

Cherry Hills Village Elected & Appointed Officials



CITY COUNCIL

Meets 1st & 3rd Tues - 6:30pm

Mike Wozniak:	Mayor
Mark Griffin	District 1
Russell Stewart:	Mayor Pro Tem
	District 2
Alex Brown	District 3
Scott Roswell:	District 4
Klasina VanderWerf:	District 5
Harriet LaMair:	District 6

PLANNING & ZONING COMMISSION

Meets 2nd & 4th Tues - 6:30pm

Ira Plotkin - Chair
Kevin Iverson - Vice-Chair
Stephanie Bluher
Laura Christman
Ann Kerr
Jacque McIntyre
Joe Poche

BOARD OF ADJUSTMENT & APPEALS

Meets 1st Thursday - 6:30pm

David Heller
Earl Hoellen
Don Johnson
Suzy Love
Jamie Seitz
Marc Griffin - Council Liaison

PARKS TRAILS & RECREATION COMMISSION

Meets 2nd Thursday - 6:30pm

Theresa Gilpatrick - Chair
Jane Soderberg - Vice-Chair
Bill Callison
Jim Fairbairn
Ann Gallagher
Nancy McGrath
Heidi Schmidt-Hammell
Klasina VanderWerf - Council
Liaison

Cherry Hills Village Annual Report 2008

MAYOR'S REPORT

I am pleased to report on a few highlights for Cherry Hills Village during 2008:

- After a year and a half of study and evaluation, the City Council adopted the Master Plan as presented by the Planning and Zoning Commission. The Planning and Zoning Commission worked closely with an appointed Advisory Committee on the development of the plan. The City Council and Planning and Zoning Commission held a number of public meetings and conducted a community survey in order to gather community input for the master plan. We are very pleased at the outcome of this process.
- The audited financial statements for 2008 show \$6,864,684 in general fund revenues and \$6,244,107 in expenditures for the 2008 fiscal year.
- Despite the difficult economic times, with the cost of providing services continuing to rise, the City Council was able to adopt a balanced budget for 2009 without increasing taxes or reducing services.
- The Cherry Hills Police Department was honored to receive accreditation from the Colorado Chiefs of Police Association which is a designation shared by very few police departments in the state.
- The City Council appointed five Village residents to the City's Residential Development Standards Committee: Linda Behr, Tracy James, Andrew Nielson, Peter Savoie and Steve Szymanski. The RDSC has been asked to review and make recommendations to the Council on various development standards ranging from building setbacks to building height, floor area to accessory structures.
- A photo red light camera system was installed at the intersection of E. Belleview Avenue and S. University Boulevard in an effort to improve traffic safety at that intersection.
- The City Council continues to keep a close eye on the impacts of construction projects on existing neighborhoods and made a number of changes in 2008 to the City's regulations and codes that are designed to minimize the impact of construction on existing residents and neighborhoods.
- The City Council passed a number of ordinances concerning the following: adoption of the 2006 International Building codes, amending the compensation amount paid to Village residents who are selected to serve on a jury for municipal court, and approving an expenditure of funds for needed repairs to a portion of sanitary sewer lines owned and maintained by the City.
- The City Council evaluated and approved a revised Investment Policy to address the methods, procedures and practices that must be used to ensure effective and judicious fiscal and investment management of the City's funds.
- The City has continued to foster positive communications with Cherry Hills Country Club, Glenmoor Country Club, Kent Denver School, St. Mary's Academy, Cherry Hills Village Elementary School and the various Village homeowners associations. (see Annual Report p.6)

2008 CAPITAL PROGRAM

The City's Capital expenditures for 2008 totaled \$1,456,862. The following is a breakdown of these expenses.

Public Works operations accounted for 70% of 2008's capital expenditures.

- Approximately \$654,000 was spent on street improvement.
- Approximately \$41,000 was spent on new equipment.
- Approximately \$18,000 went toward traffic calming.
- Approximately \$294,000 was spent to improve neighborhood curbs and gutters.

