle is glad to build whatever the City needs, but the providers have to agree to provide the services. He stated that it is often a business decision, and many carriers feel that the City does not have enough population to support their costs of new equipment.

Mr. Zuccaro stated that the ordinance in question is not related to the issue of current coverage in the City. He stated that regardless if the ordinance is passed, it will have to be followed as it is a federal regulation.

Commissioner Blum made a motion, which was seconded by Commissioner Niederman to recommend approval of the proposed amendment to Municipal Code Section 16-16-130 to include new wireless co-location rules as proposed in Exhibit A of the June 9, 2015 staff memorandum.

The motion passed unanimously.

ADJOURNMENT

Commissioner Wyman made a motion, which was seconded by Commissioner Niederman, to adjourn the meeting.

The motion passed unanimously.

The meeting was adjourned at 7:42 p.m.

Peter Savoie, Chairman

Cesarina Dancy, Community Development Clerk

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 7b

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: LAURA SMITH, CITY CLERK

SUBJECT: 2015 NOVEMBER ELECTION

DATE: AUGUST 18, 2015

ISSUE:

At the July 21, 2015 City Council meeting Council approved Resolution 31, Series 2015 calling a special election on November 3, 2015 to be coordinated with Arapahoe County.

DISCUSSION:

Public Information Session

Council has scheduled a public information session on Thursday, August 27th at 6:30 p.m. at the Village Center regarding the proposed use tax on construction materials. A letter was mailed to all Village residents (Exhibit A) on August 13th providing information about the proposed use tax and inviting them to the public information session. Notification was also posted on the City's website, Channel 22, Facebook page, an email notification sent, and a poster was hung in front of the Village Center.

Draft Resolution

Staff has prepared a draft resolution placing an issue on the ballot for Council's consideration (Exhibit B). This resolution will not be considered by Council for passage until the September 1, 2015 meeting, but staff wanted to provide Council the opportunity to discuss the recitations and wording and direct staff on any changes in preparation for the September 1st meeting.

Proposed Ballot Language

Staff proposes a small change to the proposed ballot language:

SHALL THE CITY OF CHERRY HILLS VILLAGE'S TAXES BE INCREASED BY \$1,450,000 ANNUALLY (FIRST FULL FISCAL YEAR INCREASE STARTING JANUARY 1, 2016) AND BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER, THROUGH THE IMPOSITION OF A USE TAX ON THE

STORING, CONSUMING OR USING CONSTRUCTION AND BUILDING MATERIALS WITHIN THE CITY, AT A RATE OF THREE PERCENT, TO BE USED FOR GENERAL MUNICIPAL PURPOSES INCLUDING BUT NOT LIMITED TO OVERHEAD UTILITY REMOVAL, RELOCATION AND UNDERGROUNDING, INFRASTRUCTURE FOR FUTURE BROADBAND AND FIBEROPTIC SERVICE, AND OPEN SPACE ACQUISITION AND MAINTENANCE?

EXHIBITS:

Exhibit A – Council Q&A Letter

Exhibit B – Draft Resolution

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RE: A Tax Increase That Is Not A Tax Increase

Dear Cherry Hills Village Resident-

As part of the process to underground overhead utility lines in Cherry Hills Village, the City Council has been discussing adoption of a new tax that would not be a tax increase for residents. A report from the Undergrounding Committee established by City Council suggested that the Council consider a construction and building use tax to fund the cost of undergrounding overhead utility lines and to pay for other capital improvements. While the City has a sales tax like most Colorado municipalities, it has never imposed a tax on building materials used for home construction and renovation.

The City Council has scheduled a public information session **for August 27, 2015 at 6:30 PM in the City Administration building** to provide additional information, answer your questions and to receive comments from residents regarding this proposal.

In advance of the public information meeting, some of the key points regarding the building use tax proposal are discussed below.

Q: What is a building use tax?

A: A building use tax operates like a sales tax in that the tax is a percent (e. g. 3%) of the value of building materials purchased. The difference between a sales and use tax is that a building use tax is paid to the municipality where construction occurs and not to the municipality where the sale is made. The tax is applied to the cost of building materials used in construction and is initially paid when the building permit is issued.

Q: How common is a building use tax?

A: Virtually all Denver area municipalities levy a construction and building materials use tax, typically at the same rate as their sales tax (e.g. Denver 3.65%, Englewood 3.50%, Greenwood Village 3.00%, Aurora 3.75%).

Q: Why isn't the tax paid as a sales tax?

A: Like certain other taxes, for example those paid on automobiles, a building use tax is paid to the municipality where construction occurs. This is the location experiencing the impact of growth.

Q: Is a sales tax paid as well as a use tax?

A: Generally no. The only exception is if the location where you buy the materials charges a sales tax higher than the proposed 3% Cherry Hills Village use tax, you may have to pay the difference, but you would be paying that anyway. If you pay the Cherry Hills Village building use tax, you won't pay a sales tax at the point of purchase up to the amount of the Cherry Hills Village use tax. Unlike a sales tax, the use tax will come to Cherry Hills Village.

Q: Aren't Cherry Hills residents exempted from any tax since the City doesn't currently impose a building use tax?

A: No. Since Cherry Hills Village does not currently impose a building use tax, it means that when construction and building materials are purchased for your project, the municipality where you are

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purchasing the materials can charge you a sales tax that they get to keep. If Cherry Hills Village imposes this proposed use tax, the City of Cherry Hills Village will get to keep the use tax. You would show the building permit as evidence that you paid the use tax in order to be exempt from paying sales tax, up to the amount of the use tax.

Q: Does this mean that taxes currently paid to other municipalities would instead come to Cherry Hills Village?

A: Yes and no. Instead of paying a sales tax to another municipality, the building use tax will be collected by Cherry Hills Village at the time of permit issuance and the revenues will stay in our City to support programs for our residents. If the location where you buy the materials charges a sales tax higher than the Cherry Hills Village use tax, you may have to pay the difference, but you would be paying that anyway.

Q: How is the tax calculated and administered?

A: Through the building permit process. When a building permit is issued, the value of construction materials is estimated and the building use tax is paid at the time the permit is issued. When a use tax is paid, you (or your contractor) show the building permit to the retailer so you do not need to pay sales tax up to the amount you paid in use tax.

Q: What happens if the building use tax is approved by Cherry Hills Village voters?

A: The City will adopt an ordinance pursuant to the ballot issue limits and implement administrative procedures. Starting January 1, residents (or contractors) receiving building permits will be given a form for presentation to vendors which will exempt the purchase of construction and building materials for the permitted project from sales tax (up to the amount of the use tax percentage paid).

Q: What is the revenue change for the City?

A: Based on currently available information, the City estimates that up to \$1.4 million in tax revenue would be received by Cherry Hills Village annually.

Q: How would these funds be used?

A: The funds would be available to support City operations. The likely immediate uses of the revenue would include burying overhead utility lines, broadband development and open space acquisition and care.

Q: How can I get more information?

A: Attending the August 27th meeting will be the best opportunity.

Date- August 27th, 2015

Time- 6:30PM

Location- City Administration Building

If you are unable to attend and have questions please contact Finance Director Karen Proctor at (303) 783-2723 or Community Development Director Rob Zuccaro at (303) 783-2749.

Yours truly,
Cherry Hills Village Mayor and Council

RESOLUTION NO. XX
SERIES OF 2015

INTRODUCED BY:
SECONDED BY:

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
APPROVING A BALLOT ISSUE TO BE SUBMITTED TO THE VOTERS
AT THE COORDINATED ELECTION TO BE HELD NOVEMBER 3, 2015
RELATED TO THE IMPLEMENTATION OF A BUILDING MATERIALS USE TAX**

WHEREAS, the City of Cherry Hills Village ("City") will participate with the Arapahoe County Clerk and Recorder in the November 3, 2015 coordinated election; and

WHEREAS, the City Council has the authority to refer ballot question to the voters, and desires to place a proposed ballot issue on the November 3, 2015 ballot concerning the implementation of a building use tax; and

WHEREAS, the City does not currently impose or collect a use tax on construction and building materials; and

WHEREAS, a majority of Denver metropolitan municipalities collect a use tax on construction materials, including the Cities of Greenwood Village, Centennial and Englewood; and

WHEREAS, because the City does not have a use tax on construction materials, the local sales tax where the materials are purchased is paid by the contractor to the local municipality; and

WHEREAS, if the City adopts a proposed 3% use tax on construction materials, as may be approved by the registered electors, then the contractor or property owner will pay that use tax to the City and will be exempt from the sales tax where the materials are purchased up to the amount of the use tax; and

WHEREAS, the City estimates that the revenue generated from a construction and building use tax of 3% may equal up to \$1.4 million in the first year; and

WHEREAS, the City Council has determined that revenue generated from a construction use tax desires to use this revenue for municipal purposes including but not limited to overhead utility removal, relocation and undergrounding, infrastructure for future broadband and fiber optic service, and open space acquisition and maintenance; and

WHEREAS, Article X, Section 20 of the Colorado Constitution authorizes the City to refer the question herein submitted to a vote of the registered electors of the City as a revenue change; and

WHEREAS, the City Council has determined it is in the best interests of the City to refer a ballot issue to the voters concerning the implementation of a building use tax.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CHERRY HILLS VILLAGE:

Section 1. The City Council hereby refers and approves the following ballot issue for submission to the registered electors and to appear on the November 3, 2015 ballot coordinated by Arapahoe County:

SHALL THE CITY OF CHERRY HILLS VILLAGE'S TAXES BE INCREASED BY \$1,450,000 ANNUALLY (FIRST FULL FISCAL YEAR INCREASE STARTING JANUARY 1, 2016) AND BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER, THROUGH THE IMPOSITION OF A USE TAX ON STORING, CONSUMING OR USING CONSTRUCTION AND BUILDING MATERIALS WITHIN THE CITY, AT A RATE OF THREE PERCENT, TO BE USED FOR GENERAL MUNICIPAL PURPOSES INCLUDING BUT NOT LIMITED TO OVERHEAD UTILITY REMOVAL, RELOCATION AND UNDERGROUNDING, INFRASTRUCTURE FOR FUTURE BROADBAND AND FIBEROPTIC SERVICE, AND OPEN SPACE ACQUISITION AND MAINTENANCE?

YES _____
NO _____

Section 4. For purposes of C.R.S. § 31-11-111, this Resolution shall serve to set the title and content for the ballot issue set forth herein and the ballot title for such issue shall be the text of the issue itself.

Section 5. The City Clerk is authorized to correct typographical errors and omissions and to cause to be entered into any blanks of the ballot issue the appropriate ballot issue number or letter upon designation of the ballot number or letter by the appropriate election official.

Section 6. The Interim City Manager, City Attorney, and City Clerk are hereby authorized and directed to take all necessary and appropriate action to effectuate the provisions of this Resolution including the taking of all reasonable and necessary action to cause such approved ballot issue to be printed and placed on the ballot for the election.

Section 7. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such

section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution.

Section 8. This Resolution shall be effective immediately upon adoption.

DONE AND RESOLVED THIS 1ST DAY OF SEPTEMBER 2015.

Introduced, passed and adopted at the regular meeting of City Council this __ day of _____, 2015, by a vote of __ Yes and __ No.

(SEAL)

Laura Christman, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Smith, City Clerk

Linda C. Michow, City Attorney

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ITEM: 7c

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: CONTRACT FOR PROFESSIONAL SERVICES WITH MAINTENANCE DESIGN GROUP, LLC-REVISED

DATE: AUGUST 18, 2015

On August 4, 2015 staff brought forward for approval a Contract for Services with Maintenance Design Group, LLC for preliminary design and budgetary costing of the proposed new Public Works Facilities. City Council directed staff to clarify and further address a number concerns in the proposal. Subsequently, staff met with Councilor Alex Brown and Earl Hoellen to discuss the Council's desired outcome of this report.

Staff met with Mr. Ken Booth of Maintenance Design Group a second time to clarify the City's needs and make any necessary changes and additions to their proposal. Staff outlined the concerns of Council to Mr. Booth and is confident that the proposal has addressed these concerns adequately. The final report will outline the most effective design for a new facility and make recommendations for the most efficient location of the new facilities. These recommendations will include possible use and or elimination of the three proposed sites to ensure the best delivery of service costs now and in the future. The main changes include;

- A detailed proposed timeline for the work
- Cost Benefit Analysis
- Work Flow Analysis

Staff will work closely with Maintenance Design Group on the Cost Benefit Analysis and Work Flow Analysis to help quantify and measure the actual change to the operations based on the proposed new location of the Public Works Facilities. This will be very difficult to ascertain as we do not currently maintain work records in such a manner that can be used to evaluate any specific and measurable differences. These evaluations will be more holistic in nature focusing on increased efficiencies in the facilities, the ability to work with Englewood cooperatively, as well as the changes needed to operations to account for the increased travel distance. These two tasks increase the scope of the project from the original proposal and therefore have slightly increased the cost of the project.

The 2015 Budget includes \$50,000.00 in Account 02-441-1101 for Village Center Architectural Review, which would include this portion of the project. Maintenance Design Group, LLC has submitted a revised proposal for \$32,520.00, an increase of \$2,570.00, for the Preliminary Design and Cost Estimating Service for the proposed Public Works Facilities (Exhibit A). The final report will provide the City with the information required to move forward with planning, designing and financing an efficient and effective new Public Works Facility to serve the community at the high level they have come to expect.

STAFF RECOMMENDATION

Staff recommends that City Council approve the Contract for Services with Maintenance Design Group, LLC for the Preliminary Design of the Cherry Hills Village Public Works Facilities for a cost not to exceed \$32,520.00.

RECOMMENDED MOTION

“I move to approve the Contract for Services with Maintenance Design Group, LLC for the Preliminary Design of the Cherry Hills Village Public Works Facilities for a cost not to exceed \$32,520.00.”

ATTACHMENTS

Exhibit A: Revised Proposal

Exhibit B: Agreement between City of Cherry Hills Village and Maintenance Design Group, LLC



Celebrating
20 years

August 13, 2015

Attn: Jay Goldie
Public Works Director
City of Cherry Hills Village

(303) 783-2731

Re: Revised Proposal for Cherry Hills Village Public Works Facility Preliminary Design

Dear Mr. Goldie:

Maintenance Design Group, LLC (MDG) is pleased to submit our proposal to assist the City of Cherry Hills Village (CHV) with a master plan for a new Public Works Facility located on the City of Englewood Public Works site. Any evaluation of developing concept plans for other sites is considered additional scope of work.

MDG has teamed with Jim Allen at Otak to provide design and estimating services. Otak will be assisting with the review and cost for the civil infrastructure on the sites. Our team has prepared our proposal as three tasks. We estimate that it will take 60 days to complete a final draft of the report and then an additional couple of weeks to present to City Council and incorporate the final comments into the Preliminary Design Report. A detailed description of our scope of work is attached in Exhibit A and a schedule is attached in Exhibit B.

1. Programming: Review space needs program for the Public Works Facility and document key planning issues.
2. Preliminary Design: Develop Public Works Facility concept drawings for the Englewood, Jefferson Triangle and Village Center sites.
3. Final Report/Cost Estimate: Develop a cost estimate based on the master plan and a final report to present to the City Council.

Our scope and fee was assembled based on discussions with you and similar successful design services that we have provided to other municipalities. We believe that the design services described in the Scope will bring the best value to the City of Cherry Hills Village.

MDG proposes a total fixed fee of \$32,520 for labor and expenses to perform the proposed tasks. Hours, labor, and expenses are an estimate and may vary by task or between labor and expenses based on actual project effort. Project total is a guaranteed, not-to-exceed, contract total.

Thank you for this opportunity to submit our proposal. We look forward to working with you further on this project. If you have any questions, please do not hesitate to call me at (720) 473-5904.

Sincerely,

Maintenance Design Group, LLC

A handwritten signature in black ink that reads 'Ken Booth'.

Ken Booth
Mountain Region Manager

Exhibit A

Public Works Facility City of Cherry Hills Village Cherry Hills Village, Colorado

Consultant Scope of Services August 13, 2015 Maintenance Design Group, LLC

Overview

Maintenance Design Group (MDG) will assist City of Cherry Hills Village (CHV) in the planning and preliminary design of the Public Works Facility. During Preliminary Design, MDG will verify previous programming documents for the facility space needs and test fit the requirements on the City of Englewood site and other satellite properties (Jefferson Triangle and Village Center Site). Based these proposed facilities MDG will also provide an opinion of cost for the Public Works Facility on all three sites. The following is a detailed breakdown of each task during design including deliverables and estimated travel requirements.

Task A: Programming

Objective

Review and evaluate the functional requirements as input into the design process which will ensure a facility which responds to the needs of CHV.

Work Elements

Data Collection

- Tour existing facilities in order to gain an understanding of current operating philosophies and conditions.
- Conduct programming interviews with key CHV staff to review staff, and vehicle projections, office, shop, and storage space requirements, as well as general operating practices.
- Review requirements for workshops and material storage areas.
- Review support facilities requirements including offices, restrooms, lunchrooms, and locker areas.
- Review building and yard storage requirements for equipment, parts, and materials.
- Review requirements for vehicle storage, parking, washing and fueling.
- Review site and building security requirements.
- Conduct wrap-up meeting outlining schedule and presenting the findings from the interview sessions.

Space Needs Program

- Address functional areas to be located at the facility.
- Update the space program requirements for the facility based on information and projections developed as part of the data collection effort.
- Establish space standards for offices, repair bays, and support spaces.

- Determine number and size of various workstations.
- Determine number of repair bays based on industry standards and CHV-specific factors.
- Determine shop area requirements based on function and operational needs.
- Determine storage requirements for parts, materials, and equipment.
- Determine parking requirements for employee, visitor, and delivery vehicles.
- Identify clearance requirements throughout the project.
- Establish net to gross factors for each functional area of the facility.

Site Inventory and analysis

- The objective for this task is to provide the planning team and the CHV with comprehensive background information on the proposed site area and to assist with developing costs to construct the facility on the site.
- From the various sources available to the design team, site background information will be reviewed to include:
 - ✓ street mapping
 - ✓ floodplain/floodway mapping
 - ✓ parcel maps with land size and ownership definition
 - ✓ land use and zoning mapping
 - ✓ infrastructure/utility mapping
 - ✓ aerial photography
 - ✓ general topographic information
 - ✓ review of available geotechnical studies
 - ✓ systematic photographic record of existing conditions

Programming Report

- Provide a report that documents the programming process outlines key planning and design issues. The paper will be distributed to the Design Team and key CHV staff for review. The paper includes the following narratives:
 - ✓ Project Overview - Describes the background and gives an overview of the project and the entities involved.
 - ✓ Basis for Design - Provides a summary of the more qualitative planning issues that were noted during interview sessions. The summary includes a description of each group's responsibilities, hours of operation, staff counts, vehicle parking, vehicles maintained, and a list of key planning issues. All of this is compiled for consideration during future planning and design efforts.
 - ✓ Space Needs Program - Presents a detailed listing of space requirements for all the stakeholders on the site. The intent of the program is to identify program spaces to fulfill the current and future facility needs. Programmed spaces are further defined by their quantity, area, and any remarks significant to design.
 - ✓ Site Analysis: - Utilizing the above background site information our team will analyze the sites assets and liabilities, or opportunities and constraints that impact the proposed utilization of the site. The site analysis summarizes the sites suitability for its intended use. The analysis will be a graphic representation of those issues that help the planning team and CHV to understand the unique characteristics associated with the property and how they can be best used to create a functional, efficient and sustainable facility.

Deliverables

- Draft site analysis drawing and report

Deliverables

- Updated Space Needs Program
- Programming Report (delivered electronically via PDF) - including:
 - ✓ Project Overview
 - ✓ Basis for Design (Interview Documentation)
 - ✓ Space Needs Program
 - ✓ Draft site analysis report

Estimated Meetings

- Two people for one day to conduct programming session (MDG)
- One day to tour sites. (MDG and Otak)

Task B: Preliminary Design

Objective

Ensure that the functional requirements, including circulation and proximity relationships, are appropriately addressed in the Conceptual Design.

Work Elements

Site Master Plan

- Identify potential alternatives to meet the requirements established for the Public Works Facility in the previous task.
- Develop a preliminary site configuration and general building design. MDG will present the preliminary site plan to CHV in a review meeting to determine a preliminary site and building plan.
- Site issues addressed will include:
 - ✓ Developing circulation patterns for vehicles, materials and personnel that will provide the most efficient, cost effective, and safest maintenance operation.
 - ✓ Developing ingress and egress routes, which maximize safety and security and minimize vehicular and pedestrian conflict on and off the site.
 - ✓ Establishing site area relationships including administration, operations, and maintenance facilities and CHV, employee, delivery, and visitor parking.
- Facility issues addressed will include:
 - ✓ Developing circulation patterns for equipment, materials, and personnel within the buildings and their relation to site circulation patterns.
 - ✓ Establishing functional area relationships both between departments and between workstations within department. Primary considerations to be industrial workflow, supervision and safety.
 - ✓ Reviewing architectural design for functional response to program and adherence to approved maintenance concept.

Draft Preliminary Design Report

- Prepare a design report that identifies the criteria for site and building requirements, and includes an estimate of design and construction costs based on the Master Plan and Conceptual Floor Plans. The paper will be distributed to the Design Team and key staff with CHV for review. The paper includes the following narratives:

- ✓ Design Narrative - Presents planning and design criteria for the Public Works Facility. The design narrative will identify preliminary functional requirements for building systems including architectural, civil, structural, equipment, mechanical, electrical, and plumbing.
- ✓ Update all of the previously developed reports, as pertinent, including all the comments from the Design Team and CHV.

Deliverables

- Sketches and technical memos as necessary
- Draft Preliminary Design Report - including:
 - ✓ Site Plan and Building Concept Drawings

Estimated Meeting

- Half day to review Site Plan Concept (MDG and Otak)

Task C: Final Report/Cost Estimate

Objective

Address the programmatic and functional requirements, including facility budgets and design recommendations for a Public Works Facility Master Plan.

Budgetary Opinion of Costs

- MDG will provide a Budgetary Opinion of Cost based on a preliminary site and concept building plan with a minimum 15% contingency. The report will include the following:
 - ✓ Building square foot cost estimates based on similar recent public works facilities in accordance with accepted estimating standards and practices
 - ✓ Site costs with civil infrastructure
 - ✓ Soft costs for architectural and engineering fees, permitting and contingency.

Cost Benefit Analysis

- Provide an analysis of the cost benefits of relocating to the new site(s) and determine the best arrangement for the public works operations based on the site(s) evaluated during the preliminary design phase. The analysis should include:
 - ✓ Identify if the locations provide an adequate response time for a cost effective operation
 - ✓ Identify if it is better to consolidate operations at one site for a cost effective operation
 - ✓ Determine if the level of services (staffing and equipment) need to be adjusted based on providing a cost effective operation

Work Flow Analysis

- MDG will assist CHV with an analysis of the work flow and associated costs for the public works operations based on the site(s) evaluated during the preliminary design phase. The analysis should include:
 - ✓ Identify a strategic plan for for a cost effective operation at the new site
 - ✓ Determine what anticipated costs will be required with operations at site that is not centrally located
 - ✓ Compare the operational cost of operations at the existing site to the new site

Final Preliminary Design Report

- Finalize a design report that provides facility recommendations, identifies the criteria for site and building requirements, and includes an estimate of design and construction costs based on the Master Plan and Conceptual Floor Plans. The paper will be distributed to the Design Team and key staff with CHV for review. The paper includes the following narratives:
 - ✓ Design Concept - Site master plan and conceptual floor plans for the Public Works Facility. A description of the process, concepts that were developed, and resulting comments and discussions are presented.
 - ✓ Design Narrative - Presents planning and design criteria for the Public Works Facility. The design narrative will identify preliminary functional requirements for building systems including architectural, civil, structural, equipment, mechanical, electrical, and plumbing.
 - ✓ Cost Benefit Analysis - Presents the cost benefits of relocating the operations to a new site.
 - ✓ Work Flow Analysis - Presents analysis of operational costs and issues of relocating the operations to a new site.
 - ✓ Estimate of Probable Costs - Presents costs based on the projected facility equipment needs to assist in developing an initial cost estimate based on the selected Conceptual Plan.
 - ✓ Update all of the previously developed reports, as pertinent, including all the comments from the Design Team and CHV.

Presentation Meeting to City Council

- Assist the CHV staff with a presentation of the site and building plans and cost estimate to City Council.

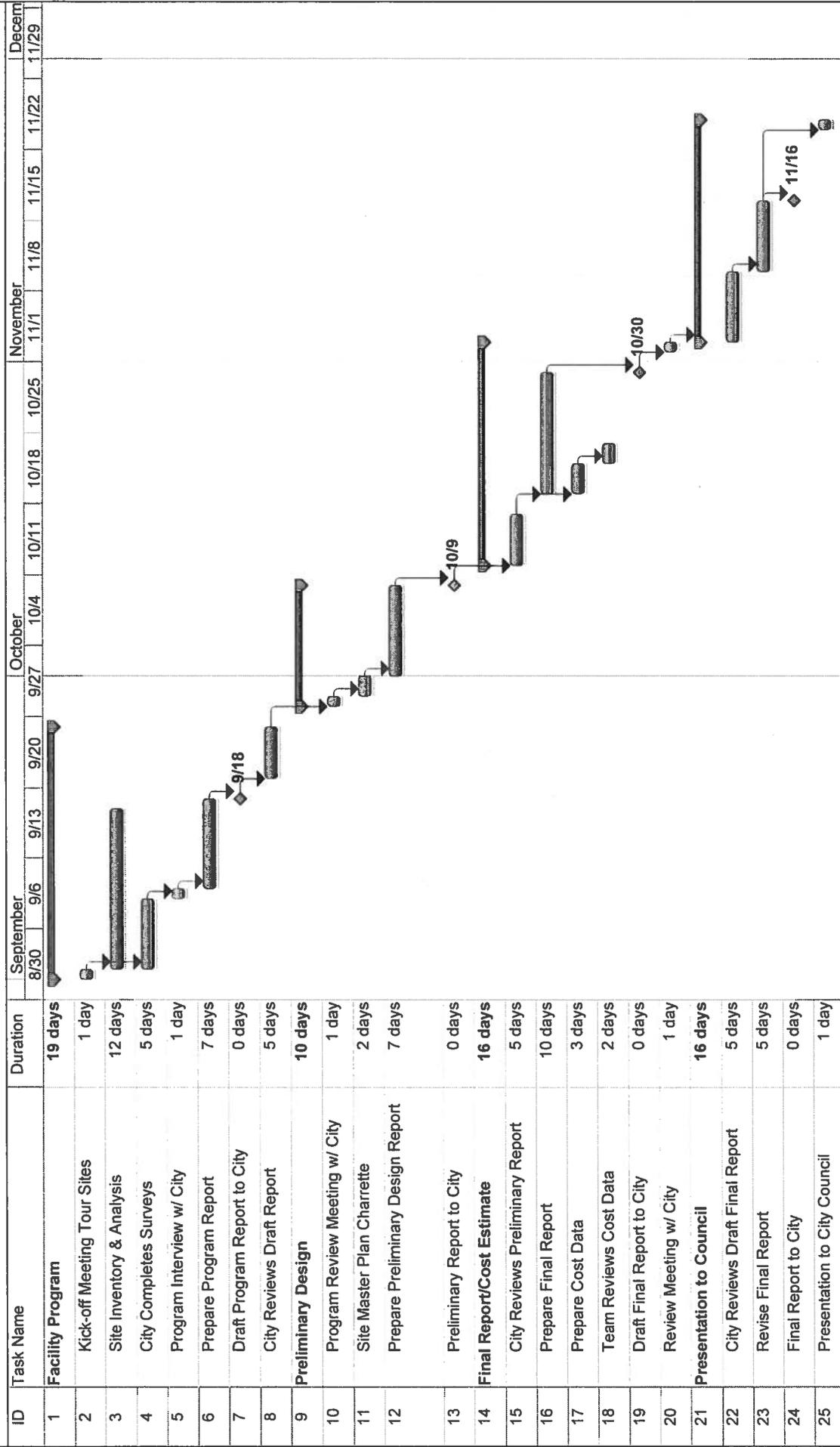
Deliverables

- Sketches and technical memos as necessary
- Final Preliminary Design Report - including:
 - ✓ Final Programming Report
 - ✓ Site Plan and Building Concept Drawings
 - ✓ Project Budget

Estimated Meeting

- Half day to review cost estimate (MDG and Otak)
- Half day to prepare final presentation and present to City Council (MDG)

Exhibit B Draft - Cherry Hills Village Project Schedule



**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF CHERRY HILLS VILLAGE AND MAINTENANCE DESIGN GROUP, LLC**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this fourth (18th) day of August, 2015, (“*Effective Date*”) by and between the **CITY OF CHERRY HILLS VILLAGE**, a Colorado home rule municipal corporation (the “*City*”), and **MAINTENANCE DESIGN GROUP, LLC**, a Colorado corporation (the “*Consultant*”). The City and the Consultant may be collectively referred to as the “*Parties*” and each individually as “*Party*”.

RECITALS AND REPRESENTATIONS

WHEREAS, the Consultant represents to the City that the Consultant has the skill, ability, and expertise to perform the services described in this Agreement; and

WHEREAS, the City desires to engage the Consultant to provide the services described in this Agreement subject to the terms and conditions of the Agreement.

NOW, THEREFORE, in consideration of the terms and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is mutually agreed by and between the Parties as follows:

1. LINE OF AUTHORITY: Jay Goldie, Deputy City Manager/Public Works Director, is the City representative responsible for overseeing and coordinating the Public Works Facility Preliminary Design Project (the “*City Authorized Representative*”), and is designated as the City Authorized Representative for the purpose of administering, coordinating, and approving the work performed by the Consultant under this Agreement. For purposes of this Agreement, the Consultant’s designated representative is Ken Booth (the “*Consultant Authorized Representative*”).

2. SCOPE OF SERVICES: Consultant shall perform all services described in **Exhibit A** (the “*Services*”) diligently and professionally and in a manner satisfactory to the City Authorized Representative.

