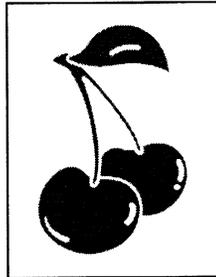


2010 BUDGET
CITY OF CHERRY HILLS VILLAGE



2450 E. Quincy Avenue
Cherry Hills Village, CO 80113

Study Session – October 6, 2009
First Reading – October 20, 2009
Final Reading – December 8, 2009

**GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES**

	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET
REVENUE					
Current Property Taxes @ 7.30 Mills	2,063,998	2,483,806	2,510,767	2,571,692	2,578,121
Use/Tax Motor Vehicles	893,951	733,385	675,000	750,115	550,000
Sales Tax	702,961	736,336	500,000	701,834	503,491
Service Expansion Fees	227,580	238,928	200,000	169,691	152,955
Building Permits	654,574	687,350	525,000	438,156	414,575
Franchise Fees	376,139	436,813	350,000	322,784	250,000
Highway Users Tax	207,235	213,702	190,244	192,774	224,963
Municipal Court Fines	258,868	287,696	250,000	274,905	260,000
County Road & Bridge Levy	121,225	131,293	149,958	135,169	153,981
Specific Ownership Tax	179,750	191,556	180,000	180,553	160,000
Other Revenues	767,671	723,819	849,425	707,264	586,685
TOTAL OPERATING REVENUE	6,453,952	6,864,684	6,380,395	6,444,938	5,834,770
EXPENDITURES					
Administration	1,165,357	1,289,456	1,473,361	1,309,666	1,307,742
Judicial	86,461	78,085	88,437	82,353	80,140
Data Processing	67,875	25,972	31,675	18,342	27,500
Community Development	449,928	367,319	326,313	329,475	347,697
Crier	13,861	15,942	14,400	16,607	16,200
Public Safety	1,858,292	2,255,093	2,454,025	2,407,614	2,622,518
Public Works	645,738	755,377	796,950	744,536	783,740
Capital Improvements	1,143,297	1,456,862	1,185,234	956,945	1,179,701
TOTAL OPERATING EXPENDITURES	5,430,809	6,244,107	6,370,395	5,865,538	6,365,238
Management Contingency/Transfer Out	-	-	10,000	150,000	10,000
TOTAL EXPENDITURES	5,430,809	6,244,107	6,380,395	6,015,538	6,375,238
OPERATING GAIN/(LOSS)	1,023,144	620,577	(0)	429,400	(540,468)
EXTRAORDINARY EXPENSES					
Village Center	-	-	-	67,816	-
Transfer to Fund 30	-	-	-	-	-
TOTAL EXTRAORDINARY EXPENSES	-	-	-	67,816	-
BEGINNING FUND BALANCE	9,730,415	10,753,559		11,374,136	11,735,720
ADD/(SUBTRACT) OPERATING DIFFERENCE	1,023,144	620,577		429,400	(540,468)
LESS: EXTRAORDINARY EXPENSES				(67,816)	-
ENDING FUND BALANCE	10,753,559	11,374,136	-	11,735,720	11,195,252
EMERGENCY RESERVE	543,081	624,411		601,554	637,524
AVAILABLE FUND BALANCE	10,210,478	10,749,726	-	11,134,166	10,557,728

**CHERRY HILLS VILLAGE
2010 BUDGET WORKSHEET
REVENUES**

ACCOUNT	DESCRIPTION	2007	2008	2009	2009	2010	NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	
	ASSESSED VALUE	283,739,500	340,247,397	343,940,750	343,940,750	353,187,210	
	Mill Levy	7.30	7.30	7.30	7.30	7.30	
01-310-3111	CURRENT PROPERTY TAXES	2,063,998	2,483,806	2,510,767	2,571,692	2,578,121	Provided by the county. Final valuation received by December 10.
01-310-3121	SPECIFIC OWNERSHIP TAXES	179,750	191,556	180,000	180,553	160,000	County collected. Basically property tax charged on the type of vehicle. The year and taxable value determine these fees. Taxable value is determined by taking 85% of the suggested retail price (MSRP).
01-310-3161	UTILITY FRANCHISE FEE	376,139	436,813	350,000	322,784	250,000	Excel, Qwest
01-310-3162	CABLE TELEVISION FEES	96,142	106,924	90,000	106,467	90,000	Comcast
01-310-3191	CURRENT TAX INTEREST	8,199	8,872	6,000	11,169	4,000	Interest on property tax
01-310-3192	DELINQUENT TAXES	(16,186)	(5,331)	(15,000)	(17,297)	(20,000)	Reassessed property tax bills
01-310-3193	DELINQUENT INT	2	(16)	(100)	(15)	(100)	Interest on property tax paid late
01-310-3311	SALES TAX	702,961	736,336	500,000	701,834	503,491	3.5% on taxable transactions w/in Village; i.e.: country clubs, church gift shops, special events and commercial
01-310-3312	USE TAX/MOTOR VEHICLES	893,951	733,385	675,000	750,115	550,000	3% on sale/purchase or lease of licensed vehicle
01-310-3313	EXCISE TAX	-	-	-	-	-	10% of ticket sales revenue for the US open
	TOTAL TAXES	4,304,957	4,692,343	4,296,667	4,627,302	4,115,512	
01-320-3211	LIQUOR LICENSES	6,866	6,666	7,000	7,428	6,000	Annual renewal (4th Qtr); country clubs
01-320-3213	SECURITY ALARM PERMITS	30,525	29,025	30,275	30,075	30,000	\$25 per household w/ active security systems
01-320-3221	BUILDING PERMITS	654,574	687,350	525,000	438,156	414,575	1.0% valuation on building permit applications
01-320-3222	SERVICE EXPANSION FEES	227,580	238,928	200,000	169,691	152,955	\$0.80 sq. ft. on additional livable sq. ft.; \$0.30/sq. ft. on accessory structures/uses (with the exception of \$0.05/sq. ft. on sport courts)
01-320-3223	ZONING & SUBDIVISION FEES	2,500	3,750	2,000	1,800	1,800	Primarily land use (i.e.: variance) applications
01-320-3224	ELEVATOR INSPECTION FEE	-	5,550	2,550	3,800	2,550	Annual inspections
01-320-3225	PLAN REVIEW FEE	55,906	74,883	50,000	58,978	56,135	Based on building activity
01-320-3226	REINSPECTION FEES	1,400	2,800	2,000	2,100	2,000	Based on building activity
01-320-3227	DOG LICENSES	3,850	3,615	3,400	4,025	3,600	Annual dog tags at \$10 per dog
01-320-3228	STREET CUT PERMITS	5,740	13,830	10,000	40,601	10,000	Private cuts in ROWs
01-320-3229	STORMWATER CONST. PERMIT	-	3,450	2,500	1,800	1,500	Administration and Inspections for Stormwater Construction Permits
01-320-3230	ENGINEERING PLAN REVIEW	-	10,200	7,000	7,530	7,000	Engineering Review of Stormwater Construction Permits, Drainage Reports and floodplain analysis of Building Permits .
	TOTAL LICENSES/PERMIT	988,942	1,080,048	841,725	765,984	688,115	
01-330-3321	MOTOR VEH.REGISTRATION	24,151	23,392	20,000	24,329	15,000	County collected
01-330-3342	CIGARETTE TAX	4,311	4,589	3,600	3,765	3,000	State derived
01-330-3352	HIGHWAY USERS TAX	207,235	213,702	190,244	192,774	224,963	Based on the # of vehicles and street miles in each community relative to the same statistics in other municipalities and the CO Dept of transportation's revenue estimates available at this time. Increase due to FASTR
01-330-3371	CNTY RD/BRIDGE LEVY	121,225	131,293	149,958	135,169	153,981	Shareback from Arapahoe County (.872 mills x Assessed Value x 50%)
	TOTAL INTERGOVERNMENTAL	356,922	372,976	363,802	356,037	396,944	
01-340-3421	EXTRA DUTY SERVICE CHARGES	126,281	117,182	100,000	87,749	75,000	Revenues to off-set officer expense in Public Safety
01-350-3421	FALSE ALARM FEES	1,200	1,700	1,200	6,500	1,200	1 & 2 false alarm=no charge;3rd \$100, 4th \$200 and put on non-response.
01-350-3511	MUNICIPAL COURT FINES	258,868	287,696	250,000	274,905	260,000	Fines \$20/pt.
01-350-3512	DUI FINES	5,111	7,673	4,500	10,343	7,000	From County for DUI offenders ticketed in CHV
01-350-3513	FUEL SURCHARGE	-	9,005	-	30,373	25,000	
01-350-3514	PHOTO RED LIGHT FINES	-	66,180	180,000	217,694	200,000	