The Police Department spent approximately \$280,000 on equipment and vehicles which accounted for 20% of total capital expenditures.

BUDGETED POSITIONS FOR 2009

The 2009 Budget funds forty full-time positions and seven part-time/seasonal positions. The staff is allocated as follows.

- The Police Department has budgeted for 22 sworn personnel: 16 officers, four sergeants, one lieutenant, and the Chief. In addition, there are five non-sworn personnel paid from this Police budget.
- The Public Works Department employs six full-time positions. In addition to the Director, there are the Street Superintendent and four equipment operators. Seasonally, Public Works hires up to two maintenance workers.
- The Community Development Department has two full-time employees.
- The Parks and Recreation Department has six full-time employees. Seasonally, the Parks Department hires up to three parks workers.
- There are five full-time positions and two part-time positions dedicated to administrative functions.

GENERAL FUND

BALANCE SHEET Unaudited - December 31, 2008

ASSETS

<u>Assets</u>	
Cash & Investments	\$9,821,793
Receivables:	
Taxes	-
Other	1,798,333
Property & Equipmt	16,784,336

TOTAL ASSETS

\$28,404,462

LIABILITIES & EQUITY

<u>Liabilities</u>	
Accounts Payable	\$ 175,934
Escrow Accounts	4,824
Deferred Revenue	-
Other	65,236
Invests Fixed Assets	16,784,336

Equity

Fund Balance: 11,374,132

TOTAL LIABILITIES & EQUITY

\$ 28,404,462

GENERAL FUND

STATEMENT OF REVENUE AND EXPENDITURES Audited for Year Ended December 31, 2008

	<u>2008</u>	<u>%</u>	<u>2009 Budget</u>	<u>%</u>
Revenue				
Property Taxes	\$ 2,483,806	36%	2,510,767	39%
Other Taxes	2,208,537	32%	1,785,900	28%
Licenses/Permits	1,080,048	16%	841,725	13%
Intergovernmental				
Sources	372,976	5%	363,802	6%
Charges for Services	489,435	7%	535,700	8%
Interest and Other				
Revenue	<u>229,882</u>	<u>3%</u>	<u>342,500</u>	<u>5%</u>
Total Revenue	<u><u>6,864,684</u></u>	<u>100%</u>	<u><u>6,380,394</u></u>	<u>100%</u>
Expenditure by Department				
Administration	1,331,370	21%	1,519,436	24%
Municipal Court	78,085	1%	88,437	1%
Community Dev	367,319	6%	326,313	5%
Public Safety	2,255,093	36%	2,454,025	39%
Public Works	755,377	12%	796,950	13%
Capital	<u>1,456,862</u>	<u>23%</u>	<u>1,185,234</u>	<u>19%</u>
Total Operating Expenditures	<u><u>6,244,107</u></u>	<u>100%</u>	<u><u>6,370,395</u></u>	<u>100%</u>
Management Contingency/Transfers Out			10,000	
Total Expenditures	<u><u>6,244,107</u></u>		<u><u>6,380,395</u></u>	

2008 POLICE DEPARTMENT ANNUAL REPORT

2008 was a very busy year for the police department. The department successfully handled dignitary visits by President George Bush, Senators Hillary Clinton, Barack Obama, Mitch McConnell, Speaker of the House, Nancy Pelosi, and Governor Bill Ritter. We also assisted the Greenwood Village Police Department when Vice President Dick Cheney visited their City.

In August, the Democratic National Convention was held in Denver. We provided five police officers to assist the Denver Police Department as part of a huge metro wide cooperative effort. Our officers worked within Denver's District 3 and helped handle citizen calls for service. There were several parties hosted by residents during the DNC, and officers assisted with these events.

The police department achieved accreditation by the Colorado Association of Chiefs of Police and the County Sheriffs of Colorado. The accreditation process is a voluntary process to achieve high quality operations that are then objectively verified by an outside assessment team. The department had to meet 186 established professional standards. Standards include ethics, crime prevention, police operations, prisoner rights, recruitment, promotions, criminal investigations, evidence handling and others. The department is one of 35 law enforcement agencies that have achieved accreditation in Colorado.

