

# **2007 PROPOSED BUDGET**

## **CITY OF CHERRY HILLS VILLAGE**

**2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113**

**Study Session - September 19, 2006**

CHERRY HILLS VILLAGE, COLORADO  
2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113

September 19, 2006

Mayor Wozniak and Members of Cherry Hills Village City Council:

By this letter, we hereby submit to the City Council the Proposed Budget for the 2007 fiscal year in accordance with Section 9-2 and Article IX of the City Charter and Section 2-3-40 (4) of the City Code. Total budget appropriations are \$7,853,568.

Property tax revenue in 2007 is projected to only increase by approximately 1.9%, or \$38,661 compared to the 2006 Budget. The largest increase in projected revenues (approximately \$460,000) from the 2006 budget is for building permits, service expansion fees and plan review fees. We have seen an increase in building permits and expect the level to remain about the same in 2007. In sum, the projected General Fund revenues for 2007 are projected to be up about \$619,733 over the 2006 Budget.

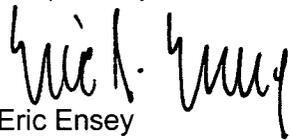
The budget also reflects the second year of property tax and specific ownership tax collections for the Parks and Trails Fund. The budget reflects a reduction to the property tax revenues to account for a mill levy set by the South Suburban Park and Recreation District for the City resident's share of outstanding District debt. The fund begins the year "owing" the General Fund a little over \$1.5 million for expenses incurred in years prior to the collection of the taxes. In addition to the outstanding debt payments to the District, the City must also make the second principal payment on the purchase of District assets. The remaining funds are used for operating expenses and capital projects. The Fund is forecasted to end the year with a loss of approximately \$58,000. This is due mainly to the increase in the 2 year treasury rate from 2.89 to 4.45 making our interest payment due in 2006 increase from \$263,000 to \$406,450.

This budget carries over from 2006 \$29,500 in Fund 07 for the Downing/Gilpin trail engineering and new trail signage. Also, Fund 14 carries over \$15,000 for LDC Master Plan, \$20,000 for the Woddie Hollow Underpass engineering and \$17,902 for Volunteer Park.

In 2004 the City implemented a Pay for Performance evaluation system. Staff is requesting 3.6% for merit increases and 10% increase for benefits.

Staff wishes to thank Council for their thoughtful assistance in the budget process.

Respectfully submitted,



Eric Ensey  
Interim City Manager



Karen L. Proctor  
Director of Administration and Finance

# CITY OF CHERRY HILLS VILLAGE

## MEMORANDUM

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**TO:** Mayor Scott and Members of the Cherry Hills Village City Council  
**FROM:** Karen Proctor, Director of Administration and Finance  
**DATE:** 9/19/06  
**RE:** Proposed 2007 Employee Salary Adjustments

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Annually, the City Council has received and acted upon proposed adjustments to the employee compensation package. Such adjustments are brought forth in response to Council's preference to hire, train, and retain employees whose performance is exemplary. Accordingly, in addition to Council's directives, changes in salary and benefit levels that have occurred in the local employment market during the preceding year are considered. In 2004, the City implemented the Pay for Performance compensation plan.

The proposed 2007 employee salary adjustments are based upon four factors used to gauge competitive trends. The four are:

- A survey of compensation offered by other Colorado communities;
- An assessment of the impact of salary adjustments by metro employers;
- Pay for performance; and
- The ability of the City to fund the proposed salary adjustments.

The proposed adjustments have been incorporated into the 2007 budget for discussion purposes and would be effective January 2007 if approved by City Council.

The following information on these factors is available.

1. Survey of Compensation

The Colorado Municipal League (CML) annually publishes compensation surveys. CML's reports list the salaries and fringe benefits of most Colorado municipalities with a population over 3,000 and other participating governmental jurisdictions. By and large, these entities are the City's competitors for experienced, qualified employees. In assessing the data within CML's publications, the City is neither lagging nor leading the market with respect to any benchmark position.

Council should be advised that health insurance is forecasted to increase approximately 15% for employers of our size and demographics. Dental insurance is forecasted to increase 12%. Certainly, the City will shop the market to determine the best value for the employees; however, to-date nothing less than a double-digit percentage increase is projected regardless of the carrier. The increased health care costs are worth noting should the City choose to increase the dollars paid toward health care coverage on behalf on the employees.

2. Impact of Salary Adjustments by Metro Employers

The City is in competition to hire and retain employees. An Englewood or Thornton police officer's take-home salary and benefits impacts our standing in the marketplace. The salary adjustments proposed for 2007 will affect our relative standing to other municipalities and help to ensure the City remains a competitive employer at a pay rate in the 80<sup>th</sup> percentile.

3. Pay for Performance

In accordance with the City's Pay for Performance Plan staff positions are defined by their market-specific counterparts. Correspondingly, compensation adjustments are considered on a position-by-position basis. It is the City's intent to set salary ranges competitively within the applicable market, so to that end, ranges have been established to pay at approximately the 80<sup>th</sup> percentile of surrounding cities. These have been reviewed and adjusted for market consistency.

4. Ability to Pay

The City is required to have a balanced budget. Any salary adjustment approved must be funded from revenues budgeted in the adopted 2007 Budget.

Conclusion & Recommendations

The objective data available from third party sources indicate an estimated average increase in compensation, subject always to unique individual factors, of 3.6% per annum in the total base compensation. Therefore, for budget planning purposes only and subject at all times to the overriding policy of "pay for performance" this budget estimate is presented solely for purposes of providing a reasonable assessment of an outside parameter.

Staff is requesting an additional 3.6% or \$129,000 for salaries and a 10.0% increase for insurance benefits in the General Fund. Staff is also requesting an additional 3.6% or \$25,200 for salaries and a 10% increase for insurance benefits in Fund 30.

**REVENUE, EXPENDITURE & PROPERTY TAX SUMMARY BY FUND**

	2006 BUDGET	2007 BUDGET	% CHANGE
<b>GENERAL FUND</b>			
Property Assessment (000's)	\$ 277,453,440	\$ 282,749,450	
Property Tax Mill Levy	7.300	7.300	
Property Tax Revenues	\$ 2,025,410	\$ 2,064,071	
Total Revenue	\$ 5,292,410	\$ 5,912,143	
Total Appropriation	\$ 9,200,664	\$ 5,868,007	-36.22
<b>WATER &amp; SEWER FUND</b>			
Total Revenue	\$ 34,500	\$ 49,462	
Total Appropriation	\$ 25,700	\$ 25,700	0.00
<b>LAND DONATION FUND</b>			
Total Revenue	\$ 400	\$ 900	
Total Appropriation	\$ 11,389	\$ 615	-94.60
<b>CONSERVATION TRUST FUND</b>			
Total Revenue	\$ 56,400	\$ 58,000	
Total Appropriation	\$ 29,500	\$ 79,500	169.49
<b>SPECIAL IMPROVEMENT DISTRICTS</b>			
Total Revenue	\$ 137,487	\$ 141,286	
Total Appropriation	\$ 133,654	\$ 129,166	-3.36
<b>ARAPAHOE COUNTY OPEN SPACE FUND</b>			
Total Revenue	\$ 87,400	\$ 104,000	
Total Appropriation	\$ 128,102	\$ 103,902	-18.89
<b>PARK AND RECREATION FUND</b>			
Total Revenue	\$ 1,673,947	\$ 1,706,754	
Total Appropriation	\$ 1,670,262	\$ 1,646,678	-1.41
TOTAL APPROPRIATIONS	\$ 11,199,271	\$ 7,853,568	-29.87
INCREASE (DECREASE) TO FUND BALANCES	\$ (3,916,727)	\$ 118,976	
TOTAL APPROPRIATIONS PLUS INCREASE (DECREASE) TO FUND BALANCES	\$ 7,282,544	\$ 7,972,544	

**GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET
<b>REVENUE</b>					
Current Property Taxes @ 7.30 Mills	1,896,218	1,909,697	2,025,410	2,025,410	2,064,071
Use/Tax Motor Vehicles	863,820	932,081	820,000	820,000	820,000
Sales Tax	471,001	744,321	500,000	500,000	500,000
Service Expansion Fees	264,717	257,994	150,000	300,000	250,000
Building Permits	612,005	635,608	375,000	800,000	700,000
Franchise Fees	321,707	391,972	290,000	290,000	290,000
Highway Users Tax	190,678	196,157	200,000	200,000	192,043
Municipal Court Fines	304,888	250,459	300,000	250,000	300,000
County Road & Bridge Levy	118,209	118,188	110,000	120,970	123,279
Specific Ownership Tax	181,400	175,264	180,000	180,000	180,000
Other Revenues	487,450	1,327,993	342,000	605,650	492,750
<b>TOTAL OPERATING REVENUE</b>	<b>5,712,093</b>	<b>6,939,733</b>	<b>5,292,410</b>	<b>6,092,030</b>	<b>5,912,143</b>
<b>EXPENDITURES</b>					
Administration	1,000,331	1,184,760	1,248,608	1,284,746	1,414,350
Judicial	102,911	83,345	104,397	60,900	106,099
Data Processing	10,788	12,887	26,620	26,620	53,480
Community Development	279,804	262,211	406,960	367,000	520,025
Crier	13,450	12,900	13,500	14,900	13,500
Public Safety	1,700,455	1,676,244	1,772,130	1,828,240	1,843,006
Public Works	608,275	552,759	630,067	519,450	704,571
Capital Improvements	2,514,998	2,199,792	988,381	1,061,465	1,202,976
<b>TOTAL OPERATING EXPENDITURES</b>	<b>6,231,013</b>	<b>5,984,898</b>	<b>5,190,664</b>	<b>5,163,321</b>	<b>5,858,007</b>
Management Contingency	-	-	10,000	-	10,000
<b>TOTAL EXPENDITURES</b>	<b>6,231,013</b>	<b>5,984,898</b>	<b>5,200,664</b>	<b>5,163,321</b>	<b>5,868,007</b>
<b>OPERATING GAIN/(LOSS)</b>	<b>(518,920)</b>	<b>954,835</b>	<b>91,747</b>	<b>928,709</b>	<b>744,136</b>
<b>EXTRAORDINARY EXPENSES</b>					
Village Center	-	-	4,000,000	-	-
Transfer to Fund 30	-	-	-	-	-
<b>TOTAL EXTRAORDINARY EXPENSES</b>	<b>-</b>	<b>-</b>	<b>4,000,000</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>			<b>4,687,427</b>	<b>7,914,763</b>	<b>8,327,140</b>
ADD/(SUBTRACT) OPERATING DIFFERENCE			91,747	928,709	744,136
LESS: EXTRAORDINARY EXPENSES			(4,000,000)	-	-
<b>ENDING FUND BALANCE</b>			<b>779,174</b>	<b>8,843,472</b>	<b>8,371,276</b>
EMERGENCY RESERVE			520,066	516,332	586,801
<b>AVAILABLE FUND BALANCE</b>			<b>259,107</b>	<b>8,327,140</b>	<b>7,784,475</b>

CHERRY HILLS VILLAGE  
2007 BUDGET WORKSHEET  
REVENUES

ACCOUNT	DESCRIPTION	2004	2005	2006	2006	2007	NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	FORECAST	BUDGET	
	ASSESSED VALUE	259,755,951	261,602,260	277,453,440	277,453,440	282,749,450	
	Mill Levy	7.30	7.30	7.30	7.30	7.30	
01-310-3111	CURRENT PROPERTY TAXES	1,896,218	1,909,697	2,025,410	2,025,410	2,064,071	Provided by the county Final valuation received by December 10
01-310-3121	SPECIFIC OWNERSHIP TAXES	181,400	175,264	180,000	180,000	180,000	County collected based on % of vehicle price/shared with munis based on ad valorem taxes
01-310-3161	FRANCHISE TAX	321,707	391,972	290,000	290,000	290,000	Excel, Qwest
01-310-3162	CABLE TELEVISION FEES	64,688	72,900	60,000	60,000	60,000	Comcast
01-310-3191	CURRENT TAX INTEREST	3,036	2,871	2,000	2,000	2,000	Int on prop tax paid late w/1 yr
01-310-3192	DELINQUENT TAXES	(1,821)	(14,838)	(1,000)	(9,000)	(10,000)	Reassessed prop tax bills
01-310-3193	DELINQUENT INT	(9)	(60)	(100)	(100)	(100)	Int on prop tax paid late after yr
01-310-3311	SALES TAX	471,001	744,321	500,000	500,000	500,000	3.5% on taxable transactions w/in Village, i.e. country clubs, church gift shops, special events and commercial
01-310-3312	USE TAX/MOTOR VEHICLES	863,820	932,081	820,000	820,000	820,000	3% on sale/purchase or lease of licensed vehicle
01-310-3313	EXCISE TAX	-	185,805	-	92,000	-	10% of ticket sales revenue for the US open Fund 14 created to track revenue and expenses for Arp Cty Open Space
01-320-3220	ARAPAHOE COUNTY OPEN SPACE	82,491	-	-	-	-	
	<b>TOTAL TAXES</b>	<b>3,882,532</b>	<b>4,400,014</b>	<b>3,876,310</b>	<b>3,960,310</b>	<b>3,905,971</b>	
01-320-3211	LIQUOR LICENSES	8,025	6,950	7,000	7,000	7,000	Annual renewal (4th Qtr), country clubs
01-320-3213	SECURITY ALARM PERMITS	31,125	31,025	30,000	35,000	30,000	\$25 per household w/ active security systems
01-320-3221	BUILDING PERMITS	612,005	635,608	375,000	800,000	700,000	1.0% valuation on building permit applications
01-320-3222	SERVICE EXPANSION FEES	264,717	257,994	150,000	300,000	250,000	\$0.80/sq ft on additional livable sq ft, \$0.30/sq ft on accessory structures/uses (with the exception of \$0.05/sq ft on sport courts)
01-320-3223	ZONING & SUBDIVISION FEES	3,610	6,490	2,500	2,500	2,500	Primarily land use (i.e. variance) applications
01-320-3224	ELEVATOR INSPECTION FEE	2,100	2,550	2,100	2,100	2,100	Annual inspections
01-320-3225	PLAN REVIEW FEE	57,000	67,075	35,000	75,000	70,000	Based on building activity
01-320-3226	REINSPECTION FEES	1,322	1,018	750	400	500	Based on building activity
01-320-3227	DOG LICENSES	3,106	2,930	3,000	3,000	3,000	Annual dog tags at \$10 per dog
01-320-3228	STREET CUT PERMITS	920	1,360	1,000	2,500	1,000	Private cuts in ROWs
	<b>TOTAL LICENSES/PERMIT</b>	<b>983,930</b>	<b>1,013,000</b>	<b>606,350</b>	<b>1,227,500</b>	<b>1,066,100</b>	
01-330-3321	MOTOR VEH REGISTRATION	22,574	23,173	20,000	20,000	20,000	County collected
01-330-3342	CIGARETTE TAX	3,877	3,340	2,000	2,000	2,000	State derived
01-330-3352	HIGHWAY USERS TAX	190,678	196,157	200,000	200,000	192,043	Based on the # of vehicles and street miles in each community relative to the same statistics in other municipalities and the CO Dept of transportation's revenue estimates available at this time
01-330-3371	CNTY RD/BRIDGE LEVY	118,209	118,188	110,000	120,970	123,279	Shareback from Arapahoe County ( .872 mills x Assessed Value x 50%)
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>335,337</b>	<b>340,857</b>	<b>332,000</b>	<b>342,970</b>	<b>337,322</b>	
01-340-3421	EXTRA DUTY SERVICE CHARGES	54,963	58,806	55,000	60,000	55,000	Revenues to off-set officer expense in Public Safety
01-350-3421	FALSE ALARM FEES	13,275	12,500	15,000	9,000	10,000	1 & 2 false alarm=no charge, 3rd \$100, 4th \$200 and put on non-response
01-350-3511	MUNICIPAL COURT FINES	304,888	250,459	300,000	250,000	300,000	Fines \$20/pt and double fines in school zones to be enforced
01-350-3512	DUI FINES	3,766	3,327	2,000	2,500	2,000	From County for DUI offenders ticketed in CHV
	<b>TOTAL CHARGES FOR SERVICE</b>	<b>376,891</b>	<b>325,091</b>	<b>372,000</b>	<b>321,500</b>	<b>367,000</b>	
01-360-3611	INTEREST INCOME	88,547	196,932	70,000	200,000	200,000	CSafe interest and Colotrust interest
01-360-3612	PENALTY-BUILDING PERMIT	6,455	2,421	3,000	6,000	3,000	Building permit penalty
01-360-3650	CRIER CONTRIBUTIONS	11,022	10,949	10,750	10,750	10,750	
01-360-3660	CRIER ADVERTISEMENT	2,655	3,030	2,000	3,000	2,000	\$25 per ad
01-360-3680	OTHER REVENUES	24,725	22,439	20,000	20,000	20,000	Police reports, security guard, auction proceeds, and reinstatement fees
01-360-3710	TRANSFERS IN	-	625,000	-	-	-	
	<b>TOTAL MISC REVENUES</b>	<b>133,404</b>	<b>860,771</b>	<b>105,750</b>	<b>239,750</b>	<b>235,750</b>	
	<b>TOTAL REVENUES</b>	<b>5,712,093</b>	<b>6,939,733</b>	<b>5,292,410</b>	<b>6,092,030</b>	<b>5,912,143</b>	

**ADMINISTRATION**

The Administration Division is comprised of the City Manager, the Director of Finance and Administration, the Records Clerk and the City Clerk. The City Manager is responsible to the City Council for the general financial and personnel administration of the City government. The Finance Director is responsible for the care and maintenance of all City fiscal matters and the computer system. The City Clerk provides secretarial services to the City Council. The City Clerk also serves as Chairman of the Election Commission and assists the Council with formal public notices and public relations. Other functions undertaken by this Department are personnel management, City insurance programs, coordination of citizen requests for service, and records management.

