

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
Held on Tuesday, November 18, 2014 at 6:30 p.m.
At the Village Center

Mayor Doug Tisdale called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Doug Tisdale, Councilors Mark Griffin, Russell Stewart, Alex Brown, and Scott Roswell were present on silent roll call. Also present were City Manager John Patterson, City Attorney Linda Michow, Deputy City Manager and Public Works Director Jay Goldie, Finance Director Karen Proctor, Community Development Director Rob Zuccaro, Police Chief Michelle Tovrea, Human Resource Analyst Kathryn Barlow, Parks, Trails & Recreation Administrator Ryan Berninzoni, Public Works Project and Right-of-Way Manager Ralph Mason, Special Projects Coordinator Emily Kropf, Accounting Clerk Jessica Sager and City Clerk Laura Smith.

Absent: Councilor Klasina VanderWerf

Councilor Katy Brown arrived at 6:35 p.m.

PLEDGE OF ALLEGIANCE

Amy Burke, Isabella Morrissette and Mariah Horvath, representatives from St. Mary's at the State Cross Country Meet, led the Council in the pledge of allegiance.

APWA ACCREDITATION AWARD CEREMONY

Deputy City Manager/Director Goldie explained that the Public Works Department's accreditation through the American Public Works Association (APWA) had been a multi-year process. He indicated that the accreditation process had been so successful because of the support of City Council and the hard work of all City staff. He noted that the accreditation process creates motivation through self-improvement, raises the standards of the department, increases professionalism, and instills pride in staff. He added that accreditation is completely voluntary. He introduced Mr. Dave Chambers, Member of the APWA Accreditation Council and Director of Public Works for the City of Aurora.

Mr. Chambers congratulated the Public Works Department on being the 94th accredited department in the nation. He stated that it took a tremendous effort to achieve accreditation and credited the City Council and staff for this achievement.

MEMBERS OF CITY BOARDS AND COMMISSIONS

Parks, Trails and Recreation Commissioner and Councilor-elect Mike Gallagher reported that the Parks, Trails and Recreation Commission had selected a consultant for the John Meade Park Master Plan and that process would begin in January and continue over the next year.

AUDIENCE PARTICIPATION PERIOD

Brent Kline, 135 Meade Lane, asked Council about the status of construction of the performance amphitheater at the Allan Hutto Memorial Commons.

Mayor Tisdale replied that would be addressed during the public hearing and discussion of the 2015 proposed budget.

Megan Datwyler from Wells Fargo Insurance Services explained that they were the broker for the City's workers compensation insurance through Pinnacol Insurance, and that because the City had a low claims rating they were returning \$13,000 of the City's premium.

Jan Wondra indicated that it was National Adoption Awareness Month and reported to Council regarding Families for Russian and Ukrainian Adoption's policy activities over the past year.

ITEM 10F. RECOMMENDATION FROM THE PUBLIC ART COMMISSION TO PLACE ART IN THE CITY

Director Proctor explained that the Public Art Commission's (PAC) was seeking Council's approval related to placement of two pieces of art in the City.

Commissioner Harbaugh introduced Colorado artist Emmett Culligan. She explained that Mr. Culligan had generously offered to donate three pieces from his *Crew* series that were meant to be displayed together, and the PAC was requesting that Council approve this donation and the proposed location for the art at the entry feature at Holly and Belleview. She added that the PAC was also requesting that Council approve an expenditure of funds in the amount of \$8,000 for Mr. Culligan to create a new piece from his *Rubric* series that would be placed on the Quincy side of the Joint Public Safety Facility (JPSF).

Mr. Culligan explained that he had started the *Crew* series in 2007 and that the pieces were made from marble, stone and steel. He indicated that they were meant to be discovered and would work well at the Holly/Belleview entryway. He explained that the *Rubric* series was his current series and that the pieces were made from inflated stainless steel and stone. He noted that a *Rubric* series piece would lend itself to the architecture of the JPSF and contribute to the sense of place and identity.