The City, from time to time, may request changes to the Services to be performed hereunder. If agreed to by both Parties, Consultant will, within a reasonable time period, provide to the City in writing a price and modification to services for the proposed addition to Services. Such changes, including any increase or decrease in the amount of the Consultant’s compensation, when mutually agreed upon between the City and Consultant, shall become an amendment to and part of this Agreement, provided any such change is in writing and signed by the Mayor and by the Consultant Authorized Representative. Unless otherwise stated in the written amendment, Consultant will invoice the City on the next billing cycle after completion of the addition to Services or if the change involves an ongoing new addition to the Services, Consultant will include the associated adjustment to the monthly compensation amount.

If Consultant proceeds without such written change authorization, then the Consultant shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein, no agent, employee or representative of the City shall have the authority to enter into any changes or modifications, either directly or implied by a course of action, relating to the terms and scope of this Agreement. If Consultant performs any work beyond the Services described in **Exhibit A**, it does so at its own risk.

3. COMPENSATION FOR SERVICES: In consideration for the provision of Services described in **Exhibit A**, the City agrees to compensate the Consultant based on the following:

a. In consideration for the completion of the Services specified herein by Consultant, the City shall pay Consultant a lump sum, not to exceed amount thirty two thousand five hundred and twenty dollars (\$32,520.00) in accordance with pricing proposal set forth in the Consultant's Proposal. Except as may be agreed upon by the City and Consultant through written change orders as described in Section 2 above, in no event shall the City be liable for payment under this Agreement in excess amount thirty two thousand five hundred and twenty dollars (\$32,520.00).

b. The Consultant shall submit invoices to the City in accordance with the terms of this Agreement. Invoices will be billed to the City on a regular basis, but no more frequently than every thirty (30) days. The maximum fee specified herein shall include all fees and expenses incurred by Consultant in performing the services hereunder.

c. Consultant's invoice(s) shall be in a format acceptable to the City, shall be supported by information in such detail as may be required by the City and shall be sufficient to substantiate that the Consultant has performed the Services described in **Exhibit A**. The City may withhold payment for work which is not completed as scheduled, or which is completed unsatisfactorily, until completed satisfactorily and may deny payment for such work upon termination by the Consultant.

4. TERM: It is mutually agreed by the Parties that the term of this Agreement shall commence as of the Effective Date and terminate upon completion of the Services, unless earlier terminated in accordance with the terms and conditions of this Agreement. Any extension of the term of this beyond the current fiscal year shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the City's satisfaction with all services received during the preceding term.

5. CONFLICT OF INTEREST: The Consultant agrees that no official, officer or employee of the City shall have any personal or beneficial interest whatsoever in the Services described herein, and the Consultant further agrees not to hire, pay, or contract for services of any official, officer or employee of the City. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Consultant by placing the Consultant's own interests, or the interest of any party with whom the Consultant has a contractual arrangement, in conflict with those of the City.

6. INDEPENDENT CONTRACTOR: The Consultant shall perform the Services as an independent Contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee or other relationship with the City other than as a contracting party and independent Consultant. The City shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for the Consultant or the Consultant's employees, sub-consultants, Consultants, agents, or representatives, including coverage or benefits related but not limited to: local, state, or federal income or other tax contributions; insurance contributions (e.g., FICA); workers' compensation; disability, injury, or health; professional liability insurance, errors and omissions insurance; or retirement account contributions.

7. INDEMNIFICATION: The City cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever. The Consultant shall defend, indemnify and hold harmless the City, its elected officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, in any way resulting from or arising from this Agreement; provided, however, that the Consultant need not indemnify or save harmless the City, its officers, agents and employees from damages resulting from the negligence of City's elected officials, officers, directors,

however, the Consultant shall provide the City with all copies of all reports, data and work product collected or produced by Consultant upon the City's request. The Consultant shall provide the City with copies of any documents produced in association with the Consultant's Services within five (5) business days upon written request of the City.

13. TERMINATION: Either Party shall have the right to terminate this Agreement, with or without cause, by giving written notice to the other Party of such termination and specifying the effective date thereof, which notice shall be given at least thirty (30) calendar days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports which are considered to be documents subject to the Colorado Open Records Act shall become the City's property. The Consultant shall be entitled to receive compensation in accordance with this Agreement for any satisfactory work completed pursuant to the terms of this Agreement prior to the date of notice of termination. Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Consultant. The Consultant's indemnification obligations hereunder shall survive termination of this Agreement

14. NOTICES: Notices concerning termination of this Agreement, notices of alleged or actual violations of the terms or provisions of this Agreement, and all other notices shall be made as follows:

To the City: City of Cherry Hills Village
 Attn: City Manager
 2450 East Quincy Avenue
 Cherry Hills Village, CO 80113

with a copy to: City Attorney for Cherry Hills Village
 c/o City of Cherry Hills Village
 2450 East Quincy Avenue
 Cherry Hills Village, CO 80113

To the Consultant: Maintenance Design Group, LLC
 Ken Booth, Mountain Region Manager
 1600 Stout Street, Suite 940
 Denver Colorado 80202

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first class U.S. mail, via facsimile, or other method authorized in writing by the City Authorized Representative and the Consultant Authorized Representative. Mailed notices shall be deemed effective upon receipt or three (3) working days after the date of mailing, whichever is earlier. The Parties may from time to time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

15. NONDISCRIMINATION: In connection with the performance of work under this Agreement, the Consultant agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability.

16. ILLEGAL ALIENS: Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant shall not contract with a subcontractor that fails to certify that the subcontractor does not knowingly employ or contract with any illegal aliens. By entering into this Agreement, Consultant certifies that it has verified, or attempted to verify, through participation in the basic pilot program that the Consultant does not employ any illegal aliens. If the Consultant is not accepted into the basic pilot program, the Consultant shall apply to participate in the basic pilot program every three months until the Consultant is accepted, or this Agreement had been completed, whichever is earlier. The Consultant is prohibited from using the basic pilot program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed. If the Consultant obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, the Consultant shall be required to notify the subcontractor and the City within three (3) days that the Consultant has actual knowledge that a subcontractor is employing or contracting with an illegal alien. The Consultant shall terminate the subcontract if the subcontractor does not stop employing or contracting with the illegal alien within three (3) days of receiving the notice regarding Consultant's actual knowledge. The Consultant shall not terminate the subcontract if, during such three days, the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien. The Consultant is required to comply with any reasonable request made by the Department of Labor and Employment made in the course of an investigation undertaken to determine compliance with this provision and applicable state law. If the Consultant violates this provision, the City may terminate this Agreement, and the Consultant may be liable for actual and/or consequential damages incurred by the City, notwithstanding any limitation on such damages provided by such Agreement.

17. GOVERNING LAW; VENUE: This Agreement shall be deemed to have been made in, and construed in accordance with the laws of the State of Colorado. Venue for any action hereunder shall be in the District Court, County of Arapahoe, State of Colorado. The Consultant expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.

18. COMPLIANCE WITH ALL LAWS AND REGULATIONS: All of the work performed under this Agreement by the Consultant shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Colorado. The Consultant shall also comply with all applicable ordinances, regulations, and resolutions of the City and shall commit no trespass on any public or private property in the performance of any of the work embraced by this Agreement.

19. SEVERABILITY: In the event any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining provisions shall not be affected, provided that the remaining provisions without the invalidated provisions are consistent with the Parties' intent. Should either party fail to enforce a specific term of this Agreement it shall not be a waiver of a subsequent right of enforcement, nor shall it be deemed a modification or alteration of the terms and conditions contained herein.

20. NO THIRD PARTY BENEFICIARIES: The enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement, shall be strictly reserved to the City and the Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under such Agreement.

21. HEADINGS; RECITALS: The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. The Recitals to this Agreement are incorporated herein.

22. ENTIRE AGREEMENT: The Parties acknowledge and agree that the provisions contained herein constitute the entire agreement and that all representations made by any elected official,

officer, director, agent or employee of the respective parties unless included herein are null and void and of no effect. No alterations, amendments, changes or modifications to this Agreement, except those which are expressly reserved herein to the Mayor, the City Authorized Representative and/or the Consultant Authorized Representative, shall be valid unless they are contained in writing and executed by all the Parties with the same formality as this Agreement.

23. FORCE MAJEURE: Neither Party shall be liable for damages, delays, or failure to perform its obligations under this Agreement if performance is made impractical or impossible, or unpredictably and abnormally difficult or costly, as a result of any unforeseen occurrence, including but not limited to fire, flood, acts of God, civil unrest, failure of a third party to cooperate in providing services other than Consultant's subcontractors, or other occurrences beyond the reasonable control of the party invoking this Force Majeure clause. The Party invoking this Force Majeure clause shall notify the other Party immediately by verbal communication and in writing of the nature and extent of the contingency within five (5) business days after its occurrence or discovery of its occurrence, and shall take reasonable measures to mitigate any impact of the event that triggered the invoking of this Force Majeure clause. If the Force Majeure event shall impact schedule or increase the costs incurred by Consultant, such items shall be handled in accordance with Section 2 and 3.

24. INCORPORATION OF EXHIBITS: All exhibits referenced in this Agreement and attached hereto shall be incorporated into this Agreement for all purposes.

IN WITNESS WHEREOF, the City and the Consultant have executed this Professional Services Agreement as of the above date.

CITY:
CITY OF CHERRY HILLS VILLAGE, a Colorado home rule municipal corporation

BY: _____
Laura Christman, Mayor

DATE: _____, 2015

APPROVED AS TO FORM:

Linda Michow, City Attorney

CONSULTANT:
Maintenance Design Group, LLC
a Colorado corporation

BY: _____
Ken Booth

DATE: _____, 2015

Exhibit A

Scope of Work Updated 8-09-2015

Cherry Hills Village Public Works Pre Design and Cost Estimates

The City of Cherry Hills Village has been working for more than a decade to establish a new Public Works Facility to serve the residents of the Village for the next 50 plus years. The community has struggled with the location of the facility due to the limited zoning within the city limits and the need for exceptional service quality. There has been much effort and time expended on this effort. Past planning efforts have fallen through for various political and economic reasons.

CHV has recently begun negotiations with the City of Englewood for shared use of its Fleet Maintenance site on Platte River Drive just north of Dartmouth. The site consist of 1.25 acres of land with joint use of fuel, mag chloride and a vehicle wash bay that is fully compliant with all stormwater regulations. Additionally a City owned property at University and Lafayette (Jefferson Pie) is being proposed as a transfer/store site for construction materials as well as space at the proposed new village center for snow response and staff needs. Additionally the City is talking to Englewood about the use of its Tejon fire station site near the Fleet Maintenance site for either a long or short term arrangement if needed for additional space if needed.

- Work with CHV staff on program fine tuning and space needs verification
- Test fit for the three sites to be utilized
- Provide detailed site plans to ensure setbacks, easements, stormwater regulations etc. don't inhibit constructability.
- Provide accurate cost estimates for all three sites based on current construction costs including design, utilities, permitting etc. (all hard and soft costs)
- Work with staff on service delivery model to show how to best utilize the sites and feasibility and staffing levels.
- Present findings to City Council

Cherry Hills Village would like this project to be on an expedited schedule.

Clarifications of Scope 08-07-2015

- Cost Benefit Analysis of the best configuration for operations
 - Do we need all three sites
 - Three sites Vs. Two – Can we move proposed bays from Village Center site to the Jefferson site and have adequate response and cost effective operations?
 - Two vs. One - What are the pros and cons of utilizing only the Englewood site?
 - Levels of Service – What has to change to keep services at current levels? Personnel, Equipment, Etc.
 - Program/Space needs verification; are the proposed facilities the right size?

- Aesthetics at Village Center. What does this add to building costs?

- Work Flow of old vs. new location
 - Is the Englewood site sufficient for effective operations, how much can we fit here efficiently? More or less than what has been suggested by CHV staff?
 - Anticipated cost increase related to main facility not being centrally located within CHV.

- Can this be complete in 45 to 60 days; this is a time sensitive project!

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 8a

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS
SUBJECT: SOUTH DAHLIA SPEED HUMP INSTALLATION REQUEST
DATE: AUGUST 18, 2015

Residents at the dead end of South Dahlia Street have requested the installation of a speed hump just north of the intersection with Countryside Lane (Exhibit A). This is the same faction of residents that recently petitioned the City for the paving of South Dahlia. Seven of the eight residents have signed the petition in favor of the installation of the speed hump. This is an 88% approval, with an 80% requirement for City Council to consider authorization of the installation.

BACKGROUND

The Traffic Calming Policy has been established as a guideline for how residents can request improvements or changes to a specific section of the public right-of-way (Exhibit B). The Policy is written to be flexible as every case has its own merit and circumstances that may not have been anticipated. In this case, the road is a dead end and the request can be considered without impact to other residents other than those who live in the immediate impact area. Staff feels that because of the nature of this request and the flexibility outlined in the process that there is merit in streamlining the procedures without setting any precedents for future requests. Because of this flexibility, the need for a formal community input meeting can be eliminated. The residents have worked together to make this request in conjunction with the previously approved paving request. Staff has met with the group's representative multiple times during the past few months to walk the area and answer questions and address the groups concerns. Some changes to signage have already been made at the residents request with additional changes being considered in conjunction with this request. Staff has received comments from the single resident that is not in favor of the request. Staff reached out twice to this homeowner via email asking to talk about the speed hump and to try and address the issues that were raised by this individual. No response has been received at this time. Additionally, staff received an email signed by six of the seven residents in favor of the speed hump outlining their concerns and desire to slow vehicle traffic (Exhibit C). With seven of the eight affected residents having signed in favor of the speed hump, the 80% minimum approval has been met.

The residents are not requesting that a speed survey be conducted at this time, but wish to move forward without any supporting data, which is allowed by the policy. Because of this, the requested

speed hump will need to be funded by the residents and the City will not participate in the cost of these improvements. The typical cost for a speed hump and the associated signage is around \$1,500.00 to \$2,000.00. It will be installed by City staff with all out of pocket costs being reimbursed from the funds submitted prior to the start of the project.

Staff feels that the speed hump is an acceptable alternative in this area and has no objections or concerns with the request. Frustrated commuters continue to turn onto Dahlia from Belleview when traffic is at a standstill ignoring the signage stating that the road is a dead-end. The residents who desire to have the road upgraded to a paved surface to improve their own access are concerned that traffic speeds will only increase once the road is paved.

STAFF RECOMMENDATION

Staff recommends that City Council approve the construction of the speed hump on South Dahlia Street with the homeowners responsible for the cost of installation. The proposed placement of this speed hump makes it less controversial as it is a dead end and only directly affects the homeowners. The residents have followed the proper procedures outlined in the City's Traffic Calming Policy and are willing to pay for the installation.

RECOMMENDED MOTION

"I move to approve the installation of the proposed speed hump on South Dahlia Street with the understanding that the City will not be responsible for the cost of the materials for the speed hump."

ATTACHMENTS

- Exhibit A: Map of area
- Exhibit B: Traffic Calming Policy
- Exhibit C: Emails from residents
- Exhibit D: Petition for the installation of a speed hump

Proposed Dahlia Speed Hump



Bellevue Avenue

Dahlia Street

Required Signage

Speed Hump final location to be field located by staff



City of Cherry Hills Village

Traffic Calming Policy

March 14, 2006

This document has been generated as a means of documenting the rationale, process and engineering specifications which make up the City's "Traffic Calming Policy". It is not intended to be an absolute set of rules, but rather a guideline to be followed when responding to traffic calming related issues. In Cherry Hills Village, the City Council is the final authority for such improvement decisions, because they are charged by the City Charter, and by State law, with the ultimate responsibility for the guardianship on behalf of the public, for all public rights-of-ways within the City boundaries (with the exception of State Highways).

Traffic calming is a proactive attempt to improve the livability of residential neighborhoods. It is an attempt to physically change the character of streets, improve safety and encourage drivers to obey the speed limits. Traffic calming utilizes a variety of physical devices to alter the geometry of a street as well as create visual narrowing to slow down traffic. The following policy has been developed to address traffic speed issues in our neighborhoods.

It is the intention of the City of Cherry Hills Village Traffic Calming Policy to address traffic problems and concerns on residential streets. While not intended to make streets play areas for children or adults, calming traffic intends to generally improve safety for pedestrians, bicyclists, and others who travel along or across our streets.

RATIONALE

Funding a traffic calming program with the limited resources of the City will be difficult. Therefore, the following recommendation has been established. When the affected residents desire to change the characteristics of a street in an attempt to slow traffic, without a documented speed problem, they will be responsible for funding the out of pocket costs of such changes. This methodology is consistent with the City's gravel road paving policy.

Normally, a subdivision developer will select the ownership category (public or private) and the construction type (gravel, asphalt, concrete) of new neighborhood streets at the time the land is platted and the development is created. The developer pays for this initial construction. The City will no longer allow the gravel option due to the Metro PM 10 reduction regulations.

Once built to proper standards, the City will accept the streets for maintenance. The government is then responsible for the upkeep, repairs and replacement (if necessary) of the local or residential streets.

If, after the initial land development phase, the adjacent property owners decide they want to change the construction type of the street, the adjacent private property owners must pay for this change.

In the case where a documented speed problem does exist, staff will make recommendations on how to best begin the process of eliminating the problem. Less expensive solutions such as sign improvements, speed trailer deployment and increased patrol should be considered first. If these measures do not work then physical changes should be considered to slow traffic. With approval from Council staff will include a budget line item in the following year's budget to cover the estimated cost of those improvements.

Prior to making any permanent changes to the street, the following procedure has been established to guide the process.

PROCEDURE

The definition of the impact area needs to be large enough to cover the residents directly impacted by the improvements, but also must consider that traffic calming is intended to address the needs of the neighborhood and not those of through traffic.

The impact area will be defined as the properties within one block of intersection projects, and all properties fronting the study block of the street in the case of a project at the mid-block of a street. In addition, roads that have their sole access through the study block will be included in the impact area (examples: dead end streets which intersect affected block, neighborhood streets which must use street to exit neighborhood).

If a neighborhood has an established homeowners association, all properties within that association will be included in the impact area. In cases where the street in the study area is on the boundary of the association, the study area will not include the entire association, but shall be defined as mentioned in the above paragraph.

PROCESS

When the City receives a request for a traffic calming study, the requesting party or association will be required to obtain signatures of a majority of properties within the impact area.

When the required signatures have been presented to the City, a traffic speed survey will be performed on the study street(s). All speed surveys will be conducted while local schools are in session and when weather conditions do not indirectly affect the speed of vehicles in the study area. Staff will schedule the speed surveys so the data can be tabulated and a project can be designed with ample time to include the project in the following year's budget request to City Council.

A speeding problem is defined as the 85th percentile speed being 5 MPH or more over the posted speed limit. If the speed survey indicates a problem City staff will submit to City Council the findings and make a recommendation on how best to proceed to begin the process of calming traffic. If the speed survey data collected indicates no speeding problem within the study area, no improvements will be budgeted by the City. If the residents within the study area are still interested in traffic calming improvements without supporting data, they may chose to pay for improvements defined in a specific plan developed by staff with City Council approval of that plan. There must be documented 80% support from the affected neighborhood for the City to approve a project with no supporting speed data.

The following traffic calming tools will be considered in the development of a plan.

- Sign Improvements
- Increased enforcement
- Speed trailer deployment
- Speed humps
- Curb extensions (bump outs)
- Landscape medians

Speed humps will only be used on local streets and should not be considered on restricted streets as identified by the City's Transportation System Map. Restricted streets have been identified as streets that allow emergency vehicles to reach all parts of the City without delay.

The City will schedule a neighborhood meeting inviting all residents in the impact area to attend. The preliminary plan will be discussed and input from the residents will be considered before developing a final plan. At that point in the process, the plan will be presented to City Council for consideration. If City Council approves the plan, staff will include the project estimate in the next year's budget and schedule the improvements in the work program for the Public Works Department.

The construction of the plan will be scheduled into the next year's work program for the Public Works Department. The Public Works Department staff will perform any project components that they are able to. All other work will be contracted out during that year's Street Improvement Program and incorporated into that project scope. In the event that a documented speeding problem exists, the City will fund all of the traffic calming improvements in a timely manner. Where there is not a documented speeding problem, the estimated cost of the project performed by contractors, as well as any out of pocket costs to the City, will be the resident's responsibility to fund. The City must receive the amount estimated in advance of any construction. Those funds will be placed in an escrow account and drawn from to pay for the project. Any excess funds will be returned to the residents.

The City can typically perform the following tasks:

- Removal of existing asphalt and concrete for project preparation
- Simple irrigation design and construction in planting areas
- Tree and shrub planting
- Some concrete curb and gutter construction
- Most asphalt patching
- The City will perform traffic control for its own work.
- Speed hump construction
- Sign installation

Out of pocket costs to the project:

- Concrete construction beyond the scope of City staff
- Asphalt construction beyond the scope of City staff
- Irrigation design and construction beyond the scope of City staff
- Engineering drainage plan for improvements
- Street striping
- All materials needed to facilitate construction of the improvements including all asphalt, concrete, landscape materials and irrigation equipment

From: Brian Reiss <brian.debra@comcast.net>
Sent: Friday, July 31, 2015 3:09 PM
To: Jay Goldie
Subject: South Dahlia Street Paving Project - Homeowner concerns in favor of a speed hump

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Jay
 Here are the concerns of the six other residents, out of seven, who signed the petition in favor of the speed hump:

1. We have found the speed limit signs to not be a truly effective means of controlling speeds
 - a. Drivers backed up in traffic westbound Belleview, frequently turn down Dahlia Street in hopes of finding a different route to escape the traffic. They speed Northbound on South Dahlia to find a way out, reach the dead end, and then speed southbound back to Dahlia, angry that they lost their place on Belleview only to find a dead end. The new "No Outlet" sign has alleviated many drivers, however, this is still happening.
 - b. Workers, non residents, even residents exceed the speed limit on the blind hill.

2. South Dahlia Street has a blind hill after the current pavement ends. Vehicles eastbound and westbound are difficult to see due to the hill, dangerous not only to drivers, but to pedestrians.
 - a. Several owners have commented on exiting their driveway, especially in their RV or towing a trailer, concerned that oncoming vehicles on either side of the hill do not slow down
 - b. Equestrian residents riding or walking their horses, have similar concerns
 - c. Residents driving, walking, walking their dogs, riding bikes have all come upon drivers exceeding the speed limit.

The speed humps and signage appear to be the most effective means of controlling speed and making the north end of South Dahlia safer in multiple ways. They seem to work well in other parts of Cherry Hills Village. Though our part of South Dahlia is a short dead end street, the blind hill and speeding has always created a high potential of incident.

Thank you
 debra Reiss
 Representative of South Dahlia Street residents who signed the speed hump petition:

- Doug Schuck
- Judith Wagner
- Steve Mooney
- Brian and debra Reiss
- John Fitzpatrick
- Karen and Steve Moulton

Jay Goldie

From: ROBIN KOVACHY <robin.kovachy@mac.com>
Sent: Saturday, August 01, 2015 11:41 AM
To: Jay Goldie
Subject: Speed bump on S Dahlia

Follow Up Flag: Follow up
Flag Status: Flagged

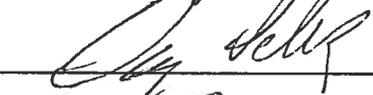
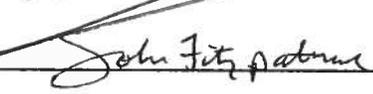
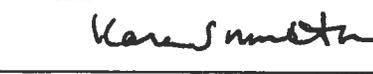
I live at 4829 S Dahlia. I support paving the road but do not feel a speed bump is necessary for a short dead end road. Also I am not interested in paying for the additional cost.

Robin Kovachy

Sent from my iPhone

PETITION FOR SPEED HUMP ON SOUTH DAHLIA PAVING PROJECT

We, the residents of the North End of South Dahlia Street, north of Belleview Avenue, are in favor of a speed hump added to the paving project described in the "PETITION TO PAVE SOUTH DAHLIA STREET". Residents will pay their equal share of the approximate \$2000. sum for the speed hump addition.

PRINT NAME	SIGNATURE	ADDRESS	DATE	\$\$\$
Brian + Debra Reiss		4789 S. Dahlia St.	7/6/2015	Y
F. Steven Mooney		4750 So. Dahlia St.	7/6/2015	Ye
Indi + Joe Wagner		4850 S. DAHLIA ST.	7/6/2015	YES
DOUG SCHUCK		4860 S. Dahlia St.		
Jaqueline Schuck		" 4860 S. Dahlia St.	7.6.15	YES
JOHN FITZPATRICK		4711 So DAHLIA	7-8-15	ye
Karen + Steve Maulton		4801 S. Dahlia St.	7-9-15	Y

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: ROBERT ZUCCARO, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT FOR JULY 2015

DATE: AUGUST 18, 2015

BUILDING PERMITS SUMMARY:

	<i>July 2015</i>	<i>YTD 2015</i>	<i>YTD 2014</i>	<i>YTD % Change</i>
Total Permits	119	559	589	-5.1%
Total Revenue	\$64,386	\$521,601	\$518,451	0.6%
New Home Permits	2	9	3	200.0%
New Home Revenue	\$36,818	\$281,623	\$79,328	255.0%
Remodel/Addition Permits	7	74	83	-10.8%
Remodel/Addition Revenue	\$3,955	\$104,781	\$133,822	-21.7%

PLANNING AND ZONING COMMISSION:

- July 14, 2015 Regular Meeting: The Planning and Zoning Commission continued a public hearing for a request by St. Mary's Academy to install ground-mounted solar panels to July 28, 2015. St. Mary's Academy subsequently withdrew their request.

BOARD OF ADJUSTMENT AND APPEALS:

- July 2, 2015 Regular Meeting: The meeting was cancelled due to lack of agenda items.

ATTACHMENTS:

Exhibit A: Planning Project Activity List
Exhibit B: Year-to-Date Permit Activity Graphs
Exhibit C: Permit Summary Table
Exhibit D: Issued Permit Report

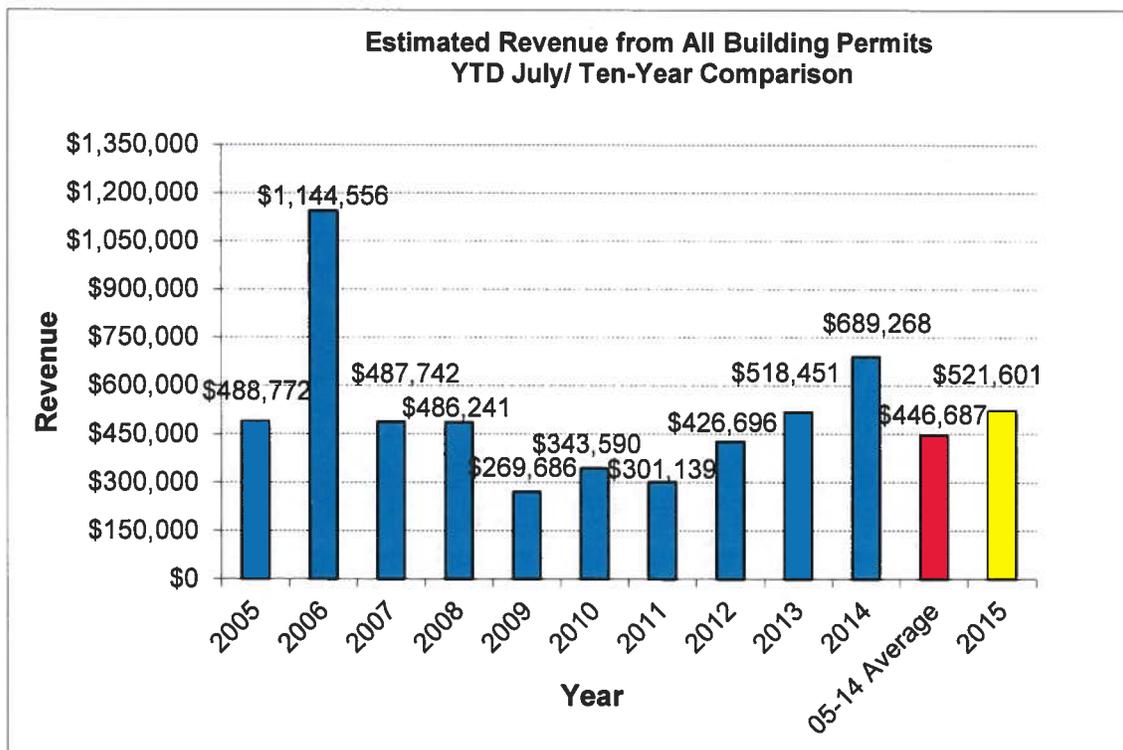
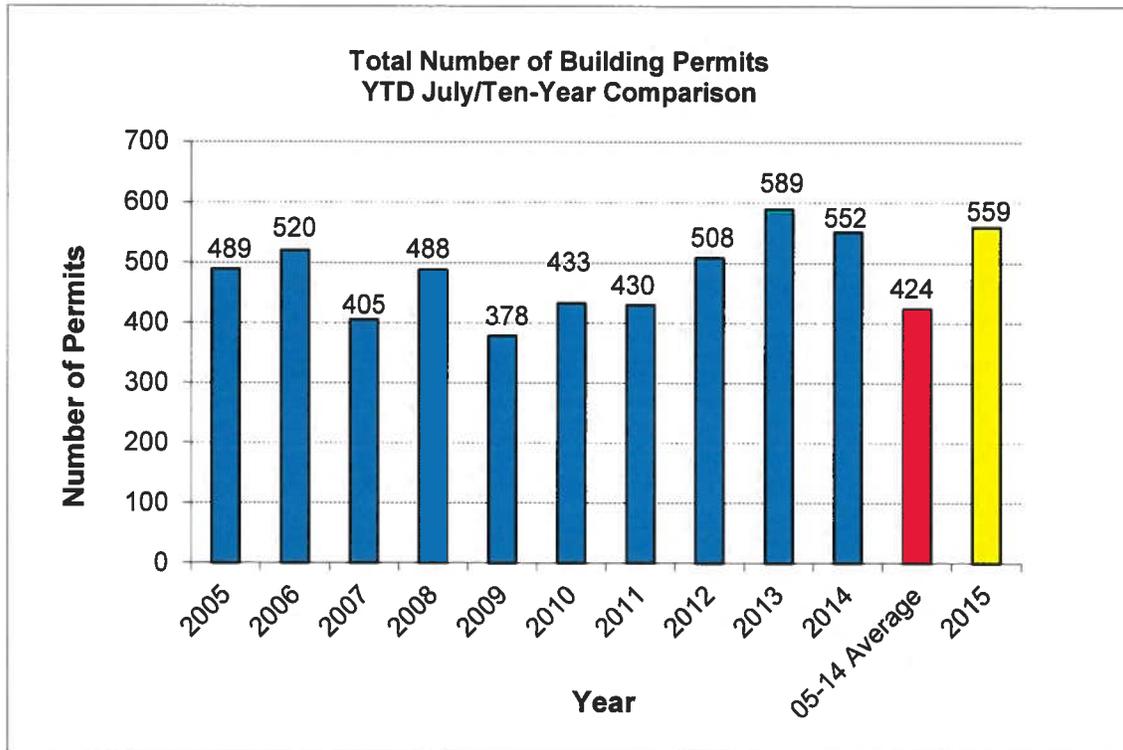
Planning Project Activity List Community Development Department