**PERSONNEL SUMMARY**

City Employees	2004	2005	2006	2006	2007
City Manager	1	1	1	1	1
Finance Director	1	1	1	1	1
City Clerk	1	1	1	1	1
Records Clerk	1	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
<b>PERSONAL SERVICES:</b>							
01-411-1011	PERSONAL SERVICES	297,168	325,510	337,746	300,000	346,555	
01-411-1012	FEE PERSONNEL	24,000	24,000	24,000	28,500	30,000	Suzanne Rogers-Increase in April 2006
01-411-1013	SOCIAL SECURITY TAXES	21,602	22,798	22,332	22,332	22,736	
01-411-1014	RETIREMENT 401-NONSWORN	18,807	19,654	21,267	20,000	22,250	
01-411-1015	RETIREMENT	51,158	40,978	68,500	42,000	65,466	
01-411-1016	HEALTH-LIFE-DENTAL INSURANCE	151,986	172,153	219,050	210,000	231,000	Estimated 15% increase
01-411-1017	UNEMPLOY-WORKMENS COMP INS	79,146	128,089	116,024	130,000	125,100	CIRSA & The Colorado Dept of Labor and Employment
01-411-1019	OVERTIME	-	-	367			
	<b>TOTAL PERSONAL SERVICES</b>	<b>643,867</b>	<b>733,182</b>	<b>809,286</b>	<b>752,832</b>	<b>843,107</b>	
<b>SUPPLIES AND MATERIALS:</b>							
01-411-2021	OFC-SUPPLIES-POSTAGE	4,036	10,262	11,800	11,800	11,800	Based upon historical usage.
01-411-2022	PRINTING-REPRODUCTION	1,204	1,723	3,000	2,000	3,000	Letterhead, envelopes, County recording fees
01-411-2028	SPECIAL MATERIALS	2,628	2,510	2,500	2,500	2,500	Coffee supplies, notary, printer mtrls
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>7,868</b>	<b>14,495</b>	<b>17,300</b>	<b>16,300</b>	<b>17,300</b>	
<b>UTILITIES:</b>							
01-411-3031	GAS-HEAT-LIGHT	16,284	19,909	20,800	20,800	20,800	
01-411-3033	COMMUNICATIONS	13,201	13,558	13,000	13,000	13,000	Qwest and AT&T
01-411-3035	SEWER	1,109	1,082	1,100	1,740	1,740	Sanitation district \$400 per year, \$200 for 125 Meade Ln, \$200 for 90 Meade Ln and \$940 paid to Englewood
	<b>TOTAL UTILITIES</b>	<b>30,595</b>	<b>34,549</b>	<b>34,900</b>	<b>35,540</b>	<b>35,540</b>	

<b>CONTRACTUAL SERVICES:</b>							
01-411-4041-1	COUNTY TREASURER FEES	18,974	18,977	20,254	20,254	20,641	1% of current property tax revenue.
01-411-4041-2	COUNTY USE TAX FEES	43,191	46,604	41,000	41,000	41,000	5% of use tax/motor vehicle revenue
01-411-4042	AUDIT	9,240	8,160	7,500	7,500	8,000	Based on contract
01-411-4043	LEGAL	105,594	139,729	100,000	200,000	200,000	Thad R. and other legal counsel
							Pitney Bowes (\$640), Arapahoe house (\$1650), Gateway Battered Women (\$1500), Iron Mt (\$1750), RAQC (\$400), TRI-R (\$400), XEROX (\$4582), Affinity Care (\$1100), Colorado Code (\$5500), HP (\$500)
01-411-4049	OTHER CONTRACTUAL SERVICES	19,431	14,302	19,022	12,000	14,309	
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>196,430</b>	<b>227,772</b>	<b>187,776</b>	<b>280,754</b>	<b>283,950</b>	
<b>OTHER EXPENSES</b>							
01-411-6061	INSURANCE	56,561	81,398	105,000	107,000	112,489	CIRSA -Property/Casualty
01-411-6062	ELECTION EXPENSE	1,644	-	10,000	7,000	4,000	If we have a ballot question-coordinated election with AC
01-411-6063	TRAIN.-DUES-TRAVEL-SUBSC	25,158	54,135	36,826	40,000	71,144	See attached detail.
01-411-6064	TESTING-PHYSICALS	3,539	489	3,500	2,000	3,000	New hire expenses and employee annual physicals
01-411-6066	LEGAL PUBLICATIONS	257	291	500	200	500	Legal postings in the Villager
01-411-6067	SPECIAL EVENTS	10,401	13,517	21,400	21,000	21,400	Christmas Party (\$15,000), Summer Party (\$3000), Misc events (\$400), Retreat (\$3000).
01-411-6068	MISCELLANEOUS EXPENSES	23,748	24,932	21,920	21,920	21,920	Council food (\$1500), Car allowance (\$ 6600), Bank Fees (\$3600); Gift Certificates (\$120), Name plates (\$50), Deliveries (\$50), Unanticipated (\$10000)
01-411-7071	EQUIPMENT	264	-	200	200		
	<b>TOTAL OTHER EXPENSES</b>	<b>121,571</b>	<b>174,762</b>	<b>199,346</b>	<b>199,320</b>	<b>234,453</b>	
	<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>1,000,331</b>	<b>1,184,760</b>	<b>1,248,608</b>	<b>1,284,746</b>	<b>1,414,350</b>	

Administration Division  
PROPOSED 2007 BUDGET

TRAINING, DUES AND SUBSCRIPTIONS 01-411-6063

NAME OR POSITION	NAME OF ORGANIZATION, PUBLICATION, OR DESTINATION	JUSTIFICATION	ESTIMATED 2007 COST
ADMIN REQUESTS	EE Tuition reimbursement	TUITION	46,600
PROCTOR	Colorado Govt Finance Officers Association	TRAINING	200
PROCTOR	Colorado Govt Finance Officers Association	DUES	30
PROCTOR	Department of Local Affairs	TRAINING	40
PROCTOR	Mountain States Employers Council	TRAINING	200
PROCTOR	Colorado Municipal League	TRAINING	100
PROCTOR	Colorado Govt Finance Officers Association	ANNUAL CONF	300
PROCTOR	Govt Finance Officers Association	ANNUAL CONF	1,200
PROCTOR	CMMAA-Colorado Metro Managers Assistant Association	DUES	30
RECORDS CLERK	Association of Records Management	MEETINGS	300
RECORDS CLERK	Association of Records Management	DUES	185
CITY	Colorado Municipal League	DUES	6,153
CITY	Colorado Municipal League	WRKSHPS/HNDBKS/+	250
CITY	Co Secretary of State	NOTARY	40
CITY	Denver Post	SUB	190
CITY	Denver Regional Council of Governments	DUES	3,100
CITY	Govt Finance Officers Association	HNDBKS +	200
CITY	Mountain States Employers Council	DUES	4,100
CITY	Mountain States Employers Council	PRGRMS & MTRLS	100
CITY CLERK	Colorado Municipal Clerks Association	DUES	70
CITY/RECORDS CLERK	International Institute of Municipal Clerks	DUES	166
CITY CLERK	Colorado Master Municipal Clerks Academy	CLERKS ACADEMY	1,000
CITY MANAGER	Colorado City Management Association	DUES	65
CITY MANAGER	Colorado City Management Association	ANNUAL CONF	170
CITY MANAGER	Colorado Municipal League	ANNUAL CONF	800
CITY MANAGER	Greater Metro Telecommunication Consortium	DUES	500
CITY MANAGER	ICMA Retirement Corp	DUES	1,070
CITY MANAGER	ICMA Retirement Corp	ANNUAL CONF	1,500
CITY MANAGER	Metro Managers/Mayors	MTGS/MEMBERSHIP	585
VARIOUS	Various	MILEAGE	100
STAFF	Cherry Hills Country Club	EXECUTIVE ASSISTANCE LUNCH	125
CLERK	Unknown	METRO ASSISTANCE LUNCH (HOSTING)	125
STAFF	Unknown	A-TEAM CUSTOMER SERVICE TRAINING	700
CITY MANAGER	Arapahoe County Mayors and Managers		350
MISC.	Misc	UNANTICIPATED	500
			<u>71,144</u>

**ADMINISTRATIVE DIVISION**

PROPOSED 2007 BUDGET

**OTHER CONTRACTUAL SERVICES**

**01-411-4049**

NAME OF ORGANIZATION, PUBLICATION, OR DESTINATION	JUSTIFICATION	ESTIMATED 2007 COST
PITNEY BOWES	POSTAGE METER RENTAL	\$ 912.00
IRON MOUNTAIN	FILES	\$ 1,850.00
XEROX	COPIER	\$ 4,582.00
HP	PRINTER MAINTENANCE	\$ 549.00
CINTAS	RECYCLING/SECURITY SHRED	\$ 250.00
AFFINITY CARE	EAP	\$ 1,100.00
COLORADO CODE	INTERNET HOSTING/SUPPLEMENTS	\$ 516.00
YOUTH GROUP DONATION	DONATION	\$ 1,000.00
GATEWAY BATTERED WOMEN	DONATION	\$ 1,500.00
REGIONAL AIR QUALITY COUNCIL	CONTRIBUTION	\$ 400.00
ARAPAHOE HOUSE	FUNDING	\$ 1,650.00
<b>TOTAL</b>		<u>\$ 14,309.00</u>

**ADMINISTRATIVE DIVISION**

PROPOSED 2007 BUDGET

**SPECIAL EVENTS**

01-411-6067

NAME OF ORGANIZATION, PUBLICATION, OR DESTINATION	JUSTIFICATION	ESTIMATED 2007 COST
UNKNOWN	MISC EVENTS (CHILI COOKOFF, ETC)	\$ 400.00
UNKNOWN	HOLIDAY PARTY	\$ 15,000.00
UNKNOWN	SUMMER PARTY	\$ 3,000.00
COUNCIL	RETREAT	\$ 3,000.00
<b>TOTAL</b>		<u>\$ 21,400.00</u>

