



City of Cherry Hills Village

2011 Annual Report



MAYOR'S REPORT

It is a privilege to provide this preface to the Village's 2011 Annual Report. My tenure as Mayor commenced April 9, 2012 and the many great accomplishments reported herein were achieved under the stewardship of my worthy predecessor, Mike Wozniak. We appreciate and applaud the fine efforts of Mike and all of our Councilmembers, Board and Commission members, City Manager John Patterson, and all Village employees. I will highlight here only a few items that will impact our journey through 2012.

Joint Public Safety Facility. Construction of our JPSF was approved in 2011, after many years of study and vigorous discussion. It was commenced in March of this year and, as of this writing, is on time, on budget and scheduled to open in December.

Revenue Reductions. We are preparing to address an expected decrease in fund revenues of more than \$500,000 (approximately 6% of our budgeted revenues). Property tax revenues for 2012 (which represent 40% of our General Fund revenues) are expected to decrease by 15%. Our Finance Director, Karen Proctor, is working diligently and expertly to find ways to allow us to continue to provide all essential services to our residents without change or cutback. On a brighter note, building activity appears to have picked up, promising greater revenues.

Police Department. After an extended professionally-stewarded process, the Village hired a new Chief of Police, Michelle Tovrea, in April 2012. Chief Tovrea has embarked upon an unprecedented campaign of introducing herself to Villagers and continuing to improve our Police Department in every respect.

Human Resources. Kathryn Barlow was hired as our Human Resources Analyst in March 2012. She has already worked hard at establishing a revitalized program of professional education and training for all Village employees, together with effectively addressing a number of open matters she faced in her first weeks.

Animal Control. Carnivorous wildlife interaction with human and pet residents of the Village has increased. Complaints in that regard constitute almost half of the animal issues addressed by Animal Control Officer John Newhouse. Your Village officials and staff are exploring available means to reinvigorate our protective program for persons and pets during 2012.

These are only a small portion of the positive actions we can expect in 2012, all of which are building on the progress achieved in 2011, as reported herein.

Sincerely,
Doug Tisdale
Mayor

Mayor's Report continued



I am pleased to report that 2011 was another great year for the City of Cherry Hills Village. The City has achieved many of our goals in 2011 and under new leadership the City has many opportunities to continue to excel in 2012.

Some of the 2011 accomplishments highlighted in this report are: The City's audited financial statements reflect that the assets of the City exceeded its liabilities by \$26.6 million. In addition, the General Fund/Capital Fund balance was increased by \$1,003,523 resulting in an unreserved ending fund balance for the General Fund of \$13.6 million. The remaining principal due for the South Suburban obligation has been reduced to \$5.9 million. We are proud that with Karen Proctor's steady guidance, the City has maintained an excellent fiscal position during the entire recessionary period. We nonetheless recognize that fiscal impacts to the City will be significant beginning in 2012 due to property valuation reductions so we will continue to operate the City in a lean prudent fashion in anticipation of these revenue reductions.

The Police Department continued to focus on community policing, crime prevention and customer service. Major crimes in the City continue to decline and the photo red light located at Belleview and University has reduced traffic accidents at that location by 70%. Planning and design of the new Joint Public Safety facility with South Metro Fire were completed and approved by both entities. Ground breaking for the building occurred in March of 2012. It is so exciting to watch the daily progress

as this beautiful addition to our City takes shape.

Community Development, which is managed by Rob Zuccaro, saw a decrease of 2% in building permits in 2011. In 2011 the City adopted several significant revisions to the residential zoning regulations. This included new Bulk Plane and Floor Area Ratio requirements. These regulations are intended to ensure that each residential building size is appropriate to the lot size and consistent with the semi-rural character of the village.

Under Jay Goldie's leadership, Cherry Hills continues to have one of the most proactive road maintenance programs in the state. The public works employees logged 600 miles in 2011 and removed 600 tons of material from our streets and gutters. In April, the City was awarded grant funds to supplement our tree planting efforts at Buell Mansion Lake.

The Parks and Recreation Department, supervised by Ryan Berninzoni, spent countless hours mowing, removing weeds and trimming trees. They maintain 26 miles of bridle trails and over 50 acres of open space and park land. In addition, the Parks Department hosted the annual movie night in John Meade Park and the holiday tree lighting events, coordinated by Pamela Broyles, which were both very successful again this year.

All of these accomplishments were made possible because of the leadership of our dedicated and experienced City Council, the Boards and Commissions and the City Manager, John Patterson, as well as City staff. As this is the last Annual Report to be issued under my watch, I will greatly miss being a part of this hard working and successful team.

Sincerely,
Mike Wozniak
Mayor



Cherry Hills Village Elected Officials

City Council

Mayor:	Doug Tisdale
District 1:	Mark Griffin
District 2:	Russell Stewart (Mayor Pro-Tem)
District 3:	Alex Brown
District 4:	Scott Roswell
District 5:	Klasina VanderWerf
District 6:	Harriet LaMair

Cherry Hills Village City Council meetings are held the first and third Tuesday of every month at 6:30 p.m.

