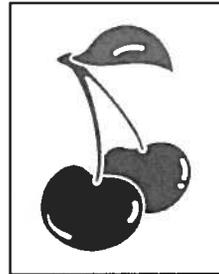


2014 BUDGET

CITY OF CHERRY HILLS VILLAGE



2450 E. Quincy Avenue
Cherry Hills Village, CO 80113

Study Session – September 17, 2013
First Reading – November 19, 2013
Second Reading – December 10, 2013

REVENUE, EXPENDITURE & PROPERTY TAX SUMMARY BY FUND

	2013 BUDGET	2014 BUDGET	% CHANGE
GENERAL FUND			
Property Assessment (000's)	\$ 301,972,720	\$ 290,292,390	
Property Tax Mill Levy	7.300	7.300	
Property Tax Revenues	\$ 2,204,401	\$ 2,119,134	
Total Revenue	\$ 5,947,205	\$ 6,364,238	
Total Appropriation	\$ 5,947,205	\$ 6,364,238	7.01
CAPITAL FUND			
Total Revenue	\$ 303,012	\$ 295,002	
Total Appropriation	\$ 991,925	\$ 1,018,000	2.63
WATER & SEWER FUND			
Total Revenue	\$ 25,262	\$ 25,262	
Total Appropriation	\$ 153,767	\$ 138,604	-9.86
CATHERINE H. ANDERSON LAND DONATION FUND			
Total Revenue	\$ 2,000	\$ 2,100	
Total Appropriation	\$ 620	\$ 620	0.00
CONSERVATION TRUST FUND			
Total Revenue	\$ 50,250	\$ 50,250	
Total Appropriation	\$ 35,000	\$ 30,000	-14.29
SPECIAL IMPROVEMENT DISTRICT (SID #7)			
Total Revenue	\$ 95,852	\$ 83,272	
Total Appropriation	\$ 83,369	\$ 89,187	6.98
ARAPAHOE COUNTY OPEN SPACE FUND			
Total Revenue	\$ 112,700	\$ 117,800	
Total Appropriation	\$ 139,000	\$ 189,500	36.33
PARK AND RECREATION FUND			
Total Revenue	\$ 1,629,859	\$ 1,660,694	
Total Appropriation	\$ 1,629,859	\$ 1,660,694	1.89
TOTAL APPROPRIATIONS	\$ 8,980,745	\$ 9,490,843	5.68
INCREASE (DECREASE) TO FUND BALANCES	\$ (814,605)	\$ (892,225)	
TOTAL APPROPRIATIONS PLUS INCREASE (DECREASE) TO FUND BALANCES	\$ 8,166,140	\$ 8,598,618	

**GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES**

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ESTIMATE	2014 BUDGET
REVENUE					
Current Property Taxes @ 7.30 Mills	2,604,199	2,187,185	2,196,853	2,119,134	2,119,134
Use/Tax Motor Vehicles	929,962	870,486	1,101,958	942,179	917,018
Sales Tax	1,008,508	956,783	1,205,914	1,007,418	1,000,000
Service Expansion Fees	86,970	139,217	160,094	105,741	120,000
Building Permits	419,800	500,905	477,725	464,630	550,000
Franchise Fees	415,009	394,361	431,275	320,000	320,000
Highway Users Tax	241,197	241,851	242,555	203,747	236,949
Municipal Court Fines	243,227	243,971	277,314	247,914	240,000
County Road & Bridge Levy	131,896	120,153	120,336	113,504	115,682
Specific Ownership Tax	-	22,481	-	-	93,040
Other Revenues	547,145	609,239	566,998	635,298	652,415
TOTAL OPERATING REVENUE	6,627,913	6,286,632	6,781,022	6,159,565	6,364,238
EXPENDITURES					
Administration	1,199,582	1,400,081	1,572,634	1,807,817	1,880,440
Judicial	80,969	81,888	82,124	87,923	89,063
Data Processing	67,575	84,465	98,899	131,502	134,060
Community Development	366,553	393,763	424,062	449,772	462,527
Crier	17,132	17,009	16,364	17,851	17,800
Public Safety	2,638,665	2,447,430	2,507,255	2,669,892	2,785,539
Public Works	757,500	727,318	787,375	994,808	994,808
Capital Improvements	1,149,662	-	-	-	-
TOTAL OPERATING EXPENDITURES	6,277,638	5,151,954	5,488,714	6,159,565	6,364,238
Management Contingency/Transfer Out	-	-	-	-	-
TOTAL EXPENDITURES	6,277,638	5,151,954	5,488,714	6,159,565	6,364,238
OPERATING GAIN/(LOSS)	350,275	1,134,678	1,292,309	(0)	0
EXTRAORDINARY EXPENSES					
Village Center	-	-	-	-	-
Transfer to Capital Fund	9,161,576	-	965,029	1,065,944	1,065,944
TOTAL EXTRAORDINARY EXPENSES	9,161,576	-	965,029	1,065,944	1,065,944
BEGINNING FUND BALANCE	12,704,598	3,893,297	4,790,700	5,027,975	3,962,031
ADD/(SUBTRACT) OPERATING DIFFERENCE	350,275	1,134,678	1,292,309	(0)	0
LESS: EXTRAORDINARY EXPENSES	(9,161,576)	-	(965,029)	(1,065,944)	(1,065,944)
ENDING FUND BALANCE	3,893,297	5,027,975	5,117,980	3,962,031	2,896,087
EMERGENCY RESERVE	627,764	515,195	548,871	615,956	636,424
AVAILABLE FUND BALANCE	3,265,533	4,512,779	4,569,108	3,346,074	2,259,663