Report Date: August 11, 2015

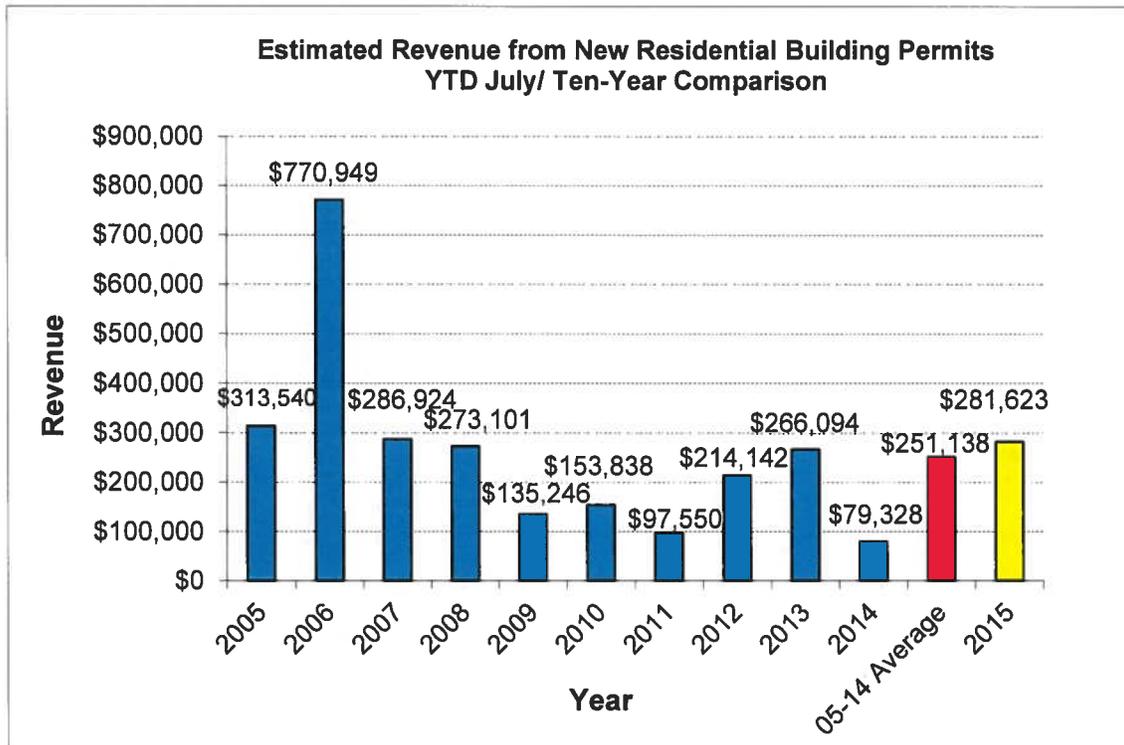
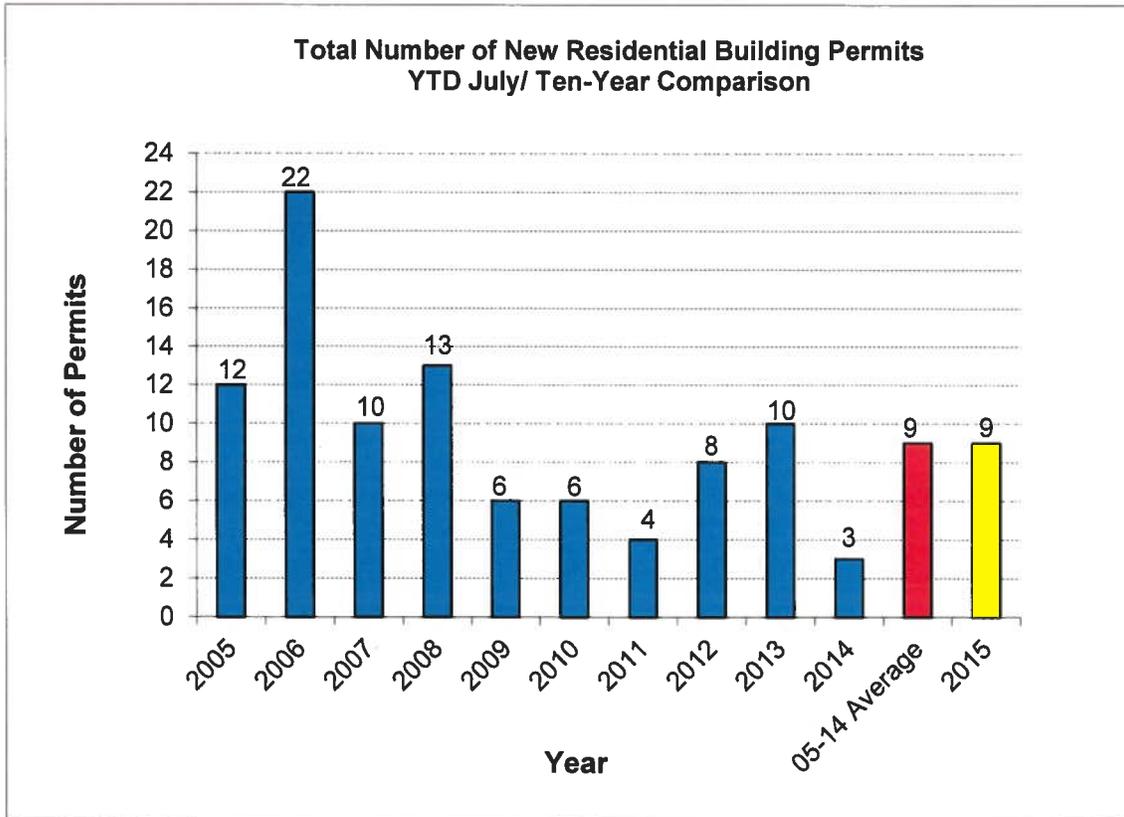
City Council and Planning and Zoning Commission Members are advised to avoid discussing quasi-judicial land use matters with any person outside of the public hearing process. The restriction on discussion of quasi-judicial matters is generally considered to take effect when a formal application has been filed with the City. The following list includes only those matters for which the City has received a formal application. City Council and Planning and Zoning Commission Members are nevertheless advised to use caution in discussing any land use matter that may become quasi-judicial, even before the filing of a formal application.

Quasi-Judicial Cases					
Applicant	Address	Description	PTRC Review	P&Z Review	Council Review
Helen	1530 E. Oxford Lane	Floodplain Development Permit and Boundary Amendment for New Home	n/a	09/08	10/6
4501SM, LLC	4501 Monroe Ln	Floodplain Development Permit for Stream Realignment and Bank Stabilization	n/a	09/08	10/6
Maven Properties, LLC	2 Tenaya Ln/5050 Quincy Ave	Minor Subdivision Amendment, Cantitoe – Vacation and Relocation of Trail Easement	Pending	Pending	Pending
Denver First Church of the Nazarene	3800 Hampden Ave	Conditional Use Permit – Roof-Mounted Wireless Facility	n/a	Pending	Pending
Non Quasi-Judicial Cases and Ordinance Amendments					
Applicant	Address	Description	PTRC Review	P&Z Review	Council Review
City Council Initiated	n/a	Fencing Code Amendments	06/09 09/10	06/09 08/25	Pending
P&Z Initiated	n/a	Amendments to Sec. 16-16-50 – Clarify Recreational Use Lighting Code for Residences and Expanded Use Applications	n/a	08/25	Pending
Staff Initiated	n/a	Amendments to Sec. 16-16-130 – Amend Collocation Process and Create Non-Substantial Change Process for Wireless Facilities in Compliance with FCC Rule and Order	n/a	06/09	07/21 1 st Reading 08/18 2 nd Reading
City Council Initiated	n/a	Cat Anderson Property Zoning Category	Pending	Pending	Pending
Cherry Hills Farm HOA	n/a	Amendment to Sec. 16-1-10 and 16-18-20 – Amend Guardhouse Review Process for Public Roads	n/a	1/13	2/3 Tabled Indefinitely
Board of Adjustment and Appeals Cases					
Applicant	Address	Description	BOAA Review		
Moore	10 Lynn Road	Setback Variance for Expansion of Nonconforming Structure	09/03		

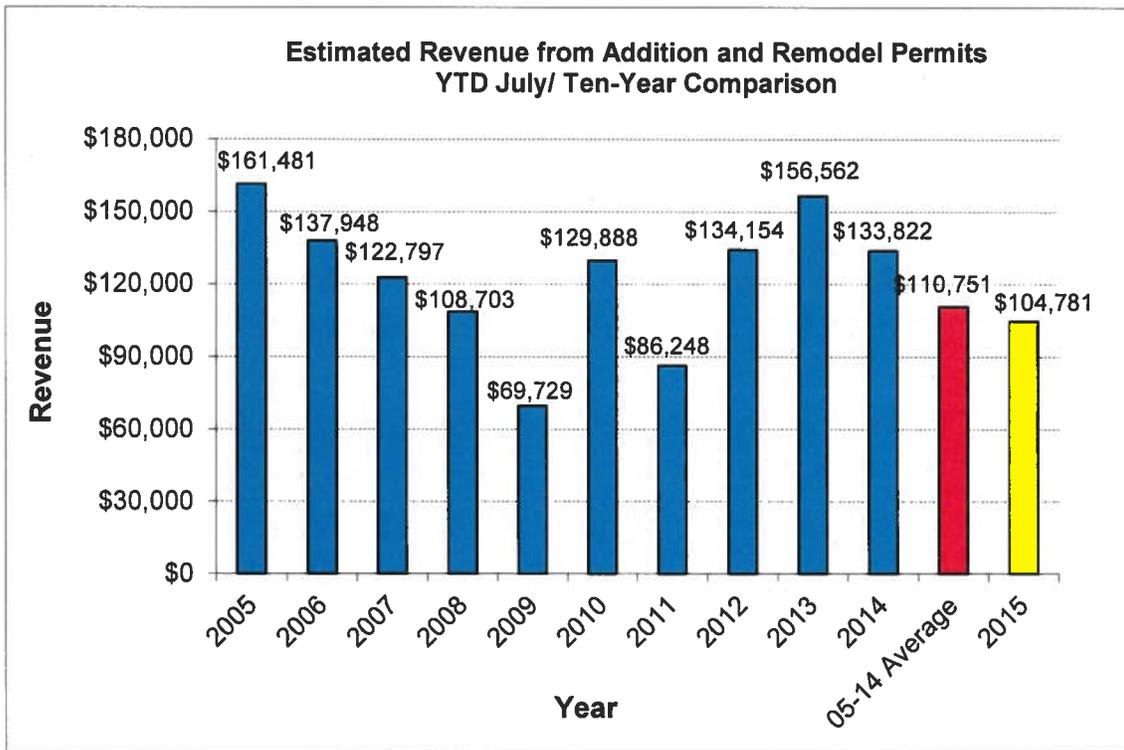
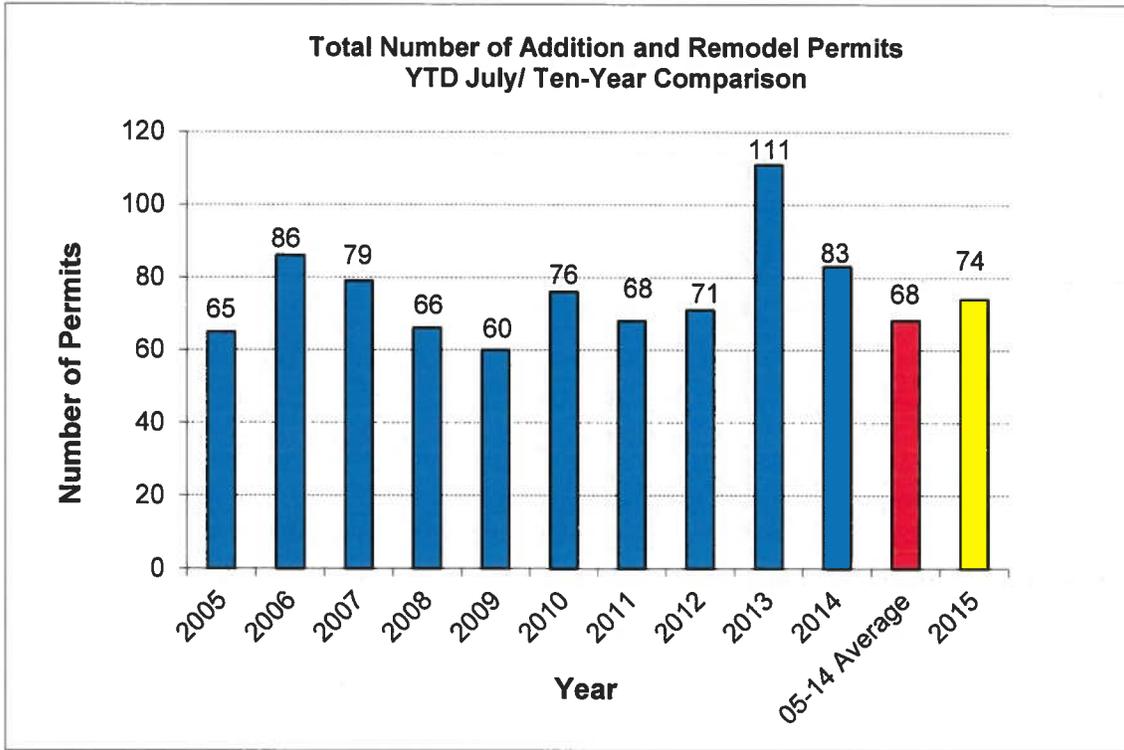
**TOTAL PERMITS
YTD THROUGH JULY
10 YEAR COMPARISON**



NEW RESIDENCES YTD THROUGH JULY 10 YEAR COMPARISON



**ADDITIONS & REMODELS
YTD THROUGH JULY
10 YEAR COMPARISON**



**CITY OF CHERRY HILLS VILLAGE BUILDING DEPARTMENT
MONTHLY REPORT FOR
JULY 1-31, 2015**

	2015 YTD	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
I Residences													
Number Issued	9	0	1	1	2	2	1	2					
Project Valuation	\$16,939,885.00	\$0.00	\$816,385.00	\$6,273,500.00	\$1,620,000.00	\$2,700,000.00	\$4,000,000.00	\$1,530,000.00					
Bldg. Permits	\$169,398.00	\$0.00	\$8,163.00	\$62,735.00	\$16,200.00	\$27,000.00	\$40,000.00	\$15,300.00					
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Plan Check Fee	\$28,650.00	\$0.00	\$3,300.00	\$5,475.00	\$5,400.00	\$5,400.00	\$3,300.00	\$5,775.00					
Service Exp. Fee	\$83,575.30	\$0.00	\$7,016.20	\$17,744.70	\$13,020.30	\$18,052.70	\$11,998.90	\$15,742.50					
II Additions & Remodels/Alterations													
Number Issued	74	12	11	7	15	11	11	7					
Project Valuation	\$7,018,639.13	\$1,074,721.13	\$774,500.00	\$1,914,217.00	\$1,301,445.00	\$1,265,256.00	\$503,000.00	\$185,500.00					
Bldg. Permits	\$70,241.09	\$10,747.22	\$7,745.00	\$19,142.17	\$13,014.45	\$12,707.25	\$5,030.00	\$1,855.00					
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Plan Check Fee	\$26,550.00	\$4,050.00	\$3,600.00	\$3,450.00	\$5,550.00	\$4,500.00	\$3,300.00	\$2,100.00					
Service Exp. Fee	\$7,989.60	\$1,458.40	\$1,070.10	\$545.10	\$2,383.20	\$2,509.80	\$23.00	\$0.00					
III Accessory & Recreational													
Number Issued	2	2	4	3	7	8	8	3					
Project Valuation	\$1,590,857.00	\$132,100.00	\$184,250.00	\$234,795.00	\$194,000.00	\$320,000.00	\$346,500.00	\$179,212.00					
Bldg. Permits	\$16,009.10	\$1,321.10	\$1,842.50	\$2,347.95	\$1,940.00	\$3,200.00	\$3,565.43	\$1,792.12					
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Plan Check Fee	\$10,950.00	\$600.00	\$1,350.00	\$900.00	\$2,250.00	\$2,400.00	\$2,550.00	\$900.00					
Service Exp. Fee	\$4,138.40	\$435.20	\$0.00	\$698.40	\$340.00	\$977.60	\$1,339.20	\$348.00					
IV Other Bldgs, Structures, & Misc.													
Number Issued	309	31	31	43	44	30	52	78					
Project Valuation	\$7,014,231.57	\$812,123.37	\$804,870.00	\$711,100.13	\$2,075,480.01	\$457,162.06	\$789,919.00	\$1,363,577.00					
Bldg. Permits	\$67,109.72	\$7,847.96	\$8,018.56	\$6,533.88	\$20,337.39	\$4,505.12	\$7,757.17	\$12,109.64					
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Plan Check Fee	\$11,258.92	\$900.00	\$780.50	\$1,700.00	\$2,400.00	\$2,500.00	\$600.00	\$2,378.42					
Service Exp. Fee	\$1,216.80	\$0.00	\$0.00	\$1,216.80	\$0.00	\$0.00	\$0.00	\$0.00					
V Electrical													
Number Issued	132	16	11	15	22	17	22	29					
Project Valuation	\$1,068,770.00	\$151,464.00	\$70,600.00	\$40,085.00	\$122,380.00	\$75,128.00	\$322,140.00	\$286,973.00					
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Bldg. Permits	\$24,214.50	\$3,506.00	\$1,667.00	\$1,169.50	\$3,046.25	\$1,686.25	\$7,054.50	\$6,085.00					
Plan Check Fee	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
VI Totals													
Number Issued	559	61	58	69	90	88	94	119	0	0	0	0	0
Project Valuation	\$33,632,382.70	\$2,170,408.50	\$2,650,605.00	\$9,173,697.13	\$5,313,305.01	\$4,817,546.06	\$5,961,559.00	\$3,545,262.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bldg. Permits	\$346,972.41	\$23,422.28	\$27,436.06	\$91,928.50	\$54,538.09	\$49,098.62	\$63,407.10	\$37,141.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plan Check Fee	\$77,708.92	\$5,550.00	\$9,330.50	\$11,525.00	\$15,600.00	\$14,800.00	\$9,750.00	\$11,153.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Service Exp. Fee	\$96,920.10	\$1,893.60	\$8,086.30	\$20,205.00	\$15,743.50	\$21,540.10	\$13,361.10	\$16,090.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Permit Listing - Monthly Report
Permits Issued**

Grouped By: Permit Type (Asc)
Sorted By: Work Start (Asc)
Parameters: Date Issued Is between 7/1/2015 and 7/31/2015

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
--------------------------------------------------------	-----------------------------------	---------------------------------------	----------------------------------------------------------------	-------------------------------------------------

Accessory Structure

76475 2104 107 GLENMOOR DR R-3 MCCALLUM, BILL & YVONE / 303-667-4499 20,000 / 525.00
 Accessory Structure ENGLEWOOD, CO 80113-7118 Council District 3
 7/13/15 7/17/15 Glenmoor HARRISON CUSTOM BUILDERS / 303-513-2: Active
Description of Work: PERGOLA

76496 718 4501 S MONROE LN R-1 4501 S LLC / 155,212 / 2,394.14
 Accessory Structure ENGLEWOOD, CO 80113-6103 4501 S LLC / 7/23/15 / 1/2/17
 7/17/15 7/23/15 Chrymoor South NEWMYER CONSTRUCTION INC / 303-806-6 Active
Description of Work: SWIMMING POOL

76498 121 11 SOUTH LN R-3 KELSALL, DOUG / 720-977-1600 4,000 / 345.00
 Accessory Structure ENGLEWOOD, CO 80113-7022 Council District 4
 7/20/15 7/30/15 Chry His Vlg Acrs Amnd KELSALL, DOUG / 720-977-1600
Description of Work: FIREPIT ON EXISTING PATIO AJ KIRKEGUARD CONTRACTORS INC / 303- Active

Total Permits Issued (Accessory Structure) : 3 **Total Cost:** 179,212.00 **Total Fees:** 3,264.14

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Building Permit - Other				
76395 459 Building Permit - Other 6/23/15	60 GLENMOOR CIR ENGLEWOOD, CO 80113-7121	R-3	TASSELL, ROGER & VALERIE / TASSELL, ROGER & VALERIE / HORIZON MECHANICAL / 303-346-3466	14,320 / 161.10 7/1/15 / 12/31/16 Complete
Description of Work: FURNACE AND A/C REPLACEMENT				
76418 1847 Building Permit - Other 6/29/15	4970 S FAIRFAX ST LITTLETON, CO 80121-2018	R-1 Council District 5 Blackmer Hill	CARROLL, JOHN D & EUGENIA P / CARROLL, JOHN D & EUGENIA P / COFFMAN/B&F HEATING & AC INC / 303-421 Active	7,627 / 85.80 7/1/15 / 12/30/16 Active
Description of Work: INSTALL 90K BTU FURNACE; INSTALL 3 TON AC				
76419 1693 Building Permit - Other 6/29/15	5701 PIEDMONT DR ENGLEWOOD, CO 80111-1130	R-1	KORNFELD, BRAD & LISA / 303-081-0277 KORNFELD, BRAD & LISA / 303-081-0277 STEEL-T HEATING & AIR INC / 303-761-927 Active	8,800 / 99.00 7/1/15 / 12/30/16 Active
Description of Work: REPLACE LIKE FOR LIKE FURNACE AND A/C				
76442 998 Building Permit - Other 7/2/15	5469 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6	LUBECK, ROB / LUBECK, ROB / GEELS CONSTRUCTION INC / 303-880-6741 Active	20,500 / 230.63 7/2/15 / 1/2/17 Active
Description of Work: REPLACE 24 WINDOWS LIKE FOR LIKE				
76423 1111 Building Permit - Other 6/30/15	4041 S BIRCH ST ENGLEWOOD, CO 80113-5078	R-5	FRONK, RUDI P & JENNIFER P / FRONK, RUDI P & JENNIFER P / EGRESS INC/DISCHNER CONSTRUCTION / Complete	5,500 / 361.88 7/6/15 / 1/5/16 Complete
Description of Work: INSTALATION OF 70 X 59 2 LITE CASEMENT WINDOW IN WOOD FRAME WALL. NEW HEADER PER TABLE 502.5				
76444 182 Building Permit - Other 7/2/15	1625 E LAYTON DR ENGLEWOOD, CO 80113-7000	R-1	MILLER, CARL / 303-868-7000 MILLER, CARL / 303-868-7000 HORIZON MECHANICAL / 303-346-3466	12,334 / 138.76 7/6/15 / 1/4/17 Active
Description of Work: INSTALL REPLACEMENT AIR CONDITIONING UNIT				
76446 246 Building Permit - Other 7/6/15	4380 S DOWNING ST ENGLEWOOD, CO 80113-5912	R-3	BURKE, DIANE / BURKE, DIANE / SUPERIOR PRODUCTS MOUNTAIN STATES	10,900 / 122.63 7/6/15 / 1/4/17 Complete
Description of Work: REMOVE AND REPLACE SIDING AND TRIM. INSTALL 3 NEW CUSTOM GABLE VENTS				
76453 877 Building Permit - Other 7/7/15	5541 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6	UNGAR, SCOTT W & JENNIFER L / UNGAR, SCOTT W & JENNIFER L / BELL PLUMBING & HEATING / 303-591-6575	2,000 / 22.50 7/7/15 / 1/5/17 Complete
Description of Work: REPAIR GAS LINE				

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76454 1784 Building Permit - Other 7/8/15	6431 E RADCLIFF AVE ENGLEWOOD, CO 80111-1160	R-4	PG REVOCABLE TRUST / PG REVOCABLE TRUST / SERVICE EXPERTS / 303-217-4835	14,300 / 160.88 7/8/15 / 1/6/17 Active
Description of Work: REPLACE TWO FURNACES WITH 2 NEW 90K BTU FIRNACES AND REPLACE 2 3.5 TON A/C UNITS				
76455 1372 Building Permit - Other 7/8/15	12 MOCKINGBIRD LN ENGLEWOOD, CO 80113-4813	R-3 Council District 4 Chry Hls Meadow	HAMILTON, PAIGE A / HAMILTON, PAIGE A / BLUE SKY PLUMBING & HEATING / 303-421-	5,000 / 56.25 7/8/15 / 1/6/17 Complete
Description of Work: REPLACE EXISTING A/C WITH 3.5 TON TRANE UNIT				
76456 328 Building Permit - Other 7/8/15	3121 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6007	R-3 Council District 1 Chryridge	COX, KATHLEEN / 303-761-9964 COX, KATHLEEN / 303-761-9964 BUILDERS HEATING & AIR / 303-722-7183	4,681 / 52.66 7/9/15 / 1/6/17 Active
Description of Work: INSTALL MIN-SPLIT AC FOR BEDROOM				
76462 363 Building Permit - Other 7/10/15	3251 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6009	R-3 Council District 1 Chryridge	MUNRO, KENNETH & SUSAN / MUNRO, KENNETH & SUSAN / GS CONSTRUCTION / 720-530-8432	32,000 / 360.00 7/10/15 / 1/10/17 Active
Description of Work: REMOVE SIDING AND REPLACE WITH JAMES HARDIE SIDING				
76473 114 Building Permit - Other 7/13/15	211 SUMMIT BLVD ENGLEWOOD, CO 80113-7044	R-4	CARTER, DIANA M K / CARTER, DIANA M K / DONE SERVICE GROUP / 720-343-2650	14,500 / 163.13 7/13/15 / 1/13/17 Complete
Description of Work: REMOVE & REPLACE NTI HIGH EFFICIENCY BOILER 200K BTU WITH INDIRECT SOGAL WATER HEATER				
76443 998 Building Permit - Other 7/2/15	5469 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6	LUBECK, ROB / LUBECK, ROB / GEELS CONSTRUCTION INC / 303-880-6741	8,600 / 396.75 7/14/15 / 1/12/17 Active
Description of Work: SLIGHTLY ENLARGE 7 WINDOWS USING NEW NEW LUC'S PER KYSE ENGINEERS AND NEW STEEL POSTS FOR NEW ENTRY				
76459 151 Building Permit - Other 7/9/15	13 VIKING DR ENGLEWOOD, CO 80113-7054	R-3 Council District 4 Chenango Acres	ENTRINGER, GREG / 973-573-0661 ENTRINGER, GREG / 973-573-0661 GREG ENTRINGER / 973-573-0661	21,000 / 536.25 7/14/15 / 1/12/17 Active
Description of Work: REPLACE WINDOWS AND DOORS. SOME STRUCTURAL WORK REQUIRED.				
76486 9 Building Permit - Other 7/15/15	5 VILLAGE RD ENGLEWOOD, CO 80113-4907	R-1 Council District 2 Village Hls Addn	LEO, EDMUND & SUI-HAN LEO, / LEO, EDMUND & SUI-HAN LEO, / BLUE SKY PLUMBING & HEATING / 303-421-	4,200 / 47.25 7/15/15 / 1/13/17 Active
Description of Work: REPLACING TWO 50 GAL WATER HEATERS				

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76488 467 Building Permit - Other 7/16/15	105 MEADE LN ENGLEWOOD, CO 80113-6030	R-1 Council District 1 Meade	ABRAMS, FRED & ALICE / 303-781-7701 ABRAMS, FRED & ALICE / 303-781-7701 GDS HEATING AC PLUMBING / 303-738-5938	6,000 / 67.50 7/16/15 / 1/14/17 Complete
Description of Work: REPLACEMENT FURNACE				
76489 362 Building Permit - Other 7/16/15	1435 E QUINCY AVE ENGLEWOOD, CO 80113-4806	R-5	HUTTO, FRANK & HOLLY H / HUTTO, FRANK & HOLLY H / GRAMS MASONRY INC / 303-810-2944	1,500 / 20.00 7/16/15 / 1/14/17 Active
Description of Work: CONSTRUCTION OF NEW MASONRY/ STONE MAILBOX PILLAR				
76490 467 Building Permit - Other 7/16/15	105 MEADE LN ENGLEWOOD, CO 80113-6030	R-1 Council District 1 Meade	ABRAMS, FRED & ALICE / 303-781-7701 ABRAMS, FRED & ALICE / 303-781-7701 GDS HEATING AC PLUMBING / 303-738-5938	4,000 / 45.00 7/16/15 / 1/14/17 Complete
Description of Work: REPLACEMENT OF LIKE FOR LIKE AC				
76493 1737 Building Permit - Other 7/17/15	6342 E RADCLIFF AVE ENGLEWOOD, CO 80111-1159	R-4	ZUFLACHT, MICHAEL D. / 303-394-2054 ZUFLACHT, MICHAEL D. / 303-394-2054 PELLA WINDOWS & DOORS / 720-670-8186	45,102 / 507.40 7/17/15 / 1/15/17 Active
Description of Work: REPLACE 14 WINDOWS LIKE FOR LIKE				
76494 396 Building Permit - Other 7/17/15	4501 S VINE WAY ENGLEWOOD, CO 80113-6027	R-1 Council District 1 Chrymoor South	BREGA, CHARLES F & BETTY JEAN / BREGA, CHARLES F & BETTY JEAN / HORIZON MECHANICAL / 303-346-3466	16,199 / 182.24 7/17/15 / 1/15/17 Complete
Description of Work: A/C REPLACEMENT				
76499 1345 Building Permit - Other 7/20/15	3925 S CHERRY ST ENGLEWOOD, CO 80113-5033	R-5 Mansfield Heights Flng 1	ONESLAGER, RICHARD & CASEY / 303-809-6600 / 74.25 ONESLAGER, RICHARD & CASEY / 303-809-720/15 / 1/18/17 PLUMBLINE SERVICES / 303-628-3523	6,600 / 74.25 7/20/15 / 1/18/17 Complete
Description of Work: REPAIR DRAIN LINES IN CRAWLSPACE. ADD SEWER LINE CLEANOUTS IN YARD				
76487 2007 Building Permit - Other 7/15/15	36 GLENMOOR DR ENGLEWOOD, CO 80113-7116	R-3	BERTZ, MICHAEL W & CAROL A / BERTZ, MICHAEL W & CAROL A / COOPER HEATING & COOLING / 720-361-42	7,563 / 85.08 7/2/15 / 1/19/17 Complete
Description of Work: REPLACEMENT 80% 90K BTU FURNACE AND 14 SEER 3 TON AC				
76495 478 Building Permit - Other 7/17/15	87 GLENMOOR PL ENGLEWOOD, CO 80113-7122	R-3	MATHEWSON, RONALD W & GAY W / MATHEWSON, RONALD W & GAY W / JK BARNETT LTD / 303-619-5230	4,870 / 354.79 7/2/15 / 1/19/17 Active
Description of Work: REPAIR FALLING DECK				