Councilor K. Brown noted that the staff memo stated that the City could purchase the piece in the future for an additional \$7,000 and asked if the piece was not purchased by the City if the City would be reimbursed the \$8,000 being requested tonight.

Commissioner Harbaugh replied that the \$8,000 would not be reimbursed and that the City was paying for materials.

Mr. Culligan added that the goal was to have the City purchase the piece, and that normally these pieces sell for \$25,000.

Councilor A. Brown moved, seconded by Councilor K. Brown to approve the donation to the City of Cherry Hills Village by Colorado artist Emmett Culligan's three *Crew* series pieces and installation of the pieces at the entry feature of Holly Street and Belleview Avenue; and further to approve the expenditure of \$8,000 for materials to create a new piece by Colorado artist Emmett Culligan from his *Rubric* series and loan of said piece to the City for a minimum of three years to be placed on the northern side of the Joint Public Safety Facility facing Quincy Avenue with the option of purchase by the City for an additional \$7,000 if the piece is not purchased by another party.

The motion carried 5 to 0.

CONSENT AGENDA

Mayor Pro Tem Stewart moved, seconded by Councilor Griffin to approve the following items on the Consent Agenda:

- a. Approval of Minutes – November 4, 2014
- b. Board, Commission and Committee Recruitment, Appointment and Removal Policy
- c. Contract for Services with THK Associates, Inc.

The motion carried 5 to 0.

Councilor Roswell commended Councilor A. Brown on his work on the Board and Commission Policy.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS**Public Hearing - Proposed 2015 Budget**

City Manager Patterson presented the 2015 proposed budget for Council's review and consideration. He explained that staff had begun work on the budget following the Council's May 31st retreat. He noted that in 2014 the City had 48 full time staff members in four departments and in 2015 proposed to increase to 51 full time staff members. The 2015 General Fund budget is balanced with revenues equal to expenditures in the amount of \$6.7 million and an ending fund balance of approximately \$3.7 million. \$1.9 million of the General Fund balance will be transferred to the Capital Fund, which represents the amount of funds above 6 months of expenditures as required by the City's fund balance policy. In addition, the \$1.5 million dollar loan that was made to the Parks Fund from the General Fund in 2006 following the exclusion from South Suburban will be written off. To do this an expense in the amount of \$1.5 million will be recorded in the General Fund and revenue in the amount of \$1.5 million will be recorded in the Parks and Recreation Fund. The overall net effect to the Total Governmental Funds is zero. General Fund revenues and expenditures are proposed to increase by 5% from 2014. Capital Fund revenues are proposed to increase 211% from 2014 due to purchases of vehicles and equipment as well as the \$1.5 million designated for open space. Performance-based salary increases of 3% are proposed. Insurance costs will not increase for 2015. \$15,000 is designated for the construction of the amphitheater in the Alan Hutto Memorial Commons.

Councilor Griffin asked if staff had received any update from the Arapahoe County Assessor's Office.

Director Proctor replied that no further update had been received by staff.

City Manager Patterson noted that the Assessor's Office would re-assess property values in 2015 for 2016. He indicated that the City had made up the reduction in income through increased use tax, building permits and excise tax from the BMW Golf Tournament.

Councilor Roswell asked if funds were included for the Quincy Farm Visioning Committee (QFVC) in the 2015 proposed budget.

Director Proctor replied that staff had discussed including funds but had not because funds might remain from the John Meade Park Master Plan project or a supplemental appropriation could be made. She added that staff could add funds for consideration on second reading.

Mayor Pro Tem Stewart suggested that funds for the QFVC be added to the 2015 proposed budget on second reading.

Mayor Tisdale congratulated staff on the presentation of the budget which was more workable and user friendly than previous years.

City Manager Patterson noted that Accounting Clerk Sager had done much of the work and that staff would submit the budget to the Colorado Government Finance Officers Association for their budget award.