We transitioned to a new records management system in 2008. This was a major technological advancement within the police department. The old system had been in place since 1988 and it was antiquated and unreliable. New World Systems installed and trained our personnel on the new technology, which has proven to be much more efficient and effective. Lieutenant Sansing was the project manager and Sarah Henderson was a key member of the department's "build" team.

Following a twenty-four month process between the police department and the Colorado

Department of Transportation, a photo red light system was installed within the intersection of Belleview Avenue and University Boulevard. The goals of this project are to reduce the incidence of red light running by motorists and decrease the number of traffic accidents within the intersection. In the last four months of the year, the system recorded 2000 red light violations.

Lieutenant Patricia Whitman retired from the Village after some 28 years of service. She had a distinguished career and was involved in several complicated criminal investigations while working as both a detective and supervisor. Following promotional processes, Jody Sansing and Will Sparks were promoted to lieutenant and sergeant respectively. Officer Jacob Gerson was assigned to detective duties with the South Metro Drug Task Force.

Officer Jason McGurran was medically retired from the department. During his tenure, Jason made

numerous valuable contributions to the department.

In December, Sergeant John Bayman retired from the department in order to take a position as a Code Enforcement Officer. John had been a police officer and supervisor with the Village for 23 years. He was presented with the Police Commendation Award at his retirement ceremony.

We hired four outstanding police officers during 2008: Brian Sapp (Douglas County Sheriff's Office – 8 years experience), Juan Berber (Summit County Sheriff's Office – 10+ years experience), Paul McCarthy (Elbert County Sheriff's Office – 3 years experience), and Jennifer Dignam (no previous police experience).

The department continued to make steady progress in its community-wide efforts to improve safety within the Village. We have built upon our partnership arrangements to reduce crime, traffic accidents and victimization.

	2004	2005	2006	2007	2008	Average
Traffic Accidents	315	311	288	246	214	290
Traffic Citations	3579	3492	2996	3501	3533	3375
Traffic Warnings	NA	1769	1658	2217	2508	1881
Parking Tickets	NA	70	81	65	123	72
DUI Arrests	89	100	147	263	252	150
Crime Reports	455	555	382	303	212	424
Alarm Calls	989	837	636	532	494	749
Citizen Assists	NA	300	188	86	80	191
Assist to other Agencies	384	259	265	207	165	279
Property Checks	16,169	12,659	10,463	11,321	13,876	12,653
Crime Prevention Notices	1185	1055	703	1118	2174	1,015
Field Interview Cards	NA	174	165	204	137	181
<u>CRIME STATISTICS</u>						
Assault	7	13	4	5	6	7
Harassment	20	15	14	6	8	14
Burglary*	31	51	39	33	28	39
Criminal Mischief(Vandalism)	61	50	35	28	24	44
Theft*	55	83	61	54	31	63
Motor Vehicle Theft*	13	17	14	3	3	12
Theft from Motor Vehicle*	31	60	50	19	20	40
Trespass	18	7	1	7	7	8
Fraud	16	20	28	23	12	22
*Targeted Crimes						

Traffic accidents are 13% below the 2007 figure.

Crime Reports continue to decline for the 4th straight year.

Code enforcement activities and parking tickets are significantly higher this year due to CHV's active code enforcement officer.

2008 YEAR END REPORT PUBLIC WORKS

STREETS DIVISION:

The Public Works Department has 51.27 miles of road to maintain, of which 5.1 miles are gravel. The department's goal is to grade the gravel four times a year, as weather permits. Gravel roads are treated with magnesium chloride to reduce dust and to stabilize the material. Over the past several years the City has added recycled asphalt to all of the gravel roads to help improve the surface and dust issues. Paved streets are sealed and fixed to extend pavement life and are repaired as needed. The Street Improvement Program will be doing both overlays and sealing projects over the next few years.