Planning & Zoning Commission

Laura Christman (Vice Chair)
Ann Kerr
Joe Poche
Jim Rubin
Peter Savoie
Steve Szymanski

The Planning & Zoning Commission meetings are held the second and fourth Tuesday of every month at 6:30 p.m.

Board of Adjustment & Appeals

Suzy Love (Chair)
Jamie Seitz (Vice Chair)
Earl Hoellen
Susan Struna
Kerry Sullivan
Mark Griffin (City Council Liaison)

The Board of Adjustment & Appeals meetings are held the first Thursday of every month at 6:30 p.m.

Parks, Trails & Recreation Commission

Jane Soderberg (Chair)
Karen Barsch
Katy Brown
Jim Fairbairn
Jeffrey Ferrell
Bill Lucas
Jeff Welborn
Harriet LaMair (City Council Liaison)

The Parks, Trails & Recreation Commission meetings are held the second Thursday of every month at 6:30 p.m.

Public Art Commission

Ann Polumbus (Chair)
Teresa Harbaugh
Douglas Smooke
Gay Warren
Klasina VanderWerf (City Council Liaison)

The Public Art Commission meetings are held once a month on Monday mornings at 8:30 a.m.

Financials

The City of Cherry Hills Village, like many other communities, has faced reductions in revenues as a negative impact of the prevailing economic conditions. The continued challenge for Cherry Hills Village has been to provide desired City services at the maximum level possible while maintaining fiscally responsible practices. The City of Cherry Hills Village has been able to achieve this goal through continued monitoring of revenue and expenditures along with direction and support from City Council throughout the year.

2011 Fiscal Highlights Include:

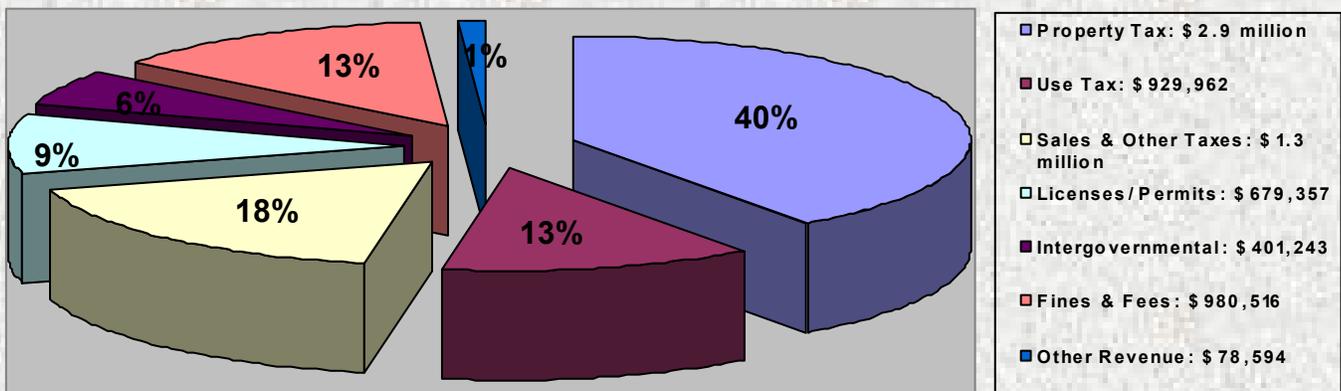
- Assets of the City exceeded its liabilities by \$26.6 million
- \$13.6 million of these assets are unrestricted and can be used to meet the City's obligations to the residents
- General Fund and Capital Fund revenues exceeded expenditures by \$1,003,523, increasing the fund balance to \$5 million in the General Fund and \$8.6 million in the Capital Fund

In 2011, City Council established a new Capital Fund to be used for items costing over \$5,000 that have a useful life greater than one year. As the City has entered a period of decreasing revenues it has become important for the Council to prioritize the use of the City's financial resources. The 2012 budget was developed by first assigning revenues to support City operating costs ahead of more discretionary expenditures such as capital improvements. Expenditures in 2012 for all funds are budgeted at a 56% increase from 2011. This increase is mainly for the funding of the Joint Public Safety facility.

General Fund and Capital Fund Revenues

The General Fund is the primary operating fund of the City. In 2011 total General Fund revenue, combined with the Capital Fund revenues, were \$7,281,165, an increase of 9% from 2010. The major revenue source for the General Fund is property tax.