Councilor Roswell asked about the BMW Golf Tournament excise tax.

Director Proctor explained that \$150,000 had gone into the General Fund and \$237,000 had gone into the Cat Anderson Fund. She noted that the amount in the Cat Anderson Fund was not reflected in the 2015 proposed budget because that Fund did not include a column for estimated 2014 values, only budgeted 2014 values. She indicated that the Cat Anderson Fund would have an ending balance of approximately \$650,000 in 2014.

Councilor Roswell asked where the \$1.5 million budgeted in 2015 for open space had come from.

Director Proctor replied that it came from the Capital Fund balance.

Mayor Tisdale opened the Public Hearing at 7:13 p.m.

Councilor K. Brown advised Mr. Kline of the contract Council had approved on the consent agenda with THK Associates for the John Mead Park Master Plan project.

Mr. Kline asked about the deadline for construction of the Alan Hutton Memorial Commons amphitheater.

Mayor Tisdale replied June or July.

Deputy City Manager/Director Goldie noted that staff had a completed design and was just waiting for the John Meade Park Master Plan.

Councilor K. Brown added that this comprehensive plan would help the City to determine the most effective use of the Park and Commons and the best placement for the amphitheater.

Mr. Kline noted that the Commons had to be contiguous even if they were moved to a different location within the Village Center campus.

Mayor Tisdale agreed that a similarly sized parcel would have to be designated.

Hearing no other comments the Public Hearing was closed at 7:17 p.m.

Councilor Roswell moved, seconded by Mayor Pro Tem Stewart to approve Council Bill 9 Series 2014, A Bill for an Ordinance Adopting a Budget and Levying Property Taxes for the City of Cherry Hills Village, Colorado for Fiscal Year 2015 on first reading.

The following votes were recorded:

Katy Brown	yes
Mark Griffin	yes
Russell Stewart	yes
Scott Roswell	yes
Alex Brown	yes

Vote on the Council Bill 9-2014: 5 ayes. 0 nays. The motion carried.

Councilor Roswell moved, seconded by Mayor Pro Tem Stewart to approve Council Bill 10 Series 2014 A Bill for an Ordinance of The City Council of the City of Cherry Hills Village, Colorado Authorizing Appropriations for Fiscal Year 2015 on first reading.

The following votes were recorded:

Mark Griffin	yes
Russell Stewart	yes
Scott Roswell	yes
Alex Brown	yes
Katy Brown	yes

Vote on the Council Bill 10-2014: 5 ayes. 0 nays. The motion carried.

Council Bill 11, Series 2014; Repealing and Reenacting Article 1 of Chapter 13 Concerning Municipal Utilities (first reading)

Deputy City Manager/Director Goldie presented Council Bill 11, Series 2014 on first reading. He explained that staff had presented information to Council at a study session on September 16th related to the City's sanitary sewer system and explained that the City's current Code lacks the authority for Council to set and enforce fees for the City's water and sewer. He noted that although state statute gives the City this authority, City staff proposed rewriting Chapter 13 of the Municipal Code to include this authority.

Mayor Pro Tem Stewart moved, seconded by Councilor Griffin to approve on first reading Council Bill 11; Series 2014, repealing and reenacting Article 1 of Chapter 13 of the City of Cherry Hills Village Municipal Code.

The following votes were recorded:

Russell Stewart	yes
Scott Roswell	yes
Alex Brown	yes
Katy Brown	yes
Mark Griffin	yes

Vote on the Council Bill 11-2014: 5 ayes. 0 nays. The motion carried.

Resolution 19, Series 2014; Adopting New Fees for the Sanitary Sewer System Owned and Operated by the City

Deputy City Manager/Director Goldie presented Resolution 19, Series 2014 which would adopt new fees for the City's sanitary sewer system. He explained that based on the Sanitary Sewer Rate Development Study developed on behalf of the City by TST Infrastructure fees had to be increased from the current \$162/year to \$503/year per tap equivalent in order to meet operational expenses and capital replacement costs in the long term. He noted that the Rate Study had compared several pricing scenarios and staff recommended that the City raise rates gradually over several years and change from a yearly billing cycle to a quarterly billing cycle to help spread out the increased costs to residents. Staff would prepare a letter to all affected residents explaining the increased rates. Staff would inspect the system again in 2017 and adjust rates as needed.