	TOTAL CHARGES FOR SERVICE	391,460	489,435	535,700	627,564	568,200	
01-360-3611	INTEREST INCOME	353,437	176,785	300,000	24,821	30,000	CSafe interest, Wells Fargo and Colotrust interest
01-360-3612	PENALTY-BUILDING PERMIT	4,099	3,655	3,000	3,411	3,000	Building permit penalty
01-360-3650	CRIER CONTRIBUTIONS	11,100	11,085	10,500	9,212	9,000	
01-360-3660	CRIER ADVERTISEMENT	6,470	8,060	4,000	8,805	4,000	\$25 per ad
01-360-3680	OTHER REVENUES	36,566	30,296	25,000	21,801	20,000	Police reports, auction proceeds, security guard and notary fees
01-360-3710	TRANSFERS IN	-	-	-	-	-	
	TOTAL MISC REVENUES	411,672	229,882	342,500	68,050	66,000	
	TOTAL REVENUES	6,453,952	6,864,684	6,380,395	6,444,938	5,834,770	

ADMINISTRATION

The Administration Division is comprised of the City Manager, the Director of Finance and Administration, the Human Resource Analyst and the City Clerk. The City Manager is responsible to the City Council for the general financial and personnel administration of the City government. The Finance Director is responsible for the care and maintenance of all City fiscal matters. The City Clerk provides secretarial services to the City Council. The City Clerk also serves as Chairman of the Election Commission and assists the Council with formal public notices and public relations. Other functions undertaken by this Department are personnel management, City insurance programs, coordination of citizen requests for service and records management.

PERSONNEL SUMMARY

City Employees:	2007	2008	2009	2009	2010
City Manager	1	1	1	1	1
Finance Director	1	1	1	1	1
City Clerk	1	1	1	1	1
HR/Records Clerk	1	1	1	1	1
TOTAL	4	4	4	4	4

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
PERSONAL SERVICES:							
01-411-1011	PERSONAL SERVICES	207,397	340,725	361,630	349,792	360,442	2% increase
01-411-1012	FEE PERSONNEL	30,000	30,000	30,000	21,225	16,800	Suzanne Rogers (prosecuting attorney), 2 sessions per month
01-411-1013	SOCIAL SECURITY TAXES	13,337	23,776	25,304	24,050	25,231	
01-411-1014	RETIREMENT 401-NONSWORN	16,587	20,555	22,102	21,779	24,000	
01-411-1015	RETIREMENT 457	40,948	46,520	73,614	63,488	70,000	
01-411-1016	HEALTH-LIFE-DENTAL INSURANCE	206,170	225,809	248,500	244,000	240,000	City rates remaining the same due to change in SIC code
01-411-1017	UNEMPLOY-WORKMENS COMP INS	122,521	129,456	130,000	123,980	101,967	CIRSA & The Colorado Dept of Labor and Employment
01-411-1019	OVERTIME	-	-	200	-	200	
TOTAL PERSONAL SERVICES		636,959	816,840	891,350	848,314	838,640	
SUPPLIES AND MATERIALS:							
01-411-2021	OFC-SUPPLIES-POSTAGE	10,489	8,270	11,800	12,678	10,000	Based upon historical usage.
01-411-2022	PRINTING-REPRODUCTION	723	865	2,000	1,517	1,500	Letterhead, envelopes, County recording fees
01-411-2028	SPECIAL MATERIALS	5,106	2,213	2,500	2,389	2,500	Coffee supplies, notary, printer mtrls
TOTAL SUPPLIES AND MATERIALS		16,319	11,349	16,300	16,584	14,000	
UTILITIES:							
01-411-3031	GAS-HEAT-LIGHT	20,242	16,251	17,800	13,691	17,800	
01-411-3033	COMMUNICATIONS	6,374	28,808	31,000	30,031	33,000	Front Range Internet \$2750/month
01-411-3035	SEWER	2,206	1,918	2,000	2,307	2,000	Sanitation district \$800 per year (\$400 VC, \$200 for 125 Meade Ln, \$200 for 90 Meade Ln) and \$1200 paid to Englewood.
TOTAL UTILITIES		28,823	46,976	50,800	46,029	52,800	

CONTRACTUAL SERVICES:							
01-411-4041-1	COUNTY TREASURER FEES	36,777	24,873	25,108	25,656	25,781	1% of current property tax revenue.
01-411-4041-2	COUNTY USE TAX FEES	44,698	36,669	33,750	36,887	27,500	5% of use tax/motor vehicle revenue
01-411-4042	AUDIT	8,175	9,000	9,000	9,000	8,250	Based on contract-new auditors Cutler & Associates
01-411-4043	LEGAL	153,569	120,168	175,000	100,678	150,000	Ken F and other legal counsel
01-411-4049	OTHER CONTRACTUAL SERVICES	14,855	18,727	16,424	14,146	13,524	Pitney Bowes (\$708), Iron Mt (\$2320), XEROX (\$4630), Affinity Care (\$1100), Colorado Code (\$4516), Cintas (\$250)
	TOTAL CONTRACTUAL SERVICES	258,074	209,437	259,282	186,367	225,055	
OTHER EXPENSES							
01-411-6061	INSURANCE-PROPERTY/CASUALTY	109,134	101,408	110,000	101,910	67,613	CIRSA -Property/Casualty
01-411-6062	ELECTION EXPENSE	-	35	-	-	10,000	
01-411-6063	TRAIN.-DUES-TRAVEL-SUBSC	72,139	63,933	101,059	81,907	72,534	See attached detail.
01-411-6064	TESTING-PHYSICALS	589	-	1,000	1,406	1,000	New hire expenses and employee annual physicals
01-411-6066	LEGAL PUBLICATIONS	11,439	301	500	159	500	Legal postings in the Villager
01-411-6067	SPECIAL EVENTS	8,622	9,457	11,700	1,611	500	Misc events (\$500)
01-411-6068	MISCELLANEOUS EXPENSES	22,819	29,721	28,370	23,552	24,600	Council food (\$1,500), Car allowance (\$ 6,600), Bank Fees (\$14,400); Name plates (\$50), Deliveries (\$50), Unanticipated (\$2,000)
01-411-7071	EQUIPMENT	440	-	3,000	1,827	500	
	TOTAL OTHER EXPENSES	225,182	204,854	255,629	212,372	177,247	
	TOTAL ADMINISTRATION EXPENSES	1,165,357	1,289,456	1,473,361	1,309,666	1,307,742	

JUDICIAL

The Cherry Hills Village **Municipal Court** attends and adjudicates cases involving violations of municipal ordinances, most of which are violations to the Traffic Code. The Court holds three Thursday morning sessions per month. The City Council appoints a Municipal Judge to preside over the court and the Prosecuting Attorney prosecutes cases on behalf of the City. The Court Clerk coordinates the day-to-day court operation and during court sessions, the Bailiff assists with court activities. This Division is under the supervision of the Director of Finance and Administration.