2011 General and Capital Fund Revenues : \$7.3 million

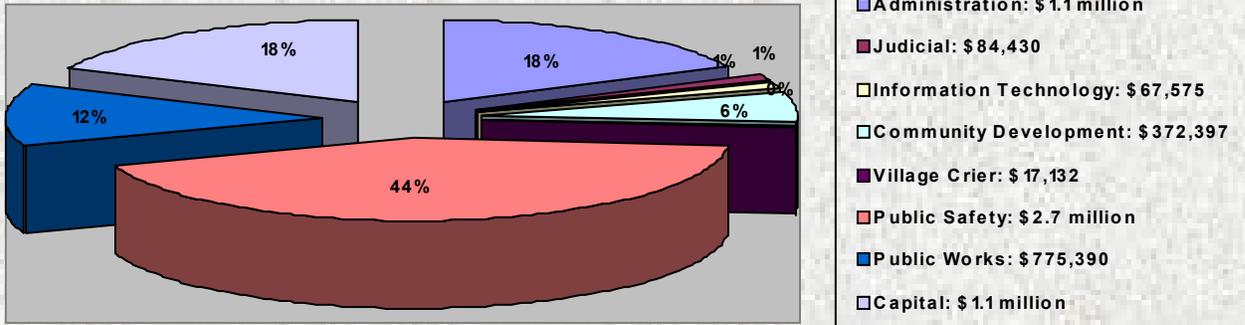


Financials continued

General Fund and Capital Expenditures

Total General Fund and Capital expenditures in 2011 were \$6,277,642, an increase of 7% from 2010.

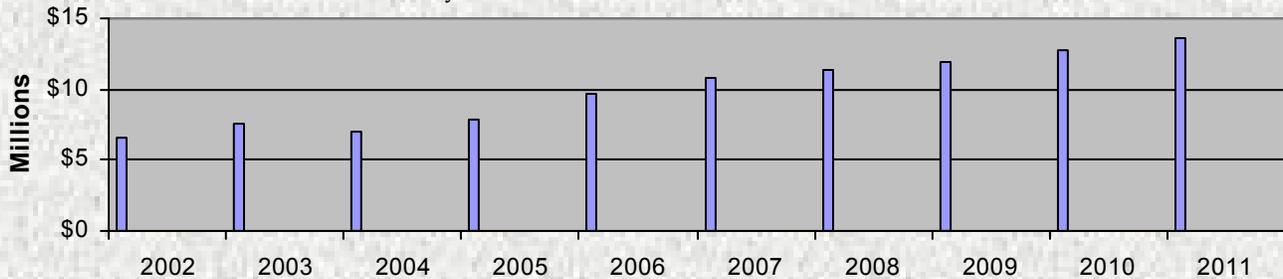
2011 General Fund and Capital Expenditures: \$6.2 million



General Fund-Fund Balance

A healthy fund balance is important to the fiscal strength of the City. It is the City's policy to maintain an unreserved fund balance for the General Fund equivalent to a minimum of six months of the current year's expenditures less capital outlay and transfers out budgeted for the fund. The 2011 unreserved ending fund balance for the General Fund was \$13.4 million.

History of General Fund-Fund Balance



South Suburban Obligation

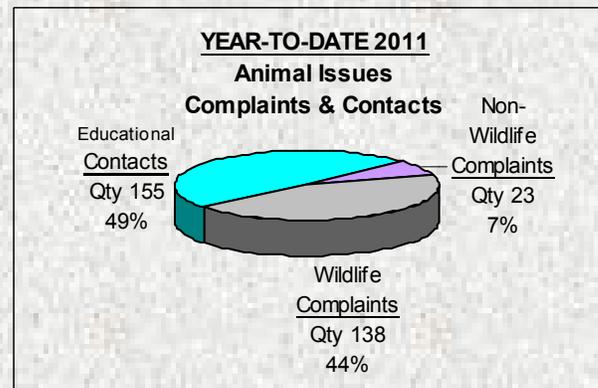
The City excluded from South Suburban in 2004. The court ordered the City to pay the District \$9.6 million for the conveyance and transfer of assets. The City is required to make annual principal and interest payments in December through 2019. The remaining principal due at the end of 2011 is \$5.9 million.

The 2011 audited financial statements are on the City's website: www.cherryhillsvillage.com.

City Services

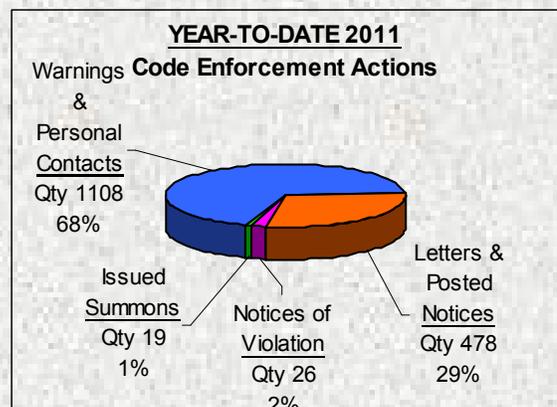
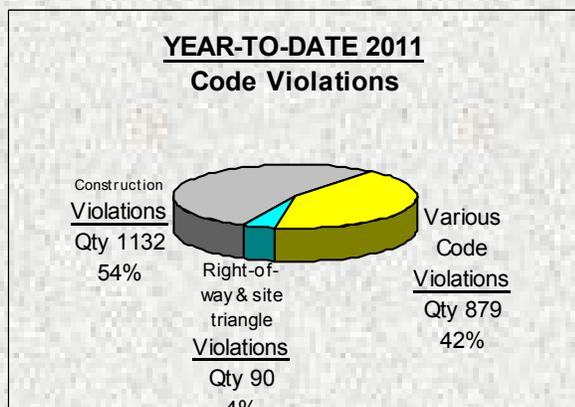
Animal Control