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76512 1334 Building Permit - Other 7/22/15	1 PARKWAY DR ENGLEWOOD, CO 80113-4224	R-2 Council District 6 Chry Hls Annex	MALIK, OMAR / 303-641-6640 MALIK, OMAR / 303-641-6640 WATER SOLUTIONS / 720-435-1495	4,500 / 50.63 7/22/15 / 1/20/17 Complete
Description of Work: INSTALL IRRIGATION AND BACKFLOW				
76513 338 Building Permit - Other 7/22/15	9 HUNTWICK LN ENGLEWOOD, CO 80113-7110	R-3 Council District 2	DARRELL C R & GLENDA J OLSON / DARRELL C R & GLENDA J OLSON / APEX PLUMBING / 303-638-5511	2,750 / 30.94 7/22/15 / 1/20/17 Complete
Description of Work: EMERGENCY EXCAVATION TO SEWER SERVICE LINE ON PROPERTY.				
76514 336 Building Permit - Other 7/22/15	2275 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7125	R-3 Council District 1 Chry Hls Farm West	MONTGOMERY, JAMES & TONYA / MONTGOMERY, JAMES & TONYA / HORIZON MECHANICAL / 303-346-3466	7,667 / 86.25 7/22/15 / 1/20/17 Active
Description of Work: FURNACE REPLACEMENT				
76518 1638 Building Permit - Other 7/22/15	40 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	SILVERMAN, CRAIG & PATRICIA / SILVERMAN, CRAIG & PATRICIA / APPLEWOOD PLUMBING & HEATING CO / 3 Active	13,335 / 150.02 7/22/15 / 1/22/17
Description of Work: REPLACE A/C WITH 5 TON AIR HANDLER 4 TON CONDENSER COOLING SYSTEM WITH BASIC ELECTRICAL HOOK UP				
76522 2377 Building Permit - Other 7/24/15	4000 E QUINCY AVE ENGLEWOOD, CO 80113-4916	R-1 Council District 3 Highline Park	KENT-DENVER COUNTRY DAY SCHOOL / 311,000 / 20.00 KENT-DENVER COUNTRY DAY SCHOOL / 317/24/15 / 1/24/17 MASTER EXCAVATING / 720-882-3381 Complete	
Description of Work: SEWER SPOT REPAIR, PRIVATE PROPERTY. HOUSE SITS BEHIND SCHOOL, REPAIR IS IN FRONT YARD				
76524 272 Building Permit - Other 7/27/15	3701 S LAFAYETTE ST ENGLEWOOD, CO 80113-4035	R-1	SPRITZ, RICHARD A & DILLS, / SPRITZ, RICHARD A & DILLS, / BELL PLUMBING & HEATING / 303-757-5661 Active	1,400 / 20.00 7/27/15 / 1/25/17
Description of Work: 40 GAL 40K BTU GAS WATER HEATER				
76525 1193 Building Permit - Other 7/27/15	4100 S CLERMONT ST ENGLEWOOD, CO 80113-5087	R-5	HENRY, CHRISTOPHER / HENRY, CHRISTOPHER / DONE SERVICE GROUP / 720-343-2650 Complete	2,400 / 27.00 7/27/15 / 1/25/17
Description of Work: INSTALL NEW 1/2 INCH GAS LINE APPROX 70 FT TO NEW DRYER				
76526 1041 Building Permit - Other 7/28/15	5420 NASSAU CIR E ENGLEWOOD, CO 80113-5134	R-4 Chry Hls North Flng 2	MILGROM, HENRY & MARY K / MILGROM, HENRY & MARY K / PELLA WINDOWS & DOORS / 720-670-8186 Active	19,557 / 220.02 7/28/15 / 1/28/17
Description of Work: REPLACE 3 DOORS LIKE FOR LIKE, SIZE FOR SIZE				



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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76500 121 Building Permit - Other 7/20/15 7/30/15	11 SOUTH LN ENGLEWOOD, CO 80113-7022	R-3 Council District 4 Chry Hls Vlg Acrs Amnd	KELSALL, DOUG / 720-977-1600 KELSALL, DOUG / 720-977-1600 MOUNTAIN MACK CONSTRUCTION / 303-82 Active	10,000 / 412.50 7/30/15 / 1/28/17
Description of Work: NEW POOL COPING, TILE AND REPLASTER SURFACE. PLUMB NEW EQUIPMENT ON EXISTING PAD.				
76520 2104 Building Permit - Other 7/22/15 7/30/15	107 GLENMOOR DR ENGLEWOOD, CO 80113-7118	R-3 Council District 3 Glenmoor	MCCALLUM, BILL & YVONE / 303-667-4499 MCCALLUM, BILL & YVONE / 303-667-4499 HARRISON CUSTOM BUILDERS / 303-513-27 Active	39,000 / 738.75 7/30/15 / 1/28/17
Description of Work: INSTALL SNOWMELT IN DRIVEWAY AND GAS HEATER IN GARAGE				
76521 1556 Building Permit - Other 7/23/15 7/30/15	4091 S IVY LN ENGLEWOOD, CO 80111-1018	R-4	BROWN, GEORGE / BROWN, GEORGE / SHANE MEYER / 720-366-1440	14,000 / 322.50 7/30/15 / 1/28/17 Active
Description of Work: FLATWORK AND FIREPIT				
76529 998 Building Permit - Other 7/30/15 7/30/15	5469 E OXFORD AVE ENGLEWOOD, CO 80113-5120	R-4 Council District 6	LUBECK, ROB / LUBECK, ROB / GEELS CONSTRUCTION INC / 303-880-6741 Active	5,000 / 56.25 7/30/15 / 1/28/17
Description of Work: REPAIR AND REPLACE STUCCO				
76538 61 Building Permit - Other 7/30/15 7/30/15	1301 E LAYTON AVE ENGLEWOOD, CO 80113-7039	R-3 Council District 4 Swastika Acres 1	LEMON, KAYE B / LEMON, KAYE B / TRENCH RIGHT / 303-287-9009	4,500 / 50.63 7/30/15 / 1/28/17 Complete
Description of Work: REPAIR WATER SERVICE LINE				
76540 313 Building Permit - Other 7/30/15 7/31/15	4662 S ELIZABETH CT ENGLEWOOD, CO 80113-7106	R-3A	DOUGLAS TISDALE SR TRUST / DOUGLAS TISDALE SR TRUST / PASTERKAMP HEATING & AC / 303-777-123 Active	7,139 / 80.31 7/31/15 / 1/29/17
Description of Work: REPLACE 110K BTU GAS FURNACE AND 4 TON AIR CONDITIONER				
76541 1084 Building Permit - Other 7/30/15 7/31/15	5440 NASSAU CIR E ENGLEWOOD, CO 80113-5134	R-4 Council District 1	KAFADAR, KAREN / KAFADAR, KAREN / DOCTOR FIX IT PLUMBING HEATING AND EL Active	8,100 / 91.13 7/31/15 / 1/29/17
Description of Work: 80% 80K BTU FURNACE AND 2.5 TON A/C				
76542 2294 Building Permit - Other 7/31/15 7/31/15	6 WATERSIDE TER ENGLEWOOD, CO 80113-4141	R-3A Council District 2 Buell Mansion	PERKINS, ALICE / 303-781-4225 PERKINS, ALICE / 303-781-4225 DOCTOR FIX IT PLUMBING HEATING AND EL Active	3,723 / 41.88 7/31/15 / 1/29/17
Description of Work: GIBSON 8 TON 13 SEER A/C AND 90K BTU 80% FURNACE				

Permit Listing - Monthly Report

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76543 862 Building Permit - Other 7/31/15	4950 NASSAU CIR W ENGLEWOOD, CO 80113-5129	R-4	CHORNEY, S. ALAN / 303-756-6156 CHORNEY, S. ALAN / 303-756-6156 LITTLETON HEATING & AIR / 303-798-3880	5,113 / 57.52 7/31/15 / 1/29/17 Active

Description of Work: REPLACE FURNACE AND A/C

Total Permits Issued (Building Permit - Other) : 41

Total Cost: 427,280.00

Total Fees: 6,788.06

Permit Listing - Monthly Report

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Demo				
76411 221 Demo 6/26/15	851 E RADCLIFF AVE ENGLEWOOD, CO 80113-5921	R-3	COLBURN, PAUL H & MAE STANLEE / COLBURN, PAUL H & MAE STANLEE / ALL DEMOLITION EXCAVATING COMPANY / Active	5,000 / 20.00 7/1/15 / 12/31/16
Description of Work: DEMO HOUSE AND GARAGE				
76450 86 Demo 7/7/15	4 CHERRY VALE DR ENGLEWOOD, CO 80113-7029	R-4 Council District 1	CLAYMON, SCOTT J & PAULA L / CLAYMON, SCOTT J & PAULA L / NEWMYER CONSTRUCTION INC / 303-806-€ Active	700 / 20.00 7/7/15 / 1/5/16
Description of Work: DEMO DRYWALL/ CARPET				
76479 747 Demo 7/14/15	999 E KENYON AVE ENGLEWOOD, CO 80113-7514	R-3 Council District 3	MORGAN STANLEY CREDIT / MORGAN STANLEY CREDIT / HIGHER CLASS RESTORATION / 505-720-25 Active	60,000 / 20.00 7/14/15 / 1/12/17
Description of Work: REMOVE DRYWALL AND FLOORING FOR RENOVATIONS				
76482 702 Demo 7/14/15	5 SUNSET DR ENGLEWOOD, CO 80113-4034	R-1	EZZELL, DONALD / EZZELL, DONALD / HILLIEN CORP / 303-472-1851	25,000 / 20.00 7/15/15 / 1/13/17 Active
Description of Work: DEMO HOME				
76484 1064 Demo 7/15/15	4200 E QUINCY AVE ENGLEWOOD, CO 80113-5050	R-1 Council District 2 Highline Park	ROCKAFELLOW, GORDON G & / ROCKAFELLOW, GORDON G & / EDINGER'S CARPENTRY OF DENVER, INC / Active	20,000 / 20.00 7/15/15 / 1/13/16
Description of Work: DEMO OF GARAGE, BREEZEWAY, AND LAUNDRY/LAVATORY. REMOVAL OF CONCRETE APRON IN FRONT OF GARAGE.				
76536 1114 Demo 7/30/15	3770 S ALBION ST ENGLEWOOD, CO 80113-4207	R-2	BAER, SIMMIE & ARLETTE / 773-344-6324 BAER, SIMMIE & ARLETTE / 773-344-6324 ALPINE DEMOLITION / 303-421-3366	19,913 / 224.02 7/30/15 / 1/30/17 Active
Description of Work: COMPLETE STRUCTURE DEMOLITION OF SFR				
76546 1779 Demo 7/31/15	66 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	TRINEN, DONALD T & DEBORAH Y / 303-58€ 28,500 / 20.00 TRINEN, DONALD T & DEBORAH Y / 303-58€ 7/3/15 / 1/29/17 SF CONSTRUCTION INC / 303-500-4060 Active	2,500 / 20.00 7/3/15 / 1/29/17
Description of Work: DEMO INTERIOR				
76548 958 Demo 7/31/15	5400 NASSAU CIR E ENGLEWOOD, CO 80113-5134	R-4 Council District 6	OVERHARDT, CINDY / 303-807-0011 OVERHARDT, CINDY / 303-807-0011 SUMMIT CONSTRUCTION SERVICES / 303-€ Active	2,500 / 20.00 7/3/15 / 1/29/17
Description of Work: DEMO DECKS, STAIRS, INTERIOR NON LOAD BEARING PARTITIONS				

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Total Permits Issued (Demo) : 8

Total Cost: 161,613.00

Total Fees: 364.02

Permit Listing - Monthly Report

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Electrical				
76438 24421 Electrical 7/1/15	3280 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6010	R-3 Council District 1 Chryridge Flng 2	MACKIERNAN, MELISSA / 303-489-0074 MACKIERNAN, MELISSA / 303-489-0074 AIKENS ELECTRIC / 303-947-2220	10,000 / 217.50 7/1/15 / 12/30/16 Active
Description of Work: WIRE BASEMENT. ADD SUBPANEL IN BASEMENT.				
76439 113 Electrical 7/1/15	5 SOUTH LN ENGLEWOOD, CO 80113-7022	R-3 Smith's Gardens 2nd Flng	ELKEN, STEPHEN / ELKEN, STEPHEN / JNB ELECTRIC INC / 303-378-9094	20,000 / 435.00 7/1/15 / 12/30/16 Active
Description of Work: ELECTRICAL FOR NEW RESIDENCE				
76440 2475 Electrical 7/1/15	4350 S HIGH ST ENGLEWOOD, CO 80113	R-1 Highline Mdws in Chry Hls	JOHNSON, TIM / 303-523-9887 JOHNSON, TIM / 303-523-9887 JNB ELECTRIC INC / 303-378-9094	26,000 / 565.50 7/1/15 / 12/30/16 Active
Description of Work: NEW HOUSE ELECTRICAL				
76445 1712 Electrical 7/6/15	6323 E STANFORD AVE ENGLEWOOD, CO 80111-1161	R-4	HYLAND, JOE / 303-378-7587 HYLAND, JOE / 303-378-7587 TEC COMMUNICATIONS INC / 303-419-5053	1,800 / 55.00 7/6/15 / 1/4/17 Active
Description of Work: ELECTRICAL REMODEL KITCHEN				
76447 1693 Electrical 7/6/15	5701 PIEDMONT DR ENGLEWOOD, CO 80111-1130	R-1	KORNFELD, BRAD & LISA / 303-081-0277 KORNFELD, BRAD & LISA / 303-081-0277 J.E.B. ELECTRIC INC / 303-472-1871	7,200 / 174.00 7/6/15 / 1/4/17 Active
Description of Work: ELECTRIC FOR KITCHEN REMODEL				
76448 718 Electrical 7/7/15	4501 S MONROE LN ENGLEWOOD, CO 80113-6103	R-1 Chrymoor South	4501 S LLC / 4501 S LLC / BRANT ELECTRIC / 720-641-2189	40,000 / 870.00 7/7/15 / 1/5/17 Active
Description of Work: WIRE RESIDENCE AND NEW POOL				
76449 1686 Electrical 7/7/15	6477 MANOR DR ENGLEWOOD, CO 80111-1129	R-1	FOSTER, JOE / 303-667-9400 FOSTER, JOE / 303-667-9400 BRANT ELECTRIC / 720-641-2189	21,000 / 456.75 7/7/15 / 1/5/17 Active
Description of Work: WIRE RESIDENCE				
76460 121 Electrical 7/9/15	11 SOUTH LN ENGLEWOOD, CO 80113-7022	R-3 Council District 4 Chry Hls Vlg Acrs Amnd	KELSALL, DOUG / 720-977-1600 KELSALL, DOUG / 720-977-1600 CROTZER ELECTRIC LLC / 720-876-8936	3,600 / 87.00 7/9/15 / 1/7/17 Active
Description of Work: REWIRE POOL, NEW POWER TO POOL EQUIPMENT, NEW FEED TO HOT TUB.				

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
76461 Electrical 7/10/15	4255 S BELLAIRE CIR ENGLEWOOD, CO 80113-5030	R-4	ZIMMERMAN, KEVIN & WHITNEY / ZIMMERMAN, KEVIN & WHITNEY / ELECTRI-SERVE CORP / 303-892-0027	8,626 / 195.75 7/10/15 / 1/10/17 Active
Description of Work: ELECTRIC FOR KITCHEN AND BATH REMODELS				
76465 Electrical 7/13/15	4817 S FRANKLIN ST ENGLEWOOD, CO 80113-7031	R-3 Council District 5	DISHLER, JON G / DISHLER, JON G / A-AMERICAN ELECTRIC LLC / 303-917-4900	15,000 / 326.25 7/13/15 / 1/1/17 Active
Description of Work: SERVICE CHANGE TO 320 AMP METER COMBO & WIRE NEW ADDITION WITH SUBPANEL & NEW FEEDER TO EXISTING 200 /				
76467 Electrical 7/13/15	6 GRAY OWL RD ENGLEWOOD, CO 80113-4197	R-3A	KING, BRENDA / 303-810-6084 KING, BRENDA / 303-810-6084 CHRISTOPHER KAVANAUGH / 303-919-2058	3,500 / 87.00 7/13/15 / 1/13/17 Active
Description of Work: REMODEL BATHROOM/MUD ROOM, ONE WALL LIVING ROOM				
76470 Electrical 7/13/15	38 SEDGWICK DR ENGLEWOOD, CO 80113-4110	R-2	LEWIS, ROBERT G / LEWIS, ROBERT G / LANE ELECTRIC / 303-978-9724	1,000 / 55.00 7/13/15 / 1/13/17 Active
Description of Work: WIRE PARTIAL YOGA ROOM IN BASEMENT				
76471 Electrical 7/13/15	38 SEDGWICK DR ENGLEWOOD, CO 80113-4110	R-2	LEWIS, ROBERT G / LEWIS, ROBERT G / LANE ELECTRIC / 303-978-9724	4,000 / 87.00 7/13/15 / 1/13/17 Active
Description of Work: WIRE 2 BEDROOMS ON 2ND FLOOR				
76474 Electrical 7/13/15	3 HUNTWICK LN ENGLEWOOD, CO 80113-7110	R-3 Council District 1 Chrymoor South Flng 3	UNTERMEYER, BRIAN / 303-588-0448 UNTERMEYER, BRIAN / 303-588-0448 SATO ELECTRICAL SOLUTIONS / 720-209-8;	25,000 / 543.75 7/13/15 / 1/13/17 Active
Description of Work: WHOLE HOUSE REMODEL/ADDITION, EXISTING SERVICE - NEW PANELS				
76480 Electrical 7/14/15	4600 E OXFORD PL ENGLEWOOD, CO 80113-5042	R-3	BACON & PETER SUTHERLAND, TERESA / : 5,000 / 108.75 BACON & PETER SUTHERLAND, TERESA / : 7/14/15 / 1/12/17 CORNERSTONE ELECTRICAL CORP / 720-3	5,000 / 108.75 7/14/15 / 1/12/17 Active
Description of Work: ELECTRICAL FOR REMODEL				
76481 Electrical 7/14/15	25 MARTIN LN ENGLEWOOD, CO 80113-4826	R-3 Council District 1	DADOURIAN, PETER / 908-510-7935 DADOURIAN, PETER / 908-510-7935 SJO ELECTRIC LLC / 303-400-4321	750 / 55.00 7/14/15 / 1/12/17 Complete
Description of Work: 125A TEMP POWER				

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76485 919 Electrical 7/15/15	4888 E PRINCETON AVE ENGLEWOOD, CO 80113-5017	R-4	JUNE T KEEFLER REVOCABLE TRUST / JUNE T KEEFLER REVOCABLE TRUST / ATTABOY ELECTRICAL SERVICE / 303-288-; Complete	8,000 / 174.00 7/15/15 / 1/13/16 Active
Description of Work: SERVICE REPLACEMENT 200 AMP				
76501 537 Electrical 7/21/15	51 GLENMOOR WAY ENGLEWOOD, CO 80113-7120	R-3	ANDERSON, CLINTON M & JANET B / ANDERSON, CLINTON M & JANET B / MAXIMUM ELECTRIC / 303-564-6924	2,500 / 65.25 7/21/15 / 1/19/17 Active
Description of Work: INSTALL 30 AMP ELEVATOR SUBPANEL. LANDSCAPE WIRING				
76516 1556 Electrical 7/22/15	4091 S IVY LN ENGLEWOOD, CO 80111-1018	R-4	BROWN, GEORGE / BROWN, GEORGE / IMAGE ELECTRIC CORP / 303-280-2300	300 / 50.00 7/22/15 / 1/22/17 Active
Description of Work: INSTALL A WEATHER RESISTANT OUTLET FOR SMALL WATER FEATURE				
76432 426 Electrical 6/30/15	2215 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7125	R-3 Council District 1 Chiry Hls Farm West	BEHZADI, KIMIA / 303-917-6844 BEHZADI, KIMIA / 303-917-6844 SUN RUN / 303-577-9628	11,800 / 0.00 7/30/15 / 1/28/17 Active
Description of Work: ELECTRICAL FOR PV				
76435 Electrical 6/30/15	2250 CHERRY HILLS FARM DR W , CO	R-3 Council District 1 Chiry Hls Farm West	DCF TRUST / DCF TRUST / SUN RUN / 303-577-9628	9,550 / 0.00 7/30/15 / 1/28/17 Active
Description of Work: ELECTRICAL FOR PV				
76528 620 Electrical 7/30/15	3751 S GILPIN ST ENGLEWOOD, CO 80113-4012	R-1	KOELBEL, SHERRILL / 303-300-8800 KOELBEL, SHERRILL / 303-300-8800 BRANT ELECTRIC / 720-641-2189	200 / 50.00 7/30/15 / 1/28/17 Complete
Description of Work: CHECK AND REPAIR WELL SERVICE				
76531 1779 Electrical 7/30/15	66 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	TRINEN, DONALD T & DEBORAH Y / 303-588 1,900 / 55.00 TRINEN, DONALD T & DEBORAH Y / 303-588 7/30/15 / 1/28/17 DRS ELECTRIC /	Active
Description of Work: REWORK KITCHEN LIGHTS AND POWER. ADD LIGHT AND FAN IN BATHROOM				
76534 1332 Electrical 7/30/15	4260 S BELLAIRE CIR ENGLEWOOD, CO 80113-5052	R-4	TURNER, MARTHA A SOLIS / TURNER, MARTHA A SOLIS / WILD RIVER ELECTRIC INC / 303-359-3518	5,000 / 108.75 7/30/15 / 1/28/17 Active
Description of Work: ELECTRICAL FOR COVERED PATIO				

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Permits Issued

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76535 102 Electrical 7/30/15	151 SUMMIT BLVD ENGLEWOOD, CO 80113-7042	R-4	FAIRBAIRN, JIM / 303-919-2208 FAIRBAIRN, JIM / 303-919-2208 WILD RIVER ELECTRIC INC / 303-359-3518	6,000 / 130.50 7/30/15 / 1/28/17 Active
Description of Work: ELECTRICAL FOR UPSTAIRS REMODEL				
76537 1881 Electrical 7/30/15	802 E STANFORD AVE ENGLEWOOD, CO 80113-5925	R-3	MOONEY, FRANK S & ABIGAIL S / MOONEY, FRANK S & ABIGAIL S / BRANT ELECTRIC / 720-641-2189	1,000 / 55.00 7/30/15 / 1/28/17 Active
Description of Work: NEW SERVICE ON BARN				
76544 398 Electrical 7/31/15	3050 E STANFORD DR ENGLEWOOD, CO 80113-6042	R-3 Council District 1 Chryridge	COUSINO, SCOTT R & KRISTEN L / COUSINO, SCOTT R & KRISTEN L / BRANT ELECTRIC / 720-641-2189	20,000 / 435.00 7/31/15 / 1/29/17 Active
Description of Work: WIRE NEW RESIDENCE				
76545 867 Electrical 7/31/15	5163 E OXFORD AVE ENGLEWOOD, CO 80113-5117	R-4	PHILLIPS, JOHN SCOTT & / PHILLIPS, JOHN SCOTT & / SINGLETRACK ELECTRIC / 303-215-9449	26,247 / 587.25 7/31/15 / 1/29/17 Active
Description of Work: ELECTRICAL FOR REMODEL				
76547 106 Electrical 7/31/15	17 VIKING DR ENGLEWOOD, CO 80113-7054		PATE, LORI / PATE, LORI / WEBB ELECTRIC / 970-545-0990	2,000 / 55.00 7/31/15 / 1/29/17 Active
Description of Work: ELECTRICAL FOR BASEMENT				

Total Permits Issued (Electrical) : 29

Total Cost: 286,973.00

Total Fees: 6,085.00

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Exterior Remodel

76466 1939 34 GLENMOOR DR R-3
 Exterior Remodel ENGLEWOOD, CO 80113-7115
 7/13/15 7/17/15

Description of Work: REPLACE EXISTING DECK

Total Permits Issued (Exterior Remodel) : 1

Total Cost: 14,500.00

Total Fees: 463.13

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Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
Fence/Wall/Gate				
76369 292 Fence/Wall/Gate 6/11/15 7/1/15	4305 S FRANKLIN ST ENGLEWOOD, CO 80113-5933	R-1	FUESSEL, RYAN / FUESSEL, RYAN / HENTSCHEL DESIGNS LLC / 303-506-9225	85,000 / 956.25 7/1/15 / 12/30/16 Active
Description of Work: NEW VEHICLE GATE ENTRY MONUMENTS, LOW PLANTER WALLS, FENCE AND FENCE COLUMNS				
76412 165 Fence/Wall/Gate 6/26/15 7/1/15	29 VIKING DR ENGLEWOOD, CO 80113-7004	R-3 Council District 1	SWANSON, ANN / 303-806-8661 SWANSON, ANN / 303-806-8661 PIONEER FENCE CO / 303-688-1633	2,142 / 24.10 7/1/15 / 12/31/16 Active
Description of Work: REMOVE EXISTING CHAIN LINK FENCE & REPLACE W/6' CEDAR PRIVACY FENCE				
76417 1553 Fence/Wall/Gate 6/29/15 7/2/15	5700 S HAPPY CANYON DR ENGLEWOOD, CO 80111-1005	R-4	EVANS, CHRISTOPHER S & / EVANS, CHRISTOPHER S & / CASTLEVIEW / 303-489-5919	1,900 / 22.38 7/2/15 / 1/2/17 Active
Description of Work: 6' PRIVACY FENCE WITH GATES. FENCE MATCHES EXISTING PROPERTY FENCE. LANDSCAPING IN FRONT OF FENCE.				
76472 915 Fence/Wall/Gate 7/13/15 7/14/15	5194 E OXFORD AVE ENGLEWOOD, CO 80113-5119	R-4	ROBBINS, JOHN C & DELLA D / ROBBINS, JOHN C & DELLA D / SPLIT RAIL FENCE CO / 303-791-1997	3,250 / 36.56 7/14/15 / 1/12/17 Active
Description of Work: INSTALL 6' CEDAR FENCE				
76476 2104 Fence/Wall/Gate 7/13/15 7/14/15	107 GLENMOOR DR ENGLEWOOD, CO 80113-7118	R-3 Council District 3 Glenmoor	MCCALLUM, BILL & YVONE / 303-667-4499 MCCALLUM, BILL & YVONE / 303-667-4499 HARRISON CUSTOM BUILDERS / 303-513-21	7,500 / 84.38 7/14/15 / 1/12/17 Active
Description of Work: BACK YARD 3' HIGH FENCE				
76477 1316 Fence/Wall/Gate 7/14/15 7/14/15	3801 S ALBION ST ENGLEWOOD, CO 80113	R-3 Council District 1	VIETS, ELYSIA / VIETS, ELYSIA / ELYSIA VIETS /	3,000 / 33.75 7/14/15 / 1/12/17 Active
Description of Work: REMOVAL OF EXISTING 6 FT CEDAR POSTS AND CHAINLINK. REINSTALL 6 FT PRIVACY FENCE IN SIMILAR POSITION.				
76478 89 Fence/Wall/Gate 7/14/15 7/14/15	4682 S FRANKLIN ST ENGLEWOOD, CO 80113-5939	R-1 Council District 2	FRANKLIN NOMINEE TRUST / FRANKLIN NOMINEE TRUST / ELCAR FENCE / 303-887-5146	3,500 / 39.38 7/14/15 / 1/12/17 Active
Description of Work: RED CEDAR NEW 3' FENCE IN FRONT YARD				
76463 795 Fence/Wall/Gate 7/10/15 7/15/15	51 SUNSET DR ENGLEWOOD, CO 80113-4030	R-1	AKRAMI, AHMAD & SOPHIA S / AKRAMI, AHMAD & SOPHIA S / SPLIT RAIL FENCE / 303-909-7230	25,000 / 281.25 7/15/15 / 1/12/16 Active
Description of Work: INSTALL 6' IRON FENCE WITH GATE & AUTOMATION				

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76502 402 Fence/Wall/Gate 7/21/15	2801 E STANFORD DR ENGLEWOOD, CO 80113-6026	R-3 Council District 1 Chryridge	WRIGHT FAMILY TRUST / WRIGHT FAMILY TRUST / DVA INC / 303-324-2463	1,800 / 20.00 7/23/15 / 1/24/17 Complete
Description of Work: 50' TALL HORIZONTAL PICKET ENCLOSURE FOR POOL EQUIPMENT.				
76504 1580 Fence/Wall/Gate 7/21/15	5900 E PRINCETON CIR ENGLEWOOD, CO 80111-1039	R-4 Council District 5	CLEVENGER, CHRISTOPHER / CLEVENGER, CHRISTOPHER / MARQUEZ FENCING / 720-261-4967	4,000 / 45.00 7/23/15 / 1/24/17 Active
Description of Work: REPLACE EXISTING 6' CEDAR PRIVACY FENCE				
76519 749 Fence/Wall/Gate 7/22/15	14 LYNN RD ENGLEWOOD, CO 80113-4902	R-1 Council District 2 Chry Hls Sub	SCOTT, SARAH / SCOTT, SARAH / JK BARNETT LTD / 303-619-5230	10,500 / 118.13 7/27/15 / 1/25/17 Active
Description of Work: REPLACE EXISTING GATE & OPENER WITH NEW GATE & OPENER				
76539 1256 Fence/Wall/Gate 7/30/15	4041 S CHERRY ST ENGLEWOOD, CO 80113-5082	R-5	POOL, HENRY / 303-884-7373 POOL, HENRY / 303-884-7373 HENRY POOL / 303-884-7373	400 / 20.00 7/31/15 / 1/29/17 Active
Description of Work: NEW FRONT WALK AND PATIO WITH OPEN FENCE				

Total Permits Issued (Fence/Wall/Gate) : 12

Total Cost: 147,992.00

Total Fees: 1,681.18

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Interior Remodel

76424	3250 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6010	R-3 Council District 1 Chryndge	KANOUFF, COURTNEY AND KEVIN / 303-521-2000 KANOUFF, COURTNEY AND KEVIN / 303-521-7615 / 1/4/17 BARRETT RESOURCES / 970-846-2902	2,000 / 320.00 Active
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Description of Work: KITCHEN REMODEL- EXTEND 1/2 WALL FOR KITCHEN ISLAND

76428	6416 E TUFTS AVE ENGLEWOOD, CO 80111-1165	R-4	ANDERSON, RICHARD / 303-963-5768 ANDERSON, RICHARD / 303-963-5768 KUPONO CONSTRUCTION / 303-439-2225	63,000 / 1,008.75 7/6/15 / 1/4/17 Active
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Description of Work: HELICAL PIERS FOR FOUNDATION WALLS. BASEMENT FINISH

76437	4675 S VINE WAY ENGLEWOOD, CO 80113-6044	R-1 Council District 1 Chry's Gdns	WILKS, LEW / WILKS, LEW / MESA PROPERTIES / 720-313-9459	25,000 / 581.25 7/6/15 / 1/4/17 Active
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Description of Work: BATHROOM REMODEL

76451	107 GLENMOOR DR ENGLEWOOD, CO 80113-7118	R-3 Council District 3 Glenmoor	LOGAN, STEVE / 917-882-3480 MCCALLUM, BILL & YVONE / 303-667-4499 HARRISON CUSTOM BUILDERS LTD / 303-9 Active	15,000 / 468.75 7/15/15 / 1/13/16
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Description of Work: INTERIOR REMODEL

76517	29 SEDGWICK DR ENGLEWOOD, CO 80113-4109	R-2	WITTOW, SANDRA R / WITTOW, SANDRA R / CHAMBERS CONSTRUCTION / 303-591-1039	41,000 / 761.25 7/23/15 / 1/2/17 Active
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Description of Work: REPAIR BASEMENT DRYWALL DUE TO SEWER BACKUP, NO CHANGES TO EXISTING/PRIOR BASEMENT

76511	17 VIKING DR ENGLEWOOD, CO 80113-7054		PATE, LORI / PATE, LORI / KEVIN EVANS / 720-724-7100	25,000 / 581.25 7/30/15 / 1/28/17 Active
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Description of Work: BASEMENT FINISH INSTALLING 2 EGRESS WINDOWS. MOVING POST SUPPORTS.

