

CHERRY HILLS VILLAGE
COLORADO

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Village Center
Telephone 303-789-2541
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City Council Agenda
Tuesday, January 21, 2014

AMENDED

6:30 p.m.

1. Call to Order
 2. Roll Call of Members
 3. Pledge of Allegiance
 4. Reports from Members of City Boards and Commissions
 5. Audience Participation Period (limit 5 minutes per speaker)
 - ~~a. BMW Tournament Presentation~~
 6. Consent Agenda
 - a. Approval of Minutes – January 7, 2014
 - b. Resolution 3, Series 2014; Appointing Members to the Utility Line Undergrounding Study Committee
 7. Items Removed From Consent Agenda
 8. Unfinished Business
 - a. Public Hearing – Council Bill 21, Series 2013; Amending Chapter 18 of the Municipal Code, Concerning the Adoption by Reference of the National Green Building Standard and Creation of a Building Permit Rebate Program for Compliance with the Standard (*public hearing and second and final reading*)
 9. New Business
 - a. Council Bill 1, Series 2014; Authorizing a Supplemental Appropriation for the Replacement of a Fuel Tank for Fiscal Year 2014
 10. Reports
 - a. Mayor
 - b. Members of City Council
 - c. City Manager and Staff
 - (i) Department Monthly Reports
 - (ii) Unaudited Financial Statements
 - (iii) Underground Fuel Tank Update Report
 - d. City Attorney
 11. Executive Sessions
 - a. Pursuant to C.R.S. Sec. 24-6-402(4)(f) for the purpose of discussing personnel matters related to the annual review of the City Manager.
 - b. Pursuant to C.R.S. Sec. 24-6-402(4)(a) for the purpose of discussing matters related to the acquisition of real property and pursuant to C.R.S. Sec. 24-6-402(4)(e) to develop strategy for negotiations and to instruct negotiators relating to possible acquisition of such real property
 12. Adjournment
- Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the City's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, January 7, 2014 at 6:30 p.m.
At the Village Center

Mayor Doug Tisdale called the meeting to order at 5:45 p.m.

ROLL CALL

Mayor Doug Tisdale, Councilors Mark Griffin, Russell Stewart, Alex Brown, Scott Roswell, Klasina VanderWerf, and Katy Brown were present on silent roll call. Also present were City Manager John Patterson, City Attorney Linda Michow, Deputy City Manager and Public Works Director Jay Goldie, Finance Director Karen Proctor, Community Development Director Rob Zuccaro, Police Chief Michelle Tovrea, Human Resource Analyst Kathryn Barlow, Parks, Trails & Recreation Administrator Ryan Berninzoni, Public Works Project and Right-of-Way Manager Ralph Mason, and City Clerk Laura Smith.

Absent: none

EXECUTIVE SESSION

Mayor Pro Tem Stewart seconded by Councilor Griffin moved to proceed into Executive Session for the purpose of receiving legal advice from the City Attorney in connection with pending litigation in the Sansing, Edwardson and Rogers matter pursuant to CRS § 24-6-402(4)(b).

The following votes were recorded:

Katy Brown	yes
Mark Griffin	yes
Russell Stewart	yes
Scott Roswell	yes
Klasina VanderWerf	yes
Alex Brown	yes

Vote on Executive Session: 6 ayes. 0 nays. The motion carried.

The Executive Session ended at 6:04 p.m.

STUDY SESSION

The City Council held a Study Session on Open Space Policy.

The Study Session ended at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Dylan List, Lindsay List , Jack Eikberner, Sophia Pilling, Sophia Grossman, Sam Grossman, Joe Miller, Matthew Wilkinson , Mollie Wilkinson, Kathryn Smith, Lucy Von Rohr, Ari Goldman, Alexander Solomon, Aydan Solomon and Julia Donovan from the Cherry Hills Village Elementary School Gifted and Talented Program led the Council in the pledge of allegiance.

MEMBERS OF CITY BOARDS AND COMMISSIONS

There were no reports.

AUDIENCE PARTICIPATION PERIOD

David Jackson of South Metro Fire Rescue (SMFR) presented an update to the Council. He explained that in 2013 SMFR had dealt with reduced or flat revenue, launched the Advanced Rescue Medical Unit pilot program, completed debt payments, and maintained their accreditation. He indicated that in 2014 SMFR would transition to a new fire chief as Chief Qualman was planning to retire. They would also work to equalize mill levies between cities and continue consolidation discussions.

CONSENT AGENDA

Mayor Pro Tem Stewart moved, seconded by Councilor Griffin to approve the following items on the Consent Agenda:

- a. Approval of Minutes – December 10, 2013
- b. Resolution 1, Series 2014; Designating a Public Place for Posting Notices of Regular and Special Meetings
- c. Highway User Tax Funds (HUTF) Mileage Certification
- d. Authorization of Full and Final Release and Settlement Agreement by Jody Sansing

The motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Public Hearing – Open Space Policy

Mayor Tisdale explained that this discussion had been requested by a number of Council members and this was an opportunity for the public to share their opinions on the City's open space policy. He identified issues to discuss such as a strategic approach versus an opportunistic approach to acquisitions; funding; the possibility of a ballot issue for the 2014 November election; prioritizing of view corridors and scenic views; and prioritization of acquisition versus protection. He explained that acquisition referred to properties that the City would own, whereas protection referred to private properties protected through a mechanism such as a conservation easement. He clarified that these were just some of the issues to be discussed and welcomed input on other related topics as well.

Mayor Tisdale opened the Public Hearing at 6:50 p.m.

Lucinda Green, 2855 Cherryridge Road, indicated that she had lived in the City for 14 years for the schools and beauty. She noted that she was grateful to live in the low density environment and where her family could enjoy recreation and wildlife locally. She stated that the City's continuing attention to acquiring and maintaining open space in the City contributed to this unique opportunity, especially within the larger metropolitan area. She explained that she was an equestrian and used the parks and trails regularly on horse, foot and skies. She stated that the vistas and view corridors were an important component to her enjoyment. She indicated that the City does an excellent job of appropriately meeting the needs for basic community services and amenities, despite any recent economic challenges. She noted that the City currently had \$1.5 million designated for open space activities and projects. She indicated that she could see no better use for the funds that would become available after the South Suburban financial obligation is complete than preserving the quality of life for Village residents through continued acquisition and maintenance of open space.

Stephanie Blucher, 101 Glenmoor Lane, explained that she was co-president of the Cherry Hills Land Preserve (CHLP) along with Karen Barsch. She thanked the Council for beginning the year with such an important topic, and noted that there was still a lot of work to be done to accomplish the goals and directives outlined in the Master Plan. She noted that the guiding principal of every Master Plan since 1970 has been the preservation of open space. She noted that many residents take for granted that the remaining undeveloped lots in the Village are open space, which is not the case. She noted that the current funds budgeted for open space might not be enough. She explained that the CHLP was formed in 2004, the Blue Ribbon Panel completed their report in 2005, the Master Plan was revised 2007-2008, and the Cat Anderson Fund was established in 2009. She noted that the CHLP was involved in the Master Plan revision and they were pleased and thankful that all of their recommendations were recognized and incorporated. She indicated that the citizen survey in Appendix C of the Master Plan showed that open space was the number one funding priority for Villagers.

She added that the extension of the Arapahoe County Open Space tax was the only tax measure that passed in the 2011 election, and the CHLP was recognized as providing critical support for its passage. She explained that the CHLP developed relationships with interested land owners to position properties to be acquired or protected. She added that CHLP had relationships with Arapahoe County Open Space, Great Outdoors Colorado, the Trust for Public Lands and others. She expressed concern that a ballot measure would have the unintended consequence of derailing important open space efforts.

Harriet LaMair, 16 Cherry Lane Drive, explained that the CHLP did not notify their entire membership about tonight's meeting. She noted that CHLP felt that the community had already spoken on the question of prioritization of open space. She indicated that a ballot measure would have to be carefully considered, including consideration of future funding and tying future Councils to that funding. She noted that the City had a healthy budget and that it was the Council's role as elected officials to make the decision of what to do with extra funds, and not defer to the citizens. She explained that the CHLP, Council, and PTRC formed a three-legged stool as a framework for open space efforts in the City and reviewed the roles of each, including Council's role in funding, PTRC's role in planning and recommendations, and CHLP's role as a flexible and confidential resource for land owners. She thanked Council for taking the time to have this meeting and stated that CHLP looked forward to continuing to working with Council on open space issues.

Karen Barsch, 4999 S. Birch Street, explained that she had lived in the City for 20 years and served on the PTRC as well as participating in the CHLP. She noted that both entities had independently developed almost identical lists of criteria to evaluate acquisition opportunities. She explained that in 2010 the PTRC used these criteria to evaluate and prioritize properties in the Village, which was then presented to Council. She expressed shock that the Council thought a vote was needed. She indicated that she did not see PTRC as taking an active role in open space acquisition because it moved too slowly and was not confidential. She continued that PTRC was more suited to complete inventories and prioritize possible open space parcels, and that the Council needed to make this clear to PTRC. She added that preserving view corridors should also be discussed and that planting of new trees in parks should be done with views in mind.

Mike Gallagher, 4440 S. Clarkson Street, explained that he had grown up in the City and had lived here as an adult for 25 years. He noted the pressure of the metro area on the City, including parking and infrastructure. He added that he thought the City was managing the edges of the City well and protecting the City from outside pressures, but that there was further need for maintaining cleanliness on the High Line Canal.

Lindsey Miller, Arapahoe County Open Space Grant Program Administrator, reported that the upcoming funding cycle deadline was February 7th for four categories of grants: Large (up to \$500,000), Standard (up to \$250,000), Small (up to \$50,000), and Planning (up to \$25,000). She explained that applications for the Large Grant would not count

towards the three proposal limit or the total grant funding cap of \$500,000 per entity per year. She noted that grants were awarded in June.

Councilor VanderWerf indicated that the City's Special Project Coordinator was a grant writer. She noted that the open space grants were separate from the High Line Canal Working Group grants.

Mayor Tisdale indicated that the City appreciated its partnership with Arapahoe County Open Space.

Bill Lucas, PTRC Chair, 42 Sedgwick Drive, explained that PTRC was working with the Master Plan to help define their role. He noted that PTRC was not only focused on open space but also on trails, connectivity and the community's ability to move through the City by foot, bike, and horse. He indicated that the High Line Canal was the City's most valuable asset and ensuring its connectivity to the City's parks and trails was a priority for the PTRC. He noted that open space was not in PTRC's name and that they had no fiscal responsibility and did not give direction on the spending of City funds. He indicated that the PTRC would like to be more involved. He explained that the PTRC hasn't seen a strong strategy from Council as to how to acquire open space and obtain funding. He stated that both funding and a proactive approach were needed. He suggested that a strategic planning of tree placement and park connectivity like that accomplished in Denver might be helpful. He encouraged further dialogue with Council regarding connecting and activating parks, Little Dry Creek, the High Line Canal, and how to establish a structure to take more effective advantage of the PTRC's abilities.

Jeff Ferrell, PTRC Vice Chair, 3955 S. Cherry Street, noted that John Meade Park and the outcome of the Village Center campus was a top priority for PTRC. He commented that Director Zuccaro had been very helpful with a recent subdivision application in considering view corridors. He reported that the PTRC Trails Subcommittee was exploring ways to increase the connectivity of Little Dry Creek.

Robert Eber, 3 Middle Road, indicated that he was on PTRC and had grown up in the City. He explained that when he was growing up there were not as many gates and there was more personal interaction between neighbors. He advocated community relations, formalized public spaces, and a more formalized and lasting commitment to open space.

Mayor Tisdale noted that documents entered into the public record as part of the public hearing included the Master Plan with Appendices, Blue Ribbon Panel Report, Citizen's City Center Committee Report, PTRC section of the Code and Land Acquisition Statement, CHLP Biannual Report and December 2013 letter, Resolution 13 Series 2006, Harriet LaMair's three legged stool diagram, and Laura Christman's letter dated January 7, 2014. He thanked the Villager Newspaper for the article regarding tonight's public hearing.

Hearing no further comments Mayor Tisdale closed the Public Hearing at 7:56 p.m.

Councilor K. Brown indicated that she agreed with Karen Barsch that open space is clearly the City's number one priority. She recognized that the City had other priorities as well but had always understood open space protection and acquisition as a directive from the community. She stated that Council needed to consider the balance between maintaining versus acquiring new open space. She indicated that another consideration was to question if all open space is created equal, and focusing on priority properties versus treating any and all open space as beneficial. She questioned the value of tiny pocket parks compared to large properties of open space, and if cash in lieu of the 7.5% land dedication for subdivisions might be unpopular but would allow the City to take advantage of an opportunity on the City's priority list. She indicated that she was not necessarily opposed to a ballot measure for additional open space funding, but that would not relieve Council of its obligation to fulfill residents' desire for more open space.

Councilor VanderWerf noted that the Blue Ribbon Panel had taken a 20,000 foot view of the City to identify opportunities to create trail connections, preserve wildlife habitat, and create an ideal community without identifying particular properties. She indicated that if Council had a plan they could put forth a ballot question. She agreed with Councilor K. Brown that not all open space is created equal and that the City could be more thoughtful with subdivisions and trail connections. She noted that while every Council member had been elected on an open space platform, Council had not yet adequately addressed this issue.

Councilor A. Brown indicated that if Council were to put an issue on the ballot it would need to be specific and clear in identifying why the City wants funding. He noted that it was impossible to look ahead to 2019 to know what the financial position of the City will be when the South Suburban payments are completed and what those funds will be most needed for. He stated that a ballot issue might address open space funding for 2014-2019, but noted that having an end date created other issues that had to be thought through. He indicated that Council should discuss not only raising funds but also finding other sources such as grants through Arapahoe County Open Space and Great Outdoors Colorado. He noted that he was not opposed to a ballot issue if these issues were discussed and decided by Council because these were issues that the silent majority would question.

Councilor Griffin noted that the City was blessed to have a group like the CHLP present here tonight and appreciated their well thought out comments. He indicated that his natural inclination would be for a ballot issue, but was swayed by the comments tonight that this was perhaps not the right course. He stated that since there was only a finite amount of desirable open space available in the City it was important to think about what would happen once there was no more open space to acquire.

Mayor Pro Tem Stewart indicated that he agreed with Laura Christman's written comments that there are few open space parcels left, and that the City could not wait until South Suburban payments were complete in 2019 because those parcels may no longer be available. He suggested that a ballot issue should be specific to a property

once the City has worked with the property owners, as opposed to a yes or no vote for open space in general. He noted that the City did not have sufficient funds to acquire all the properties at the top of the priority list, so the City would have to be aggressive about presenting the voters with a concrete proposal and researching possible matching funds. He indicated that Council should discuss this now in order to have time to think it through thoroughly and take advantage of the election in November.

Councilor Roswell indicated he agreed with Mayor Pro Tem Stewart. He noted that Council had grappled with being reactive, but did not have the funds to be proactive, and warned that opportunities would pass by if the funding was not planned for. He added that open space was not just about acquisition but also about maintenance and improvement. He indicated that the City could not plan to have a ballot issue in time to take advantage of every opportunity for a high priority parcel. He noted that other issues to consider included connecting the east side of the city with the west side; traffic; and access. He indicated that Council should continue the discussion and involve more of the public. He noted that Council had not heard from residents who do not value acquisition and needed to hear from that side of the issue as well as the members of the CHLP and PTRC that had attended tonight's meeting.

Mayor Tisdale thanked the participants and the attendants of the public hearing. He agreed with Councilor Roswell that many residents only speak via the ballot. He noted that having a specific list of projects when asking for money and having a sunset provision were important aspects of successful ballot measures. He agreed with Harriet LaMair that the Council was the elected body and could not hand off this responsibility. He indicated that the Council would strive to improve communication with CHLP and PTRC. He noted that PTRC was not designed for searching for acquisitions but serves an important role. He commented that PTRC hadn't yet been called upon by Council to plan long range financing for open space as was identified as one of its purposes in the Municipal Code. He indicated that this discussion was just the beginning and that Council would continue and expand this dialogue.

Councilor Roswell asked that a continuation of this discussion be put on a meeting agenda in the near future.

Councilor A. Brown suggested that it be a standing item on every meeting agenda.

Councilor Roswell noted that some of Council's meetings went long.

Mayor Tisdale suggested continuing the discussion at the second meeting in February.

Alice Abrams asked how much open space the City has.

Mayor Tisdale replied that the City currently has approximately 50 acres of open space.

Councilor K. Brown asked if the discussion on February 18th would be another public hearing or if interested parties would give their comments during audience participation.

Mayor Tisdale replied that the Council would discuss that before the meeting.

Councilor Roswell suggested a study session.

Resolution 2, Series 2014; Concerning the Establishment of the Utility Line
Undergrounding Study Committee

Councilor A. Brown indicated that he had developed the proposed resolution with Mayor Pro Tem Stewart and presented three issues for Council discussion. First was the inclusion of two Council advisory members on the proposed committee. Second was the selection and appointment of committee members, which was not addressed in the resolution. Third was the final report deadline.

Mayor Tisdale suggested that the number of committee members be raised to six, plus the two Council advisors, in order to have one representative from each Council district. He asked each Council member to nominate a member of the committee.

Councilor Roswell indicated that it might be difficult to accomplish one member per district, and that Council should appoint the minimum number of members to allow the committee to complete their report by May or June. He added that two Council advisors would be helpful to the committee.

Councilor K. Brown indicated that given the short time frame committee member expertise was more important than geographical representation. She added that she was in favor of up to six members but did not want to require six as a larger committee would have a harder time coordinating schedules. She noted that two Council advisors was fine, but again expressed concern with schedule coordination.

Councilor Roswell indicated that Council should stay consistent with the recruitment process for boards and commissions and advertise this committee as they would any other opening.

Mayor Tisdale indicated that he would still like to receive a nomination from each Councilor. He suggested appointing Councilor A. Brown and Mayor Pro Tem Stewart as the Council advisors to the committee.

Mayor Pro Tem Stewart advised staff to advertise the committee widely and agreed with Councilor K. Brown that the expertise of the members was important.

Mayor Tisdale suggested June 1st as the deadline for the committee final report.

Councilor Roswell, seconded by Councilor K. Brown moved to approve Resolution 2, Series 2014 with amendments as discussed.

The motion carried unanimously.

REPORTS

Mayor's Report

Mayor Tisdale reported that the City Tree Lighting Event had been successful and thanked Administrator Berninzoni. He noted that he had attended the December 19th Tri County Health Department briefing. He noted that the reviews for Municipal Court Judge Turre and Prosecuting Attorney Ausmus would be next week. He reported that Councilor K. Brown would be on Comcast Newsmakers in March.

Members of City Council

Councilor K. Brown had no report.

Councilor Griffin had no report.

Mayor Pro Tem Stewart reported that City Manager Patterson's review would be held on Friday at 4 p.m.

Councilor Roswell had no report.

Councilor VanderWerf reported that she had heard from a resident that two Englewood Police Department motorcycles had driven along the High Line Canal a week ago.

Councilor A. Brown had no report.

City Manager & Staff

City Manager Patterson reported that the Police Department had responded quickly to the shooting at Arapahoe High School in December. He noted that Commander Weathers had recently celebrated his 32nd anniversary with the City. He indicated that Quincy Farm Visioning Committee had met December 17th and that the PTRC had met on January 2nd. He reported that he and Deputy City Manager/Director Goldie would meet with Denver Water next Wednesday.

City Attorney

City Attorney Michow had no report.

ADJOURNMENT

Mayor Pro Tem Stewart, seconded by Councilor K. Brown moved to proceed into Executive Session for the purpose of receiving legal advice from the City Attorney in connection with the imposition and collection of excise tax pursuant to CRS § 24-6-

402(4)(b) and immediately upon completion of the Executive Session to stand adjourned.

The following votes were recorded:

Mark Griffin	yes
Russell Stewart	yes
Scott Roswell	yes
Klasina VanderWerf	yes
Alex Brown	yes
Katy Brown	yes

Vote on Executive Session: 6 ayes. 0 nays. The motion carried.

The regular meeting adjourned at 8:58 p.m.

The executive session adjourned at 9:44 p.m.

Douglas M. Tisdale, Mayor

Laura Smith, City Clerk

**RESOLUTION NO. 03
SERIES OF 2014**

**INTRODUCED BY:
SECONDED BY:**

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
CONCERNING THE APPOINTMENT OF MEMBERS
TO THE UTILITY LINE UNDERGROUNDING STUDY COMMITTEE**

WHEREAS, through Resolution 2, Series 2014, the City Council established the Utility Line Undergrounding Study Committee ("the Committee") to review the undergrounding of overhead utility lines in the Village; and

WHEREAS, Resolution 2, Series 2014 states: "The Committee shall consist of up to six (6) residents. In appointing members the two members of Council appointed to the Committee will consider competence in finance, law, engineering and other areas of related expertise. In addition to the up to six (6) members appointed by the Council, there shall be two (2) members of the City Council assigned as non-voting advisors to the Committee."; and

WHEREAS, Mayor Pro Tem Russell Stewart and Councilor Alex Brown have been appointed to serve as Council advisors to the Committee; and

WHEREAS, applications to serve on the Committee were received by the City and reviewed by the Council advisors; and

WHEREAS, the Council advisors recommend appointment of members to the Committee from the applications submitted; and

WHEREAS, the City Council desires to appoint these members to the Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE:

Section 1. The City Council hereby makes the following appointments to the City of Cherry Hills Village Utility Line Undergrounding Study Committee:

<u>Name</u>	<u>Council District</u>
Earl Hoellen	District 2
Andy Love	District 2
John Love	District 2
David Wyman	District 2
Daniel Lynch	District 3
Paul Stewart	District 3
Susan Maguire	District 4

Section 2. Pursuant to Resolution No. 2, Series 2014, the Committee shall prepare a report to City Council in the timeframe therein established and may perform such other duties, reports, or activities as may be further designated by the City Council.

Section 3. This Resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of City Council this ___ day
of _____, 2014, by a vote of _ yes and _ no.

(SEAL)

Douglas M. Tisdale, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Smith, City Clerk

Linda Michow, City Attorney

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ITEM: 8a

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL

FROM: ROBERT A. ZUCCARO, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COUNCIL BILL 21, SERIES 2013; A BILL FOR AN ORDINANCE AMENDING CHAPTER 18 OF THE MUNICIPAL CODE, CONCERNING THE ADOPTION BY REFERENCE OF THE NATIONAL GREEN BUILDING STANDARD AND CREATION OF A BUILDING PERMIT REBATE PROGRAM FOR COMPLIANCE WITH THE STANDARD (SECOND AND FINAL READING, PUBLIC HEARING)

DATE: JANUARY 21, 2014

ISSUE:

Should the City Council approve Council Bill 21, Series 2013 on second and final reading, amending Chapter 18 of the Municipal Code for the purpose of adopting by reference the 2012 National Green Building Standard (NGBS) and offering a building permit rebate for compliance with the NGBS for new homes?

(City Council approved Council Bill 21, Series 2013 on first reading at the December 10, 2013 meeting. No changes have been made to the ordinance since first reading.)

DISCUSSION:

The City's Residential Standards Committee (RDSC) 2009 report recommends that the City adopt a green building code standard equivalent to the LEED for Homes (Leadership in Energy and Environmental Design) "Certified" rating level or an equivalent standard:

Sustainability Requirements/ "Green Building" – The "LEED for Homes" at a minimum standard of "Certified" should be applied to all new construction to improve the quality of construction and livability of the home and to reduce the impact of the home on the environment

The City Council has held several study sessions and discussions on this issue dating back to May of 2012. At these meetings, the Council considered different options for adoption of a green building standard to meet the intent of the RDSC recommendation, including which standard to adopt, the costs associated with certifying, how to administer a program, and whether or not to adopt a

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standard as a mandatory or optional program with a rebate incentive. These study sessions and discussions were held at the following Council Meetings:

- May 15, 2012: A study session was held to compare and contrast different green building programs, including LEED for Homes, the NGBS and creation of a custom program for the City. The Council provided staff direction to proceed with options for adoption of the NGBS and asked that a follow-up report be provided on the costs associated with certification under a green building program (no minutes were taken for the study session).
- August 21, 2012: A discussion was held on the costs associated with certification under a green building program such as LEED or the NGBS. The cost analysis considered actual certification costs such as hiring special inspectors and registering for a particular program, as well as additional design and build costs that might be associated with a program. Based on a review of research articles on the subject, costs varied depending on methodology and level of certification; however, for minimum levels of certification cost premiums were less than 1%. The Council also discussed a possible mandatory vs. incentive based program. Feedback from the Council varied, with some Council members favoring an incentive program and others a mandatory program (see Exhibit B for minutes).
- July 16, 2013: A discussion was held on a draft ordinance for a mandatory program that would be administered by the City's Building Department. The costs and benefits of the program were discussed. The Council provided direction to explore an incentive-based program with optional compliance and asked for a follow-up report on how such a program could work (see Exhibit C for minutes).
- August 20, 2013: A discussion was held to compare and contrast a mandatory program and an incentive-based program that would offer a building permit fee rebate. Staff presented a draft program for an incentive based rebate designed to cover the minimum costs for certification and additional rebates for certification at a higher level. The Council directed staff to further explore the incentive-based program and provide additional information on the possible budget impact (see Exhibit D for minutes).
- October 1, 2013: A discussion was held to compare the possible budget impact of an incentive-based program under several different rebate scenarios and with different tiers of rebates. The "higher" tiers included a larger rebate for each certification level and were intended to provide more financial incentive. Also considered were rebates to the City's extension fees. The purpose of the extension fee rebates was to recognize that building under the NGBS may take additional time. However, Council raised concerns over current issues relative to how long some homes in the Village take to build. The Council directed staff to draft a council bill for a rebate program at a lower tier due to the City's current fiscal restraints, and to consider the impact to construction time-frames if extension fee rebates were to be included (see Exhibit E for minutes).

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Based on the Council's direction from the last discussion, staff is presenting an incentive program that would provide a percentage rebate to the building permit fee based on the level of certification achieved. The following are the proposed rebates:

Level	Building Permit Fee Rebate
Bronze	10%
Silver	15%
Gold	20%
Emerald	25%

Due to the concerns raised over the possible impact that extension fee rebates could have on the length of time that homes are under construction, staff has not included any extension fee rebates in the proposal. The program would be optional and would only apply to new homes and not remodels.

ANALYSIS:

Cost to Certify

The National Association of Home Builders Research Center (NAHB) oversees certification of new homes under the NGBS. Costs to certify include both a registration fee to the NAHB and hiring an accredited *Verifier*. The *Verifier* is responsible for reviewing scoring reports and plans submitted by the developer, conducting field inspections, and providing preliminary and final documentation to the NAHB. The cost to register a single-family home into the program is \$200 for NAHB members and \$500 for non-members. Based on discussions with an accredited *Verifier* working in the metro area, the typical cost to hire a *Verifier* is \$2,500 for up to a 5,000 square foot home. Homes larger than this would typically be charged on a per square foot basis. The cost to hire a *Verifier* for a home in the range of 8,000 to 10,000 square feet was estimated at between \$3,500 and \$4,000. Based on these estimated costs, the total cost to certify under the NGBS for a typical home in the City, not including any additional costs for construction administration, design fees or building or site development upgrades, ranges from \$3,700 to \$4,500.

The average permit fee for a new home based on fees collected from 2008 through 2012 is \$17,289. Under the proposed rebate structure, the following table summarized the rebate that would be expected for the average new home based on the level of certification achieved:

Level	% Rebate	Average Permit Fee	Permit Fee Rebate
Bronze	10%	\$17,289	\$1,729
Silver	15%	\$17,289	\$2,593
Gold	20%	\$17,289	\$3,458
Emerald	25%	\$17,289	\$4,322

Certification at the lower levels would likely not cover the full cost of certification. However, the hope is that the rebate is enough to still incentivize some homebuilders to take advantage of the program while not taxing the City's budget. Additional cost savings should be seen from increased energy efficiency of the home and an increase in the value of the home from being certified. If the

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ordinance is passed, the City can monitor participation in the program and adjust the rebate structure as needed to balance the budget impact with the incentive.

Budget Impact of Rebate Scenarios

The budget impact to the City would depend on the number of homes that would achieve certification under a certain category. Staff does not have a reliable forecast of how many homes would take advantage of the program, but for discussion, the following table outlines a scenario that assumes that three homes certify at the Bronze level, and one home each certify at the Silver and Gold level. The rebate is also calculated as a percentage of revenue from average new home permits and all permit types issued between 2008 and 2012:

Level	% Rebate	# of Homes	Average Permit Fee	Permit Fee Rebate	Rebates as % of Annual Revenue - New Home Permits*	Rebates as % of Annual Revenue - All Permit Types**
Bronze	10%	3	\$17,289	\$5,187	1.6%	0.8%
Silver	15%	1	\$17,289	\$2,593	0.8%	0.4%
Gold	20%	1	\$17,289	\$3,458	1.1%	0.5%
Emerald	25%	0	\$17,289	0	0%	0%
Grand Totals				\$11,238	3.5%	1.8%

* 2008-2012 Average Annual Revenues from New Home Permits (Permit, Service Expansion and Plan Review Fees Total) = \$319,523

** 2008-2012 Average Annual Revenues from All Permit Types (Permit, Service Expansion and Plan Review Fees Total) = \$641,339

PUBLIC NOTICE AND COMMENT:

State statute requires that any code adopted by reference be reviewed at a public hearing and that two notices be provided prior to the hearing, one notice at least 15 days before the hearing and the second at least 8 days before the hearing. Notice of this public hearing was published in the December 19, 2013 and January 2, 2014 editions of The Villager in order to meet this requirement.

Staff invited local architects and homebuilders to a public input meeting on June 17, 2013 to review the proposed adoption of a green building code. There were 11 homebuilders and architects in attendance. The attendees were provided a questionnaire so that they could share any comments or concerns with the proposed codes. Staff has received three completed questionnaires that are attached as Exhibit F. The comments provided in the questionnaire do not support the adoption of a green building code as a mandatory program. The concept of an incentive-based optional program was not discussed at that time. Staff has provided email notice of the current proposal to the City's current list of architects and homebuilders.

STAFF RECOMMENDATION:

Staff recommends approval of Council Bill 21, Series 2013 on second reading as proposed.

RECOMMENDED MOTION:

"I move to approve Council Bill 21, Series 2013 on second and final reading, amending Chapter 18 of the Municipal Code for the purpose of adopting by reference the 2012 National Green Building Standard and offering a building permit rebate for compliance with the Standard for the construction of new homes."

**CHERRY HILLS VILLAGE
COLORADO**

EXHIBITS:

- Exhibit A: Council Bill 21, Series 2013
- Exhibit B: August 21, 2012 City Council Meeting Minutes
- Exhibit C: July 16, 2013 City Council Meeting Minutes
- Exhibit D: August 20, 2013 City Council Meeting Minutes
- Exhibit E: October 1, 2013 City Council Meeting Minutes
- Exhibit F: Completed Public Comment Questionnaires

COUNCIL BILL 21
SERIES OF 2013

INTRODUCED BY: _____
SECONDED BY: _____

**A BILL FOR AN ORDINANCE
OF THE CITY OF CHERRY HILLS VILLAGE
AMENDING CHAPTER 18 OF THE CHERRY HILLS VILLAGE MUNICIPAL CODE,
CONCERNING THE ADOPTION BY REFERENCE OF
THE NATIONAL GREEN BUILDING STANDARD**

WHEREAS, the City of Cherry Hills Village is a home rule municipal corporation organized in accordance with Article XX of the Colorado Constitution; and

WHEREAS, the City of Cherry Hills Village is authorized to regulate property and construction within the boundaries of the City to further the health, safety and welfare of the citizens of the City of Cherry Hills Village; and

WHEREAS, to promote environmentally sensitive development within the City of Cherry Hills Village, the City Council has adopted the 2012 National Green Building Standards with incentives for compliance; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, ORDAINS:

Section 1. That Chapter 18, Article II of the City of Cherry Hills Village Municipal Code, concerning building regulations, is hereby amended to include the adoption by reference of the National Green Building Standard to read in full as follows:

Article II

International Residential Code

Sec. 18-2-30. Adoption of National Green Building Standard.

Pursuant to state law, there is hereby adopted by reference the *2012 National Green Building Standard ICC 700-2012*, including Appendix Chapters, as published jointly by the National Association of Home Builders of the United States, 1201 15th Street NW, Washington, DC 20005-2800 and by the International Code Council, Publications, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. One (1) copy of such code and other codes adopted by reference in the *2012 National Green Building Standard*, the same being adopted as if set out at length herewith, shall be maintained at the office of the Building Department and may be inspected during regular business hours. The subject matter of this code relates to criteria for rating the environmental impact of design and construction practices to achieve conformance with specified performance

levels for green residential buildings in the City of Cherry Hills Village. The National Green Building Standard shall be referred to herein as the "Standard."