In 2011, a major accomplishment for Cherry Hills Village Animal Control was the addition of the residents ability to register their dog online. The Cherry Hills Village Municipal Code requires every resident, that owns a dog six (6) months of age or older, to obtain a City dog license (City Code Section 7-5-310). A rabies vaccination is required to obtain a dog license and licenses are valid for the calendar year and must be renewed annually. The cost of each dog license is \$10.00 per year. Unfortunately, we do not have the ability to accept online payments at this time. Credit Card transactions can be made over the telephone by calling the City offices at (303) 789-2541. Check or money orders can be mailed and must be payable to the City of Cherry Hills Village. Cash is acceptable, but should not be mailed. If you wish to make payment in cash please bring it to the Village Center.



Code Enforcement

2011 was a transition year for Code Enforcement. New building permits were down approximately 10%. The Code Enforcement Department went from two officers to one, with the transfer of John Bayman to the Police Department. As a result of this transfer, the Animal Control Officer has been cross-trained to fill in the second code position. Storm water enforcement is continuing to increase with 13 active permits, and 9 annual inspection permits. Due to decreased construction activity, citations were down almost 20% from 25 to 19. Warnings and personal contacts were up almost 5% from 1063 to 1108. Notice of violations and letters posted were down from 592 to 478. Officers continued to improve relations and personal interactions with contractors and residents.



Police Department

2011 was once again a very productive year for the Police Department. The department remains committed to developing a true community oriented policing model with the specific goal of proactive crime prevention. Preliminary planning began with regards to enhancing our partnership with the community, specifically in the area of emerging technology that will allow the Police Department to better communicate with our citizens.

Statistical summaries show that crime reports in the Village continue to remain at levels much lower than in previous years. Major crimes including burglary, criminal mischief (vandalism), theft and motor vehicle theft continue to show a significant downturn in comparison to years past. The photo red light system at the intersection of East Belleview Avenue and South University Boulevard continues to make the intersection safer for motorists. Since the installation of the camera system, the intersection has seen a 70% decrease in overall traffic accidents, including an 88% decrease in those accidents involving bodily injury.

The Police Department hired two new police officers in 2011 including John Bayman who returned to the patrol function after serving several years as one of the City's Code Enforcement Officers. Officer Cory Sack joined the department after serving several years with the Elbert County Sheriff's Office. Animal Control Officer John Newhouse was hired after working in the field for over 15 years with Arapahoe County and Nathalie Klasens took over the evidence and crime scene technician duties, coming to us from the Denver Police Department. John DeFelice was promoted to the rank of Sergeant and Commander Pat Weathers completed his 30th year of service with the City.

The Police Department successfully handled several dignitary visits during the summer including Former Massachusetts Governor Mitt Romney and Speaker of the United States House of Representatives John Boehner. Police Department staff was also heavily involved in the planning and coordination efforts regarding the U.S. Amateur Golf Championship to be held at the Cherry Hills Country Club in 2012.

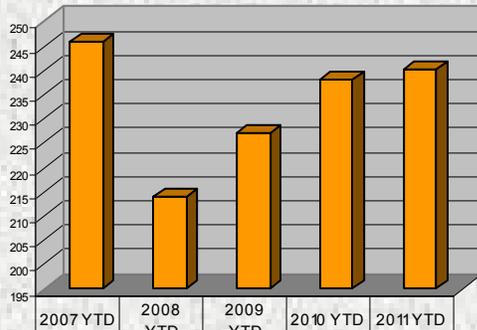


Great strides were made in the planning and design of the new Joint Public Safety Facility, which will house both the Police Department and South Metro Fire Rescue Authority Station 38. With the cooperation of the South Metro Fire Rescue Authority the building design was completed and construction contracts were approved by both entities with groundbreaking on the new building slated for March of 2012. The new facility will create much needed space for Village Center employees and will allow for the police and fire departments to more effectively serve the community.

Former Mayor Mike Wozniak recognizes Commander Pat Weathers for 30 years of service with the Cherry Hills Village Police Department.