Total Permits Issued (Interior Remodel) : 6 Total Cost: 171,000.00 Total Fees: 3,721.25

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Roof				
76452 1214 Roof 7/7/15	3700 S COLORADO BLVD ENGLEWOOD, CO 80113-4212	R-3	HAKANSON, MARI GOLD ANN / HAKANSON, MARI GOLD ANN / LEAK FINDER ROOFING / 303-888-5620	7,900 / 88.88 7/7/15 / 1/4/17 Active
Description of Work: REROOF. NO WEIGHT INCREASE.				
76457 1078 Roof 7/8/15	5195 E PRINCETON AVE ENGLEWOOD, CO 80113-5019	R-4	GUSTAFSON, WALTER H JR & / GUSTAFSON, WALTER H JR & / HORN BROTHERS ROOFING / 720-231-5784	26,550 / 298.69 7/8/15 / 1/6/17 Active
Description of Work: REROOF. NO INCREASE IN WEIGHT.				
76458 662 Roof 7/9/15	75 SEDGWICK PL ENGLEWOOD, CO 80113-4106	R-2	FARBER, STEVE / 303-781-8496 FARBER, STEVE / 303-781-8496 ARAPAHOE ROOFING & SIM INC / 303-466-7	75,860 / 853.43 7/9/15 / 1/6/17 Active
Description of Work: REROOF WITH SAME MATERIAL.				
76464 1750 Roof 7/10/15	6301 E RADCLIFF AVE ENGLEWOOD, CO 80111-1159	R-4	JOHNSON, LOUIS L & KATHLEEN J / JOHNSON, LOUIS L & KATHLEEN J / ALLIANCE ROOFING / 303-435-6028	31,000 / 348.75 7/10/15 / 1/10/17 Active
Description of Work: TEAR OFF SHAKES, REPLACE WITH MONIER CONCRETE TILE 30 # FELT, ICE + WATER, 12/12 PITCH, 54 SQ				
76469 1316 Roof 7/13/15	3801 S ALBION ST ENGLEWOOD, CO 80113	R-3 Council District 1	VIETS, ELYSIA / VIETS, ELYSIA / WILSON BROTHERS INC / 303-294-9535	10,000 / 112.50 7/13/15 / 1/13/17 Complete
Description of Work: TEAR OFF EXISTING ROOFING, APPLY 30# FELT, ICE AND WATER SHIELED ON EAVES AND 59 SQ GAF HD ASPHALT SHINGL				
76483 94 Roof 7/15/15	4655 S OGDEN ST ENGLEWOOD, CO 80113-5919		HEYMAN, BETSY MORDECAI / 303-780-9309 HEYMAN, BETSY MORDECAI / 303-780-9309 M4 ROOFING / 303-797-8600	35,000 / 393.75 7/15/15 / 1/13/16 Active
Description of Work: TEAR OFF 67 SQ REPLACE WITH NEW GAF TIMBERLINE. NO INCREASE IN WEIGHT				
76491 1581 Roof 7/16/15	6137 E PRINCETON AVE ENGLEWOOD, CO 80111-1034	R-4	HANSON, DONALD T & KATHARINE S / HANSON, DONALD T & KATHARINE S / INTERSTATE ROOFING / 303-763-9114	10,250 / 115.31 7/16/15 / 1/14/17 Active
Description of Work: REROOF WITH NO WEIGHT INCREASE.				
76492 62 Roof 7/16/15	4420 S FRANKLIN ST ENGLEWOOD, CO 80113-5935	R-1 Council District 3	MACKENZIE, SUZANNE GRANT 50% / MACKENZIE, SUZANNE GRANT 50% / OLD 2 NEW / 303-506-4863	60,000 / 675.00 7/16/15 / 1/14/17 Active
Description of Work: REROOF FROM SHAKE TO LIGHT WEIGHT SLATE 73 SQ. NO INCREASE IN WEIGHT.				

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76497 1915 Roof 7/20/15	4902 S ELIZABETH CIR ENGLEWOOD, CO 80113-7144	R-3 Council District 1 Chry Hls Farm Flng 2	CHEEDLE, BRAD & SUSAN / 303-990-0520 CHEEDLE, BRAD & SUSAN / 303-990-0520 NEW VISION ROOFING & EXT / 303-917-0621	49,210 / 553.61 7/20/15 / 1/20/17 Active
Description of Work: REROOF WITH SAME WEIGHT CONCRETE TILE CLASS 4				
76508 1779 Roof 7/21/15	66 CHARLOU CIR ENGLEWOOD, CO 80111-1103	R-3	TRINEN, DONALD T & DEBORAH Y / 303-586 60,400 / 679.50 TRINEN, DONALD T & DEBORAH Y / 303-586 7/2/15 / 1/19/17 INFINITY RESTORATION / 720-409-6929	Active
Description of Work: REROOF. REMOVING WOOD SHAKES AND REPLACING WITH 66 SQ DECRA SHAKE				
76515 1352 Roof 7/22/15	4061 S BIRCH ST ENGLEWOOD, CO 80113-5078	R-5	BUZAN, RANDALL D & DANSEREAU, / 25,430 / 286.09 BUZAN, RANDALL D & DANSEREAU, / 7/22/15 / 1/20/17. WILSON BROTHERS INC / 303-294-9535	Complete
Description of Work: REROOF; NO WEIGHT INCREASE				
76527 240 Roof 7/28/15	1 STERLING AVE ENGLEWOOD, CO 80113-7040	R-4 Council District 1 Chry Vale Acrs Flng 4	DREW, MICHAEL S & LORLA / 11,500 / 129.38 DREW, MICHAEL S & LORLA / 7/28/15 / 1/26/17 REFINED EXTERIORS / 720-380-1611	Active
Description of Work: ROOF REPLACEMENT 34 SQ GAF TIMBERLINE HD. NO INCREASE IN WEIGHT				
76532 2377 Roof 7/30/15	4000 E QUINCY AVE ENGLEWOOD, CO 80113-4916	R-1 Council District 3 Highline Park	KENT-DENVER COUNTRY DAY SCHOOL / 31 40,996 / 461.21 KENT-DENVER COUNTRY DAY SCHOOL / 31 7/30/15 / 1/28/17 WEATHERSURE SYSTEMS / 303-917-7321	Active
Description of Work: REROOF BLACKMER HALL. NO WEIGHT INCREASE.				
76533 2377 Roof 7/30/15	4000 E QUINCY AVE ENGLEWOOD, CO 80113-4916	R-1 Council District 3 Highline Park	KENT-DENVER COUNTRY DAY SCHOOL / 31 117,456 / 1,321.38 KENT-DENVER COUNTRY DAY SCHOOL / 31 7/30/15 / 1/28/17 WEATHERSURE SYSTEMS / 303-917-7321	Active
Description of Work: REROOF FIELD HOUSE. NO WEIGHT INCREASE.				

Total Permits Issued (Roof) : 14

Total Cost: 561,552.00

Total Fees: 6,317.48

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
--------------------------------------------------------------	--------------------------------------	---------------------------------------------	----------------------------------------------------------------------	-------------------------------------------------------

Sign

76509 1982	1400 E HAMPDEN AVE ENGLEWOOD, CO 80113-3116	C-2	MANION, TUCKER / 970-227-7854 MANION, TUCKER / 970-227-7854 COLOR STORM GRAPHICS / 720-394-7524	1,000 / 20.00 7/27/15 / 1/25/17 Active
------------	------------------------------------------------	-----	-------------------------------------------------------------------------------------------------------	----------------------------------------------

Description of Work: ADD CHANNEL LETTERS ON WEST SIDE OF BUILDING

Total Permits Issued (Sign) : 1

Total Cost: 1,000.00

Total Fees: 20.00

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
--------------------------------------------------------------	--------------------------------------	---------------------------------------------	----------------------------------------------------------------------	-------------------------------------------------------

Single Family Residence

75982 Single Family Residence 1/5/15	49 CHERRY LANE DR ENGLEWOOD, CO 80113 7/7/15		FLAVIN, MATT / 303-886-9261 FLAVIN, MATT / 303-886-9261 HIGHLANDS CUSTOM BUILDERS / 303-960- Active	600,000 / 16,126.90 7/7/15 / 1/5/17
76192 1443 Single Family Residence 4/3/15	25 MARTIN LN ENGLEWOOD, CO 80113-4826	R-3 Council District 1	DADOURIAN, PETER / 908-510-7935 DADOURIAN, PETER / 908-510-7935 LUCID STUDIO LLC / 303-901-5143	930,000 / 22,603.10 7/15/15 / 1/13/16 Active

Description of Work: NWSFR

Total Permits Issued (Single Family Residence) : 2

Total Cost: 1,530,000.00

Total Fees: 38,730.00

Permit Listing - Monthly Report
Permits Issued

Cherry Hills Village, CO
2450 E. Quincy Avenue
Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
--------------------------------------------------------------	--------------------------------------	---------------------------------------------	----------------------------------------------------------------------	-------------------------------------------------------

Solar PV

76431	426	2215 CHERRY HILLS FARM DR ENGLEWOOD, CO 80113-7125	R-3 Council District 1 Chry Hls Farm West	BEHZADI, KIMIA / 303-917-6844 BEHZADI, KIMIA / 303-917-6844 SUN RUN / 303-577-9628	35,488 / 500.00 7/30/15 / 1/28/17 Active
-------	-----	-------------------------------------------------------	-------------------------------------------------	------------------------------------------------------------------------------------------	------------------------------------------------

Description of Work: SOLAR PV

76434		2250 CHERRY HILLS FARM DR W , CO	R-3 Council District 1 Chry Hls Farm West	DCF TRUST / DCF TRUST / SUN RUN / 303-577-9628	28,652 / 500.00 7/30/15 / 1/28/17 Active
-------	--	-------------------------------------	-------------------------------------------------	------------------------------------------------------	------------------------------------------------

Description of Work: SOLAR PV

Total Permits Issued (Solar PV) : 2 Total Cost: 64,140.00 Total Fees: 1,000.00

Permit Listing - Monthly Report
Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
--------------------------------------------------------------	--------------------------------------	---------------------------------------------	----------------------------------------------------------------------	-------------------------------------------------------

Total Permits Issued : 119

Total Cost: 3,545,262.00

Total Fees: 68,434.26

**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: TERRI LITTLEFORD, COURT CLERK
SUBJECT: MUNICIPAL COURT MONTH END REPORT FOR JULY 2015
DATE: AUGUST 18, 2015

DISCUSSION

Municipal Court Statistics

Monthly Totals	2015	2014	Difference
Citations filed	191	218	-12%
Court appearances/guilty to original	98	136	- 28%
Plea by mail letters sent	156	154	1%
Revenue	\$20,255.00	\$29,485.00	- \$9,230.00

BUDGET IMPACT STATEMENT

Through June 2015, the Municipal Court has collected 50% of the total budgeted revenue amount.

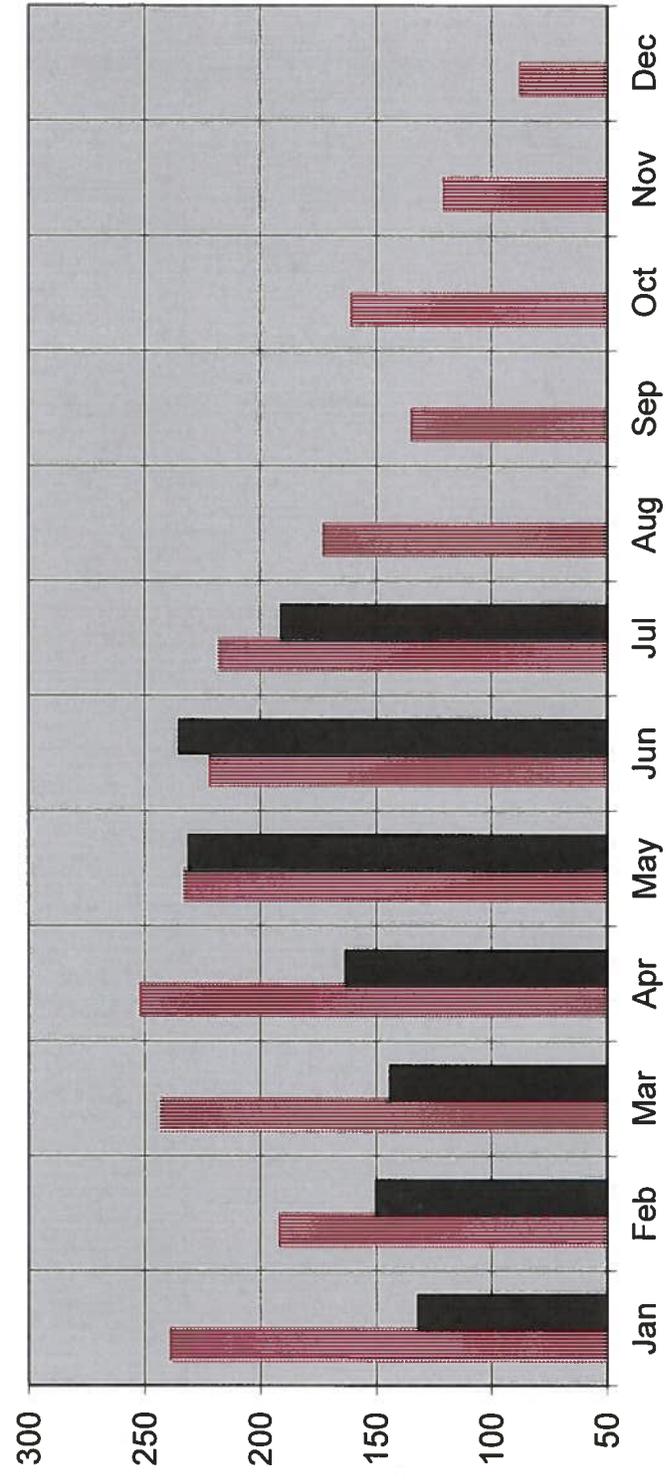
ATTACHMENTS

Exhibit A: Municipal Court Monthly Activity and Graphs

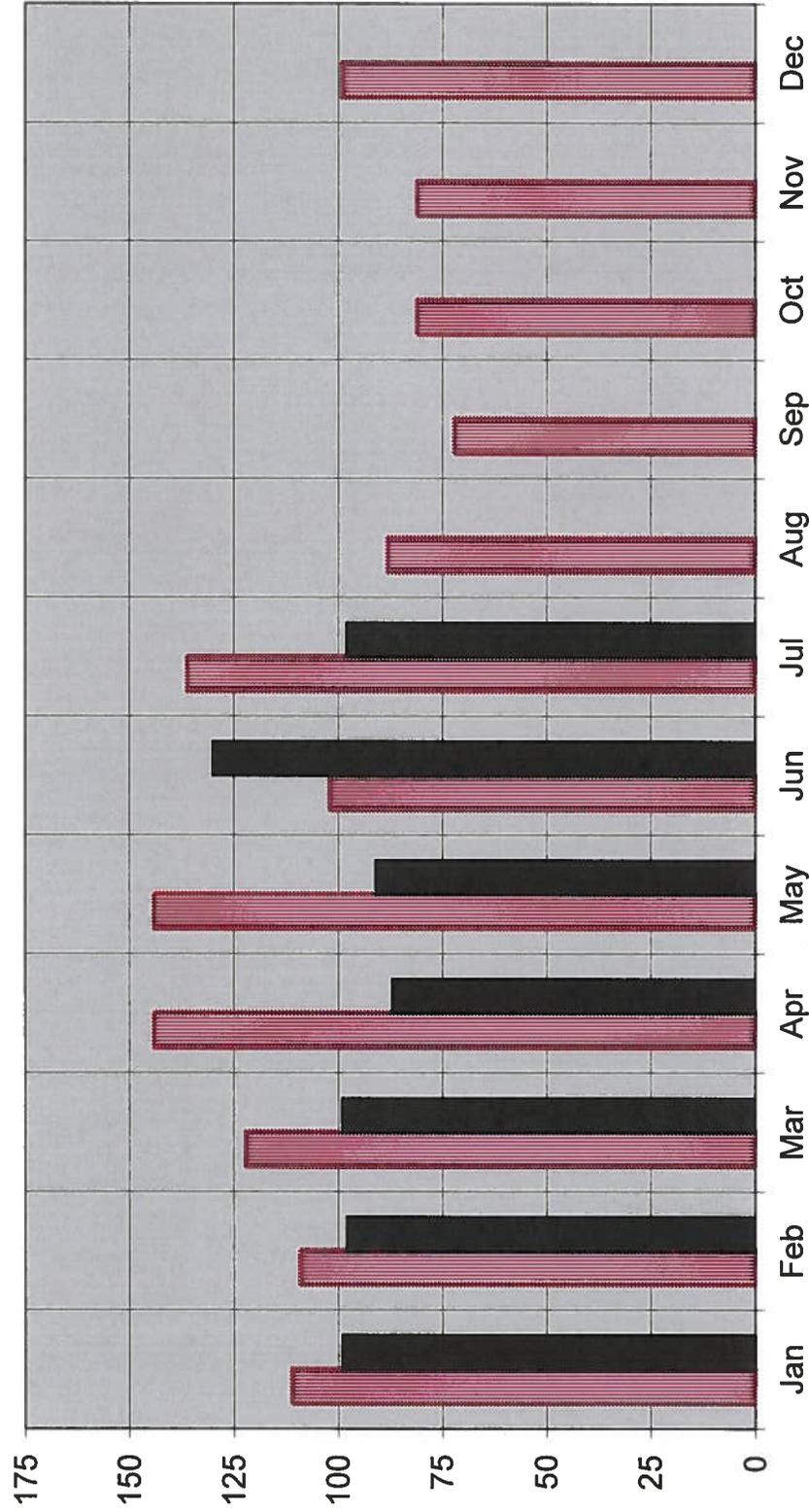
**CHERRY HILLS VILLAGE MUNICIPAL COURT
MONTHLY ACTIVITY
Jul-15**

	MONTH	YTD	PRIOR YTD
<u>COMPLAINTS FILED</u>			
TRAFFIC	163	1,075	1,519
PARKING	10	79	30
DOG	5	29	14
OTHER	13	63	53
TOTAL	191	1,246	1,616
<u>CLOSED BY CLERK</u>			
CLOSED BY CLERK	26	159	100
TOTAL	26	159	100
<u>PLEA BY MAIL</u>			
GLTY PLEA BY MAIL	130	662	834
TOTAL	130	662	834
<u>COURT ACTIVITY</u>			
GLTY TO ORIG	10	127	232
GUILTY TO AMENDED	39	331	355
DEFERRED JUDGMENTS	11	57	60
NOT GUILTY (set to trial)	0	4	14
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	38	133	172
DISMISSED	0	4	29
SHOW CAUSE HEARINGS	0	1	2
<u>TRIAL TO COURT</u>			
CONVICTIONS	0	0	3
AQUITTALS	0	0	0
DISMISSED	0	1	0
<u>TRIAL TO JURY</u>			
CONVICTIONS	0	0	0
AQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
NUMBER OF PEOPLE IN COURT	98	658	867
<u>TOTAL MONEY COLLECTED</u>	\$20,255.00	\$134,375.00	

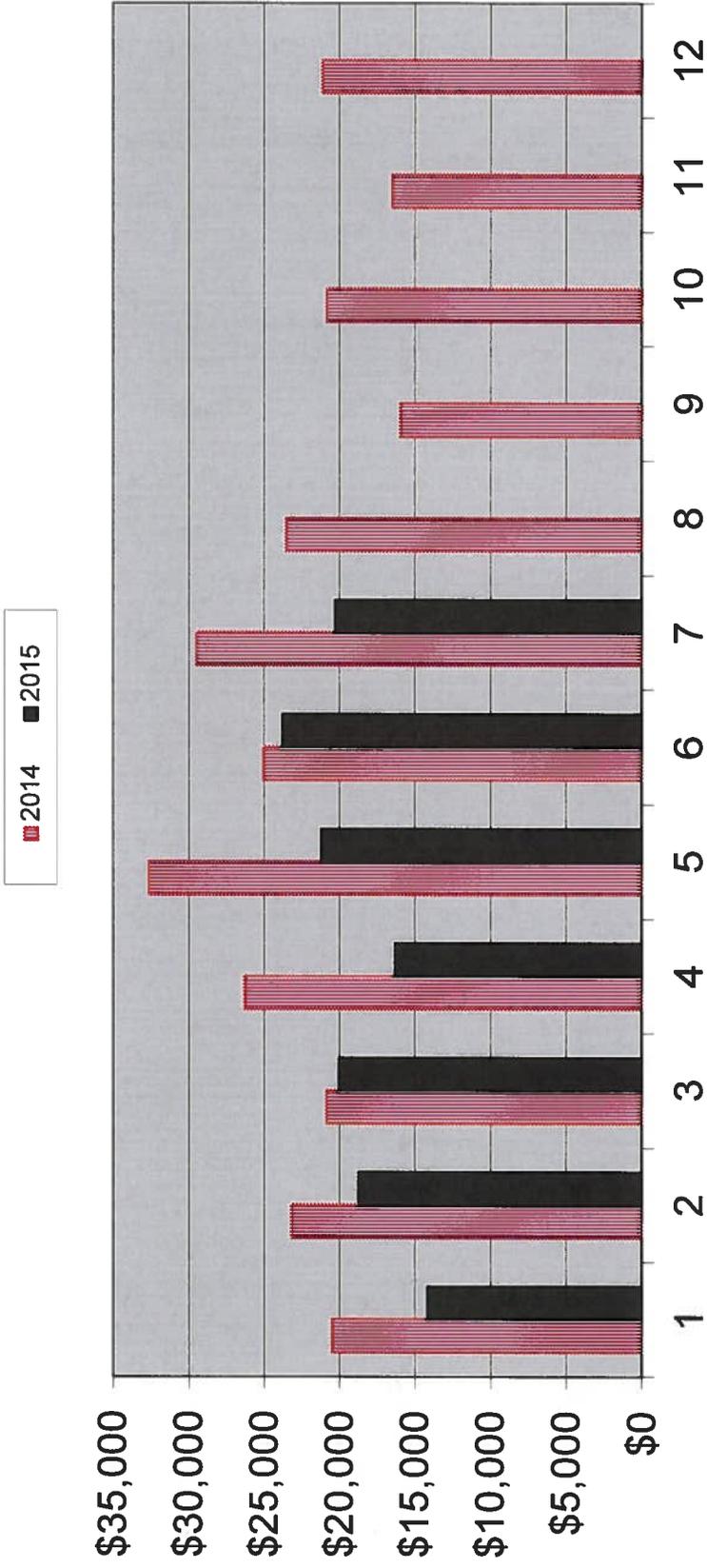
Citations Filed



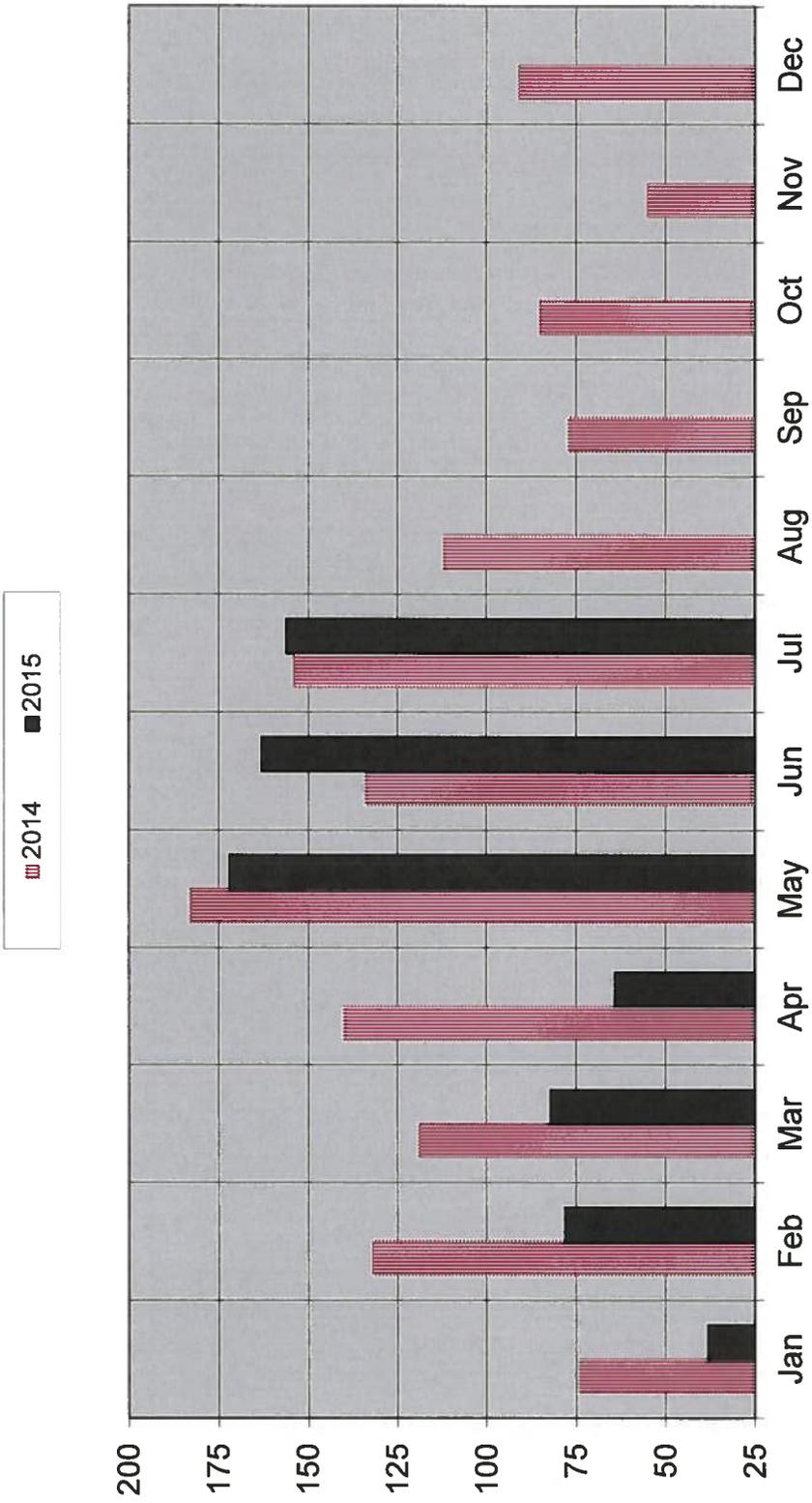
Court Appearances



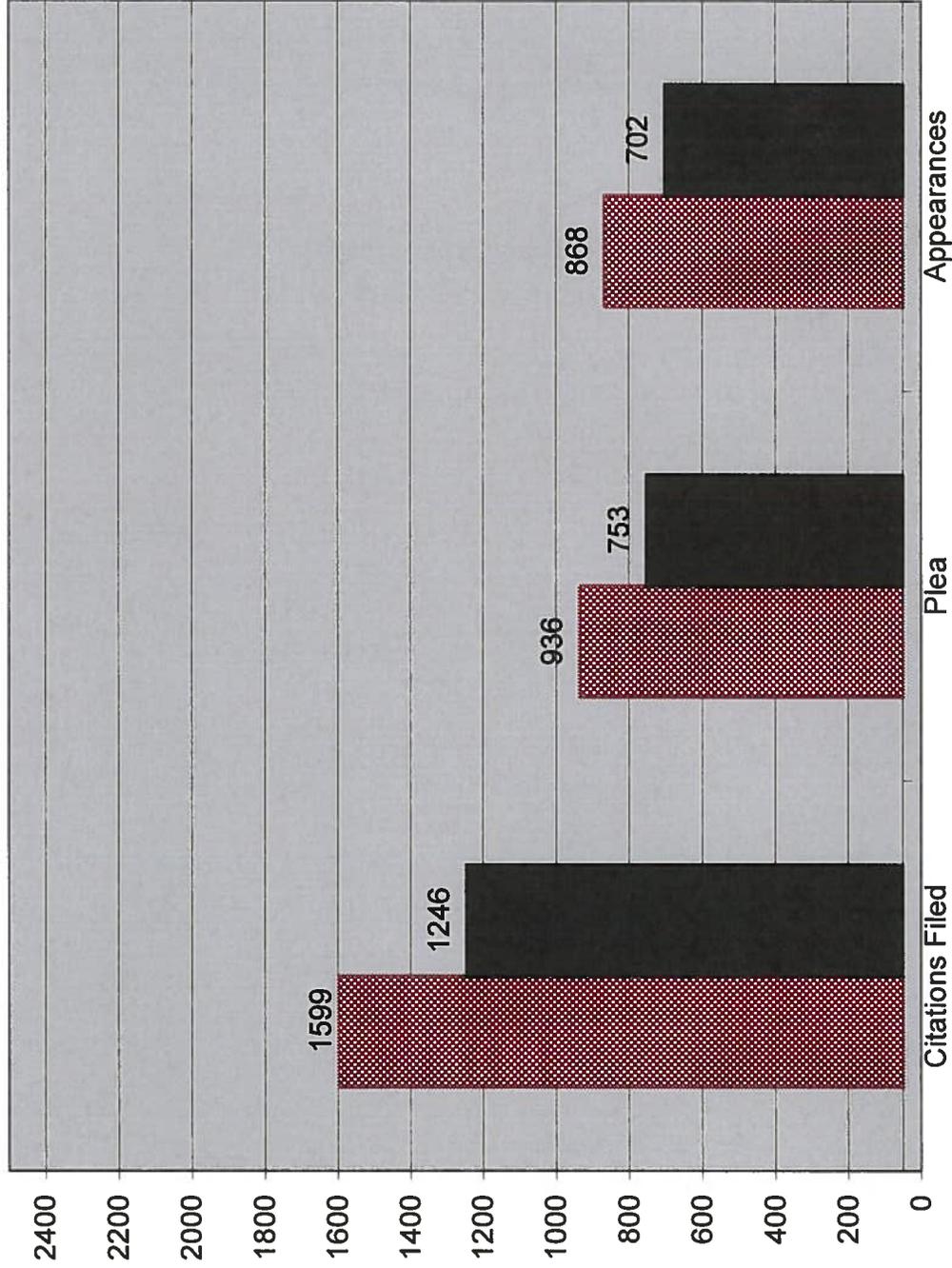
Fines Collected



Plea By Mail Offered



Year to Date Totals



CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

Item 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: MICHELLE TOVREA, POLICE CHIEF
SUBJECT: JULY REPORT
DATE: AUGUST 18, 2015

In July, the staff assisted the United States Secret Service Agency with a dignitary visit. Vice President Biden visited the Village on July 21st. The operation was completed without any issues and the department received commendations from the Denver Police Department and the Secret Service Agent in Charge of the operation for our assistance.