**ADMINISTRATIVE DIVISION**

PROPOSED 2007 BUDGET

**MISCELLANEOUS EXPENSES**

**01-411-6068**

NAME OF ORGANIZATION, PUBLICATION, OR DESTINATION	JUSTIFICATION	ESTIMATED 2007 COST	
COUNCIL	MEETING FOOD	\$ 1,500.00	Approx. \$80/mtg
STAFF	CAR ALLOWANCE	\$ 6,600.00	\$550/month X 12
WELLS FARGO	BANK FEES	\$ 3,600.00	Approx. \$300/month
SIGN MAKER	NAME PLATES	\$ 50.00	
CITY SPRINT	DELIVERIES	\$ 50.00	
BLOCKBUSTER OR OTHER	GIFT CERTIFICATES	\$ 120.00	
	MILEAGE, EXPENSE		
	REIMBURSEMENTS, OTHER		
MISCELLANEOUS EXPENSES	DONATIONS	\$ 10,000.00	
<b>TOTAL</b>		<u>\$ 21,920.00</u>	

### JUDICIAL

The Chery Hills Village **Municipal Court** attends and adjudicates cases involving violations of municipal ordinances, most of which are violations to the Traffic Code. The Court holds weekly Thursday morning sessions. The City Council appoints a Municipal Judge to preside over the Court. An Assistant City Attorney prosecutes cases on behalf of the City. The Court Clerks coordinate the day-to-day Court operation. During Court sessions, the Bailiff assist with Court activities. This Division is under the supervision of the Director of Finance and Administration.

**PERSONNEL SUMMARY**

	2004	2005	2006	2006	2007
City Employees					
Court Clerk	1	1	1		1
Court Clerk (pt)	1	1	1		1
Bailiff (pt)	1	1	1		1
TOTAL	3	3	3		3
Fee Personnel					
Municipal Judge	1	1	1		1
TOTAL	1	1	1		1

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
	<b>PERSONAL SERVICES:</b>						
01-412-1011	PERSONAL SERVICES	73,327	61,471	73,218	40,000	74,794	
01-412-1012	FEE PERSONNEL	21,505	15,200	22,000	16,000	22,000	Judge \$400/session
01-412-1013	SOCIAL SECURITY TAXES	5,661	4,802	5,779	2,000	5,905	
01-412-1019	OVERTIME	-	-	-	-	-	
	<b>TOTAL PERSONAL SERVICES</b>	<b>100,493</b>	<b>81,473</b>	<b>100,997</b>	<b>58,000</b>	<b>102,699</b>	
	<b>SUPPLIES AND MATERIALS</b>						
01-412-2021	OFC SUPPLIES-POSTAGE	21	86	200	200	200	Cassette tapes - 125; Labels - 75
01-412-2022	PRINTING-REPRODUCTION	1,079	485	800	800	800	Envelopes, Court Forms etc
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>1,100</b>	<b>571</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	
	<b>CONTRACTUAL SERVICES:</b>						
01-412-4050	JURY-WITNESS FEES	(5)	10	100	100	100	Estimate based upon historical costs
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>(5)</b>	<b>10</b>	<b>100</b>	<b>100</b>	<b>100</b>	
	<b>OTHER EXPENSES:</b>						
01-412-6063	TRAIN.-DUES-TRAVEL-SUBSC	195	30	200	200	200	CAMCA membership, CO Municipal Judge Membership, Court rules book
01-412-6067	INTERPRETERS	1,254	1,018	2,000	1,500	2,000	Estimate based upon historical costs
01-412-6068	MISCELLANEOUS EXPENSES	(125)	244	100	100	100	
01-412-7071	EQUIPMENT	-	-	-	-	-	
	<b>TOTAL OTHER EXPENSES</b>	<b>1,323</b>	<b>1,291</b>	<b>2,300</b>	<b>1,800</b>	<b>2,300</b>	
	<b>TOTAL JUDICIAL EXPENSES</b>	<b>102,911</b>	<b>83,345</b>	<b>104,397</b>	<b>60,900</b>	<b>106,099</b>	

### DATA PROCESSING

The **Data Processing Division** was established to account for computer related expenses of the entire City. These services are shared and not always department specific. This division has no employees.

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
	<b>DATA PROCESSING:</b>						
01-414-2028	SPECIAL MATERIALS	40	0	50	50	50	Backup cartridges
							\$33,000(\$2750 x 12) monthly recurring cost for new infrastructure, \$7750 ADG, \$450 Avenet, \$10,000 TSI 1st yr support
01-414-4049	OTHER CONTRACTUAL SERVICES	9,566	12,669	24,370	24,370	51,230	
01-414-5052	EQUIPMENT MAINTENANCE	0	0	500	500	500	
01-414-6068	MISCELLANEOUS EXPENSES	0	218	200	200	200	
01-414-7071	EQUIPMENT	1,182	0	1,500	1,500	1,500	
	<b>TOTAL DATA PROCESSING</b>	<b>10,788</b>	<b>12,887</b>	<b>26,620</b>	<b>26,620</b>	<b>53,480</b>	

### COMMUNITY DEVELOPMENT

**Community Development** oversees the implementation of the Master Plan and all construction within the City. More specifically, it is responsible for the enforcement of municipal ordinances relating to the subdivision of land, zoning regulations, flood plain regulations, building codes, and the coordination of utility services. These responsibilities are initially carried out by the Planning Commission and then forwarded to the City Council for review and approval. The Community Development Director, the Building Inspector, the Community Development Clerk and the Community Relations Officer assist in the process and provide day-to-day administration and coordination, along with a consulting, and a civil engineer. A Board of Adjustment and Appeals is available to preside over requests for variances of these ordinances or to review administrative interpretations of the code.

**PERSONNEL SUMMARY**

City Employees	2004	2005	2006	2007
Community Development Director	1	1	1	1
Community Development Clerk	1	0.5	0	1
Community Development Technician	0	0.5	1	0
Animal Control/Code Enforcement Officer	1	0	1	0
Code Enforcement Officer	0	0	1	1
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>3</b>

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
<b>PERSONAL SERVICES:</b>							
01-418-1011	PERSONAL SERVICES	165,381	122,157	226,687	188,000	236,963	
01-418-1013	SOCIAL SECURITY TAXES	13,091	9,622	17,573	14,700	17,262	
01-418-1019	OVERTIME	23	362	-	100	100	
<b>TOTAL PERSONAL SERVICES</b>		<b>178,494</b>	<b>132,141</b>	<b>244,260</b>	<b>202,800</b>	<b>254,325</b>	
<b>SUPPLIES AND MAINTENANCE</b>							
01-418-2021	OFFICE SUPPLIES-POSTAGE	653	1,486	800	300	500	Includes plotter paper and cartridges, phone message books, pens, markers, other office supplies, certified mailings
01-418-2022	PRINTING-REPRODUCTION	1,051	2,053	3,000	1,500	1,700	Inspection reports, inspection records, permit cards, business cards, notice of public hearing signs
01-418-2028	SPECIAL MATERIALS	67	-	200	200	200	Conner services
01-418-3033	TELEPHONE	40	-	-	-	-	
<b>TOTAL SUPPLIES AND MAINTENANCE</b>		<b>1,811</b>	<b>3,539</b>	<b>4,000</b>	<b>2,000</b>	<b>2,400</b>	
<b>CONTRACTUAL SERVICES</b>							
01-418-4042	CONTRACTED PLAN REVIEW	29,917	45,287	32,000	75,000	75,000	Colorado Code Consulting Plan Review
01-418-4045	ENGINEERING SERVICES	1,434	2,772	2,000	1,500	17,000	Muller Engineering (\$2,000), Benchmark Survey (\$5,000)
01-418-4046	TRAFFIC ENGINEERING	-	-	-	-	-	
01-418-4047	BUILDING INSPECTION	61,556	71,201	64,000	75,000	75,000	Colorado Code Consulting Permit Inspection
01-418-4049	OTHER CONTRACTUAL SERVICES	194	413	50,000	-	100,000	Master Plan
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>93,100</b>	<b>119,672</b>	<b>148,000</b>	<b>151,500</b>	<b>257,000</b>	
<b>OTHER EXPENSES:</b>							
01-418-6063	TRAIN DUES-TRAVEL-SUBSC	2,089	2,859	3,000	3,000	3,000	State APA Conference (\$500), National APA Conference (\$800), Building Permit Tech Training (\$200), Rocky Mountain Land Use Institute (\$500), APA/AICP Membership Dues (\$500), Miscellaneous Membership/Training Expenses (\$500)
01-418-6068	MISCELLANEOUS EXPENSE	4,158	4,000	3,200	3,200	3,300	Car allowance \$3,000, \$300 miscellaneous
01-418-7071	EQUIPMENT	153	-	4,500	4,500	-	
<b>TOTAL OTHER EXPENSES</b>		<b>6,399</b>	<b>6,859</b>	<b>10,700</b>	<b>10,700</b>	<b>6,300</b>	
<b>TOTAL COMMUNITY DEVELOPMENT</b>		<b>279,804</b>	<b>262,211</b>	<b>406,960</b>	<b>367,000</b>	<b>520,025</b>	

## VILLAGE CRIER DIVISION

The **Village Crier** is a bimonthly publication. Its purpose, primarily, is to inform villagers of local government issues but also, to report upcoming Village events and spotlight graduates and obituaries. An editor, hired by the Crier Board, is responsible for the gathering of articles, the layout, the printing and the mailing. As of 1998, City staff has agreed to be responsible for the accounting of Crier financial transactions in the Village Crier Division.