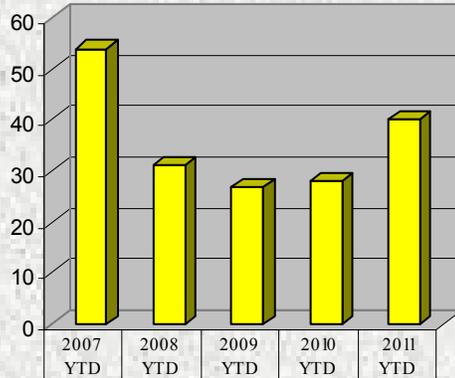
Police Department continued

TRAFFIC ACCIDENTS



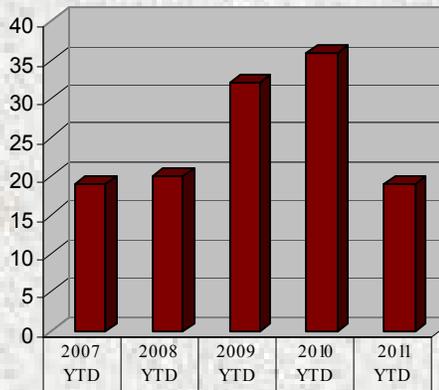
Accidents	246	214	227	238	240
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THEFT



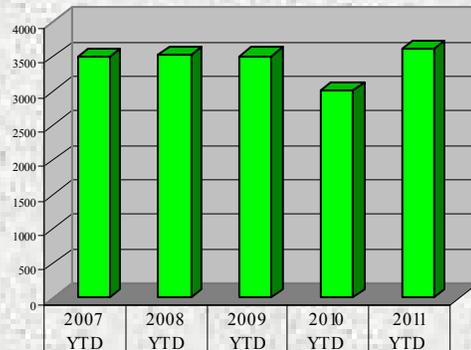
Theft	54	31	27	28	40
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THEFT FROM MOTOR VEHICLE



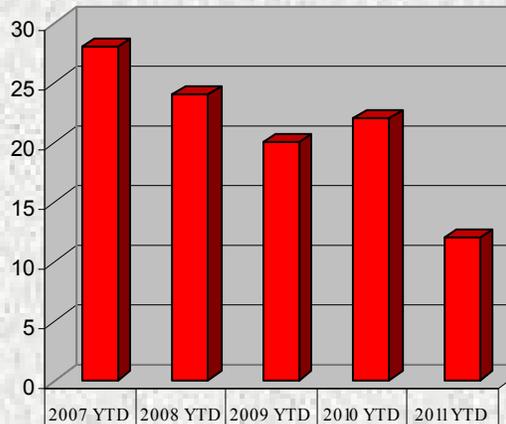
Theft from Motor Vehicle	19	20	32	36	19
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CITATIONS



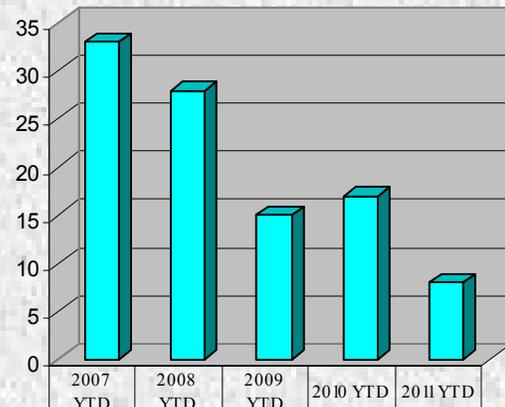
Citations	3501	3533	3519	3006	3613
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CRIMINAL MISCHIEF



Criminal Mischief	28	24	20	22	12
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BURGLARY



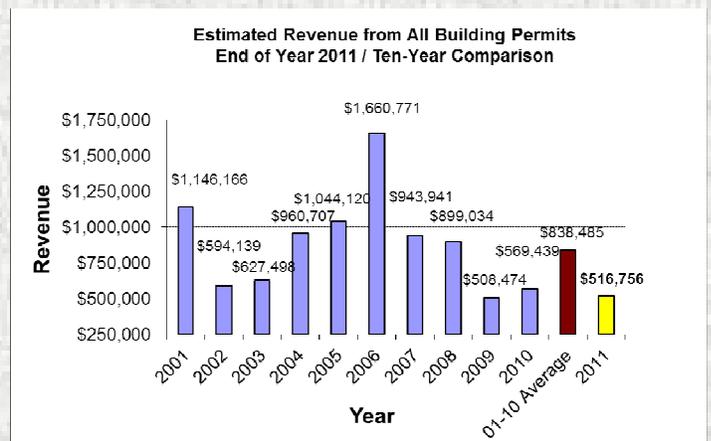
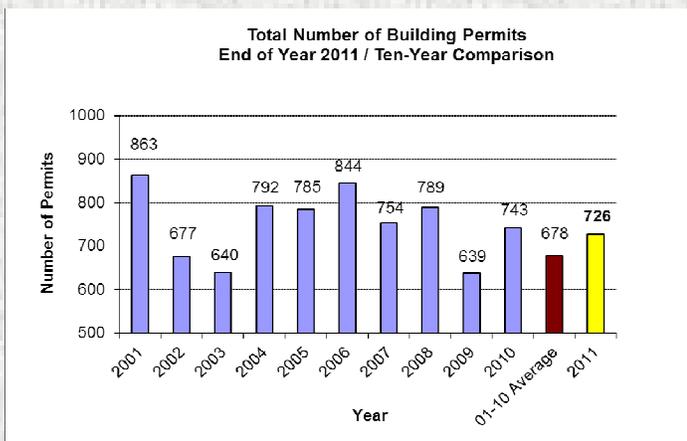
Burglary	33	28	15	17	8
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Community Development