Councilor A. Brown asked if the schedule for implementing the capital repairs and improvements were affected by the various rate scenarios.

Deputy City Manager/Director Goldie replied that certain portions of the system required immediate repair which would use up the City's emergency reserves if rates were not increased. He noted that all the rate scenarios had the same timeline for capital repairs and improvements but the balance of the emergency fund changed with the different scenarios.

Mayor Tisdale asked about staff's recommended rate increase schedule.

Deputy City Manager/Director Goldie replied that staff estimated that a rate of \$503 per tap equivalent would provide enough funds for the maintenance and repair of the system. He indicated that the system and rates would be reassessed every couple years to ensure that the City was charging the right amount to cover maintenance and repairs.

Councilor Griffin asked about the system connection between Cherry Hills Farm and Cherry Ridge neighborhoods.

Deputy City Manager/Director Goldie replied that he did not believe the system connected through those two neighborhoods but that he would double check.

Councilor Griffin asked to see a draft of the letter staff planned to send to residents explaining the increase in rates.

Deputy City Manager/Director Goldie replied that staff would give the letter to Council prior to sending it to residents.

Mayor Tisdale and Mayor Pro Tem Stewart thanked staff for their work.

Mayor Pro Tem Stewart moved, seconded by Councilor K. Brown to approve Resolution 19, Series 2014; adopting new fees for the City owned and operated sanitary sewer system and raising sewer fees starting in 2015 to ensure safe and sustainable operation of these facilities now and in the future.

The motion carried 5 to 0.

Utility Line Undergrounding Study Committee Report

Special Projects Coordinator Kropf explained that the Utility Line Undergrounding Study Committee (ULUSC) had been established by City Council in January and had begun meeting in February. She presented their interim report outlining findings and proposed next steps.

ULUSC member Earl Hoellen presented the Committee's interim report. He reviewed the ULUSC's findings including cost estimates of \$150 to \$225 per linear foot; supplemental expenses such as lines servicing residents from the main line; prioritizing arterial roads and state highways; funding through a new tax, bond, or utility maintenance fee; and next steps such as continuing the ULUSC and preparing for the 2015 election.

Councilor K. Brown congratulated the ULUSC on their presentation.

Councilor Griffin indicated it was clear a lot of work went into the report.

Mr. Hoellen replied that Councilor A. Brown and Special Projects Coordinator Kropf had done a lot of the work.

Councilor Griffin asked how the ULUSC had determined the cost of \$150-\$225 per linear feet to bury lines.

Mr. Hoellen replied that both Excel and Century Link had quoted that cost estimate, but that the ULUSC wanted the City to have more control over the contractors and therefore the cost.

Councilor Roswell commended the ULUSC on their work. He noted that this was an important part of the open space discussion.

Mayor Pro Tem Stewart indicated that undergrounding utility lines was an important part of preserving view corridors in the City. He noted that a City ballot issue had failed many years ago but that the issue was better studied this time. He added that the fiber optic ballot issue had passed with a high percentage of yes votes and it might be useful to explore partnerships with fiber optics in the future. He noted that the City would still have the Xcel 1% Fund after undergrounding and would have to determine what to do with that. He added that the City also had the option of renegotiating their franchise agreement with Xcel.