PERSONNEL SUMMARY

City Employees:	2007	2008	2009	2010
Court Clerk	1	1	1	1
Court Clerk (pt)	1	0	0	0
Bailiff (pt)	1	1	1	1
TOTAL	3	2	2	2
Fee Personnel:				
Municipal Judge	1	1	1	1
TOTAL	1	1	1	1

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
PERSONAL SERVICES:							
01-412-1011	PERSONAL SERVICES	64,325	57,000	60,900	61,725	61,972	2% increase
01-412-1012	FEE PERSONNEL	14,425	13,775	19,000	12,825	9,600	Judge \$400/session, 2 sessions per month
01-412-1013	SOCIAL SECURITY TAXES	4,923	4,378	4,882	4,698	4,958	
01-412-1019	OVERTIME	-	-	-	63	100	
	TOTAL PERSONAL SERVICES	83,673	75,153	84,782	79,311	76,630	
SUPPLIES AND MATERIALS							
01-412-2021	OFC SUPPLIES-POSTAGE	66	232	200	132	200	
01-412-2022	PRINTING-REPRODUCTION	5	633	500	154	500	Envelopes, Court Forms etc.
	TOTAL SUPPLIES AND MATERIALS	71	865	700	286	700	
CONTRACTUAL SERVICES:							
01-412-4050	JURY-WITNESS FEES	35	220	250	135	200	No trials currently scheduled.
	TOTAL CONTRACTUAL SERVICES	35	220	250	135	200	
OTHER EXPENSES:							
01-412-6063	TRAIN.-DUES-TRAVEL-SUBSC	1,134	1,110	1,105	849	1,010	CAMCA membership (\$30), CAMCA Meetings (\$250), CO Municipal Judge Membership (\$40), Court rules book/supplements (\$360), Court Clerk Certification/classes (\$200), NACM Membership (\$125)
01-412-6067	INTERPRETERS	1,204	651	1,500	1,275	1,500	Estimate based upon historical costs
01-412-6068	MISCELLANEOUS EXPENSES	344	87	100	497	100	
01-412-7071	EQUIPMENT	-	-	-	-	-	
	TOTAL OTHER EXPENSES	2,682	1,847	2,705	2,621	2,610	
	TOTAL JUDICIAL EXPENSES	86,461	78,085	88,437	82,353	80,140	

DATA PROCESSING

The **Data Processing Division** was established to account for computer related expenses of the entire City. These services are shared and not always department specific. This division has no employees.

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
	DATA PROCESSING:						
01-414-2028	SPECIAL MATERIALS	0	0	1,175	0	0	
01-414-4049	OTHER CONTRACTUAL SERVICES	57,778	21,271	23,650	17,039	25,000	\$5,000 ADG, \$650 Avenet (website host), \$18,000 TSI support
01-414-5052	EQUIPMENT MAINTENANCE	1,164	530	1,000	505	1,000	
01-414-6068	MISCELLANEOUS EXPENSES	239	35	2,200	0	0	
01-414-7071	EQUIPMENT	8,694	4,136	3,650	798	1,500	Computers needing replacement
	TOTAL DATA PROCESSING	67,875	25,972	31,675	18,342	27,500	

COMMUNITY DEVELOPMENT

Community Development oversees the land use planning and construction activities within the City. More specifically, it is responsible for the enforcement of all municipal ordinances relating to the subdivision of land, zoning, floodplain development, and building codes. The department works closely with the City's Planning and Zoning Commission on development applications, ordinance amendments and on the development and implementation of a Master Plan for the City. The department also supports the City's Board of Adjustment and Appeals, which presides over requests for variances to the zoning ordinance and appeals to administrative interpretations of the zoning and building ordinances. The Planning Manager and Community Development Clerk provide day-to-day administration of the department and coordinate consultant contracts for city engineering and building code review and inspection services.

PERSONNEL SUMMARY

City Employees:	2007	2008	2009	2010
Community Development Director	1	0	0	0
Community Development Clerk	0	1	1	1
Planning Manager	0	1	1	1
Community Development Technician	1	0	0	0
Animal Control/Code Enforcement Officer	1	0	0	0
Code Enforcement Officer	1	0	0	0
TOTAL	4	2	2	2

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
PERSONAL SERVICES:							
01-418-1011	PERSONAL SERVICES	170,588	114,318	126,347	132,084	130,895	2% increase
01-418-1013	SOCIAL SECURITY TAXES	13,350	9,039	9,856	10,304	10,152	
01-418-1019	OVERTIME	248	-	100	-	-	
	TOTAL PERSONAL SERVICES	184,186	123,356	136,303	142,388	140,847	
SUPPLIES AND MAINTENANCE:							
01-418-2021	OFCE SUPPLIES-POSTAGE	3,040	1,905	3,000	1,107	3,000	includes plotter paper and cartridges, plotter maintenance, phone message books, pens, markers, other office supplies, certified mailings
01-418-2022	PRINTING-REPRODUCTION	2,196	2,099	1,500	1,775	1,500	inspection reports, inspection records, permit cards, business cards, notice of public hearing signs
01-418-2028	SPECIAL MATERIALS	1,426	32	200	107	200	Courier services for City Attorney Packets
01-418-3033	TELEPHONE	268	-	-	-	-	
	TOTAL SUPPLIES AND MAINTENANCE	6,930	4,036	4,700	2,988	4,700	
CONTRACTUAL SERVICES:							
01-418-4042	CONTRACTED PLAN REVIEW	57,878	42,492	45,000	38,529	44,100	Colorado Code Consulting Plan Review
01-418-4045	ENGINEERING SERVICES	6,176	19,113	25,000	22,000	25,000	Traffic and Floodplain Analysis of permit applications. Review of Construction Stormwater Permits and Drainage Reports
01-418-4046	TRAFFIC ENGINEERING	3,500	-	-	-	-	
01-418-4047	BUILDING INSPECTION	114,010	142,118	102,210	116,934	127,500	Colorado Code Consulting Permit Inspection, DRCOG Elevator/Escalator Dues (\$3,060)
01-418-4049	OTHER CONTRACTUAL SERVICES	71,565	30,517	5,000	-	-	Benchmark Survey
	TOTAL CONTRACTUAL SERVICES	253,129	234,240	177,210	177,463	196,600	
OTHER EXPENSES:							
01-418-6063	TRAIN.-DUES-TRAVEL-SUBSC	1,615	2,980	4,100	2,886	2,050	APA/AICP Membership Dues (\$550), Conference (\$1,000), misc training (\$500)
01-418-6068	MISCELLANEOUS EXPENSE	3,804	2,562	3,000	3,750	3,000	Car allowance \$2,400; \$600 miscellaneous
01-418-7071	EQUIPMENT	264	145	1,000	-	500	Containers for Archived Plans, Office Equipment
	TOTAL OTHER EXPENSES	5,683	5,687	8,100	6,636	5,550	
	TOTAL COMMUNITY DEVELOPMENT	449,928	367,319	326,313	329,475	347,697	

VILLAGE CRIER DIVISION

The **Village Crier** is a bimonthly publication. Its purpose, primarily, is to inform villagers of local government issues but also, to report upcoming Village events and spotlight graduates and obituaries. An editor, hired by the Crier Board, is responsible for the gathering of articles, the layout, the printing and the mailing. As of 1998, City staff has agreed to be responsible for the accounting of Crier financial transactions in the Village Crier Division.