ACCOUNT DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
01-419-1012 Fee Personnel	5,664	3,900	3,900	3,900	3,900	5 issues at \$600/each + 1 issue (annual report) at \$900
<b>TOTAL PERSONAL SERVICE</b>	5,664	3,900	3,900	3,900	3,900	
01-419-2021 Office Supplies & Postage	2,682	4,500	4,500	5,000	4,500	Approx. \$650/issue + annual report for postage, labels, paper, toner
01-419-2022 Printing and Reproduction	5,103	4,500	5,100	6,000	5,100	Approx \$600/issue + annual report
<b>TOTAL SUPPLIES/MATERIALS</b>	7,785	9,000	9,600	11,000	9,600	
<b>TOTAL VILLAGE CRIER</b>	13,450	12,900	13,500	14,900	13,500	

**PUBLIC SAFETY**

The Police Department seeks to enhance the quality of life within the Village through the development and delivery of a full range of professional law enforcement services. These services include activities and programs designed to prevent crime, educate the public, prevent juvenile delinquency, provide timely response to calls for service, investigate criminal activity, apprehend offenders, provide safe and efficient flow of traffic, address animal control and code violations, and provide other services based on input from the community.

**PERSONNEL SUMMARY**

City Employees	2004	2005	2006	2006	2007
Police Chief	1	1	1	1	1
Police Lieutenant	1	1	1	1	1
Police Sergeant	6	6	4	4	4
Police Officers	13	13	14	14	15
Animal Control/Code Enforcement	1	1	0	0	1
Police Technician			1	1	1
Police Clerk	1	1	1	1	1
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>22</b>	<b>22</b>	<b>24</b>

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
<b>PERSONAL SERVICES:</b>							
01-421-1011	PERSONAL SERVICES	1,398,531	1,336,127	1,368,775	1,455,255	1,452,739	1 additional officer and animal control officer moved from CD to Police Dept
01-421-1013	SOCIAL SECURITY TAXES	16,522	23,476	21,760	25,209	23,878	
01-421-1014	POLICE PENSION CONTRIBUTIONS	47,506	89,962	101,482	110,830	104,478	
01-421-1018	UNIFORM EXPENSE	17,841	17,540	19,500	15,978	19,650	Replacement \$500 per employee X 21 = \$10,500, \$150 per reserve Officer X 1 = \$150, \$700 per ballistic vest X 5 = \$3500, 2 new officers X \$2000 = \$4000, m/c replacement equipment & uniforms=\$1500
01-421-1019	OVERTIME	58,993	39,339	48,000	30,000	40,000	Overtime compensation
01-421-1020	EXTRA DUTY CHARGES	46,931	48,540	59,400	48,262	48,000	Offset with extra duty revenues and City share of the CHE crossing guard
<b>TOTAL PERSONAL SERVICES</b>		<b>1,586,324</b>	<b>1,554,984</b>	<b>1,618,917</b>	<b>1,685,534</b>	<b>1,688,745</b>	
<b>SUPPLIES AND MATERIALS:</b>							
01-421-2021	OFC SUPPLIES-POSTAGE	6,294	5,805	6,000	6,000	6,000	Copier paper, toner, PD office supplies, shredder bags and tape cassettes
01-421-2022	PRINTING-REPRODUCTION	4,292	6,103	6,000	4,500	5,500	Dept forms, letterhead and envelopes, business cards, municipal and state court summons and complaint forms
01-421-2023	CRIME PREVENTION	2075	1,055	2,000	2,000	2,000	Books, brochures and fliers & PD mailings addressing crime prevention measures
01-421-2024	DARE	882	1,455	1,500	1,700	1,600	DARE supplies for 2006 - 2007 school year
01-421-2028	SPECIAL MATERIALS	4,945	5,535	5,000	5,000	5,200	Film film for patrol and detectives & film processing, firearms Duty and training ammunition, range supplies, targets, small gun parts, Evidence collection materials fingerprint kits, evidence tape, evidence bags, tape lifters and backs, ink rollers, ink, and powder, batteries, drug test kits, keys, Supplies for the Intoxilyzer, supplies for the AEDs, Small disposable items used by patrol, first aid supplies, less-lethal chemical agent, and other misc items
01-421-2029	ANIMAL CONTROL	490	371	1,000	800	1,000	Annual dog registration forms and dog tags, animal impound fees, veterinarian charges, and small equipment and supply items used by the AC Officer
<b>TOTAL SUPPLIES AND MATERIALS</b>		<b>18,979</b>	<b>20,324</b>	<b>21,500</b>	<b>20,000</b>	<b>21,300</b>	

<b>UTILITIES:</b>							
01-421-3033	TELEPHONE	5,115	4,877	7,000	6,500	10,704	22 Nextel phones X \$40 each X 12 months =\$10,560, Qwest "flash key" phone feature \$144 @ year
<b>TOTAL UTILITIES</b>		<b>5,115</b>	<b>4,877</b>	<b>7,000</b>	<b>6,500</b>	<b>10,704</b>	
<b>CONTRACTUAL SERVICES:</b>							
01-421-4048	VEHICLE MAINTENANCE CONTRACT	15,377	25,784	20,000	18,500	20,000	Preventative maintenance and repairs for the PD's vehicles provided by the City of Englewood Range (\$4500), Legacy Communications (\$3672), ACSO - radio support (\$5500), South Metro Drug Task Force (\$4000), Juvenile Assessment Center (\$2500), Arapahoe House (\$1735), RMIN - police intell network (\$150), Language Line (\$400)
01-421-4049	OTHER CONTRACTUAL SERVICES	10,861	11,369	30,913	35,366	22,457	
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>26,239</b>	<b>37,153</b>	<b>50,913</b>	<b>53,866</b>	<b>42,457</b>	
<b>MAINTENANCE:</b>							
01-421-5052	EQUIPMENT MAINTENANCE	1,954	3,534	4,000	3,700	4,000	Maintenance and repairs to the PD's small equipment including speed detection equip (lasers and radars), Intoxilyzer, AEDs, cameras, radio equip not covered by the maint contract, flashlights, and maint and repair of the copier and fax
01-421-5053	VEHICLE MAINTENANCE	6,826	10	4,200	3,800	4,000	Non-contract repairs to the PD's vehicles and car washes
01-421-5054	GASOLINE-OIL	20,077	27,799	26,600	33,700	35,000	Gasoline for police vehicles 175,000 miles a year; 14,000 gallons X \$2 50 @ gallon = \$35,000
<b>TOTAL MAINTENANCE</b>		<b>28,857</b>	<b>31,344</b>	<b>34,800</b>	<b>34,100</b>	<b>43,000</b>	
<b>OTHER EXPENSES:</b>							
01-421-6063	TRNG-DUES-TRAVEL-SUBSC	13,508	13,404	21,000	15,440	20,000	Training seminar registration fees \$8,500, travel \$1,000, in-house training \$1,000, conference expenses \$3,500, dues and subscriptions \$2,000, in-service academy \$1,500, other training/conf Exp \$2,500
01-421-6064	TESTING AND PHYSICAL EXAMS	4,095	3,204	3,500	2,000	2,000	Annual employee physicals and participation in FIT evaluations, new employee credit checks, and polygraph and psychological screening of police officer candidates
01-421-6065	PRISONER EXPENSES	929	2,177	2,000	1,500	2,000	Blood testing for alcohol/drugs (blood kits, blood draws and screenings), biohazard cleaning and decontamination of cars and building
01-421-6066	SPECIAL INVESTIGATIONS	4011	1,842	3,500	2,000	3,500	Criminal investigation and forensic expenses, vehicle and towing charges
01-421-6067	CANINE EXPENSES	148	0	0	0	0	Expenses re K-9 unit
01-421-6068	MISCELLANEOUS EXPENSES	9,165	6,585	6,000	6,300	6,300	Car allowance, Chief \$3,000, misc , expenses incurred for police hning activities
01-421-7071	EQUIPMENT	3,086	350	3,000	1,000	3,000	Small equipment used by the PD tape recorders, cameras, evidence scales, portable breath testing equipment, fire extinguishers, flashlights, etc
<b>TOTAL OTHER EXPENSES</b>		<b>34,941</b>	<b>27,563</b>	<b>39,000</b>	<b>28,240</b>	<b>36,800</b>	
<b>TOTAL PUBLIC SAFETY</b>		<b>1,700,455</b>	<b>1,676,244</b>	<b>1,772,130</b>	<b>1,828,240</b>	<b>1,843,006</b>	

**PUBLIC WORKS**

The Public Works Department serves the public in a variety of ways. It is responsible for maintenance of City buildings and grounds, street construction, cleaning and maintenance, storm water drainage construction and maintenance of drainage ways on City rights-of-way, acquisition and maintenance of City vehicles and equipment, snow removal, traffic sign installation, and rights-of-way landscape maintenance. The Division is staffed by five permanent employees and it supplements its labor force during summer months with seasonal workers (generally college students who live in the Village). The Public Works Department also oversees the functions of the Parks & Trails Division in Fund 30.