CHERRY HILLS VILLAGE
2014 BUDGET
GENERAL FUND REVENUES

ACCOUNT	DESCRIPTION	2011	2012	2013	2013	2014	NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	
	ASSESSED VALUE	355,035,750	300,757,410	301,972,720	301,972,720	290,292,390	
	Mill Levy	7.30	7.30	7.30	7.30	7.30	
01-310-3111	CURRENT PROPERTY TAXES	2,604,199	2,187,185	2,204,401	2,196,853	2,119,134	Provided by the county.
01-310-3121	SPECIFIC OWNERSHIP TAXES	-	22,481	175,372	-	93,040	County collected. Basically property tax charged on the type of vehicle. The year and taxable value determine these fees. Taxable value is determined by taking 85% of the suggested retail price (MSRP). Shared with Capital Fund and Parks Fund.
01-310-3161	UTILITY FRANCHISE FEE	415,009	394,361	300,000	368,208	320,000	Xcel, Qwest
01-310-3162	CABLE TELEVISION FEES	123,085	130,522	90,000	101,541	100,000	Comcast
01-310-3191	CURRENT TAX INTEREST	10,698	10,476	2,000	7,123	6,000	Interest on property tax
01-310-3192	DELINQUENT TAXES	(26,394)	(9,531)	(50,000)	(13,655)	(20,000)	Reassessed property tax bills
01-310-3193	DELINQUENT INT	(420)	121	(100)	(155)	(200)	Interest on property tax paid late
01-310-3311	SALES TAX	1,008,508	956,783	800,000	1,059,013	1,000,000	3.5% on taxable transactions w/in Village; i.e.: country clubs, church gift shops, special events and Shoppes at Cherry Hills. 2014 BMW Golf tournament
01-310-3312	USE TAX/MOTOR VEHICLES	929,962	870,486	850,000	1,101,958	917,018	3% on sale/purchase or lease of licensed vehicle
01-310-3313	EXCISE TAX	-	-	-	-	150,000	BMW Golf Tournament
	TOTAL TAXES AND FEES	5,064,647	4,562,885	4,371,673	4,820,886	4,684,992	
01-320-3211	LIQUOR LICENSES	6,303	8,846	6,131	7,150	7,257	Annual renewal (4th Qtr); country clubs, wine shop, sandwich shop and pizzeria
01-320-3213	SECURITY ALARM PERMITS	31,275	32,275	30,000	31,625	30,000	\$25 per household w/ active security systems
01-320-3221	BUILDING PERMITS	419,800	500,905	500,000	477,725	550,000	1.0% valuation on building permit applications, \$20,000 reduction for Green Building Rebates
01-320-3222	SERVICE EXPANSION FEES	86,970	139,217	116,000	160,094	120,000	\$0.80 sq. ft. on additional livable sq. ft.; \$0.30/sq. ft. on accessory structures/uses (with the exception of \$0.05/sq. ft. on sport courts)
01-320-3223	ZONING & SUBDIVISION FEES	1,950	2,200	2,000	200	2,000	Primarily land use (i.e.: variance) applications
01-320-3224	ELEVATOR INSPECTION FEE	4,730	4,250	2,550	3,600	3,600	Annual inspections
01-320-3225	PLAN REVIEW FEE	61,125	74,790	60,000	90,891	80,000	Based on building activity
01-320-3226	REINSPECTION FEES	350	800	1,100	-	500	Based on building activity
01-320-3227	DOG LICENSES	4,300	3,250	3,000	2,620	3,000	Annual dog tags at \$10 per dog
01-320-3228	STREET CUT PERMITS	47,612	52,534	35,000	60,416	45,000	Private cuts in ROWs
01-320-3229	STORMWATER CONST. PERMIT	2,100	2,100	1,500	3,720	2,000	Administration and Inspections for Stormwater Construction Permits
01-320-3230	ENGINEERING PLAN REVIEW	11,175	24,438	6,300	17,895	10,000	Engineering Review of Stormwater Construction Permits, Drainage Reports and floodplain analysis of Building Permits
	TOTAL LICENSES/PERMIT	677,690	845,605	763,581	855,936	853,357	
01-330-3321	MOTOR VEH. REGISTRATION	24,901	25,460	24,000	25,283	24,000	County collected
01-330-3342	CIGARETTE TAX	3,250	3,738	3,000	3,569	3,000	State derived
01-330-3352	HIGHWAY USERS TAX	241,197	241,851	239,513	223,054	236,949	Based on the # of vehicles and street miles in each community relative to the same statistics in other municipalities and the CO Dept of Transportation's revenue estimates available at this time.
01-330-3371	CNTY RD/BRIDGE LEVY	131,896	120,153	120,638	120,336	115,882	Shareback from Arapahoe County (.797 mills x Assessed Value x 50%)
	TOTAL INTERGOVERNMENTAL	401,244	391,201	387,151	372,242	379,631	
01-350-3420	EXTRA DUTY SERVICE CHARGES	58,224	62,505	55,000	50,645	55,000	Revenues to off-set officer expense in Public Safety
01-350-3421	FALSE ALARM FEES	5,200	1,400	3,000	600	1,000	1st & 2nd false alarm=no charge; 3rd \$100, 4th \$200 and put on non-response.
01-350-3511	MUNICIPAL COURT FINES	243,227	243,971	220,000	277,314	240,000	Fines \$25/pt
01-350-3512	DUI FINES	20,735	22,542	11,000	15,495	18,000	From County for DUI offenders ticketed in CHV
01-350-3513	FUEL SURCHARGE	27,861	18,950	25,000	24,625	23,000	
01-350-3514	PHOTO RED LIGHT FINES	87,175	81,525	68,000	52,875	55,000	
	TOTAL CHARGES FOR SERVICE	442,422	430,893	382,000	421,554	392,000	
01-360-3611	INTEREST INCOME	5,683	7,909	10,000	10,722	10,498	CSafe interest, Wells Fargo, Colotrust interest and CD's
01-360-3612	PENALTY-BUILDING PERMIT	1,666	3,246	1,800	3,414	2,500	Building permit penalty
01-360-3650	CRIER CONTRIBUTIONS	8,200	8,366	7,000	8,928	8,000	
01-360-3660	CRIER ADVERTISEMENT	7,440	8,600	6,000	7,700	6,000	\$20 per ad for residents; \$40 per ad for non-residents
01-360-3680	OTHER REVENUES	18,921	27,927	18,000	23,720	20,000	Police reports, auction proceeds, security guard, business licenses and notary fees
01-360-3690	LEASE PROCEEDS	-	-	-	4,535	7,260	Crown Castle
	TOTAL MISC REVENUES	41,910	56,048	42,800	59,019	54,258	
	TOTAL REVENUES	6,627,913	6,286,632	5,947,205	6,529,637	6,364,238	

GENERAL FUND ADMINISTRATION

The Administration Division is comprised of the City Manager, the Director of Finance and Administration, the Human Resource Analyst, Special Projects Coordinator, Accounting Clerk and the City Clerk. The City Manager is responsible to the City Council for the general financial and personnel administration of the City government. The Finance Director is responsible for the care and maintenance of all City fiscal matters. The City Clerk provides secretarial services to the City Council. The City Clerk also serves as Chairman of the Election Commission and assists the Council with formal public notices and public relations. Other functions undertaken by this Department are personnel management, City insurance programs, coordination of citizen requests for service and records management.

PERSONNEL SUMMARY

City Employees:	2011	2012	2013	2014
City Manager	1	1	1	1
Finance Director	1	1	1	1
City Clerk	1	1	1	1
Special Projects Coordinator	0	0	1	1
Accounting Clerk	0	0	0	1
Human Resources	1	1	1	1
TOTAL	4	4	5	6

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
	PERSONNEL SERVICES:						
01-411-1011	PERSONNEL SERVICES	270,926	366,000	439,702	414,803	504,409	3% increases, additional employee (Accounting Clerk)
01-411-1012	FEE PERSONNEL	22,400	19,200	20,800	16,600	17,600	Prosecuting Attorney, 2 sessions per month, plus 2 additional = 26 total
01-411-1013	SOCIAL SECURITY TAXES	19,468	25,818	35,176	29,446	40,353	
01-411-1014	RETIREMENT 401-NONSWORN	18,948	24,653	26,382	25,484	30,265	
01-411-1015	RETIREMENT 457	59,102	51,999	65,000	59,563	65,000	
01-411-1016	HEALTH-LIFE-DENTAL INSURANCE	315,761	368,989	442,200	415,554	465,690	Health 8.8% & Dental 8% for all departments, except Parks
01-411-1017	UNEMPLOY-WORKERS COMP INS	89,474	97,832	140,278	102,583	120,000	Pinnacol & The Colorado Dept of Labor and Employment
01-411-1019	OVERTIME	284	564	-	-	-	
	TOTAL PERSONNEL SERVICES	796,363	955,055	1,169,538	1,064,032	1,243,316	
	SUPPLIES AND MATERIALS:						
01-411-2021	OFC-SUPPLIES-POSTAGE	11,100	11,413	14,574	11,565	17,027	office supplies, postage, minute paper
01-411-2022	PRINTING-REPRODUCTION	1,338	1,057	1,500	1,263	1,500	Letterhead, envelopes, County recording fees
01-411-2028	SPECIAL MATERIALS	2,749	2,715	2,700	1,697	2,700	Coffee supplies, notary, printer materials
	TOTAL SUPPLIES AND MATERIALS	15,187	15,186	18,774	14,525	21,227	
	UTILITIES:						
01-411-3031	GAS-HEAT-LIGHT	16,357	15,243	17,800	20,999	17,800	
01-411-3033	COMMUNICATIONS	23,687	28,445	32,000	29,375	33,000	Telesphere
01-411-3035	SEWER	2,451	2,473	2,400	4,584	3,073	Sanitation district \$1,473 and \$1,600 paid to Englewood.
	TOTAL UTILITIES	42,495	46,161	52,200	54,958	53,873	

CONTRACTUAL SERVICES:							
01-411-4040	COUNTY TREASURER FEES	26,341	24,666	22,044	24,698	21,191	1% of current property tax revenue
01-411-4041	COUNTY USE TAX FEES	46,796	43,524	42,500	55,098	45,851	5% of use tax/motor vehicle revenue
01-411-4042	AUDIT	7,500	7,500	7,500	7,500	7,500	Based on contract with Cutler & Associates
01-411-4043	LEGAL	85,624	94,971	125,000	119,864	130,000	Linda Michow and other legal counsel
							Pitney Bowes (\$708), XEROX (\$4,630), Affinity Care (\$1,100), Colorado Code (\$9,232), Cintas (\$50), S Corp (\$4,290), Sales Tax Consultant (\$12,000), Other (\$3,850)
01-411-4049	OTHER CONTRACTUAL SERVICES	18,367	13,950	23,860	16,767	35,860	
	TOTAL CONTRACTUAL SERVICES	184,628	184,611	220,904	223,927	240,402	
OTHER EXPENSES							
01-411-6061	INSURANCE-PROPERTY/CASUALTY	73,827	84,355	103,196	112,424	126,839	CIRSA -Property/Casualty
01-411-6062	ELECTION EXPENSE	35	11,125	-	-	8,600	
01-411-6063	TRAIN.-DUES-TRAVEL-SUBSC	65,397	68,039	96,149	72,933	151,509	See attached detail
01-411-6064	TESTING-PHYSICALS	-	79	1,000	161	1,000	New hire expenses and employee annual physicals
01-411-6066	LEGAL PUBLICATIONS	-	-	500	-	500	Legal postings in the Villager newspaper
01-411-6067	SPECIAL EVENTS	869	3,296	1,500	2,367	1,700	Misc events
01-411-6068	MISCELLANEOUS EXPENSES	20,781	31,997	25,600	43,601	30,474	Council food (\$1,500), Car allowance (\$7,800), Bank Fees (\$12,000); Name plates (\$50), Deliveries (\$250), Unanticipated (\$8,874)
01-411-7071	EQUIPMENT	-	178	1,000	527	1,000	
	TOTAL OTHER EXPENSES	160,909	199,068	228,945	232,013	321,622	
	TOTAL ADMINISTRATION EXPENSES	1,199,582	1,400,081	1,690,361	1,589,455	1,880,440	

