

Cherry Hills Village Elected & Appointed Officials



CITY COUNCIL - ELECTED

Meets 1st & 3rd Tues - 6:30pm

Mike Wozniak:	Mayor
Mark Griffin	District 1
Russell Stewart:	District 2
& Mayor Pro Tem	
Marcia Frew	District 3
Scott Roswell:	District 4
Klasina VanderWerf:	District 5
Harriet LaMair:	District 6

PLANNING & ZONING COMMISSION

Meets 2nd & 4th Tues - 6:30pm

Kerry Sullivan - Chair
Kristy Schloss - Vice-Chair
Kevin Iverson
Ann Kerr
Joe Poche
Ira Plotkin
Roy Watts

BOARD OF ADJUSTMENT & APPEALS

Meets 1st Thursday - 6:30pm

Alex Brown - Chair
Earl Hoellen
Don Johnson
Suzy Love
Jamie Seitz
City Council Alternate
Klasina VanderWerf

PARKS TRAILS & RECREATION COMMISSION

Meets 2nd Thursday - 6:30pm

Theresa Gilpatrick - Chair
Jane Soderberg - Vice-Chair
Bill Callison
Jim Fairbairn
Ann Gallagher
Heidi Schmidt-Hammell
Councilmember Marcia Frew

Cherry Hills Village Annual Report 2007

MAYOR'S REPORT

The year 2007 has been a year of continued progress for Cherry Hills Village. Here are a few of the highlights:

- The Planning and Zoning Commission with assistance from an appointed Advisory Committee continued their progress on the Master Plan. Two well attended public forums were held in an attempt to solicit input from the residents of the community on the various issues facing the community.
- The audited financial statements for 2007 showed \$6,453,950 in general fund revenues and \$5,430,805 in expenditures for the 2007 fiscal year.
- The Council appointed Citizen's City Center Committee (CCCC) completed its review of the Village Center project and provided its recommendations to Council. Council will be reviewing those recommendations closely in the near future.
- The City has continued positive dialogue with the Cherry Hills Country Club, Glenmoor Country Club, Kent Denver School, St. Mary's Academy, Cherry Hills Village Elementary and the various Village homeowners associations.
- The Council passed a number of ordinances concerning the following: adopting federally mandated stormwater quality regulations; implementing the 2006 International Building Code series; amending the City's wireless facilities ordinance in an attempt to encourage better wireless service to the community; and continued to evaluate the adequacy of the City's construction staging regulations to mitigate the impacts of construction on residents of the City.
- The City negotiated with Catherine Anderson to receive a donation of the 17 acre Quincy Farm Conservation Easement along the High Line Canal at Quincy Avenue.
- Conducted two traffic analyses on the potential impacts of the two development projects outside the City, located at University and Hampden and Belleview and I-25.
- The City negotiated a new franchise agreement with Xcel Energy for the rights to utilize the City's rights-of-ways for gas and electric service.
- The Police Department continued its education and outreach program on crime prevention techniques and traffic safety with continued success. The City experienced a decrease in overall criminal incidents, traffic accidents and alarm service calls.
- The Police Department also successfully handled the visits of several dignitaries to the City, including President George W. Bush, Senator Hillary Clinton, Senator Mitch McConnell, and Senator Barak Obama.

(continued on page 6 of Annual Report insert)

2007 CAPITAL PROGRAM

The City's Capital expenditures for 2007 totalled \$1,143,298. The following is a breakdown of these expenses.

Public Works operations accounted for 85% of 2007's capital expenditures.

- Approximately \$590,000 was spent on City improvement.
- Approximately \$81,000 was spent on new equipment.
- Approximately \$24,000 went toward traffic calming.
- Approximately \$281,000 was spent to improve neighborhood curbs and gutters.

The Police Department spent approximately \$135,000 on equipment and vehicles which accounted for 12% of total capital expenditures.

Administrative Equipment cost \$37,000.

BUDGETED POSITIONS FOR 2008

The 2008 Budget funds 44 full-time positions and five part-time/seasonal positions. The staff is allocated as follows.

- The Police Department has budgeted for 21 sworn personnel: 15 officers, four sergeants, one lieutenant, and the Chief. In addition, there are four non-sworn personnel paid from this Police budget.
- The Public Works Department employs six full-time positions. In addition to the Director, there are the Street Superintendent and four equipment operators. Seasonally, Public Works hires up to two maintenance workers.
- The Community Development Department has two full-time employees.
- The Parks and Recreation Department has six full-time employees. Seasonally, the Parks Department hires up to three parks workers.
- There are five full-time and one part time position dedicated to administrative work.