Sec. 18-2-40. Amendments to the Standard.

The code adopted herein is hereby modified by the following amendments:

(1) Section 102.1 Applicability, is hereby revised to read as follows:

102.1 Applicability. The provisions of this Standard shall apply to new one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress (a "Dwelling Unit") and their building sites.

Sec. 18-2-50. Incentive Rebate Program.

To encourage the construction of Dwelling Units to the Green Building Standard, the City of Cherry Hills Village hereby authorizes the following rebates for Dwelling Units that achieve specified rating levels defined in Section 303 of the Standard, as evidenced by a "Home Innovation NGBS Green Certified" certificate issued by the National Association of Home Builders Research Center:

RATING LEVEL	BUILDING PERMIT FEE REBATE (% of Fee Paid Pursuant to Table 1A – Building Permit Fees)
Bronze	10%
Silver	15%
Gold	20%
Emerald	25%

The rebate shall be paid to the owner of the Dwelling Unit within ninety (90) days following (i) the building official's receipt of a "Home Innovation NGBS Green Certified" certificate issued by the National Association of Home Builders Research Center specifying the level of certification achieved and (ii) the City's issuance of a certificate of occupancy for the Dwelling Unit.

Section 2. Severability. If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this ordinance that can be given effect without the invalid portion, provided that such remaining portions or applications of this ordinance are not determined by the court to be inoperable. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, despite the fact that any one or more section, subsection, sentence, clause, phrase, or portion be declared invalid.

Section 3. Effective date and time. This Ordinance shall become effective ten (10) days after publication after second reading in accordance with Section 4.5 of the Charter for the City of Cherry Hills Village..

Adopted as Ordinance No. ____ Series 2013, by the City Council of the City of Cherry Hills Village, Colorado this __ day of _____, 2013.

Douglas M. Tisdale, Mayor

ATTEST:

Approved as to form:

Laura Smith, City Clerk

Linda C. Michow, City Attorney

Published in the Villager
Published Two Times: _____
Legal # _____

Councilor Roswell asked staff how the construction of the joint public safety facility would interact with Cherry Hills Elementary School students and parents.

City Manager Patterson replied that staff had hoped the sidewalk would be open in time for school but that the asphalt had to be redone. He indicated that there had not been any problems so far, and that the construction was on schedule and on budget. He noted that he and Deputy Goldie visited the site daily to ensure that construction was being completed to spec. He stated that staff was impressed with the contractor and subcontractors.

Councilor Roswell asked who the construction manager was.

City Manager Patterson replied that Deputy Goldie was the construction manager. He noted that staff was limiting the change orders for the project and was meeting with South Metro Fire Rescue and the contractor every Thursday to make sure the project was on track.

Green Building Cost

Director Zuccaro reported that the Residential Development Standards Committee (RDSC) had recommended that the City adopt a Green Building Code. He noted that at the May 15th study session staff had brought three options to Council for consideration – adoption of the LEED for Homes standard, adoption of the National Green Building Standard (NGBS), or adoption of a City specific green building code. Council had requested that research into the additional costs of compliance be obtained. Staff had found that not a lot of statistically significant data exists as construction projects are variable and hard to control, and that much of the information available was anecdotal evidence. He presented four studies to Council. The first study was based in Chicago and consisted of a team of building contractors and a LEED Accredited architect estimated building costs in different scenarios. The results showed that for a single-family home to meet the minimum certification level the cost premium above standard code compliance was between 0.21% (NGBS) and 0.72% (LEED). The second study conducted by McGraw Hill surveyed builders and developers for their perceived cost premium, and found it to be 7%. The third study by Davis Langdon analyzed 93 non-LEED and 45 LEED-seeking buildings and found no meaningful difference in cost due to the wide variation in costs of buildings. The fourth study was based in California and analyzed office and school buildings to conclude that the average cost premium was 0.66%. This study also noted that the cost of green building is decreasing over time as experience in green building construction increases. Staff concluded from the studies that the perceived cost of green building is much higher than actual cost. He noted that both NGBS and LEED would require extra points for homes larger than 4,000 square feet, which would be the case for most homes in the City. He indicated that in 2011 the average cost of a new home was \$1.8 million and that if the green building cost premium were 1% that would be \$18,000.

Mayor Tisdale noted that any council bill for a green building code could be included in the International Building Code update. He indicated that Council was leaning towards the NGBS certification at the May 15th study session.

Councilor Brown asked about the character of construction in the City already meeting the minimum green building standard in many cases.

Director Zuccaro replied that the City's Energy Cons Code and strict drainage standards, combined with the quality of homes built in the City and the use of high-efficiency appliances resulted in homes that met the minimum standards, even when

the extra points required for square footage was included. He noted that staff had looked at three homes for this analysis.

Councilor VanderWerf asked if the costs from the studies included inspection fees.

Director Zuccaro replied that they did.

Councilor VanderWerf asked if staff had looked at any studies that discussed the increase energy savings that resulted from a green home.

Director Zuccaro replied that he had not but that there was a lot of discussion about that topic.

Councilor LaMair asked if in the analysis of three homes that staff had done the homes were being evaluated based on NGBS or LEED standards.

Director Zuccaro replied that NGBS standards had been used.

Councilor LaMair asked if staff had any information about the amount of additional time and paperwork involved in certification.

Director Zuccaro replied that in addition to the variable of which standard was used, there was also the question of whether certification was done independently or by staff. He indicated that, in general, the NGBS standard was cheaper and faster. For example, the LEED standard certification takes months after construction is complete, versus NGBS which only takes a few days. Also, having certification done in-house would be a process similar to the current Certificate of Occupancy process. Hiring an independent inspector would cost in between \$3,000 to \$5,000, and having the certification done in-house would hopefully cost less but certainly not more.

Councilor Griffin asked if staff had solicited input from builders.

Director Zuccaro replied that an open house had been held and that in general the builders were opposed to a green building code, but that if one was implemented they preferred in-house certification as they believed it would be more efficient and they would only have one set of inspectors to deal with.

Mayor Pro Tem Stewart indicated that the Council could encourage certification instead of making it mandatory.

Councilor Griffin indicated he was in favor of voluntary compliance.

Councilor LaMair asked what the increase in staff time and building fees would be to do the certification in house.

Director Zuccaro replied that the City of Longmont provided in house NGBS certification and that they used a checklist, and that staff could form an estimate of time and fees based on that information. He suggested that if Council opted to make compliance voluntary that a fee be charged up front that could then be reimbursed once certification was complete.

Councilor LaMair suggested that incentives for a voluntary program could include a reduction in building fees or expedition of the review process. She noted that it was difficult to determine if green building standards would add value based on analysis of only three homes. She asked if staff had considered remodels or only new homes when analyzing compliance with minimum certification standards.

Director Zuccaro replied that the three homes staff had analyzed had been new homes.

Councilor LaMair noted that a lot of energy savings could be found during remodels.

Councilor Roswell suggested that staff could come forward with a couple of options to consider that Council could weigh in a public forum and receive public input. He indicated that he struggled with the idea of rebates.

Councilor LaMair indicated her support of mandatory green certification.

Mayor Tisdale noted that Council seemed to agree on mandatory NGBS standards and that Council could decide to implement a rewards program at a later date.

Councilor Roswell asked if the bill would go through the Planning & Zoning Commission first.

Director Zuccaro replied that it would not.

Councilor Roswell suggested staff solicit the assistance of former RDSC members.

City Attorney

City Attorney Fellman explained that the City was part of the Greater Metro Telecommunications Consortium (GMTC) with Director Zuccaro as the representative. He noted that the GMTC was composed of 33 municipalities that joined through Intergovernmental Agreements in order to education and advocate on telecommunication issues. He stated that the GMTC had decided to dissolve its IGAs and re-form as a non-profit. He asked if Council gave Director Zuccaro the authority to vote on this issue at the GMTC or if they would like staff to put it on the next Council agenda to be decided by Council.

Mayor Tisdale clarified that the functions of the group would not change but that the form of the entity would change to be a non-profit.

City Attorney Fellman confirmed this was correct and added that functioning as a non-profit would allow the group to expand its scope.

Mayor Tisdale asked if the City had an annual opportunity to terminate its connection with the group.

City Attorney Fellman replied that was correct. He noted that in its current form Council action would be needed to terminate the IGA, but that as a non-profit termination could be accomplished administratively.

Mayor Pro Tem Stewart asked if there were annual fees associated with being a member of the group.

Director Proctor replied that the membership fees were \$500 in 2012.

Director Zuccaro added that City Attorney Fellman served as council for the GMTC and that membership included up to eight hours of City Attorney Fellman's time.

Mayor Tisdale advised that Director Zuccaro could vote as the City's representative.

Councilor A. Brown asked for an update regarding the recent open house for the Bellevue Avenue Corridor Study.

Mayor Tisdale replied that he was on the committee and that they had narrowed the original 16 options down to four alternatives for addressing traffic congestion at the Bellevue/I-25 intersection.

Report on 2012 International Building Codes and National Green Building Standard Adoption

Director Zuccaro reported that staff was seeking preliminary comments on a draft ordinance that would adopt the 2012 International Building Codes (IBC), 2011 National Electrical Code and 2012 National Green Building Standard. He noted that the first two Codes were updated every three years and the City went through the process of adopting them with minor City-specific amendments. He reminded Council that they had held study sessions in May and August of 2012 to discuss adoption of green building standards for the City, which was one of the recommendations from the Residential Development Standards Committee (RDSC). He noted that staff had compared the National Green Building Standard (NGBS) to the LEED for Homes Certification at the previous study sessions and recommended adoption of the NGBS because it was supported by the International Code Council and would therefore integrate well with the IBC that the City adopts. Staff also recommended that City verify compliance rather than requiring certification through a third party in order to pass on some cost savings to the developer. Director Zuccaro explained that it was difficult to estimate what additional costs for home owners would result from adoption of a green building standard. Studies showed that perceived costs were higher than actual costs, but homes larger than 4,000 square feet required additional points to be meet the standards. He noted that the additional staff time and resources would be offset with increased permit fees. He indicated that the City's inspectors Rich Beckman and Hope Medina, who was a green building code expert, were in attendance at the meeting. He noted that Ms. Medina had scored several recently built homes and estimated that with additional documentation they were very close to meeting minimum standards as built. He commented that staff had held a meeting for architects and contractors to receive input on adoption of green building standards. The architects and contractors were concerned with cost and time and were generally not supportive of adoption. Director Zuccaro explained that staff planned to present the bill on first reading at the August 6th Council meeting.

Mayor Pro Tem Stewart asked if staff had solicited input from the RDSC members.

Director Zuccaro replied that they had not, but had discussed the issue with P&Z which had several RDSC members serving as commissioners. He indicated he would seek input from the other RDSC members prior to first reading.

Councilor Roswell agreed that the committee members' input would be valuable.

Director Zuccaro noted that adoption of green building standards was the final RDSC recommendation to be implemented.

Mayor Tisdale asked for details on Ms. Medina's process of scoring recently built homes.

Ms. Medina explained that she had reviewed six homes with square footage from 7,000 to 27,000 feet. She noted that the plans lacked documentation that would provide points. She suggested that staff develop a worksheet that would allow developers to

pick and choose what they wanted to include in their project to achieve the required number of points.

Mayor Tisdale asked how the 27,000 square foot home rated.

Ms. Medina replied that it was 100 points short of certification, but that was partially because it was built in 2006 but the scoring was based on 2009 energy efficiency standards.

Mayor Tisdale asked the inspectors for an estimate of the additional cost with green building standards.

Mr. Beckman replied that he estimated an additional cost of 6-8%. He noted that the architectural design would take more time and would need more detail. The general contractor would have to use different resources and materials that might take longer to be delivered. Additional inspections would be needed. All this would result in more time and therefore more money. He noted that Council had been concerned with building project timelines and that green building standards would likely extend the timeline for large projects.

Ms. Medina added that many of the homes in the City were already doing many of the things outlined in the green building standards, and it was only a matter of providing the required documentation to receive the points.

Director Zuccaro indicated that cost studies and estimates were difficult because comparing certified and non-certified homes was not an even comparison. He noted that one study had determined the cost of meeting green building standards to be less than 1% more than building a regular home. He explained that larger homes may need to go to extraordinary measures such as solar or geothermal to achieve certification, but that many homes in the City already have those systems installed. He indicated that an additional cost of 6-8% would be extreme. He noted that if Council was concerned with the additional cost the standards could be incentive based instead of mandatory.

Mayor Tisdale asked if staff would recommend an extension of building permit timeframes along with the green building standards.

Director Zuccaro replied that staff had not considered this but it was an important consideration. He noted that the green building standards might add a week to some projects and several months to others.

Mayor Tisdale asked if there were any issues with adopting the new IBC.

Director Zuccaro replied there were not and that the homebuilders were supportive of adoption as proposed.

Councilor VanderWerf asked how other municipalities approached green building codes.

Director Zuccaro replied that staff had reviewed green building codes in Longmont and Steamboat.

Ms. Medina added that she worked with several cities that were in the process of adopting or revising green building codes, including Littleton, Boulder, Fort Collins, Longmont, Carbondale, and Summit City, but that these codes were difficult to compare to Cherry Hills Village.

RECORD OF PROCEEDINGS

Councilor A. Brown reported that traffic calming at Quincy and South Hudson Way, immediately west of South Holly, continued to be a work in progress.

Members of City Boards and Commissions

There were no reports.

City Manager & Staff

City Manager Patterson indicated that the department monthly reports and financial statements were available in Council packets. He noted that staff would submit the first draft of the 2014 Budget to Council at the September 3rd meeting and that the Council would hold a study session to discuss the budget at the September 17th meeting. He commented that because two Council members would be absent for the October 1st meeting the timeline for the budget had been moved up and therefore the draft submitted September 3rd would be very rough and benefit information might not be available. He acknowledged City Clerk Smith for her work on Channel 22. He reported that he would be in Pueblo at a CML workshop all day tomorrow.

Investigation of University Boulevard Maintenance Agreement with CDOT

Deputy City Manager/Director Goldie explained that he had met with CDOT staff regarding maintenance on University Boulevard and now had established contacts at CDOT. He explained that although CDOT did not have the funding to maintain University Boulevard it was also not feasible for staff to take over this maintenance because working on such a busy street would require safety equipment and staffing levels that the City did not possess.

Councilor Griffin asked about the paragraph on page two of the memo explaining that Colorado State Statute requires local entities to provide street cleaning and stormwater maintenance within its boundaries on all state owned roads.

Deputy City Manager/Director Goldie replied that CDOT did not currently enforce that section of the State Statutes and if they ever did it would be a challenge for staff to comply because of the additional required safety equipment and staffing levels that the City did not possess.

Councilor Griffin asked if anything could be done to clean up the weeds in the medians along University.

Deputy City Manager/Director Goldie replied that it was highly unlikely that CDOT would clean the medians and that staff did not have the safety equipment and staff necessary to do so safely because of the speeds on University. He noted that staff was pushing the limit of their safety equipment when working on the medians along Bellevue.

Mayor Tisdale suggested that in the future a community clean-up project could be organized.

Councilor Roswell indicated that the topic could be discussed at the joint study session with the Greenwood Village City Council.

National Green Building Standard Implementation

Director Zuccaro asked for direction from Council on a mandatory versus incentive-based green building standards program.

Mayor Pro Tem Stewart indicated that he was in favor of an incentive-based program. He noted that he was concerned about the additional time green building standards would add to the construction timeframe.

Director Zuccaro replied that City builders had also expressed concern about the construction timeframe.

Councilor VanderWerf indicated that she also supported an incentive-based approach, and suggested that the rebate for meeting the minimum standards not be very much because many homes in the City were built to minimum green building standards as a matter of course.

Councilor A. Brown agreed and indicated that he also favored an incentive-based approach.

Councilor K. Brown agreed and noted she was not in favor of mandatory standards that might place excessive burdens on larger homes. She questioned where funding for the rebates would come from and asked if the fee structure in Council Bill 13, Series 2013 should be increased to off-set some of the rebate.

Hope Medina of Colorado Code Consulting indicated that all new homes would meet the minimum energy standards of the green building codes automatically if Council passed Council Bill 13, Series 2013 on second and final reading because of the increased energy efficiency standards in the 2011 International Electric Code. She noted that construction timelines could be expected to lengthen because of the additional inspections required with green building standards.

Rich Beckman of Colorado Code Consulting suggested that the City not provide rebates for meeting the minimum green building standards because most homes already would be following the International Building Codes adopted by the City. He added that third party green building standard inspectors were increasingly busy and that a longer construction timeframe was likely. He suggested that the City could extend their permit timeframe from 18 months with two extensions to 24 months with one extension.

Councilor Roswell noted that this information changed the analysis of construction timeframes.

Councilor Griffin indicated that the objective of adopting green building standards was to build the most efficient homes that residents can afford without too many government mandates. He agreed with having an incentive-based program and with having low incentive for the minimum standard.

Mayor Tisdale advised staff to return at a later Council meeting with options for an incentive-based program both with fee rebates and extended timeline.

Councilor Griffin asked that information on how the incentives might affect the budget also be included.

City Attorney

City Attorney Michow indicated she would have a report for Council at the next meeting.

RECORD OF PROCEEDINGS

National Green Building Standards

Director Zuccaro explained that Council had last discussed this issue at the August 20th meeting, when Council had directed staff to create an incentive based program rather than a mandatory program for green building standards. He noted that Rich Beckman from Colorado Code Consulting was present. He noted that staff had outlined an incentive based program with rebates for building permit fees and for permit extension fees. He explained that the National Association of Home Builders Research Center (NAHB) oversees certification of new homes under the National Green Building Standards (NGBS), and that the cost to certify under the NGBS program was basically the cost of hiring a "verifier". He indicated that the cost to certify under the NGBS for a typical home in the City, not including any additional costs for construction administration, design fees, building or site development upgrades, ranges from \$3,700 to \$4,500. He noted that staff proposed to limit the program to new homes only in order to limit the financial liability of refunds for the City. He explained that staff had outlined a program that would provide rebates on permit fees and permit extensions at an escalating level as the certification level increased. He noted that all permit fees would be paid up front and that homeowners would need to show their NAHB certificate before the City would issue any rebates. He indicated that Exhibit B to the staff memo contained a draft council bill, which would be refined prior to first reading. He explained that the staff memo showed several options for different levels of rebates, and asked for Council's direction.

Mayor Tisdale clarified that approximately half of the Building Division's revenue came from new homes.

Director Zuccaro replied that was correct. He indicated that he had discussed the possible fiscal constraints of an incentive based program with the City Manager, Financial Director, and Councilor Griffin. He noted that given the fiscal constraints of the City's budget it may make more sense to begin the program on the lower tier and re-evaluate the effectiveness of that rebate level after a year or two. He noted that staff would consider participation in the program by six to eight new homes a year to be successful.

Councilor Griffin noted that the County's projections for property tax assessments in 2016 were higher than 2014, and so the City might have more revenue available to offer as rebates at that time. He indicated that he believed in the program and wanted to encourage green building by establishing significant rebates, but stated that Council needed to be realistic about the impact rebates would have on the City budget. He suggested the City start with the lower tier of rebates and increase the rebate levels in the future if necessary.

Mayor Pro Tem Stewart noted that at the lowest tier the total rebates for the Gold standard would essentially cover the cost of the "verifier".

Director Zuccaro noted that staff had reviewed new homes that had been built in the City recently and found that for the most part they were already being built to the Bronze level of green building certification, even if they were not being officially certified. Therefore staff believed a tiered system would be important to encourage home owners to build to the higher levels of green building standards.

Councilor Roswell indicated that he appreciated staff's analysis and was supportive of implementing this last recommendation from the Residential Standards Development Committee. He indicated that he struggled with the permit extension rebates because he did not want to support longer construction timeframes. He noted that he did support

the permit fee rebates. He stated that he hoped the certification would be sufficient incentive in itself and that residents would build to green standards without applying for the rebates.

Councilor A. Brown indicated that he was comfortable starting at the lower level of rebates. He noted that the permit extension rebates were working against the Council's previously expressed concerns regarding construction timelines. He asked if staff assumed that homes being built to the Silver, Gold and Emerald levels would need both permit extension periods in order to complete their construction.

Director Zuccaro replied that staff did not assume that building to higher green standards would necessarily mean that a project would need more extensions. He explained that staff had structured the permit extension rebate tiers simply as another way to provide incentives for certification. He noted that currently about 25% of new home permits needed extensions.

Councilor A. Brown suggested that a higher rebate be offered for the first permit extension and no rebate be offered for the second permit extension in order to prevent an incentive for construction to last longer than necessary.

Mayor Pro Tem Stewart indicated that the cost of the "verifier" should be covered for the Silver, Gold and Emerald certification levels.

Mayor Tisdale asked why staff had chosen to tier the rebates for permit extensions.

Director Zuccaro replied that staff's intention was to provide a larger rebate for higher levels of certification.

Mayor Tisdale indicated he supported establishing the program with the lower tier of rebates and noted that more discussion might be required regarding the permit extension rebates.

Director Zuccaro suggested that the total amount of the rebate presented in the staff memo could be maintained while moving a greater portion of the rebate into the permit fee and first extension categories.

Councilor Roswell asked about the opinions of the contractors that Director Zuccaro had consulted regarding the rebates.

Director Zuccaro replied that at the time of staff's meeting with contractors, staff had presented the program as mandatory, and so there had been no discussion about rebates. He noted that the contractors had not been supportive of a mandatory program. He added that certified homes were listed by the NAHB and the certification could be used as a marketing item when homes were sold.

Councilor Roswell stated that he hoped residents would recognize the value of certification independent of the rebate program.

Councilor Griffin suggested that staff solicit contractors' opinions about the rebate program.

Councilor Roswell suggested the contractors be invited to first reading of the bill to express their opinions to Council.

Director Zuccaro indicated he would circulate the first reading draft of the bill to the contractors and also invite them to the Council meeting for first reading.



2012 International Code Adoption June 17, 2013 – Questionnaire

Please fill out this short questionnaire and return it to the Community Development Department. Fax: 303-761-9386 or rzuccaro@cherryhillsvillage.com

1. Are there any amendments to the 2012 I-Codes you would like the Village to consider?
 Yes No

If yes, please provide a brief explanation of why the amendment should be considered:

2. Do you already employ "green building" practices regardless of if the building is being "certified" under a green building program?

Yes No

If yes, please provide a brief description of what practices you typically employ:

As much as possible, within the customer's ability to pay, and when practices have a benefit.

3. Have you designed or built a project that was certified as a LEED or National Green Building Standard rated project?

Yes No

If yes, please describe what you found to be the most challenging and the most beneficial parts of the process:

NAT'L Custom Green House of the year! Green requirements are largely taken and provide no real benefits. NAT'L I-Codes are doing most of this already. Adding more cost burden to cost of Bldg. is harmful to all our citizens. For no real ben

4. In your experience, does designing and/or building a project to meet a "green building" standard add a significant cost to that project?

Yes No

If yes, please provide an estimate of how much a typical "green building" project would add to the overall cost of a project (design and construction):

at least 5-8% -

5. Do you support the Village's adoption of a "green building" standard?

Yes No

Please describe why you would support or not support the adoption of such a standard:

This is a "red herring" There is no reason to burden every project in the Village with unproven / NOT useful costs to follow the trend. I-codes are plenty.

- Would you like your comments to be shared with the City Council? Yes No

Please provide any additional comments on the back of this page.

2012 International Code Adoption June 17, 2013 – Questionnaire



Please fill out this short questionnaire and return it to the Community Development Department. Fax: 303-761-9386 or rzuccaro@cherryhillsvillage.com

1. Are there any amendments to the 2012 I-Codes you would like the Village to consider?
 Yes No

If yes, please provide a brief explanation of why the amendment should be considered:

2. Do you already employ "green building" practices regardless of if the building is being "certified" under a green building program?

Yes No

If yes, please provide a brief description of what practices you typically employ:

Mostly yes we've done solar, geothermal, green
landscape practices, upgraded window on our own
DO NOT WANT TO BE FORCED INTO DOING

3. Have you designed or built a project that was certified as a LEED or National Green Building Standard rated project?

Yes No

If yes, please describe what you found to be the most challenging and the most beneficial parts of the process:

TOO expensive on large home both for us +
mainly homeowners just driving up prices. OK for
900 SF homes

4. In your experience, does designing and/or building a project to meet a "green building" standard add a significant cost to that project?

Yes No

If yes, please provide an estimate of how much a typical "green building" project would add to the overall cost of a project (design and construction):

10-15%

5. Do you support the Village's adoption of a "green building" standard?

Yes No

Please describe why you would support or not support the adoption of such a standard:

WOULD NOT SUPPORT. Tired of Federal, County +
City mandating or telling everyone what best for us

Would you like your comments to be shared with the City Council? Yes No

Please provide any additional comments on the back of this page.

2012 International Code Adoption

June 17, 2013 – Questionnaire



Please fill out this short questionnaire and return it to the Community Development Department. Fax: 303-761-9386 or rzuccaro@cherryhillsvillage.com

1. Are there any amendments to the 2012 I-Codes you would like the Village to consider?

Yes No

If yes, please provide a brief explanation of why the amendment should be considered:

2. Do you already employ "green building" practices regardless of if the building is being "certified" under a green building program?

Yes No

If yes, please provide a brief description of what practices you typically employ:

AS THE MARKET DEMANDS · SOLAR, GEOTRANSFER, 3 PHASE POWER,
FOAM INSULATION, LANDSCAPE/IRRIGATION, EQUIPMENT

3. Have you designed or built a project that was certified as a LEED or National Green Building Standard rated project?

Yes No

If yes, please describe what you found to be the most challenging and the most beneficial parts of the process:

4. In your experience, does designing and/or building a project to meet a "green building" standard add a significant cost to that project?

Yes No

If yes, please provide an estimate of how much a typical "green building" project would add to the overall cost of a project (design and construction):

PROVIDED ESTIMATES ARE LOW, THE BENEFITS ARE
NEBULOUS RELATIVE TO THE COSTS.

5. Do you support the Village's adoption of a "green building" standard?

Yes No

Please describe why you would support or not support the adoption of such a standard:

EXISTING REGULATION RATIONALLY ADDRESSES SUCH
CONCERNS.

Would you like your comments to be shared with the City Council? Yes No

Please provide any additional comments on the back of this page.

Additional Comments:

COUNCIL IS OBLIGATED TO ITS CONSTITUENTS TO RESTRAIN
THE ADOPTION OF AGGRESSIVE, AND ONE-SIDED
REGULATION. ADOPTED CODES ALREADY OFFER
PRACTICAL AND REASONABLE APPROACHES
ADDRESSING ENERGY EFFICIENCY, STORM WATER
AND ENVIRONMENTAL CONCERNS.

SINCERELY,

JAMIE M. BEITZ

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-938

ITEM: 9a

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL

FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS

SUBJECT: COUNCIL BILL 1, SERIES 2014; SUPPLEMENTAL APPROPRIATION FOR AN ABOVE GROUND FUEL TANK

DATE: JANUARY 21, 2014

On November 7, 2013 one of the three fuel tanks owned and operated by the City ruptured during a routine filling operation. Approximately 500 gallons of diesel fuel was released into the tank basin surrounding the structure. City Staff immediately contacted Seneca Companies to respond to the emergency situation in order to limit and remove the hazard. The release was also properly reported to the Colorado Division of Gas and Oil as required. Mitigation efforts continue and are outlined in a separate memo.

To meet the demand of fuel for all departments and the South Metro Fire Authority it is imperative that the ruptured tank be replaced in a timely manner. At this time it is recommended that the ruptured tank be abandoned in place until the City is prepared to replace all of its tanks. Because of the problems associated with underground fuel tanks, staff is recommending that the City move away from this practice and utilize above ground tanks as City facilities are upgraded. Until a final decision is made as to the location of the Public Works facility the other two tanks must remain in place and usable.

Staff is requesting a supplemental appropriation for the purchase of a 2500 gallon above ground fuel tank. This tank will be able to hold both diesel fuel and unleaded fuel for use by Public Works, Police, and Fire vehicles. The requested tank will be able to be moved to a new site or remain onsite for use by the Police Department and Fire Authority if the Public Works facility is ultimately moved to an alternate location. At a later date all three underground tanks will need to be replaced by above ground tanks regardless of the outcome of the Public Works Facility Study.

Because the current supply of fuel would not suffice during a prolonged snow event staff has opened a tax exempt account at a local gas station in Englewood for emergency use by both Police and Public Works staff. This is simply a short term solution until a new tank can be installed.

Staff has received two quotes for the installation of a new tank as well as a quote from the City's electrical contractor to wire the new pumps (Exhibit A). The total cost for the project if approved will be \$37,095.43, with the low bid being submitted by Seneca Companies. Eaton Sales and Service also submitted a bid which was \$10,634.57 higher. These costs are separate from the mitigation cost for the actual fuel spill.

STAFF RECOMMENDATION

Staff recommends that City Council approve on first reading Council Bill 1, Series 2014 for a Supplemental Appropriation in the amount of \$37,095.43 for the purchase of an above ground fuel tank.

RECOMMENDED MOTION

“I move to approve on first reading Council Bill 1, Series 2014 for a Supplemental Appropriation in the amount of \$37,095.43 for the purchase of an above ground fuel tank.”

ATTACHMENTS

Exhibit A: Fuel Tank Bids

Exhibit B: Electrical Bid

Exhibit C: Council Bill 1, Series 2014



The Complete Solution

12/4/2013
Ralph
CITY OF CHERRY HILLS VILLAGE
2450 EAST QUINCY AVE.
CHERRY HILLS VILLAGE, CO 80113

PROJECT: AST Project
SUBJECT: AST Installation

Dear Mr. Mason,

Please find enclosed the proposal developed for your project based on our understanding of your needs at this time. We appreciate the opportunity to submit this proposal for your consideration. Included in this quotation are descriptions and prices for equipment at your jobsite and pertinent terms, exclusions and conditions. If the equipment quoted, or the scope of work differs from your specifications, we will be happy to modify this proposal as required.

Thank you for the opportunity to be of service to you. We at Seneca sincerely appreciate your business. If there is any additional information that you would like concerning this quotation, please do not hesitate to call me at 303-744-2125. I look forward to working with you on this project.

Sincerely,

Scott Marr
Petroleum Equipment Representative
Seneca Companies

EQUIPMENT

DISPENSING EQUIPMENT

- 2 Morrison Brothers 334--0300 AV 1.5" Single Poppet Foot Valve
- 2 Fill-Rite FR902RU Up to 40 GPM, Compact Cabinet Meter (Uses 901 Gallon Meter), 1" Inlet and Outlet, Built in Junction Box, 115V AC Solenoid Valve.
- 2 OPW 4000800-F Model 800-F Pulser 1/10
- 2 Fill-Rite FR303V 20 GPM, 115/230V AC 50/60 Hz Remote Pump, Return Line (Anti-Siphon Kit). Used with 900 Series Cabinet Meters. 1" Discharge.

DISPENSING EQUIPMENT TOTAL

\$4,559.55

DISPENSING ACCESSORIES

- 1 HUS 1" MxF Swivel
- 1 HUS 1" Recon Safe-Break
- 1 HUS 3/4" MxF Swivel
- 1 HUS 3/4" Recon Safe Break
- 1 IRP 1"x10" Whip Hose
- 1 IRP 1"x14' SW Hose
- 1 IRP 3/4"x9" Whip Hose
- 1 IRP 5/8"x10' HW Hose
- 1 OPW Black Unl Nozzle
- 1 OPW Green High Flow Nozzle

DISPENSING ACCESSORIES TOTAL

\$402.18

ABOVEGROUND STORAGE TANKS

- 1 2,500 Gallon, UL2085, Two Compartment, Split 2,000/500, Fireguard. Approximate dimesions: 65"D. x 16'L. Approximate Empty Weight: 7,935 Lbs. White Urethane Paint.
- 1 AST Remote Pump Mounting Racks
- 2 Morrison Brothers 246A--0400 AV 3" Swing Check Valve-Threaded- Brass

- 2 Morrison Brothers 691B--1000 1V 3" Full Port Locking Ball Valve
- 1 Kreuger K-2-68 2" x 68" Mechanical Interstitial Leak Gauge
- 2 Morrison Brothers 918T--0400 AG 2" Clock Gauge W/Alarm, W/Male Thds, Teflon Coated, Drop Tube Float
- 2 Morrison Brothers 419---0700 1T 2" x 6' Aluminum Drop Tube For Float

ABOVEGROUND STORAGE TANKS TOTAL \$17,511.40

FILLS & VENTS

- 2 Morrison Brothers 244O--0200 AV 6" 8oz/sq.in. Emergency Vent - Female Threaded w/O-Ring, UL & ULC Listed
- 1 Morrison Brothers 244O--0100 AV 4" 8oz/sq.in. Emergency Vent - Female Threaded w/O-Ring- UL&ULC
- 2 Morrison Brothers 9095A-4200 AV 2" AST Overfill Prevention Valve w/ 3" Female Threads x 4" Female Threads
- 1 Morrison Brothers 515--2300 AC 3" & 3" - 15 Gal. AST Remote Spill Container Dual Ports - Female Threaded
- 2 Morrison Brothers 800A-A0600 1C 3" Part A - Male Adaptor/Female Thread-Aluminum
- 2 Morrison Brothers 800D-A0600 1C 3" Part D-Female Coupler/Female Thread-Aluminum
- 1 Morrison Brothers 749S--0100 AV 2" 8oz/sq.in. Pressure Vacuum Vent - Slip-on Style
- 1 Morrison Brothers 354--0200 AV 2" Updraft Vent

FILLS & VENTS TOTAL \$2,720.98

PIPING MATERIALS

- 30 3" Black Pipe
- 6 3" Black 90's
- 2 3" Black Union
- 25 2" Black Pipe

PIPING MATERIALS TOTAL \$827.82

EQUIPMENT TOTAL \$ 26,021.93

INSTALLATION

PROPOSED SERVICES TO BE PERFORMED BY SENECA

Installation of AST Equipment and Piping

Drive time

SCOPE OF WORK:

Installation:

- Pipe and plumb the necessary Fittings/Equipment for the two-compartment Tank.