Administration Division

2014 BUDGET

TRAINING, DUES AND SUBSCRIPTIONS 01-411-6063

NAME OR POSITION	NAME OF ORGANIZATION, PUBLICATION, OR DESTINATION	JUSTIFICATION	ESTIMATED 2014 COST
ADMIN REQUESTS	EE Tuition reimbursement	TUITION	119,557
FINANCE DIRECTOR	Colorado Govt Finance Officers Association	TRAINING	100
FINANCE DIRECTOR	Colorado Govt Finance Officers Association	DUES	30
FINANCE DIRECTOR	Department of Local Affairs	TRAINING	40
FINANCE DIRECTOR	Mountain States Employers Council	TRAINING	3,190
FINANCE DIRECTOR	Colorado Municipal League	TRAINING	-
FINANCE DIRECTOR	Colorado Govt Finance Officers Association	ANNUAL CONF	500
FINANCE DIRECTOR	Govt Finance Officers Association	ANNUAL CONF	-
CITY CLERK	Association of Records Management	MEETINGS	-
CITY CLERK	Association of Records Management	DUES	210
HR ANAYLST	Colorado Human Resource Association	DUES	150
HR ANAYLST	Colorado Human Resource Association	MEETINGS/CONFERENCE	234
HR ANAYLST	Society for Human Resource Management	DUES	180
CITY	Colorado Municipal League	DUES	6,981
CITY	Colorado Municipal League	WRKSHPS/HNDBKS/+	250
CITY	Co Secretary of State	NOTARY	40
CITY	Denver Regional Council of Governments	DUES	4,100
CITY	Govt Finance Officers Association	HNDBKS +	-
CITY	Mountain States Employers Council	DUES	4,000
CITY	National League of Cities	DUES	1,200
CITY CLERK	Colorado Municipal Clerks Association	DUES	160
CITY CLERK	International Institute of Municipal Clerks	DUES	145
CITY CLERK	International Institute of Municipal Clerks	CONFERENCE	-
CITY CLERK	University of Colorado Denver	CPM PROGRAM	3,600
CITY CLERK	Colorado Municipal Clerks Association	CONFERENCE	500
CITY CLERK	Colorado Municipal Clerks Institute	CLERKS ACADEMY	600
CITY CLERK	Colorado Municipal Clerks Association	WORKSHOPS	125
CITY MANAGER	Colorado City Management Association	DUES	75
CITY MANAGER	Colorado City Management Association	ANNUAL CONF	-
CITY MANAGER	Colorado Municipal League	ANNUAL CONF	300
CITY MANAGER	Greater Metro Telecommunication Consortium	DUES	500
CITY MANAGER	International City/County Management Association	DUES	1,000
CITY MANAGER	International City/County Management Association	ANNUAL CONF	-
CITY MANAGER	Metro Managers/Mayors	MTGS/MEMBERSHIP	592
VARIOUS	Various	MILEAGE	150
COUNCIL	Unknown	RETREAT/FACILITATOR	3,000
			<u>151,509</u>

**GENERAL FUND
JUDICIAL**

The Cherry Hills Village Municipal Court attends and adjudicates cases involving violations of municipal ordinances, most of which are violations to the Traffic Code. The Court holds two Wednesday morning sessions per month. The City Council appoints a Municipal Judge to preside over the court and the Prosecuting Attorney prosecutes cases on behalf of the City. The Court Clerk coordinates the day-to-day court operation and during court sessions and the Bailiff assists with court activities. This Division is under the supervision of the Director of Finance and Administration.

PERSONNEL SUMMARY

City Employees:		2011	2012	2013		2014
	Court Clerk	1	1	1		1
	Bailiff (pt)	1	1	1		1
	TOTAL	2	2	2		2
Fee Personnel:						
	Municipal Judge	1	1	1		1
	TOTAL	1	1	1		1

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
PERSONNEL SERVICES:							
01-412-1011	PERSONNEL SERVICES	63,109	62,481	63,352	63,624	65,253	3% salary increases
01-412-1012	FEE PERSONNEL	10,425	9,750	10,000	10,700	10,400	Judge \$400/session, 2 sessions per month (plus 2 additional court sessions if needed)
01-412-1013	SOCIAL SECURITY TAXES	4,843	4,789	5,068	4,883	5,220	
01-412-1019	OVERTIME	130	131	-	66	-	
	TOTAL PERSONNEL SERVICES	78,507	77,151	78,420	79,274	80,873	
SUPPLIES AND MATERIALS							
01-412-2021	OFC SUPPLIES-POSTAGE	114	164	200	143	200	
01-412-2022	PRINTING-REPRODUCTION	668	218	500	166	500	Envelopes, court forms, ticket jackets, etc
	TOTAL SUPPLIES AND MATERIALS	782	382	700	309	700	
CONTRACTUAL SERVICES:							
01-412-4050	JURY-WITNESS FEES	10	30	150	55	150	No trials currently scheduled. \$5/day for 18 jurors who appeared for service & \$10/day for 6 selected jurors
	TOTAL CONTRACTUAL SERVICES	10	30	150	55	150	
OTHER EXPENSES:							
01-412-6063	TRAIN.-DUES-TRAVEL-SUBSC	539	353	520	453	560	CAMCA membership (\$20), CAMCA Meetings (\$200), CO Municipal Judge Membership (\$40), Court rules book/supplements (\$300)
01-412-6067	INTERPRETERS	1,098	860	1,100	835	1,100	Estimate based upon historical costs
01-412-6068	MISCELLANEOUS EXPENSES	33	3,112	5,680	930	5,680	Court Appointed Attorney (\$65/hour 3 hours a case & 2 cases a month = \$4,680), misc appeal \$1,000
01-412-7071	EQUIPMENT	-	-	-	-	-	
	TOTAL OTHER EXPENSES	1,670	4,325	7,300	2,218	7,340	
	TOTAL JUDICIAL EXPENSES	80,969	81,888	86,570	81,855	89,063	

**GENERAL FUND
DATA PROCESSING**

The Data Processing Division was established to account for computer related expenses of the entire City. These services are shared and not always department specific. This division has no employees.

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
	DATA PROCESSING:						
01-414-2028	SOFTWARE	1,598	1,246	1,758	2,898	1,758	Firewall and Trend AV
01-414-4049	OTHER CONTRACTUAL SERVICES	59,104	80,627	95,162	79,693	98,432	\$8,460 Caselle, \$72 website, \$89,900 TSI support
01-414-5052	EQUIPMENT MAINTENANCE	175	1,139	3,000	247	3,000	Replacement parts
01-414-6068	MISCELLANEOUS EXPENSES	216	424	15,000	8,311	21,870	New website and unexpected expenses
01-414-7071	EQUIPMENT/HARDWARE	6,482	1,029	9,000	7,750	9,000	Five Replacement PC's
	TOTAL DATA PROCESSING	67,575	84,465	123,920	98,899	134,060	

Notes:
 Software cost are on-going and expected to remain consistent from year to year.
 Caselle support is \$705/month and is on-going.
 Technetronic Solutions is 30 hrs/week IT support @ \$52.50/hr.
 Five computers are budgeted to be replaced in 2014 at \$1,800/each.

**GENERAL FUND
COMMUNITY DEVELOPMENT**

The Community Development Department is responsible for the enforcement of municipal ordinances relating to the subdivision of land, zoning, flood plain regulations, and building codes. The Department also provides staffing for the Planning and Zoning Commission and Board of Adjustment and Appeals. The Community Development Director and Community Development Clerk provide day-to-day administration and coordination for the Department and oversee contracts for City Engineering and Building Inspection services.