ACCOUNT	DESCRIPTION	2007	2008	2009	2009	2010	BUDGET NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	
01-419-1012	Fee Personnel	3,900	4,100	3,900	4,400	3,900	5 issues at \$600/each + 1 issue (annual report) at \$900
TOTAL PERSONAL SERVICE		3,900	4,100	3,900	4,400	3,900	
01-419-2021	Office Supplies & Postage	3,476	3,907	4,500	3,557	4,500	Approx. \$650/issue + annual report for postage, labels, paper, toner
01-419-2022	Printing and Reproduction	6,485	7,935	6,000	8,650	7,800	Approx \$600/issue + annual report, election addition
TOTAL SUPPLIES/MATERIALS		9,961	11,842	10,500	12,207	12,300	
TOTAL VILLAGE CRIER		13,861	15,942	14,400	16,607	16,200	

PUBLIC SAFETY

The Police Department seeks to enhance the quality of life within the Village through the development and delivery of a full range of professional law enforcement services. These services include activities and programs designed to: prevent crime, educate the public, prevent juvenile delinquency, provide timely response to calls for service, investigate criminal activity, apprehend offenders, provide safe and efficient flow of traffic, address animal control and code violations, and provide other services based on input from the community.

PERSONNEL SUMMARY

City Employees:	2007	2008	2009	2010
Police Chief	1	1	1	1
Police Lieutenant	1	1	1	1
Police Sergeant	4	4	4	4
Police Officers	15	15	16	16
Animal Control Officer	1	1	1	1
Code Enforcement Officer	0	1	2	2
Police Technician	1	1	1	1
Police Clerk	1	1	1	1
	24	25	27	27

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
PERSONAL SERVICES:							
01-421-1011	PERSONAL SERVICES	1,445,226	1,698,711	1,795,969	1,776,516	1,882,363	\$18,000 added for payout of PTO.
01-421-1013	SOCIAL SECURITY TAXES	27,318	35,633	40,466	43,688	56,471	
01-421-1014	POLICE PENSION CONTRIBUTIONS	75,251	96,670	120,620	120,643	128,443	
01-421-1018	UNIFORM EXPENSE	19,634	14,450	16,650	10,768	17,500	Uniform replacement \$400 X 25 employees = \$10,000; Five ballistic vests X \$700 = \$3,500; clothing & equipment for 1 new police officers = \$2,500; motorcycle replacement clothing = \$1,500;
01-421-1019	OVERTIME	32,361	42,521	50,000	46,866	55,000	Overtime compensation
01-421-1020	EXTRA DUTY CHARGES	106,952	107,486	100,000	89,550	95,000	Offset with extra duty revenues and City share of the CHE crossing guard
	TOTAL PERSONAL SERVICES	1,706,742	1,995,470	2,123,705	2,088,031	2,234,777	
SUPPLIES AND MATERIALS:							
01-421-2021	OFC SUPPLIES-POSTAGE	6,054	6,454	7,250	6,191	7,550	Copier paper, toner, PD office supplies, shredder bags and tape cassettes
01-421-2022	PRINTING-REPRODUCTION	4,853	5,272	5,500	4,083	5,200	Dept. forms, letterhead and envelopes, business cards, municipal and state court summons and complaint forms
01-421-2023	CRIME PREVENTION	227	853	2,000	114	1,500	Books, brochures and fliers & PD mailings addressing crime prevention measures
01-421-2024	DARE	1,196	1,805	2,000	1,699	2,000	DARE supplies
01-421-2028	SPECIAL MATERIALS	2,464	4,710	9,000	5,073	9,000	Photographic processing; duty and training ammunition, range supplies, targets, small gun parts; evidence collection materials: fingerprint kits, evidence tape, evidence bags, tape lifters and backs, ink rollers, ink, and powder; batteries; drug test kits; keys; supplies for the Intoxilyzer; supplies for the AEDs; small disposable items used by patrol; first aid supplies; chemical agent, and other miscellaneous items
01-421-2029	ANIMAL CONTROL	417	604	1,000	384	2,760	Annual dog registration forms and dog tags, animal impound fees, veterinarian charges, and small equipment and supply items used by the AC Officer (Super Talon Animal Catcher + \$1700; Snake transport bag = \$30)
	TOTAL SUPPLIES AND MATERIALS	15,211	19,699	26,750	17,545	28,010	
UTILITIES:							
01-421-3033	TELEPHONE	9,401	9,676	13,354	19,478	23,560	26 Verizon push to talk communications devices(\$43 each @ month = \$1,118 @ month = \$13,416.32 @ year); 12 data cards (\$48.61 each @ month X 12 = \$583.32 @ month = \$6,999.84 @ year) Total cost @ year = \$20,416.16 ; repair & maintenance = \$3,000; Quest "flash key" phone feature = \$144 @ year
	TOTAL UTILITIES	9,401	9,676	13,354	19,478	23,560	

CONTRACTUAL SERVICES:							
01-421-4048	VEHICLE MAINTENANCE CONTRACT	32,678	32,421	31,000	26,639	31,000	Preventative maintenance and repairs for the PD's vehicles provided by the City of Englewood (\$30,000); service for Harley Davidson motorcycles (\$1000)
01-421-4049	OTHER CONTRACTUAL SERVICES	11,963	115,752	136,196	181,035	205,796	Range (\$4,750), Legacy Communications (\$4,000), Communications Center Radio Services (dispatching- \$90,000), Arapahoe Sheriff's Office - radio programming & support (\$5,500), South Metro Drug Task Force (\$4,000), Juvenile Assessment Center (\$1,879), Arapahoe House (\$1,735), RMIN - police intell network (\$150), Language Line (\$400), DERA HAZMAT Response Team- (\$1,300); Records Management System annual maintenance fees & upgrades (\$15,282); COPLINK RMS interface -(\$6,600); State Patrol (track usage - \$600); Bar code system annual support fee (\$1,400); American Traffic Solutions photo red light contractual fee (\$69,600).
	TOTAL CONTRACTUAL SERVICES	44,641	148,173	167,196	207,674	236,796	
MAINTENANCE:							
01-421-5052	EQUIPMENT MAINTENANCE	2,392	2,250	4,000	2,167	3,500	Maintenance and repairs for small equipment including speed detection equip. (lasers and radars), Intoxilyzer, AEDs, cameras, radio equip. not covered by the maint. contract, flashlights, and maint. and repair of the copier and fax
01-421-5053	VEHICLE MAINTENANCE	3,931	6,757	7,600	6,376	5,000	Non-contract repairs to the PD's vehicles, car washes(\$3,400)and professional detailing of cars(\$200 per vehicle X 8 vehicles = \$1,600)
01-421-5054	GASOLINE-OIL	39,249	41,947	56,000	29,893	41,000	Gasoline for police vehicles: 175,000 miles a year; 14,000 gallons X \$3.5 @ gallon = \$56,000.
	TOTAL MAINTENANCE	45,572	50,954	67,600	38,436	49,500	
OTHER EXPENSES:							
01-421-6063	TRNG-DUES-TRAVEL-SUBSC	16,286	17,999	21,000	13,162	15,500	Training seminar registration fees: \$7,500; conference expenses: \$3,500; dues and subscriptions: \$2,000; leadership training/supervisors: \$2,500
01-421-6064	TESTING AND PHYSICAL EXAMS	4,630	1,850	1,500	3,257	1,500	New prospective employee physicals , new employee credit checks, and polygraph and psychological screening of police officer candidates
01-421-6065	PRISONER EXPENSES	3,685	5,151	5,000	6,041	5,000	Blood testing for alcohol/drugs (blood kits, blood draws and screenings), biohazard cleaning and decontamination of cars and building
01-421-6066	SPECIAL INVESTIGATIONS	3,205	23	3,500	562	2,000	Criminal investigation and forensic expenses; vehicle and towing charges
01-421-6068	MISCELLANEOUS EXPENSES	5,560	4,616	10,000	6,645	10,000	Car allowance, Chief : \$3,000; Car lease - Drug Task Force detective: \$6500;misc.; expenses incurred for police hiring activities
01-421-7071	EQUIPMENT	3,359	1,483	14,420	6,784	15,875	"Leads on Line" software program (pawn activity monitoring program) = \$1,500; Code Officers Field Kit - tools, reflective gear, rubber boots, etc. (\$400); radio charging unit in Code Enforcement vehicle (\$300); Four printers (1 color; 3 black & white = \$1,505); eight replacement radio batteries (\$400); four replacement flashlights (\$600); one replacement CTI portable breath tester (\$500); three portable laptop computers (\$4,500); two Setcom motorcycle radio plug-in units(\$2,800); 32" flat screen LCD HDTV (\$450); DVD player (\$40); mounting bracket for flat screen LCD HDTV (\$250); Nikon 16-85mm(wide angle) camera lens(\$630); tape recorders, cameras, evidence scales; fire extinguishers; replacement Taser holsters; etc.
	TOTAL OTHER EXPENSES	36,725	31,122	55,420	36,451	49,875	
	TOTAL PUBLIC SAFETY	1,858,292	2,255,093	2,454,025	2,407,614	2,622,518	