- After all power and communication has been connected to the Card Reader System, Pulsers and Pumps, reprogram the Customers existing PetroVend Software for the new setup.

- After product is in both compartments, purge and calibrate the product lines/dispensers. In order to do this, the Customer will need City vehicles and/or barrels to collect product dispensed during this procedure.

Seneca Service Tech to re-program existing PetroVend Card Reader System. No interface is included unless otherwise stated.

OWNER IS RESPONSIBLE FOR THE FOLLOWING ACTIVITIES

Prior to arriving onsite, the Customer is responsible for the following and must have the following in place:

- Structurally Engineered Tank Pad must be poured and ready to set the AST. Regulations concerning the placement of the Tank Pad to be determined by the Customer. Estimated Tank Weight/Dimensions will be provided to Customer.

- Crane Service suitable for safely unloading the Tank from the truck to the Pad. Seneca Companies can assist with Coordination of the ETA of the Tank to the site and setting the Tank.

- Electrical conduits, to the Tank Pad for the AST systems, including, but not limited to the Pumping Units, Card Reader System, Power, Communication, Pulsers, etc. must be installed. Once Tank Equipment is installed and PetroVend Card Reader is set, additional conduits and wiring will need to be installed in order to get the system up and running. Vendor supplied Specifications, Installation/Wi

- Existing PetroVend Card Reader System must be properly uninstalled from the existing location and installed at the new location including Power and Communication in order for Seneca Companies to reprogram the system for the new setup.

- After AST installation is complete, including all wiring, Fuel will need to be delivered before Seneca Companies will be able to return to the site to purge and calibrate the product lines/dispensers.

- NOTE: The setup of the split tank along with the dimensions of a standard tank of this size, will make the installation and operation of this AST system difficult at best. We strongly recommend alternate choices in order to make this system more user friendly.

LABOR AND MATERIAL TOTAL **\$ 5,243.50**

NOT INCLUDED IN THIS PRICE

Not Included:

- Warranty on any products or equipment that may not be wired correctly.
- Any and all Engineering.
- Any and all dirt work.
- Any and all concrete work.
- Any and all electrical and electrical conduits/wires.
- Any and all crane service.
- Any and all State and/or local Permits.
- Any and all software upgrades, networking and/or Card Reader System upgrades.

- Any and all Environmental/Soil sampling, testing and remediation.
Any and all painting.

FREIGHT TOTAL

GRAND TOTAL

\$ 31,265.43

DOES NOT INCLUDE APPLICABLE TAXES

TERMS AND CONDITIONS



WGC - 80200

11 December 2013

To: City of Cherry Hills Village
2450 East Quincy Avenue
Cherry Hills Village, CO 80113

Attn: Ralph Mason

Subject: Electrical Pricing for new circuitry for above ground fueling station

Scope: Complete electrical installation of new sub panel and branch circuits for above ground gas and diesel tanks to the east side of existing shop across the parking area. Includes power for one single phase 20-30 amp two pole circuit feeding the pump(s) as needed. All underground trenching, locates, saw cuts and fill/compaction to be performed by Cherry Hills Village personnel. We will install panel on west side of municipal building, conduit to east side of building and then underground to filling station location tank. Disconnecting means will be installed and per NEC Code. New panel on west wall will be 30 circuit.

Weifield Group Contracting, LLC is pleased to provide a proposal on the referenced project.

Price for Electrical as shown per scope above: \$5,830.00

CLARIFICATIONS:

1. Proposal is based on a mutually agreeable Lump Sum contract and schedule to be determined.
2. A 40-hour work week in accordance with local rules and practices.
3. Proposal remains valid for 30-days.
4. We assume that all electrical materials will be stored onsite.
5. If the cost exceeds the above budget price, we will bill for the additional cost incurred.
6. We assume Builders Risk will be provided by Owner/CM/GC with a deductible not exceeding \$5,000

INCLUSIONS:

1. Clean up of our own identifiable debris to an on-site dumpster furnished by GC.
2. Floor and wall penetrations with fire protection seals for electrical conduit systems.
3. One year warranty.

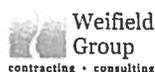
EXCLUSIONS:

1. Sales taxes and electrical permit fees have not been included for all owner-furnished equipment.
2. Cutting or Repairs of Roof in any capacity.
3. Bond premium.
4. Engineering fees.

Regards,

Sam Gluck – Service Manager
Weifield Group Contracting
146 Yuma Street Denver CO 80223

Cell – 720.402.7340 Direct – 303.407.6620 Fax – 303.225.0536 Email – sgluck@weifieldgroup.com



146 Yuma Street
Denver, CO 80223

303.428.2011 *phone*
303.202.0466 *facsimile*



Since 1919

EATON SALES & SERVICE LLC - 006
 4803 YORK STREET
 DENVER, CO 80216
 (303) 296-4800

PROPOSAL NO: 0188351
 PROPOSAL DATE: 12/17/2013
 TERMS NET 10
 F.O.B.

CUSTOMER NO: 0793800
 CHERRY HILLS VILLAGE
 2450 EAST QUINCY AVENUE
 ENGLEWOOD, CO 80110

SHIP TO:
 CHERRY HILLS VILLAGE
 2450 EAST QUINCY AVENUE
 ENGLEWOOD, CO 80110
 SALESPERSON: JOHN EAFANTI

QUANTITY

PRICE

AMOUNT

EATON SALES AND SERVICE IS PLEASED TO OFFER
 THE FOLLOWING PROPOSAL FOR YOUR REVIEW.

RALPH,

LISTED BELOW IS THE TANK AND ALL NECESSARY EQUIPMENT TO MEET YOUR REQUESTED
 SPEC.

YOU REQUESTED A 2,500 GALLON TANK HOWEVER BECAUSE WE HAVE A STANDARD 3,000
 GALLON IT WILL BE COST EFFECTIVE TO USE THE 3,000

TANK WILL BE DELIVERED TO SITE WITH ALL EQUIPMENT INSTALLED

1.00	TANK, FIREGUARD, 3000gal.	0.00	0.00
	UL 2085 3,000 GALLON TANK SPLIT 2,000/1,000 70" DIAMETER BY 18'6" LONG WEIGHT IS APPROXIMATELY 10,500 LBS. PAINTED WHITE		
1.00	TANK DECAL PACKAGE	0.00	0.00
	PRODUCT, NO SMOKING, HASMAT, ETC.		
3.00	VENT, EMERG. 6"/8oz. FLANGED	0.00	0.00
	1 EMERGENCY VENT PER PRODUCT & 1 FOR THE INTERSTITIAL SPACE		
3.00	GASKET, 6" FLANGE	0.00	0.00
	EMERGENCY VENT GASKETS		
3.00	KIT, NUT & BOLT 6" & 8"	0.00	0.00
	EMERGENCY VENT BOLT KITS		
1.00	VENT 2" OR 1 1/2"	0.00	0.00
	ATMOSPHERIC VENT FOR DIESEL		
1.00	VENT, PRES/VAC. 2", 3wcPRS, 8wcVAC	0.00	0.00
	ATMOSPHERIC VENT FOR GAS		

CONTINUED



Since 1919

EATON SALES & SERVICE LLC - 006
 4803 YORK STREET
 DENVER, CO 80216
 (303) 296-4800

PROPOSAL NO: 0188351
 PROPOSAL DATE: 12/17/2013
 TERMS NET 10
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CUSTOMER NO: 0793800
 CHERRY HILLS VILLAGE
 2450 EAST QUINCY AVENUE
 ENGLEWOOD, CO 80110

SHIP TO:
 CHERRY HILLS VILLAGE
 2450 EAST QUINCY AVENUE
 ENGLEWOOD, CO 80110
 SALESPERSON: JOHN EAFANTI

QUANTITY		PRICE	AMOUNT
2.00	VALVE, OVERFILL, AST, 2" CYLNRCL	0.00	0.00
ONE	OVERFILL VALVE PER PRODUCT		
1.00	MORRISON 15GAL SPILL CONT.	0.00	0.00
2	ENTRY SPILL CONTAINMENT FOR DIESEL & GAS		
2.00	BRY BREAK ADAPTOR & CAP	0.00	0.00
1	ADAPTOR PER PRODUCT		
2.00	VALVE, SOLENOID, EXP PRF, 1 1/2"	0.00	0.00
1	ANTI SIPHON SOLENOID VALVE PER PRODUCT		
2.00	PUMP, SUB. TELE, 1/3HP, 55-83"	0.00	0.00
1	SUB PUMP PER PRODUCT (220V SINGLE PH)		
2.00	CONTROL BOX W/SWITCH/LOCKOUT	0.00	0.00
SUB	PUMP START RELAY		
2.00	WAYNE SHELF MOUNT DISPENSER	0.00	0.00
DISPENSER	INCLUDES PULSER		
2.00	DISPENSER MOUNTING BRACKET	0.00	0.00
1 -	DISPENSER MOUNTING BRACKET ON EACH END OF THE TANK		
2.00	HANGING HARDWARE	0.00	0.00
HOSE,	NOZZLE, SWIVEL, BREAK-AWAY & WIP HOSE		
2.00	VEEDER-ROOT 846391-303 INV.	0.00	0.00
1 -	INVENTORY PROBE FOR EACH PRODUCT		
1.00	INSTALL KIT, GAS 4" PHASE SEP.	0.00	0.00
PHASE	SEPARATION FLOAT FOR GAS		
1.00	INSTALL KIT, 4" MAG PLUS, DSL	0.00	0.00
DIESEL	FLOAT KIT		
2.00	PROBE CAP & ADAPTOR	0.00	0.00
1	PER PROBE		

CONTINUED



Since 1919

EATON SALES & SERVICE LLC - 006
 4803 YORK STREET
 DENVER, CO 80216
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PROPOSAL NO: 0188351
 PROPOSAL DATE: 12/17/2013
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 CHERRY HILLS VILLAGE
 2450 EAST QUINCY AVENUE
 ENGLEWOOD, CO 80110

SHIP TO:
 CHERRY HILLS VILLAGE
 2450 EAST QUINCY AVENUE
 ENGLEWOOD, CO 80110
 SALESPERSON: JOHN EAFANTI

QUANTITY		PRICE	AMOUNT
1.00	MISC. EQUIPMENT FOR INSTALL PIPE, FITTINGS, VALVES AND NECESSARY EQUIPMENT TO INSTALL EQUIPMENT ON TANK FOR COMPLETE WORKING SYSTEM	0.00	0.00
1.00	LABOR-SERVICE ALL NECESSARY LABOR TO INSTALL PIPE & FITTING ON TANK FOR COMPLET WORKING SYSTEM	0.00	0.00
!!! PLEASE NOTE NO ELECTRICAL OF ANY KIND IS INCLUDED IN THIS QUOTE !!!			
1.00	FREIGHT - TANKS FREIGHT TO SITE - OFF LOADING NOT INCLUDED!!!	0.00	0.00
1.00	FOR ABOVE EQUIPMENT & LABOR	41,900.00	41,900.00

OPTION FOR UL 142 TANK DEDUCT \$8,400.00 FROM ABOVE PRICE
 THE ABOVE UL 142 LISTED TANK HAS TO BE 100' FROM PROPERTY LINE 50' NEAREST
 BUILDING. IF THE LOCATION YOU WANT SET THE TANK DOES NOT MEET THOSE
 REQUITEMENTS WE CAN SUPPLY A UL 2085 TANK THAT DOES MEET THE REQUITEMENTS. I
 HAVE LISTED THE UL 2085 AS AN OPTION BELOW

SUBTOTAL: 41,900.00
 SALES TAX: 0.00
 PROPOSAL TOTAL: 41,900.00

Acceptance: The prices, payment terms, specifications and conditions of both sides of this proposal are satisfactory, and are hereby accepted. Purchaser is responsible for all sales, use and other governmental taxes and charges, which are not included in the price unless expressly stated. You are authorized to do the work as specified. Seller may revoke this proposal before acceptance.

PROPOSED:

ACCEPTED:

Seller

Purchaser

Date

Title

Date

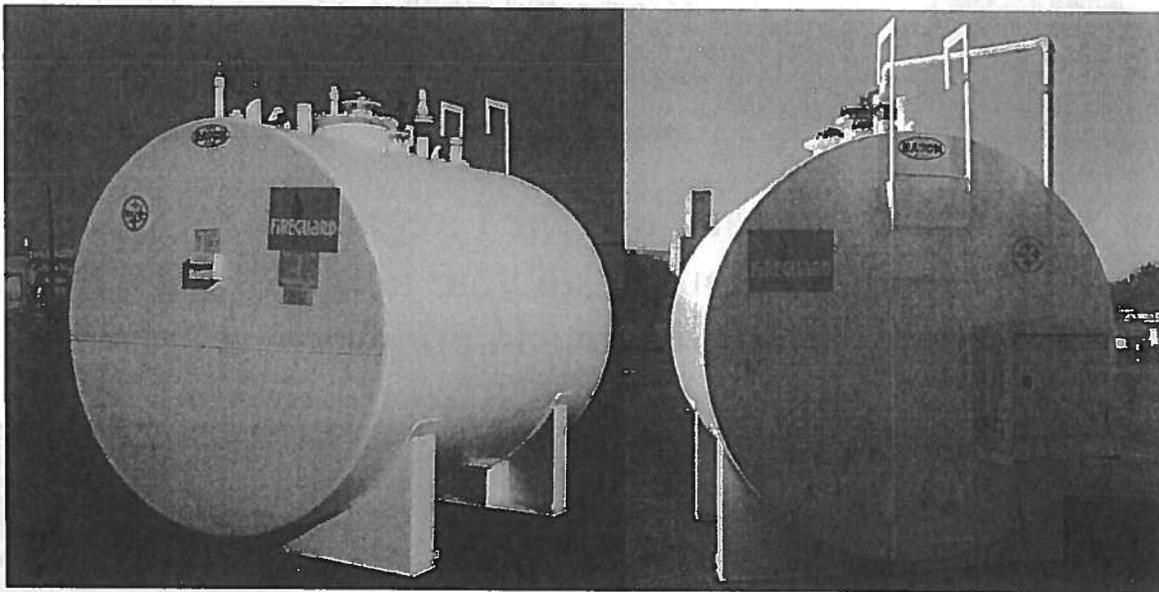
Title



Eaton Sales & Service LLC

Since 1919

FIREGUARD® UL2085 ABOVEGROUND STORAGE TANK



FIREGUARD® UL2085

Double-wall fire protected aboveground storage tank that features an inner and outer steel tank with a unique lightweight thermal insulation material that exceeds the UL 2 hour fire test. Insulating material is 75% lighter than concrete, reducing shipping and installation costs.

	Denver, CO	303-296-4800	
Colorado Springs, CO	719-475-9440	Salt Lake City, UT	801-973-9055
Grand Junction, CO	970-245-0144	St. George, UT	435-627-2501
Windsor, CO	970-686-9033	Albuquerque, NM	505-345-4577
Casper, WY	307-234-0870	Phoenix, AZ	602-415-3394

Or visit us online at www.eatonsaleservice.com

UL142 outer steel tank for secondary containment

3" of lightweight thermal insulation for fire protection

UL142 primary inner steel tank



- Ballistic and Impact protection per UL2085
- Meets NFPA and IFC requirements
- Interstitial space can be monitored
- Compatible with wide range of fuels
- Impermeable, crack resistant steel outer tank which encloses concrete encased primary tank

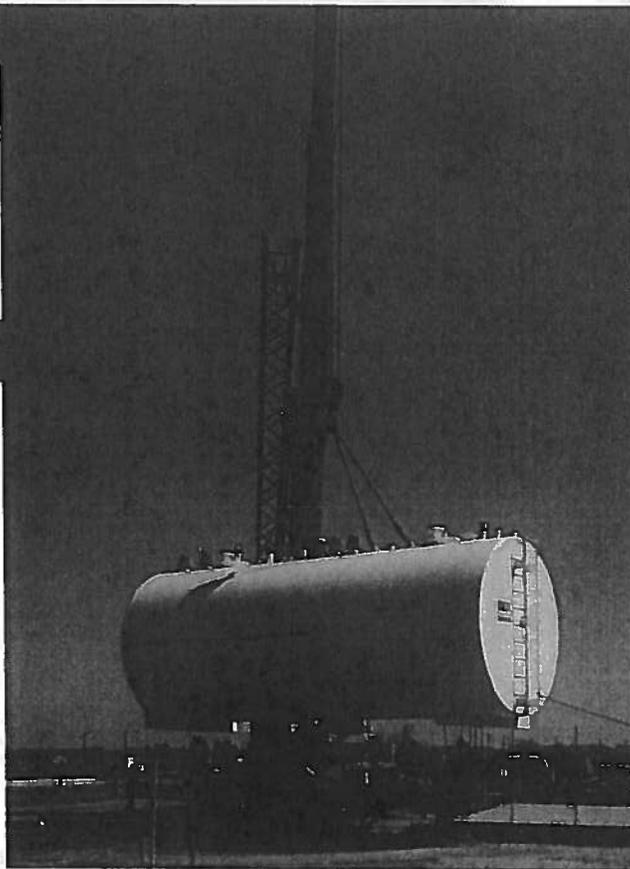
Eaton Sales & Service can build the Fireguard ® tank in a variety of sizes and configurations. Call your nearest branch for more information and pricing.

RECTANGULAR TANKS

GALLONS	LENGTH	WIDTH	HEIGHT	APPROX WEIGHT
250	4' 10"	4'	4'	2,800 lbs
1,000	11'	4' 10"	3' 6"	4,800 lbs
2,000	12' 6"	6' 2"	4' 6"	7,400 lbs

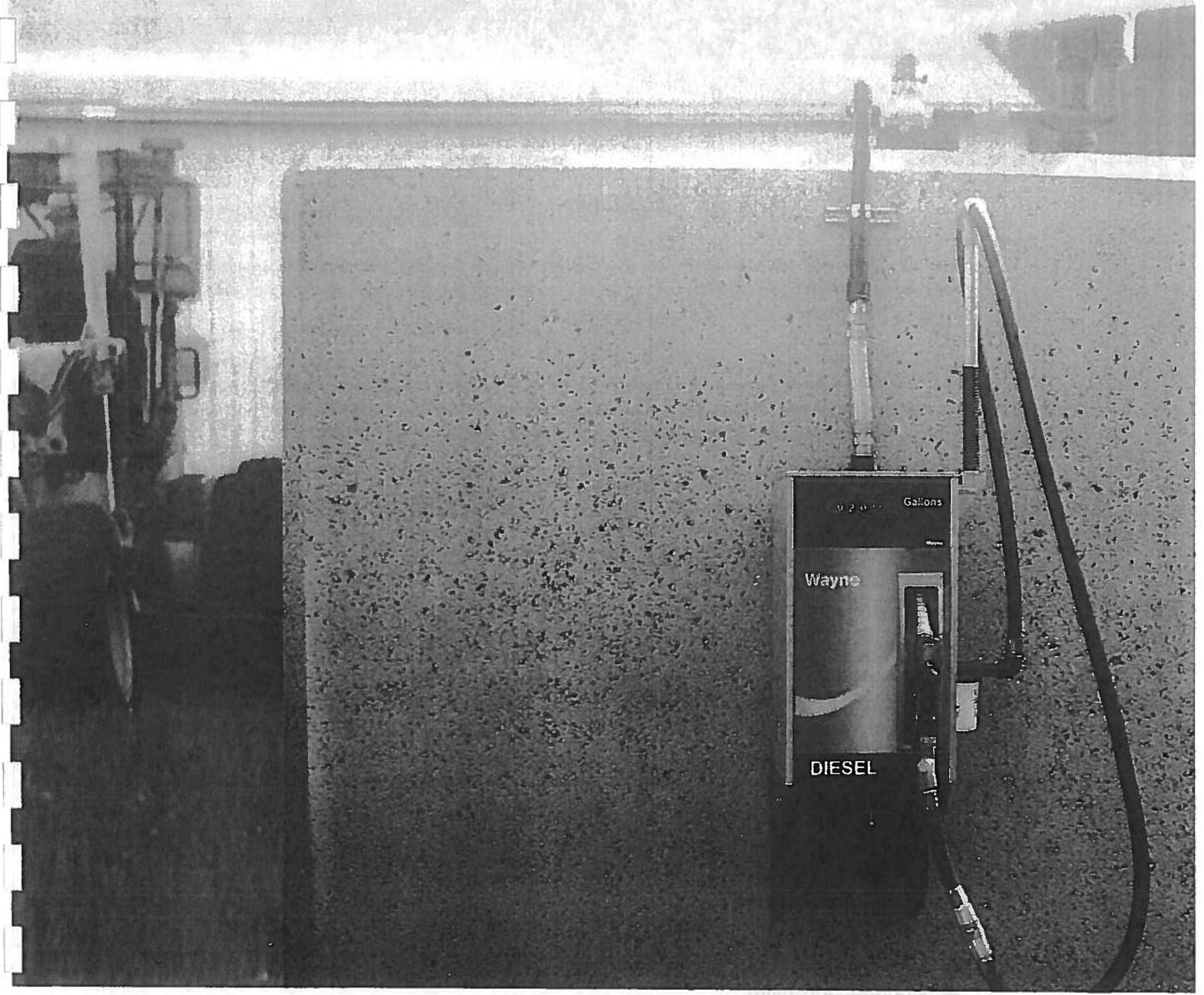
CYLINDRICAL TANKS

GALLONS	DIAMETER	LENGTH	APPROX WEIGHT
500	4' 2"	5'	4,000 lbs
1,000	4' 2"	10'	6,200 lbs
2,000	5' 4"	12'	7,200 lbs
3,000	5' 4"	18'	10,500 lbs
4,000	8'	11'	14,000 lbs
6,000	8'	16'	17,700 lbs
8,000	8'	22'	21,900 lbs
10,000	8'	27'	26,100 lbs
12,000	8'	32'	30,500 lbs

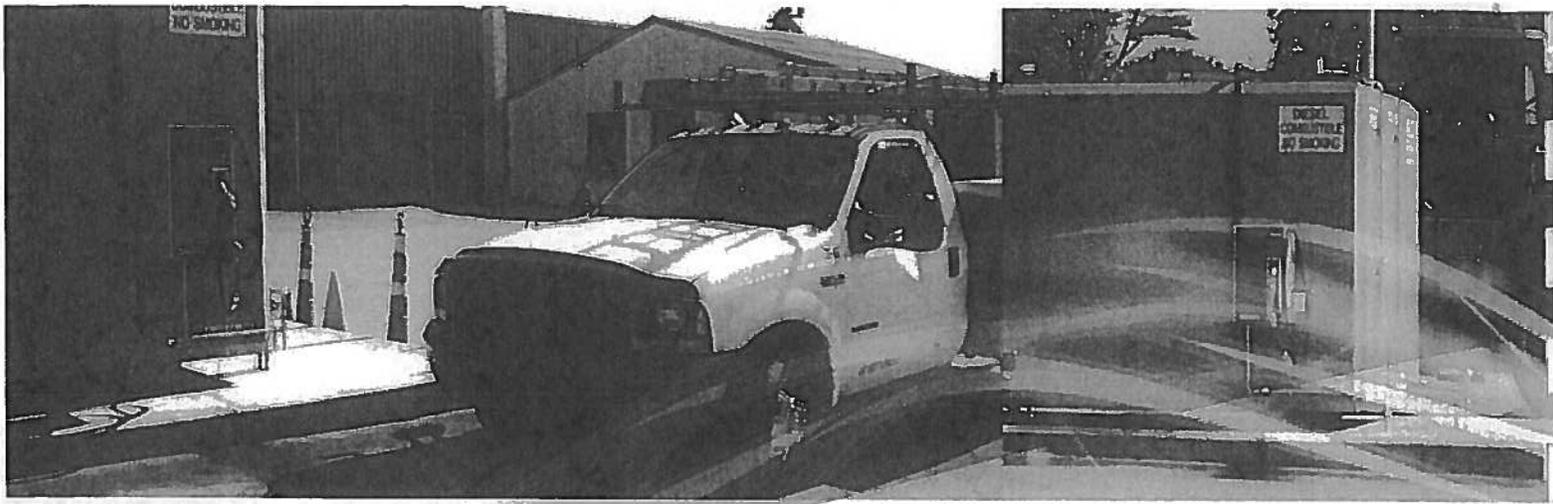


Wayne
A GE Energy Business

**RELIANCE® S1 SHELF-MOUNT
FLEET FUEL DISPENSER**



Wayne Reliance S1 shelf-mount fleet fuel dispenser. The dispenser is designed for use in fleet environments and features a digital display and a fuel nozzle. The dispenser is mounted on a wall and is available in various configurations. For more information, please contact your local Wayne distributor.



Wayne Reliance S1 Shelf-Mount Fleet Fuel Dispenser

Capturing the best of large fleet dispenser performance in a compact design, the Reliance® S1 fuel dispenser is ideal for Aboveground Storage Tank (AST) applications. Its small cabinet attaches easily to an AST shelf, yet it features the same capabilities as standard full-length cabinet fleet dispensers.

In combination with a submersible pump or tank-mounted suction pump (transfer pump), the Reliance S1 remote dispenser creates an efficient, space-saving AST fueling system, and its compact size and low nozzle position make it a great choice for other special applications such as marinas. The Reliance S1 AST's durable construction and reliable, time-proven components deliver years of dependable fleet fueling functionality.

Big performance in a small package

With all of the heavy-duty features and components found in a full-length Reliance remote dispenser, the Reliance S1 AST enables fast fleet fueling with flow rates up to 22 GPM*. Micro-accurate two piston displacement meters accurately track fuel flow and are weights and measures sealable. Additionally, the power reset function with interlock automatically resets the register when the dispenser is turned on, and the mechanical register provides simple, reliable functionality. The Reliance S1 AST also includes a solenoid valve for positive fuel control. Large inlet/outlet castings, one-inch internal piping and discharge connections further enhance flow performance.

Configurable to a wide range of requirements

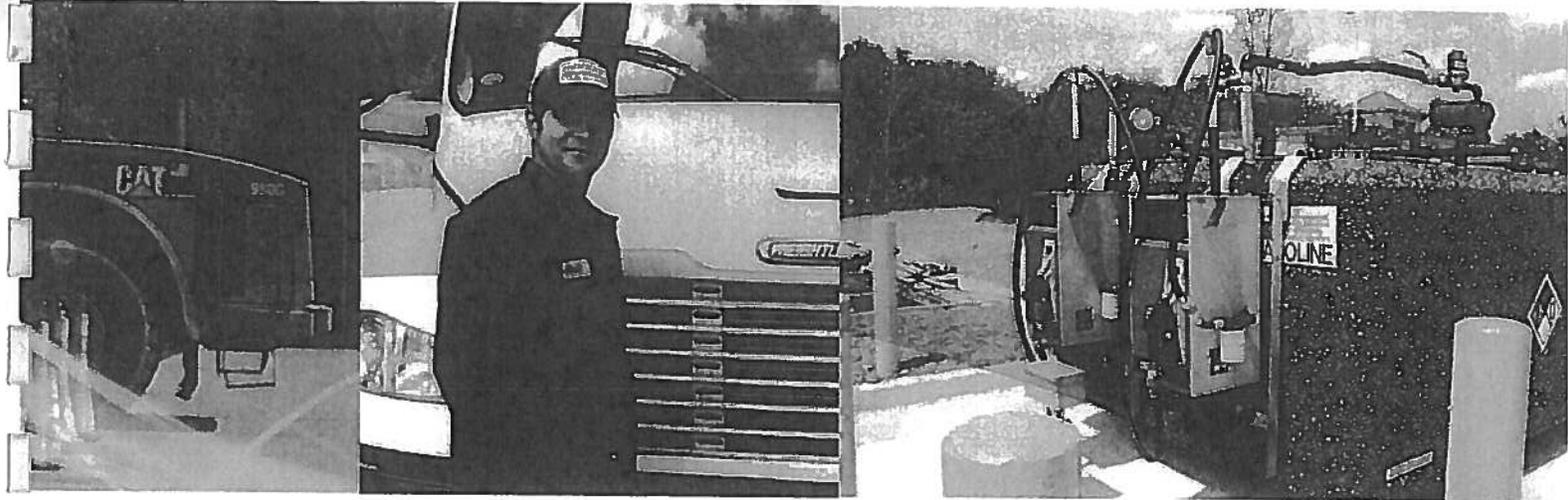
The Reliance S1 AST has many options available so you can select the dispenser that meets your exact needs. Pulsers enable connection to popular fuel control systems and easily accessible external filters can help ensure fuel purity while simplifying maintenance. Select the hose mast option to ease hose handling and to keep hoses out of the fueling lane, or choose stainless steel panels for increased protection against the harsh elements.

E85 option for tomorrow's fueling today

The UL-listed Reliance S1 E85 option** (E/model prefix) features ethanol-compatible construction and materials that also work well with standard petroleum products like gasoline or diesel. It allows you to deliver traditional fuels now with the flexibility to easily add alternative products to your offerings at any time. Incorporating special elastomers, electroless nickel-plating, hard anodizing and stainless steel, the Reliance S1 E85 model is equipped to handle the growing use of alternative fuels.

Exceptional durability

Engineered with field-proven components, the Reliance S1 AST withstands rough use and exposure to the elements. Its attractive powder-coated finish lasts for years in tough settings, and the cabinet panels are made from galvanized steel for corrosion resistance. Plus, the stainless steel option is available for extremely corrosive situations. Sturdy mechanical registers are reliable and require minimal maintenance, and the dispenser does not rely on gaskets that can deteriorate for weather-sealing.



The Reliance S1 AST combines space-saving design with full-featured performance

- Compact size is ideal for AST shelf-mounted applications and other special situations like marinas
- Accurately records fuel usage with a weights and measures sealable meter
- Available in an E85 compatible model for an easy transition to alternative fueling

Specifications

Model Number: Prefix / G6101D / Suffix 1 Options / Suffix 2 Options
(e.g. / G6101D / 2JK / W1)

Standard model includes the following options as standard: 1" piping [2], j-box [J], hose hanger [K], solenoid valve [//W1]. Option prefix or suffixes are noted in the options below in []. A "/" (e.g. [//W1]) indicates a suffix 2 option.

Performance: Up to 22 GPM (83 lpm)*.

Compatibility: For dispensing low viscosity petroleum fuels - diesel; biodiesel blends up to 20%; gasoline, including oxygenated blends; kerosene; AvGas[^], and jet fuel[^]. See E85 option and approvals.. Fuel must meet the applicable ASTM standard.

[^]Note: Confirm with fuel supplier on any fluid path metal restrictions before use. Install the proper filtration and water separation equipment necessary for aviation fueling.

Register: Non-computer mechanical register with power reset with interlock. Up to 999.9 gallons per delivery. Non-resettable accumulative totalizer up to 9999999.9. Optional liters measure.

Meter: Reliable micro-accurate 2-piston positive displacement design. Weights & Measures sealable.

Solenoid Valve [//W1]: 1" (2.5 cm) two-stage valve. Single stage valve with E85 option.

Electrical: 115VAC, 60 Hz. Optional 230VAC 50/60 Hz operation [2].

Inlet Connection: 1½" (3.8 cm) NPT. Bottom access hole sized for 1½" emergency valve installation.