PERSONNEL SUMMARY

City Employees:	2011	2012	2013	2013	2014
Community Development Director	0	0	1	1	1
Community Development Clerk	1	1	1	1	1
Planning Manager	1	1	0	0	0
TOTAL	2	2	2	2	2

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
PERSONNEL SERVICES:							
01-418-1011	PERSONNEL SERVICES	150,959	157,859	163,596	158,746	170,905	3% salary increases
01-418-1013	SOCIAL SECURITY TAXES	11,517	12,128	13,088	12,153	13,672	
01-418-1019	OVERTIME	-	-	-	76	-	
	TOTAL PERSONNEL SERVICES	162,476	169,987	176,684	170,975	184,577	
SUPPLIES AND MAINTENANCE:							
01-418-2021	OFCE SUPPLIES-POSTAGE	3,395	1,473	4,200	2,912	4,200	Plotter paper and cartridges, plotter maintenance, and general office supplies
01-418-2022	PRINTING-REPRODUCTION	1,366	1,873	1,800	2,015	1,800	Inspection reports, inspection records, permit cards, business cards, notice of public hearing signs
01-418-2028	SPECIAL MATERIALS	143	182	200	188	200	Courier services for City Attorney Packets
	TOTAL SUPPLIES AND MAINTENANCE	4,924	3,529	6,200	5,115	6,200	
CONTRACTUAL SERVICES:							
01-418-3033	TELEPHONE	631	838	850	602	850	
01-418-4041	GREEN BUILDING REBATES	-	-	-	-	20,000	
01-418-4042	CONTRACTED PLAN REVIEW	39,610	54,133	49,965	60,425	55,000	Colorado Code Consulting Plan Review
01-418-4045	ENGINEERING SERVICES	25,112	27,624	25,000	25,264	25,000	Construction Storm Water Permits and Drainage Reports.
01-418-4047	BUILDING INSPECTION	108,401	131,514	139,804	142,217	140,000	Colorado Code Consulting Permit Inspections, General Consulting and Reimbursables
01-418-4049	OTHER CONTRACTUAL SERVICES	18,555	720	20,000	-	20,000	Consultant for Planning Projects; Intern; Abatement Contractors
	TOTAL CONTRACTUAL SERVICES	192,309	214,829	235,619	228,507	280,850	
OTHER EXPENSES:							
01-418-6063	TRAIN.-DUES-TRAVEL-SUBSC	3,726	2,062	5,500	3,412	5,500	APA/AICP Membership Dues (\$600), APA National Conference (\$2,500), State APA Conference (\$1,300), Rocky Mountain Land Use Institute Conference (\$600), misc. training and publications (\$500)
01-418-6068	MISCELLANEOUS EXPENSE	3,118	3,104	3,600	3,093	3,800	Car allowance \$3,000; \$600 miscellaneous
01-418-7071	EQUIPMENT	-	252	1,800	62	1,800	Office Equipment
	TOTAL OTHER EXPENSES	6,844	5,418	10,900	6,567	10,900	
	TOTAL COMMUNITY DEVELOPMENT	366,553	393,763	429,403	411,165	462,527	

**GENERAL FUND
VILLAGE CRIER**

The Village Crier is a bimonthly publication. Its purpose is primarily to inform villagers of local government issues but also, to report upcoming Village events and spotlight graduates and obituaries. An editor, hired by the Crier Board, is responsible for the gathering of articles, the layout, the printing and the mailing. As of 1998, City staff has agreed to be responsible for the accounting of Crier financial transactions in the Village Crier Division.

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
01-419-1012	Fee Personnel	3,900	4,100	4,200	4,200	4,200	6 issues at \$700/each
	TOTAL PERSONNEL SERVICE	3,900	4,100	4,200	4,200	4,200	
01-419-2021	Office Supplies & Postage	4,482	4,584	4,500	5,790	5,600	Approx. \$700/issue + labels, paper, toner
01-419-2022	Printing and Reproduction	8,750	8,325	10,500	6,374	8,000	5 issues + annual report
	TOTAL SUPPLIES/MATERIALS	13,232	12,909	15,000	12,164	13,600	
	TOTAL VILLAGE CRIER	17,132	17,009	19,200	16,364	17,800	

**GENERAL FUND
PUBLIC SAFETY**

The Police Department seeks to enhance the quality of life within the Village through the development and delivery of a full range of professional law enforcement services. These services include activities and programs designed to: prevent crime, educate the public, prevent juvenile delinquency, provide timely response to calls for service, investigate criminal activity, apprehend offenders, provide safe and efficient flow of traffic, address animal control and code violations, and provide other services based on input from the community.

PERSONNEL SUMMARY

City Employees:	2011	2012	2013	2014
Police Chief/Deputy Police Chief	1	1	1	1
Police Commander	0	1	1	1
Police Lieutenant	1	0	0	0
Police Sergeant	4	4	4	4
Police Officers	16	16	16	16
Animal Control Officer	1	1	1	1
Code Enforcement Officer	2	2	1	1
Police Technician	1	1	1	1
Police Clerk	1	1	1	1
	27	27	26	26

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
PERSONNEL SERVICES:							
01-421-1011	PERSONNEL SERVICES	1,969,949	1,786,211	1,876,572	1,839,978	1,919,239	Salary step increases, \$15K PTO payout
01-421-1013	SOCIAL SECURITY TAXES	44,322	38,874	48,000	41,570	57,577	4 civilian employees in social security
01-421-1014	POLICE PENSION CONTRIBUTIONS	151,368	129,726	135,000	134,463	145,000	City's 8% contribution for all sworn officers
01-421-1018	UNIFORM EXPENSE	19,098	12,584	21,500	15,870	23,000	Uniform replacement \$500 X 26 employees = \$13,000; Five ballistic vests X \$800 = \$4,000; clothing & equipment for 2 new police officers = \$4,000; motorcycle replacement clothing = \$1,500; Misc \$500
01-421-1019	OVERTIME	37,094	52,512	55,000	46,254	70,000	Overtime compensation **Special events (BMW golf and election events)
01-421-1020	EXTRA DUTY CHARGES	50,258	54,046	70,000	45,052	70,000	Offset with extra duty revenues and City share of the CHE crossing guard
	TOTAL PERSONNEL SERVICES	2,272,089	2,073,953	2,206,072	2,123,187	2,284,816	
SUPPLIES AND MATERIALS:							
01-421-2021	OFC SUPPLIES-POSTAGE	7,435	7,544	8,000	8,227	8,250	Copier paper, toner, PD office supplies, shredder bags and blank DVDs
01-421-2022	PRINTING-REPRODUCTION	3,933	3,274	5,200	4,662	5,500	Dept. forms, letterhead and envelopes, business cards, municipal and state court summons and complaint forms
01-421-2023	CRIME PREVENTION	150	94	2,000	130	2,000	Books, brochures, fliers & PD mailings addressing crime prevention measures
01-421-2024	DARE	1,933	1,737	2,000	822	2,000	DARE supplies
01-421-2028	SPECIAL MATERIALS	3,908	5,246	9,000	7,684	10,500	Photographic processing; weapons inspections, duty and training ammunition, Taser cartridges for annual recertification, range supplies, targets, small gun parts for department owned firearms, repairs to department owned rifles; evidence collection materials: fingerprint kits, evidence tape, evidence bags, tape lifters and backs, ink rollers, ink, and powder; batteries; drug test kits; keys; supplies for the Intoxilyzer; supplies for the AEDs; small disposable items used by patrol; chemical agent, and other miscellaneous items
01-421-2029	ANIMAL CONTROL	266	174	700	401	1,000	Annual dog registration forms and dog tags, animal impound fees, veterinarian charges, and small equipment and supply items used by the AC Officer. Coyote education class
	TOTAL SUPPLIES AND MATERIALS	17,625	18,069	26,900	21,926	29,250	
UTILITIES:							
01-421-3031	ELECTRICAL/GAS	0	0	22,500	28,230	23,100	Joint Public Safety Facility
01-421-3032	WATER	0	0	3,000	3,631	3,000	Joint Public Safety Facility