Councilor A. Brown commented that the ULUSC report did not provide all the answers but began to provide a picture for Council and the community. He noted that the ULUSC had determined that the City could assist property owners in the formation of local improvement districts to privately fund projects located along residential streets and private streets because a project at that level should be more neighborhood specific. He explained that a two mill levy increase was not quite enough to underground lines along the City's arterial streets and if a ballot issue is successful the community will want as much done as possible. He indicated that streets would have to be prioritized so that taxes could be spent in the order of priorities. He added that a three mill levy increase would allow the City to underground lines along the state highways as well. He explained that the ULUSC had discussed how best to structure the pricing and had considered proximity to roadways but had concluded that undergrounding would be a community-wide benefit. He noted that if Council decided to put an issue on the November 2015 ballot it would have to be approved by late August, and therefore the ULUSC would plan to wrap up its work and present to Council by the end of June. He

noted that the ULUSC was planning for outreach and community education prior to the election.

Councilor Roswell noted that the undergrounding of utility lines by the Joint Public Safety Facility was a good example of a successful project with positive community feedback.

Mayor Tisdale noted that some neighborhoods had already paid to privately underground utilities so it made sense that the City would not be involved in funding undergrounding for other neighborhoods. He supported the ULUSC not assuming that the South Suburban funds that would become available in 2019 would be used for undergrounding. He noted that the proposal that the \$1.5 million in the 2015 proposed budget for open space acquisition could be used for undergrounding was a novel approach that would require significant public outreach. He expressed support for Council Bills 12 and 13 and applauded the work of the ULUSC.

Council Bill 12, Series 2014; Addition of Municipal Code Section 16-16-200 Establishing Utility Line Undergrounding Requirements for New Development and Major Additions (first reading) and Council Bill 13, Series 2014; Amendment of Municipal Code Section 17-5-50 Concerning Design Principles for Utilities (first reading)

Special Projects Coordinator Kropf presented Council Bill 12, Series 2014 and Council Bill 13, Series 2014 on first reading. She explained that Council Bill 12 would amend Section 16-16-200 of the Municipal Code to require the burial of utility service lines in conjunction with the development of new homes and institutional structures or the addition of 50% or more of existing square footage. She explained that Council Bill 13 would amend Section 17-5-50 of the Municipal Code to require the burial of existing overhead utilities in conjunction with the subdivision of land. She noted that the Planning and Zoning Commission had recommended approval of Council Bill 12 and had reviewed Council Bill 13 for informational purposes only.

Councilor K. Brown asked about the threshold of 50% or more of existing square footage.

Director Zuccaro explained that 50% or more was used in many other places in the Code to define major development.

Councilor K. Brown confirmed that the threshold applied to a single project and was not cumulative.

Mayor Pro Tem Stewart indicated that most residents already buried utility lines when they constructed new homes.

Councilor A. Brown confirmed that the threshold applied to replacements as well as additions of 50% or more.

Councilor Roswell asked why Council Bill 13, Series 2014 placed determination of extraneous circumstances with the City Council instead of the City Manager.

Director Zuccaro replied that all subdivision requests had to come to Council for consideration so it would make sense that Council would consider any extraneous circumstances related to utility lines as part of that review.

Mayor Tisdale asked City Attorney Michow if motions for the council bills could be made together or should be made separately.

City Attorney Michow advised that motions should be made separately for each council bill.

Mayor Pro Tem Stewart moved, seconded by Councilor Griffin to approve Council Bill 12, Series 2014 on first reading adding Municipal Code Section 16-16-200 establishing utility line undergrounding requirements for new development and additions.

The following votes were recorded:

Scott Roswell	yes
Alex Brown	yes
Katy Brown	yes
Mark Griffin	yes
Russell Stewart	yes

Vote on the Council Bill 12-2014: 5 ayes. 0 nays. The motion carried.

Councilor A. Brown moved, seconded by Councilor K. Brown to approve Council Bill 13, Series 2014 on first reading amending Municipal Code Section 17-5-50 concerning the design principles for utilities in conjunction with the subdivision of land, as proposed in Exhibit and B of the November 18, 2014 staff memorandum.