Discharge: 1" (2.5 cm) with ¾" reducing bushing.

Mounting: Four 7/16" (1.1 cm) mounting holes in bottom. Optional shelf-mount kit.

Cabinet Construction: All panels are fabricated from galvanized steel for corrosion resistance. Front door includes lock and is removable for service. Outer sides, back, and top are removable for additional service access if required.

Cabinet Finish: Extremely durable powder-coated finish gives outstanding appearance and toughness. Metallic silver sides, top, and back. Blue door with black register decal. Optional black, brown, green, red, silver, yellow, or white doors.

Nozzle Boot and Hook: Fits standard UL interchangeable nozzles. Also fits Emco Wheaton 4015 and Husky V short spout balance vapor recovery nozzles. Hook extension kits+ for OPW 11VF (p/n 892081-001) and Healy 400 (p/n 892080-001) long spout vapor recovery nozzles. Lift-to-start nozzle hook.

Hose Hanger [K]: Keeps hose off ground when not in use.

Actual Dimensions: 30.25"H x 16.75"W x 14"D
(76.8cm H x 42.5cm W x 35.6cm D)

Pressure: Working pressure up to 50 psi.

Approvals: C-UL-US -includes diesel; biodiesel blends to B5; gasoline including ethanol blends to E10 (to E85 with E85 option - UL only); & kerosene. U.S. Weights & Measures - includes diesel; biodiesel; gasoline including oxygenated blends; kerosene; AvGas; and Jet Fuel.

Options

Shelf-Mount Kit+: Carbon steel shelf brackets for mounting dispenser to tank. Black powder coat finish. P/n 891839-001.

Pulsers: 10:1 (7A) and 100:1 (7B) ratio options.

E85 [E/ prefix]:** Utilizes nickel-plating, hard anodizing, stainless steel, and special elastomers for E85 compatibility.

Hose Mast [//J]: Raises hose to ease hose handling. Optional hose clamp kit+ (p/n 890898-001) for Goodyear[®] vapor recovery hose.

External Filter Kit+: Installs on discharge. P/n 889921-002.

Stainless Steel: All exterior panels [//S], all panels except painted galvanized steel doors [//S1], or stainless steel doors only [//S2].

Other Options: Liter measure [8] and 230VAC 50/60 Hz operation [2].

Rear View Shown

VR register with power reset
(10:1 or 100:1 pulser option)

Removable service
panels facilitate service

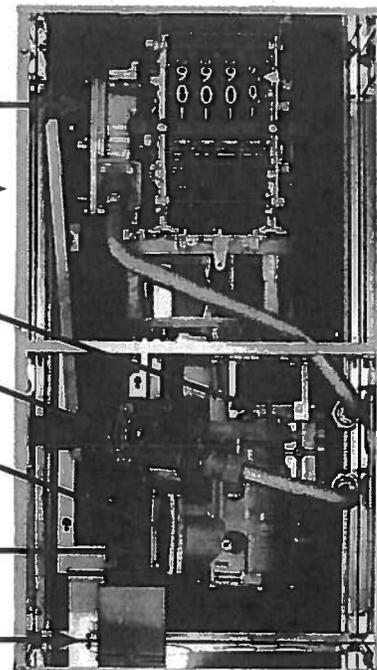
J-box for AC &
pulser terminations

1" two-stage
solenoid valve

Weights & Measures
sealable 2-piston
meter

Vertical strainer with
1½" dispenser inlet

5" clearance hole for
mounting 1½" shear valve



*Note: Kits require field installation.

*Flow rates are maximum test rates at discharge. Actual rates will depend upon installation conditions, dispenser accessories and the size of the submersible or suction pump.

**E/models are UL Listed for ethanol blends up to E85 as well as gasoline and diesel. Select only hose and nozzle accessories that are expressly compatible with the fuel type being dispensed.

COUNCIL BILL 1
SERIES OF 2014

INTRODUCED BY _____
SECONDED BY _____

**A BILL FOR AN ORDINANCE
OF THE CITY OF CHERRY HILLS VILLAGE,
AUTHORIZING A SUPPLEMENTAL APPROPRIATION
FOR THE REPLACEMENT OF A FUEL TANK
FOR FISCAL YEAR 2014**

WHEREAS, the City of Cherry Hills Village desires to replace a ruptured fuel tank at the City Center Facility; and

WHEREAS, performing this replacement at this time is necessary to provide for the health, safety, and welfare of the City's residents; and

WHEREAS, this project was not budgeted for in 2014, and is necessary and essential to the operations of the City; and

WHEREAS, the City Council desires to commence this improvement during 2014 for the reasons set forth herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, ORDAINS:

Section 1. That the 2014 Budget and Appropriations is hereby supplemented by increasing the following funds and accounts, to-wit:

<u>General Fund 01-431-5051</u>	<u>From</u>	<u>To</u>
As determined on or before December 31, 2013		
Building Maintenance	\$30,000.00	\$67,100.00

Section 2. The City Council hereby ratifies all expenditures heretofore and hereafter made pursuant to this supplemental appropriation ordinance.

Section 3. Safety. This Ordinance is deemed necessary for the protection of the health, welfare and safety of the community.

Section 4. Effective Date. This Ordinance shall become effective ten (10) days after publication after second reading in accordance with Section 4.5 of the Charter for the City of Cherry Hills Village.

Adopted as Ordinance No. 1, Series 2014, by the City Council of the City of Cherry Hills Village, Colorado, on the ____ day of _____, 2014.

Douglas M. Tisdale, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Smith, City Clerk

Linda C. Michow, City Attorney

Published in the Villager

Published _____

Legal # _____

**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(i)

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL

FROM: ROBERT ZUCCARO, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT MONTH END REPORT
FOR DECEMBER, 2013

DATE: JANUARY 21, 2014

BUILDING PERMITS SUMMARY:

	<i>December 2013</i>	<i>YTD 2013</i>	<i>YTD 2012</i>	<i>YTD % Change</i>
Total Permits	42	961	870	11%
Total Revenue	\$10,822	\$795,491	\$712,992	12%
New Home Permits	0	17	14	21%
New Home Revenue	\$0	\$405,945	\$358,950	13%
Remodel/Addition Permits	3	160	123	30%
Remodel/Addition Revenue	\$3,967	\$223,820	\$192,187	17%

PLANNING AND ZONING COMMISSION:

- The December 10th and 24th regularly scheduled meetings were cancelled due to a lack of agenda items and holiday schedules.

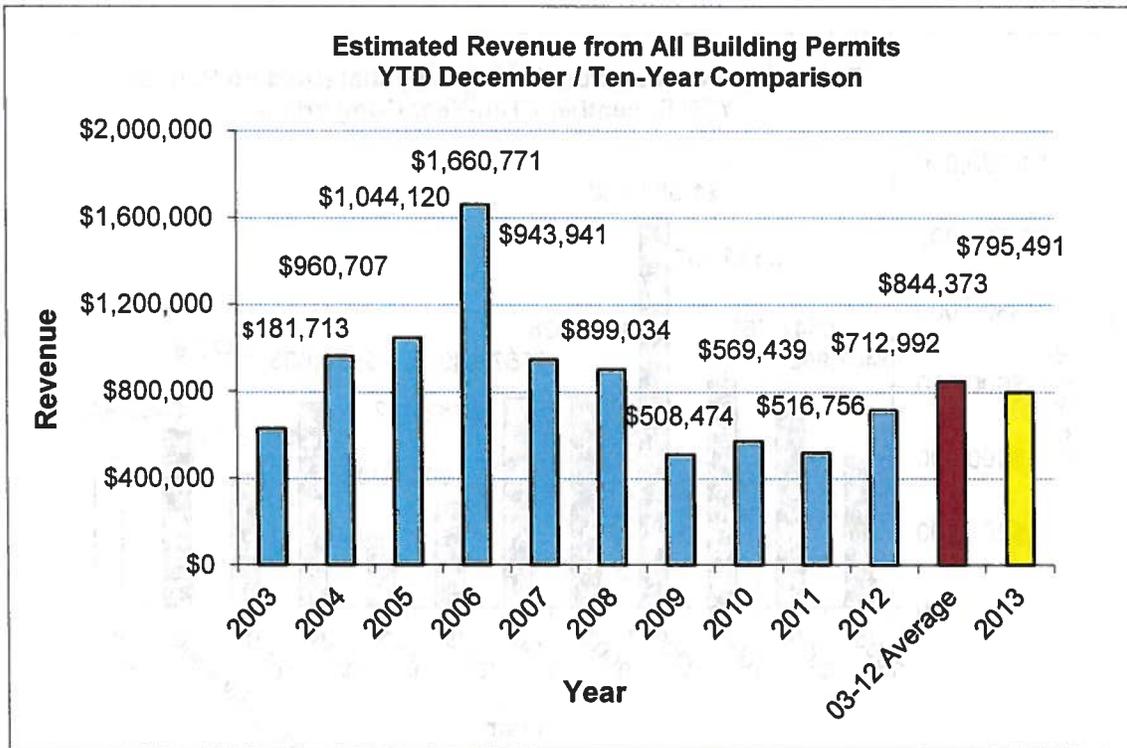
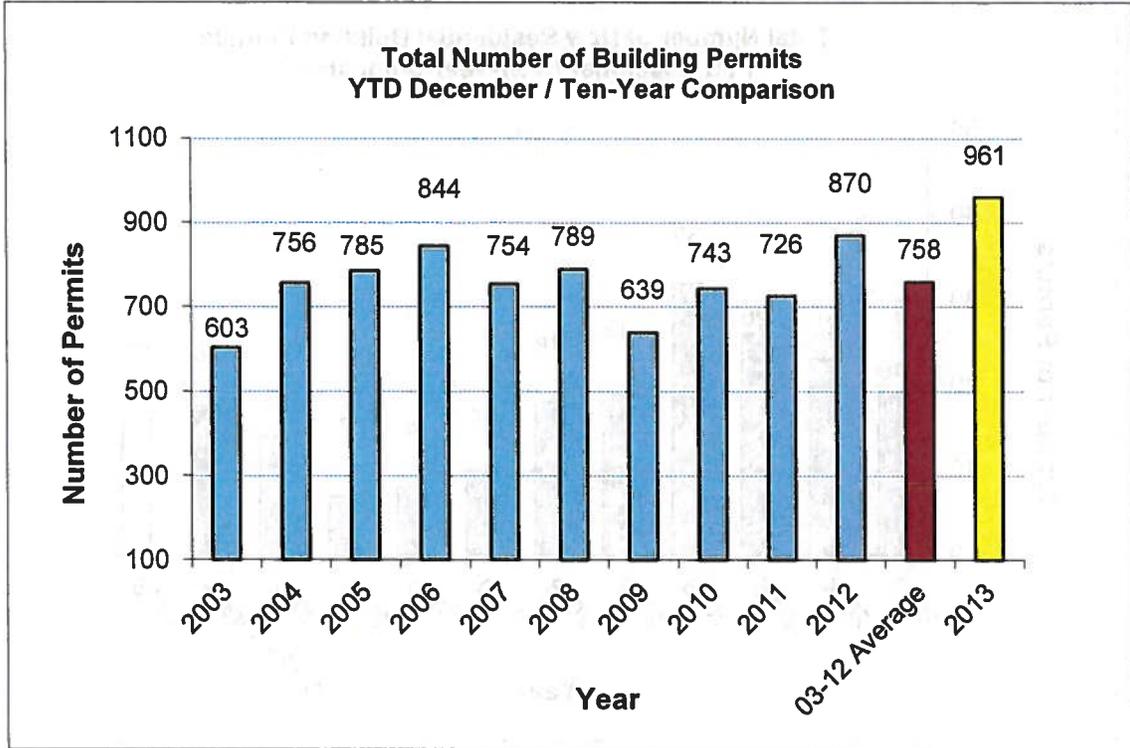
BOARD OF ADJUSTMENT AND APPEALS:

- At the December 5th meeting, a setback and bulk plane variance request for a garage and second story addition at 79 Sedgwick Place was reviewed. The case was continued to January 16, 2014 to provide the applicant time to revise the request.

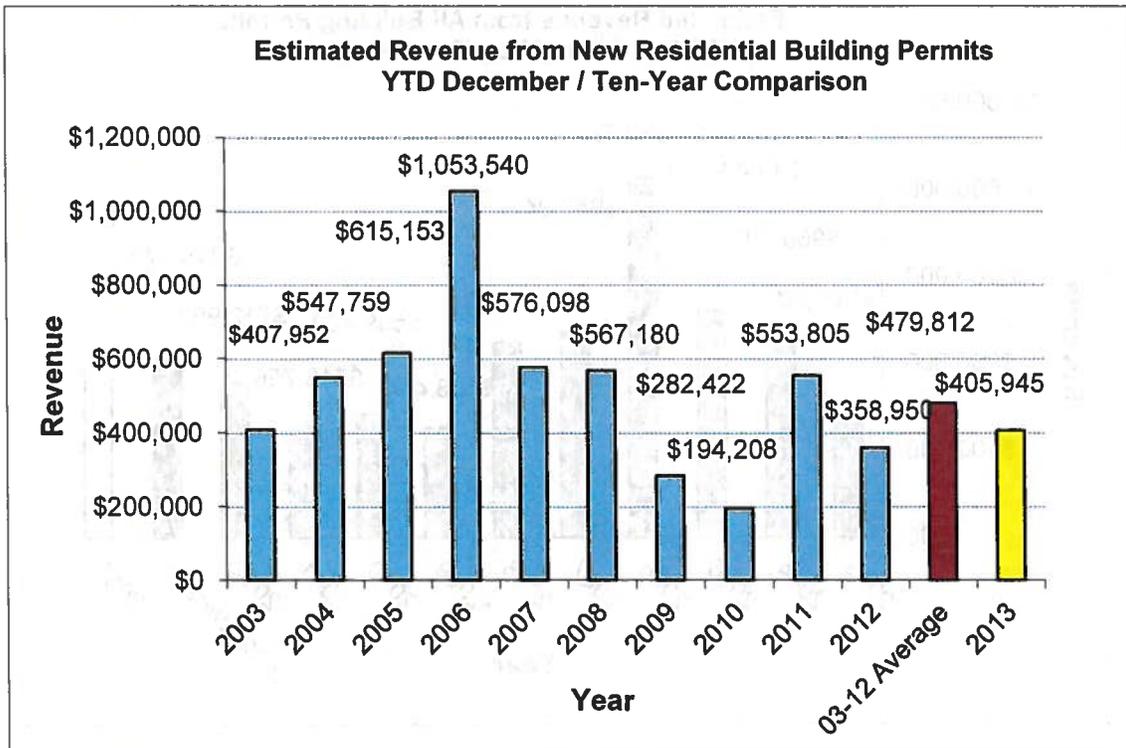
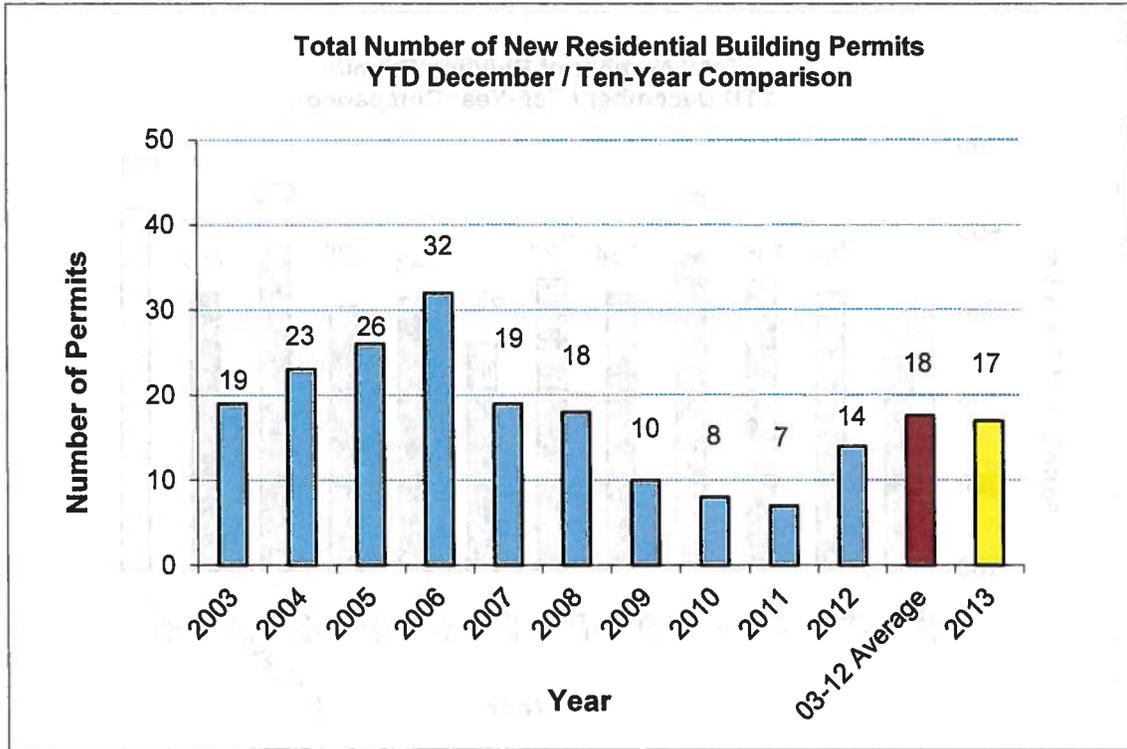
ATTACHMENTS:

Exhibit A: Year-to-Date Permit Activity Graphs
Exhibit B: Permit Summary Table
Exhibit C: Issued Permit Report

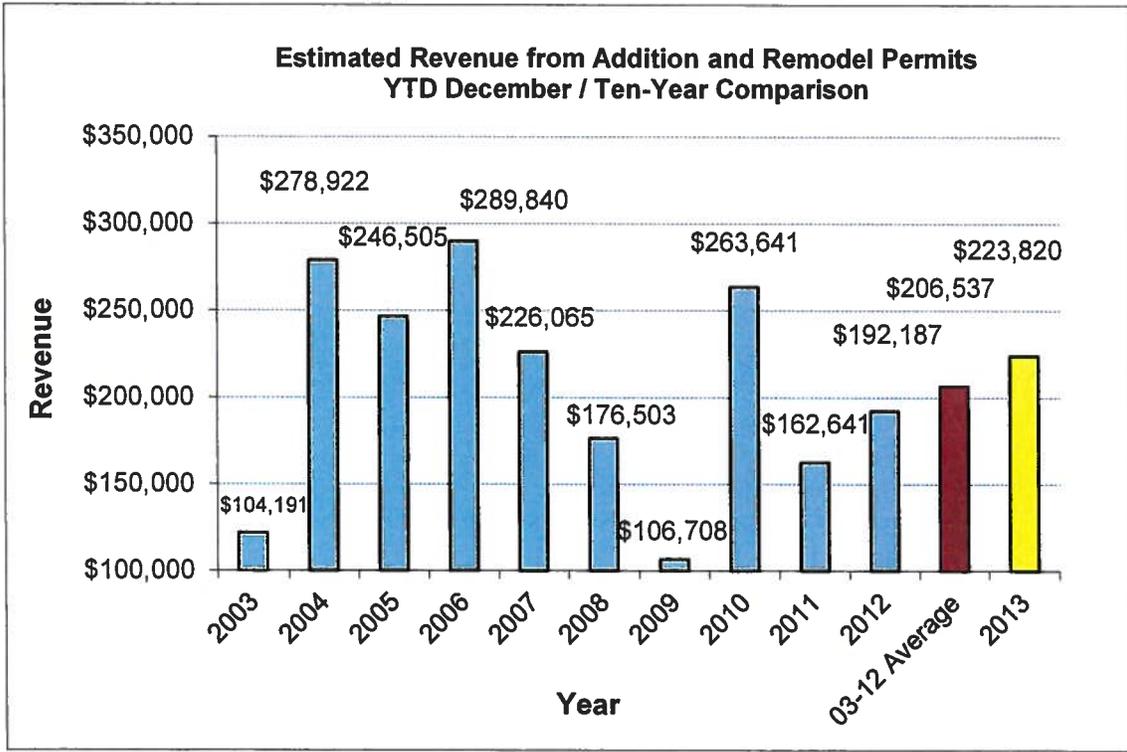
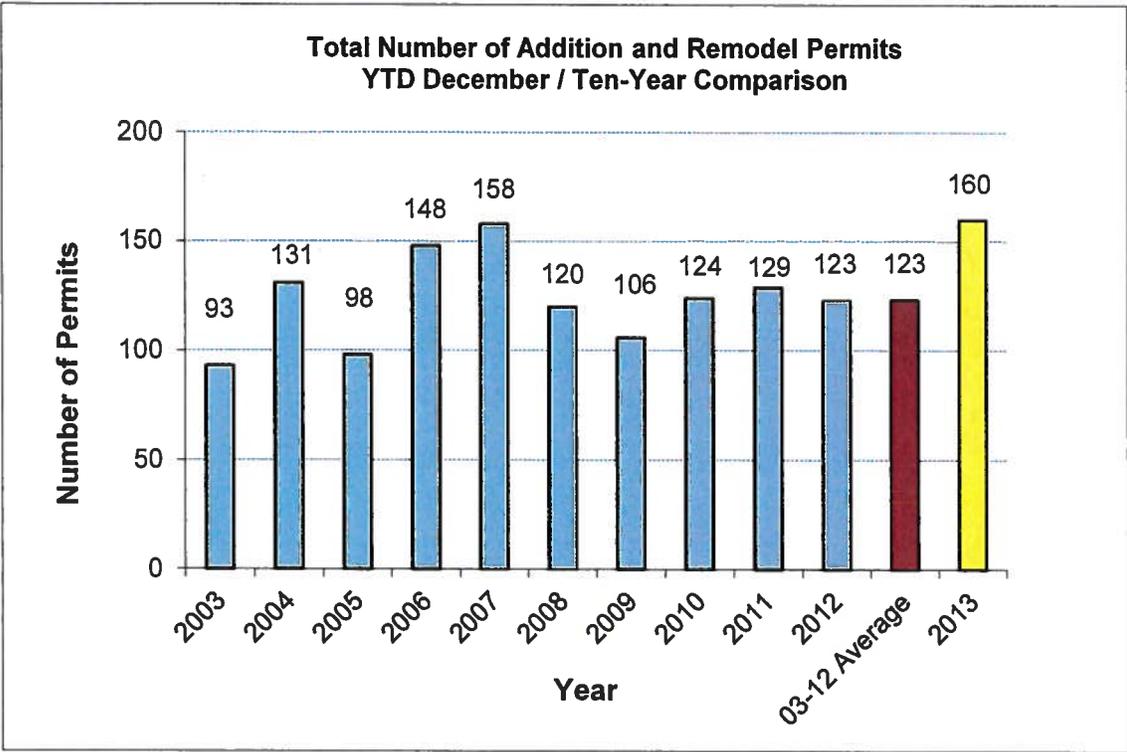
**TOTAL PERMITS
YTD THROUGH DECEMBER
10 YEAR COMPARISON**



**NEW RESIDENCES
YTD THROUGH DECEMBER
10 YEAR COMPARISON**



**ADDITIONS & REMODELS
YTD THROUGH DECEMBER
10 YEAR COMPARISON**



CITY OF CHERRY HILLS VILLAGE BUILDING DEPARTMENT
MONTHLY REPORT FOR
DECEMBER 1-31, 2013

EXHIBIT B

	2013 YTD	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
I Residences													
Number Issued	17	0	0	1	4	0	1	4	1	1	4	1	0
Project Valuation	\$19,591,811.00	\$0.00	\$0.00	\$985,000.00	\$4,450,000.00	\$0.00	\$1,100,000.00	\$5,566,000.00	\$1,400,000.00	\$500,000.00	\$4,440,811.00	\$1,050,000.00	\$0.00
Bldg. Permits	\$244,142.01	\$0.00	\$0.00	\$3,850.00	\$44,500.00	\$0.00	\$11,000.00	\$103,893.90	\$14,000.00	\$5,000.00	\$44,408.11	\$10,500.00	\$0.00
Reinspection/Investigation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plan Check Fee	\$22,312.50	\$0.00	\$0.00	\$800.00	\$4,800.00	\$0.00	\$1,200.00	\$6,712.50	\$1,200.00	\$1,200.00	\$5,100.00	\$1,200.00	\$0.00
Service Exp. Fee	\$139,490.10	\$0.00	\$0.00	\$6,166.20	\$34,690.50	\$0.00	\$8,436.60	\$33,953.90	\$7,711.90	\$7,497.80	\$32,728.00	\$8,305.20	\$0.00
II Additions & Remedels/Alterations													
Number Issued	160	7	13	18	16	22	22	13	14	14	7	11	3
Project Valuation	\$14,391,378.62	\$1,012,000.00	\$1,039,446.42	\$1,069,215.00	\$2,505,594.76	\$2,201,224.44	\$1,297,087.00	\$812,721.00	\$1,566,534.00	\$1,212,712.00	\$259,310.00	\$1,108,834.00	\$306,700.00
Bldg. Permits	\$143,071.28	\$10,120.00	\$10,394.46	\$10,692.15	\$24,750.56	\$22,873.04	\$11,683.57	\$8,056.21	\$15,665.34	\$12,087.12	\$2,589.10	\$11,088.34	\$3,067.00
Reinspection/Investigation Fee	\$2,400.00	\$1,200.00	\$1,000.00	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
Plan Check Fee	\$46,250.00	\$2,650.00	\$3,950.00	\$4,150.00	\$5,700.00	\$6,550.00	\$6,200.00	\$2,600.00	\$4,450.00	\$3,650.00	\$2,150.00	\$3,300.00	\$900.00
Service Exp. Fee	\$32,298.30	\$4,387.90	\$6,182.00	\$3,162.60	\$1,466.10	\$4,873.50	\$2,356.40	\$1,653.10	\$4,766.10	\$824.40	\$1,474.20	\$1,142.00	\$0.00
III Accessory & Recreational													
Number Issued	56	4	3	6	6	2	5	8	6	5	5	3	3
Project Valuation	\$2,325,671.30	\$377,541.00	\$87,600.00	\$288,424.32	\$72,432.98	\$66,000.00	\$179,000.00	\$534,820.00	\$97,500.00	\$127,485.00	\$377,488.00	\$50,390.00	\$67,000.00
Bldg. Permits	\$22,176.32	\$3,785.41	\$876.00	\$2,894.24	\$524.33	\$660.00	\$1,660.00	\$4,448.20	\$1,164.61	\$1,244.85	\$3,774.88	\$503.80	\$670.00
Reinspection/Investigation Fee	\$700.00	\$350.00	\$0.00	\$250.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plan Check Fee	\$12,100.00	\$850.00	\$750.00	\$1,250.00	\$1,250.00	\$650.00	\$1,050.00	\$1,450.00	\$1,200.00	\$650.00	\$1,200.00	\$900.00	\$900.00
Service Exp. Fee	\$8,974.30	\$1,080.00	\$298.00	\$783.60	\$26.80	\$461.70	\$576.80	\$1,150.40	\$475.20	\$470.40	\$2,905.60	\$649.80	\$96.00
IV Other Bldgs, Structures, & Misc.													
Number Issued	495	32	27	38	50	65	38	45	41	45	59	31	24
Project Valuation	\$7,281,722.15	\$409,315.44	\$338,070.30	\$459,202.13	\$783,317.50	\$662,575.50	\$632,283.16	\$744,759.26	\$566,219.54	\$617,779.29	\$1,485,388.98	\$341,173.65	\$241,657.40
Bldg. Permits	\$67,374.56	\$3,939.08	\$3,328.71	\$4,678.02	\$6,831.79	\$6,273.68	\$4,476.13	\$6,107.35	\$5,340.14	\$6,118.79	\$14,356.13	\$3,299.66	\$2,425.08
Reinspection/Investigation Fee	\$1,180.00	\$200.00	\$0.00	\$100.00	\$100.00	\$980.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00
Plan Check Fee	\$15,890.00	\$1,000.00	\$150.00	\$605.00	\$650.00	\$2,010.00	\$1,100.00	\$690.00	\$1,350.00	\$360.00	\$5,065.00	\$1,300.00	\$1,500.00
Service Exp. Fee	\$1,404.34	\$702.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$702.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
V Electrical													
Number Issued	233	15	15	23	18	25	26	17	21	21	21	19	12
Project Valuation	\$1,945,095.00	\$292,390.00	\$81,115.00	\$167,705.00	\$93,774.00	\$334,770.00	\$322,955.00	\$69,900.00	\$66,081.00	\$183,092.00	\$119,163.00	\$168,500.00	\$45,650.00
Reinspection/Investigation Fee	\$255.00	\$155.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bldg. Permits	\$36,374.03	\$2,829.35	\$1,993.25	\$3,187.45	\$1,898.75	\$6,321.75	\$6,949.18	\$1,783.50	\$1,720.75	\$2,791.20	\$2,846.50	\$2,788.10	\$1,264.25
Plan Check Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VI Totals													
Number Issued	961	58	58	85	94	114	92	87	83	85	96	65	42
Project Valuation	\$45,535,678.07	\$2,091,246.44	\$1,546,231.72	\$2,969,546.45	\$7,905,119.24	\$3,264,566.94	\$3,531,305.16	\$7,728,200.26	\$3,696,334.54	\$2,741,068.29	\$6,682,160.98	\$2,718,887.65	\$661,007.40
Bldg. Permits	\$513,138.20	\$20,653.84	\$16,592.42	\$31,291.86	\$78,505.82	\$36,128.47	\$35,768.88	\$124,279.16	\$38,080.84	\$28,241.96	\$67,978.72	\$28,179.90	\$7,426.33
Reinspection/Investigation Fee	\$3,350.00	\$1,905.00	\$1,100.00	\$480.00	\$480.00	\$480.00	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00
Plan Check Fee	\$66,552.50	\$4,550.00	\$4,850.00	\$6,905.00	\$12,600.00	\$8,210.00	\$9,550.00	\$11,362.50	\$8,200.00	\$5,860.00	\$13,515.00	\$6,700.00	\$3,300.00
Service Exp. Fee	\$182,167.04	\$6,170.07	\$6,480.00	\$10,112.40	\$36,183.40	\$5,339.20	\$11,379.80	\$37,469.57	\$12,953.20	\$8,792.60	\$37,107.80	\$10,097.00	\$86.00

Permit Listing - Monthly Report

Permits Issued

Grouped By: Sorted By: Parameters:
 Permit Type (Asc) Work Start (Asc) Date Issued Is between
 12/1/2013 and
 12/31/2013 Permit Type Is
 not equal to Right-of-Way
 Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost // Fee Work Start // End Date Status
--	-----------------------------------	---------------------------------------	--	---

Accessory Structure

74916	452	2681 E STANFORD DR	MILES, MARC & BRITTA / 303-886-4759	2,000 / 322.50
Accessory Structure ENGLEWOOD, CO 80113-6026 12/6/13 / 6/8/15				
1112013	12/6/13	JONES CUSTOM BUILDERS / 303-282-5350 Active		
Description of Work: OUTDOOR KITCHEN				
74881	157	2 VIKING DR	KIM, MELISSA /	12,000 / 435.00
Accessory Structure ENGLEWOOD, CO 80113-7025 12/6/13 / 6/7/15				
Description of Work: INSTALL FIREPIT & BBQ IN BACKYARD				
74895	157	2 VIKING DR	KIM, MELISSA /	53,000 / 992.25
Accessory Structure ENGLEWOOD, CO 80113-7025 12/10/13 / 6/1/15				
Description of Work: INGROUND SHOTCRETE POOL				
Total Permits Issued (Accessory Structure) : 3				Total Fees: 1,749.75
Total Permits Issued (Accessory Structure) : 3				Total Cost: 67,000.00

Permit Listing - Monthly Report
Permits Issued

Cherry Hills Village, CO
2450 E. Quincy Avenue
Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Building Permit - Other

74919	553 Building Permit - Other 12/12/13	4915 S GAYLORD ST ENGLEWOOD, CO 80113-7131	R-3 Council District 1	CHAIKOVSKY, CAROL / 303-783-9967 CHAIKOVSKY, CAROL / 303-783-9967 SMITH AND WILLIS HVAC LLC / 303-688-448	8,400 / 110.50 1/2/13 / Active
Description of Work: INSTALL FURNACE AND A/C UNITS					
74940	1184 Building Permit - Other 12/5/13	4021 S CHERRY ST ENGLEWOOD, CO 80113-5082		CLOUGH, JEAN H / CLOUGH, JEAN H / BLUE SKY PLUMBING & HEATING / 303-421-	3,100 / 34.88 12/5/13 / 6/6/15 Complete
Description of Work: FURNACE REPLACEMENT 80% 70K					
74948	358 Building Permit - Other 12/11/13	85 MEADE LN ENGLEWOOD, CO 80113-6030	R-1	DIECIDUE, RICHARD / 303-358-1001 DIECIDUE, RICHARD / 303-358-1001 BLUE SKY PLUMBING & HEATING / 303-421-	3,100 / 34.88 12/1/13 / 6/12/15 Active
Description of Work: REPLACE TWO GAS GARAGE UNIT HEATERS					
74932	1053 Building Permit - Other 11/26/13	2 CANTTIOE LN ENGLEWOOD, CO 80113-6111	R-1 Council District 3 Lake Canitioe	THIRY, KENT / 970-947-1500 THIRY, KENT / 970-947-1500 BECK BUILDING COMPANY / 303-478-7788	36,924 / 715.39 12/12/13 / 6/13/15 Active
Description of Work: ENTRY GATE AND MAILBOX					
74943	734 Building Permit - Other 12/9/13	8 SUNRISE DR ENGLEWOOD, CO 80113-4107	R-1	BRIGER, MATT / 303-789-9444 BRIGER, MATT / 303-789-9444 HI-COUNTRY CARPENTRY / 720-641-2997	11,500 / 429.38 12/12/13 / 6/13/15 Active
Description of Work: PERGOLA OVER NEW OUTDOOR KITCHEN					
74951	1274 Building Permit - Other 12/13/13	3980 S BELLAIRE ST ENGLEWOOD, CO 80113-5026		COLLINS, R MICHAEL & KATHRYN K / COLLINS, R MICHAEL & KATHRYN K / APEX PLUMBING INC / 303-215-1348	1,900 / 20.00 12/13/13 / 6/14/15 Active
Description of Work: REPLACE 4' SEWER SERVICE LINE ON PROPERTY ONLY					
74946	170 Building Permit - Other 12/10/13	4300 S LAFAYETTE ST ENGLEWOOD, CO 80113-5942		DECKER, RUSSELLE W / DECKER, RUSSELLE W / RAM JACK OF COLORADO / 303-716-7437	5,800 / 365.25 12/16/13 / 6/17/15 Active
Description of Work: FOUNDATION REPAIR AND NEW RETAINING WALLS.					
74945	1004 Building Permit - Other 12/10/13	4700 E PRINCETON AVE ENGLEWOOD, CO 80113-5016	R-4	WHITTLESEY, BRADLEY A & / WHITTLESEY, BRADLEY A & / DOBRANSKY CONSTRUCTION INC / 303-944-	3,200 / 336.00 12/16/13 / 6/17/15 Active
Description of Work: INSTALLATION OF TWO HELICAL PIERS TO SUPPORT EXISTING CHIMNEY.					