01-421-3033	TELEPHONE	18,063	17,669	27,507	20,842	29,350	26 Verizon push to talk communications devices \$14,650; 12 data cards \$7,000; repair & maintenance \$3,500; 4 phone lines at new bldg \$2,500; Long distance \$1,100; cable \$600
01-421-3035	SEWER			400	222	500	Joint Public Safety Facility
TOTAL UTILITIES		18,063	17,669	53,407	52,925	55,950	
CONTRACTUAL SERVICES:							
01-421-4048	VEHICLE MAINTENANCE CONTRACT	35,055	39,677	40,000	23,128	42,500	Preventative maintenance and repairs for the PD's vehicles provided by the City of Englewood \$41,000 (increase in hourly shop rate); service for Harley Davidson motorcycles \$1,500 Range (\$4,950), Frontier Radio (\$5,100), Communications Center Radio Services (dispatching-\$90,000), Arapahoe Sheriff's Office - radio programming & support (\$5,500), Juvenile Assessment Center (\$2,450), Arapahoe House (\$2,500), RMIN - police intell network (\$150), Language Line (\$400), Arapahoe County Haz Mat Response Team (\$1,428); Records Management System annual maintenance fees & upgrades (\$20,350); Data911 annual maintenance and warranty (\$4,700); COPLINK RMS interface (\$6,600); State Patrol (truck usage - \$1,000); Bar code system annual support fee (\$1,500); Humane Society of the South Platte Valley, Inc. - Animal Sheltering Services (\$5,500), Xerox lease (\$2,500)
01-421-4049	OTHER CONTRACTUAL SERVICES	136,090	121,879	152,165	145,901	154,628	American Traffic Solutions photo red light contractual fee- Offset with red light citation revenue
01-421-4050	PHOTO RED LIGHT EXPENSES	59,495	58,139	68,000	38,303	55,000	
TOTAL CONTRACTUAL SERVICES		230,640	219,695	260,165	207,332	252,128	
MAINTENANCE:							
01-421-5051	BUILDING MAINTENANCE	0	0	22,100	5,068	28,200	New bldg; janitors = \$16,000, service for first aid kits = \$5,500, landscaping = \$1,000; window cleaning \$900; carpet cleaning \$800, gutters \$4,000
01-421-5052	EQUIPMENT MAINTENANCE	3,108	2,145	3,900	1,667	5,895	Maintenance and repairs for all small equipment not covered by maintenance contracts (i.e. radar units) and the maintenance and repair of office equipment (copier and fax), backflow preventer, boiler, fire sprinkler and fire alarm inspections/monitoring/testing, HVAC, sand trap cleaning
01-421-5053	VEHICLE MAINTENANCE	5,308	5,565	6,600	9,041	6,600	Non-contract repairs to the PD's vehicles, and car washes \$3,400; and professional detailing of cars \$200 per vehicle X 8 vehicles = \$1,600 x 2 times per year = \$3,200
01-421-5054	GASOLINE-OIL	48,676	47,747	56,000	42,965	60,000	Gasoline for police vehicles: 175,000 miles a year, 16,000 gallons X \$3.75/gallon = \$60,000.
TOTAL MAINTENANCE		57,092	55,457	88,600	53,674	100,695	
OTHER EXPENSES:							
01-421-6063	TRNG-DUES-TRAVEL-SUBSC	8,419	11,938	22,000	17,201	22,000	Training/Travel seminar registration fees: \$14,000; conference expenses: \$3,500; dues and subscriptions: \$2,000; leadership training/supervisors: \$2,500
01-421-6064	TESTING AND PHYSICAL EXAMS	2,742	6,475	3,000	2,209	8,000	New employee physicals, credit checks, polygraph and psychological screening of police officer candidates: Sergeant promotional assessment process (\$5,000)
01-421-6065	PRISONER EXPENSES	8,240	6,833	7,500	6,922	7,800	Blood testing for alcohol/drugs (blood kits, blood draws and screenings), biohazard cleaning and decontamination of cars and building
01-421-6066	SPECIAL INVESTIGATIONS	1,268	1,329	2,100	1,769	2,800	Criminal investigation and forensic expenses
01-421-6068	MISCELLANEOUS EXPENSES	14,776	17,480	12,500	23,406	12,500	Car allowance: Chief \$3,000; Commander \$3,000, Car lease - Arapahoe County Impact Team Detective: \$6,500;
01-421-7071	EQUIPMENT	7,711	18,534	12,200	15,693	9,600	Ten replacement radio batteries \$1,500; Camera equipment: Two patrol cameras \$1,100; Traffic cones for track \$4000; Laptop/software for BEAST upgrade \$2000; Laptop computer for SRO \$1,000
TOTAL OTHER EXPENSES		43,156	62,587	59,300	67,199	62,700	
TOTAL PUBLIC SAFETY		2,638,665	2,447,430	2,694,444	2,526,244	2,785,539	

**GENERAL FUND
PUBLIC WORKS**

The Public Works Department serves the public in a variety of ways. It is responsible for maintenance of City buildings and grounds; street construction, cleaning and maintenance; storm water drainage construction and maintenance of drainage ways on City rights-of-way; acquisition and maintenance of City vehicles and equipment; snow removal; traffic sign installation; and rights-of-way landscape maintenance. The Streets Division is staffed by five permanent employees and it supplements its labor force during summer months with seasonal workers (generally college students who live in the Village). The Public Works Department also oversees the functions of the Parks & Trails Division in Fund 30.

PERSONNEL SUMMARY

City Employees:	2011	2012	2013	2014
Public Works Director	1	1	1	1
Crew Chief	1	1	1	1
Equipment Operator	4	4	4	4
Seasonal Maintenance Worker (pt)	2	2	2	2
Project Manager	0	0	0	1
Clerk	0.5	0.5	0.5	0.5
TOTAL	8.5	8.5	8.5	9.5

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
PERSONNEL SERVICES:							
01-431-1011	PERSONNEL SERVICES	478,230	450,309	490,283	466,241	593,850	3% salary increases, add one new position Right of Way Manager/Inspector \$50-\$70K
01-431-1013	SOCIAL SECURITY TAXES	35,890	33,468	39,223	34,378	47,508	
01-431-1018	UNIFORM EXPENSE	2,810	2,867	3,800	3,570	4,400	Work pants (\$1,450), shirts (\$900), coats (\$900) & boots (\$1,150)
01-431-1019	OVERTIME	3,544	531	12,500	4,443	13,000	
	TOTAL PERSONNEL SERVICES	520,474	487,175	545,806	508,633	658,768	
SUPPLIES AND MATERIALS:							
01-431-2021	OFC SUPPLIES-POSTAGE	588	378	2,000	567	2,000	Miscellaneous office supplies
01-431-2024	SNOW-ICE MATERIALS	21,110	9,923	20,000	29,237	20,000	Plow blades (6@\$500); de-icer (\$8,000); 6% salt/sand (\$5,500), misc (\$3,500) Class 6 road base (\$15,000); asphalt repairs (\$24,000); cuiverts (\$3,000); dust/stabilizing materials (\$8,000)
01-431-2025	ROAD MAINT. MATERIALS	46,328	31,267	50,000	29,800	50,000	In-house concrete repair (\$4,500); supplies (\$500)
01-431-2026	CURB-GUTTER-SIDEWALKS	-	11,340	5,000	1,893	5,000	New & replacement signage (\$2,000); posts & hardware (\$2,000); flexible delineator posts (\$1,000); traffic cones and barricades (\$3,000)
01-431-2027	TRAFFIC CONTROL DEVICES	4,548	5,094	8,000	4,199	8,000	Miscellaneous materials and equipment needed to perform ROW & street maintenance operations; lumber; miscellaneous hardware; painting supplies; first aid supplies
01-431-2028	SPECIAL MATERIALS	3,257	2,768	6,000	3,166	6,000	
	TOTAL SUPPLIES AND MATERIALS	75,831	60,770	91,000	68,863	91,000	
UTILITIES:							
01-431-3032	WATER	1,180	1,291	1,500	1,600	1,750	Water used from fire hydrants for road work by the City Cell phone service Verizon (\$3,800) Radio Repair (\$3,250) Add one phone and one wireless connection for new position
01-431-3033	COMMUNICATIONS	2,268	2,274	3,500	1,737	7,050	Street light power costs
01-431-3034	STREET LIGHTING	4,966	3,563	4,500	5,637	5,000	
	TOTAL UTILITIES	8,414	7,128	9,500	8,975	13,800	

CONTRACTUAL SERVICES:							
01-431-4045	ENGINEERING SERVICES	738	4,676	5,000	1,080	5,000	Miscellaneous engineering services
01-431-4047	R-O-W MAINTENANCE/FORESTRY	-	-	-	-	-	Moved to Parks and Trails account
01-431-4048	VEHICLE MAINTENANCE CONTRACT	47,473	24,131	45,000	18,628	48,000	Cost of contract for vehicle preventative maintenance services. Contract is with the City of Engelwood
01-431-4049	OTHER CONTRACTUAL SERVICES	36,115	45,544	72,000	51,211	47,000	Street line painting (\$24,000); recycled asphalt charges (\$2,000); building cleaning (\$5,000); trash service (\$2,000); mechanical service contract (\$6,000); door to door recycling (\$8,000)
TOTAL CONTRACTUAL SERVICES		84,326	74,350	122,000	70,918	100,000	
MAINTENANCE:							
01-431-5051	BUILDING MAINTENANCE	22,587	27,594	52,000	44,955	30,000	Equipment and materials to maintain Village Center and Public Works facilities (not covered by other building service contracts). Maintenance issues beginning to build up. (Station 38 included, but not Joint Public Safety Facility)
01-431-5052	EQUIPMENT MAINTENANCE	3,984	5,437	7,000	4,174	8,000	Cost to maintain equipment not covered under PM contracts (\$3,000 bobcat trade)
01-431-5053	VEHICLE MAINTENANCE	5,724	18,115	18,000	5,074	20,000	Cost to maintain vehicles not covered under PM contract. Paint and body work on PW PU trucks
01-431-5054	GASOLINE-OIL	21,500	25,747	28,000	51,477	28,000	Cost for fueling vehicles
01-431-5055	GROUNDS MAINTENANCE	-	-	-	-	-	Grounds Maintenance transferred to Parks and Trails account
TOTAL MAINTENANCE		53,795	76,894	105,000	105,880	86,000	
OTHER EXPENSES:							
01-431-6063	TRNG-DUES-TRAVEL-SUBSC	4,089	3,236	5,000	3,710	15,000	Denver Asphalt, APWA National Confrence (\$1,500); APWA Memberships(\$500), Misc training (\$3,000), APWA Accreditation (\$10,000)
01-431-6064	TESTING PHYSICALS	1,621	904	1,500	1,081	1,750	Physicals and DOT-random drug tests
01-431-6088	MISCELLANEOUS EXPENSES	6,147	5,350	8,500	7,234	8,500	Car allowance (\$3,000); employment advertisements (\$3,000), misc. (\$2,500)
01-431-7000	PUBLIC ART	-	8,740	10,000	10,221	15,000	Used to leverage art donations
01-431-7071	EQUIPMENT	2,803	2,773	5,000	6,659	5,000	Replacement of small tools and equipment
TOTAL OTHER EXPENSES		14,660	21,002	30,000	28,905	45,250	
TOTAL PUBLIC WORKS		757,500	727,318	903,306	791,973	994,808	

CAPITAL FUND

**CHERRY HILLS VILLAGE
2014 BUDGET WORKSHEET**

The Capital Fund was established in 2011 to separately track and fund the costs of capital assets for the City. A capital asset is defined as any public facility, piece of equipment or vehicle that costs in excess of \$5,000 and has a useful life greater than one year. Items such as police cars, public works vehicles, parks and recreation equipment, major streets and storm drainage improvements, and building improvements are included in this fund.