PUBLIC WORKS

The Public Works Department serves the public in a variety of ways. It is responsible for maintenance of City buildings and grounds; street construction, cleaning and maintenance; storm water drainage construction and maintenance of drainage ways on City rights-of-way; acquisition and maintenance of City vehicles and equipment; snow removal; traffic sign installation; and rights-of-way landscape maintenance. The Division is staffed by five permanent employees and it supplements its labor force during summer months with seasonal workers (generally college students who live in the Village). The Public Works Department also oversees the functions of the Parks & Trails Division in Fund 30.

PERSONNEL SUMMARY

City Employees:	2007	2008	2009	2010
Public Works Director	1	1	1	1
Crew Chief	1	1	1	1
Equipment Operator	4	4	4	4
Seasonal Maintenance Worker (pt)	2	2	2	2
Part time Clerk	0	0.5	0.5	0.5
TOTAL	8	8.5	8.5	8.5

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
PERSONAL SERVICES:							
01-431-1011	PERSONAL SERVICES	341,233	419,868	423,100	440,002	429,065	Six fulltime and two seasonal positions. Clerk is split by pw and parks. Will be recommending a promotion of one Heavy Equipment Operator to Crew Chief. 2% increases.
01-431-1013	SOCIAL SECURITY TAXES	27,071	31,876	32,550	34,751	34,325	
01-431-1018	UNIFORM EXPENSE	2,504	3,024	3,800	1,224	3,500	Work pants (\$1,200), shirts (\$800), coats (\$800) & boots (\$1,000)
01-431-1019	OVERTIME	21,322	7,124	11,000	8,807	12,000	
	TOTAL PERSONAL SERVICES	392,130	461,892	470,450	484,784	478,890	
SUPPLIES AND MATERIALS:							
01-431-2021	OFC SUPPLIES-POSTAGE	930	695	1,000	878	1,000	Miscellaneous office supplies.
01-431-2024	SNOWICE MATERIALS	13,144	20,245	14,000	11,736	14,500	Plow blades (6@\$500); de-icer (\$6,000); 6% salt/sand (\$5,500)
01-431-2025	ROAD MAINT. MATERIALS	73,223	52,729	58,000	64,281	69,000	Class 6 road base (\$21,000); Asphalt repairs (37,000); Culverts (3,000); dust/stabilizing materials (8000)
01-431-2026	CURB-GUTTER-SIDEWALKS	1,744	11,748	12,000	12,836	12,000	In-House concrete repair (\$11,000); supplies (\$1,000)
01-431-2027	TRAFFIC CONTROL DEVICES	17,442	8,280	12,000	8,131	8,000	New & replacement signage (\$2,000); posts & hardware (\$2,000); flexible delineator posts (\$1,000) Traffic cones and barricades (\$3,000).
01-431-2028	SPECIAL MATERIALS	6,101	5,310	6,500	6,948	6,500	Miscellaneous materials and equipment needed to perform ROW & street maintenance operations; lumber; miscellaneous hardware; painting supplies; first aid supplies.
	TOTAL SUPPLIES AND MATERIALS	112,584	99,008	103,500	104,810	111,000	
UTILITIES:							
01-431-3032	WATER	1,068	900	1,500	794	1,200	Water used from fire hydrants for road work by the City
01-431-3033	COMMUNICATIONS	1,724	1,886	2,800	3,468	3,550	Cell Phone Service Verizon;
01-431-3034	STREET LIGHTING	2,915	3,137	3,200	3,107	3,200	Street light power costs
	TOTAL UTILITIES	5,707	5,924	7,500	7,369	7,950	
CONTRACTUAL SERVICES:							
01-431-4045	ENGINEERING SERVICES	3,406	3,129	6,000	2,474	2,500	Miscellaneous engineering svcs
01-431-4047	R-O-W MAINTENANCE/FORESTRY	-	-	4,000	-	-	Moved to parks
01-431-4048	VEHICLE MAINTENANCE CONTRACT	30,433	32,999	36,000	25,145	36,000	Cost of contract for vehicle preventative maintenance services. Contract is with the City of Engelwood

01-431-4049	OTHER CONTRACTUAL SERVICES	49,963	60,996	67,000	35,371	52,000	Street line painting (\$24,000) recycled asphalt charges (\$2,000); building cleaning (\$15,000); trash service (\$2,000); mechanical service contract (\$4,000) , door to door recycling (\$5,000)
	TOTAL CONTRACTUAL SERVICES	83,802	97,124	113,000	62,990	90,500	
	MAINTENANCE:						
01-431-5051	BUILDING MAINTENANCE	10,707	23,079	27,000	48,198	28,000	Equipment and materials to maintain Village Center and Public Works facilities (not covered by other building service contracts). Maintenance issue beginning to build up
01-431-5052	EQUIPMENT MAINTENANCE	6,984	5,428	6,000	3,771	6,000	Cost to maintain equipment not covered under PM contracts
01-431-5053	VEHICLE MAINTENANCE	976	23,099	15,000	8,813	15,000	Cost to maintain vehicles not covered under PM contract. Paint and body work on PW PU trucks
01-431-5054	GASOLINE-OIL	20,920	21,109	30,000	9,902	27,000	Cost for fueling vehicles.
01-431-5055	GROUNDS MAINTENANCE	-	-	-	-	-	Grounds Maintenance transferred to Parks and Trails account
	TOTAL MAINTENANCE	39,587	72,715	78,000	70,684	76,000	
	OTHER EXPENSES:						
01-431-6063	TRNG-DUES-TRAVEL-SUBSC	3,402	6,273	6,500	3,131	3,000	Denver Asphalt (\$1,000), West Slope Asphalt (\$1,000), Equipment OP Certs (\$1,000)
01-431-6064	TESTING PHYSICALS	725	686	1,000	743	1,400	Physicals and DOT-random drug tests
01-431-6068	MISCELLANEOUS EXPENSES	6,137	6,995	9,000	5,514	9,000	Car allowance (\$3,000); Employment Advertisements (\$3,000), misc. (\$2,000)
01-431-7071	EQUIPMENT	1,664	4,760	8,000	4,511	6,000	Replacement of small tools and equipment
	TOTAL OTHER EXPENSES	11,928	18,714	24,500	13,899	19,400	
	TOTAL PUBLIC WORKS	645,738	755,377	796,950	744,536	783,740	

CAPITAL IMPROVEMENTS

The purpose of the Capital Improvements account is to pay the costs of capital assets for the City. A capital asset is defined as any public facility, piece of equipment or vehicle that costs in excess of \$5000 and has a useful life greater than one year. Items such as police cars, public works vehicles, major streets and storm drainage improvements, and building improvements are included in this account.

