

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, May 5, 2015 at 6:30 p.m.
At the Village Center

Mayor Laura Christman called the meeting to order at 6:31 p.m.

ROLL CALL

Mayor Laura Christman, Councilors Mark Griffin, Earl Hoellen, Mike Gallagher, Klasina VanderWerf and Katy Brown were present on silent roll call. Also present were City Manager John Patterson, City Attorney Linda Michow, Finance Director Karen Proctor, Community Development Director Rob Zuccaro, Police Commander Pat Weathers, Parks, Trails & Recreation Administrator Ryan Berninzoni and City Clerk Laura Smith.

Absent: Mayor Pro Tem Alex Brown

PLEDGE OF ALLEGIANCE

The Council conducted the pledge of allegiance.

AUDIENCE PARTICIPATION PERIOD

None

CONSENT AGENDA

Councilor Griffin moved, seconded by Councilor VanderWerf to approve the following items on the Consent Agenda:

- a. Approval of Minutes – April 21, 2015
- b. 2014 Audit

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

Council Bill 6, Series 2014; Proposed Amendment to Municipal Code Section 16-20-10 Establishing Expanded Use Review Criteria (Public Hearing and second and final reading)

Special Projects Coordinator Kropf presented Council Bill 6, Series 2014 on first reading. She explained that under the current Code, the Planning and Zoning Commission (P&Z) reviews applications to establish, expand or increase institutions, clubs and facilities, and the Parks, Trails and Recreation Commission (PTRC) reviews applications for public recreational facilities. The respective Commission determines whether an application meets the requirements of the zoning ordinance based on the application, evidence and testimony presented at a public hearing and makes a recommendation to Council. Council then determines whether the application meets the same requirements based on the application, evidence and testimony and the recommendations of P&Z and/or PTRC. Currently, there are no other specific review criteria to base decisions on other than the technical zoning standards and submittal

requirements. A typical planning review process should include more specific criteria so that Council can make more consistent and legally defensible decisions. A memorandum from the City Attorney discussing the need for such review criteria was provided as part of staff's memorandum. Council passed the bill on first reading on April 7, 2015 with one revision which had been incorporated into the version for consideration tonight on second and final reading.

Mayor Christman asked about the 1,000 square foot trigger in the case of replacing an existing structure.

City Attorney Michow replied that if a replacement structure was less than 1,000 square feet and within the same footprint as the original structure then it would not trigger an expanded use permit.

Mayor Christman opened the Public Hearing at 6:37 p.m. Hearing no comments the Public Hearing was closed at 6:37 p.m.

Councilor Griffin moved, seconded by Councilor Gallagher to approve on second and final reading Council Bill 6, Series 2014 as submitted in Exhibit A of the May 5, 2015 staff memorandum, amending Municipal Code Section 16-20-10 to establish general review criteria for the expanded use permit process.

The following votes were recorded:

Gallagher	yes
Griffin	yes
VanderWerf	yes
K. Brown	yes
Hoellen	yes

Vote on the Council Bill 6-2014: 5 ayes. 0 nays. The motion carried.

NEW BUSINESS

None

REPORTS

Mayor's Report

Mayor Christman reported that the Council had a productive retreat on May 2nd at Kent Denver regarding City priorities and financing. She noted that no final decisions had been made and these issues would continue to be explored by Council and staff. She reported that Congresswoman DeGette had requested a meeting with Council and staff would work on scheduling a meeting.

Council determined that an early morning meeting would work best.

Mayor Christman indicated that Council should prepare discussion topics and questions for the Congresswoman in order to ensure that the meeting was productive.

Members of City Council

Councilor Hoellen reported that he had met with City Manager Patterson and Director Proctor to follow up with financial issues from the retreat.

Councilor K. Brown reported that the Centennial Airport Noise Roundtable would meet tomorrow.

Councilor VanderWerf commended Director Proctor on the successful completion of the 2014 audit, and noted that Council was proud of City staff.

Mayor Christman noted that the Utility Line Undergrounding Study Committee's public input meeting would be held tomorrow night.

Councilor Griffin asked if Council should cancel the May 19th meeting.

Director Proctor noted that the City's IT services were changing companies and that the transfer contract would be ready soon.

City Manager Patterson suggested that he sign the contract.

City Attorney Michow agreed that the City Manager could sign the contract and then it could be brought to Council at the June 2nd meeting for ratification.

Council agreed to cancel the May 19th meeting.

Councilor Gallagher reported that the PTRC was moving forward with the John Meade Park Master Planning process and had received overwhelming feedback during the public input meeting at St. Mary's in support of trails, open space and minimum impact.

Councilor Griffin asked when the next public input meeting would be.

Parks, Trails and Recreation Administrator Berninzoni replied it would be June 11th. He noted that PTRC would like to give Council an update at the June 2nd Council meeting.

Councilor K. Brown noted she was not able to attend the June 2nd Council meeting.

Council decided to arrange a special study session with the PTRC the week of May 26th.

Members of City Boards and Commissions

None

City Manager & Staff

City Manager Patterson reported that the Police Department had sworn in three new officers and was in the midst of another hiring process; one officer had recently left the City due to ongoing health issues; HR Analyst Ducharme was working with Assistant City Attorney Guckenberger on updates to the personnel policy and handbook; City Manager Patterson would meet with Councilor Hoellen and Director Proctor regarding investments and bonds next week; the City would have a college intern over the summer primarily working with Director Zuccaro.

Councilor Griffin asked about the recent burglaries in homes for sale.

City Manager Patterson indicated the burglaries had been in the Denver portion of Southmoor.

Councilor Griffin asked the Police Department to be on full alert.

City Attorney

City Attorney Michow reported that she had distributed an attorney-client privileged memo to Council regarding pending litigation.

ADJOURNMENT

The meeting adjourned at 6:57 p.m.





Laura Christman, Mayor



Laura Smith, City Clerk