ACCOUNT	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET	NOTES/EXPLANATIONS:
	BEGINNING FUNDS AVAILABLE	9,161,576	8,665,166	5,187,255	5,694,065	6,073,206	
	REVENUES:						
02-310-3111	CURRENT PROPERTY TAXES	331,444	278,353	301,972	284,118	290,292	1 mill transferred from the Parks and Recreation Fund County collected. Basically property tax charged on the type of vehicle. The year and taxable value determine these fees. Taxable value is determined by taking 85% of the suggested retail price (MSRP)
02-310-3121	SPECIFIC OWNERSHIP TAX	283,458	236,292	1,040	254,713	3,210	
02-360-3680	OTHER REVENUES	38,350	1,436	-	1,579	1,500	
	TOTAL REVENUE	653,252	516,080	303,012	540,410	295,002	
	EXPENDITURES:						
02-441-1101	VILLAGE CTR IMPROVEMENTS	140,745	3,202,577	100,000	452,510	100,000	Public Works Phase II
02-441-1102	EQUIPMENT-COMPUTER	136,973	-	-	-	-	
02-441-1103	EQUIPMENT-ADMIN	14,933	-	6,900	6,042	-	
02-441-2103	EQUIPMENT-POLICE	25,926	-	18,965	12,081	39,300	One lazer unit (\$3,500). Two Tasers \$900 each (\$1,800). Two portable radios \$6,000 each (\$12,000); Live Scan Fingerprint Upgrade (\$20,000); Water hose connection for JPSF (\$2,000)
02-441-2104	VEHICLES-POLICE	107,753	-	90,660	81,923	137,000	One Ford Expedition \$32,250; One Ford Interceptor \$29,800; Unmarked/staff vehicle Ford Taurus \$27,900; Equipping each vehicle with emergency lights, siren, radio \$16,500 x 2 (marked units), \$9400 x 1 (unmarked unit) = \$42,400. Paint and graphics (2 marked units) = \$4,650.
02-441-2107	MOTORCYCLE PROGRAM	12,000	-	-	-	-	Staff to determine streets based on long term replacement plan and needs. (\$300,000 Chipseal & \$20,000 Gravel road rebuild)(\$85,000 paving Quincy and Fairfax)
02-441-3101	STREET IMPROV. PROGRAM	445,383	213,552	270,000	207,958	405,000	Supp App CB01-14
02-441-3102	EQUIPMENT-PUBLIC WORKS	-	-	55,000	13,423	37,100	
02-441-3104	VEHICLES-PUBLIC WORKS	113,287	-	150,000	78,627	-	
02-441-3106	STORM SEWERS	-	-	-	-	25,000	Storm Sewer Mapping
02-441-3109	TRAFFIC CALMING MEASURES	-	-	-	-	-	
02-441-3110	CRACK SEAL	12,706	18,740	20,000	4,800	25,000	Yearly street improvement project
02-441-3111	CURB AND GUTTER	87,087	47,415	40,000	52,035	40,000	Concrete to be replaced in various areas
02-441-3112	RIGHTS-OF-WAY IMPROVEMENTS	-	-	-	-	100,000	Planning funds for Belleview improvements
02-441-3113	UNDERGROUNDING UTILITIES	-	-	-	-	-	
02-441-4000	LAND PURCHASE	-	-	125,000	138,977	24,800	TBD
02-441-1000	TRAIL IMPROVEMENTS	3,117	-	5,000	-	40,000	Bank Stabilization in Woodie Hollow Park
02-441-1000-05	SIGNS	-	-	-	-	-	
02-441-1101	JOHN MEADE PARK MASTER PLAN	-	-	-	-	-	
02-441-3103	EQUIPMENT PARKS	49,752	4,696	70,400	52,368	45,000	Chipper
02-441-3105	VEHICLES	-	-	-	-	-	
02-441-3107	LANDSCAPING	-	203	-	-	-	
02-441-3108	BUILDINGS	-	-	40,000	25,553	-	
	TOTAL CAPITAL EXPENDITURES	1,149,662	3,487,182	991,925	1,126,297	1,018,000	
	ADD/(SUBTRACT) OPERATING DIFFERENCE	(496,410)	(2,971,101)	(688,913)	(585,887)	(722,998)	
	TRANSFER OUT			(20,000)	(20,000)	0	SID#7 Reserve Funds
	TRANSFER IN			965,029	965,029	1,065,944	General Fund Surplus above Fund Balance Requirement
	ENDING FUNDS AVAILABLE	8,665,166	5,694,065	5,443,371	6,073,206	6,416,152	

CONSERVATION TRUST FUND 07

CHERRY HILLS VILLAGE 2014 BUDGET WORKSHEET

The Colorado State Legislature requires the establishment of this fund if a local government desires to receive state allocations for the acquisition, development, and maintenance of park and open space properties. The Colorado Lottery is the primary revenue source of this fund.

DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET	NOTES/EXPLANATIONS:
REVENUES:					
07-330-3358 COLORADO LOTTERY	57,673	60,237	50,000	50,000	Per Capita Share x 6229 (Non-Districted Population); numbers from the CO Department of Local Affairs
07-360-3611 INTEREST ON INVESTMENT	180	381	250	250	
07-360-3680 OTHER REVENUES	0	0	0	0	
TOTAL REVENUES	57,853	60,619	50,250	50,250	
EXPENDITURES:					
07-450-4521 TRAIL IMPROVEMENTS	1,533	282	35,000	30,000	Misc bridal/asphalt trail restoration (\$10,000) ,Overseeding of City Parks and Trails (\$5,000), Engineering costs and concrete costs for amphitheater at Alan Hutto Memorial Commons (\$15,000)
07-450-4522 VILLAGE CENTER POND DREDGING	0	0	0	0	
07-450-4523 CHERRY HILLS ANNEX PARK	0	0	0	0	
07-450-4524 TRAIL LANDSCAPE PROGRAM	0	0	0	0	
07-450-4528 PARK PURCHASES	0	0	0	0	
07-450-6070 CONTINGENCIES	0	0	0	0	
TOTAL EXPENDITURES	1,533	282	35,000	30,000	
INCREASE TO RESERVES	56,320	60,337	15,250	20,250	
BALANCE IN RESERVES	537,892	598,146	613,707	633,957	
EMERGENCY RESERVES	1,736	1,819	1,508	1,508	

CATHERINE H. ANDERSON LAND DONATION FUND

CHERRY HILLS VILLAGE 2014 BUDGET WORKSHEET

In 2009 the City Council approved Resolution 4, Series 2009 that renamed Fund 8 the Catherine H. Anderson Land Donation Fund. The money in this fund is primarily intended to foster and encourage the preservation of natural open space through financial assistance to residents interested in preserving Village natural areas but may also be used by the Council for other park-related purposes from time-to-time. The primary purpose of this fund is for the acquisition of open space, parks and trails. This fund was originally established by the Subdivision Regulations of the City and will continue to derive revenue from fees paid by subdividers of property at the time a subdivision plat is approved. The fund also receives cash-in-lieu dedications associated with subdivision applications and any other monetary donations received by the City, including recreation reimbursements or charitable donations.