**PERSONNEL SUMMARY**

City Employees	2004	2005	2006	2007
Public Works Director	1	1	1	1
Crew Chief	1	1	1	1
Equipment Operator	4	4	4	4
Seasonal Maintenance Worker (pt)	3	2	2	2
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
<b>PERSONAL SERVICES:</b>							
01-431-1011	PERSONAL SERVICES	368,960	350,963	393,567	300,000	397,260	Six fulltime and two seasonal positions
01-431-1013	SOCIAL SECURITY TAXES	28,055	27,302	30,000	22,000	30,396	
01-431-1018	UNIFORM EXPENSE	1,681	538	3,500	2,800	3,400	Work pants (\$1,200), shirts (800), coats (500) & boots (900)
01-431-1019	OVERTIME	6,393	6,647	5,500	5,500	5,500	
	<b>TOTAL PERSONAL SERVICES</b>	<b>405,090</b>	<b>385,449</b>	<b>432,567</b>	<b>330,300</b>	<b>436,556</b>	
<b>SUPPLIES AND MATERIALS:</b>							
01-431-2021	OFC SUPPLIES-POSTAGE	131	433	200	400	400	Miscellaneous office supplies
01-431-2024	SNOW-ICE MATERIALS	4,679	7,820	11,100	9,000	11,500	Plow blades (5@\$300), de-icer (6,000), 8% salt/sand (3,600)
01-431-2025	ROAD MAINT MATERIALS	45,436	44,542	37,100	42,500	73,000	Class 6 road base (\$26,000), Asphalt repairs (18,000), Culverts (2,500), dust/stabilizing materials (6,500), crack seal material (20,000) crack seal moved from capital expenditures
01-431-2026	CURB-GUTTER-SIDEWALKS	18,361	7,442	9,000	9,000	15,000	Concrete repair (\$14000), supplies (\$1000)
01-431-2027	TRAFFIC CONTROL DEVICES	7,645	3,296	7,000	5,500	7,000	New & replacement signage (\$3,500), posts & hardware (1,500), flexible delineator posts (1,000) Traffic cones and barricades (\$1,000)
01-431-2028	SPECIAL MATERIALS	5,775	4,514	6,000	4,500	6,000	Miscellaneous materials and equipment needed to perform ROW & street maintenance operations, lumber, miscellaneous hardware; painting supplies, first aid supplies
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>82,027</b>	<b>68,046</b>	<b>70,400</b>	<b>70,900</b>	<b>112,900</b>	
<b>UTILITIES:</b>							
01-431-3032	WATER	5,383	1,195	1,000	1,000	1,100	Water used from fire hydrants for road work by the City and contractors working for the City
01-431-3033	COMMUNICATIONS	1,547	689	1,000	1,100	1,500	Cell, pager and radio expense
01-431-3034	STREET LIGHTING	2,610	3,167	3,500	2,750	3,000	Street light power costs
	<b>TOTAL UTILITIES</b>	<b>9,539</b>	<b>5,051</b>	<b>5,500</b>	<b>4,850</b>	<b>5,600</b>	
<b>CONTRACTUAL SERVICES:</b>							
01-431-4045	ENGINEERING SERVICES	2,419	-	3,000	2,000	3,000	Miscellaneous project engineering svcs
01-431-4047	R-O-W MAINTENANCE/FORESTRY	4,805	2,235	3,000	3,000	3,500	Hazard tree branch removal from right of way
01-431-4048	VEHICLE MAINTENANCE CONTRACT	21,992	26,151	25,000	25,000	25,750	Cost of contract for vehicle preventative maintenance services Contract is with the City of Engelwood
01-431-4049	OTHER CONTRACTUAL SERVICES	44,397	34,494	41,800	41,800	56,400	Street line painting (\$17500)additional painting along newly paved bike trails, landfill charges (5,300); recycled asphalt charges (1,000); pest control (1,600); building cleaning (15,000), trash service (2000), mechanical service contract (4,000) WILL BID OUT BUILDING CLEANING SERVICES FOR 2007, (5,000) E-waste, (5,000) door to door recycling
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>73,614</b>	<b>62,880</b>	<b>72,800</b>	<b>71,800</b>	<b>88,650</b>	

<u>MAINTENANCE:</u>							
01-431-5051	BUILDING MAINTENANCE	6,489	6,168	9,500	5,000	9,500	Equipment and materials to maintain Village Center and Public Works facilities (not covered by other building service contracts)
01-431-5052	EQUIPMENT MAINTENANCE	3,821	2,389	5,000	4,000	9,000	Cost to maintain equipment not covered under PM contracts, Sweeper will need a new vacuum fan which is designed to be replaced every 4-6 years (\$5,000)
01-431-5053	VEHICLE MAINTENANCE	2,710	920	6,000	3,000	6,000	Cost to maintain vehicles not covered under PM contract
01-431-5054	GASOLINE-OIL	8,798	11,848	10,100	14,100	16,215	Cost for fueling vehicles Increase is estimated at 40% in 2006 +15% for 2007
01-431-5055	GROUNDS MAINTENANCE	4,471	30	-	-	-	Grounds Maintenance transferred to Parks and Trails account
<b>TOTAL MAINTENANCE</b>		<b>26,289</b>	<b>21,354</b>	<b>30,600</b>	<b>26,100</b>	<b>40,715</b>	
<u>OTHER EXPENSES:</u>							
01-431-6063	TRNG-DUES-TRAVEL-SUBSC	4,302	2,820	6,200	6,000	6,400	Denver Asphalt (1000) Snow and Ice(500) Nat'l PW (1500) West Slope Asphalt (1000)
01-431-6064	TESTING PHYSICALS	258	671	1,000	1,500	1,750	Asphalt NCAT(1500) Equipmnt OP Certs (900)
01-431-6068	MISCELLANEOUS EXPENSES	7,158	5,396	9,000	6,000	9,000	Physicals and DOT-random drug tests
01-431-7071	EQUIPMENT	0	1,091	2,000	2,000	3,000	Car allowance (\$3,000); Employment Advertisements (3,000), misc (3,000)
<b>TOTAL OTHER EXPENSES</b>		<b>11,717</b>	<b>9,978</b>	<b>18,200</b>	<b>15,500</b>	<b>20,150</b>	Replacement of small tools and equipment Truck tarp (\$2,000), Misc power (\$1000)
<b>TOTAL PUBLIC WORKS</b>		<b>608,275</b>	<b>552,759</b>	<b>630,067</b>	<b>519,450</b>	<b>704,571</b>	

**CAPITAL IMPROVEMENTS**

The purpose of the **Capital Improvements** account is to pay the costs of capital assets for the City. A capital asset is defined as any public facility, piece of equipment or vehicle that costs in excess of \$5000 and has a useful life greater than one year. Items such as police cars, public works vehicles, parks and recreation equipment, major streets and storm drainage improvements, and building improvements are included in this account.

ACCOUNT	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
01-441-1101	VILLAGE CTR IMPROVEMENTS	109,618	236,961	4,000,000	100,000		Need City Council input
01-441-1102	EQUIPMENT-COMPUTER	4,803	1,375	20,000	-	20,000	Document imaging \$20K, phase 2
01-441-1103	EQUIPMENT-ADMIN		5,604	-	-	20,000	DesignJet copier/plotter/scanner
01-441-2103	EQUIPMENT-POLICE	31,435	12,587	229,256	229,256	27,650	2 Tasers (\$900 each + maintenance contract on all units - \$175 each X 10 units = \$3550), 2 radar units (\$4800), 2 portable radios (\$7600), Pedestrian beacons @ Elementary School & Quincy Avenue(\$7200), Portable radar monitoring device (\$4500)
01-441-2104	VEHICLES-POLICE	28,315	100,038	45,000	45,000	74,336	Patrol car (\$29,336), Patrol SUV (\$45,000)
01-441-2107	MOTORCYCLE PROGRAM	-	6,455	22,000	22,000	34,990	Patrol motorcycle (\$22,000), buy out lease on 2004 motorcycle (\$12,990)
01-441-3101	STREET IMPROV PROGRAM	253,575	279,554	416,625	416,625	700,000	Quincy from University to Holly and 2 miles in the Cherry Hills East, Cherry Hills North or Southmoor vista area. Street will be determined as a needs assesment is finished. Staff is preparing a 5 to 7 year plan to have all roads out of a rebuild situation and move into a maintenance phase prolonging their useful life and being more cost efficient.
01-441-3103	EQUIPMENT-PUBLIC WORKS	-	-	125,500	125,500	101,000	Equipment Wash System. Closed loop system to meet EPA requirements for water Quality. Have removed until City Center issues are resolved. Backhoe(\$96,000.00) Walk-behind pavement and asphalt saw(\$5000)
01-441-3104	VEHICLES-PUBLIC WORKS	-	96,436	-	-		
01-441-3106	STORM SEWERS	2,507	-	-	-		
01-441-3109	TRAFFIC CALMING MEASURES	-	-	-	-		
01-441-3110	CRACK SEAL	26,126	24,578	30,000	28,750		Moved in house to cut costs acct #01-431-2025
01-441-3111	CURB AND GUTTER	123,684	119,120	100,000	94,334	225,000	Concrete will be replaced in conjunction with paving projects
01-441-3112	RIGHTS-OF-WAY IMPROVEMENTS	-	-	-	-		
01-441-4000	LAND PURCHASE	1,934,935	1,317,085	-	-		
	<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>2,514,998</b>	<b>2,199,792</b>	<b>4,988,381</b>	<b>1,061,465</b>	<b>1,202,976</b>	
	<b>CONTINGENCIES:</b>						
01-451-6070	MGMT CONTINGENCIES	-	-	10,000	-	10,000	
01-470-7080	TRANSFERS OUT	-	82,491	-	-		
	<b>TOTAL CONTINGENCIES</b>	<b>-</b>	<b>82,491</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	

# CONSERVATION TRUST FUND 07

## CHERRY HILLS VILLAGE 2007 BUDGET WORKSHEET

The Colorado State Legislature requires the establishment of this fund if a local government desires to receive state allocations for the acquisition, development, and maintenance of park and open space properties. The Colorado Lottery is the primary revenue source of this fund. Originally scheduled to sunset July 1, 1998. It will now sunset July 1, 2009.