GENERAL FUND

BALANCE SHEET Audited - December 31, 2007

ASSETS

<u>Assets</u>	
Cash & Investments	\$9,164,429
Receivables:	
Taxes	-
Other	1,705,815
Property & Equipmt	16,423,715

TOTAL ASSETS

\$27,293,959

LIABILITIES & EQUITY

<u>Liabilities</u>	
Accounts Payable	\$ 39,238
Escrow Accounts	77,287
Deferred Revenue	-
Other	163
Invests Fixed Assets	16,423,715

Equity

Fund Balance: 10,753,556

TOTAL LIABILITIES & EQUITY

\$ 27,293,959

GENERAL FUND

STATEMENT OF REVENUE AND EXPENDITURES Audited for Year Ended December 31, 2007

	<u>2007</u>	<u>%</u>	<u>2008 Budget</u>	<u>%</u>
Revenue				
Property Taxes	\$ 2,063,998	32%	2,479,796	39%
Other Taxes	2,240,959	35%	1,879,600	30%
Licenses/Permits	988,942	15%	878,575	14%
Intergovernmental				
Sources	356,922	6%	367,879	6%
Charges for Services	391,460	5%	402,000	6%
Interest and Other				
Revenue	<u>411,672</u>	<u>6%</u>	341,750	5%
Total Revenue	<u>6,453,952</u>	<u>100%</u>	<u>6,349,600</u>	<u>100%</u>
Expenditure by Department				
Administration	1,247,092	23%	1,412,435	23%
Municipal Court	86,462	2%	85,733	1%
Community Dev	449,928	8%	297,905	5%
Public Safety	1,858,291	34%	2,166,795	35%
Public Works	645,738	12%	764,850	12%
Capital	<u>1,143,298</u>	<u>21%</u>	<u>1,440,531</u>	<u>23%</u>
Total Operating Expenditures	<u>5,430,809</u>	<u>100%</u>	<u>6,168,249</u>	<u>100%</u>
Management Contingency/Transfers Out			10,000	
Emergency Reserve			<u>617,825</u>	
Total Expenditures	<u><u>5,430,809</u></u>		<u><u>6,796,074</u></u>	

2007 POLICE DEPARTMENT ANNUAL REPORT

The police department consolidated and expanded upon many of its crime prevention programs during 2007.

The department's Home Page (www.cherryhillspolice.com) was vastly improved and modernized by Detective Jake Campbell. It has current information about the department, topical crime prevention tips, links to other law enforcement websites, the Traffic Hotline, Special Needs Registry, animal control and code enforcement information sections and a place for citizens to comment on police services.

The department successfully handled several dignitary visits during the year. Senators Hillary Clinton, and Mitch McConnell were guests at private residences – each visit required police planning and coordination with adjacent law enforcement agencies and the U.S. Secret Service. The department remains involved in the planning process for the Democratic National Convention, which will be held later this year in Denver.

The department was involved in several other special events during the year: three police and/or fire fighter funerals, Dolphin Dash, Community Fair, Special Olympics Torch Run, Avon Breast Cancer Walk, and several year-end holiday events.

Sadly, in January 2007, Officer Angel Strickland was medically retired from the department – Angel will be sorely missed – her contributions were many. Three police officers began their employment with the City during the year: Jerry Stinnett (Frisco P.D. – ten years experience); Steve Hart (reserve police officer with Cherry Hills Village for 20 years); Casey Firko (Douglas County Sheriff's Office – three years experience).

Officer Will Sparks was assigned to the South Metro Drug Task Force – he was the first Cherry Hills Village officer to work on the drug task force in many years. Will did an exceptional job and was complimented on several occasions by the drug task force's supervisory staff. While there is virtually no "street

level" drug activity occurring in Cherry Hills Village, our residents have been victimized by criminals who support their drug habits through thefts, burglaries, and fraud. By aggressively pursuing methamphetamine drug abusers, we have realized a significant reduction in criminal activity in the Village.

Lieutenant Patricia Whitman announced her retirement from the department in January 2008. Pat began her employment with the City in July 1980 – she had a distinguished career with the department. She was the first female Cherry Hills Village police officer to achieve the ranks of sergeant and lieutenant. Pat will be missed.

Promotional processes conducted resulted in the promotion of Will Sparks to sergeant and Jody Sansing to lieutenant which took place in January 2008.