DESCRIPTION	2011	2012	2013	2014	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	BUDGET	
REVENUES:					
08-320-3219 CASH IN LIEU OF LAND DONATIONS	0	0	0	0	
08-320-3220 DEVELOPMENT FEES	0	0	0	0	
08-320-3221 REC REIMBURSEMENT DONATIONS	2,088	2,110	1,000	1,000	
08-360-3611 INTEREST ON INVESTMENT	873	1,851	1,000	1,000	
08-360-3680 OTHER REVENUES	0	2,020	0	0	Movie night, Holiday Tree lighting event, Exotic Car Show
08-360-3681 EXCISE TAX	0	0	0	100	Excise tax from BMW golf tournament received above money budgeted in the General Fund
08-360-3710 TRANSFER IN	0	0	0	0	
TOTAL REVENUES	2,961	5,982	2,000	2,100	
EXPENDITURES:					
08-450-9093 THREE POND PARK WATER	619	619	620	620	
08-450-9094 ENTRY FEATURE IMPROVEMENTS	0	0	0	0	
08-450-9095 PARKS & TRAIL IMPROVEMENTS	0	0	0	0	
08-450-9098 BELLEVIEW LANDSCAPE IRRIGATION	0	0	0	0	
08-450-6068 MISCELLANEOUS	0	0	0	0	
08-450-6070 CONTINGENCIES	0	0	0	0	
08-470-7080 TRANSFERS OUT	0	0	0	0	
TOTAL EXPENDITURES	619	619	620	620	
INCREASE/(DECREASE) TO RESERVES	2,342	5,362	1,380	1,480	
BALANCE IN RESERVES	389,796	395,068	396,567	398,044	
EMERGENCY RESERVES	89	179	60	63	

SID #7 BOND FUND

CHERRY HILLS VILLAGE 2014 BUDGET WORKSHEET

This fund has been established for collecting assessments and paying debt service on the bonds that finance the construction of a new water improvement system for the Cherry Hills Village residents of subdivisions Charlou Park addition and Charlou Park second addition. With the completion and acceptance of this construction project, Denver Water will extend its full service agreement to these 48 properties. The assessment is for 20 years and the first year of collection by Arapahoe County, the collecting agent will begin in 2001. Final payment is due December 15, 2020. Bonds were refinanced in 2012 to reduce interest rate from 7.0% to 3.10%

DESCRIPTION	2011	2012	2013	2014	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	BUDGET	
REVENUES:					
13-360-3611 INTEREST INCOME	1,166	1,910	1,100	1,000	
13-360-3612 INTEREST ON ASSESSMENTS	52,559	46,058	39,616	15,840	
13-360-3630 ASSESSMENT REVENUE	70,920	70,831	55,136	66,432	
TOTAL REVENUE	124,645	118,800	95,852	83,272	
REDUCTION OF RESERVES					
TOTAL FUNDS AVAILABLE	33,411	148,091	-	5,915	
EXPENDITURES:					
13-470-4041 COUNTY TREASURER FEES	1,230	1,169	948	823	1% of interest+assessment revenue
13-470-7072 INTEREST EXPENSE	52,826	22,722	15,421	13,365	
13-470-7073 BOND PRINCIPAL PAYMENT	104,000	243,000	75,000	75,000	
TOTAL EXPENDITURES	158,056	266,891	91,369	89,187	
ADDITIONAL RESERVE FUNDS					
INCREASE TO RESERVES	-	-	20,000	-	Transferred from the Capital Fund
BALANCE IN RESERVES	146,358	(1,558)	23,613	18,076	
EMERGENCY RESERVES	3,739	3,564	2,876	2,498	

ARAPAHOE COUNTY OPEN SPACE FUND 14 CHERRY HILLS VILLAGE 2014 BUDGET WORKSHEET

This fund was created to account for sales tax revenues generated from the Arapahoe County Open Space ballot measure (resolution no. 030381). The City receives a shareback of the tax revenues collected. These funds may be used to acquire real estate, easements, and water rights and to improve, restore and protect open space. The funds may also be used to manage, patrol and maintain open space lands including construction costs, equipment and improvements. The funds also allow for environmental education programs.

DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET	NOTES/EXPLANATIONS:
REVENUES:					
14-320-3200 OPEN SPACE SHAREBACK	121,196	109,987	110,000	115,000	
14-320-3220 SALES TAX COLLECTION FEE	1,767	2,165	1,500	1,600	5% of all open space tax collected by the City
14-360-3611 INTEREST ON INVESTMENTS	823	2,038	1,200	1,200	
14-360-3680 OTHER REVENUES	46,000	7,200	0	0	
14-360-3800 TRANSFERS IN	0	0	0	0	
TOTAL REVENUES	169,786	121,390	112,700	117,800	
EXPENDITURES:					
14-450-9091 TRAIL IMPROVEMENTS	81,220	29,369	102,000	71,000	Fence Material for City wide Parks and Trails (\$6,000), Concrete repair on City sidewalks (\$15,000), Bank Stabalization for Little Dry Creek in Woodie Hollow Park (\$50,000)
14-450-9092 PARK IMPROVEMENTS	115	5,565	0	15,000	(\$5,000) Overseed Open Space Parks: Three Pond, Annex and Woodie Hollow, (\$10,000) Parks and Open Space Improvements
14-450-9093 OTHER EXPENDITURES	455	45,138	37,000	103,500	Cat Anderson Property: tree trimming (\$3,500) and consultant (\$50,000). John Meade Park (\$50,000)
TOTAL EXPENDITURES	81,790	80,073	139,000	189,500	
INCREASE TO RESERVES	87,996	41,317	(26,300)	(71,700)	
BALANCE IN RESERVES	465,817	508,586	482,547	410,694	
EMERGENCY RESERVES	5,094	3,642	3,381	3,534	

WATER AND SEWER FUND 20

CHERRY HILLS VILLAGE 2014 BUDGET WORKSHEET

The City is currently involved in a program to incorporate the water and sewer districts located within the City boundaries into the municipal government. With this ongoing action, the City desires to account separately for the funds allocated to the project and its associated utility function. For this reason, the Water and Sewer Fund was created to account for all revenues and expenses associated with the consolidation and operation of water and sewer utilities coming under the auspices of the City of Cherry Hills Village.

DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET	NOTES/EXPLANATIONS:
BEGINNING FUNDS AVAILABLE	824,678	808,513	735,601	607,096	
REVENUES:					
20-320-3220 TAP FEES	61,800	18,600	0	0	
20-320-3226 SEWER ADMINISTRATION FEES	2,749	31,104	1,812	1,812	\$12/yr to those with Englewood total service agreements. (151 homes)
20-320-3228 SEWER REPAIR & MAINTENANCE	34,050	56,542	22,650	22,650	\$150/yr for repairs and maintenance to those with Englewood agreements. (151 homes)
20-360-3611 INTEREST INCOME	788	1,672	800	800	
20-360-3680 OTHER REVENUES	-	0	0	0	
TOTAL REVENUE	99,387	107,917	25,262	25,262	
EXPENDITURES:					
20-461-4043 LEGAL COUNSEL	3,847	334	15,000	1,000	
20-461-4044 CHERRYMOOR SOUTH EXPENSES	158	1928	0	0	
20-461-4046 CHARLOU	0	0	0	0	
20-461-4047 ENGLEWOOD FIRE HYDRANT	0	0	0	0	
20-461-4049 OTHER CONTRACTUAL SERVICES	7,581	0	10,000	10,000	
20-461-5052 SEWER REPAIRS AND MAINTENANCE	81,528	15,084	100,000	100,000	Needed repairs to sewer lines discovered in engineering analysis.
20-461-6063 TRAINING, DUES & SUB	1,810	1,435	2,017	854	Technical Advisory Committee Membership
20-461-6068 MISCELLANEOUS EXPENSES	0	0	0	0	
20-461-7050 DEPRECIATION	23,612	23,612	26,750	26,750	
TOTAL EXPENDITURES	118,536	42,392	153,767	138,604	
INCREASE TO RESERVES	(19,149)	65,525	(128,505)	(113,342)	
BALANCE IN RESERVES	805,531	874,038	606,338	492,996	
EMERGENCY RESERVES	2,982	3,238	758	758	

PARKS AND RECREATION FUND 30

CHERRY HILLS VILLAGE
2014 BUDGET WORKSHEET

The Parks and Recreation fund was established for the purpose of accounting for costs related to exclusion by the City from the South Suburban Park and Recreation District and to establish certain park and recreation functions within the City of Cherry Hills Village.