The following votes were recorded:

Alex Brown	yes
Katy Brown	yes
Mark Griffin	yes
Russell Stewart	yes
Scott Roswell	yes

Vote on the Council Bill 13-2014: 5 ayes. 0 nays. The motion carried.

Council Bill 14, Series 2014; Amending Chapter 16 of the Municipal Code Concerning Legal Nonconforming Uses, Short Term Rental of Single Family Dwellings and Associated Provisions (first reading)

Director Zuccaro presented Council Bill 14, Series 2014 on first reading. He explained that the proposed bill would create a certification process for nonconforming uses, in addition to operational and licensing requirements for legal nonconforming short term rental of single family dwellings. He added that the proposed bill would require a proposed legal nonconforming use to be established either through an application to the City for certification or by judicial proceedings, and would require licensing and operational requirements for any short term rental of a single family dwelling that is legally nonconforming. He reminded Council that they had passed Ordinance 9, Series 2012 which had prohibited short term rentals. He explained that if a short term rental of a single family dwelling is certified by the City or determined by judicial proceedings to be legally nonconforming, staff believes it would be beneficial for the City to create licensing and operational requirements for short term rentals in order to ensure that all City regulations are being met, negative impacts are mitigated, and the health, safety and welfare of the community is maintained. He noted that these requirements included limited occupation, parking, compliance with current building codes, identification of a local property manager, prohibition of special events, and verification of single family status. He indicated that the Planning and Zoning Commission (P&Z) had reviewed the proposed bill at their October 28th meeting and recommended approval with three proposed changes to the bill: an applicant requesting certification shall have 60 days to apply for legal nonconforming status; an applicant shall have 180 days to comply with

all licensing requirements; and all renters will be required to provide government-issued photo identification. He noted that Council A. Brown had pointed out that minors do not often possess IDs and suggested that section of the bill be re-worded. He noted that if Council approved the bill on first reading he suggested that the public hearing and second reading be postponed until January 20th to avoid being too close to the holidays for interested parties to attend.

Councilor Roswell expressed his support with postponing the public hearing and second reading until January 20th.

Councilor A. Brown asked if a government issued ID was required anywhere else in the Code to verify compliance with City regulations.

Mayor Tisdale noted that the definition of a single housekeeping unit included relatives by blood, marriage or adoption, or less than three unrelated individuals.

Councilor A. Brown commented that there was therefore no reason to verify single family status unless there were four or more renters.

Mayor Tisdale added that Sonoma County required that the property manager be located within one hour of the property and asked if P&Z had discussed that regulation.

Director Zuccaro replied that they had not.

Mayor Tisdale asked about Residential Group R building code regulations which would be required by the proposed bill.

Director Zuccaro replied that Residential Group R was a category from the International Building Code.

Mayor Tisdale suggested adding "International Building Code" to that section for clarification.

City Attorney Michow indicated that the City's building official would determine which class applied under the R category.

Councilor K. Brown asked about the parking regulation.

City Attorney Michow replied that the description of the legal nonconforming use would be attached to the certification application and the nonconforming use would then be limited to that description starting with the date of certification.

Councilor A. Brown indicated that he was in support of the bill with the exception of the ID requirement. He explained that he could appreciate the reasoning behind the regulation but did not support the inconsistency in the Code that it would create. He noted that applicants were required to certify a list of renters and that should be sufficient.

Councilor K. Brown agreed and added that IDs do not demonstrate family relationships.

Mayor Pro Tem Stewart agreed.

Mayor Tisdale asked that a requirement of proximity for a meaningful response be added to the section regarding the local property manager. He advised staff to schedule the public hearing and second reading for January 20th.

Mayor Pro Tem Stewart moved, seconded by Councilor A. Brown to approve Council Bill 14, Series 2014 on first reading, amending Chapter 16 of the Cherry Hills Village Municipal Code concerning legal nonconforming uses, short term rental of single family dwellings and associated provision, as submitted in Exhibit A to the November 18, 2014 staff memorandum.