ACCOUNT	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET	NOTES/EXPLANATIONS:
01-441-1101	VILLAGE CTR IMPROVEMENTS	-	170,000	-	-	-	Pre-Development/Pre-Design of new Village Center
01-441-1102	EQUIPMENT-COMPUTER	20,000	-	-	-	-	
01-441-1103	EQUIPMENT-ADMIN	16,985	-	-	-	-	
01-441-2103	EQUIPMENT-POLICE	57,063	182,256	84,310	69,220	33,895	7 in car camera monitoring systems = \$24,399.20; Intelligent Systems Interview Room = \$9,496
01-441-2104	VEHICLES-POLICE	64,857	75,497	75,500	98,413	-	
01-441-2107	MOTORCYCLE PROGRAM	12,995	22,286	-	-	-	
01-441-3101	STREET IMPROV. PROGRAM	585,366	654,067	634,918	555,501	843,306	Staff to determine streets based on long term replacement plan and needs
01-441-3103	EQUIPMENT-PUBLIC WORKS	81,057	15,179	71,500	62,407	62,500	Grader-3 yr. lease to purchase 2009-2011
01-441-3104	VEHICLES-PUBLIC WORKS	-	25,944	-	-	-	
01-441-3106	STORM SEWERS	-	-	-	-	-	
01-441-3109	TRAFFIC CALMING MEASURES	23,740	17,592	-	-	-	
01-441-3110	CRACK SEAL	-	19,948	30,000	16,140	30,000	Yearly street improvement project
01-441-3111	CURB AND GUTTER	281,234	273,620	289,006	155,264	210,000	Concrete to be replaced in conjunction with paving projects
01-441-3112	RIGHTS-OF-WAY IMPROVEMENTS	-	473	-	-	-	
01-441-4000	LAND PURCHASE	-	-	-	-	-	
	TOTAL CAPITAL IMPROVEMENTS	1,143,297	1,456,862	1,185,234	956,945	1,179,701	
	CONTINGENCIES:						
01-451-6070	MGMT CONTINGENCIES	-	-	10,000	-	10,000	
01-470-7080	TRANSFERS OUT	-	-	-	150,000	-	
	TOTAL CONTINGENCIES	-	-	10,000	150,000	10,000	

CONSERVATION TRUST FUND 07

CHERRY HILLS VILLAGE 2010 BUDGET WORKSHEET

The Colorado State Legislature requires the establishment of this fund if a local government desires to receive state allocations for the acquisition, development, and maintenance of park and open space properties. The Colorado Lottery is the primary revenue source of this fund.

DESCRIPTION		2007	2008	2009	2010	NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	BUDGET	
REVENUES:						
07-330-3358	COLORADO LOTTERY	62,094	62,339	60,000	57,000	Per Capita Share x 6229(Non-Districted Population);numbers from the CO Department of Local Affairs
07-360-3611	INTEREST ON INVESTMENT	8,052	4,218	6,000	600	
07-360-3680	OTHER REVENUES	0	0	0	0	
TOTAL REVENUES		70,146	66,557	66,000	57,600	
EXPENDITURES:						
07-450-4521	TRAIL IMPROVEMENTS	48,015	55,652	125,000	10,000	New Signage.
07-450-4522	VILLAGE CENTER POND DREDGING	0	0	0	0	
07-450-4523	CHERRY HILLS ANNEX PARK	0	0	0	0	
07-450-4524	TRAIL LANDSCAPE PROGRAM	0	0	0	0	
07-450-4528	PARK PURCHASES	0	0	0	0	
07-450-6070	CONTINGENCIES	0	0	0	0	
TOTAL EXPENDITURES		48,015	55,652	125,000	10,000	
INCREASE TO RESERVES		22,131	10,905	(59,000)	47,600	
BALANCE IN RESERVES		356,164	367,176	308,193	356,045	
EMERGENCY RESERVES		2,104	1,997	1,980	1,728	

CATHERINE H. ANDERSON LAND DONATION FUND

CHERRY HILLS VILLAGE 2010 BUDGET WORKSHEET

In 2009 the City Council approved a resolution that renamed Fund 8 the Catherine H. Anderson Land Donation Fund. The money in this fund is primarily intended to foster and encourage the preservation of natural open space through financial assistance to residents interested in preserving Village natural areas but may also be used by the Council for other park-related purposes from time-to-time. The primary purpose of this fund is for the acquisition of open space, parks and trails. This fund was originally established by the Subdivision Regulations of the city and will continue to derive revenue from fees paid by subdividers of property at the time a subdivision plat is approved. The fund also receives cash-in-lieu dedications associated with subdivision applications and any other monetary donations received by the City, including recreation reimbursements or charitable donations.

DESCRIPTION	2007	2008	2009	2010	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	BUDGET	
REVENUES:					
08-320-3219 CASH IN LIEU OF LAND DONATIONS	0	0	0	0	
08-320-3220 DEVELOPMENT FEES	11,000	0	0	0	
08-320-3221 REC REIMBURSEMENT DONATIONS	716	1,375	0	500	
08-360-3611 INTEREST ON INVESTMENT	29,392	15,398	25,000	2,900	
08-360-3680 OTHER REVENUES	0	5,307	1,000	1,000	Movie night, Holiday Tree lighting event
08-360-3710 TRANSFER IN	0	0	150,000	0	Transfer from the General Fund
TOTAL REVENUES	41,108	22,080	176,000	4,400	
EXPENDITURES:					
08-450-9093 THREE POND PARK WATER	619	619	620	620	
08-450-9094 ENTRY FEATURE IMPROVEMENTS	0	0	0	0	
08-450-9095 PARKS & TRAIL IMPROVEMENTS	0	0	0	0	
08-450-9098 BELLEVIEW LANDSCAPE IRRIGATION	0	0	2,414	0	
08-450-6068 MISCELLANEOUS	0	0	0	0	
08-450-6070 CONTINGENCIES	0	0	0	0	
08-470-7080 TRANSFERS OUT	0	0	0	0	
TOTAL EXPENDITURES	619	619	3,034	620	
INCREASE/(DECREASE) TO RESERVES	40,489	21,461	172,966	3,780	
BALANCE IN RESERVES	161,708	183,740	352,088	361,016	
EMERGENCY RESERVES	1,233	662	5,280	132	

SID #7 BOND FUND

CHERRY HILLS VILLAGE 2010 BUDGET WORKSHEET

This fund has been established for collecting assessments and paying debt service on the bonds that finance the construction of a new water improvement system for the Cherry Hills Village residents of subdivisions Charlou Park addition and Charlou Park second addition. With the completion and acceptance of this construction project, Denver Water will extend its full service agreement to these 48 properties. The assessment is for 20 years and the first year of collection by Arapahoe County, the collecting agent will begin in 2001. Final payment is due December 15, 2020.