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for // Approved	Address Unit Address // Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name // Phone Work Done By // Phone	Project Cost // Fee Work Start // End Date Status
74960	1806 4 CARRIAGE LN LITTLETON, CO 80121-2011	R-2 Council District 3 Pheasant Ridge	GOLDBURG, BARBARA / GOLDBURG, BARBARA / BELL PLUMBING & HEATING / 303-757-5661	8,500 / 95.63 12/17/13 / 6/18/15 Active
Description of Work: INSTALL 80% 120,000 BTU FURNACE AND 5 TON A/C				
74965	1591 6158 E PRINCETON CIR ENGLEWOOD, CO 80111-1041	R-4 Chry Hls Farm Flng 2	RICHARDSON, GREGORY C & / RICHARDSON, GREGORY C & / CMDB ENTERPRISES / 303-329-8242	350 / 20.00 12/23/13 / 6/24/15 Active
Description of Work: INSTALL 3/4" GAS LINE WHERE REMOVED FOR BASEMENT WINDOW INSTALLATION. NO RELOCATION OF STRUCTURES ALL				
74964	1509 6157 E PRINCETON AVE ENGLEWOOD, CO 80111-1034	R-4	DAVID, JOSEPH E & ANNE W / DAVID, JOSEPH E & ANNE W / HORIZON MECHANICAL / 303-346-3466	6,895 / 47.57 12/23/13 / 6/24/15 Active
Description of Work: FURNACE REPLACEMENT				
74956	1624 4071 S IVY LN ENGLEWOOD, CO 80111-1018	R-1 Council District 3 Highline Park	FERRELL, JOHN T / FERRELL, JOHN T / BRYCE HEDIN / 303-507-3271	2,000 / 322.50 12/23/13 / 6/24/15 Active
Description of Work: INSTALL EGRESS WINDOW				
74967	836 15 BLACKMER RD ENGLEWOOD, CO 80113-6109	R-1 Council District 3 Highline Park	MACDONALD, JAMES F TRUST / MACDONALD, JAMES F TRUST / APEX PLUMBING / 720-276-9108	4,800 / 54.00 12/26/13 / Active
Description of Work: REPLACE 4" SEWER SERVICE LINE IN YARD UP TO 70 FT.				
74973	800 11 SUNRISE DR ENGLEWOOD, CO 80113-4107	R-1 Council District 2 Reserve	GIORDANO, MARSHA / 303-886-3241 GIORDANO, MARSHA / 303-886-3241 HEAT EXCHANGER EXPERTS / 970-482-7521	6,000 / 67.50 12/30/13 / 7/1/15 Active
Description of Work: REPLACE EXISTING TWINNED FURNACES WITH TWO NEW BTU 80% EFF TWINNED FURNACES				
Total Permits Issued (Building Permit - Other) : 14				Total Cost: 102,468.50
				Total Fees: 2,653.48

Permit Listing - Monthly Report
Permits Issued

Cherry Hills Village, CO
2450 E. Quincy Avenue
Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost // Fee Work Start // End Date Status
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Demo

74969 797	24 SEDGWICK DR ENGLEWOOD, CO 80113-4110		ENGLEBERG, DAVID H & / ENGLEBERG, DAVID H & / LIFEHOUSE CONSTRUCTION / 303-955-4772 Active	1,500 / 20.00 12/26/13 / 6/27/15
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Description of Work: DEMO FOR FAMILY ROOM AND SUN ROOM REMODEL
Total Permits Issued (Demo) : 1
Total Cost: 1,500.00
Total Fees: 20.00

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Electrical

74933	734	8 SUNRISE DR ENGLEWOOD, CO 80113-4107	R-1	BRIGER, MATT / 303-789-9444 BRIGER, MATT / 303-789-9444	6,000 / 138.00 12/2/13 / 5/3/15
12/2/13	12/2/13			CROTZER ELECTRIC LLC / 720-876-8936 OUTDOOR KITCHEN, AND YARD RECEPTACLES.	Active
74934	622	3900 S GILPIN ST ENGLEWOOD, CO 80113-4016	R-1	HOPKINS, MARK / 303-228-7777 HOPKINS, MARK / 303-228-7777	1,500 / 55.00 12/3/13 / 5/15/15
12/3/13	12/3/13			STANMARK ELECTRIC CO / 303-627-2714 Description of Work: ELECTRICAL WIRING OF PAVILLION AND GATE	Active
74938	1303	7 PARKWAY DR ENGLEWOOD, CO 80113-4200	R-2	KARSHNER, HUD / 303-322-8888 KARSHNER, HUD / 303-322-8888	1,000 / 55.00 12/5/13 / 6/7/15
12/5/13	12/5/13			BRANT ELECTRIC / 720-641-2189 Description of Work: POOL AND 200 AMP SERVICE	Active
74941	742	34 SEDGWICK DR ENGLEWOOD, CO 80113-4110		KRITZER, JANET ALLMAN / KRITZER, JANET ALLMAN /	600 / 55.00 12/6/13 / 6/7/15
12/6/13	12/6/13			IES RESIDENTIAL INC / 303-356-6516 Description of Work: GARAGE ADDITION ELECTRICAL	Active
74942	1988	39 GLENMOOR DR ENGLEWOOD, CO 80113-7116		CAMPBELL, DAVE & CHAR / CAMPBELL, DAVE & CHAR /	2,000 / 57.50 12/9/13 / 6/1/15
12/9/13	12/9/13			P&L ELECTRIC / 303-261-5571 Description of Work: REMODEL MASTER BATH	Active
74947	831	4770 E PRINCETON AVE ENGLEWOOD, CO 80113-5016	R-4	BECKWITT, HENRY / 303-758-9245 BECKWITT, HENRY / 303-758-9245	300 / 50.00 12/1/13 / 6/12/15
12/1/13	12/1/13			PREMIER ELECTRICAL SERVICES / 303-983 Description of Work: REPAIR WIRING IN WALL AND SUNROOM DUE TO FOUNDATION REPAIR.	Active
74952	566	3238 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6010	R-3	DATWYLER, STEVE / DATWYLER, STEVE /	3,000 / 65.25 12/3/13 / 6/14/15
12/3/13	12/3/13			DATWYLER, STEVE / Description of Work: WIRING OF NEW FAMILY ROOM ADDITION AND NEW KITCHEN AREA	Active
74955	1591	6158 E PRINCETON CIR ENGLEWOOD, CO 80114-1041	R-4	RICHARDSON, GREGORY C & / RICHARDSON, GREGORY C & /	800 / 55.00 12/16/13 / 6/17/15
12/16/13	12/16/13			PLEASE ELECTRIC LLC / 303-888-3445 Description of Work: ADDING 6 CANS AND 6 OUTLETS IN BASEMENT	Active

Permit Listing - Monthly Report
Permits Issued

Cherry Hills Village, CO
2450 E. Quincey Avenue
Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
74953 Electrical 12/16/13	1750 E STANFORD AVE ENGLEWOOD, CO 80113-6015	R-1	RIGGS, JEFF / 303-843-0440 RIGGS, JEFF / 303-843-0440 BRANT ELECTRIC / 720-641-2189	20,000 / 454.25 12/16/13 / 6/17/15 Active
Description of Work: WIRE NEW RESIDENCE AND GARAGE				
74961 Electrical 12/17/13	3800 S CORONA ST ENGLEWOOD, CO 80113-7513		GASTIS, GEORGE & LAURA LEE / 303-358-4 GASTIS, GEORGE & LAURA LEE / 303-358-4 AUXILIARY ELECTRIC / 303-726-1962	7,200 / 174.00 12/17/13 / 6/18/15 Active
Description of Work: REWIRE OF KITCHEN AND BATHS. REPAIR OF OLD CIRCUITS AND REDEVICING OF HOME. ADDING CAN LIGHTING IN HOME				
74957 Electrical 12/17/13	4390 S LAFAYETTE ST ENGLEWOOD, CO 80113-5942		BRADLEY, WV & KARIE ANN / 303-949-2678 BRADLEY, WV & KARIE ANN / 303-949-2678 HIGH PLAINS ELECTRICAL / 303-646-1500	3,000 / 65.25 12/17/13 / 6/18/15 Active
Description of Work: MISC ELECTRIC THROUGHOUT HOUSE. ELECTRIC SERVICE UPDATE TO 320 A. SERVICE. FINISH 3 AREAS DOWNSTAIRS. N				
74968 Electrical 12/26/13	6157 E PRINCETON AVE ENGLEWOOD, CO 80111-1034	R-4	DAVID, JOSEPH E & ANNE W / DAVID, JOSEPH E & ANNE W / MAXIMUM ELECTRIC / 303-564-6924	250 / 50.00 12/26/13 / 6/27/15 Active
Description of Work: RECONNECT FURNACE				
Total Permits Issued (Electrical) : 12			Total Cost: 45,650.00	Total Fees: 1,274.25

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr // Parcel Permit Type Applied for // Approved	Address Unit Address // Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name // Phone Owner Name // Phone Work Done By // Phone	Project Cost // Fee Work Start // End Date Status
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Fence/Wall/Gate

74937	1182 Fence/Wall/Gate 12/4/13	4121 S BIRCH ST ENGLEWOOD, CO 80113-5079	KENISH, DEAN / 214-549-7656 KENISH, DEAN / 214-549-7656 ELCAR FENCE / 303-755-5211	2,000 / 22.50 12/5/13 / 6/7/15 Active
Description of Work: REPLACE EXISTING FENCE WITH SIMILAR TYPE				
74950	673 Fence/Wall/Gate 12/13/13	15 SEDGWICK DR ENGLEWOOD, CO 80113-4109	BURSTEIN, JOHN S M & / BURSTEIN, JOHN S M & / SPLIT RAIL FENCE / 303-818-7432	9,500 / 106.88 12/16/13 / 6/17/15 Active
Description of Work: REMOVE & REPLACE 5' TALL CEDAR FENCE				
74966	16 Fence/Wall/Gate 12/23/13	4720 S OGDEN ST ENGLEWOOD, CO 80113-5920	PARAGON HOMES / 303-525-7775 VENERABLE, ED / 303-525-7775 A & A QUALITY FENCE / 720-480-2452	8,000 / 90.00 12/23/13 / 6/24/15 Active
Description of Work: REMOVE AND REPLACE FENCE.				
Total Permits Issued (Fence/Wall/Gate) : 3				Total Cost: 19,500.00
				Total Fees: 219.38

Permit Listing - Monthly Report
Permits Issued

Cherry Hills Village, CO
2450 E. Quincey Avenue
Phone : (303) 789-2541
Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost // Fee Work Start / End Date Status
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Interior Remodel

74921	1591 6158 E PRINCETON CIR ENGLEWOOD, CO 80111-1041	R-4 Chry His Farm Flng 2	RICHARDSON, GREGORY C & / RICHARDSON, GREGORY C & / CMDB ENTERPRISES / 303-329-8242	5,200 / 358.50 12/6/13 / 6/8/15 Active
Description of Work: BASEMENT REMODEL				
74894	199 4390 S LAFAYETTE ST ENGLEWOOD, CO 80113-5942		BRADLEY, WV & KARIE ANN / 303-949-2678 289,500 / 3,556.88 BRADLEY, WV & KARIE ANN / 303-949-2678 12/6/13 / 6/8/15 RON HUFFORD BUILDER / 720-373-4849 Active	
Description of Work: REMODEL KITCHEN, MASTER BEDROOM & BATH APPLIANCES, PLUMBING FIXTURES, LAUNDRY ROOM				
74935	243 1328 E LAYTON AVE ENGLEWOOD, CO 80113-7020	R-3 Council District 4 Chry His Vig Acrs Amnd	SAMPER, PAULA / 720-443-7341 SAMPER, PAULA / 720-443-7341 INDIE ARCHITECTURE / 303-433-5303	12,000 / 435.00 12/23/13 / 6/24/15 Active
Description of Work: BATHROOM REMODEL				
Total Permits Issued (Interior Remodel) : 3			Total Cost: 306,700.00	Total Fees: 4,350.38

Permit Listing - Monthly Report

Permits Issued

Cherry Hills Village, CO
 2450 E. Quincy Avenue
 Phone : (303) 789-2541
 Fax : (303) 761-9386

Permit Nbr / Parcel Permit Type Applied for / Approved	Address Unit Address / Lot Number	Zoning Use Municipal Area Subdivision	Applicant Name / Phone Owner Name / Phone Work Done By / Phone	Project Cost / Fee Work Start / End Date Status
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Roof

74939	1519	5770 E NASSAU PL ENGLEWOOD, CO 80114-1022	R-4 Council District: 5	O'SHEA, MICHAEL / 917-9412357 O'SHEA, MICHAEL / 917-9412357 JENESIS ROOFING / 303-789-1505	13,000 / 146.25 12/5/13 / 6/7/15 Complete
Description of Work: TEAROFF EXISTING, AND INSTALL OC TRUDEF STORM, 1 LAYER, 43.3 SQ FT.					
74944	1650	4661 S DASA DR ENGLEWOOD, CO 80114-1111		GRYNBERG, CELESTE & JACK / 303-850-744 GRYNBERG, CELESTE & JACK / 303-850-744 TURNER ROOFING SYSTEMS /	42,000 / 472.50 12/10/13 / 6/1/15 Active
Description of Work: REMOVE EXISTING COPPER ROOF ON SOUTHSIDE AND INSTALL NEW COPPER ROFF					
74949		CHERRY HILLS FARM HOA CHERRY HILLS VILLAGE, CO 80		CHERRY HILLS FARM HOA / 303-369-1800 CHERRY HILLS FARM HOA / 303-369-1800 HERITAGE ROOFING INC / 303-358-5852	3,500 / 39.38 12/13/13 / 6/13/15 Complete
Description of Work: REMOVE & REPLACE 6 SQ W/ CONCRETE TILE ON EXISTING GAZEBO					
74954	551	2555 CHERRYRIDGE RD ENGLEWOOD, CO 80113-6032	R-3 Council District: 1	2002 JIN HYE KWON REVOCABLE / 2002 JIN HYE KWON REVOCABLE / WEATHERPROOF ROOFING / 720-383-8780	19,189 / 215.88 12/16/13 / 6/17/15 Active
Description of Work: TOTAL REROOF. TEAR OFF ALL LAYERS TO WOOD DECKING. INSTALLING OWENS CORNING 50 YR IFR STORM. 51 SQ					
74963	510	85 GLENMOOR PL ENGLEWOOD, CO 80113-7122	R-3	COFFIN, JAMES J & HAYES, / COFFIN, JAMES J & HAYES, / TILEY ROOFING / 303-426-7370	29,900 / 336.38 12/20/13 / 6/2/15 Active
Description of Work: REMOVE SHAKE ROOF, INSTALL NEW CONCRETE TILE					
74971	1000	5300 SANFORD CIR E ENGLEWOOD, CO 80113-5144	R-4	LEE, HERBERT I & JILL / 303-759-9141 LEE, HERBERT I & JILL / 303-759-9141 PEAK TO PEAK ROOFING / 720-328-5682	10,600 / 119.25 12/27/13 / 6/28/15 Active
Description of Work: T/O ROOF REPLACE WOOD SHAKE WITH BORAL MADERA TILE					
Total Permits Issued (Roof) : 6				Total Cost: 118,188.90	
				Total Fees: 1,329.64	

Inspection Summary by Type

Inspection Date Is between 12/1/2013 and 12/31/2013

Name	Activity	Count
Gary Pastore	Inspection - Permit	243
Rich Beckman	Inspection - Permit	10
Robert Zuccaro	Inspection - Permit	36

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

Item: 10c(i)

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL

FROM: MICHELLE TOVREA, POLICE CHIEF

SUBJECT: DECEMBER REPORT

DATE: JANUARY 21, 2014

During the first week of December, the department completed in-service training for the year. In addition, two police officer candidates were interviewed. We will be completing a background investigation on one of the candidates.

The department assisted with the funeral of a Denver Health One paramedic on December 12th at the Denver First Church of the Nazarene. Over 50 fire apparatus were involved in the procession. The event was completed in a safe manner with very little disruption to traffic.

On December 13th, CHVPD assisted several other law enforcement agencies with the shooting event at Arapahoe High School. When the incident began, CHVPD was able to send an officer to each of our schools to provide security and information as the event unfolded. We then called in our second shift of officers and their swift response allowed us to send Officer Callahan to the Arapahoe High School. She assisted with the "pat down" searches of females leaving the school. When that task was completed she assisted with reuniting students and parents at Newton Middle School. Sheriff Robinson sent letters of appreciation to all the departments thanking everyone for the swift and cooperative response.

As the year ends, I would like to thank each of you for your support of the Police Department. Although we may be small in numbers compared to other departments around us, I believe you will not find a more dedicated and compassionate group. From all of us, we wish you a safe and happy new year.

Michelle Tovrea

Investigations Case Summary:

There were two theft reports in the month of December:

- The first occurred at 4480 S. Lafayette St. The victim stated that someone stole two fur coats from his residence. However, a few days later the victim reported that the coats were found in the residence and not stolen. **This case is closed - unfounded.**

- The second occurred at 4301 S. Downing St. The victim stated someone entered his residence and stole approximately \$41,300 in cash from a jacket hanging in the closet of the master bedroom. **This case remains under investigation.**

There was one burglary report in the month of December:

- The burglary occurred at 4250 Honey Locust Dr. A male individual gained access to the residence by breaking a window and stole approximately \$80 in cash from a purse. The suspect was apprehended by the police at the residence and taken to the Arapahoe County Justice Center. **This case is cleared by arrest.**

There was one criminal mischief report in the month of December:

- The incident occurred at 1424 E. Stanford Ave. The victim stated that someone stole a copper pot and damaged a rock wall and mail box. The value of the stolen property and the damage to the rock wall and mail box is estimated at \$1,300.00. **This case is inactive – no new leads.**

There was one assault (misdemeanor) report in the month of December:

- The incident occurred at 3280 Cherryridge Rd. Officers responded to a report of a disturbance and upon arrival discovered three subjects at the residence. The involved parties were part of a company working at the residence. After a lunch break, one of the individuals returned to work intoxicated. When asked to leave the area, the intoxicated individual assaulted a co-worker. Although the victim sustained minor injuries to the face he did not want to pursue charges. **This case is closed – victim declined to prosecute.**

There was one trespass report in the month of December:

- The incident occurred at 1 Cantitoe Ln. The reporting party stated that footprints were observed in the snow outside a set of glass French doors. No entry was made into the residence. **This case is inactive – no new leads.**

There was one criminal tampering report in the month of December:

- The incident occurred at 1980 E. Chenango Ct. The victim stated that her home was egged for the third time in a period of three weeks. According to the victim there was minor paint damage to the garage door and front door of the residence, which would cost approximately \$200.00 to repair. **This case is inactive – no new leads.**

CHERRY HILLS POLICE DEPARTMENT MONTHLY STATISTICS

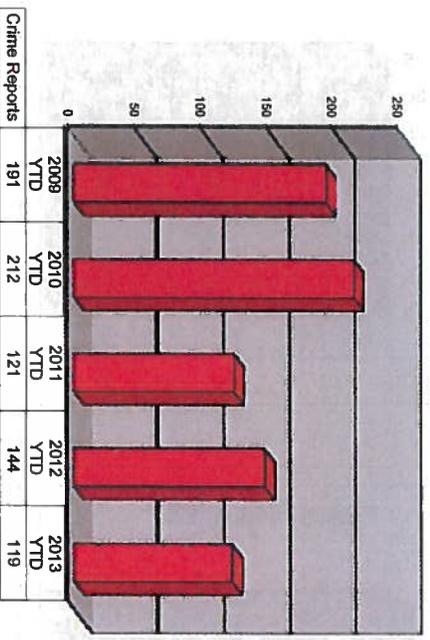
	Dec 2013	YEAR TO DATE 2013	YEAR TO DATE 2012	PERCENT CHANGE
TRAFFIC ACCIDENT	33	313	243	29%
ALL CITATIONS	130	3005	2863	5%
PARKING TICKETS	2	64	147	-56%
TRAFFIC WARNINGS	153	2576	2396	8%
DUI ARRESTS	6	122	137	-11%
DUS ARRESTS	8	231	157	47%
# CRIME REPORTS	7	119	161	-26%
# ALARMS	24	460	465	-1%
# ARRESTS (INCLUDES DUI'S & DUS's)	25	481	437	10%
CITIZEN ASSISTS	8	245	185	32%
ASSIST TO OTHER AGENCY	23	285	222	28%
PROPERTY CHECKS (HW&BLDG)	1684	16731	12899	30%
CRIME PREVENTION NOTICES	60	520	533	-2%
FIELD INTERVIEW CARDS	8	106	107	-1%

CHERRY HILLS VILLAGE

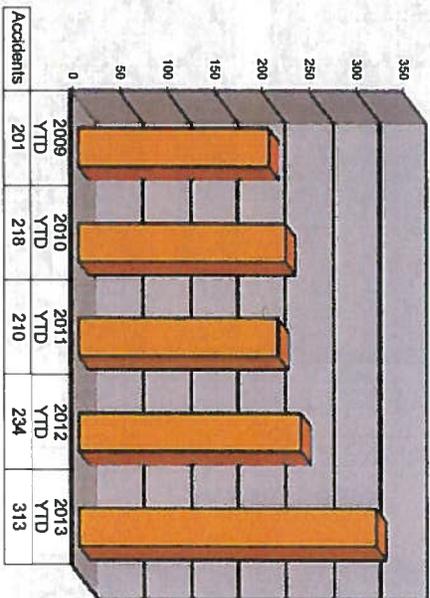
Police Statistics

YEAR-TO-DATE THROUGH DECEMBER (2009-2013)

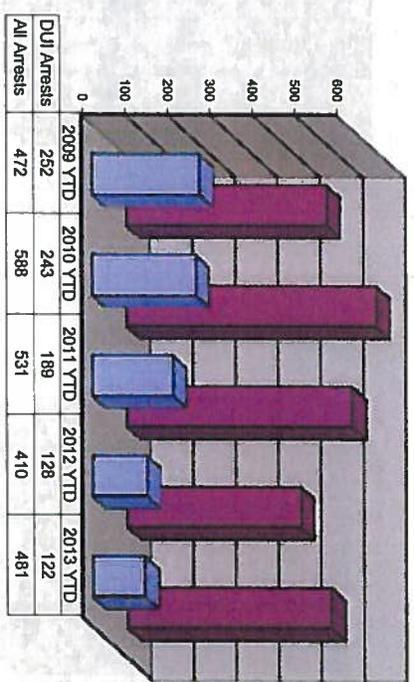
CRIME REPORTS



TRAFFIC ACCIDENTS



ARRESTS



CITATIONS

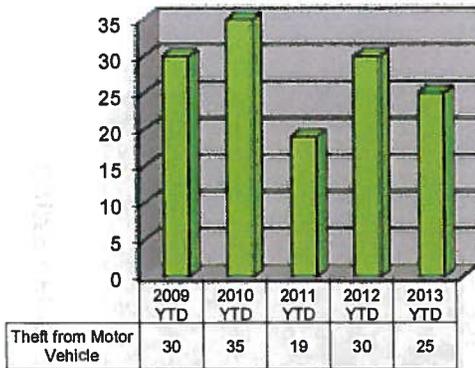


CHERRY HILLS VILLAGE

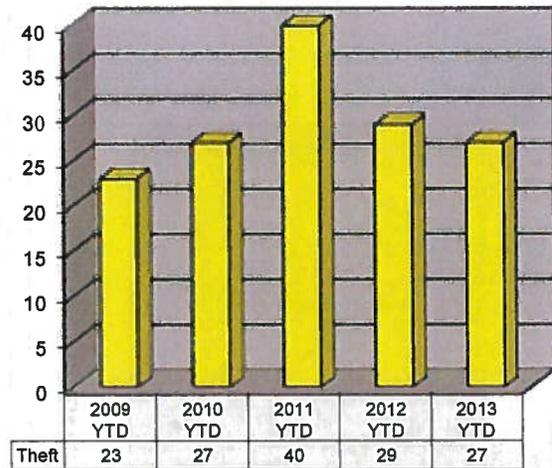
Crime Statistics

YEAR-TO-DATE THROUGH OCTOBER (2009-2013)

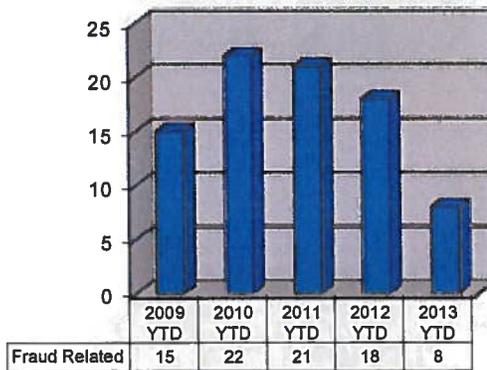
THEFT FROM MOTOR VEHICLE



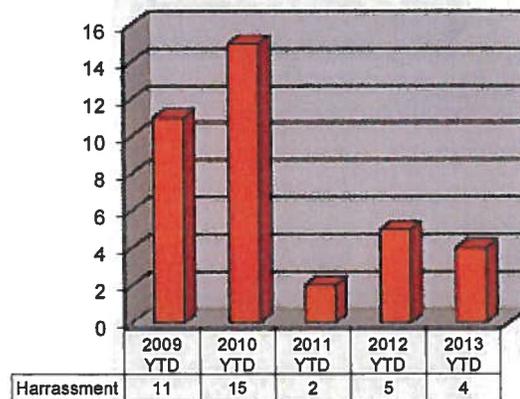
THEFT



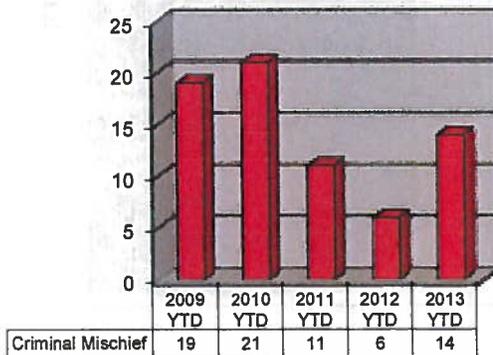
FRAUD RELATED



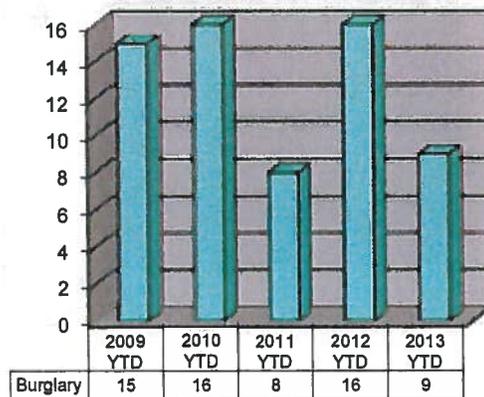
HARRASSMENT



CRIMINAL MISCHIEF



BURGLARY

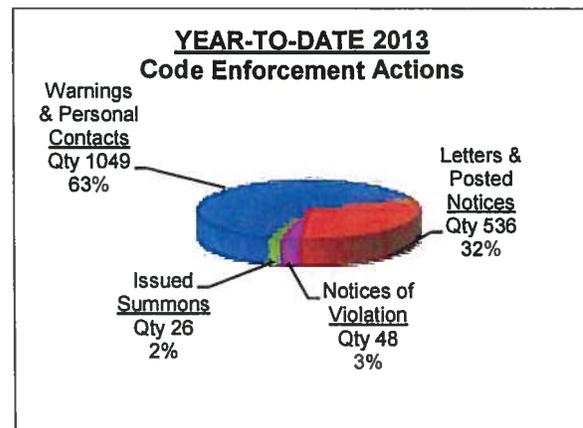
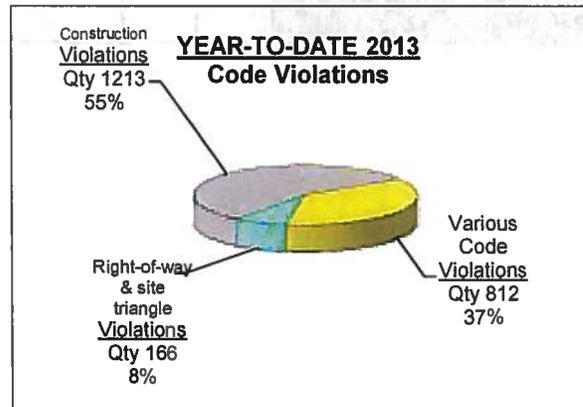
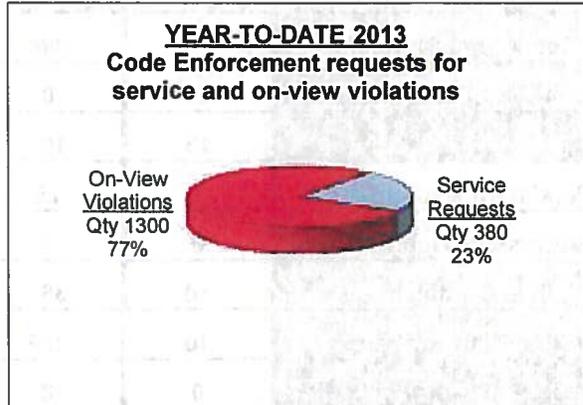


CHERRY HILLS VILLAGE

Code Enforcement Statistics

December 2013

Code Enforcement Issues	DEC	YTD
On-View Violations	81	1300
Requests for Service	22	380
Sight Triangle Violations	0	7
Construction Site Violations	69	1031
Permit Violations	4	114
Stop Work Orders Served	2	68
Fence Violations	3	53
Weed Violations	0	65
Trash, Debris and Junk	2	28
Trees/Bushes Violations	0	88
Zoning violations	0	10
Right of Way Violations	8	159
Roll-offs/Port-a-let Violations	4	45
Sign Violations	12	248
Warnings/personal contacts	60	1049
Letters/Posted Notices	25	536
Summons Issued	0	26
Notice of Violations	1	48
Misc Code Violations	14	275