The following votes were recorded:

Katy Brown	yes
Mark Griffin	yes
Russell Stewart	yes
Scott Roswell	yes
Alex Brown	yes

Vote on the Council Bill 14-2014: 5 ayes. 0 nays. The motion carried.

REPORTS

Members of City Council

Councilor Griffin had no report.

Mayor Pro Tem Stewart reported that he would like the Council to follow up on the recommendations from the Quincy Farm Visioning Committee and would bring a proposal to form a 501c(3) corporation to the December 9th meeting. He indicated that the 501c(3) would be able to fundraise and Council could appoint members to staggered terms. He suggested that Council could appoint fewer members to start with and appoint more later. He noted that the initial work for the corporation would be achieving tax exempt status. He suggested adding funds into the 2015 proposed budget for legal fees. He also reported that he would work with City Attorney Michow to amend Section 2-3-40 of the Code to clarify the responsibilities delegated to the City Manager.

Councilor A. Brown reported that he would be participating in Denver Water's new advisory committee which would evaluate a proposed rate structure for 2015.

Councilor Roswell reported that he had attended South Metro Fire Rescue Chief Qualman's retirement party and noted that Chief Qualman had been a longtime friend to the Village.

Councilor K. Brown commended staff and City Clerk Smith for their professional and competent representation of the City during the last month. She reported that the Parks, Trails and Recreation Commission (PTRC) would not meet in December but would meet twice a month beginning in January when the John Meade Park Master Plan process would begin. She thanked Public Works Administrative Assistant Pamela Broyles and PTRC Chair Bill Lucas for their work on the PTRC Retreat in October. She noted that a Denver Arts and Venues comprehensive study stated that "parks and open space are the number one way people define a cultural experience." She commented that this was particularly meaningful for the Village.

Mayor's Report

Mayor Tisdale congratulated the newly elected officials. He reported that he had attended Chief Qualman's retirement party along with Councilor Roswell. He noted that Mayor-elect Laura Christman would join him for the next Mayors, Managers and Commissioners breakfast which would be hosted by the City.

City Manager & Staff

City Manager Patterson noted that department monthly reports and unaudited financial statements were included in Council packets. He reported that the City had recently made two job offers, one for a heavy equipment operator position and the other for a police officer position. He noted that Director Proctor was estimating that revenues would exceed expenditures in 2014 and thanked all departments for their work. He reported that the Parks Department was working on repair of the High Line Canal and that Urban Drainage had completed their drainage project at Woodie Hollow Park. He expressed condolences to former Village Police Chief John Arthur on his recent personal loss. He thanked staff for their diligence during the recent election.

Council directed staff to post notice of the vacancy on the Board of Adjustment and Appeals.

City Attorney

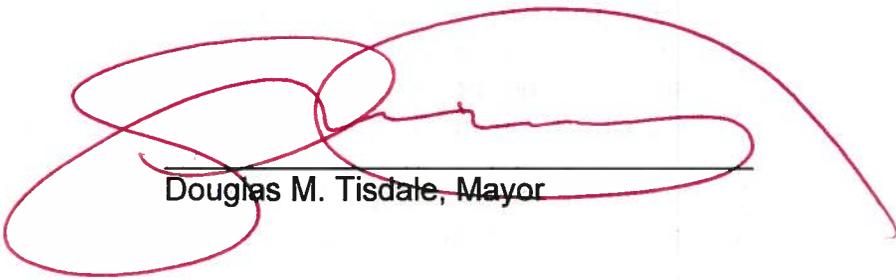
City Attorney Michow notified Council that she would not be able to attend the December 9th meeting but that Assistant City Attorney Marcus McAskin would attend the meeting.

Councilor Griffin noted that he would be absent for the December 9th meeting.

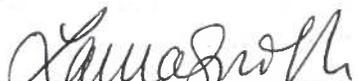
ADJOURNMENT

The meeting adjourned at 9:00 p.m.





Douglas M. Tisdale, Mayor



Laura Smith, City Clerk