I was interviewed by assessors working on the accreditation process for the Arapahoe County Sheriffs Department. I spoke of our exceptional relationship and partnership with the Sheriffs office and the excellent services provided by the communication center.

The hiring process concluded and three new officers have begun their careers with CHVPD:
Edward Kazmirski began on July 13th.

Ed was born and raised in Syracuse, NY. He joined the Army in 1995 and was stationed at Ft. Campbell, Kentucky and Ft. Wainwright, Alaska. He began his career in law enforcement back in NY in 2002 in a detentions setting until he relocated to Colorado in 2004. In 2008, he decided patrol is where he wanted to be so he put himself through the POST academy at Arapahoe Community College, while continuing to work full time as well as balancing a family. Ed is a certified armorer and firearms instructor. He has experience with property and evidence and is certified to train incoming recruits at the academy. Ed has been happily married to his best friend for almost 19 years and has three teenagers. He enjoys spending time his free time with his family going camping, fishing and hunting and is an avid craft beer home-brewer.

Nicole Ward and Sebastian Gulder began on July 20th

Nicole was born in Englewood, CO at Swedish Hospital. Her mother moved her and her younger brother to Littleton, CO. After high school she tried taking classes at Arapahoe Community College in Early Learning Education. After about a year and a half of taking classes and while working in childcare, she realized that Early Learning just wasn't her passion. Nicole took a year off from school to figure out what she was interested in and which school had the program that she wanted to attend. In January 2003 she enrolled in classes at Metropolitan State University of Denver and started taking classes in Criminal Justice and Criminology. While working three jobs and attending school full time Nicole obtained her Bachelors of Science Degree in Criminal Justice and Criminology in December 2008. After taking six months off she decided to go for her Master's Degree. Nicole enrolled in online classes through University of Phoenix in May 2009 and finished her program with a Master's of Science in Administration in Criminal Justice in December 2010.

Nicole left working in childcare in June 2009 and started working at Auraria Campus Police Department as a security officer. After a year and a half the command staff of Auraria Campus Police Department approached Nicole and asked her if she would be interested in attending a Police Academy. So, in August 2011 the Auraria Campus Police Department sponsored Nicole through the Red Rocks Community College Law Enforcement Academy, the first person in over 30 years to have this opportunity presented by the police department. After completing the academy, Nicole went back to Auraria Campus Police Department and started her career in Law Enforcement. Nicole worked for the Auraria Campus Police Department for six years. She looks forward to bringing her skills in advanced DUI investigations and working with the community of Cherry Hills Village.

Sebastian was born in Munich, Germany and moved to Canada after high school at the age of 18. He played hockey there for two years and was recruited to play hockey and attend Elmira College in upstate New York. There, he received his bachelor's degree in Criminal Justice. After College, he moved to Colorado and worked as a private investigator for 2 years before joining the Jefferson County Sheriff's Office. There, he was assigned to the Detentions Division for 18 months. As a detentions officer Sebastian became adept at communicating with people from all walks of life. Sebastian became a citizen of the United States in 2012. He is married to his wife Amanda of 7 years, they live in Castle Rock with their son Jason who is 19 months old. They enjoy hiking and spending quality family time together.

Investigations Case Summary:

There were 2 criminal mischief reports in the month of July:

- In the first, the victim stated that she noticed someone trying to break into her mailbox with an unknown tool and she noticed the same subject earlier at mailboxes belonging to her neighbors. During the neighborhood check officers, found damage at one other mailbox and they notified that homeowner of the damage. Estimated cost to replace the damaged mailbox is \$500.00. **This case is inactive – no new leads.**
- In the second, the victim stated that someone caused substantial damage to two of her front porch lights and some minor damage to her mailbox. The cost to repair and replace the damaged items is estimated at \$500.00. **This case is inactive – no new leads.**

There was 1 criminal attempt (burglary) report in the month of July:

- The reporting party stated that he discovered that someone broke a window at the church with a golf club. The reporting party also stated that the unknown individual(s) went onto the roof of the church. Nothing appeared to be taken from the church. **This case is inactive – no new leads.**

There were 2 burglary reports in the month of July:

- In the first, the victims stated that they observed two individuals carrying multiple items out of the garage and place these items in a gray vehicle and subsequently drive away in an unknown direction. Both victims stated that their garage doors were unlocked at the time of the theft, and items taken include a bike, golf bags with clubs, and a leaf blower. The value of the stolen items is estimated at \$2,150.00. **This case is inactive – no new leads.**
- In the second, the victim stated that someone took a 3 carat ruby jewel valued at \$150,000.00 from his residence. A possible suspect was identified in this case. **This case remains under investigation.**

There was 1 car trespass report in the month of July:

- The victim stated that someone stole several tools, including a medium sized General Wire rooter machine, a small sized General Wire rooter machine, and a personal cell phone, from his work vehicle. The value of the stolen items is estimated at \$1,200.00. **This case is inactive – no new leads.**

There was 1 theft report in the month of July:

- The victim stated that the mailman contacted her and that she was advised her mailbox was open and no mail was inside. According to the victim, 1 piece of mail was taken from the mailbox. **This case is closed – referred to United States Postal Inspector Service.**

There was 1 recovered stolen vehicle report in the month of July:

- Officers responded to a hit-and-run accident, and after receiving the description of the vehicle officers were able to locate the run vehicle a few blocks from the accident scene. Officers discovered the run vehicle was reported stolen, and both the driver and the passenger were placed under arrest. One adult male subject was arrested and jailed on multiple felony charges and one juvenile subject was released and charged with multiple felonies. **This case was cleared by arrest.**

There was 1 drug possession report in the month of July:

- During a routine traffic stop the officers discovered that the driver of the vehicle had an active warrant. Officers also discovered that the male subject was in possession of a controlled substance and several illegal weapons. The male subject was arrested and jailed **This case is closed – cleared by arrest.**

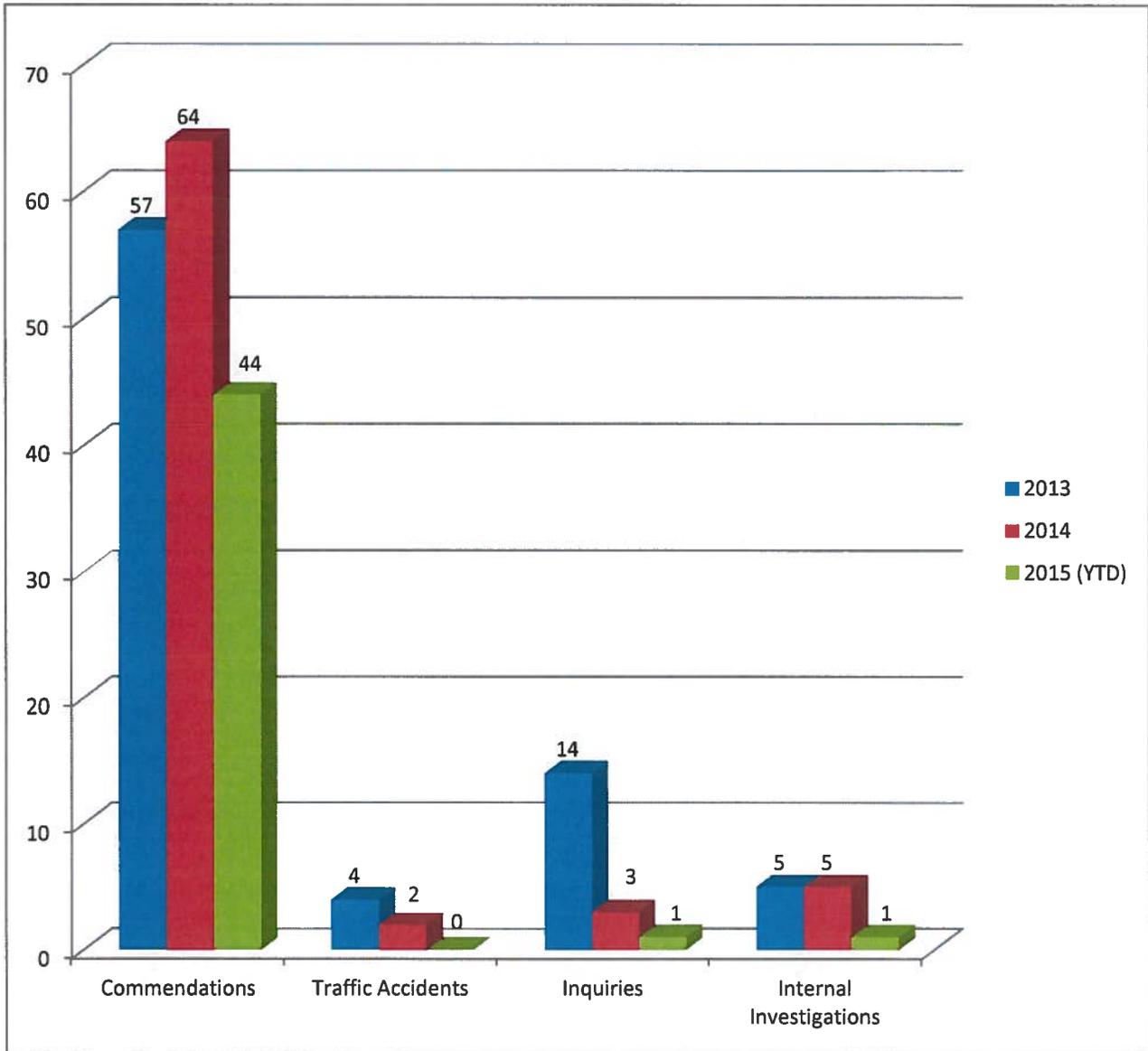
There was 1 menacing report in the month of July:

- The victim stated that the driver of another vehicle cut him off while traveling westbound on E. Belleview Ave. and that he and the other driver exchanged offensive gestures after the incident. The victim stated that the driver of the other vehicle pointed a black hand gun at him and he immediately called 911. A Greenwood Village Police Officer was able to locate the suspect vehicle and driver. During the search of the vehicle, a loaded handgun was recovered. The male subject was arrested and jailed on felony charges. **This case is closed – cleared by arrest.**

The Code Enforcement and Animal Control reports were not available at the time Council packets were completed.

Cherry Hills Village Police Personnel Summary Comparison

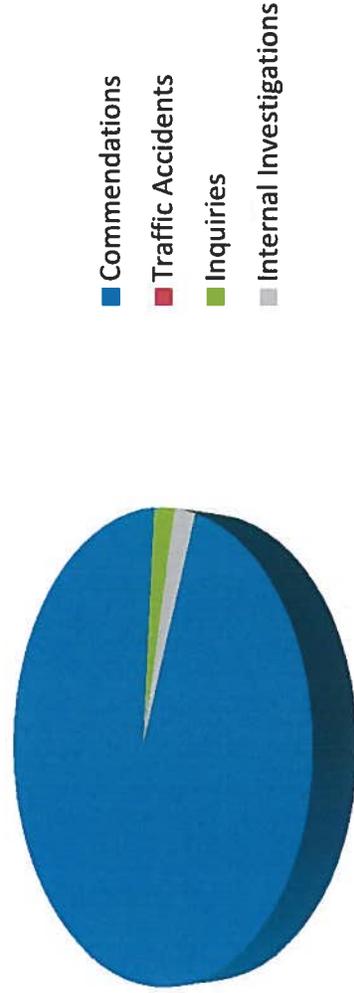
Year	Commendations	Traffic Accidents	Inquiries	Internal Investigations
2013	57	4	14	5
2014	64	2	3	5
2015 (YTD)	44	0	1	1



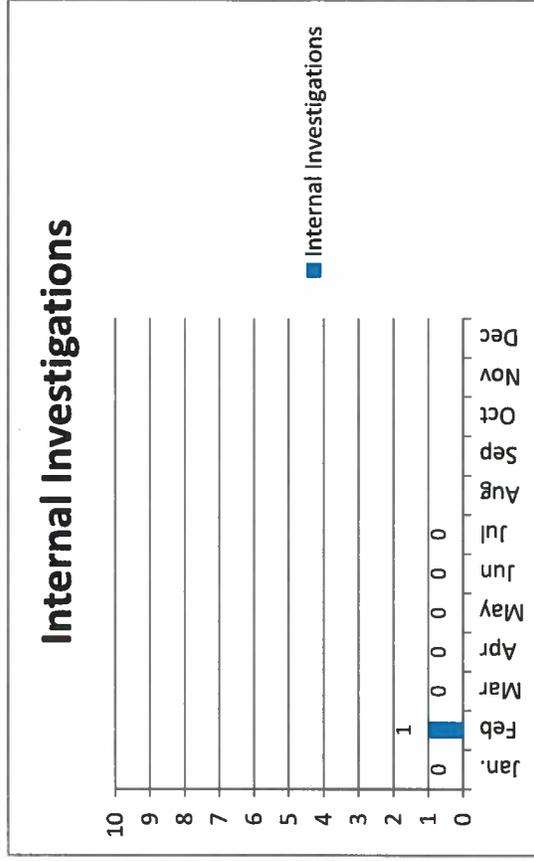
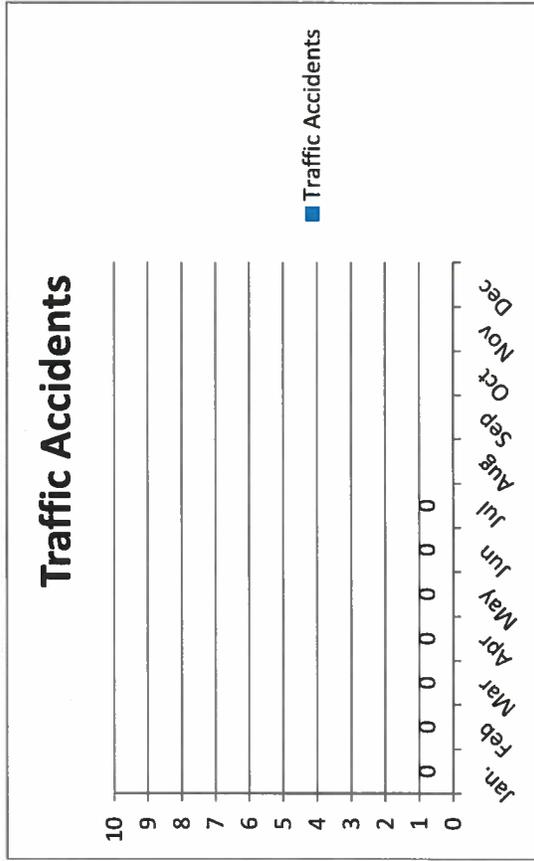
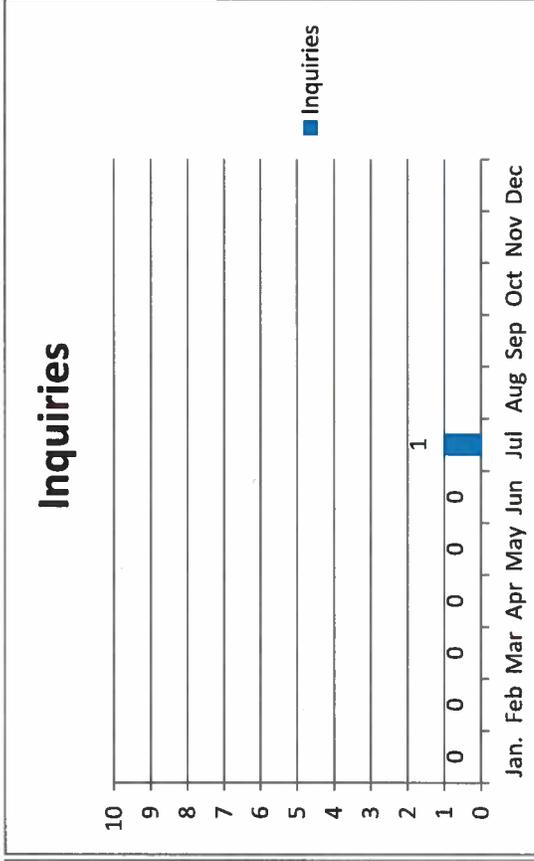
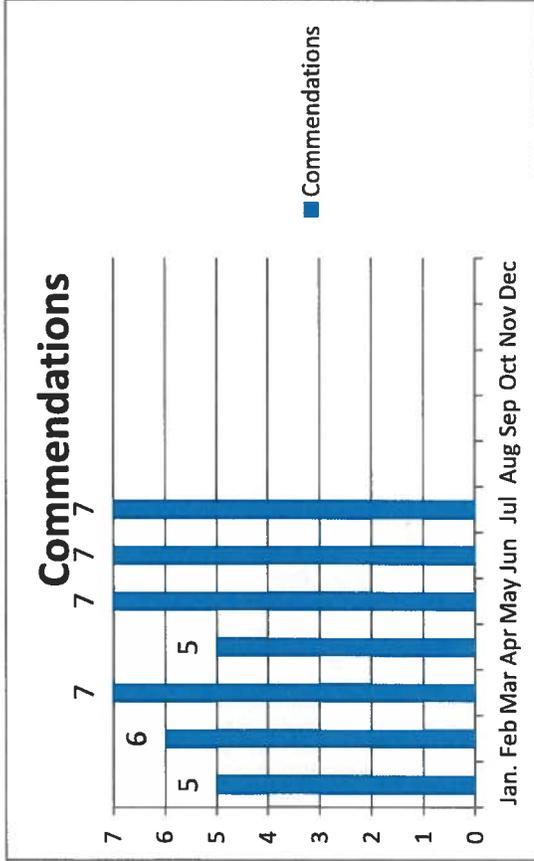
Cherry Hills Village Police Personnel Summary Report 2015

Month	Commendations	Traffic Accidents	Inquiries	Internal Investigations
Jan.	5	0	0	0
Feb	6	0	0	1
Mar	7	0	0	0
Apr	5	0	0	0
May	7	0	0	0
Jun	7	0	0	0
Jul	7	0	1	0
Aug				
Sep				
Oct				
Nov				
Dec				
Year to Date	44	0	1	1

Year to Date



Cherry Hills Village Police Personnel Summary Report 2015

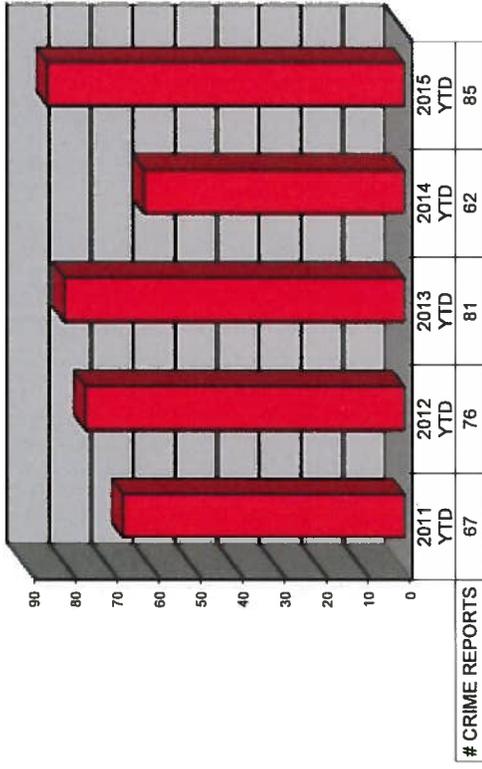


CHERRY HILLS POLICE DEPARTMENT STATISTICS

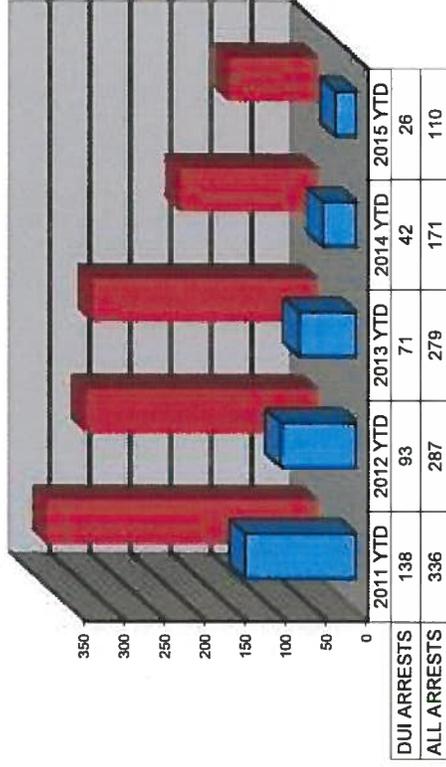
	July 2015	YEAR TO DATE 2015	YEAR TO DATE 2014	PERCENT CHANGE
TRAFFIC ACCIDENT	23	163	161	1%
ALL CITATIONS	219	1793	1770	1%
PARKING TICKETS	10	88	29	203%
TRAFFIC WARNINGS	100	792	1240	-36%
DUI ARRESTS	5	26	42	-38%
DUS ARRESTS	10	66	84	-21%
# CRIME REPORTS	10	85	62	37%
# ALARMS	43	283	285	-1%
# ARRESTS (INCLUDES DUI'S & DUS's)	24	110	171	-36%
CITIZEN ASSISTS	16	88	128	-31%
ASSIST TO OTHER AGENCY	15	125	133	-6%
PROPERTY CHECKS (HW&BLDG)	1811	9169	11030	-17%
CRIME PREVENTION NOTICES	60	361	264	37%
FIELD INTERVIEW CARDS	11	52	70	-26%

CHERRY HILLS VILLAGE / YEAR-TO-DATE THROUGH JULY (2011-2015)

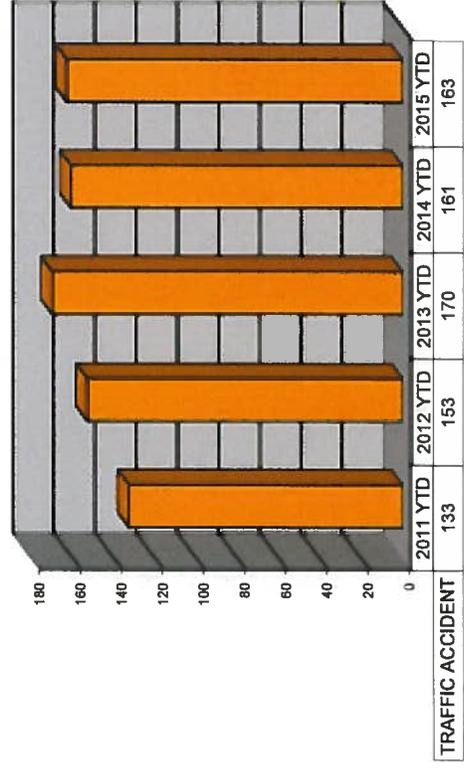
CRIME REPORTS



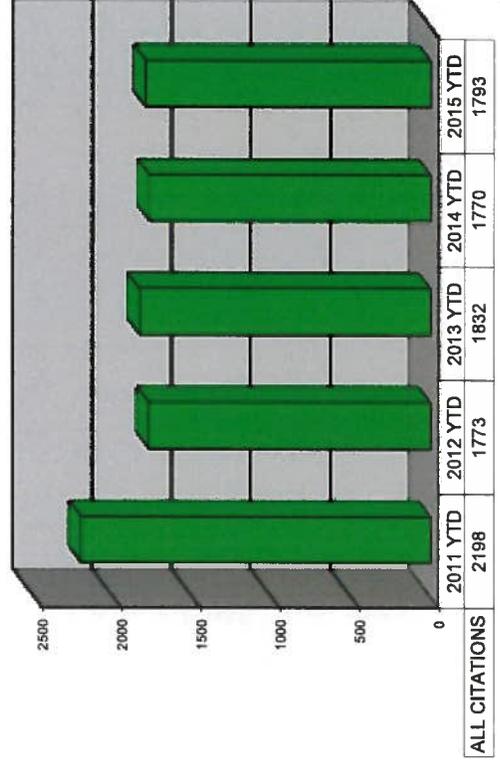
ARRESTS



TRAFFIC ACCIDENTS



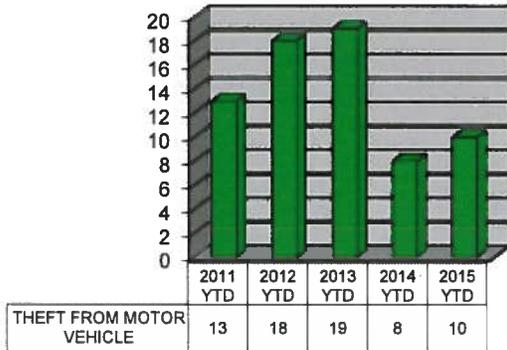
CITATIONS



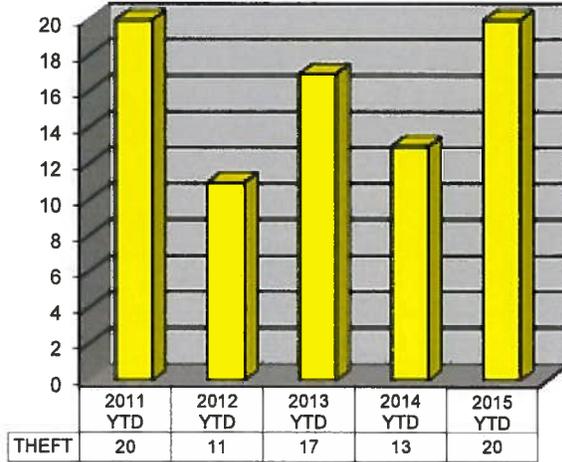
Cherry Hills Village Crime Statistics

YEAR-TO-DATE THROUGH JULY (2011-2015)

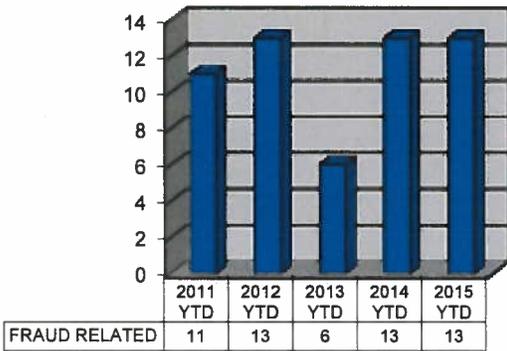
THEFT FROM MOTOR VEHICLE



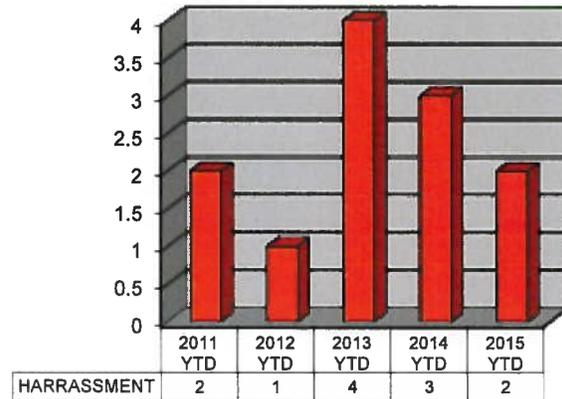
THEFT



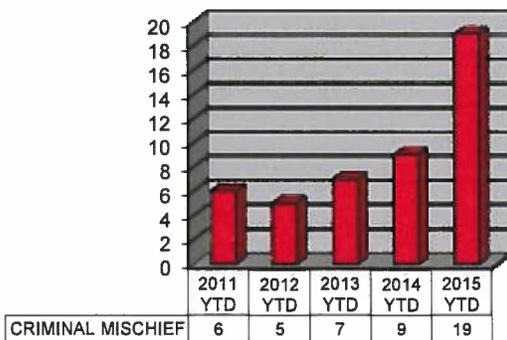
FRAUD RELATED



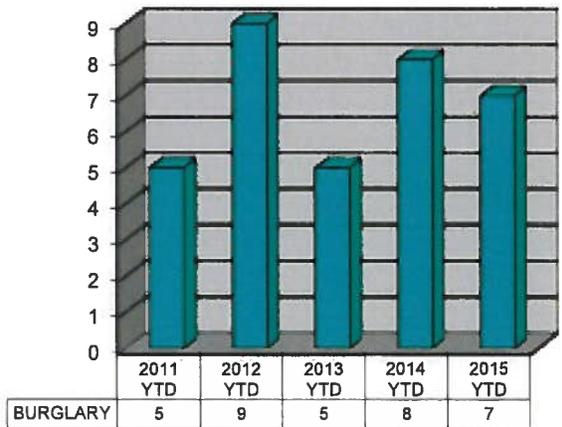
HARRASSMENT



CRIMINAL MISCHIEF



BURGLARY



**CHERRY HILLS VILLAGE
COLORADO**

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Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(i)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL
FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS
SUBJECT: PUBLIC WORKS JULY 2015-MONTH END REPORT
DATE: AUGUST 18, 2015

During the month of July, the Streets Crew continued asphalt patch-back and crackseal operations throughout the City. Staff oversaw A-1 Chipseal with the 2015 chipseal capital improvement project. Several loads of construction debris were hauled to the dump. Crews worked on painting and striping operations throughout the City. The Birch Street drainage project was completed with 35 tons of roadbase and 10 tons of recycled asphalt added to the cul-de-sac. The crew also completed several maintenance projects including repair and replacement of missing or damaged signs, flushing hydrants, sweeping operations and gravel road maintenance.