The police department transitioned to a new pay system in 2008 – following City Council approval, the department went to a "Step" pay plan system for our police officers and sergeants. The new plan allows us to be more competitive in recruiting new personnel and retaining "on board" employees.

The department made significant progress in our efforts to improve safety within the City. We have established strong partnership arrangements with various groups in the Village to reduce crime and victimization.

Administrative Staff

Village Center Hours
7:30am - 4pm, Monday - Friday

City Manager

Eric Ensey

Municipal Judge

James Turre

City Attorney

Ken Fellman

City Prosecutor

Suzanne Rogers

Police Chief

John Patterson

Director of Finance & Admin

Karen Proctor

Director of Public Works

Jay Goldie

Planning Manager

Rob Zuccaro

City Clerk

Melissa Formby

Parks Trails & Open Space Admnst

Ryan Berninzoni

City's Administrative Team

Municipal Court Clerk

Jessica Sager

Police Clerk

Sarah Henderson

Community Development Clerk

Matthew Eckenwiler

Public Works/Parks Clerk

Pamela Broyles

Human Resource Analyst

Kerri Losier

STATISTICS	2004	2005	2006	2007	4 year % difference
Traffic Accidents	315	311	288	246	minus 21%
Traffic Citations	3579	3424	2996	3501	minus 2%
Traffic Warnings	NA	1769	1658	2217	plus 25%
DUI Arrests	89	100	147	263	plus 195%
Crime Reports*					
Thefts	55	83	61	54	no change
Burglaries	31	51	39	33	no change
Car Thefts	13	17	14	3	minus 79%
Thefts from cars	31	60	50	19	minus 38%
Vandalism	61	50	35	28	minus 54%
Alarm Calls	989	837	636	532	minus 46%
Arrests	NA	246	250	349	plus 41%
Crime Prevtn Notices	1185	1055	703	1118	minus 5%
Field Interview Cards	NA	174	165	204	plus 17%
(suspicious persons)		*Targeted	Crimes		

2007 YEAR END REPORT PUBLIC WORKS

In 2007 the City invested over \$885,000.00 in capital improvement funds to improve the streets and right-of-ways. Additionally the City purchased over \$100,000.00 in new equipment for the Public Works Department. Staff continues to work on ways to more efficiently and effectively maintain the parks and trails within its control. Maintenance of these amenities is of great importance to the citizens.

For 2007 the Public Works crew was fully staffed for a majority of the year. Having a knowledgeable staff from season to season helps with the departments efficiency. In 2007 the department had no major injury accidents, safety and ongoing training will continue to be a major focus for 2008.

The following is a brief summary of the projects completed by the Department:

PUBLIC WORKS DEPARTMENT 2007 OVERVIEW

COMPLETED MAJOR PROJECTS

CRACK SEAL/CHIP SEAL

A-1 Chipseal treated approximately 91,604 square feet of pavement in the City with crack seal and chip seal. These areas include: Franklin Avenue, Radcliffe Ave., Stanford Ave., Tufts Ave., S. Ogden St., S. Downing Ave., Downing Circle, Lafayette St., Layton Ave., Layton Dr., Cherryvale Dr., Summit Blvd., Sterling Ave., Belleview Pl.

CONCRETE

Dahlia Street traffic Calming – installation of a new sidewalk and traffic calming islands and bump outs.

Brown Brothers Concrete replaced 15,700 linear feet of gutter and drain pan for the City. The streets included: Ivanhoe Lane, Happy Canyon Drive, Southmoor Lane, Southmoor Circle, Ivy Lane, Ivy Cul-De-Sac, Nassau Place, Holly Street (Oxford north to Ivanhoe), Oxford Ave (Southmoor to Holly)

ASPHALT

Aggregate Industries installed 6,498 tons of asphalt on the City streets. The streets overlaid include: Quincy Avenue From University Boulevard to Holly Street, Holly Street From Quincy to Belleview Avenue, Holly Street From Oxford Avenue North to the dead-end (this section was totally rebuilt)

STREET IMPROVEMENT PROJECTS

Pre-repairs and follow up patch back using 2966 tons of asphalt, 211 yards of top soil

TRAIL OVERLAY

Completed portions include: Quincy East from Lynn Road, Colorado (south end), Holly at Quincy. 1,473 tons of asphalt.

Staff will continue working on the third phase of this project in 2008.