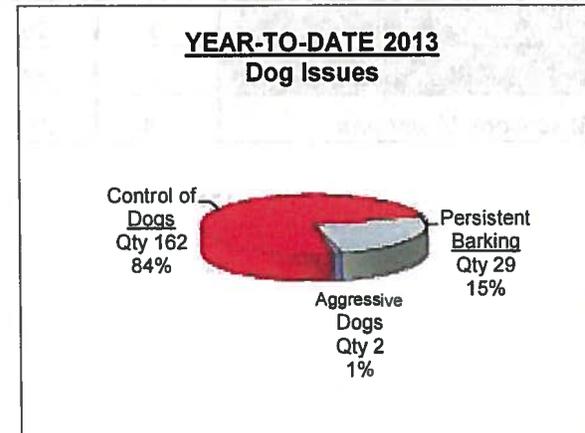
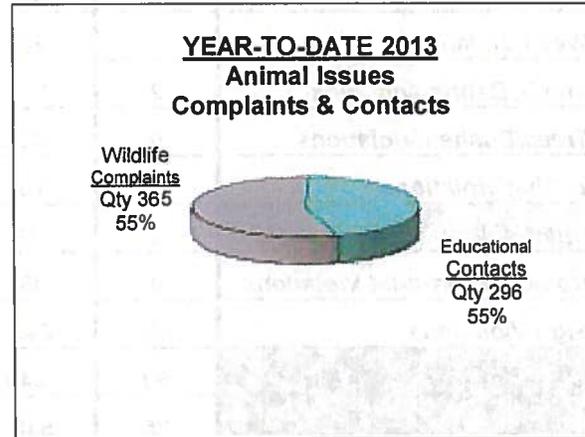
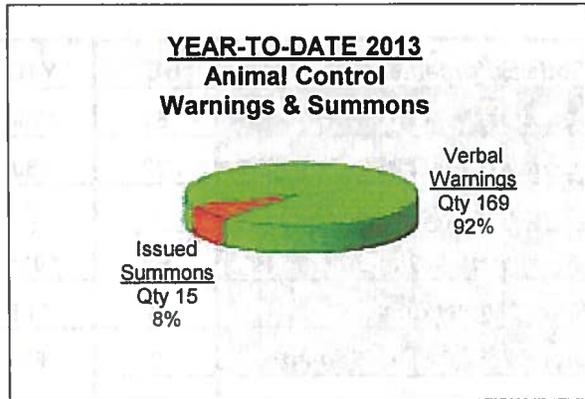


CHERRY HILLS VILLAGE

Animal Control Statistics

December 2013

Animal Control Issues	DEC	YTD
Educational Contacts	12	296
Non-Wildlife Complaints	0	0
Control of Dogs	13	162
Persistent Barking	1	29
Aggressive Dogs	0	2
Wildlife Complaints	10	365
Verbal Warnings	10	169
Written Warnings	0	0
Summonses issued	1	15



CHERRY HILLS VILLAGE
COLORADO

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FAX 303-761-9386

ITEM: 10C(i)

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL
FROM: JESSICA SAGER, MUNICIPAL COURT CLERK
SUBJECT: MUNICIPAL COURT MONTH END REPORT FOR DECEMBER 2013
DATE: JANUARY 21, 2014

DISCUSSION

Municipal Court Statistics

Monthly Totals	2013	2012	Difference
Citations filed	111	134	-17%
Court appearances/guilty to original	101	90	12%
Plea by mail letters sent	89	97	-8%
Revenue	\$23,040.00	\$15,812.00	\$7,228.00

BUDGET IMPACT STATEMENT

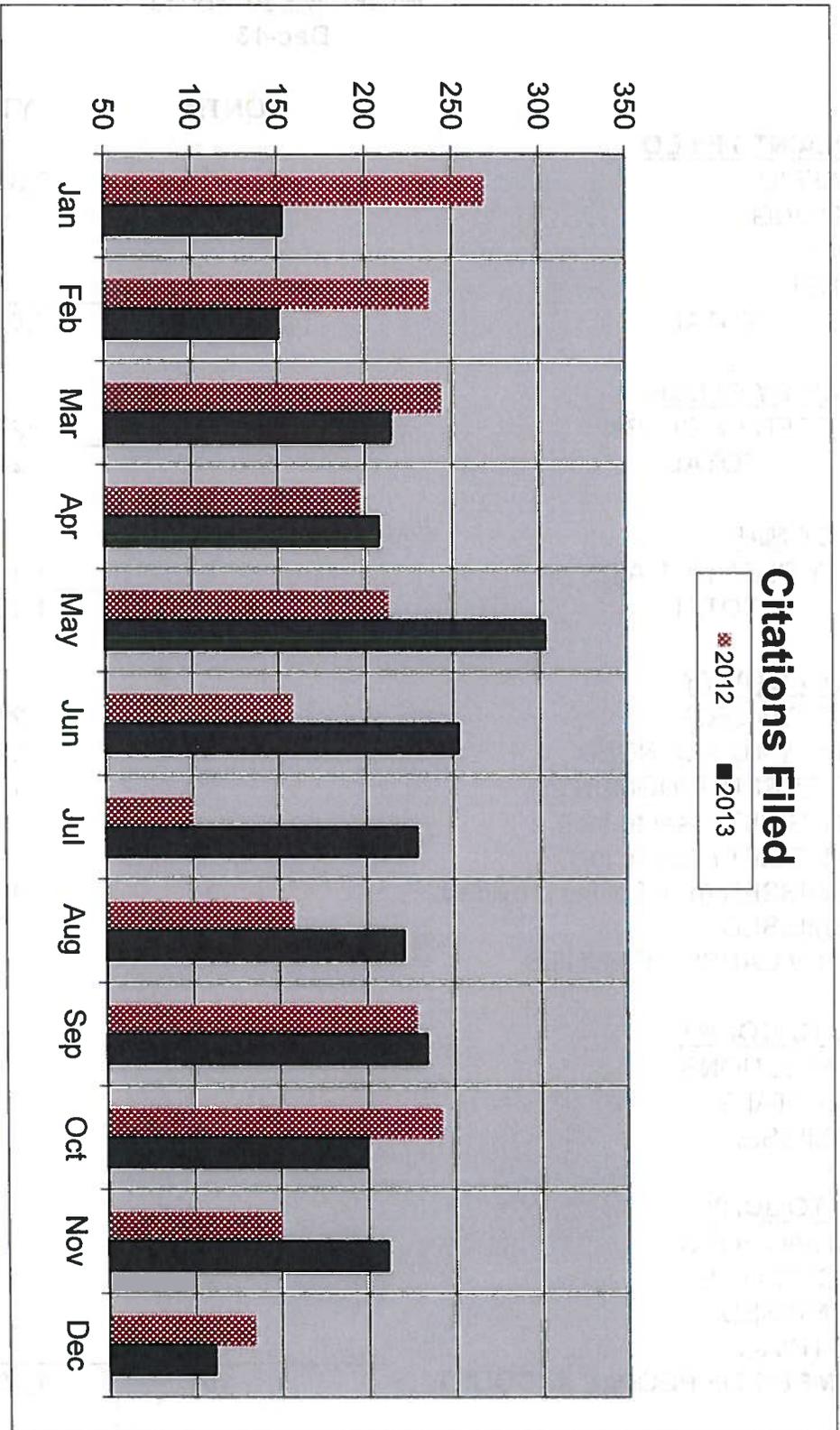
At the end of 2013, the Municipal Court exceeded total budgeted revenue by \$57,569.38.

ATTACHMENTS

Exhibit A: Municipal Court Monthly Activity and Graphs

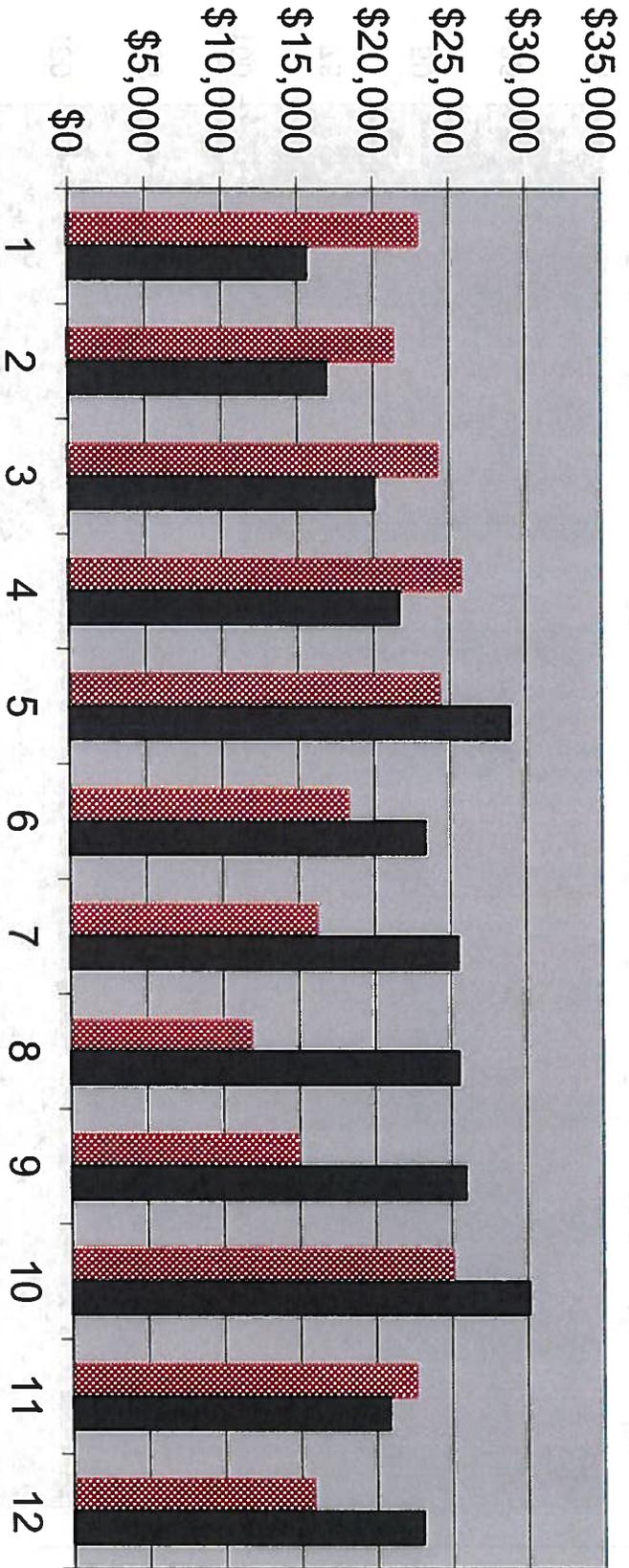
**CHERRY HILLS VILLAGE MUNICIPAL COURT
MONTHLY ACTIVITY
Dec-13**

	MONTH	YTD	PRIOR YTD
<u>COMPLAINTS FILED</u>			
TRAFFIC	107	2,331	2,088
PARKING	3	68	143
DOG	1	37	42
OTHER	0	83	58
TOTAL	111	2,519	2,331
<u>CLOSED BY CLERK</u>			
CLOSED BY CLERK	9	274	471
TOTAL	9	274	471
<u>PLEA BY MAIL</u>			
GLTY PLEA BY MAIL	80	1,185	1,153
TOTAL	80	1,185	1,153
<u>COURT ACTIVITY</u>			
GLTY TO ORIG	29	280	279
GUILTY TO AMENDED	39	532	473
DEFERRED JUDGMENTS	10	170	91
NOT GUILTY (set to trial)	0	12	25
NOT GUILTY (set to jury)	0	0	0
DISMISSED (proof of ins provided)	21	462	276
DISMISSED	2	38	237
SHOW CAUSE HEARINGS	0	2	4
<u>TRIAL TO COURT</u>			
CONVICTIONS	0	5	10
AQUITTALS	0	0	1
DISMISSED	0	0	1
<u>TRIAL TO JURY</u>			
CONVICTIONS	0	0	0
ACQUITTALS	0	0	0
DISMISSED	0	0	0
MISTRIALS	0	0	0
NUMBER OF PEOPLE IN COURT	101	1,501	1,397
<u>TOTAL MONEY COLLECTED</u>	\$23,040.00	\$277,569.38	

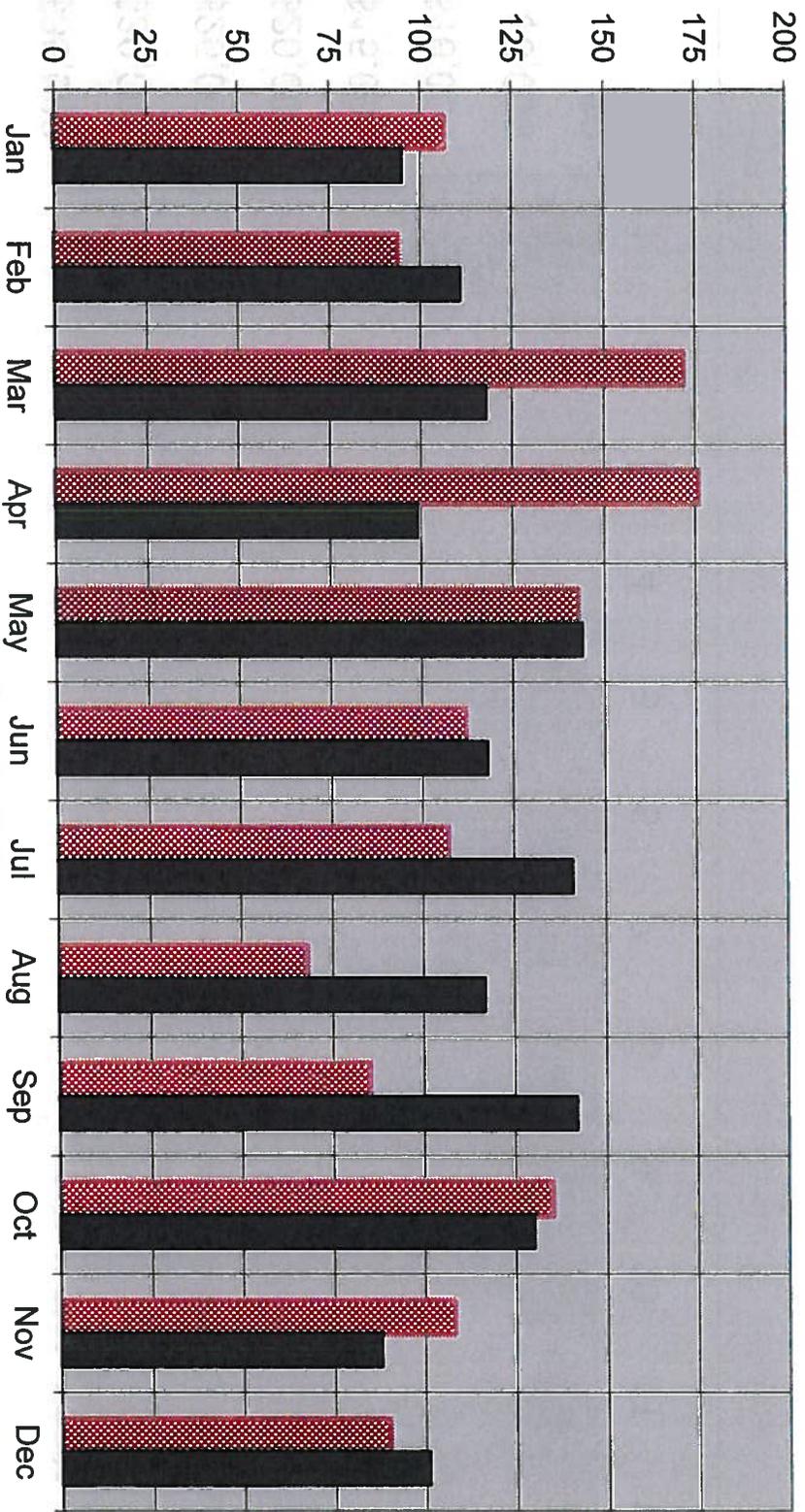


Fines Collected

■ 2012 ■ 2013

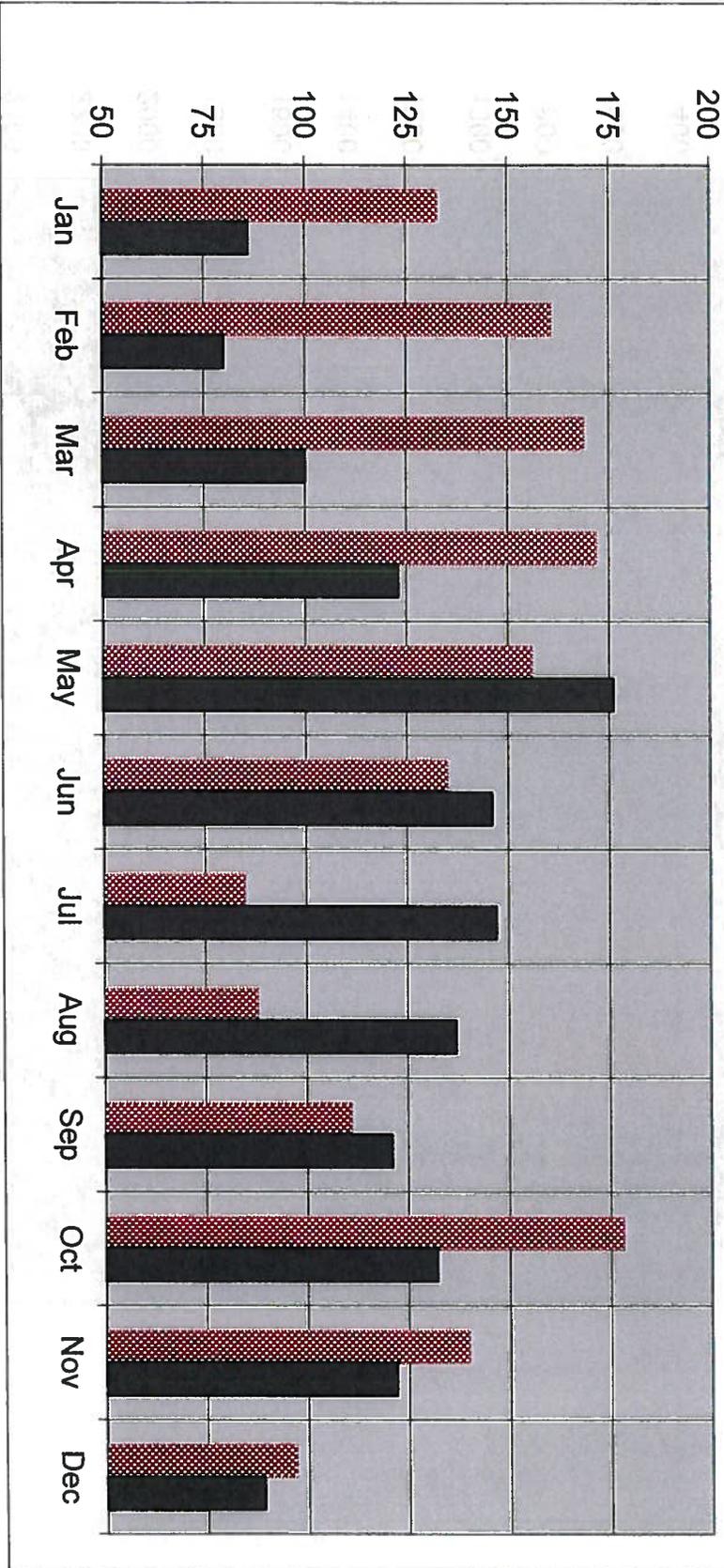


Court Appearances

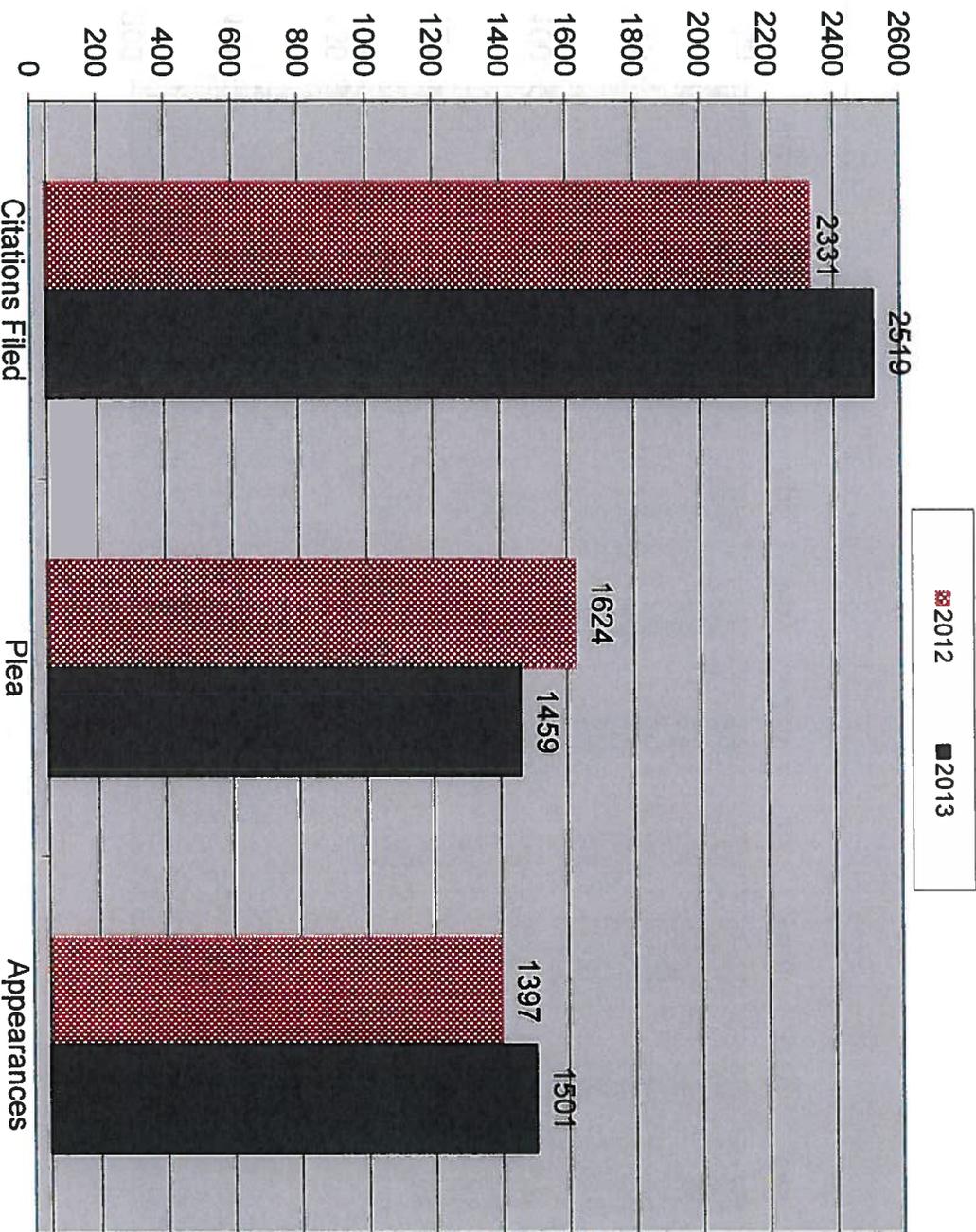


Plea By Mail Offered

■ 2012 ■ 2013



Year to Date Totals



**CHERRY HILLS VILLAGE
COLORADO**

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
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ITEM: 10c(i)

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL
FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS
SUBJECT: PUBLIC WORKS MONTH END REPORT DECEMBER 2013
DATE: JANUARY 21, 2014

In December the Parks Crew spent much of the first week getting ready for the Holiday Tree Lighting event. The event was a big success with lots of Cherry Hills Village residents in attendance. Pamela Broyles did a great job on all of this year's special events and her work on the Holiday Party was no exception. Staff completed the task of locating all of the City owned trees with the GPS and is in the process of converting all of this data into a usable map to help better manage the canopy in the future. The crew continues to sweep the trail system as needed between snow events.

Although there were no major snow accumulations in December there was enough snow to keep the Streets Crew out on the street plowing, sweeping and removing ice for a large portion of the month. When weather permitted the Crew rebuilt a number of the gravel roads in the City. This work continues to take up a large portion of time as traffic has begun to exceed these roads ability to hold together for long periods of time. The new truck that was ordered in January of 2013 was finally delivered in December. Staff has finished setting up this truck for snow removal and you will see it out on the road the next storm event.

ATTACHMENTS

December 2013 Work Logs
2013 Year End work Logs

DECEMBER 2013 PUBLIC WORKS RECORD LOG SHEET (PARKS)

	Week 49	Week 50	Week 51	Week 52	Week 53	TOTALS
ad - Administrative Office Work	2	2	12	6	6	28
bm - Building Maintenance						0
cn - Concrete						0
mw-p - Mowing Parks						0
mw-r - Mowing rights of ways						0
mw-t - Mowing Trails						0
wd-m - Weed cutting mains						0
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-t - Weed cutting trails						0
tt - Trimming trees & maint & wrapping						0
ts - Trash both cans and loose trash	4	4	4	4	4	20
ft - Fertilizing Trees						0
fn - Fence repairs						0
sg - Sign repair						0
gm - Gen. Maint to trails, parks, ROW	5	5	32	3	8	53
hl-d - Loads to dump				64		64
hl-r - Loads to recycle shop						0
hl-s - Loads to shop						0
hl-po - Materials to shop						0
ir - Irrigation repairs						0
ln - Landscape Repairs						0
pm - Preventative maint/repair on equip						0
cp - Overseeing contractor project						0
po - Purchase materials all operations		3				3
tr - Training & Conf/including safety						0
tr - GPS and Mapping		53	50	33		136
pl - Planting						0
wa - Watering						0
sn - Snow	71	2				73
se - Special Event		15				15
shp - Shop Work	76	82	22			180
spw - Spray Weeds						0
sw-t - Sweeping trails			10	20		30
Misc - Miscellaneous						0
TIME OFF						0
pto - Paid Time Off	10		30	36	6	82
to-c - Time off comp						0
to-w - Time off for workers comp						0
TOTAL HOURS	168	166	160	166	24	684
MATERIALS						
mu - Mulch						0
ts - Top soil						0
sr-r - Split rail - Rails						0
sr-p - Split rail - Posts						0
tb - Tree branches						0
Sod						0
ms - Misc materials						0
rb - Road Base						0
Bollards						0
Rock						0
Construction Materials						0
Clippings						0
Trash						0
Planters Mix						0

DECEMBER 2013 PUBLIC WORKS RECORD LOG SHEET

	Week 49	Week 50	Week 51	Week 52	Week 53	TOTALS
ad - Administrative Office Work	17	42	50	36	50	195
as - Asphalt patching operations	2			4		6
bm - Building Maintenance		15				15
dr - Drainage Work						0
tt - Tree Trimming						0
sg - Sign Work		16		2	12	30
pt - Street Painting		8				8
sh - Shouldering work for Asphalt						0
cr - Sealing Operation						0
po - Purchasing materials					4	4
pm - Preventative Maintenance	35	39		4	42	120
tr - Training & Conferences						0
cp - Overseeing contractor operations		10				10
shp - Shop Work		43	4.5			47.5
sw - Sweeper operations & cleanup	9	12	20	10	4	55
gv - Gravel road maintenance	34		62			96
ln - Landscape Repairs						0
cn - Concrete repairs						0
sn - Snow removal operations	97	7	4	23	20	151
hl-s - Loads to shop			20			20
hl-r - Loads to recycle plant						0
hl-po - Materials hauled to shop				10		10
hl-d - Loads to dump	10			14		24
mw-p - Mowing parks						0
mw-r - Mowing Rights of Ways						0
mw-t - Mowing Trails						0
wd-p - Weed cutting parks						0
wd-r - Weed cutting rights of ways						0
wd-t - Weed cutting trails						0
wd - sp - Weed Spray						0
ts - Trash (cans and loose)						0
fn - Fence repairs						0
gm - General Maintenance						0
ir - Irrigation repairs						0
pto - Paid time off	40	17	39.5	14	25	135.5
to-c - Time off comp						0
esl - Extended Sick Leave						0
to-w - Time off workers comp						0
Bereavement						0
Misc		31				31
TOTALS	244	240	200	117	157	958

MATERIALS

as-in - Asphalt (Shop-Laid)	tons					0
as-out - Asphalt (demo)	tons					0
rb - Road base	tons	96		296	56	448
cn - Concrete (Demo)	tons					0
cn - Concrete	yards					0
ts - Topsoil	yards					0
Mulch	yards					0
tb - Tree Branches	loads					0
cf - Crusher Fines	tons					0
ss - Salt/Sand	tons					0
ms - Misc.	loads					0
sw-dump - Sweepings	tons	8			56	64
sw-shop - Sweepings	tons	12			16	28
Ditch Dirt	loads					0
Rock	tons					0
water, mag						0
Construction Debris	loads					0

2013 YEAR-END PUBLIC WORKS RECORD LOG SHEET

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
ad- Admin office work	70.0	15.0	65.0	40.0	25.0	40.0	45.0	59.0	23.0	120.0	100.0	195.0	797.0
as- Asphalt Patch	18.0		76.0	145.0	148.0	226.5	28.0	148.0	240.0	132.0	32.0	6.0	1199.5
bm- Building Maintenance	341.5	423.0	256.0	76.0	29.0			28.0	18.0	8.0	17.0	15.0	1211.5
dr- Drainage work	140.0	2.0	6.0	4.0	12.0		8.0	40.0	32.0	16.0			260.0
tt- Tree trimming						24.0	40.0	14.0		4.0			82.0
sg- Sign work	1.0		4.0		10.0	53.0	8.0	24.0	1.0	26.0	7.0	30.0	164.0
pt- Street painting					105.0	92.0	4.0	4.0		2.0	4.0	8.0	219.0
sh- Shoulder work					2.0			148.0		23.0	55.0		228.0
cr- Sealing operations					306.0					235.0			541.0
po- Purchase materials	3.0	2.0	3.0	2.0	12.0	16.0	17.0	19.0	6.0	12.0		4.0	96.0
pm- Preventative maint.	29.0	13.0	65.0	71.0	30.0	21.0	32.0	66.0	9.0	33.0	58.0	120.0	547.0
tr- Training & Conf	28.0	70.0	41.0	54.0	20.0	32.0	11.0	65.0		19.0			340.0
cp- Oversee contract			4.0	18.0	165.0	35.0	25.0	25.0	70.0	27.0	94.0	10.0	473.0
sw- Sweeper Operations	35.0	10.0	70.0	20.0	44.0	7.0		20.0	7.0		58.0	55.0	326.0
gv- Gravel road maint.			23.0	75.0	18.0	12.0	246.5	128.0	30.0	62.0	30.0	96.0	720.5
ln- Landscape repairs							4.0		70.0				74.0
cn- Concrete repairs	71.0							10.0					81.0
sn- Snow removal	24.0	208.5	125.0	163.0	12.0						38.0	151.0	721.5
hl-s- Loads to shop								13.0				20.0	33.0
hl-r- Loads to recy. plant								8.0					8.0
hl-po- Materials to shop	2.0		15.0	21.0			9.0	40.0	30.0	32.0	62.0	10.0	221.0
hl-d- Loads to dump	14.0		34.0	21.0	6.0	24.0	64.0	55.0	28.0	18.0	44.0	24.0	332.0
mw-p- Mowing parks													0.0
mw-r- Mowing ROW's													0.0
mw-t- Mowing Trails													0.0
wd-p- Weed cut parks													0.0
wd-r- Weed cut ROW													0.0
wd-t- Weed cut trails													0.0
spw- Weed spray													0.0
shp - Shop Work												47.5	47.5
ts- Trash													0.0
fn- Fence repairs													0.0
gm- General maintenance													0.0
ir- Irrigation repairs						48.0							48.0
pto- Paid time off		57.5	121.0	90.0	104.0	39.5	167.0	78.0	73.0	95.0	66.0	135.5	1026.5
to-c - Time off comp	109.5										2.0		111.5
to-w- Work comp										17.0	9.0		26.0
Bereavement									20.0				20.0
ms - Misc. materials			2.0		32.0	23.0	32.0		4.0	24.0	61.0	31.0	209.0
TOTAL HOURS	886.0	801.0	910.0	800.0	1080.0	693.0	740.5	992.0	661.0	905.0	737.0	958.0	10163.5
MATERIALS													
as-in- Asphalt (tons)	5.0		11.0	63.5	69.0	52.5		47.0	123.0	21.0	10.0		402.0
as-out- Asphalt (tons)	8.0			80.0	112.0	64.0		96.0		80.0			440.0
rb- Road base (tons)	8.0		124.0	224.0			192.0	640.0	272.0	424.0	624.0	448.0	2956.0
cn- Concrete demo (tons)													0.0
cn- Concrete (yards)	15.5												15.5
ts- Topsoil (yards)									1.0				1.0
tb- Tree branch (loads)						2.0	6.0			1.0			9.0
cf- Crusher fines (tons)													0.0
ss- Salt/Sand (tons)													0.0
ms - Misc. materials					1.0								1.0
sw-dump- Sweep (tons)	56.0		56.0	8.0						17.0	72.0	64.0	273.0
sw-shop - Sweep (tons)	48.0	16.0	104.0	16.0	60.0	8.0		16.0	4.0		128.0	28.0	428.0
Ditch Dirt - (loads)	1.0					2.0	24.0						27.0
Rock - (tons)	2.0										8.0		10.0
Trash													0.0
Water/Mag													0.0
Const. Debris - (loads)	3.0		10.0	10.0		11.0	25.0	32.0	13.0		5.0		109.0

CHERRY HILLS VILLAGE
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ITEM: 10c(ii)

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL
FROM: KAREN PROCTOR, DIRECTOR OF FINANCE AND ADMINISTRATION
SUBJECT: UNAUDITED FINANCIAL STATEMENTS-DECEMBER 2013
DATE: JANUARY 21, 2014

ISSUE How do the City of Cherry Hills Village finances through December compare to budget?