During the month of July, the Parks staff spent multiple hours performing a variety of maintenance tasks City wide including: trash pick-up, sweeping (paved trails), mowing operations within all parks, trails and open space, weed eradication, miscellaneous shop work, vehicle & summer equipment maintenance, fence repair, trail repair and tree trimming.

10 right-of-way permits were issued in July. The majority of permits continue to be for utility work. The joint effort between Public Works, Code Enforcement and the Police Department has established a successful relationship with contractors and utility companies who better understand the City's expectations for safe and well maintained roadways.

ATTACHMENTS

July 2015 Public Works logs

JULY 2015 PARKS RECORD LOG SHEET

	Week 26	Week 27	Week 28	Week 29	Week 30	TOTALS
ad - Administrative Office Work	3	6	3	4	4	20
bm - Building Maintenance						0
cn - Concrete						0
cp - Overseeing contractor project				2		2
cr - Crackseal		34				34
fn - Fence repairs				15	27	42
ft - Fertilizing Trees						0
gm - Gen. Maint to trails, parks, ROW	7	17	2	27	27	80
gps - GPS and Mapping				4	1	5
hl-d - Loads to dump	32					32
hl-po - Materials to shop						0
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
ir - Irrigation repairs		7		3	3	13
ln - Landscape Repairs				36		36
Misc - Miscellaneous						0
mw-p - Mowing Parks	16	16	34	16	40	122
mw-r - Mowing rights of ways	41		20	20	14	95
mw-t - Mowing Trails	36		36		20	92
pl - Planting						0
pm - Preventative maint/repair on equip						0
po - Purchase materials all operations				2		2
se - Special Events						0
sg - Sign repair						0
shp - Shop Work		3				3
sn - Snow						0
spw - Spray Weeds		17			26	43
sw-t - Sweeping trails						0
tr - Training & Conf/including safety			9			9
ts - Trash both cans and loose trash	4	4	4	4	4	20
tt - Trimming trees & maint & wrapping	10		38.5	14		62.5
wa - Watering						0
wd-m - Weed cutting mains					10	10
wd-p - Weed cutting parks			15		15	30
wd-r - Weed cutting rights of ways			15	4	6	25
wd-t - Weed cutting trails		26	10	26	13	75
pto - Paid Time Off	41	46	17.5	13		117.5
hol - Holiday Pay						0
to-c - Time off comp						0
to-w - Time off for workers comp						0
TOTAL HOURS	190	176	204	190	210	970
MATERIALS						
mu - Mulch						0
ts - Top soil				4.5		4.5
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0
Trash						0
Planters Mix						0
TOTALS	0	0	0	4.5	0	4.5

JULY 2015 STREETS RECORD LOG SHEET

	Week 26	Week 27	Week 28	Week 29	Week 30	TOTALS
ad - Administrative Office Work	7	13	6	14	4	44
as - Asphalt patching operations	164	127	71	45	2	409
bm - Building Maintenance						0
cn - Concrete repairs						0
cp - Overseeing contractor operations	3		28	2		33
cr - Sealing Operation		59	55			114
dr - Drainage Work			1	1	47	49
fn - Fence repairs						0
gm - General Maintenance						0
gv - Gravel road maintenance					37	37
hl-d - Loads to dump		4	4		10	18
hl-po - Materials hauled to shop						0
hl-r - Loads to recycle plant						0
hl-s - Loads to shop						0
ir - Irrigation repairs						0
ln - Landscape Repairs						0
Misc			12	20	7	39
mw-p - Mowing parks						0
mw-r - Mowing Rights of Ways						0
mw-t - Mowing Trails						0
pm - Preventative Maintenance			4		3	7
po - Purchasing materials		6	6	4		16
pt - Street Painting		1	17	40	80	138
sg - Sign Work		4	10	8	3	25
sh - Shouldering work for Asphalt			3			3
shp - Shop Work		2	2			4
sn - Snow removal operations						0
sw - Sweeper operations & cleanup						0
tr - Training & Conferences			6	2		8
ts - Trash (cans and loose)						0
tt - Tree Trimming				44	17	61
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-s - Weed Spray						0
wd-t - Weed cutting trails						0
pto - Paid time off	6	21	18	60	20	125
to-c - Time off comp						0
to-w - Time off workers comp						0
Hol - Holiday						0
TOTALS	180	237	243	240	230	1130

MATERIALS

as-in - Asphalt (Shop-Laid)	tons	64.5	33.5	20	13		131
as-out - Asphalt (demo)	tons	68.5	36	5	15		124.5
rb - Road base	tons					50	50
cn - Concrete (Demo)	tons						0
cn - Concrete	yards						0
ts - Topsoil	yards						0
Mulch	yards						0
tb - Tree Branches	loads						0
cf - Crusher Fines	yards					6	6
ss - Salt/Sand	tons						0
ms - Misc.	loads						0
sw-dump - Sweepings	tons						0
sw-shop - Sweepings	tons						0
Ditch Dirt	loads						0
Rock	tons						0
water, mag	gallons						0
Trash	loads						0
Construction Debris	tons		18	6		52	76

**2015 RIGHT-OF-WAY PERMITS
MONTHLY REPORT**

JANUARY 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
7	3	4	3		17

FEBRUARY 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
10	2	3	2		17

MARCH 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
4	1	1			6

APRIL 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
14	7	3	1		25

MAY 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
8	1	1	1		11

JUNE 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
7	1	2			10

JULY 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
7	1	2			10

AUGUST 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

SEPTEMBER 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

OCTOBER 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

2015 RIGHT-OF-WAY PERMITS
MONTHLY REPORT CONTINUED

NOVEMBER 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

DECEMBER 2015

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
					0

2015 RIGHT-OF-WAY PERMITS
YEAR-END REPORT

UTILITY WORK	DRIVEWAY INSTALL/REPAIR	OCCUPANCY PERMITS	BRIDLE TRAIL	MAJOR JOBS	TOTAL PERMITS
57	16	16	7	0	96

CHERRY HILLS VILLAGE

COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(ii)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: UNAUDITED FINANCIAL STATEMENTS-JULY 2015

DATE: AUGUST 18, 2015

ISSUE How do the City of Cherry Hills Village finances through July compare to budget?

DISCUSSION

- **Background**

The City Council approved the 2015 General Fund budget with revenues equal to expenditures and a Capital Fund with an approved 2015 budget deficit of (\$2,878,305).

- **Analysis**

At the end of July actual General Fund revenues exceeded expenditures by \$988,693. Forecasted revenue and expenditures through December 2015 show revenues exceeding expenditures by approximately \$17,600.

At the end of July, actual Capital Fund expenditures exceed revenues by (\$69,823). Forecasted revenues and expenditures through December 2015 show expenditures exceeding revenue by approximately (\$2,878,305), which is equal to what was budgeted.

ATTACHMENTS

Exhibit A: General Fund Financial Graphs

Exhibit B: General Fund Statement of Revenue and Expenditures Summary

Exhibit C: July 2015 Financial Statements

The City of Cherry Hills Village Financial Snapshot For July 2015

		<u>% of 2015 Budget</u>	<u>Notes:</u>
GENERAL FUND (01)			
Revenues			
Budget:	\$	6,735,576	
Received to Date:	\$	4,642,613	
% of Year Completed:		58%	
% Received YTD:		69%	
Expenditures			
Administration			
Budget:	\$	1,823,988	
Expended to Date:	\$	1,131,072	
% of Year Completed:		58%	
% Expended YTD:		62%	
Community Development			
Budget:	\$	603,776	
Expended to Date:	\$	267,257	
% of Year Completed:		58%	
% Expended YTD:		44%	
Public Safety			
Budget:	\$	3,040,862	
Expended to Date:	\$	1,563,484	
% of Year Completed:		58%	
% Expended YTD:		51%	
Public Works			
Budget:	\$	1,059,562	
Expended to Date:	\$	586,275	
% of Year Completed:		58%	
% Expended YTD:		55%	

To Year End General Fund Revenues are Projected to Exceed Expenditures By:
\$17,600

CAPITAL FUND (02) EXPENDITURES

Budget:	\$	3,170,600
Expended to Date:	\$	521,598
% of Year Completed:		58%
% Expended YTD:		16%



\$1.5 million possible land purchase not yet spent. Parks vehicle not yet purchased and road projects expense in July and August.

PARKS AND RECREATION (30) EXPENDITURES

Budget:	\$	1,703,350
Expended to Date:	\$	411,978
% of Year Completed:		58%
% Expended YTD:		24%



Principal and Interest payment to be made in December. Approximately \$755,000.

**GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES**

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATE	2015 BUDGET
REVENUE					
Current Property Taxes @ 7.30 Mills	2,187,185	2,196,853	2,123,466	2,133,756	2,133,756
Use/Tax Motor Vehicles	870,486	1,101,958	1,146,976	995,316	1,102,905
Sales Tax	956,783	1,205,914	1,225,012	894,004	1,005,047
Service Expansion Fees	139,217	160,094	164,276	146,377	150,000
Building Permits	500,905	477,725	811,537	589,804	550,000
Franchise Fees	394,361	431,275	455,827	326,103	359,700
Highway Users Tax	241,851	242,555	246,369	222,690	239,252
Municipal Court Fines	243,971	277,314	278,297	234,375	270,000
County Road & Bridge Levy	120,153	120,336	113,504	113,995	116,480
Specific Ownership Tax	22,481	(17,680)	-	274,000	274,000
Other Revenues	609,239	584,678	733,539	505,039	534,436
TOTAL OPERATING REVENUE	6,286,632	6,781,022	7,298,803	6,435,458	6,735,575
EXPENDITURES					
Administration	1,400,081	1,572,634	1,799,030	1,919,135	1,823,988
Judicial	81,888	82,124	90,501	70,415	72,740
Data Processing	84,465	98,899	130,595	113,486	116,548
Community Development	393,762	424,062	431,478	544,611	603,776
Crier	17,009	16,364	19,854	16,656	18,100
Public Safety	2,447,430	2,507,255	2,529,088	2,732,628	3,040,862
Public Works	727,320	787,375	901,474	1,020,926	1,059,562
Capital Improvements	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	5,151,955	5,488,714	5,902,020	6,417,858	6,735,575
Management Contingency/Transfer Out	-	-	-	-	-
TOTAL EXPENDITURES	5,151,955	5,488,714	5,902,020	6,417,858	6,735,575
OPERATING GAIN/(LOSS)	1,134,677	1,292,309	1,396,783	17,601	(0)
EXTRAORDINARY EXPENSES					
Transfer to Parks and Rec Fund	-	-	-	1,542,491	1,542,491
Transfer to Capital Fund	-	965,056	1,065,944	1,893,047	1,893,047
TOTAL EXTRAORDINARY EXPENSES	-	965,056	1,065,944	3,435,538	3,435,538
BEGINNING FUND BALANCE	5,008,028	6,142,705	6,469,958	6,800,797	7,420,864
ADD/(SUBTRACT) OPERATING DIFFERENCE	1,134,677	1,292,309	1,396,783	17,601	(0)
LESS: EXTRAORDINARY EXPENSES	-	(965,056)	(1,065,944)	(3,435,538)	(3,435,538)
ENDING FUND BALANCE	6,142,705	6,469,958	6,800,797	3,382,859	3,985,326
EMERGENCY RESERVE	515,195	548,871	590,202	641,786	673,558
AVAILABLE FUND BALANCE	5,627,510	5,921,086	6,210,595	2,741,074	3,311,768

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
JULY 31, 2015

GENERAL FUND

ASSETS

01-1000	CASH - COMBINED FUND	(1,765,774.04)	
01-1011	CASH ON HAND-GEN FUND		350.00	
01-1015	XPRESS DEPOSIT ACCOUNT		81.00	
01-1029	CASH ON DEPOSIT-CRIER	(48,718.51)	
01-1031	CASH-COUNTY TREASURER GENERAL		43,751.83	
01-1032	CASH-CTY CLERK USE TAX		84,362.87	
01-1041	INVEST ACCT GEN'L FUND		123,379.01	
01-1042	INVESTMENT ACCT-CSAFE		102,864.95	
01-1043	INVEST ACCT-COLOTRUST+		6,963,465.73	
01-1045	1ST BANK CD'S		505,636.74	
01-1046	STEELE STREET BANK CD'S		508,313.94	
01-1051	TAXES RECEIVABLE		24,823.39	
01-1151	ACCOUNTS RECEIVABLE		3,074.33	
01-1152	SALES TAX RECEIVABLE	(.01)	
01-1311	DUE FROM OTHER FUNDS		1,542,490.56	
01-1551	PREPAID INSURANCE		106,271.50	
01-1601	LAND		15,169,580.08	
01-1631	BUILDINGS		4,986,859.61	
01-1632	GROUND IMPROVEMENTS		223,820.14	
01-1641	PUBLIC WORKS EQUIPMENT		1,552,875.56	
01-1642	PUBLIC SAFETY EQUIPMENT		629,410.47	
01-1643	ADMINISTRATION EQUIPMENT		232,947.35	
01-1701	COMPUTER LOAN PROGRAM		6,383.75	
	TOTAL ASSETS			<u>30,996,250.25</u>

LIABILITIES AND EQUITY

CITY OF CHERRY HILLS VILLAGE

BALANCE SHEET

JULY 31, 2015

GENERAL FUND

LIABILITIES

01-2014	PAYROLL PAYABLES-ZERO BALANCE		.08	
01-2015	FICA/FWH PAYABLES	(14,432.86)	
01-2016	401K PAYABLES	(36.02)	
01-2017	457 PAYABLES	(974.20)	
01-2018	ROTH PAYABLES	(250.00)	
01-2020	HEALTH SAVINGS PAYABLES		35,700.10	
01-2021	DEPENDENT FLEX PAYABLES		423.06	
01-2022	FSA PAYABLES		10,000.00	
01-2023	RETIREMENT PAYABLES	(23,183.37)	
01-2025	HEALTH/DENTAL INSUR PAYABLES		50,320.17	
01-2026	SWH PAYABLES	(6,073.50)	
01-2030	MISC PR PAYABLES		18,059.11	
01-2101	HEALTH CARE SPENDING ACCT	(6,068.47)	
01-2201	RECOGNIZANCE BONDS		260.00	
01-2202	JURY FEES - ESCROW	(50.00)	
01-2221	RESERVE-TAXES RECEIV.		24,823.39	
01-2251	CHERRY HILLS GIFT FUND ESCROW		17,328.56	
01-2252	ART COMMISSION DONATIONS		53,832.35	
01-2253	BUTTERFIELD DONATIONS		128,700.00	
01-2261	POLICE DEPT SEIZURE ESCROW		.35	
01-2370	BUILDING ESCROW		122,526.95	
01-2381	HIGHLINE CANAL MAYORS CONTEST		362.59	
01-2641	INVESTMENT IN FIXED ASSETS		22,795,493.21	
	TOTAL LIABILITIES			23,206,761.50

FUND EQUITY

01-2952	TABOR EXCESS		1,078,951.30	
	UNAPPROPRIATED FUND BALANCE:			
01-2900	FUND BALANCE		5,721,844.51	
	REVENUE OVER EXPENDITURES - YTD		988,692.94	
	BALANCE - CURRENT DATE		6,710,537.45	
	TOTAL FUND EQUITY			7,789,488.75
	TOTAL LIABILITIES AND EQUITY			30,996,250.25

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
01-310-3111	40,460.21	2,113,925.91	2,133,756.00	19,830.09	99.1
01-310-3121	.00	.00	274,000.00	274,000.00	.0
01-310-3161	22,196.62	171,103.31	359,700.00	188,596.69	47.6
01-310-3162	36,405.43	72,147.90	130,000.00	57,852.10	55.5
01-310-3191	1,821.42	3,758.50	6,000.00	2,241.50	62.6
01-310-3192	.00	.00	(15,000.00)	(15,000.00)	.0
01-310-3193	.00	.00	(100.00)	(100.00)	.0
01-310-3311	146,937.89	544,003.83	1,005,047.00	461,043.17	54.1
01-310-3312	88,803.07	620,315.85	1,102,905.00	482,589.15	56.2
TOTAL TAX REVENUES	336,624.64	3,525,255.30	4,996,308.00	1,471,052.70	70.6
<u>LICENSE AND PERMIT REVENUES</u>					
01-320-3211	847.50	2,447.50	7,176.00	4,728.50	34.1
01-320-3213	(125.00)	30,054.66	26,000.00	(4,054.66)	115.6
01-320-3221	78,288.93	399,803.53	550,000.00	150,196.47	72.7
01-320-3222	28,677.80	96,376.70	150,000.00	53,623.30	64.3
01-320-3223	.00	1,900.00	2,000.00	100.00	95.0
01-320-3224	.00	.00	3,600.00	3,600.00	.0
01-320-3225	15,103.42	77,703.92	85,000.00	7,296.08	91.4
01-320-3226	.00	.00	500.00	500.00	.0
01-320-3227	40.00	1,900.00	3,200.00	1,300.00	59.4
01-320-3228	4,075.00	37,400.00	50,000.00	12,600.00	74.8
01-320-3229	300.00	1,200.00	2,000.00	800.00	60.0
01-320-3230	300.00	5,475.00	8,000.00	2,525.00	68.4
TOTAL LICENSE AND PERMIT REVENUES	127,507.65	654,261.31	887,476.00	233,214.69	73.7
<u>INTERGOVERNMENTAL REVENUES</u>					
01-330-3321	2,435.00	15,115.50	25,000.00	9,884.50	60.5
01-330-3342	249.22	1,822.67	2,800.00	977.33	65.1
01-330-3352	20,772.30	122,190.28	239,252.00	117,061.72	51.1
01-330-3371	62,697.33	102,595.64	116,480.00	13,884.36	88.1
TOTAL INTERGOVERNMENTAL REVENUES	86,153.85	241,724.09	383,532.00	141,807.91	63.0

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES REVENUES</u>					
01-350-3420 EXTRA DUTY SERVICE CHARGES	8,266.00	30,286.00	55,000.00	24,714.00	55.1
01-350-3421 FALSE ALARM FEES	.00	500.00	1,000.00	500.00	50.0
01-350-3511 MUNICIPAL COURT FINES	20,255.00	134,375.02	270,000.00	135,624.98	49.8
01-350-3512 DUI FINES	1,064.63	7,013.35	18,000.00	10,986.65	39.0
01-350-3513 FUEL SURCHARGE	1,630.00	11,355.00	24,000.00	12,645.00	47.3
01-350-3514 PHOTO RED LIGHT FINES	.00	25.00	40,000.00	39,975.00	.1
TOTAL CHARGES FOR SERVICES REVENUES	31,215.63	183,554.37	408,000.00	224,445.63	45.0
<u>MISCELLANEOUS REVENUES</u>					
01-360-3611 INTEREST INCOME	985.92	7,436.43	10,000.00	2,563.57	74.4
01-360-3612 PENALTY-BUILDING PERMITS	50.00	4,825.00	3,000.00	(1,825.00)	160.8
01-360-3650 CRIER CONTRIBUTIONS	145.00	6,651.00	10,000.00	3,349.00	66.5
01-360-3660 CRIER ADVERTISEMENT	620.00	4,640.00	10,000.00	5,360.00	46.4
01-360-3680 OTHER REVENUES	4,078.75	8,762.25	20,000.00	11,237.75	43.8
01-360-3690 LEASE PROCEEDS	1,631.00	5,503.00	7,260.00	1,757.00	75.8
TOTAL MISCELLANEOUS REVENUES	7,510.67	37,817.68	60,260.00	22,442.32	62.8
TOTAL FUND REVENUE	589,012.44	4,642,612.75	6,735,576.00	2,092,963.25	68.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
01-411-1011 PERSONNEL SERVICES	37,088.54	304,577.13	483,198.00	178,620.87	63.0
01-411-1012 FEE PERSONNEL	1,800.00	7,800.00	17,600.00	9,800.00	44.3
01-411-1013 SOCIAL SECURITY TAXES	2,908.77	23,948.46	38,656.00	14,707.54	62.0
01-411-1014 RETIREMENT 401-NONSWORN	1,092.90	8,106.67	30,000.00	21,893.33	27.0
01-411-1015 RETIREMENT	990.88	8,861.45	65,000.00	56,138.55	13.6
01-411-1016 HEALTH-LIFE-DENTAL INSURANCE	5,920.26	44,210.26	531,038.00	486,827.74	8.3
01-411-1017 UNEMPLOY-WORKMENS COMP INS	9,568.00	64,881.00	85,000.00	20,119.00	76.3
01-411-1019 OVERTIME	217.88	646.55	.00	(646.55)	.0
01-411-2021 OFC-SUPPLIES-POSTAGE	543.72	9,663.55	15,500.00	5,836.45	62.4
01-411-2022 PRINTING-REPRODUCTION	92.64	944.44	1,500.00	555.56	63.0
01-411-2028 SPECIAL MATERIALS	.00	795.44	2,500.00	1,704.56	31.8
01-411-3031 GAS-HEAT-LIGHT	2,642.19	11,872.63	21,000.00	9,127.37	56.5
01-411-3033 COMMUNICATIONS	2,988.22	20,355.96	33,000.00	12,644.04	61.7
01-411-3035 SEWER	.00	.00	3,136.00	3,136.00	.0
01-411-4040 COUNTY TREASURER FEES	474.31	23,867.31	21,338.00	(2,529.31)	111.9
01-411-4041 COUNTY USE TAX FEES	4,440.17	31,015.84	55,145.00	24,129.16	56.2
01-411-4042 AUDIT	.00	8,500.00	8,500.00	.00	100.0
01-411-4043 LEGAL	13,744.00	74,625.50	120,000.00	45,374.50	62.2
01-411-4049 OTHER CONTRACTUAL SERVICES	4,610.65	10,767.24	18,000.00	7,232.76	59.8
01-411-6061 INSURANCE-BONDS	37,194.50	94,946.30	130,000.00	35,053.70	73.0
01-411-6062 ELECTION EXPENSE	.00	.00	6,000.00	6,000.00	.0
01-411-6063 TRAIN.-DUES-TRAVEL-SUBSC	8,666.14	39,404.11	101,277.00	61,872.89	38.9
01-411-6064 TESTING-PHYSICALS	.00	56.50	500.00	443.50	11.3
01-411-6066 LEGAL PUBLICATIONS	.00	.00	500.00	500.00	.0
01-411-6067 SPECIAL EVENTS	.00	1,538.83	2,100.00	561.17	73.3
01-411-6068 MISCELLANEOUS EXPENSES	3,490.92	29,499.14	32,000.00	2,500.86	92.2
01-411-7071 EQUIPMENT	.00	2,250.00	1,500.00	(750.00)	150.0
TOTAL ADMINISTRATION DEPARTMENT	138,474.49	823,134.31	1,823,988.00	1,000,853.69	45.1
<u>JUDICIAL DEPARTMENT</u>					
01-412-1011 PERSONAL SERVICES	3,824.76	28,590.70	49,907.00	21,316.30	57.3
01-412-1012 FEE PERSONNEL	1,500.00	6,500.00	10,800.00	4,300.00	60.2
01-412-1013 SOCIAL SECURITY TAXES	297.18	2,151.98	3,993.00	1,841.02	53.9
01-412-1015 RETIREMENT	146.59	146.59	.00	(146.59)	.0
01-412-1016 HEALTH-LIFE-DENTAL INSURANCE	1,085.07	7,595.49	.00	(7,595.49)	.0
01-412-2021 OFC SUPPLIES-POSTAGE	.00	.00	150.00	150.00	.0
01-412-2022 PRINTING-REPRODUCTION	.00	.00	500.00	500.00	.0
01-412-4050 JURY-WITNESS FEES	.00	.00	150.00	150.00	.0
01-412-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	350.00	560.00	210.00	62.5
01-412-6067 INTERPRETERS	.00	218.75	1,000.00	781.25	21.9
01-412-6068 MISCELLANEOUS EXPENSES	.00	.00	5,680.00	5,680.00	.0
TOTAL JUDICIAL DEPARTMENT	6,853.80	45,553.51	72,740.00	27,186.49	62.6

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DATA PROCESSING DEPARTMENT</u>					
01-414-2028	SOFTWARE	297.00	8,448.00	10,616.00	2,168.00 79.6
01-414-4049	OTHER CONTRACTUAL SERVICES	13,263.14	45,208.14	95,432.00	50,223.86 47.4
01-414-5052	EQUIPMENT MAINTENANCE	376.43	771.45	3,000.00	2,228.55 25.7
01-414-7071	EQUIPMENT	.00	5,953.43	7,500.00	1,546.57 79.4
TOTAL DATA PROCESSING DEPARTMENT		13,936.57	60,381.02	116,548.00	56,166.98 51.8
<u>COMMUNITY DEVELOPMENT DEPARTME</u>					
01-418-1011	PERSONNEL SERVICES	21,228.27	119,556.05	243,033.00	123,476.95 49.2
01-418-1013	SOCIAL SECURITY TAXES	1,661.02	9,353.51	19,443.00	10,089.49 48.1
01-418-1014	RETIREMENT 401-NONSWORN	478.62	3,589.65	.00 (3,589.65) .0
01-418-1015	RETIREMENT	473.48	2,253.03	.00 (2,253.03) .0
01-418-1016	HEALTH-LIFE-DENTAL INSURANCE	2,290.61	13,261.67	.00 (13,261.67) .0
01-418-2021	OFCE SUPPLIES-POSTAGE	54.77	2,171.51	4,500.00	2,328.49 48.3
01-418-2022	PRINTING-REPRODUCTION	265.64	818.64	3,200.00	2,381.36 25.6
01-418-2028	SPECIAL MATERIALS	24.30	109.35	200.00	90.65 54.7
01-418-3033	TELEPHONE	50.56	302.21	1,700.00	1,397.79 17.8
01-418-4041	GREEN BUILDING REBATES	.00	.00	20,000.00	20,000.00 .0
01-418-4042	CONTRACTED PLAN REVIEW	15,075.00	39,725.00	68,600.00	28,875.00 57.9
01-418-4045	ENGINEERING SERVICES	6,790.18	14,710.02	30,000.00	15,289.98 49.0
01-418-4047	BUILDING INSPECTION	19,513.40	64,718.15	150,000.00	85,281.85 43.2
01-418-4049	OTHER CONTRACTUAL SERVICES	1,117.57	10,939.11	50,000.00	39,060.89 21.9
01-418-6063	TRAIN.-DUES-TRAVEL-SUBSC	.00	2,993.80	7,300.00	4,306.20 41.0
01-418-6068	MISCELLANEOUS EXPENSE	250.00	1,859.94	4,000.00	2,140.06 46.5
01-418-7071	EQUIPMENT	.00	.00	1,800.00	1,800.00 .0
TOTAL COMMUNITY DEVELOPMENT DEPARTME		69,273.42	286,361.64	603,776.00	317,414.36 47.4
<u>VILLAGE CRIER DEPARTMENT</u>					
01-419-1012	FEE PERSONNEL	.00	280.00	4,500.00	4,220.00 6.2
01-419-2021	OFFICE SUPPLIES, POSTAGE	751.76	2,691.76	5,600.00	2,908.24 48.1
01-419-2022	PRINTING	1,603.00	4,667.00	8,000.00	3,333.00 58.3
TOTAL VILLAGE CRIER DEPARTMENT		2,354.76	7,638.76	18,100.00	10,461.24 42.2