In 2008, the City placed 3285 tons of gravel, 2715 tons of asphalt and 63 cubic yards of concrete to help maintain and repair streets. In addition to maintenance, contractors placed 40 tons of crack seal material, 755 cubic yards of concrete, 5650 tons of asphalt and 91,604 square yards of chip-seal material. The Public Works Department was also able to finish a three year project resurfacing all of the asphalt paths in the City in 2008.

Snow removal is the primary responsibility during the winter. In 2008, the department placed 200 tons of 6% salt/sand for ice and snow control. Additionally, the City applied 10,400 gallons of liquid deicer to help offset the need for sand. The liquid deicing operation helps reduce particulate emissions (Brown Cloud) from street sanding operations in the Denver area. About 557 man-hours were used to clear streets of snow and ice to help keep traffic moving safely.

The crew logged 2,300 miles or 491 hours of sweeping; while removing 549 tons of material from the streets and gutters.

During the annual Spring Cleanup week the City collected 2,250 gallons of paint, 18 tons of trash and debris; as well as 10,227 pounds of electronics. The door-to-door hazardous waste program was also successful by collecting over 1500 pounds of hazardous material directly from homes within the Village.

The City owns and operates about 36,000 linear feet of sanitary sewer lines, serving 151 homes within the Village, and has begun the process of rehabilitating and repairing these lines. This project will take multiple years and cost an estimated \$1,000,000. It is funded by a user fee to the homes serviced.

PARKS, TRAILS AND RECREATION DIVISION:

The Parks and Trails department spent the majority of 2008 performing mowing and trimming operations in the parks, trails, open spaces and rights-of-ways throughout the City. The crew was also able to begin upgrading a number of parks facilities in the City. Staff completed the installation of irrigation, including a water tap on the islands and bump outs on Dahlia St. Staff also completed the planting and landscaping on Dahlia Street.

MOVIE NIGHT:

On June 8, 2008, the City held its first annual Movie Night at John Meade Park. The event started by serving popcorn and ice cream and finished with a movie that played under the stars. Nearly 100 people attended the event. Staff is looking to continue the tradition in 2009 and make Movie Night a huge success for years to come.

HOLIDAY TREE LIGHTING:

On December 5, 2008 the City held its first annual Holiday Tree Lighting Ceremony. The event kicked off with around 100 residents enjoying some hot cocoa, cider, cookies, and brownies. Residents enjoyed riding on the hay ride and listening to local middle school students sing holiday carols. The grand finale of the event occurred when the tree was lit by Mayor Wozniak, and Santa arrived on the fire truck. Staff has already begun planning the event for 2009 and is looking forward to the many residents who plan on attending this year.

RECREATION REIMBURSEMENT

The recreation reimbursement program was very successful with a total of \$212,665 returned to the residents for their participation in qualifying recreational activities. All requests for qualifying reimbursement were able to be accommodated in 2008. Residents should turn their reimbursement forms in early to help staff accommodate their requests in a timely fashion.

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department, which includes both the Building and The Planning Divisions, had a very busy and successful year in 2008.

The Building Division processed 789 building permits in 2008, which is a slight increase over the 2007 total of 754 permits. Building Division revenues were \$899,034 in 2008, down from \$944,498 in 2007. The Village continues to contract with Colorado Code Consulting LLC to conduct plan reviews and inspections.

The Planning Division is responsible for processing development applications, such as floodplain development permits, subdivisions and variances. The Planning Division processed 21 development applications and ordinance amendments in 2008. The Planning Division also worked closely with the Planning and Zoning Commission in 2008 on the adoption of a Master Plan update for the Village. After almost two years of community meetings, surveys and development of the plan, it was ultimately adopted by the City Council. The adopted Master Plan can be downloaded from the Village's website at www.cherryhillsvillage.com.

A new citizens' committee was formed by the City Council in 2008 to study the Village's zoning and building codes. The Residential Development Standards Committee (RDSC) will be studying the impact of development on the character of the Village and make recommendations to the City Council on these issues. All of the RDSC meetings are open to the public and public participation is encouraged. Meeting dates and times for the RDSC can be found at the Village's website, www.cherryhillsvillage.com.