Building activity in the Village was down in 2011 when compared to 2010, and total revenues continue to be significantly below the ten-year average. The City processed 726 building permits in 2011, which is a slight decrease of 2% from the 2010 total of 743 permits. Building permit revenues were \$516,856 in 2011, down 4% from the 2010 total of 577 and well below the 10-year average of \$838,485. Only 7 new homes were built in 2011, well below the 10-year average of 21 new homes. Despite the small number of new homes and decreases in average revenues in 2011, an upward trend in building permit activity and revenue is anticipated for 2012.

BUILDING PERMITS 2010 AND 2009 COMPARISON

	2011	2010	% Change
TOTAL APPLICATIONS	726	743	-2%
New Single Family Residences	7	8	-13%
Additions, Remodels, and Alterations	128	124	3%
Accessory Structures and Recreational Uses	37	34	9%
Other Permits (Electrical, Plumbing, Mechanical, etc.)	554	577	-4%
TOTAL BUILDING PERMIT FEES COLLECTED	\$516,856	\$569,439	-9%



Community Development continued

In addition to issuing building permits and conducting building inspections, the Community Development Department is responsible for processing development applications, such as requests for variances to the zoning code, expansions to the City's private clubs, religious facilities and private schools, development in the floodplain, and placement of wireless communication facilities. There were 13 development applications processed by the Community Development Department.

In 2011, the City adopted several significant revisions to its residential zoning regulations, including new Bulk Plane and Floor Area Ratio (FAR) requirements. The new regulations are designed to ensure that building size is appropriate to the lot size and consistent with the semi-rural character of the Village. More information on the new zoning standards can be found at the following link: www.cherryhillsvillage.com/BulkPlaneFAR.aspx.

DEVELOPMENT APPLICATIONS 2011 AND 2010 COMPARISON

	2011	2010
TOTAL APPLICATIONS	13	13
Conditional Use/Wireless Communication Applications	2	6
Expanded Use Applications (religious facility and private school expansions)	0	1
Floodplain Development Permit Applications	4	2
Major Event Permit	1	0
Subdivision/Subdivision Amendment Applications	4	2
Rezoning Applications	0	0
Variance Applications	2	2
Appeal Applications	0	0

Public Works

The Public Works Department is dedicated to maintaining and improving the quality of life in Cherry Hills Village by planning for future needs of streets and parks, promoting environmental quality, building and maintaining municipal infrastructure, managing public capital improvement projects and protecting the health, safety and welfare of the public. The department is divided into two divisions: the Streets Division which provides design, construction, operation, and maintenance of public works and related services within the City's streets, while the Parks Division improves and maintains the City's parks, trails and open spaces for the enjoyment of the residents now and in the future.

The Streets Division is responsible for general management, operation and care of the infrastructure found in the City's rights-of-way. This includes streets, bridges, curbs, gutters, trails, traffic, traffic signage, street striping, storm drain system, irrigation, street sweeping and entry features. They also handle tree trimming, right-of-way permits and inspections, snow removal, as well as general management operation and care of City facilities and properties. The Department manages over 50 miles of paved streets and 6 miles of gravel roads within the City.

The Parks Division is dedicated to enhancing the quality of life for all residents of Cherry Hills Village by providing a variety of opportunities that encourage physical and social health, community pride, relaxation, and enjoyment of the City's open space, trails and parks. The Parks Division maintains over 30 acres of parks and open space lands as well as over 26 miles of bridle paths and hard surface trails.

The Streets Division was recognized by the Colorado Local Technical Assistance Program (Colorado LTAP) (which is funded through the Federal Highway Administration's Office of Technology Applications) for its innovative and money saving ideas. Not only did this project win the state award, but it also won top honors for the region and was recognized at the regional conference in South Dakota. The Department was also awarded the 2011 Best Overall Quality Surface Treatment Preventative Maintenance Program in Colorado for the Chip Seal Project in the Cherry Hills East Farm Subdivision. Finally, both the Parks and Streets Divisions were recognized at the annual Colorado Municipal League Conference for individual and collective safety practices. The Department has had zero accidents resulting in lost time for over a year. This is a significant accomplishment for individuals

Mission

The mission of the Cherry Hills Village Public Works Department is to provide a superior quality, safe and appropriate infrastructure and natural areas for all residents. By establishing positive relationships with the community the department is able to provide effective, safe and well managed streets, parks and public facilities. The department will be stewards of the environment and be fiscally responsible in all aspects of its operation. All Public Works employees will be highly qualified individuals and will be provided with the opportunity to continually increase their knowledge through education and training.