DESCRIPTION	2007	2008	2009	2010	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	BUDGET	
REVENUES:					
13-360-3611 INTEREST INCOME	27,802	18,259	20,000	4,000	
13-360-3612 INTEREST ON ASSESSMENTS	76,470	62,419	72,438	68,388	
13-360-3630 ASSESSMENT REVENUE	93,132	44,269	57,849	61,898	
TOTAL REVENUE	197,404	124,946	150,287	134,286	
REDUCTION OF RESERVES					
	-	2,822	-	-	
TOTAL FUNDS AVAILABLE	197,404	127,768	150,287	134,286	
EXPENDITURES:					
13-470-4041 COUNTY TREASURER FEES	1,696	1,067	1,303	1,303	1% of interest+assessment revenue
13-470-7072 INTEREST EXPENSE	72,514	67,701	62,539	56,939	
13-470-7073 BOND PRINCIPAL PAYMENT	55,000	59,000	64,000	69,000	
TOTAL EXPENDITURES	129,210	127,768	127,842	127,242	
INCREASE TO RESERVES	68,194	-	22,445	7,044	
BALANCE IN RESERVES	171,718	171,070	192,755	200,279	
EMERGENCY RESERVES	5,922	3,748	4,509	4,029	

ARAPAHOE COUNTY OPEN SPACE FUND 14 CHERRY HILLS VILLAGE 2010 BUDGET WORKSHEET

This fund was created to account for sales tax revenues generated from the Arapahoe County Open Space ballot measure (resolution no. 030381). The City receives a shareback of the tax revenues collected. These funds may be used to acquire real estate, easements, water rights and to improve, restore and protect open space. The funds may also be used to manage, patrol and maintain open space lands including construction costs, equipment and improvements. The funds also allow for environmental education programs.

DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2010 BUDGET	NOTES/EXPLANATIONS:
REVENUES:					
14-320-3200 OPEN SPACE SHAREBACK	126,218	133,785	130,000	123,000	
14-320-3220 SALES TAX COLLECTION FEE	3,682	3,709	2,000	2,000	5% of all open space tax collected by the City
14-360-3611 INTEREST ON INVESTMENTS	13,162	8,911	10,000	3,000	
14-360-3680 OTHER REVENUES	0	0	0	0	
14-360-3800 TRANSFERS IN	0	0	0	0	
TOTAL REVENUES	143,062	146,406	142,000	128,000	
EXPENDITURES:					
14-450-9091 TRAIL IMPROVEMENTS	23,309	26,322	115,000	15,000	Fence material (\$15,000) Woodie Hollow Underpass Engineering (\$75,000), Work/Research for the "Little Dry Creek" study (\$15,000)
14-450-9092 PARK IMPROVEMENTS	23,473	32,329	86,198	90,000	Cat Anderson Property: Tree Trimming (\$7,500), Pond research (\$3,500), Tree inventory (\$4,000), Work on septic tanks (\$3,500)
14-450-9093 OTHER EXPENDITURES	0	205,160	0	18,500	
TOTAL EXPENDITURES	46,782	263,811	201,198	105,000	
INCREASE TO RESERVES	96,280	(117,406)	(59,198)	23,000	
BALANCE IN RESERVES	319,691	202,185	143,119	166,539	
EMERGENCY RESERVES	4,292	4,392	4,260	3,840	

WATER AND SEWER FUND 20

CHERRY HILLS VILLAGE 2010 BUDGET WORKSHEET

The City is currently involved in a program to incorporate the water and sewer districts located within the City boundaries into the municipal government. With this ongoing action, the City desires to account separately for the funds allocated to the project and its associated utility function. For this reason, the Water and Sewer Fund was created to account for all revenues and expenses associated with the consolidation and operation of water and sewer utilities coming under the auspices of the City of Cherry Hills Village.

DESCRIPTION	2007	2008	2009	2009	2010	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	Estimate	BUDGET	
BEGINNING FUNDS AVAILABLE	1,045,451	1,091,481	891,639	895,603	428,149	
REVENUES:						
20-320-3220 TAP FEES	9,075	18,000	10,000	8,000	10,000	
20-320-3226 SEWER ADMINISTRATION FEES	(315)	2,124	1,812	1,812	1,812	\$12/yr to those with Englewood total service agreements. (151 homes)
20-320-3228 SEWER REPAIR & MAINTENANCE	30,450	30,300	22,650	22,650	22,650	\$150/yr for repairs and maintenance to those with Englewood agreements. (151 homes)
20-360-3611 INTEREST INCOME	35,283	18,484	25,000	3,000	3,000	
20-360-3680 OTHER REVENUES	-	-	0	0	0	
TOTAL REVENUE	74,493	68,908	59,462	35,462	37,462	
EXPENDITURES:						
20-461-4043 LEGAL COUNSEL	0	464	5,000	17,500	17,500	
20-461-4044 CHERRYMOOR SOUTH EXPENSES	0	0	0	0	0	
20-461-4046 CHARLOU	0	0	0	0	0	
20-461-4047 ENGLEWOOD FIRE HYDRANT	0	0	1,200	1,200	1,200	
20-461-4049 OTHER CONTRACTUAL SERVICES	0	15,240	79,638	75,000	0	
20-461-5052 SEWER REPAIRS AND MAINTENANCE	0	224,299	633,031	381,528	400,000	Needed repairs to sewer lines discovered in engineering analysis (\$400,000).
20-461-6063 TRAINING, DUES & SUB	1,974	1,990	0	2,002	2,017	Technical Advisory Committee Membership
20-461-6068 MISCELLANEOUS EXPENSES	1,974	2,074	0	0	0	
20-461-7050 DEPRECIATION	26,750	26,750	26,750	26,750	26,750	
TOTAL EXPENDITURES	30,698	270,817	745,619	503,980	447,467	
INCREASE TO RESERVES	43,795	(201,909)	(686,157)	(468,518)	(410,005)	
BALANCE IN RESERVES	1,089,246	889,572	205,482	427,085	18,144	
EMERGENCY RESERVES	2,235	2,067	1,784	1,064	1,124	

PARKS AND RECREATION FUND 30

CHERRY HILLS VILLAGE
2010 BUDGET WORKSHEET

The Park and Recreation fund was established for the purpose of accounting for costs related to exclusion by the City from the South Suburban Park and Recreation District and to establish certain park and recreation functions within the City of Cherry Hills.

PERSONNEL SUMMARY

City Employees:	2007	2008	2009 Budget	2009 Forecast	2010 Budget
Park and Trail Administrator	1	1	1	1	1
Parks Worker II	2	2	3	3	3
Crew leader	1	1	1	1	1
Seasonal	5	5	3	3	3
Total	9	9	8	8	8

NOTES/EXPLANATIONS:

BEGINNING FUNDS AVAILABLE	(1,157,680)	59,999	564,775	475,480	92,698	
REVENUES:						
ASSESSED VALUE	282,739,500	340,247,397	343,940,750	343,940,750	353,167,210	
Mill Levy	7,422	7,422	7,422	7,422	7,422	
Debt service mill levy (abated)	1,605	1,605	1,605	1,320	1,320	Debt incurred prior to the exclusion that is due to South Suburban.
Applied mill levy	5,817	5,817	5,817	6,102	6,102	
30-310-3111 CURRENT PROPERTY TAXES	1,621,713	1,951,562	2,000,703	2,098,726	2,155,026	
30-310-3121 SPECIFIC OWNERSHIP TAX	141,232	150,508	150,000	133,603	125,000	
30-360-3611 INTEREST INCOME	150,476	111,551	125,000	25,000	25,000	
30-360-3680 OTHER REVENUES	0	70,800	0	240,600	0	
TOTAL REVENUE	1,913,421	2,284,421	2,275,703	2,497,929	2,305,026	
EXPENDITURES:						
PERSONAL SERVICES:						
30-432-1011 PERSONAL SERVICES	226,938	231,308	300,500	300,500	314,733	Includes 1 additional summer intern for GPS Tree Inventory
30-432-1013 SOCIAL SECURITY TAXES	17,043	17,498	20,860	22,400	25,179	
30-432-1014 RETIREMENT 401 MANAGEMENT	3,586	2,712	4,200	4,100	4,200	
30-432-1015 RETIREMENT 457	1,160	1,786	7,200	3,100	3,300	
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	29,459	27,078	33,000	35,000	37,000	5 fulltime employees
30-432-1018 UNIFORMS	2,655	2,687	3,800	3,800	3,800	Boots (\$1,000), pants (\$1,200), coats (\$800) and shirts (\$800) for 4 fulltime people and shirts for seasonal workers.
30-432-1019 OVERTIME	229	427	2,500	1,200	2,500	snow removal
TOTAL PERSONAL SERVICES	281,070	283,496	372,060	370,100	390,712	
SUPPLIES AND MATERIALS:						
30-432-2021 OFFICE SUPPLIES/PRINTING	4,637	1,234	3,500	6,745	3,500	Office supplies and mailings
30-432-2023 PLANT SUPPLIES	3,620	3,542	7,500	5,000	5,000	Park and entryway flowers and supplies
30-432-2025 GENERAL INFRASTRUCTURE MAINT	17,387	18,730	30,000	15,000	33,000	\$5,000 for repairs to shelters, playground equipment, walks and trails. \$12,000 in fence repair, \$2,000 trash bags, \$2,000 pet pick ups, \$6,000 weed control materials: MISC. \$6,000
30-432-2026 SNOW AND ICE MELT	0	705	1,000	1,000	1,000	For hard surface trail trouble spots
30-432-2027 PARK SIGNAGE	0	175	2,000	1,500	2,000	Repair and replacement of park and trail signage (not capital)
30-432-2028 SPECIAL MATERIALS	288	1,427	5,000	3,000	3,500	Lumber, paint, hardware and anything not anticipated.
TOTAL SUPPLIES AND MATERIALS	25,932	25,813	49,000	32,245	48,000	