DISCUSSION

- **Background**

The City Council approved the 2013 General Fund budget with revenues equal to expenditures of \$5,947,205 and a Capital Fund with an approved 2013 budget deficit of (\$688,913).

- **Analysis**

At the end of December actual General Fund revenues exceeded expenditures by \$1,071,946. Forecasted revenue and expenditures through December 2013 show revenues exceeding expenditures by approximately \$1,014,634.

At the end of December actual Capital Fund expenditures exceeded revenues by (\$569,004). Forecasted revenues and expenditures through December 2013 show expenditures exceeding revenue by approximately (\$585,887).

The 2013 financial audit is scheduled for the week of March 3rd, 2014.

ATTACHMENTS

Exhibit A: Financial Snapshot December 2013

Exhibit B: General Fund Statement of Revenue and Expenditures Summary

Exhibit C: December 2013 Unaudited Financial Statements

The City of Cherry Hills Village Financial Snapshot For December 2013

			<u>% of 2013 Budget</u>	<u>Notes:</u>
GENERAL FUND (01)				
Revenues				
Budget:	\$	5,947,205		
Received to Date:	\$	6,523,040		
% of Year Completed:		100%		
% Received YTD:		110%		
Expenditures				
Administration				
Budget:	\$	1,690,361		
Expended to Date:	\$	1,527,776		
% of Year Completed:		100%		
% Expended YTD:		90%		
Community Development				
Budget:	\$	429,403		
Expended to Date:	\$	411,088		
% of Year Completed:		100%		
% Expended YTD:		96%		
Public Safety				
Budget:	\$	2,694,444		
Expended to Date:	\$	2,523,857		
% of Year Completed:		100%		
% Expended YTD:		94%		
Public Works				
Budget:	\$	903,306		
Expended to Date:	\$	791,321		
% of Year Completed:		100%		
% Expended YTD:		88%		
To Year End General Fund Revenues are Projected to Exceed Expenditures By:				
\$1,014,634				
CAPITAL FUND (02) EXPENDITURES				
Budget:	\$	991,925		
Expended to Date:	\$	1,126,297		
% of Year Completed:		100%		
% Expended YTD:		114%		
PARKS AND RECREATION (30) EXPENDITURES				
Budget:	\$	1,629,860		
Expended to Date:	\$	1,506,834		
% of Year Completed:		100%		
% Expended YTD:		92%		

**GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES**

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ESTIMATE	2013 BUDGET
REVENUE					
Current Property Taxes @ 7.30 Mills	2,592,299	2,604,199	2,187,185	2,196,853	2,204,401
Use/Tax Motor Vehicles	779,591	929,962	870,486	1,101,958	850,000
Sales Tax	905,452	1,008,508	956,783	1,059,013	800,000
Service Expansion Fees	107,452	86,970	139,217	160,094	116,000
Building Permits	513,363	419,800	500,905	477,725	500,000
Franchise Fees	401,717	415,009	294,361	368,208	300,000
Highway Users Tax	239,114	241,197	241,851	223,054	239,513
Municipal Court Fines	213,197	243,227	243,971	277,314	220,000
County Road & Bridge Levy	130,672	131,896	120,153	120,336	120,638
Specific Ownership Tax	166,962	-	22,481	-	175,372
Other Revenues	652,314	547,146	709,239	545,082	421,281
TOTAL OPERATING REVENUE	6,702,133	6,627,913	6,286,632	6,529,637	5,947,205
EXPENDITURES					
Administration	1,132,282	1,199,581	1,046,865	1,589,455	1,690,361
Judicial	76,702	80,968	97,826	81,855	86,571
Data Processing	48,456	67,575	84,465	98,899	123,920
Community Development	365,597	366,554	421,340	411,165	429,403
Crier	17,656	17,132	17,009	16,364	19,200
Public Safety	2,507,026	2,638,669	2,684,624	2,526,244	2,694,444
Public Works	746,395	757,500	801,936	791,021	903,306
Capital Improvements	1,025,670	1,149,663	-	-	-
TOTAL OPERATING EXPENDITURES	5,919,784	6,277,642	5,154,065	5,515,003	5,947,205
Management Contingency/Transfer Out	-	-	-	-	-
TOTAL EXPENDITURES	5,919,784	6,277,642	5,154,065	5,515,003	5,947,205
OPERATING GAIN/(LOSS)	782,349	350,271	1,132,568	1,014,634	(0)
EXTRAORDINARY EXPENSES					
Village Center	-	-	-	-	-
Transfer to Capital Fund	-	9,161,576	-	965,029	965,029
TOTAL EXTRAORDINARY EXPENSES	-	9,161,576	-	965,029	965,029
BEGINNING FUND BALANCE	11,922,249	12,704,598	3,893,293	5,025,861	4,790,700
ADD/(SUBTRACT) OPERATING DIFFERENCE	782,349	350,271	1,132,568	1,014,634	(0)
LESS: EXTRAORDINARY EXPENSES	(9,161,576)	(9,161,576)	-	(965,029)	(965,029)
ENDING FUND BALANCE	12,704,598	3,893,293	5,025,861	5,075,466	3,825,671
EMERGENCY RESERVE	591,978	627,764	515,406	551,500	594,720
AVAILABLE FUND BALANCE	12,112,620	3,265,529	4,510,454	4,523,966	3,230,950

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
DECEMBER 31, 2013

GENERAL FUND

ASSETS

01-1000	CASH - COMBINED FUND	(579,868.68)	
01-1011	CASH ON HAND-GEN FUND		350.00	
01-1029	CASH ON DEPOSIT-CRIER	(16,385.60)	
01-1031	CASH-COUNTY TREASURER GENERAL		1,452.51	
01-1032	CASH-CTY CLERK USE TAX		104,312.43	
01-1041	INVEST ACCT GEN'L FUND		2,496,146.22	
01-1042	INVESTMENT ACCT-CSAFE		102,662.08	
01-1043	INVEST ACCT-COLOTRUST+		2,750,532.16	
01-1045	1ST BANK CD'S		503,497.58	
01-1046	STEELE STREET BANK CD'S		503,577.33	
01-1051	TAXES RECEIVABLE		18,851.82	
01-1151	ACCOUNTS RECEIVABLE		44,054.62	
01-1153	FRANCHISE RECEIVABLE	(12.60)	
01-1154	OTHER RECEIVABLES		16,036.87	
01-1311	DUE FROM OTHER FUNDS		1,542,490.56	
01-1551	PREPAID INSURANCE		141,090.25	
01-1601	LAND		13,664,618.08	
01-1631	BUILDINGS		3,933,109.24	
01-1632	GROUND IMPROVEMENTS		223,820.14	
01-1641	PUBLIC WORKS EQUIPMENT		1,436,366.13	
01-1642	PUBLIC SAFETY EQUIPMENT		609,849.50	
01-1643	ADMINISTRATION EQUIPMENT		232,947.35	
01-1645	CONSTRUCTION IN PROCESS		601,239.94	
01-1701	COMPUTER LOAN PROGRAM		9,512.30	
	TOTAL ASSETS			28,340,250.23

LIABILITIES AND EQUITY

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
DECEMBER 31, 2013

GENERAL FUND

<u>LIABILITIES</u>			
01-2011	VOUCHERS PAYABLE		56,158.62
01-2014	PAYROLL PAYABLES-ZERO BALANCE		.08
01-2015	FICA/FWH PAYABLES		52.96
01-2017	457 PAYABLES	(1,082.74)
01-2020	HEALTH SAVINGS PAYABLES		20,488.62
01-2021	DEPENDENT FLEX PAYABLES		392.32
01-2022	FSA PAYABLES		8,000.00
01-2023	RETIREMENT PAYABLES		4,642.29
01-2025	HEALTH/DENTAL INSUR PAYABLES		151,610.42
01-2030	MISC PR PAYABLES		16,205.34
01-2101	HEALTH CARE SPENDING ACCT	(23,600.17)
01-2201	RECOGNIZANCE BONDS		25.00
01-2221	RESERVE-TAXES RECEIV.		18,851.82
01-2251	CHERRY HILLS GIFT FUND ESCROW		14,864.56
01-2252	ART COMMISSION DONATIONS		33,152.75
01-2261	POLICE DEPT SEIZURE ESCROW		.35
01-2370	BUILDING ESCROW		72,819.70
01-2381	HIGHLINE CANAL MAYORS CONTEST		362.59
01-2641	INVESTMENT IN FIXED ASSETS		20,701,950.38
01-2808	XCEL ROW QUINCY AVE. RESTORE		50,703.50
			21,125,598.39
	TOTAL LIABILITIES		21,125,598.39
<u>FUND EQUITY</u>			
01-2952	TABOR EXCESS		1,078,951.30
	UNAPPROPRIATED FUND BALANCE:		
01-2900	FUND BALANCE	5,063,754.25	
	REVENUE OVER EXPENDITURES - YTD	1,071,946.29	
			6,135,700.54
	BALANCE - CURRENT DATE		6,135,700.54
	TOTAL FUND EQUITY		7,214,651.84
	TOTAL LIABILITIES AND EQUITY		28,340,250.23

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
01-310-3111	.00	2,196,853.28	2,204,401.00	7,547.72	99.7
01-310-3121	.00	.00	175,372.00	175,372.00	.0
01-310-3161	.00	368,208.27	300,000.00	(68,208.27)	122.7
01-310-3162	.00	101,541.32	90,000.00	(11,541.32)	112.8
01-310-3191	.00	7,123.36	2,000.00	(5,123.36)	356.2
01-310-3192	.00	(13,654.81)	(50,000.00)	(36,345.19)	(27.3)
01-310-3193	.00	(155.31)	(100.00)	55.31	(155.3)
01-310-3311	.00	1,059,012.68	800,000.00	(259,012.68)	132.4
01-310-3312	.00	1,101,957.68	850,000.00	(251,957.68)	129.6
TOTAL TAX REVENUES	.00	4,820,886.47	4,371,673.00	(449,213.47)	110.3
<u>LICENSE AND PERMIT REVENUES</u>					
01-320-3211	.00	7,150.25	6,131.00	(1,019.25)	116.6
01-320-3213	.00	31,650.00	30,000.00	(1,650.00)	105.5
01-320-3221	.00	477,724.61	500,000.00	22,275.39	95.5
01-320-3222	.00	160,094.20	116,000.00	(44,094.20)	138.0
01-320-3223	.00	200.00	2,000.00	1,800.00	10.0
01-320-3224	.00	3,600.00	2,550.00	(1,050.00)	141.2
01-320-3225	.00	90,891.43	60,000.00	(30,891.43)	151.5
01-320-3226	.00	.00	1,100.00	1,100.00	.0
01-320-3227	.00	2,620.00	3,000.00	380.00	87.3
01-320-3228	.00	60,415.50	35,000.00	(25,415.50)	172.6
01-320-3229	.00	3,720.00	1,500.00	(2,220.00)	248.0
01-320-3230	.00	17,895.00	6,300.00	(11,595.00)	284.1
TOTAL LICENSE AND PERMIT REVENUES	.00	855,960.99	763,581.00	(92,379.99)	112.1
<u>INTERGOVERNMENTAL REVENUES</u>					
01-330-3321	.00	25,283.00	24,000.00	(1,283.00)	105.4
01-330-3342	.00	3,568.96	3,000.00	(568.96)	119.0
01-330-3352	.00	223,053.62	239,513.00	16,459.38	93.1
01-330-3371	.00	114,319.34	120,638.00	6,318.66	94.8
TOTAL INTERGOVERNMENTAL REVENUES	.00	366,224.92	387,151.00	20,926.08	94.6

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES REVENUES</u>					
01-350-3420	EXTRA DUTY SERVICE CHARGES	.00	50,645.00	55,000.00	4,355.00 92.1
01-350-3421	FALSE ALARM FEES	.00	600.00	3,000.00	2,400.00 20.0
01-350-3511	MUNICIPAL COURT FINES	(255.00)	277,314.38	220,000.00	(57,314.38) 126.1
01-350-3512	DUI FINES	.00	15,494.77	11,000.00	(4,494.77) 140.9
01-350-3513	FUEL SURCHARGE	.00	24,625.00	25,000.00	375.00 98.5
01-350-3514	PHOTO RED LIGHT FINES	.00	52,875.00	68,000.00	15,125.00 77.8
	TOTAL CHARGES FOR SERVICES REVENUES	(255.00)	421,554.15	382,000.00	(39,554.15) 110.4
<u>MISCELLANEOUS REVENUES</u>					
01-360-3611	INTEREST INCOME	.00	10,721.54	10,000.00	(721.54) 107.2
01-360-3612	PENALTY-BUILDING PERMITS	.00	3,413.57	1,800.00	(1,613.57) 189.6
01-360-3650	CRIER CONTRIBUTIONS	.00	8,928.00	7,000.00	(1,928.00) 127.5
01-360-3660	CRIER ADVERTISEMENT	.00	7,700.00	6,000.00	(1,700.00) 128.3
01-360-3680	OTHER REVENUES	.00	23,720.44	18,000.00	(5,720.44) 131.8
01-360-3690	LEASE PROCEEDS	.00	3,930.00	.00	(3,930.00) .0
	TOTAL MISCELLANEOUS REVENUES	.00	58,413.55	42,800.00	(15,613.55) 136.5
	TOTAL FUND REVENUE	(255.00)	6,523,040.08	5,947,205.00	(575,835.08) 109.7

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
01-411-1011 PERSONNEL SERVICES	.00	413,380.07	439,702.00	26,321.93	94.0
01-411-1012 FEE PERSONNEL	.00	14,200.00	20,800.00	6,600.00	68.3
01-411-1013 SOCIAL SECURITY TAXES	.00	29,445.56	35,176.00	5,730.44	83.7
01-411-1014 RETIREMENT 401-NONSWORN	.00	13,133.26	26,382.00	13,248.74	49.8
01-411-1015 RETIREMENT	.00	7,047.60	65,000.00	57,952.40	10.8
01-411-1016 HEALTH-LIFE-DENTAL INSURANCE	.00	54,486.00	442,200.00	387,714.00	12.3
01-411-1017 UNEMPLOY-WORKMENS COMP INS	.00	87,582.74	140,278.00	52,695.26	62.4
01-411-2021 OFC-SUPPLIES-POSTAGE	.00	11,565.41	14,574.00	3,008.59	79.4
01-411-2022 PRINTING-REPRODUCTION	.00	1,262.80	1,500.00	237.20	84.2
01-411-2028 SPECIAL MATERIALS	176.89	1,697.23	2,700.00	1,002.77	62.9
01-411-3031 GAS-HEAT-LIGHT	2,818.68	20,999.22	17,800.00	(3,199.22)	118.0
01-411-3033 COMMUNICATIONS	56.52	29,375.38	32,000.00	2,624.62	91.8
01-411-3035 SEWER	.00	4,583.73	2,400.00	(2,183.73)	191.0
01-411-4040 COUNTY TREASURER FEES	.00	24,697.57	22,044.00	(2,653.57)	112.0
01-411-4041 COUNTY USE TAX FEES	.00	55,097.96	42,500.00	(12,597.96)	129.6
01-411-4042 AUDIT	.00	7,500.00	7,500.00	.00	100.0
01-411-4043 LEGAL	.00	114,368.44	125,000.00	10,631.56	91.5
01-411-4049 OTHER CONTRACTUAL SERVICES	240.18	16,766.75	23,860.00	7,093.25	70.3
01-411-6061 INSURANCE-BONDS	.00	74,923.68	103,196.00	28,272.32	72.6
01-411-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	72,933.31	96,149.00	23,215.69	75.9
01-411-6064 TESTING-PHYSICALS	.00	160.50	1,000.00	839.50	16.1
01-411-6066 LEGAL PUBLICATIONS	.00	.00	500.00	500.00	.0
01-411-6067 SPECIAL EVENTS	400.00	2,367.06	1,500.00	(867.06)	157.8
01-411-6068 MISCELLANEOUS EXPENSES	502.30	43,601.44	25,600.00	(18,001.44)	170.3
01-411-7071 EQUIPMENT	.00	526.77	1,000.00	473.23	52.7
TOTAL ADMINISTRATION DEPARTMENT	4,194.57	1,101,702.48	1,690,361.00	588,658.52	65.2
<u>JUDICIAL DEPARTMENT</u>					
01-412-1011 PERSONAL SERVICES	.00	63,624.12	63,352.00	(272.12)	100.4
01-412-1012 FEE PERSONNEL	800.00	10,700.00	10,000.00	(700.00)	107.0
01-412-1013 SOCIAL SECURITY TAXES	.00	4,883.12	5,068.00	184.88	96.4
01-412-1015 RETIREMENT	.00	1,831.96	.00	(1,831.96)	.0
01-412-1016 HEALTH-LIFE-DENTAL INSURANCE	.00	15,773.02	.00	(15,773.02)	.0
01-412-1019 OVERTIME	.00	66.05	.00	(66.05)	.0
01-412-2021 OFC SUPPLIES-POSTAGE	.00	143.19	200.00	56.81	71.6
01-412-2022 PRINTING-REPRODUCTION	.00	165.80	500.00	334.20	33.2
01-412-4050 JURY-WITNESS FEES	.00	55.00	150.00	95.00	36.7
01-412-6063 TRAIN.-DUES-TRAVEL-SUBSC	.00	453.03	520.00	66.97	87.1
01-412-6067 INTERPRETERS	.00	835.00	1,100.00	265.00	75.9
01-412-6068 MISCELLANEOUS EXPENSES	.00	929.65	5,680.00	4,750.35	16.4
TOTAL JUDICIAL DEPARTMENT	800.00	99,459.94	86,570.00	(12,889.94)	114.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DATA PROCESSING DEPARTMENT</u>					
01-414-2028	SOFTWARE	.00	2,898.00	1,758.00 (1,140.00) 164.9
01-414-4049	OTHER CONTRACTUAL SERVICES	5,696.26	79,693.75	95,162.00	15,468.25 83.8
01-414-5052	EQUIPMENT MAINTENANCE	.00	246.98	3,000.00	2,753.02 8.2
01-414-6068	MISCELLANEOUS EXPENSES	42.00	8,310.86	15,000.00	6,689.14 55.4
01-414-7071	EQUIPMENT	166.63	7,749.75	9,000.00	1,250.25 86.1
TOTAL DATA PROCESSING DEPARTMENT		5,904.89	98,899.34	123,920.00	25,020.66 79.8
<u>COMMUNITY DEVELOPMENT DEPARTME</u>					
01-418-1011	PERSONNEL SERVICES	.00	158,745.99	163,596.00	4,850.01 97.0
01-418-1013	SOCIAL SECURITY TAXES	.00	12,152.55	13,088.00	935.45 92.9
01-418-1014	RETIREMENT 401-NONSWORN	.00	5,660.61	.00 (5,660.61) .0
01-418-1015	RETIREMENT	.00	881.41	.00 (881.41) .0
01-418-1016	HEALTH-LIFE-DENTAL INSURANCE	.00	22,064.17	.00 (22,064.17) .0
01-418-1019	OVERTIME	.00	76.44	.00 (76.44) .0
01-418-2021	OFCE SUPPLIES-POSTAGE	166.41	2,911.69	4,200.00	1,288.31 69.3
01-418-2022	PRINTING-REPRODUCTION	.00	2,015.44	1,800.00 (215.44) 112.0
01-418-2028	SPECIAL MATERIALS	18.23	188.34	200.00	11.66 94.2
01-418-3033	TELEPHONE	48.07	601.44	850.00	248.56 70.8
01-418-4042	CONTRACTED PLAN REVIEW	.00	60,425.00	49,965.00 (10,460.00) 120.9
01-418-4045	ENGINEERING SERVICES	.00	25,263.75	25,000.00 (263.75) 101.1
01-418-4047	BUILDING INSPECTION	.00	142,217.01	139,804.00 (2,413.01) 101.7
01-418-4049	OTHER CONTRACTUAL SERVICES	.00	.00	20,000.00	20,000.00 .0
01-418-6063	TRAIN.-DUES-TRAVEL-SUBSC	.00	3,411.85	5,500.00	2,088.15 62.0
01-418-6068	MISCELLANEOUS EXPENSE	.00	3,093.07	3,600.00	506.93 85.9
01-418-7071	EQUIPMENT	.00	61.75	1,800.00	1,738.25 3.4
TOTAL COMMUNITY DEVELOPMENT DEPARTME		232.71	439,770.51	429,403.00 (10,367.51) 102.4
<u>VILLAGE CRIER DEPARTMENT</u>					
01-419-1012	FEE PERSONNEL	.00	4,200.00	4,200.00	.00 100.0
01-419-2021	OFFICE SUPPLIES, POSTAGE	266.25	5,790.15	4,500.00 (1,290.15) 128.7
01-419-2022	PRINTING	1,482.09	6,374.00	10,500.00	4,126.00 60.7
TOTAL VILLAGE CRIER DEPARTMENT		1,748.34	16,364.15	19,200.00	2,835.85 85.2

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY DEPARTMENT</u>					
01-421-1011 PERSONNEL SERVICES	.00	1,832,519.90	1,876,572.00	44,052.10	97.7
01-421-1013 SOCIAL SECURITY TAXES	.00	41,569.50	48,000.00	6,430.50	86.6
01-421-1014 POLICE PENSION CONTRIBUTIONS	.00	134,462.99	135,000.00	537.01	99.6
01-421-1015 RETIREMENT	.00	39,819.28	.00	(39,819.28)	.0
01-421-1016 HEALTH-LIFE-DENTAL INSURANCE	.00	257,988.18	.00	(257,988.18)	.0
01-421-1018 UNIFORM EXPENSE	2,271.90	15,870.48	21,500.00	5,629.52	73.8
01-421-1019 OVERTIME	.00	46,254.14	55,000.00	8,745.86	84.1
01-421-1020 EXTRA DUTY	.00	45,051.65	70,000.00	24,948.35	64.4
01-421-2021 OFC SUPPLIES-POSTAGE	298.00	8,226.66	8,000.00	(226.66)	102.8
01-421-2022 PRINTING-REPRODUCTION	167.40	4,661.49	5,200.00	538.51	89.6
01-421-2023 CRIME PREVENTION	.00	130.29	2,000.00	1,869.71	6.5
01-421-2024 DARE	.00	822.41	2,000.00	1,177.59	41.1
01-421-2028 SPECIAL MATERIALS	423.34	7,684.13	9,000.00	1,315.87	85.4
01-421-2029 ANIMAL CONTROL	110.50	401.14	700.00	298.86	57.3
01-421-3031 ELECTRIC/GAS	5,966.96	28,229.98	22,500.00	(5,729.98)	125.5
01-421-3032 WATER	39.75	3,631.39	3,000.00	(631.39)	121.1
01-421-3033 TELEPHONE	1,410.94	20,842.22	27,507.00	6,664.78	75.8
01-421-3035 SEWER	.00	221.68	400.00	178.32	55.4
01-421-4048 VEHICLE MAINTENANCE CONTRACT	.00	23,128.20	40,000.00	16,871.80	57.8
01-421-4049 OTHER CONTRACTUAL SERVICES	6,830.70	145,901.10	152,165.00	6,263.90	95.9
01-421-4050 PHOTO RED LIGHT EXPENSES	.00	38,303.17	68,000.00	29,696.83	56.3
01-421-5051 BUILDING MAINTENANCE	211.47	5,068.20	22,100.00	17,031.80	22.9
01-421-5052 EQUIPMENT MAINTENANCE	.00	1,667.37	3,900.00	2,232.63	42.8
01-421-5053 VEHICLE MAINTENANCE	3,227.06	9,041.14	6,600.00	(2,441.14)	137.0
01-421-5054 GASOLINE-OIL	145.55	42,965.43	56,000.00	13,034.57	76.7
01-421-6063 TRNG-DUES-TRAVEL-SUBSC	4,873.00	17,200.61	22,000.00	4,799.39	78.2
01-421-6064 TESTING AND PHYSICAL EXAMS	280.00	2,208.50	3,000.00	791.50	73.6
01-421-6065 PRISONER EXPENSES	680.00	6,921.72	7,500.00	578.28	92.3
01-421-6066 SPECIAL INVESTIGATIONS	.00	1,769.49	2,100.00	330.51	84.3
01-421-6068 MISCELLANEOUS EXPENSES	32.05	23,406.15	12,500.00	(10,906.15)	187.3
01-421-7071 EQUIPMENT	619.45	15,695.92	12,200.00	(3,495.92)	128.7
TOTAL PUBLIC SAFETY DEPARTMENT	27,588.07	2,821,664.51	2,694,444.00	(127,220.51)	104.7

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS DEPARTMENT</u>					
01-431-1011 PERSONNEL SERVICES	.00	466,240.87	490,283.00	24,042.13	95.1
01-431-1013 SOCIAL SECURITY TAXES	.00	34,678.10	39,223.00	4,544.90	88.4
01-431-1014 RETIREMENT 401-NONSWORN	.00	6,687.24	.00	(6,687.24)	.0
01-431-1015 RETIREMENT	.00	9,982.56	.00	(9,982.56)	.0
01-431-1016 HEALTH-LIFE-DENTAL INSURANCE	.00	65,242.50	.00	(65,242.50)	.0
01-431-1018 UNIFORM EXPENSE	259.92	3,570.42	3,800.00	229.58	94.0
01-431-1019 OVERTIME	.00	4,443.18	12,500.00	8,056.82	35.6
01-431-2021 OFC SUPPLIES-POSTAGE	8.07	566.57	2,000.00	1,433.43	28.3
01-431-2024 SNOW-ICE MATERIALS	.00	29,237.03	20,000.00	(9,237.03)	146.2
01-431-2025 ROAD MAINT. MATERIALS	908.70	29,800.36	50,000.00	20,199.64	59.6
01-431-2026 CURB-GUTTER-SIDEWALKS	.00	1,893.29	5,000.00	3,106.71	37.9
01-431-2027 TRAFFIC CONTROL DEVICES	552.00	4,199.18	8,000.00	3,800.82	52.5
01-431-2028 SPECIAL MATERIALS	143.73	3,166.39	6,000.00	2,833.61	52.8
01-431-3032 WATER	.00	647.72	1,500.00	852.28	43.2
01-431-3033 COMMUNICATIONS	117.05	1,737.33	3,500.00	1,762.67	49.6
01-431-3034 STREET LIGHTING	342.19	5,637.18	4,500.00	(1,137.18)	125.3
01-431-4045 ENGINEERING SERVICES	.00	1,080.00	5,000.00	3,920.00	21.6
01-431-4048 VEHICLE MAINTENANCE CONTRACT	1,522.19	18,627.84	45,000.00	26,372.16	41.4
01-431-4049 OTHER CONTRACTUAL SERVICES	1,281.58	51,210.59	72,000.00	20,789.41	71.1
01-431-5051 BUILDING MAINTENANCE	993.22	44,954.65	52,000.00	7,045.35	86.5
01-431-5052 EQUIPMENT MAINTENANCE	998.00	4,174.33	7,000.00	2,825.67	59.6
01-431-5053 VEHICLE MAINTENANCE	46.36	5,073.99	18,000.00	12,926.01	28.2
01-431-5054 GASOLINE-OIL	7,890.32	51,477.02	28,000.00	(23,477.02)	183.9
01-431-6063 TRNG-DUES-TRAVEL-SUBSC	350.00	3,709.78	5,000.00	1,290.22	74.2
01-431-6064 TESTING PHYSICALS	.00	1,080.50	1,500.00	419.50	72.0
01-431-6068 MISCELLANEOUS EXPENSES	21.71	7,234.18	8,500.00	1,265.82	85.1
01-431-7000 PUBLIC ART	.00	10,220.96	10,000.00	(220.96)	102.2
01-431-7071 EQUIPMENT	.00	6,659.10	5,000.00	(1,659.10)	133.2
TOTAL PUBLIC WORKS DEPARTMENT	15,435.04	873,232.86	903,306.00	30,073.14	96.7
TOTAL FUND EXPENDITURES	55,903.62	5,451,093.79	5,947,204.00	496,110.21	91.7
NET REVENUE OVER EXPENDITURES	(56,158.62)	1,071,946.29	1.00	(1,071,945.29)	10719

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
DECEMBER 31, 2013

CAPITAL FUND

ASSETS

02-1000	CASH - COMBINED FUND	3,754,324.38	
02-1031	CASH-COUNTY TREASURER GENERAL	3,689.89	
02-1043	INVSEST ACCOUNT-COLOTRUST	1,373,578.52	
02-1051	TAXES RECEIVABLE	(274,492.53)	
	TOTAL ASSETS		<u><u>4,857,100.26</u></u>

LIABILITIES AND EQUITY

LIABILITIES

02-2011	VOUCHERS PAYABLE	6,532.62	
02-2012	S. METRO JOINT FACILITY FUNDS	.01	
02-2221	RESERVE-TAXES RECEIVABLE	(274,492.53)	
	TOTAL LIABILITIES		(267,959.90)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
02-2900	FUND BALANCE	5,694,064.20	
	REVENUE OVER EXPENDITURES - YTD	(569,004.04)	
	BALANCE - CURRENT DATE		<u>5,125,060.16</u>
	TOTAL FUND EQUITY		<u>5,125,060.16</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>4,857,100.26</u></u>

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
02-310-3111	CURRENT PROPERTY TAX	.00	279,598.42	301,972.00	22,373.58 92.6
02-310-3121	SPECIFIC OWNERSHIP TAX	.00	276,115.50	1,040.00 (275,075.50) 26549.
	TOTAL TAX REVENUES	.00	555,713.92	303,012.00 (252,701.92) 183.4
<u>MISCELLANEOUS REVENUES</u>					
02-360-3611	INTEREST INCOME	.00	1,579.36	.00 (1,579.36) .0
	TOTAL MISCELLANEOUS REVENUES	.00	1,579.36	.00 (1,579.36) .0
	TOTAL FUND REVENUE	.00	557,293.28	303,012.00 (254,281.28) 183.9

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
02-441-1000 TRAIL IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
02-441-1101 VILLAGE CENTER IMPROVEMENTS	657.50	452,510.43	100,000.00	(352,510.43)	452.5
02-441-1103 ADMIN EQUIPMENT	.00	6,041.95	6,900.00	858.05	87.6
02-441-2103 POLICE EQUIPMENT	.00	12,080.76	18,965.00	6,884.24	63.7
02-441-2104 POLICE VEHICLES	.00	81,923.35	90,660.00	8,736.65	90.4
02-441-3101 STREET IMPROVEMENT PROGRAM	.00	207,958.06	270,000.00	62,041.94	77.0
02-441-3102 PUBLIC WORKS EQUIPMENT	.00	13,423.00	55,000.00	41,577.00	24.4
02-441-3103 PARKS EQUIPMENT	.00	52,367.76	70,400.00	18,032.24	74.4
02-441-3104 PUBLIC WORKS VEHICLES	.00	78,627.00	150,000.00	71,373.00	52.4
02-441-3108 BUILDINGS	.00	25,552.55	40,000.00	14,447.45	63.9
02-441-3110 CRACK SEAL	.00	4,800.00	20,000.00	15,200.00	24.0
02-441-3111 CURB AND GUTTER	2,231.05	52,035.20	40,000.00	(12,035.20)	130.1
02-441-4000 LAND PURCHASE	3,644.07	138,977.26	125,000.00	(13,977.26)	111.2
TOTAL CAPITAL FUND EXPENDITURES	6,532.62	1,126,297.32	991,925.00	(134,372.32)	113.6
TOTAL FUND EXPENDITURES	6,532.62	1,126,297.32	991,925.00	(134,372.32)	113.6
NET REVENUE OVER EXPENDITURES	(6,532.62)	(569,004.04)	(688,913.00)	(119,908.96)	(82.6)