Vision

To be a well managed highly effective department that responds to the current and future needs through creativity and innovation in order to maintain and enhance the community's essential infrastructure and natural resources.



Public Works continued

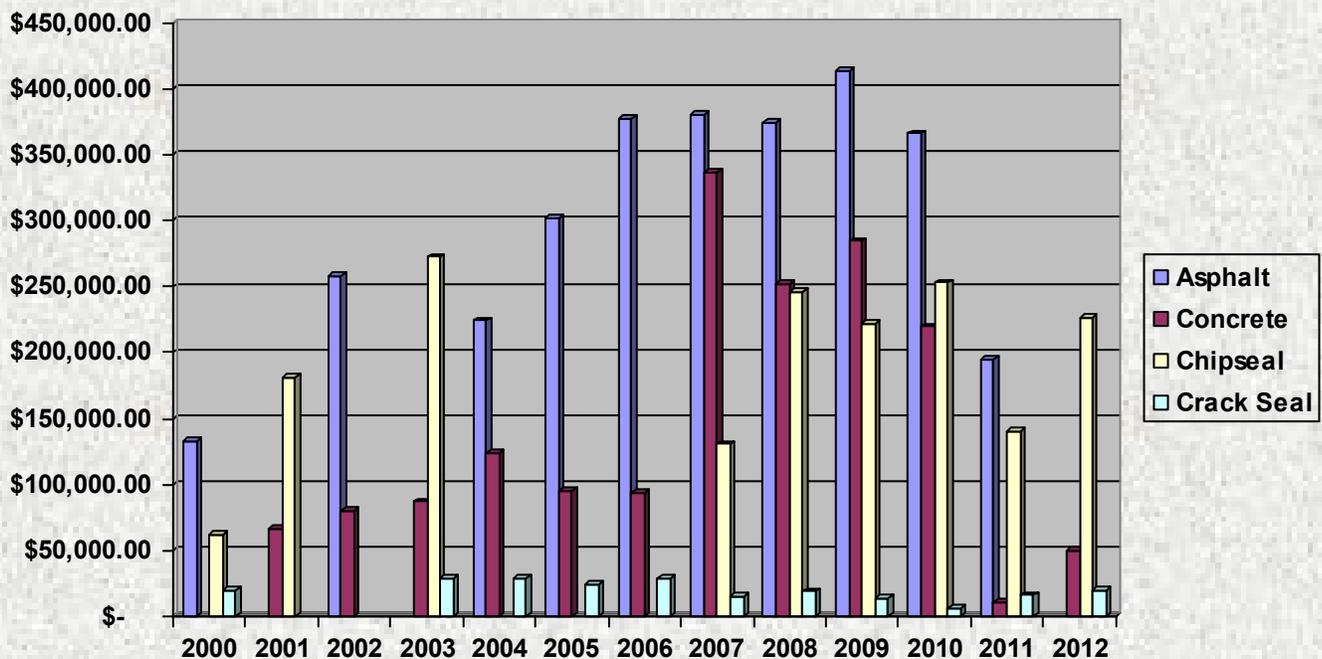
Some of the many responsibilities of the Department include:

- Maintain 50+ miles of streets
- Manage Citywide stormwater program
- Own and operate 36,000 feet of sanitary sewer lines
- Oversee all City facility maintenance
- Recreation reimbursement program
- Household hazardous waste program
- City fuel operations
- Traffic planning
- Utility franchise agreement management
- Right-of-way construction permitting
- Capital construction management
- Snow removal
- Participate in the community art effort
- Manage Denver Water Total Service Agreement
- Coordination of Urban Drainage stream stabilization program
- Special events including Holiday Tree Lighting and Movie Night
- Maintain 26 miles of bridle trails, 50+ acres of open space and park land



Below is a chart depicting the funds spent on the City streets over the past several years. The City has made a significant investment in the streets and strives to have the highest quality roads possible while remaining fiscally responsible.

Streets Capital Expenditures 2000-2012



Public Works continued

2011 Projects/Improvements

- In April the City was awarded a 50/50 tree grant used at Buell Mansion Lake to plant trees.
- In June the City was awarded a planning grant used at the Quincy Farm Property to ensure future preservation values.
- Monroe Street between Hampden Avenue and Jefferson Avenue was converted from gravel to asphalt in cooperation with the Denver First Church of the Nazarene.
- Snow removal operations were completed utilizing over 1300 man hours with very little overtime due to creative scheduling and planning efforts.
- The Parks Division contracted out the replacement and repair of 240 yards of concrete sidewalk on Belleview Avenue improving the safety of pedestrians utilizing these amenities.
- 52 yards of concrete were installed by the City's concrete contractor to replace curb and gutter in various areas around the City.
- 3500 tons of asphalt was placed by City contractors as part of the City's yearly Capital Improvement Projects.