MISCELLANEOUS PROJECTS

Street painting. **Sign** change over. **Crosswalk** lights @ school. **Bringing** the City into compliance with its EPA/CDHE Stormwater Permit. **Two new** water taps installed in parks. **Implementation** of the new Stormwater Ordinance

COMMUNITY DEVELOPMENT DEPARTMENT

2007 APPLICATION STATISTICS

The Community Development Department processes hundreds of building permit applications each year. In addition, numerous development applications are processed for requests such as subdivision plats, lot consolidations, variances and expanded use permits for religious facilities. As indicated in the first table below, the total number of building permits dropped slightly in all categories between 2006 and 2007, with the total number of permits decreasing from 844 to 754. The second table below shows that total development applications also decreased between 2006 and 2007, from 21 to 18.

BUILDING DIVISION PERMIT APPLICATIONS:

	<u>2007</u>	<u>2006</u>
TOTAL APPLICATIONS	754	844
New Single Family Residences	19	29
Additions, Remodels, and Alterations	158	169
Accessory Structures and Recreational Uses	43	45
Miscellaneous Permits	534	601
TOTAL BUILDING PERMIT FEES COLLECTED	\$944,498	\$1,420,878

PLANNING DIVISION DEVELOPMENT APPLICATIONS:

	<u>2007</u>	<u>2006</u>
TOTAL APPLICATIONS	18	21
Conditional Use Applications	0	0
Expanded Use Applications	1	0
Floodplain Development Permit Applications	3	2
Major Event Permit	0	0
Ordinance Amendments	2	4
Sketch Subdivision Plat Applications	0	0
Preliminary Subdivision Plat Applications	0	0
Final Subdivision Plat Applications	0	0
Minor Subdivision Plat Applications	3	2
Lot Consolidation/Lot Line Adjustments	7	5
Rezoning Applications	0	0
Right-of-way & Easement Vacation Applications	1	2
Variance Applications	1	4
Appeal Applications	0	0
Special Exceptions	0	2

MAYOR'S REPORT (CONT'D FROM PAGE 1)

- Lieutenant Patricia Whitman retired from the Police Department after 28 years of service to the City of Cherry Hills Village; and Sergeant Jody Sansing was promoted to the Lieutenant position.
- The City's Public Works Department continued its annual street improvement program to improve the streets throughout the Village.
- In a joint effort and with partial funding from the Colorado Department of Transportation, the City replaced a majority of the regulatory traffic signs through the community to improve the safety of the City's roadways.
- The City upgraded the cross walk signs at the High Line Canal crossings at Quincy Avenue and Colorado Boulevard.
- The Dahlia Street traffic calming project was completed.
- Since the City has assumed the responsibilities for all of the trail and park maintenance, the City's Parks Division have continued to maintain the City's open spaces and trails to a high standard.

MASTER PLAN PROJECT

In addition to reviewing building permits and development applications, the Community Development Department was hard at work in 2007 coordinating the Master Plan update. A master plan is a document that must be adopted by the City Council and is designed to provide a vision for the future of the community. The current Master Plan for the City was adopted in 1993 and no revisions have been made to the plan since that date. Master plans typically are reviewed and updated periodically to ensure that the plan is evolving to reflect the citizens' vision for the community.

Gould Evans Associates, a nationally recognized urban planning and design consulting firm, was hired by the City to assist with the process. It is anticipated that the first draft of the plan will be available for public review and comment the spring or early summer of 2008. The public review and comment process also includes hearings before the Planning and Zoning Commission and City Council before the plan is adopted by the City Council.

If you have questions regarding the Master Plan or the process, please call Rob Zuccaro, Cherry Hills Village Planning Manager, at **303-783-2749** or go to the City's website at www.cherryhillsvillage.com for more information.

PARKS DEPARTMENT

Projects undertaken by the Parks Department in 2007 include the following:

Volunteer Park - Installation of walk, retaining wall and plantings
Downing/Gilpin trail engineering study
Trailhead park (Quincy and Holly) reconstruction of the entire site was begun; project is being coordinated with the Cherry Hills Village Garden Club
City tree inventory completed

City Consultants

City Engineering Projects

Muller Engineering Co.

Building Inspection & Code Rev

Colorado Code Conslts

Vehicle Maintenance

City of Englewood

Animal Control Emergency

Cherrellyn Animal Hosp

Auditor

Swanhorst & Cutler, LLC

Associated Agencies

Arapahoe Regional Library Dist

Cherry Creek School District

South Metro Fire District

Urban Drainage & Flood control

MISSION STATEMENT

“It is the Mission of the City of Cherry Hills Village, its Council and Staff, to preserve and enhance the pastoral environment, the lowdensity residential zoning, and the high quality of services and public facilities that exist in the Village.”