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>						
01-421-1011	PERSONNEL SERVICES	157,937.03	1,163,343.87	2,163,052.00	999,708.13	53.8
01-421-1013	SOCIAL SECURITY TAXES	3,936.06	29,252.58	64,892.00	35,639.42	45.1
01-421-1014	POLICE PENSION CONTRIBUTIONS	10,298.38	78,281.03	145,000.00	66,718.97	54.0
01-421-1015	RETIREMENT	3,172.70	23,827.59	.00	(23,827.59)	.0
01-421-1016	HEALTH-LIFE-DENTAL INSURANCE	26,816.57	181,733.18	.00	(181,733.18)	.0
01-421-1018	UNIFORM EXPENSE	(271.04)	7,081.10	23,750.00	16,668.90	29.8
01-421-1019	OVERTIME	1,384.58	23,090.66	65,000.00	41,909.34	35.5
01-421-1020	EXTRA DUTY	3,410.00	25,353.98	70,000.00	44,646.02	36.2
01-421-2021	OFC SUPPLIES-POSTAGE	275.20	3,494.51	8,500.00	5,005.49	41.1
01-421-2022	PRINTING-REPRODUCTION	68.89	2,388.20	5,665.00	3,276.80	42.2
01-421-2023	CRIME PREVENTION	1,903.30	1,903.30	2,000.00	96.70	95.2
01-421-2024	DARE	724.00	724.00	2,000.00	1,276.00	36.2
01-421-2028	SPECIAL MATERIALS	711.45	6,904.74	14,000.00	7,095.26	49.3
01-421-2029	ANIMAL CONTROL	.00	169.97	1,000.00	830.03	17.0
01-421-3031	ELECTRIC/GAS	5,718.88	19,578.50	27,300.00	7,721.50	71.7
01-421-3032	WATER	682.72	762.52	3,250.00	2,487.48	23.5
01-421-3033	TELEPHONE	1,966.77	11,028.48	29,350.00	18,321.52	37.6
01-421-3035	SEWER	.00	.00	650.00	650.00	.0
01-421-4048	VEHICLE MAINTENANCE CONTRACT	1,494.54	11,405.09	47,000.00	35,594.91	24.3
01-421-4049	OTHER CONTRACTUAL SERVICES	11,169.00	122,473.35	160,128.00	37,654.65	76.5
01-421-4050	PHOTO RED LIGHT EXPENSES	.00	.00	40,000.00	40,000.00	.0
01-421-5051	BUILDING MAINTENCE	429.93	2,225.04	29,625.00	27,399.96	7.5
01-421-5052	EQUIPMENT MAINTENANCE	264.65	1,825.65	4,500.00	2,674.35	40.6
01-421-5053	VEHICLE MAINTENANCE	264.98	2,637.14	6,600.00	3,962.86	40.0
01-421-5054	GASOLINE-OIL	3,766.00	14,387.00	60,000.00	45,613.00	24.0
01-421-6063	TRNG-DUES-TRAVEL-SUBSC	554.00	7,773.60	22,000.00	14,226.40	35.3
01-421-6064	TESTING AND PHYSICAL EXAMS	858.00	11,844.08	10,000.00	(1,844.08)	118.4
01-421-6065	PRISONER EXPENSES	200.01	1,889.65	7,800.00	5,910.35	24.2
01-421-6066	SPECIAL INVESTIGATIONS	100.00	604.60	2,800.00	2,195.40	21.6
01-421-6068	MISCELLANEOUS EXPENSES	2,275.00	12,223.49	15,000.00	2,776.51	81.5
01-421-7071	EQUIPMENT	125.11	837.99	10,000.00	9,162.01	8.4
TOTAL PUBLIC SAFETY DEPARTMENT		240,234.51	1,769,044.89	3,040,862.00	1,271,817.11	58.2

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS DEPARTMENT</u>					
01-431-1011 PERSONNEL SERVICES	48,525.05	333,117.92	617,743.00	284,625.08	53.9
01-431-1013 SOCIAL SECURITY TAXES	3,693.80	25,961.43	49,419.00	23,457.57	52.5
01-431-1014 RETIREMENT 401-NONSWORN	982.66	7,369.95	.00 (7,369.95)	.0
01-431-1015 RETIREMENT	466.44	3,221.95	.00 (3,221.95)	.0
01-431-1016 HEALTH-LIFE-DENTAL INSURANCE	10,701.48	64,938.72	.00 (64,938.72)	.0
01-431-1018 UNIFORM EXPENSE	48.08	4,164.96	4,400.00	235.04	94.7
01-431-1019 OVERTIME	482.02	11,101.79	10,000.00 (1,101.79)	111.0
01-431-2021 OFC SUPPLIES-POSTAGE	.00	656.19	1,750.00	1,093.81	37.5
01-431-2024 SNOW-ICE MATERIALS	1,864.75	19,183.25	24,300.00	5,116.75	78.9
01-431-2025 ROAD MAINT. MATERIALS	15,086.57	34,974.14	50,000.00	15,025.86	70.0
01-431-2026 CURB-GUTTER-SIDEWALKS	.00	1,782.48	5,000.00	3,217.52	35.7
01-431-2027 TRAFFIC CONTROL DEVICES	127.44	6,553.38	8,500.00	1,946.62	77.1
01-431-2028 SPECIAL MATERIALS	2,850.57	5,174.88	6,000.00	825.12	86.3
01-431-3032 WATER	12.16	230.88	2,100.00	1,869.12	11.0
01-431-3033 COMMUNICATIONS	246.10	3,102.39	7,050.00	3,947.61	44.0
01-431-3034 STREET LIGHTING	303.45	1,905.27	5,000.00	3,094.73	38.1
01-431-4045 ENGINEERING SERVICES	1,823.25	5,935.75	10,000.00	4,064.25	59.4
01-431-4048 VEHICLE MAINTENANCE CONTRACT	2,505.14	12,469.29	51,500.00	39,030.71	24.2
01-431-4049 OTHER CONTRACTUAL SERVICES	4,658.11	36,005.60	65,000.00	28,994.40	55.4
01-431-5051 BUILDING MAINTENANCE	3,128.17	22,855.32	45,000.00	22,144.68	50.8
01-431-5052 EQUIPMENT MAINTENANCE	1,583.17	2,957.54	8,500.00	5,542.46	34.8
01-431-5053 VEHICLE MAINTENANCE	444.35	3,577.60	20,000.00	16,422.40	17.9
01-431-5054 GASOLINE-OIL	3,988.64	26,852.09	30,000.00	3,147.91	89.5
01-431-6063 TRNG-DUES-TRAVEL-SUBSC	500.00	7,344.58	8,000.00	655.42	91.8
01-431-6064 TESTING PHYSICALS	152.50	976.50	1,800.00	823.50	54.3
01-431-6068 MISCELLANEOUS EXPENSES	993.00	9,569.41	8,500.00 (1,069.41)	112.6
01-431-7000 PUBLIC ART	.00	1,454.88	15,000.00	13,545.12	9.7
01-431-7071 EQUIPMENT	2,500.17	8,367.54	5,000.00 (3,367.54)	167.4
TOTAL PUBLIC WORKS DEPARTMENT	107,667.07	661,805.68	1,059,562.00	397,756.32	62.5
TOTAL FUND EXPENDITURES	578,794.42	3,653,919.81	6,735,576.00	3,081,656.19	54.3
NET REVENUE OVER EXPENDITURES	10,218.02	988,692.94	.00 (988,692.94)	.0

CITY OF CHERRY HILLS VILLAGE

BALANCE SHEET

JULY 31, 2015

CAPITAL FUND

ASSETS

02-1000	CASH - COMBINED FUND	4,355,137.07	
02-1031	CASH-COUNTY TREASURER GENERAL	12,305.11	
02-1043	INVSEST ACCOUNT-COLOTRUST	2,362,621.39	
02-1051	TAXES RECEIVABLE	(151,961.15)	
	TOTAL ASSETS		<u>6,578,102.42</u>

LIABILITIES AND EQUITY

LIABILITIES

02-2012	S. METRO JOINT FACILITY FUNDS	.01	
02-2221	RESERVE-TAXES RECEIVABLE	(151,961.15)	
	TOTAL LIABILITIES		(151,961.14)

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
02-2900	FUND BALANCE	6,799,886.62	
	REVENUE OVER EXPENDITURES - YTD	(69,823.06)	
	BALANCE - CURRENT DATE	<u>6,730,063.56</u>	
	TOTAL FUND EQUITY		<u>6,730,063.56</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,578,102.42</u>

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>						
02-310-3111	CURRENT PROPERTY TAX	5,149.48	269,045.11	292,295.00	23,249.89	92.1
02-310-3121	SPECIFIC OWNERSHIP TAX	25,071.89	175,211.04	.00	(175,211.04)	.0
	TOTAL TAX REVENUES	30,221.37	444,256.15	292,295.00	(151,961.15)	152.0
<u>MISCELLANEOUS REVENUES</u>						
02-360-3611	INTEREST INCOME	326.29	1,718.58	.00	(1,718.58)	.0
	TOTAL MISCELLANEOUS REVENUES	326.29	1,718.58	.00	(1,718.58)	.0
	TOTAL FUND REVENUE	30,547.66	445,974.73	292,295.00	(153,679.73)	152.6

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
02-441-1000 TRAIL IMPROVEMENTS	.00	.00	140,000.00	140,000.00	.0
02-441-1101 VILLAGE CENTER IMPROVEMENTS	10,124.68	11,370.18	50,000.00	38,629.82	22.7
02-441-2103 POLICE EQUIPMENT	.00	42,932.99	52,400.00	9,467.01	81.9
02-441-2104 POLICE VEHICLES	(22,556.07)	121,917.89	181,200.00	59,282.11	67.3
02-441-3101 STREET IMPROVEMENT PROGRAM	610.00	1,268.96	400,000.00	398,731.04	.3
02-441-3102 PUBLIC WORKS EQUIPMENT	.00	187,500.00	225,000.00	37,500.00	83.3
02-441-3103 PARKS EQUIPMENT	.00	91,065.00	95,000.00	3,935.00	95.9
02-441-3104 PUBLIC WORKS VEHICLES	.00	28,929.00	30,000.00	1,071.00	96.4
02-441-3105 PARKS VEHICLES	.00	.00	30,000.00	30,000.00	.0
02-441-3106 STORM SEWERS	.00	12,800.00	50,000.00	37,200.00	25.6
02-441-3108 BUILDINGS	.00	.00	25,000.00	25,000.00	.0
02-441-3109 TRAFFIC CALMING	650.00	650.00	75,000.00	74,350.00	.9
02-441-3110 CRACK SEAL	5,371.12	12,143.82	27,000.00	14,856.18	45.0
02-441-3111 CURB AND GUTTER	.00	489.00	40,000.00	39,511.00	1.2
02-441-3112 RIGHTS-OF-WAY IMPROVEMENTS	.00	.00	250,000.00	250,000.00	.0
02-441-4000 LAND PURCHASE	.00	4,730.95	1,500,000.00	1,495,269.05	.3
TOTAL CAPITAL FUND EXPENDITURES	(5,800.27)	515,797.79	3,170,600.00	2,654,802.21	16.3
TOTAL FUND EXPENDITURES	(5,800.27)	515,797.79	3,170,600.00	2,654,802.21	16.3
NET REVENUE OVER EXPENDITURES	36,347.93	(69,823.06)	(2,878,305.00)	(2,808,481.94)	(2.4)

CITY OF CHERRY HILLS VILLAGE
 BALANCE SHEET
 JULY 31, 2015

CONSERVATION TRUST FUND

ASSETS

07-1000	CASH - COMBINED FUND	585,543.73	
07-1041	INVESTMENT ACCT CONSER TRUST	167,878.45	
	TOTAL ASSETS		753,422.18

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
07-2900	FUND BALANCE	724,257.95	
	REVENUE OVER EXPENDITURES - YTD	29,164.23	
	BALANCE - CURRENT DATE		753,422.18
	TOTAL FUND EQUITY		753,422.18
	TOTAL LIABILITIES AND EQUITY		753,422.18

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>						
07-330-3358	COLORADO LOTTERY	.00	31,689.44	50,000.00	18,310.56	63.4
	TOTAL INTERGOVERNMENTAL REVENUES	.00	31,689.44	50,000.00	18,310.56	63.4
<u>MISCELLANEOUS REVENUES</u>						
07-360-3611	INTEREST ON INVESTMENTS	23.18	133.39	200.00	66.61	66.7
	TOTAL MISCELLANEOUS REVENUES	23.18	133.39	200.00	66.61	66.7
	TOTAL FUND REVENUE	23.18	31,822.83	50,200.00	18,377.17	63.4

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2015

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONSERVATION TRUST EXPENDITURE</u>						
07-450-4521	TRAIL IMPROVEMENTS	.00	2,658.60	35,000.00	32,341.40	7.6
	TOTAL CONSERVATION TRUST EXPENDITURE	.00	2,658.60	35,000.00	32,341.40	7.6
	TOTAL FUND EXPENDITURES	.00	2,658.60	35,000.00	32,341.40	7.6
	NET REVENUE OVER EXPENDITURES	23.18	29,164.23	15,200.00	(13,964.23)	191.9

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
JULY 31, 2015

CH ANDERSON LAND DONATION FUND

ASSETS

08-1000	CASH - COMBINED FUND	(164,558.76)	
08-1041	INVESTMENT ACCT LAND DONATION		814,695.89	
	TOTAL ASSETS			<u>650,137.13</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
08-2900	FUND BALANCE	648,598.84		
	REVENUE OVER EXPENDITURES - YTD	1,538.29		
	BALANCE - CURRENT DATE		650,137.13	
	TOTAL FUND EQUITY			<u>650,137.13</u>
	TOTAL LIABILITIES AND EQUITY			<u>650,137.13</u>

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

CH ANDERSON LAND DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
08-320-3221 RECREATION REIMBURSEMENT DONAT	50.00	100.00	1,000.00	900.00	10.0
TOTAL LICENSE AND PERMIT REVENUES	50.00	100.00	1,000.00	900.00	10.0
<u>MISCELLANEOUS REVENUES</u>					
08-360-3611 INTEREST-INVESTMENTS	112.51	647.34	1,000.00	352.66	64.7
08-360-3680 MISCELLANEOUS REVENUES	.00	1,410.00	4,000.00	2,590.00	35.3
TOTAL MISCELLANEOUS REVENUES	112.51	2,057.34	5,000.00	2,942.66	41.2
TOTAL FUND REVENUE	162.51	2,157.34	6,000.00	3,842.66	36.0

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2015

CH ANDERSON LAND DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAND DONATION FUND EXPENDITURE</u>						
08-450-6068	MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
08-450-9093	THREE POND PARK WATER RIGHTS	.00	619.05	620.00	.95	99.9
TOTAL LAND DONATION FUND EXPENDITURE		.00	619.05	5,620.00	5,000.95	11.0
TOTAL FUND EXPENDITURES		.00	619.05	5,620.00	5,000.95	11.0
NET REVENUE OVER EXPENDITURES		162.51	1,538.29	380.00	(1,158.29)	404.8

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
JULY 31, 2015

SID # 7 BOND FUND

ASSETS

13-1000	CASH - COMBINED FUND	267.56	
13-1031	CASH COUNTY TREASURER SID #7	2,458.09	
13-1047	COLOTRUST	18,610.56	
		<u> </u>	
	TOTAL ASSETS		<u><u>21,336.21</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
13-2900	FUND BALANCE	25,360.69	
	REVENUE OVER EXPENDITURES - YTD	(4,024.48)	
		<u> </u>	
	BALANCE - CURRENT DATE	21,336.21	
		<u> </u>	
	TOTAL FUND EQUITY		<u>21,336.21</u>
			<u><u> </u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>21,336.21</u></u>

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2015

SID # 7 BOND FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>						
13-360-3611	INTEREST INCOME	2.57	29.11	50.00	20.89	58.2
13-360-3612	INTEREST ON ASSESSMENT	509.85	13,198.22	13,330.00	131.78	99.0
13-360-3630	ASSESSMENTS REVENUE	1,973.07	59,192.10	66,371.00	7,178.90	89.2
TOTAL MISCELLANEOUS REVENUES		2,485.49	72,419.43	79,751.00	7,331.57	90.8
TOTAL FUND REVENUE		2,485.49	72,419.43	79,751.00	7,331.57	90.8

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2015

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SID # 7 BOND FUND EXPENDITURES</u>					
13-470-4041 COUNTY TREASURER FEES	24.83	723.91	797.00	73.09	90.8
13-470-7072 INTEREST EXPENSE	.00	5,720.00	11,151.00	5,431.00	51.3
13-470-7073 BOND PRINCIPAL PAYMENT	.00	70,000.00	80,000.00	10,000.00	87.5
TOTAL SID # 7 BOND FUND EXPENDITURES	24.83	76,443.91	91,948.00	15,504.09	83.1
TOTAL FUND EXPENDITURES	24.83	76,443.91	91,948.00	15,504.09	83.1
NET REVENUE OVER EXPENDITURES	2,460.66	(4,024.48)	(12,197.00)	(8,172.52)	(33.0)

CITY OF CHERRY HILLS VILLAGE
 BALANCE SHEET
 JULY 31, 2015

ARAPAPAHOE COUNTY OPEN SPACE F

ASSETS

14-1000	CASH - COMBINED FUND	(814,741.58)	
14-1042	INVESTMENT ACCOUNT-CSAFE	260,746.41	
14-1043	INVEST ACCT-COLOTRUST	1,322,903.13	
	TOTAL ASSETS		<u><u>768,907.96</u></u>

LIABILITIES AND EQUITY

LIABILITIES

14-2071	ARAP CO SALES TAX COLLECTED	8,925.53	
14-2221	DEFERRED REVENUE	29,130.00	
	TOTAL LIABILITIES		<u>38,055.53</u>

FUND EQUITY

<u>UNAPPROPRIATED FUND BALANCE:</u>			
14-2900	FUND BALANCE	671,338.76	
	REVENUE OVER EXPENDITURES - YTD	59,513.67	
	BALANCE - CURRENT DATE		<u>730,852.43</u>
	TOTAL FUND EQUITY		<u>730,852.43</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>768,907.96</u></u>

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

ARAPAPAHOE COUNTY OPEN SPACE F

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>						
14-320-3200	OPEN SPACE SHAREBACK	.00	.00	125,000.00	125,000.00	.0
14-320-3220	SALES TAX COLLECTION FEE	608.33	1,770.72	2,000.00	229.28	88.5
TOTAL LICENSE AND PERMIT REVENUES		608.33	1,770.72	127,000.00	125,229.28	1.4
<u>MISCELLANEOUS REVENUES</u>						
14-360-3611	INTEREST INCOME	237.72	1,200.83	1,200.00	(.83)	100.1
14-360-3681	GRANT REVENUE	125,000.00	125,000.00	.00	(125,000.00)	.0
TOTAL MISCELLANEOUS REVENUES		125,237.72	126,200.83	1,200.00	(125,000.83)	10516.
TOTAL FUND REVENUE		125,846.05	127,971.55	128,200.00	228.45	99.8

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2015

ARAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPEN SPACE FUND EXPENDITURES</u>					
14-450-9090 ARAPAHOE COUNTY OPEN SPACE TAX	.00	92.13	.00	(92.13)	.0
14-450-9091 TRAIL IMPROVEMENTS	.00	.00	70,000.00	70,000.00	.0
14-450-9092 PARK IMPROVEMENTS	.00	252.50	10,000.00	9,747.50	2.5
14-450-9093 OTHER EXPENDITURES	.00	39,546.67	50,000.00	10,453.33	79.1
14-450-9098 JOHN MEADE PARK MASTER PLAN	4,058.05	28,566.58	.00	(28,566.58)	.0
TOTAL OPEN SPACE FUND EXPENDITURES	4,056.05	68,457.88	130,000.00	61,542.12	52.7
TOTAL FUND EXPENDITURES	4,056.05	68,457.88	130,000.00	61,542.12	52.7
NET REVENUE OVER EXPENDITURES	121,790.00	59,513.67	(1,800.00)	(61,313.67)	3306.3

WATER AND SEWER FUND

ASSETS

20-1000	CASH - COMBINED FUND	66,403.42	
20-1041	INVESTMENT ACCOUNT	735,595.84	
20-1151	ACCOUNTS RECEIVABLE	4,245.00	
20-1551	SEWER LINES	708,364.00	
20-1601	ACCUMULATED DEPRECIATION	(483,715.00)	
	TOTAL ASSETS		<u>1,030,893.26</u>

LIABILITIES AND EQUITY

LIABILITIES

20-2212	FAIRFAX WATER LINE	29,116.50	
20-2214	LEVY WATER LINE ESCROW	950.00	
	TOTAL LIABILITIES		30,066.50

FUND EQUITY

20-2901	RETAINED EARNINGS	345,894.62	
20-2951	CONTRIBUTED CAPITAL-TAPS	438,450.00	
20-2961	CONTRIBUTED CAPITAL-SEWER	571,808.00	
	UNAPPROPRIATED FUND BALANCE:		
20-2900	FUND BALANCE	(461,382.25)	
	REVENUE OVER EXPENDITURES - YTD	106,056.39	
	BALANCE - CURRENT DATE	(355,325.86)	
	TOTAL FUND EQUITY		<u>1,000,826.76</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,030,893.26</u>

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
20-320-3220 SEWER TAP FEES	.00	16,700.00	.00	(16,700.00)	.0
20-320-3221 WATER TAP FEES	.00	29,000.00	.00	(29,000.00)	.0
20-320-3225 WATER ADMINISTRATION FEES	.00	11,584.00	.00	(11,584.00)	.0
20-320-3226 SEWER ADMINISTRATION FEES	.00	.00	2,328.00	2,328.00	.0
20-320-3228 W/S REPAIR & REPLACEMENT FEES	.00	63,654.75	56,700.00	(6,954.75)	112.3
TOTAL LICENSE AND PERMIT REVENUES	.00	120,938.75	59,028.00	(61,910.75)	204.9
<u>MISCELLANEOUS REVENUES</u>					
20-360-3611 INTEREST INCOME	101.59	584.47	800.00	215.53	73.1
20-360-3680 MISCELLANEOUS INCOME	.00	1,399.55	.00	(1,399.55)	.0
TOTAL MISCELLANEOUS REVENUES	101.59	1,984.02	800.00	(1,184.02)	248.0
TOTAL FUND REVENUE	101.59	122,922.77	59,828.00	(63,094.77)	205.5

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER & SEWER EXPENDITURES</u>					
20-461-4042 LEGAL COUNSEL	.00	1,571.00	1,000.00	(571.00)	157.1
20-461-4049 OTHER CONTRACTUAL	.00	.00	25,000.00	25,000.00	.0
20-461-5052 SEWER REPAIRS & MAINTENANCE	5,500.50	14,441.38	300,000.00	285,558.62	4.8
20-461-6063 TRAINING, DUES & SUB	.00	854.00	1,000.00	146.00	85.4
20-461-7050 DEPRECIATION	.00	.00	26,750.00	26,750.00	.0
TOTAL WATER & SEWER EXPENDITURES	5,500.50	16,866.38	353,750.00	336,883.62	4.8
TOTAL FUND EXPENDITURES	5,500.50	16,866.38	353,750.00	336,883.62	4.8
NET REVENUE OVER EXPENDITURES	(5,398.91)	106,056.39	(293,922.00)	(399,978.39)	36.1

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
JULY 31, 2015

PARKS AND RECREATION FUND

ASSETS

30-1000	CASH - COMBINED FUND	(382,837.72)	
30-1031	CASH-COUNTY TREASURER GENERAL		28,803.19	
30-1041	INVEST ACCT. WF		139,871.14	
30-1042	INVESTMENT ACCOUNT-CSAFE	(25,111.57)	
30-1043	INVEST ACCT-COLOTRUST+		3,771,009.19	
30-1051	TAXES RECEIVABLE		33,088.67	
30-1551	PREPAID INSURANCE		20,288.49	
30-1632	GROUND IMPROVEMENTS		39,485.00	
30-1646	PARKS & TRAILS EQUIPMENT		220,226.57	
30-1701	COMPUTER LOAN PROGRAM	(207.88)	
	TOTAL ASSETS			<u><u>3,844,615.08</u></u>

LIABILITIES AND EQUITY

LIABILITIES

30-2011	VOUCHERS PAYABLE	(2,013.39)	
30-2014	PAYROLL PAYABLES-ZERO BALANCE		2,286.57	
30-2015	FICA/FWH PAYABLES		1,541,301.95	
30-2026	SWH PAYABLES	(478.50)	
30-2101	HEALTH CARE SPENDING ACCT	(44.09)	
30-2221	DEFERRED TAX REVENUE		33,088.67	
30-2371	ASPHALT OVERLAY PROJECT GRANT		2,277.72	
30-2372	VOLUNTEER PARK PROJECT		439.41	
30-2373	LITTLE DRY CREEK PROJECT GRANT	(625.41)	
30-2374	JOHN MEADE PARK HORSE ARENA GR	(87.72)	
30-2375	ASHPALT TRAIL OVERLAY PHASE 3	(134.88)	
30-2641	INVESTMENT IN FIXED ASSETS		259,711.57	
	TOTAL LIABILITIES			1,835,721.90

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-2900	FUND BALANCE		957,488.98	
	REVENUE OVER EXPENDITURES - YTD		<u>1,051,404.20</u>	
	BALANCE - CURRENT DATE		<u>2,008,893.18</u>	
	TOTAL FUND EQUITY			<u><u>2,008,893.18</u></u>
	TOTAL LIABILITIES AND EQUITY			<u><u>3,844,615.08</u></u>

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

PARKS AND RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>						
30-310-3111	CURRENT PROPERTY TAXES	27,954.33	1,460,530.65	1,479,014.00	18,483.35	98.8
	TOTAL TAX REVENUES	27,954.33	1,460,530.65	1,479,014.00	18,483.35	98.8
<u>MISCELLANEOUS REVENUES</u>						
30-360-3611	INTEREST INCOME	531.30	2,851.18	5,000.00	2,148.82	57.0
30-360-3680	OTHER REVENUES	.00	.00	1,542,491.00	1,542,491.00	.0
	TOTAL MISCELLANEOUS REVENUES	531.30	2,851.18	1,547,491.00	1,544,639.82	.2
	TOTAL FUND REVENUE	28,485.63	1,463,381.83	3,026,505.00	1,563,123.17	48.4

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2015

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION EXPENDITURE</u>					
30-432-1011 PERSONAL SERVICES	30,369.40	197,205.21	355,000.00	157,794.79	55.6
30-432-1013 SOCIAL SECURITY TAXES	2,320.16	15,495.03	28,400.00	12,904.97	54.6
30-432-1014 RETIREMENT 401-MGMT	353.08	2,648.10	4,500.00	1,851.90	58.9
30-432-1015 RETIREMENT 457 DEF COMP	610.18	4,627.64	8,000.00	3,372.36	57.9
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	5,447.53	38,028.71	58,860.00	20,831.29	64.6
30-432-1018 UNIFORM EXPENSE	.00	1,487.94	2,500.00	1,012.06	59.5
30-432-1019 OVERTIME	.00	4,298.70	2,500.00	(1,798.70)	172.0
30-432-2021 OFC-SUPPLIES-POSTAGE	.00	412.84	1,000.00	587.16	41.3
30-432-2023 PLANT SUPPLIES	675.45	1,121.45	2,500.00	1,378.55	44.9
30-432-2025 GENERAL INFRASTRUCTURE MAINT	286.81	11,691.64	15,500.00	3,808.36	75.4
30-432-2026 SNOW AND ICE MELT	.00	.00	1,000.00	1,000.00	.0
30-432-2027 PARK SIGNAGE	534.00	1,165.21	1,000.00	(165.21)	116.5
30-432-2028 SPECIAL MATERIALS	29.98	1,561.21	3,500.00	1,938.79	44.6
30-432-3032 WATER	5,117.13	8,171.06	30,000.00	21,828.94	27.2
30-432-3033 COMMUNICATIONS	136.08	813.40	3,200.00	2,386.60	25.4
30-432-4041 COUNTY TREASURER FEES	279.54	14,605.30	14,790.00	184.70	98.8
30-432-4043 LEGAL/SURVEYING	.00	.00	4,000.00	4,000.00	.0
30-432-4046 ENGINEERING	171.50	6,112.28	14,000.00	7,887.72	43.7
30-432-4047 FORESTRY/ROW TREE MAINT.	1,540.00	7,950.71	30,000.00	22,049.29	26.5
30-432-4048 VEHICLE MAINTENANCE CONTRACT	1,548.89	5,699.06	18,200.00	12,500.94	31.3
30-432-4049 OTHER CONTRACTUAL SERVICES	.00	.00	4,350.00	4,350.00	.0
30-432-5052 EQUIPMENT MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
30-432-5053 VEHICLE MAINTENANCE	7.56	1,354.72	4,500.00	3,145.28	30.1
30-432-5054 GASOLINE-OIL	1,883.68	7,195.66	25,000.00	17,804.34	28.8
30-432-5055 GROUNDS MAINTENANCE	447.75	4,552.32	20,000.00	15,447.68	22.8
30-432-6063 TRAIN-DUES-TRAVEL-SUBSC	38.50	2,694.32	5,200.00	2,505.68	51.8
30-432-6064 TESTING-PHYSICALS	50.00	160.00	500.00	340.00	32.0
30-432-6067 SPECIAL EVENTS	502.24	1,203.99	15,000.00	13,796.01	8.0
30-432-6068 MISCELLANEOUS EXPENSES	250.00	2,399.00	5,000.00	2,601.00	48.0
30-432-6069 RECREATION REIMBURSEMENT PROGR	7,063.40	58,345.80	225,000.00	166,654.20	25.9
30-432-7071 EQUIPMENT	.00	10,976.33	15,800.00	4,823.67	69.5
30-432-7072 INTEREST EXPENSE	.00	.00	18,925.00	18,925.00	.0
30-432-7073 PRINCIPAL EXPENSE	.00	.00	734,625.00	734,625.00	.0
30-432-7075 ADMINISTRATIVE SERVICES	.00	.00	25,000.00	25,000.00	.0
TOTAL PARKS & RECREATION EXPENDITURE	59,662.86	411,977.63	1,703,350.00	1,291,372.37	24.2
TOTAL FUND EXPENDITURES	59,662.86	411,977.63	1,703,350.00	1,291,372.37	24.2
NET REVENUE OVER EXPENDITURES	(31,177.23)	1,051,404.20	1,323,155.00	271,750.80	79.5

**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 9d(iii)

MEMORANDUM

TO: HONORABLE MAYOR CHRISTMAN AND MEMBERS OF THE CITY COUNCIL

FROM: LAURA SMITH, CITY CLERK

SUBJECT: BOARD AND COMMISSION MEMBER TERMS

DATE: AUGUST 18, 2015

ISSUE

The following Planning and Zoning Commission (P&Z) terms will end on September 15, 2015:

- Jim Rubin, second full term, not interested in being considered for a third term
- Al Blum, first full term, wants to be considered for a second term
- David CP Wyman, first full term, wants to be considered for a second term
- Peter Savoie, first full term, wants to be considered for a second term

DISCUSSION

Staff is seeking Council's direction on reappointment of Commissioners Blum, Wyman and Savoie.

Mayor Christman and Councilor Hoellen interviewed applicants in July for a vacancy on P&Z. Staff suggests that Mayor Christman and Councilor Hoellen recommend an applicant from that group to appoint to the vacancy that will be left by Commissioner Rubin.