There are two full-time Village staff members responsible for the day-to-day operation of the Department. They are Rob Zuccaro, Planning Manager (303-783-2749/rzuccaro@cherryhillsvillage.com) and Matt Eckenwiler, Community Development Clerk. (303-783-2721/meckenwiler@cherryhillsvillage.com).

BUILDING DIVISION PERMIT APPLICATIONS:

	2008	2007
TOTAL APPLICATIONS	789	754
New Single Family Residences	18	19
Additions, Remodels, and Alterations	120	158
Accessory Structures and Recreational Uses	59	43
Miscellaneous Permits	592	534
TOTAL BUILDING PERMIT FEES COLLECTED	\$899,034	\$944,498

PLANNING DIVISION DEVELOPMENT APPLICATIONS:

	2008	2007
TOTAL APPLICATIONS	21	18
Conditional Use/Wireless Comm. Applications	1	0
Expanded Use Applications	0	1
Floodplain Development Permit Applications	6	3
Major Event Permit	0	0
Zoning/Building Ordinance Amendments	7	2
Sketch Subdivision Plat Applications	0	0
Preliminary Subdivision Plat Applications	0	0
Final Subdivision Plat Applications	0	0
Minor Subdivision Plat Applications	0	3
Lot Consolidation/Lot Line Adjustments	2	7
Rezoning Applications	1	0
Variance Applications	4	1
Appeal Applications	0	0
Special Exceptions	0	0

Administrative Staff

Village Center Hours

7:30am - 4pm, Monday - Friday

City Manager

Eric Ensey

Municipal Judge

James Turre

City Attorney

Ken Fellman

City Prosecutor

Suzanne Rogers

Police Chief

John Patterson

Director of Finance & Admin

Karen Proctor

Director of Public Works

Jay Goldie

Planning Manager

Rob Zuccaro

City Clerk

Melissa Formby

Parks Trails & Open Space Administrator

Ryan Berninzoni

City Administrative Team

Municipal Court Clerk

Jessica Sager

Police Clerk

Sarah Henderson

Community Development Clerk

Matthew Eckenwiler

Public Works/Parks Clerk

Pamela Broyles

Human Resource Analyst

Kerri Losier

City Consultants

City Engineering Projects

ICON Engineering.

Building Inspection & Code Rev

Colorado Code Conslts

Vehicle Maintenance

City of Englewood

Animal Control Emergency

Cherrellyn Animal Hospital

Auditor

Wanhorst & Company

Associated Agencies

Arapahoe Regional Library District

Cherry Creek School District

South Metro Fire District

Urban Drainage & Flood Control

MAYOR'S REPORT

(cont'd from page 1)

- The City continued its annual Spring Cleanup event to assist residents with the recycling of electronics, disposal of large items and the pick-up of hazardous waste. 2008 was the first year for the City's paper shredding program, which was by all accounts a success.
- The Public Works Department continued its annual street improvement program to improve the condition of public streets throughout the community.
- The City successfully conducted two community events during 2008 that were well attended by Village residents, including a movie night at John Meade Park and holiday tree lighting event at the Village Center.
- The Police Department continued its education and outreach program on crime prevention techniques and traffic safety with continued success. Overall, crime was down in the Village by 30%.
- The Police Department partnered with the City and County of Denver and other metropolitan Denver police departments to provide public safety services during the 2008 Democratic National Convention.
- The Police Department also successfully handled the visits of several dignitaries to the City, including President George W. Bush, President and then Senator Barack Obama, President Bill Clinton, Senator Hillary Clinton, Representative Nancy Pelosi, Governor Bill Ritter, and former Vice President Dick Cheney.

MISSION STATEMENT

“It is the Mission of the City of Cherry Hills Village, its Council and Staff, to preserve and enhance the pastoral environment, the low density residential zoning, and the high quality of services and public facilities that exist in the Village.”