PERSONNEL SUMMARY

City Employees:	2011 ACTUAL	2012 ACTUAL	2013 Budget	2013 ESTIMATE	2014 BUDGET
Park and Trail Administrator	1	1	1	1	1
Parks Worker II	3	3	3	3	3
Crew leader	1	1	1	1	1
Clerk	0.5	0.5	0.5	0.5	0.5
Seasonal	3	6	6	6	6
Total	8.5	11.5	11.5	11.5	11.5

NOTES/EXPLANATIONS:

BEGINNING FUNDS AVAILABLE 825,009 1,082,526 1,017,984 998,467 1,031,611

REVENUES:

	ASSESSED VALUE	2011 ACTUAL	2012 ACTUAL	2013 Budget	2013 ESTIMATE	2014 BUDGET
Mill Levy	355,035,750	6,422	6,422	6,422	6,422	6,422
Debt service mill levy (abated)		1,320	1,427	1,418	1,418	1,348
Applied mill levy		5,102	4,995	5,004	5,004	5,074
30-310-3111 CURRENT PROPERTY TAXES	1,799,264	1,799,264	1,511,058	1,511,071	1,513,069	1,472,944
30-310-3121 SPECIFIC OWNERSHIP TAX	0	0	0	97,588	97,588	177,750
30-360-3611 INTEREST INCOME	11,586	11,586	21,870	14,000	8,824	10,000
30-360-3680 OTHER REVENUES	0	0	0	7,200	-	0
TOTAL REVENUE		1,810,850	1,532,928	1,629,859	1,619,481	1,660,694

7,422 less 1 Mill moved to Capital Fund
Debt incurred prior to the exclusion that is due to South Suburban. Last payment due in 2019
Moved a portion of specific ownership tax back from the Capital Fund to balance

EXPENDITURES:

	2011 ACTUAL	2012 ACTUAL	2013 Budget	2013 ESTIMATE	2014 BUDGET
30-432-1011 PERSONNEL SERVICES	284,449	328,471	319,523	323,290	346,687
30-432-1013 SOCIAL SECURITY TAXES	21,915	26,910	25,562	26,204	27,735
30-432-1014 RETIREMENT 401 MANAGEMENT	4,221	4,221	4,500	4,323	4,500
30-432-1015 RETIREMENT 457	5,558	9,159	8,300	7,472	8,000
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	42,719	51,516	57,338	47,922	58,698
30-432-1018 UNIFORMS	2,895	2,387	3,500	2,274	2,500
30-432-1019 OVERTIME	1,450	1,744	2,500	3,942	2,500
TOTAL PERSONNEL SERVICES	363,207	424,409	421,223	415,426	450,619

3% Increases
8.8% health increase, 8% dental insurance increase
Boots (5 pair), pants (4 pair per employee); coats (1 per employee) and shirts for 4 fulltime people and shirts for seasonal workers, misc uniform expense
Snow removal

SUPPLIES AND MATERIALS:

	2011 ACTUAL	2012 ACTUAL	2013 Budget	2013 ESTIMATE	2014 BUDGET
30-432-2021 OFFICE SUPPLIES/PRINTING	470	626	2,000	837	1,000
30-432-2023 PLANT SUPPLIES	1,344	0	2,500	2,182	2,500
30-432-2025 GENERAL INFRASTRUCTURE MAINT	9,285	17,877	16,200	16,215	15,500
30-432-2026 SNOW AND ICE MELT	112	0	1,000	800	1,000
30-432-2027 PARK SIGNAGE	634	1,602	1,000	1,009	1,000
30-432-2028 SPECIAL MATERIALS	3,640	3,742	3,500	3,519	3,500
TOTAL SUPPLIES AND MATERIALS	15,485	23,847	26,200	24,561	24,500

Office supplies and mailings (Certified letters to residents, copying for grant packets, general administrative office supplies)
Park and entryway flowers and supplies (Village Center flower beds, Volunteer Park bed, Holly and Quincy flower beds)
\$1,500 misc repairs to City shelters (wood, paint and other materials needed), \$3,000 playground equipment (John Meade Playground), \$2,000 City walks and trails; \$4,000 in fence repair (Trails and ROW's), \$1,000 trash bags, \$1,000 pet pick ups, \$3,000 weed control materials
For hard surface trail trouble spots
Repair and replacement of park and trail signage
Lumber, paint, hardware and anything not anticipated

							Cost of water for irrigation of all parks and trails and watering of trees in winter months. Increase in water costs. (\$5,000) CHV East Water District.
30-432-3032	WATER	20,848	27,593	30,000	22,898	30,000	
30-432-3033	COMMUNICATIONS	1,917	2,033	3,200	3,245	3,200	Verizon Wireless phones for Parks employees
	TOTAL UTILITIES	22,765	29,626	33,200	26,144	33,200	
	CONTRACTUAL SERVICES:						
30-432-4041	COUNTY TREASURER FEES	20,564	15,111	15,111	15,283	14,729	1% of Property Tax revenues
30-432-4042	LEGAL/SURVEYING	4,097	0	4,500	2,000	4,000	(\$1,000) Document and easement review; (\$3,000) surveying
30-432-4047	FORESTRY/ROW TREE MAINT.	36,647	28,479	30,000	25,450	28,000	(\$6,000) Tree planting in City parks and Open space, (\$10,000) Hightline Canal Phase I & II of Tree Planting Plan (watering included); (\$9,000) spraying contract; (\$3,000) for High Line tree pruning.
30-432-4048	VEHICLE MAINTENANCE CONTRACT	18,687	18,358	16,000	8,155	16,500	Cost of PM program provided by the City of Englewood
30-432-4046	ENGINEERING	9,327	-1,572	4,000	2,959	4,000	For new and existing structures and projects
30-432-4049	OTHER CONTRACTUAL SERVICES	0	130	4,500	3,073	4,500	(\$2,350) Trash services; (\$2,000) West Nile mosquito spraying
	TOTAL CONTRACTUAL SERVICE	89,322	60,505	74,111	56,921	71,729	
	MAINTENANCE:						
30-432-5052	EQUIPMENT MAINTENANCE	4,267	838	6,000	4,940	6,000	(\$3,000) small equipment repair; (\$3,000) for skidsteer trade in
30-432-5053	VEHICLE MAINTENANCE	3,531	6,078	4,500	4,466	4,500	Cost to maintain vehicles above and beyond the scope of the PM contract with the City of Englewood. (\$1,000) for sweeper parts.
30-432-5054	GASOLINE-OIL	24,763	23,860	25,000	19,589	25,000	Cost for fueling vehicles
30-432-5055	GROUNDS MAINTENANCE/IMPROVED	12,954	23,883	20,000	24,661	20,000	(\$17,500) Entry features repair and/or maintenance. City center and improved parks including additional tree planting, sprinkler system upgrades and sod repair. (\$500) Holiday lights. (\$2,000) five new stone benches with plaques to replace broken or worn out benches throughout the City.
	TOTAL MAINTENANCE	45,515	54,659	55,500	53,657	65,500	
	OTHER EXPENSES						
30-432-6045	EXCLUSION EXPENSE	0	0	0	-	0	Legal fees related to the exclusion
30-432-6063	TRAIN-DUES-TRAVEL-SUB	2,962	2,849	4,900	4,417	5,420	(\$600) CPRA Dues, (\$1,500) CPRA Conference, (\$1,000) Pro Green, (\$600) Team Building, (\$600) CLT Testing, (\$640) CPRP test and book, (\$480) Municipal Specialist Arborist Certification.
30-432-6064	TESTING-PHYSICALS	458	282	1,500	393	500	Drug testing and yearly physicals, full-time and seasonal employees
30-432-6067	SPECIAL EVENTS	7,884	10,419	10,000	11,354	15,000	(\$4,000) Movie Night (August), (\$4,000) Annual Holiday Lighting event (December), (\$4,000) Car Show (September), (\$3,000) Misc costs.
30-432-6068	MISC EXPENSE	3,981	3,576	5,000	4,565	5,000	Includes hiring costs and \$2,400 auto allowance.
30-432-6069	RECREATION REIMBURSEMENT	207,223	225,892	210,000	208,841	210,000	Money paid to the residents for qualifying recreation activities, up to \$500/household.
30-432-7071	EQUIPMENT	12,160	8,556	15,800	7,633	15,800	Shovels, rakes, truck generators and small power tools for park maintenance (\$2,500); Other Misc equipment needed (\$2,000), (\$2,200) to purchase Land Planer for Trail Maint, (\$2,000) Auger Attachment for Bobcat, (\$3,500) to purchase new 72" Snow plow attachment for Bobcat, (\$600) additional Trimble Handheld GPS unit, trail crossing lights (2x\$1,400=\$2,800).
30-432-7075	ADMINISTRATIVE SERVICES	25,000	25,000	25,000	25,000	25,000	Property casualty, sewer, electric, janitorial, phone, audit, workers comp
	TOTAL OTHER EXPENSES	259,668	276,575	272,200	262,203	276,520	
	ASSET PAYMENT EXPENSES						
30-432-7072	INTEREST EXPENSE	35,834	14,313	12,642	12,642	12,895	2 year Treasury Note for interest payment at .29%, last payment due in 2019
30-432-7073	PRINCIPAL EXPENSE	721,537	733,054	734,784	734,784	735,730	Last payment due in 2019
	TOTAL PAYMENT EXPENSES	757,371	747,367	747,426	747,426	748,625	
	TOTAL OPERATING EXPENSES	1,553,333	1,616,987	1,629,860	1,586,338	1,860,894	
	CAPITAL EXPENDITURES	0	0	0	0	0	Moved to Capital Fund
	TOTAL EXPENSES	1,553,333	1,616,987	1,629,860	1,586,338	1,860,894	
	ADD(SUBTRACT) OPERATING DIFFERENCE	257,517	(\$4,059)	(0)	33,144	(0)	
	TRANSFER TO CAPITAL FUND	0	0	0	0	0	
	ENDING FUNDS AVAILABLE	1,082,526	998,467	1,017,984	1,031,611	1,031,611	