30-432-3032	WATER	9,382	14,965	26,000	16,000	26,000	Cost of water for irrigation of all parks and trails. Increase in water costs. East CHV Water District.
30-432-3033	COMMUNICATIONS	1,797	2,198	2,800	2,800	3,200	Verizon Wireless phones for Parks employees
	TOTAL UTILITIES	11,179	17,164	28,800	18,800	29,200	
	CONTRACTUAL SERVICES:						
30-432-4041	COUNTY TREASURER FEES	-	19,516	20,007	20,987	21,550	1% of Property Tax revenues
30-432-4043	LEGAL/SURVEYING	0	0	4,000	9,500	5,000	Document and easement review \$1,000, Surveying \$4,000
30-432-4047	FORESTRY/ROW TREE MAINT.	45,621	41,039	59,555	30,000	38,555	Tree planting in parks \$10,000 watering included. \$12,000 for tree planting zones and \$11,555 spraying contract. \$5,000 for High Line tree pruning.
30-432-4048	VEHICLE MAINTENANCE CONTRACT	13,159	11,369	12,000	15,180	13,000	Cost of PM program provided by the City of Englewood
30-432-4046	ENGINEERING	0	0	4,000	4,000	4,000	For new and existing structures and projects.
30-432-4049	OTHER CONTRACTUAL SERVICES	3,584	3,476	7,350	7,350	7,350	Trash services \$2,350, West Nile mosquito spraying by Arapahoe County \$5,000
	TOTAL CONTRACTUAL SERVICE	62,364	75,400	106,912	87,017	89,455	
	MAINTENANCE:						
30-432-5052	EQUIPMENT MAINTENANCE	6,316	5,578	6,000	6,000	6,000	\$3,750 - Small equipment repair, \$2,250 for skid trade in.
30-432-5053	VEHICLE MAINTENANCE	3,631	3,398	3,500	3,500	3,500	Cost to maintain vehicles above and beyond the scope of the PM contract with the City of Englewood. \$1,000 for sweeper parts.
30-432-5054	GASOLINE-OIL	11,563	17,359	21,000	21,000	21,000	Cost for fueling vehicles.
30-432-5055	GROUNDS MAINTENANCE/IMPROVEM	9,830	21,043	21,000	17,000	34,000	Entry features. City center and parks including tree planting, sprinkler system upgrades and sod. Holiday lights. Belleview median project. 10 new stone benches with plaques to replace broken or worn out benches throughout the City.
	TOTAL MAINTENANCE	31,340	47,377	51,500	47,500	64,500	
	OTHER EXPENSES						
30-432-4045	EXCLUSION EXPENSE	47,133	49,925	25,000	120,000	37,500	Legal fee's related to the exclusion (\$500) CPRA Dues, (\$1500) CPRA Conference, (\$1200) NRPA Annual Conference, (\$1,000) Pro Green, (\$350) Pesticide License, (\$2,500) Misc training, (\$500) Irrigation training, (\$350) Certified Parks and Recreation Professional certification.
30-432-6063	TRAIN-DUES-TRAVEL-SUB	3,888	6,385	6,500	3,500	7,900	Recreation Professional certification.
30-432-6064	TESTING-PHYSICALS	978	1,124	1,750	1,750	1,750	Drug testing and yearly physicals, ft and seasonal
30-432-6067	SPECIAL EVENTS	4,288	6,466	15,000	8,000	14,000	Movie Night (\$5,000), Annual Holiday Lighting event (\$5,000), Spring event (\$4,000)
30-432-6068	MISC EXPENSE	5,711	3,236	5,000	5,000	5,000	Includes hiring costs and \$2,400 auto allowance.
30-432-6069	RECREATION REIMBURSEMENT	179,955	212,665	175,000	195,000	200,000	Money paid to the residents for qualifying recreation activities, up to \$500/household.
30-432-7071	EQUIPMENT	4,004	2,865	8,500	7,000	12,500	Plow for Skid Steer (\$2,000), Portable irrigation for John Meade Horse Arena (\$1,500), new harrow drag for City horse arena's (\$2,000), Shovels, rakes, truck generators and small power tools for park maintenance.
30-432-7075	ADMINISTRATIVE SERVICES	0	25,000	25,000	25,000	25,000	Property casualty, sewer, electric, janitorial, phone, audit, workers comp
	TOTAL OTHER EXPENSES	245,957	307,666	261,750	365,250	303,650	
	ASSET PAYMENT EXPENSES						
30-440-7072	INTEREST EXPENSE	0	471,452	0	416,892	59,486	2008 payment was principal and interest for 2008 & 2009. 2 year Treasury Note for 2010 interest payment is 81%
30-440-7073	PRINCIPAL EXPENSE	0	522,683	0	1,282,907	708,017	
	TOTAL PAYMENT EXPENSES	0	994,135	0	1,699,799	767,503	
	TOTAL OPERATING EXPENSES	657,842	1,751,051	870,022	2,620,711	1,693,020	
	CAPITAL EXPENDITURES	37,900	117,889	30,500	260,000	35,000	see capital detail
	TOTAL EXPENSES	695,742	1,868,940	900,522	2,880,711	1,728,020	
	EXCESS REVENUES	1,217,679	415,481	1,375,181	(382,782)	577,006	
	ENDING FUNDS AVAILABLE	59,999	475,480	1,939,956	92,698	669,704	

2010 PARKS AND TRAILS CAPITAL IMPROVEMENTS

Account	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 Forecast	2010 BUDGET	NOTES/EXPLANATIONS:
30-441-1000	Trail improvements	\$ -	\$ 70,800	\$ 10,000	\$ 240,000	\$ 10,000	Crack Seal 1/3 of all bike paths (Phase II)
30-441-1000-05	Signs						
30-441-1101	John Meade Park Master Plan						
30-441-3103	Equipment	\$ 37,900	\$ 31,143	\$ 20,500	\$ 20,000	\$ -	
30-441-3104	Vehicles	\$ -	\$ 15,946	\$ -	\$ -	\$ -	
30-441-3107	Landscaping					\$ -	
30-441-3108	Buildings					\$ 25,000	Pedestrian improvement on Mansfield Avenue and Dahlia Street
TOTAL CAPITAL EXPENDITURES		\$ 37,900	\$ 117,889	\$ 30,500	\$ 260,000	\$ 35,000	