

CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
Cherry Hills Village, CO 80113
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Village Center
Telephone 303-789-2541
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Cherry Hills Village

City Council Mini-Retreat

June 2, 2012

Buell Mansion

7:30 am Networking Session: an informal exchange of ideas with coffee, rolls & bagels

8:00 am Discussion of Council Rules of Procedure

HANDOUT: DRAFT Council Rules of Procedure for discussion

A consideration of the adoption of rules of procedure for the conduct of business by the City Council, consistent with the Charter mandate to adopt such rules, including discussion of the draft rules previously circulated and of various models from other cities and other sources, with the result to be preparation of a penultimate draft of rules for adoption by the Council at a regular meeting.

- Review of draft rules circulated
- Questions, comments
- Drafting of revised rules
- Final instructions to City Manager on redrafting

8:45 am Discussion of City Manager Goals and Priorities for the Next Year

HANDOUTS: Mayor Tisdale's Outline of Initiatives; Councilor Brown's Priorities for City Manager

A collaborative process among the City Manager, the Deputy City Manager, the Councilors and the Mayor to establish priorities for the City Manager in the conduct of City business for the next 12 months (through June 1, 2013), including consideration of proposed priority initiatives, projects and tasks outlined by each of the interested parties previously or at this study session, with a view toward compiling a list of such short term priorities and then rank-ordering the same according to an agreed-upon matrix.

- Introduction of the process by the Mayor
- Review by the City Manager of his thoughts on The State of the City
- Review by the City Manager of priorities proposed by others
- Review by Councilor Brown of his proposed priorities
- Input from other Councilors as to other proposed priorities

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- Review by Mayor Tisdale of his proposed priorities
- Brainstorming as to other matters not yet raised

10:00 am BREAK

10:15 am Goals and Priorities Discussion -- Continued

- Analysis of Urgency, Importance, Feasibility and Desirability of each proposal
- Rank-ordering of priorities into five timeframe groups:
 - Immediate (Urgent, Important and Feasible)
 - Short Range (Urgent and Feasible, but not as Important)
 - Medium Range (Important and Feasible, but not Urgent)
 - Long Range (Important and Desirable, but not Urgent, with some question as to Feasibility)
 - "Tabled" (Lack of consensus as to one or more of the four factors)

11:15 am Scheduling of a Long Range Planning Retreat for the Council

11:30 am Wrap-up and Dismissal