CITY OF CHERRY HILLS VILLAGE

BALANCE SHEET

DECEMBER 31, 2013

CONSERVATION TRUST FUND

ASSETS

07-1000	CASH - COMBINED FUND	497,239.76	
07-1041	INVESTMENT ACCT CONSER TRUST	167,552.40	
	TOTAL ASSETS		664,792.16

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
07-2900	FUND BALANCE	599,964.78	
	REVENUE OVER EXPENDITURES - YTD	64,827.38	
	BALANCE - CURRENT DATE	664,792.16	
	TOTAL FUND EQUITY		664,792.16
	TOTAL LIABILITIES AND EQUITY		664,792.16

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>						
07-330-3358	COLORADO LOTTERY	.00	65,850.59	50,000.00	(15,850.59)	131.7
	TOTAL INTERGOVERNMENTAL REVENUES	.00	65,850.59	50,000.00	(15,850.59)	131.7
<u>MISCELLANEOUS REVENUES</u>						
07-360-3611	INTEREST ON INVESTMENTS	.00	217.83	250.00	32.17	87.1
	TOTAL MISCELLANEOUS REVENUES	.00	217.83	250.00	32.17	87.1
	TOTAL FUND REVENUE	.00	66,068.42	50,250.00	(15,818.42)	131.5

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONSERVATION TRUST EXPENDITURE</u>						
07-450-4521	TRAIL IMPROVEMENTS	.00	1,241.04	35,000.00	33,758.96	3.6
TOTAL CONSERVATION TRUST EXPENDITURE		.00	1,241.04	35,000.00	33,758.96	3.6
TOTAL FUND EXPENDITURES		.00	1,241.04	35,000.00	33,758.96	3.6
NET REVENUE OVER EXPENDITURES		.00	64,827.38	15,250.00	(49,577.38)	425.1

CITY OF CHERRY HILLS VILLAGE
 BALANCE SHEET
 DECEMBER 31, 2013

CH ANDERSON LAND DONATION FUND

<u>ASSETS</u>			
08-1000	CASH - COMBINED FUND	(411,549.76)
08-1041	INVESTMENT ACCT LAND DONATION		813,113.58
			401,563.82
	TOTAL ASSETS		401,563.82
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
08-2900	FUND BALANCE		395,245.04
	REVENUE OVER EXPENDITURES - YTD		6,318.78
			401,563.82
	BALANCE - CURRENT DATE		401,563.82
	TOTAL FUND EQUITY		401,563.82
	TOTAL LIABILITIES AND EQUITY		401,563.82

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

CH ANDERSON LAND DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>						
08-320-3221	RECREATION REIMBURSEMENT DONAT	.00	1,685.00	1,000.00	(685.00)	168.5
TOTAL LICENSE AND PERMIT REVENUES		.00	1,685.00	1,000.00	(685.00)	168.5
<u>MISCELLANEOUS REVENUES</u>						
08-360-3611	INTEREST-INVESTMENTS	.00	1,057.03	1,000.00	(57.03)	105.7
08-360-3680	MISCELLANEOUS REVENUES	.00	3,576.75	.00	(3,576.75)	.0
TOTAL MISCELLANEOUS REVENUES		.00	4,633.78	1,000.00	(3,633.78)	463.4
TOTAL FUND REVENUE		.00	6,318.78	2,000.00	(4,318.78)	315.9

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

CH ANDERSON LAND DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAND DONATION FUND EXPENDITURE</u>						
08-450-9093	THREE POND PARK WATER RIGHTS	.00	.00	620.00	620.00	.0
	TOTAL LAND DONATION FUND EXPENDITURE	.00	.00	620.00	620.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	620.00	620.00	.0
	NET REVENUE OVER EXPENDITURES	.00	6,318.78	1,380.00	(4,938.78)	457.9

CITY OF CHERRY HILLS VILLAGE
 BALANCE SHEET
 DECEMBER 31, 2013

SID # 7 BOND FUND

ASSETS

13-1000	CASH - COMBINED FUND	267.56	
13-1031	CASH COUNTY TREASURER SID #7	(16,288.10)	
13-1047	COLOTRUST	21,229.82	
	TOTAL ASSETS		5,209.28

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
13-2900	FUND BALANCE	979.58	
	REVENUE OVER EXPENDITURES - YTD	4,229.70	
	BALANCE - CURRENT DATE		5,209.28
	TOTAL FUND EQUITY		5,209.28
	TOTAL LIABILITIES AND EQUITY		5,209.28

CITY OF CHERRY HILLS VILLAGE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
13-360-3611 INTEREST INCOME	.00	35.55	1,100.00	1,064.45	3.2
13-360-3612 INTEREST ON ASSESSMENT	.00	39,758.04	39,616.00	(142.04)	100.4
13-360-3630 ASSESSMENTS REVENUE	.00	55,147.52	55,136.00	(11.52)	100.0
TOTAL MISCELLANEOUS REVENUES	.00	94,941.11	95,852.00	910.89	99.1
TOTAL FUND REVENUE	.00	94,941.11	95,852.00	910.89	99.1

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

SID # 7 BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SID # 7 BOND FUND EXPENDITURES</u>					
13-470-4041 COUNTY TREASURER FEES	.00	949.05	948.00	(1.05)	100.1
13-470-7072 INTEREST EXPENSE	.00	14,762.36	15,421.00	658.64	95.7
13-470-7073 BOND PRINCIPAL PAYMENT	.00	75,000.00	75,000.00	.00	100.0
TOTAL SID # 7 BOND FUND EXPENDITURES	.00	90,711.41	91,369.00	657.59	99.3
TOTAL FUND EXPENDITURES	.00	90,711.41	91,369.00	657.59	99.3
NET REVENUE OVER EXPENDITURES	.00	4,229.70	4,483.00	253.30	94.4

CITY OF CHERRY HILLS VILLAGE

BALANCE SHEET

DECEMBER 31, 2013

ARAPAPAHOE COUNTY OPEN SPACE F

ASSETS

14-1000	CASH - COMBINED FUND	(559,359.32)	
14-1042	INVESTMENT ACCOUNT-CSAFE		260,281.66	
14-1043	INVEST ACCT-COLOTRUST		901,120.37	
	TOTAL ASSETS			602,042.71

LIABILITIES AND EQUITYLIABILITIES

14-2011	VOUCHERS PAYABLE		4,399.76	
14-2071	ARAP CO SALES TAX COLLECTED		17,490.60	
	TOTAL LIABILITIES			21,890.36

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
14-2900	FUND BALANCE		512,228.63	
	REVENUE OVER EXPENDITURES - YTD		67,923.72	
	BALANCE - CURRENT DATE		580,152.35	
	TOTAL FUND EQUITY			580,152.35
	TOTAL LIABILITIES AND EQUITY			602,042.71

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
14-320-3200	OPEN SPACE SHAREBACK	.00	130,903.26	110,000.00	(20,903.26) 119.0
14-320-3220	SALES TAX COLLECTION FEE	.00	1,467.99	1,500.00	32.01 97.9
TOTAL LICENSE AND PERMIT REVENUES		.00	132,371.25	111,500.00	(20,871.25) 118.7
<u>MISCELLANEOUS REVENUES</u>					
14-360-3611	INTEREST INCOME	.00	1,386.17	1,200.00	(186.17) 115.5
14-360-3681	GRANT REVENUE	.00	17,393.93	.00	(17,393.93) .0
TOTAL MISCELLANEOUS REVENUES		.00	18,780.10	1,200.00	(17,580.10) 1565.0
TOTAL FUND REVENUE		.00	151,151.35	112,700.00	(38,451.35) 134.1

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

ARAPAPAHOE COUNTY OPEN SPACE F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPEN SPACE FUND EXPENDITURES</u>					
14-450-9091 TRAIL IMPROVEMENTS	.00	45,138.96	102,000.00	56,861.04	44.3
14-450-9093 OTHER EXPENDITURES	.00	6,184.16	37,000.00	30,815.84	16.7
14-450-9094 QUINCY FARMS PROJECT	.00	867.50	.00	(867.50)	.0
14-450-9095 HIGHLINE CANAL TREE PLANTING	.00	6,201.18	.00	(6,201.18)	.0
14-450-9096 QUINCY FARMS VISIONING CONSULT	4,399.76	24,835.83	.00	(24,835.83)	.0
TOTAL OPEN SPACE FUND EXPENDITURES	4,399.76	83,227.63	139,000.00	55,772.37	59.9
TOTAL FUND EXPENDITURES	4,399.76	83,227.63	139,000.00	55,772.37	59.9
NET REVENUE OVER EXPENDITURES	(4,399.76)	67,923.72	(26,300.00)	(94,223.72)	258.3

CITY OF CHERRY HILLS VILLAGE

BALANCE SHEET

DECEMBER 31, 2013

WATER AND SEWER FUND

ASSETS

20-1000	CASH - COMBINED FUND	102,211.62	
20-1041	INVESTMENT ACCOUNT	734,167.16	
20-1151	ACCOUNTS RECEIVABLE	55,775.00	
20-1551	SEWER LINES	708,364.00	
20-1601	ACCUMULATED DEPRECIATION	(436,491.00)	
	TOTAL ASSETS		<u>1,164,026.78</u>

LIABILITIES AND EQUITYLIABILITIES

20-2011	VOUCHERS PAYABLE	85,771.89	
20-2212	FAIRFAX WATER LINE	29,116.50	
20-2214	LEVY WATER LINE ESCROW	950.00	
	TOTAL LIABILITIES		115,838.39

FUND EQUITY

20-2901	RETAINED EARNINGS	345,894.62	
20-2951	CONTRIBUTED CAPITAL-TAPS	438,450.00	
20-2961	CONTRIBUTED CAPITAL-SEWER	571,808.00	
	UNAPPROPRIATED FUND BALANCE:		
20-2900	FUND BALANCE	(485,096.61)	
	REVENUE OVER EXPENDITURES - YTD	177,132.38	
	BALANCE - CURRENT DATE	(307,964.23)	
	TOTAL FUND EQUITY		<u>1,048,188.39</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,164,026.78</u>

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSE AND PERMIT REVENUES</u>					
20-320-3220 TAP FEES	.00	50,700.00	.00	(50,700.00)	.0
20-320-3225 WATER ADMINISTRATION FEES	.00	26,736.00	.00	(26,736.00)	.0
20-320-3226 SEWER ADMINISTRATION FEES	.00	103,680.00	1,812.00	(101,868.00)	5721.9
20-320-3228 W/S REPAIR & REPLACEMENT FEES	.00	4,102.64	22,650.00	18,547.36	18.1
TOTAL LICENSE AND PERMIT REVENUES	.00	185,218.64	24,462.00	(160,756.64)	757.2
<u>MISCELLANEOUS REVENUES</u>					
20-360-3611 INTEREST INCOME	.00	842.51	800.00	(42.51)	105.3
20-360-3680 MISCELLANEOUS INCOME	.00	11,000.00	.00	(11,000.00)	.0
TOTAL MISCELLANEOUS REVENUES	.00	11,842.51	800.00	(11,042.51)	1480.3
TOTAL FUND REVENUE	.00	197,061.15	25,262.00	(171,799.15)	780.1

CITY OF CHERRY HILLS VILLAGE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

WATER AND SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER & SEWER EXPENDITURES</u>					
20-461-4042 LEGAL COUNSEL	.00	3,452.00	15,000.00	11,548.00	23.0
20-461-4049 OTHER CONTRACTUAL	.00	.00	10,000.00	10,000.00	.0
20-461-5052 SEWER REPAIRS & MAINTENANCE	.00	8,228.08	100,000.00	91,771.92	8.2
20-461-6063 TRAINING, DUES & SUB	.00	912.60	2,017.00	1,104.40	45.3
20-461-6068 MISCELLANEOUS	.00	7,336.09	.00	(7,336.09)	.0
20-461-7050 DEPRECIATION	.00	.00	26,750.00	26,750.00	.0
TOTAL WATER & SEWER EXPENDITURES	.00	19,928.77	153,767.00	133,838.23	13.0
TOTAL FUND EXPENDITURES	.00	19,928.77	153,767.00	133,838.23	13.0
NET REVENUE OVER EXPENDITURES	.00	177,132.38	(128,505.00)	(305,637.38)	137.8

CITY OF CHERRY HILLS VILLAGE
BALANCE SHEET
DECEMBER 31, 2013

PARKS AND RECREATION FUND

<u>ASSETS</u>		
30-1000	CASH - COMBINED FUND	(2,248,902.69)
30-1031	CASH-COUNTY TREASURER GENERAL	1,128.41
30-1041	INVEST ACCT. WF	2,512,611.75
30-1042	INVESTMENT ACCOUNT-CSAFE	(25,111.57)
30-1043	INVEST ACCT-COLOTRUST+	2,343,723.60
30-1051	TAXES RECEIVABLE	23,986.72
30-1551	PREPAID INSURANCE	17,965.36
30-1632	GROUND IMPROVEMENTS	39,485.00
30-1646	PARKS & TRAILS EQUIPMENT	267,772.62
30-1701	COMPUTER LOAN PROGRAM	(761.57)
		2,931,897.63
	TOTAL ASSETS	2,931,897.63
 <u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
30-2011	VOUCHERS PAYABLE	35,810.61
30-2014	PAYROLL PAYABLES-ZERO BALANCE	2,286.57
30-2015	FICA/FWH PAYABLES	1,542,495.37
30-2101	HEALTH CARE SPENDING ACCT	(44.09)
30-2221	DEFERRED TAX REVENUE	23,986.72
30-2371	ASPHALT OVERLAY PROJECT GRANT	2,277.72
30-2372	VOLUNTEER PARK PROJECT	439.41
30-2373	LITTLE DRY CREEK PROJECT GRANT	(625.41)
30-2374	JOHN MEADE PARK HORSE ARENA GR	(87.72)
30-2375	ASHPALT TRAIL OVERLAY PHASE 3	(134.88)
30-2641	INVESTMENT IN FIXED ASSETS	307,257.62
		1,913,661.92
	TOTAL LIABILITIES	1,913,661.92
 <u>FUND EQUITY</u>		
UNAPPROPRIATED FUND BALANCE:		
30-2900	FUND BALANCE	998,469.15
	REVENUE OVER EXPENDITURES - YTD	19,766.56
		1,018,235.71
	BALANCE - CURRENT DATE	1,018,235.71
	TOTAL FUND EQUITY	1,018,235.71
	TOTAL LIABILITIES AND EQUITY	2,931,897.63

CITY OF CHERRY HILLS VILLAGE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUES</u>					
30-310-3111	.00	1,517,820.05	1,511,071.00	(6,749.05)	100.5
30-310-3121	.00	.00	97,588.00	97,588.00	.0
TOTAL TAX REVENUES	.00	1,517,820.05	1,608,659.00	90,838.95	94.4
<u>MISCELLANEOUS REVENUES</u>					
30-360-3611	.00	8,780.70	14,000.00	5,219.30	62.7
30-360-3680	.00	.00	7,200.00	7,200.00	.0
TOTAL MISCELLANEOUS REVENUES	.00	8,780.70	21,200.00	12,419.30	41.4
TOTAL FUND REVENUE	.00	1,526,600.75	1,629,859.00	103,258.25	93.7

CITY OF CHERRY HILLS VILLAGE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2013

PARKS AND RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION EXPENDITURE</u>					
30-432-1011 PERSONAL SERVICES	.00	314,199.75	319,523.00	5,323.25	98.3
30-432-1013 SOCIAL SECURITY TAXES	.00	24,533.17	25,562.00	1,028.83	96.0
30-432-1014 RETIREMENT 401-MGMT	.00	4,322.60	4,500.00	177.40	96.1
30-432-1015 RETIREMENT 457 DEF COMP	.00	6,973.61	8,300.00	1,326.39	84.0
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	.00	48,511.57	57,338.00	8,826.43	84.6
30-432-1018 UNIFORM EXPENSE	.00	1,921.41	3,500.00	1,578.59	54.9
30-432-1019 OVERTIME	.00	3,442.23	2,500.00	(942.23)	137.7
30-432-2021 OFC-SUPPLIES-POSTAGE	.00	555.08	2,000.00	1,444.92	27.8
30-432-2023 PLANT SUPPLIES	.00	2,325.45	2,500.00	174.55	93.0
30-432-2025 GENERAL INFRASTRUCTURE MAINT	1,054.34	16,140.43	16,200.00	59.57	99.6
30-432-2026 SNOW AND ICE MELT	.00	63.96	1,000.00	936.04	6.4
30-432-2027 PARK SIGNAGE	.00	433.94	1,000.00	566.06	43.4
30-432-2028 SPECIAL MATERIALS	155.30	3,718.18	3,500.00	(218.18)	106.2
30-432-3032 WATER	242.65	23,846.80	30,000.00	6,153.20	79.5
30-432-3033 COMMUNICATIONS	160.07	2,975.07	3,200.00	224.93	93.0
30-432-4041 COUNTY TREASURER FEES	.00	15,178.21	15,111.00	(67.21)	100.4
30-432-4043 LEGAL/SURVEYING	.00	3,456.00	4,500.00	1,044.00	76.8
30-432-4046 ENGINEERING	.00	1,705.00	4,000.00	2,295.00	42.6
30-432-4047 FORESTRY/ROW TREE MAINT.	.00	24,659.66	30,000.00	5,340.34	82.2
30-432-4048 VEHICLE MAINTENANCE CONTRACT	2,273.68	12,757.77	16,000.00	3,242.23	79.7
30-432-4049 OTHER CONTRACTUAL SERVICES	.00	73.38	4,500.00	4,426.62	1.6
30-432-5052 EQUIPMENT MAINTENANCE	.00	1,962.95	6,000.00	4,037.05	32.7
30-432-5053 VEHICLE MAINTENANCE	.00	3,748.95	4,500.00	751.05	83.3
30-432-5054 GASOLINE-OIL	.00	19,839.76	25,000.00	5,160.24	79.4
30-432-5055 GROUNDS MAINTENANCE	380.00	28,054.15	20,000.00	(8,054.15)	140.3
30-432-6063 TRAIN-DUES-TRAVEL-SUBSC	84.90	5,820.15	4,900.00	(920.15)	118.8
30-432-6064 TESTING-PHYSICALS	.00	93.00	1,500.00	1,407.00	6.2
30-432-6067 SPECIAL EVENTS	224.80	9,150.19	10,000.00	849.81	91.5
30-432-6068 MISCELLANEOUS EXPENSES	208.35	4,273.16	5,000.00	726.84	85.5
30-432-6069 RECREATION REIMBURSEMENT PROGR	32,053.42	143,419.94	210,000.00	66,580.06	68.3
30-432-7071 EQUIPMENT	736.49	6,252.67	15,800.00	9,547.33	39.6
30-432-7072 INTEREST EXPENSE	.00	12,642.00	12,642.00	.00	100.0
30-432-7073 PRINCIPAL EXPENSE	.00	734,784.00	734,784.00	.00	100.0
30-432-7075 ADMINISTRATIVE SERVICES	.00	25,000.00	25,000.00	.00	100.0
TOTAL PARKS & RECREATION EXPENDITURE	37,574.00	1,506,834.19	1,629,860.00	123,025.81	92.5
TOTAL FUND EXPENDITURES	37,574.00	1,506,834.19	1,629,860.00	123,025.81	92.5
NET REVENUE OVER EXPENDITURES	(37,574.00)	19,766.56	(1.00)	(19,767.56)	19766

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Village Center
Telephone 303-789-2541
FAX 303-761-9386

ITEM: 10c(iii)

MEMORANDUM

TO: HONORABLE MAYOR TISDALE AND MEMBERS OF THE CITY COUNCIL
FROM: JAY GOLDIE, DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS
SUBJECT: UNDERGROUND FUEL TANK UPDATE REPORT
DATE: JANUARY 21, 2014

On November 7, 2013 it was discovered by City staff that Diesel Fuel Tank #3 had ruptured during a routine refueling operation by the City's fuel supplier Colorado Petroleum. Until the tank is removed from the ground it is only speculation as to how the tank failed. Immediately upon discovery staff contacted the Division of Oil and Public Safety (OPS). Seneca Companies was also called to respond to the site to assess the situation. On November 8, 2013 the recovery and removal of the spilled product was commenced by Seneca. To date the 11 extractions have been completed removing approximately 485 gallons of fuel from the basin surrounding the ruptured tank. Removal efforts continue with the use of absorbent socks that have been inserted into the test wells to collect any remaining fuel as there is too small of a quantity to continue pumping. It is estimated that approximately 15-25 gallons of fuel are still in the ground water surrounding the tank basin.

Staff continues to work with OPS and CIRSA to insure that the City is reimbursed to the maximum extent possible for its cleanup efforts. It is unclear at this time as to what the out of pocket costs will be for the City. The purchase of new tanks is not covered by either OPS or CIRSA only the cleanup efforts are eligible. Seneca has submitted the required documentation to the state regarding the Initial Site Risk Assessment. Once this report is reviewed by OPS it will be determined if further drilling of test wells is required.

Cost Estimates to Date:

Cleanup	\$35,894.73
New Above Ground Tank	\$37,100.00
Closure of the Ruptured Tank	\$5,427.00
Cost if more test wells are required	\$12,000.00 - \$16,000.00

ATTACHMENTS

Exhibit A: Initial Site Risk Report Letter



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 Denver, CO, 80223.
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January 9, 2014

Mrs. Jennifer Strauss
 Colorado Department of Labor and Employment
 Division of Oil and Public Safety
 633 17th Street, Suite 500
 Denver, CO 80202-3660

RE: Initial Site Risk Assessment Report
2450 East Quincy Ave.
Cherry Hills Village, Colorado
EID 11950 / FID 481

Dear Mrs. Strauss,

On behalf of the City of Cherry Hills Village, Seneca Companies (Seneca) is submitting this Initial Site Risk Assessment (ISRA) Report associated with the confirmed release reported on November 8, 2013 identified as Event ID 11950. A suspected release was discovered during routine monitoring of the underground storage tank (USTs) system on November 7, 2013. Below is a brief site background, a description of field activities, a summary of the soil and groundwater sample results, and recommendations for further activities at the subject site.

Site Background

On November 7, 2013, Seneca was contacted by the City of Cherry Hills Village (CCHV) to respond to an emergency situation where it was believed that the 548 gallon diesel underground storage tank (UST# 481-3) had ruptured. This occurred sometime after the tank was refilled with approximately 500 gallons of diesel fuel following the installation of a new tank gauging and monitoring system. CCHV reported a suspected release to the OPS on November 7, 2013 and a confirmed release was reported November 8, 2013 following a site visit which identified free phased product to be present in the two (2) tank basin observation wells.

A vacuum truck and technician were mobilized to the site on November 8, 2013 to recover as much diesel product from the tank as possible. Being that the water table on-site is extremely shallow (2-3 feet below ground surface), the tank kept filling with groundwater, hence the assumption that the tank had ruptured. Upon reaching truck capacity, the diesel fuel/water mixtures were disposed of at ACI Services in Englewood, CO. At the request of Mr. Ralph Mason, Street Superintendent for the CCHV, a Seneca environmental technician mobilized to the site to gauge the two (2) observation wells for the presence of product. Observation well OW-1, measured a thickness of 0.32 feet and OW-2 measured a thickness of 0.31 feet. Seneca then reported the confirmed release to OPS and at the request of Mr. Mason and vacuum truck recovery events were sustained on a periodic basis to continue product recovery from the two (2) observation wells.

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Free Product Recovery Efforts

Two (2) vacuum recovery events were conducted on November 8, 2013 when the release was discovered. Subsequent visits were then made on November 11th, 14th, 15th, 19th, 20th, 26th, December 12th, 13th, 16th, and 19th. During each event, vacuum recovery was applied to the two observation wells by "slurping" the product from the top of the water in both wells in effort to reduce the amount of groundwater recovered and maximize the amount of product recovered. This occurred on both wells simultaneously for 20-30 minutes per interval. The wells were allowed to recover for 15 minutes between intervals prior to collecting product thickness measurements to evaluate a rate of product recharge into the wells. This process continued on the two observation wells until readings of 0.01 to 0.02 feet thickness were achieved. To date, a total of 10,790 gallons of total fluids were recovered and disposed. Following each event, the fluids in the vacuum truck tank were allowed to settle overnight so the thickness of product can be gauged inside the truck tank to calculate a recovery volume. Seneca estimates approximately 485 gallons of free phased product has been recovered from the two observation wells thus far. CCHV has stated to Seneca, that there was approximately 122 gallons in the tank prior to a 371 gallon delivery, totaling 493 gallons (90% tank volume); therefore it is estimated there may be another 8 gallons of product within the tank basin. The reduction in product recovery is evident by reducing pre-abatement thicknesses measured in the observation wells. Seneca has ceased vacuum recovery in effort to minimize waste disposal costs and has installed hydrophobic socks to recover the remaining albeit limited amount of free phase product from the observation wells. Please refer to the table below for further details, additionally, all disposal manifests can be found in the **Supporting Documents** tab of the ISRA.

DATE	Recovery Method	Pre-Abatement Thickness (Well ID)		Post Abatement Thickness (Well ID)		TOTAL FLUID RECOVERED (gallons)	TOTAL PRODUCT RECOVERED (gallons)
		OW-1	OW-2	OW-1	OW-2		
11/8/2013	Vacuum Truck	0.32	0.31	0.02	0.02	2,100	100
11/11/2013	Vacuum Truck	0.31	0.32	0.02	0.02	783	40
11/14/2013	Vacuum Truck	0.32	0.33	0.02	0.02	1,189	40
11/15/2013	Vacuum Truck	0.25	0.25	0.02	0.01	803	40
11/19/2013	Vacuum Truck	0.28	0.56	0.02	0.02	936	49
11/20/2013	Vacuum Truck	0.22	0.22	0.02	0.02	912	47
11/26/2013	Vacuum Truck	0.24	0.23	0.01	0.02	986	46
12/12/2013	Vacuum Truck	0.24	0.23	0.01	0.01	746	42
12/13/2013	Vacuum Truck	0.18	0.18	0.01	0.02	872	47
12/16/2013	Vacuum Truck	0.19	0.19	0.02	0.01	632	17
12/19/2013	Vacuum Truck	0.15	0.16	0.01	0.01	831	17
TOTAL						10,790	485

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Field Activities

- On November 25, 2013, four (4) two-inch PVC groundwater monitoring wells were installed on-site, using hollow-stem auguring drilling technologies, around the location of the tank basin and down gradient of the assumed source of the release.
- Groundwater was encountered at approximately 3.5' below ground surface (bgs) and monitoring wells were set at approximately 10' bgs, with 8' feet of screen. Soil boring and well completion logs can be found in the **Borehole and Well Logs** tab of the ISRA.
- Soil samples were collected in two foot intervals every two (2) to three (3) feet using split spoon sampling techniques during monitoring well installation. Samples were placed in Ziplock® bags and were allotted three to five minutes to allow the soil vapors to equilibrate, and were then field screened with a photo-ionization detector (PID).
- The only well to exhibit PID readings above 0.0 parts per million (ppm) was monitoring well MW-1, which had readings of 34.8 ppm at 3-4' bgs and 21.0 ppm at 5-6' bgs. No other well exhibited any PID readings during sampling.
- Four (4) soil samples were collected at the soil and groundwater interface, approximately between 2-4' bgs, and placed in laboratory provided four (4) ounce jars, placed on ice in a cooler and sent to eAnalytics Laboratory in Loveland, CO, a DOD ELAP accredited laboratory, under full chain of custody.
- All soil samples were analyzed for benzene, toluene, ethyl-benzene, and xylenes (BTEX), total volatile petroleum hydrocarbons (TVPH) as gasoline, and total extractable petroleum hydrocarbons (TEPH) as diesel.
- The wells were developed by utilizing the "surge and purge" method, where a clean disposable bailer is used to surge the well water in and out of the well screen in effort to free up fine sediments from the filter pack and by removing as much water and silt as possible, utilizing a hand bailer or pump.
- Following development, groundwater samples were collected by first purging the wells of three well casing volumes of water from each, meanwhile collecting pH, conductivity, and dissolved oxygen, between each well volume to assure a representative groundwater sample is collected. On the fourth well volume the samples were collected in 40 milliliter (mL) glass VOA's, which contain 5 mL of hydrochloric acid used as a preservative, and the samples were then placed on ice and sent to eAnalytics under full chain of custody.
- On November 26, 2013, four (4) water samples were collected, and submitted for analysis including BTEX, TEPH, TVPH, and methyl tert-butyl ether (MTBE).
- No free phase product was observed during the groundwater sampling.
- On December 12, 2013, hydraulic conductivity or "slug" testing occurred on-site by removing as much water from three (3) of the new wells with an electric pump, and measuring water levels as the well recharged over the time until static water levels were achieved. The data for each well was then inputted into hydraulic conductivity software (Aqtesolv) and an average conductivity of 0.2837cm/sec was calculated.

Points of Exposure

- A 2,500 foot radius water well search was conducted from the the Subject Property. Two (2) domestic water wells were identified as potential points of exposure (POEs), well ID #88953 is located approximately 250 feet down gradient and well ID #17599

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approximately 500 feet down gradient of the Subject Property. Both of these wells are identified as domestic water wells by the Colorado Division of Water Resources (CDWR). Further research will need to be conducted in order to determine if these wells are currently in use or have been abandoned, at this time that information is unknown.

- Subsurface utilities are considered threatened POEs at the Subject Property due to the shallow groundwater conditions, however they are not considered to be impacted due to the location of the utilities being to the north and east of the release, and the direction of the groundwater being to the west southwest. Further characterization will need to be conducted in order to rule out the subsurface utilities as POEs.
- A surface water body, a small drainage pond, is down gradient of the Subject Property. Further down gradient characterization will need to be conducted in order to rule this water body out as a POE. Currently, Seneca has not observed any visible sheen on the surface of the drainage pond.

Results

- Analytical soil sample results from MW-2, -3, and -4 resulted in non-detect concentrations for all compounds analyzed.
- Results for MW-1 exhibited levels of toluene, ethyl-benzene, xylenes, TVPH, and TEPH above laboratory detection limits at 0.017, 0.032, 0.055, 3.62, and 337 mg/Kg respectively.
- Groundwater sample results for MW-1 and MW-2 were reported above Tier 1 Risk Based Screening Levels (RBSLs) for benzene in groundwater (0.005 mg/L) at 0.132 and 0.014 mg/L respectively. Results for MW-3 and MW-4 were below Tier 1 RBSLs for groundwater.
- Results for both groundwater and soil can be found in **Table 1** and **Table 7**, respectively; figures identifying the location and laboratory results can be found in the **Groundwater Sample Figure** and **Soil Sample Figure** tabs of the ISRA.

Conclusions and Recommendations

- Soil and groundwater sampling, and floating product monitoring results from the most recent field activities currently classify this site as 2.6 stated in the OPS guidance document as "free product of any measurable thickness on groundwater is discovered". The response action to this classification is: "prevent free product migration by appropriate containment measures, and begin free product removal immediately". The site is given this classification due to the measurable free product found in the tank observation wells OW-1 and OW-2.
- Seneca has and continues to implement the appropriate containment and mitigation measures via vacuum truck recovery events and the installation of hydrophobic socks to absorb the minimal remaining amount of product recharging into the tank basin observation wells.
- As part of the forthcoming site characterization request letter from OPS, Seneca recommends the installation of two (2) to three (3) additional down gradient monitoring wells, on the west side of the maintenance building and further to the south and southwest of MW-2 in order to determine the lateral extent of benzene impacts discovered in the groundwater. Soil samples and groundwater samples will also be

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collected and analyzed to verify if benzene impacts have migrated further down gradient from the initial wells installed.

- Seneca has conducted free phase product removal by using a vacuum truck. Following the last event on December 19, 2013 it was concluded that product removal efforts have resulted in minimal recovery and that the installation of hydrophobic oil absorbent socks will be efficient enough to remove the minimal remaining free phase product from the tank observation wells.
- Lastly, CCHV is currently evaluating their options to closing the tank which had ruptured.

Seneca Companies prepared the attached ISRA using an excel template provided by the OPS. Seneca has no control relative to formatting, calculations, graphs, macros, or notes.

If you have any questions in regards to the information provided with this Initial Site Risk Assessment report, please do not hesitate to contact us.

Sincerely,
Seneca Companies Inc.
Environmental Services and Compliance

A handwritten signature in black ink, appearing to read "Josh Stewart".

Josh Stewart
Environmental Scientist

A handwritten signature in black ink, appearing to read "Michael C. Dimino".

Michael C. Dimino
Branch Operations Manager

Attachments: ISRA Report (11950-14-ISRA)

Cc:
Jay Goldie – City of Cherry Hills Village (Public Works Director)
Ralph Mason – City of Cherry Hills Village (Streets Superintendent)

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