- The street sweeper operation removed approximately 200 tons of material from the City streets, while over 400 tons of materials were removed from the City's ditches during other maintenance operations.
- In August the City held its 4th Annual "Movie Night under the Stars" at John Meade Park. The event proved to be a success with the over 100 residents attending to watch "How to Train your Dragon."
- 7,450 gallons of magnesium chloride were applied to the roads during snow removal operations to work in conjunction with the 119 tons of salt sand that were utilized to keep the motoring public safe and moving.
- Over 600 miles were traveled while plowing the 50 miles of street surface maintained by the City.
- 457 tons of road base were placed on gravel roads in an effort to keep the roads in an acceptable condition for travel.
- The Streets Crew installed over 4 tons of crack sealant on City Streets as a preventative maintenance measure in an effort to minimize the effects of water and ice damage to the street surface and subsurface.
- In September a local Boy Scout Troop came into the City with the help of the Parks staff and removed Russian Olive Trees from Three Pond Park.

- 64,368 yards of chip seal was installed by A-One. The City continues to utilize the chip seal process as a means to keep street repair cost down while providing better driving surfaces. In preparation for this operation, City crews replaced 954 tons of asphalt to ensure the longevity of the streets.
- Crews spent over 500 hours maintaining and repairing the City's storm drain and ditch network to ensure proper flow of runoff, minimize damage to both public and private improvements that can be caused by stormwater, and to ensure compliance with state and federal stormwater regulations.
- The arterial ditch providing water from the High Line Canal was lined with a clay liner to prevent water from leaking onto the trail and making the delivery of water to the ponds more efficient.
- Improvements at the park included the installation of new irrigation, the planting of numerous trees, a new staircase, new park signage, and a large section of split rail fence.
- On December 2, 2011 the City held its 4th Annual "Holiday Tree Lighting Ceremony." The event continues to grow as staff strives to make the experience better each year and is excited to move forward with future events.

City Staff

City Manager	John Patterson	jpatterson@cherryhillsvillage.com
Director of Finance & Administration	Karen Proctor	kproctor@cherryhillsvillage.com
City Clerk	Laura Smith	lsmith@cherryhillsvillage.com
Human Resource Analyst	Kathryn Barlow	kbarlow@cherryhillsvillage.com
City Attorney	Ken Fellman	

Police Chief	Michelle Tovrea	mtovrea@cherryhillsvillage.com
Commander	Pat Weathers	pweathers@cherryhillsvillage.com
Detective	Jerry Stinnett	jstinnett@cherryhillsvillage.com
Police Technician	Nathalie Klasens	nklasens@cherryhillsvillage.com
Police Clerk	Sarah Henderson	shenderson@cherryhillsvillage.com

Sergeants:

John DeFelice
John Reynolds
Curt Wood

Officers:

John Bayman	Greg Gillett
Heidi Berg	Dave Lynes
Jen Callahan	Zach Lyons
Jen Dignam	Paul McCarthy
Casey Firko	Kevin Nagy
Jake Gerson	Cory Sack

David Sesok
Nick Steele

Animal Control	John Newhouse	jnewhouse@cherryhillsvillage.com
Code Enforcement	Chuck Friend	cfriend@cherryhillsvillage.com

Public Works Director	Jay Goldie	jgoldie@cherryhillsvillage.com
Parks, Trails & Recreation Admin.	Ryan Berninzoni	rberninzoni@cherryhillsvillage.com
Street Superintendent	Ralph Mason	rmason@cherryhillsvillage.com
Streets Crew Chief	Josh English	jenglish@cherryhillsvillage.com
Parks Crew Chief	Bill Bauer	bbauer@cherryhillsvillage.com
Public Works & Parks Admin. Asst.	Pamela Broyles	pbroyles@cherryhillsvillage.com

Public Works Maintenance Workers:

John Hogue
Chuck Reno

Parks Maintenance Workers:

Matt Krebsbach
Jake Hennelly
Jeff Roberts

Community Development Director	Rob Zuccaro	rzuccaro@cherryhillsvillage.com
Community Development Clerk	Emily Kropf	ekropf@cherryhillsvillage.com

Municipal Court Judge	James E. Turre	
Prosecuting Attorney	Nancy Cornish-Rodgers	
Municipal Court Clerk	Jessica Sager	jsager@cherryhillsvillage.com

The Village Center is open 8:00 a.m. to 4:30 p.m. Monday through Friday and is located at:
2450 East Quincy Avenue. The City website is www.cherryhillsvillage.com.