DESCRIPTION		2004	2005	2006	2007	NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	BUDGET	
<b>REVENUES:</b>						
07-330-3358	COLORADO LOTTERY	27,013	54,972	54,000	54,000	Per Capita Share x (.5 x District Population); numbers from the CO Division of Local Gov't. Doubled upon exclusion.
07-360-3611	INTEREST ON INVESTMENT	1,258	3,290	2,400	4,000	
07-360-3680	OTHER REVENUES	0	0	0	0	
<b>TOTAL REVENUES</b>		<b>28,271</b>	<b>58,262</b>	<b>56,400</b>	<b>58,000</b>	
<b>EXPENDITURES:</b>						
07-450-4521	TRAIL IMPROVEMENTS	0	0	29,500	79,500	Downing/Gilpin Trail Engineering (\$12,000.00); New Signage (\$17,500), Trail Asphalt overlay (\$50,000)
07-450-4522	VILLAGE CENTER POND DREDGING	0	0	0	0	
07-450-4523	CHERRY HILLS ANNEX PARK	0	0	0	0	
07-450-4524	TRAIL LANDSCAPE PROGRAM	0	0	0	0	
07-450-4528	PARK PURCHASES	0	0	0	0	
07-450-6070	CONTINGENCIES	0	0	0	0	
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>29,500</b>	<b>79,500</b>	
<b>INCREASE TO RESERVES</b>		28,271	58,262	26,900	-21,500	
<b>BALANCE IN RESERVES</b>		202,815	260,177	287,133	265,585	
<b>BALANCE IN EMERGENCY RESERVES</b>		848	1,748	1,692	1,740	

# LAND DONATION FUND 08

## CHERRY HILLS VILLAGE 2007 BUDGET WORKSHEET

This fund is established by the Subdivision Regulations of the city and derives its revenues from subdividers of land within the city. Revenues are fees paid by the subdividers or developers at the time a subdivision plat is approved. As provided in the Subdivision Regulations, these revenues are specifically earmarked for parks, open space, trails, or other public improvements.

DESCRIPTION	2004	2005	2006	2007	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	BUDGET	
<b>REVENUES:</b>					
08-320-3219 CASH IN LIEU OF LAND DONATIONS	0	0	0	0	
08-320-3220 DEVELOPMENT FEES	0	0	0	0	
08-360-3611 INTEREST ON INVESTMENT	5,189	16,531	400	900	
08-360-3680 OTHER REVENUES	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>5,189</b>	<b>16,531</b>	<b>400</b>	<b>900</b>	
<b>EXPENDITURES:</b>					
08-450-9093 THREE POND PARK WATER	589	589	589	615	
08-450-9094 ENTRY FEATURE IMPROVEMENTS	0	0	0	0	
08-450-9095 PARKS & TRAIL IMPROVEMENTS	0	0	10,000	0	
08-450-9098 BELLEVIEW LANDSCAPE IRRIGATION	0	688	800	0	
08-450-6068 MISCELLANEOUS	0	0	0	0	
08-450-6070 CONTINGENCIES	0	0	0	0	
08-470-7080 TRANSFERS OUT	0	625,000	0	0	2005 Payment to GF for Meade Parkland
<b>TOTAL EXPENDITURES</b>	<b>589</b>	<b>626,277</b>	<b>11,389</b>	<b>615</b>	
<b>INCREASE TO RESERVES</b>	<b>4,600</b>	<b>(609,746)</b>	<b>(10,989)</b>	<b>285</b>	
<b>BALANCE IN RESERVES</b>	<b>649,222</b>	<b>39,136</b>	<b>28,631</b>	<b>28,901</b>	transfer of \$216,278 surplus and def fund closure in 2004
<b>BALANCE IN EMERGENCY RESERVES</b>	<b>156</b>	<b>496</b>	<b>12</b>	<b>27</b>	

## ARAPAHOE COUNTY OPEN SPACE FUND 14

### CHERRY HILLS VILLAGE 2007 BUDGET WORKSHEET

This fund was created to account for sales tax revenues generated from the Arapahoe County Open Space ballot measure (resolution no. 030381). The City receives a shareback of the tax revenues collected. These funds may be used to acquire real estate, easements, water rights and to improve, restore and protect open space. The funds may also be used to manage, patrol and maintain open space lands including construction costs, equipment and improvements. The funds also allow for environmental education programs.

DESCRIPTION	2004	2005	2006	2007	NOTES/EXPLANATIONS:
	ACTUAL	ACTUAL	BUDGET	BUDGET	
<b>REVENUES:</b>					
14-320-3200 OPEN SPACE SHAREBACK	0	47,113	85,000	100,000	
14-320-3220 SALES TAX COLLECTION FEE	0	2,765	2,000	2,000	5% of all tax collected by the City
14-360-3611 INTEREST ON INVESTMENTS	0	981	400	2,000	
14-360-3680 OTHER REVENUES	0	0	0	0	
14-360-3800 TRANSFERS IN	0	82,491	0	0	2004 revenue-fund created in 2005
<b>TOTAL REVENUES</b>	<b>0</b>	<b>133,349</b>	<b>87,400</b>	<b>104,000</b>	
<b>EXPENDITURES:</b>					
14-450-9091 TRAIL IMPROVEMENTS	0	0	86,000	50,000	LDC Trail Link Master Plan (15,000), Fence material (15,000), Woodie Hollow Underpass Engineering (20,000)
14-450-9092 PARK IMPROVEMENTS	0	0	42,102	53,902	Volunteer Park (\$17,902), Taps (\$36,000)
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>128,102</b>	<b>103,902</b>	
<b>INCREASE TO RESERVES</b>	<b>0</b>	<b>133,349</b>	<b>-40,702</b>	<b>98</b>	
<b>BALANCE IN RESERVES</b>	<b>0</b>	<b>129,349</b>	<b>90,025</b>	<b>89,625</b>	
<b>BALANCE IN EMERGENCY RESERVES</b>	<b>0</b>	<b>4,000</b>	<b>2,622</b>	<b>3,120</b>	

# SID #7 BOND FUND

## CHERRY HILLS VILLAGE 2007 BUDGET WORKSHEET

This fund has been established for collecting assessments and paying debt service on the bonds that finance the construction of a new water improvement system for the Cherry Hills Village residents of subdivisions Charlou Park addition and Charlou Park second addition. With the completion and acceptance of this construction project, Denver Water will extend its full service agreement to these 48 properties. The assessment is for 20 years and the first year of collection by Arapahoe County, the collecting agent will begin in 2001. Final payment is due December 15, 2020.

DESCRIPTION		2004	2005	2006	2007	NOTES/EXPLANATIONS:
		ACTUAL	ACTUAL	BUDGET	BUDGET	
<b>REVENUES:</b>						
13-360-3611	INTEREST INCOME	3,601	13,769	7,200	11,000	
13-360-3612	INTEREST ON ASSESSMENTS	84,907	74,421	83,065	79,759	
13-360-3630	ASSESSMENT REVENUE	93,440	38,114	47,222	50,527	
<b>TOTAL REVENUE</b>		<b>181,947</b>	<b>126,304</b>	<b>137,487</b>	<b>141,286</b>	
<b>REDUCTION OF RESERVES</b>		<b>8,612</b>	<b>57,285</b>	<b>-</b>		
<b>TOTAL FUNDS AVAILABLE</b>		<b>190,559</b>	<b>183,589</b>	<b>137,487</b>	<b>141,286</b>	
<b>EXPENDITURES:</b>						
13-470-4041	COUNTY TREASURER FEES	1,783	1,125	1,303	1,303	1% of interest+assessment revenue
13-470-7072	INTEREST EXPENSE	93,776	85,464	81,351	72,864	
13-470-7073	BOND PRINCIPAL PAYMENT	95,000	97,000	51,000	55,000	
<b>TOTAL EXPENDITURES</b>		<b>190,559</b>	<b>183,589</b>	<b>133,654</b>	<b>129,166</b>	
<b>INCREASE TO RESERVES</b>		<b>-</b>	<b>-</b>	<b>3,833</b>	<b>12,120</b>	
<b>BALANCE IN RESERVES</b>		<b>154,868</b>	<b>99,252</b>	<b>102,749</b>	<b>114,755</b>	
<b>BALANCE IN EMERGENCY RESERVES</b>		<b>5,458</b>	<b>3,789</b>	<b>4,125</b>	<b>4,239</b>	

# WATER AND SEWER FUND 20

## CHERRY HILLS VILLAGE 2006 BUDGET WORKSHEET

The City is currently involved in a program to incorporate the water and sewer districts located within the City boundaries into the municipal government. With this ongoing action, the City desires to account separately for the funds allocated to the project and its associated utility function. For this reason, the Water and Sewer Fund was created to account for all revenues and expenses associated with the consolidation and operation of water and sewer utilities coming under the auspices of the City of Cherry Hills Village.

DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2007 BUDGET	NOTES/EXPLANATIONS:
<b>BEGINNING FUNDS AVAILABLE</b>	782,325	851,116	958,101	967,936	
<b>REVENUES:</b>					
20-320-3220 TAP FEES	37,025	65,425	10,000	10,000	
20-320-3226 SEWER ADMINISTRATION FEES	1,752	1,809	1,500	1,812	\$12/yr to those with Englewood total service agreements. (151 homes)
20-320-3227 INCLUSION FEES	1,300	0	0	0	\$150/yr for repairs and maintenance to those with Englewood agreements. (151 homes)
20-320-3228 SEWER REPAIR & MAINTENANCE	33,300	31,425	15,000	22,650	(151 homes)
20-360-3611 INTEREST INCOME	4,978	13,241	8,000	15,000	
20-360-3660 CONSOLIDATION REIMBURSEMENTS	0	0	0	0	
20-360-3680 OTHER REVENUES	10,537	552	0	0	
<b>TOTAL REVENUE</b>	<b>88,892</b>	<b>112,452</b>	<b>34,500</b>	<b>49,462</b>	
<b>EXPENDITURES:</b>					
20-461-4043 LEGAL COUNSEL	3,404	2,048	5,000	5,000	
20-461-4044 CHERRYMOOR SOUTH EXPENSES	0	192	0	0	
20-461-4046 CHARLOU	2,987	1,275	0	0	
20-461-4047 ENGLEWOOD FIRE HYDRANT	1,207	1,389	1,200	1,200	
20-461-4049 OTHER CONTRACTUAL SERVICES	14,966	3,938	9,000	9,000	\$4K for TAC
20-461-5052 SEWER REPAIRS AND MAINTENANCE	0	0	10,000	10,000	Includes engineering rate analysis
20-461-6068 MISCELLANEOUS EXPENSES	204	0	500	500	
<b>TOTAL EXPENDITURES</b>	<b>22,768</b>	<b>8,841</b>	<b>25,700</b>	<b>25,700</b>	
<b>INCREASE TO RESERVES</b>	66,124	103,611	8,800	23,762	
<b>BALANCE IN RESERVES</b>	848,449	954,727	966,901	991,698	
<b>BALANCE IN EMERGENCY RESERVES</b>	2,667	3,374	1,035	1,484	

PARKS AND RECREATION FUND 30

CHERRY HILLS VILLAGE  
2007 BUDGET WORKSHEET

The Park and Recreation fund was established for the purpose of accounting for costs related to exclusion by the City from the South Suburban Park and Recreation District and to establish certain park and recreation functions within the City of Cherry Hills

**PERSONNEL SUMMARY**

City Employees	2004	2005	2006 Budget	2006 Forecast	2007 Budget
Park and Trail Administrator	1	1	1	1	1
Parks Worker II	0	0	2	1	2
Crew leader	0	0	0	1	1
Seasonal	1	1	5	5	5
<b>Total</b>	<b>1</b>	<b>1</b>	<b>8</b>	<b>8</b>	<b>9</b>

Add horticulturalist for 2007

NOTES/EXPLANATIONS:

<b>BEGINNING FUNDS AVAILABLE</b>	0	(484,204)	(1,270,798)	(1,270,798)	(1,329,155)	
<b>REVENUES:</b>						
<b>ASSESSED VALUE</b>	259,755,951	259,755,951	277,453,440	277,453,440	282,749,450	
Mill Levy	-	-	7,422	7,422	7,422	
Debt service mill levy (abated)	-	-	1,605	1,605	1,605	
Applied mill levy	-	-	5,817	5,817	5,817	
30-310-3111 CURRENT PROPERTY TAXES	-	-	1,613,947	1,613,947	1,644,754	
30-310-3121 SPECIFIC OWNERSHIP TAX	0	0	60,000	60,000	60,000	
30-310-3191 CURRENT TAX INTEREST	0	0	0	0	0	
30-310-3192 DELINQUENT TAXES	0	0	0	0	0	
30-310-3193 DELINQUENT INTEREST	0	0	0	0	0	
30-360-3611 INTEREST INCOME	0	899	0	2,000	2,000	
30-360-3680 OTHER REVENUES	0	0	0	0	0	
<b>TOTAL REVENUE</b>	<b>0</b>	<b>899</b>	<b>1,673,947</b>	<b>1,675,947</b>	<b>1,706,754</b>	
<b>EXPENDITURES:</b>						
<b>PERSONAL SERVICES:</b>						
30-432-1011 PERSONAL SERVICES	52,239	117,917	198,620	157,035	239,371	Fulltime Hort/Maint position \$36-40K added for 07
30-432-1013 SOCIAL SECURITY TAXES	3,989	9,264	16,140	11,510	16,522	
30-432-1015 RETIREMENT	0	2,906	7,428	2,000	7,666	
30-432-1016 HEALTH-LIFE-DENTAL INSURANCE	4,111	9,987	10,560	9,450	11,616	4 fulltime employees (15% increase projected)
30-432-1018 UNIFORMS	0	840	2,260	1,800	2,380	Boots (\$480), pants (\$800), coats (\$400) and shirts (\$700) for 4 fulltime people and shirts for seasonal workers
30-432-1019 OVERTIME	343	156	2,534	2,500	2,500	snow removal
<b>TOTAL PERSONAL SERVICES</b>	<b>60,682</b>	<b>141,071</b>	<b>237,542</b>	<b>184,295</b>	<b>280,055</b>	
<b>SUPPLIES AND MATERIALS:</b>						
30-432-2021 OFFICE SUPPLIES/PRINTING	1,182	1,021	8,700	8,700	1,200	Office supplies, mailings and supplies,
30-432-2023 PLANT SUPPLIES	0	375	3,000	1,500	3,000	Park and entryway flowers and supplies
30-432-2025 GENERAL INFRASTRUCTURE MAINT	0	4,186	22,000	22,000	26,000	\$3,500 for repairs to shelters, playground equipment, walks and trails \$7,500 in fence repair, \$1,000 trash bags, \$2,000 pet pick ups, \$5,000 weed control materials MISC \$6000
30-432-2026 SNOW AND ICE MELT	0	0	1,000	1,000	1,000	For hard surface trail trouble spots

30-432-2027	PARK SIGNAGE	0	427	1,200	1,000	1,200	Repair and replacement of park and trail signage (not capital)
30-432-2028	SPECIAL MATERIALS	0	5,557	5,000	5,000	5,000	Lumber, paint, hardware and anything not anticipated
	<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>1,182</b>	<b>11,566</b>	<b>40,900</b>	<b>39,200</b>	<b>37,400</b>	
30-432-3032	WATER	0	5,200	3,400	6,400	7,000	Cost of water for irrigation of all parks and trails
30-432-3033	COMMUNICATIONS	0	499	1,300	1,300	1,750	Nextel phones
	<b>TOTAL UTILITIES</b>	<b>0</b>	<b>5,699</b>	<b>4,700</b>	<b>7,700</b>	<b>8,750</b>	
	<b>CONTRACTUAL SERVICES:</b>						
30-432-4041	COUNTY TREASURER FEES	-	-	16,139	16,139	16,448	1% of Property Tax revenues
30-432-4043	LEGAL/SURVEYING	323	3,567	9,500	3,000	9,500	Document and easement review \$2,000, Surveying \$7,500
30-432-4047	FORESTRY/ROW TREE MAINT.	0	24,452	41,000	41,000	44,000	Tree planting in parks \$13,000 watering included \$20,000 for tree planting zones and \$11,000 spraying contract
30-432-4048	VEHICLE MAINTENANCE CONTRACT	0	7,422	6,050	6,050	7,000	Cost of PM program provided by the City of Englewood
30-432-4046	ENGINEERING	0	0	3,000	0	4,000	For new and existing structures and projects
30-432-4049	OTHER CONTRACTUAL SERVICES	0	6,231	8,800	8,800	10,000	Landfill \$3,000, trash services \$2,000, West Nile mosquito spraying by Arapahoe County \$5000
	<b>TOTAL CONTRACTUAL SERVICE</b>	<b>323</b>	<b>41,672</b>	<b>84,489</b>	<b>74,989</b>	<b>90,948</b>	
	<b>MAINTENANCE:</b>						
30-432-5052	EQUIPMENT MAINTENANCE		1,907	2,500	2,500	2,750	Small equipment repair
							Cost to maintain vehicles above and beyond the scope of the PM contract with the City of Englewood \$1000 for sweeper parts
30-432-5053	VEHICLE MAINTENANCE	0	1,087	1,500	1,500	2,500	Cost for fueling vehicles Fuel cost increased to cover cost to purchase fuel off site Increase is estimated at 30% with an additional increase of 10% to cover the increase in fuel over the past.
30-432-5054	GASOLINE-OIL	0	2,105	2,800	3,800	6,000	Entry features City center and parks including tree planting, sprinkler system upgrades and sod.
30-432-5055	GROUND MAINTENANCE/IMPROVE	0	3,240	20,000	20,000	21,000	
	<b>TOTAL MAINTENANCE</b>	<b>0</b>	<b>8,339</b>	<b>26,800</b>	<b>27,800</b>	<b>32,250</b>	
	<b>OTHER EXPENSES</b>						
30-432-4045	EXCLUSION EXPENSE	187,444	10,465	25,000	25,000	15,000	Est cost to appeal
30-432-6063	TRAIN-DUES-TRAVEL-SUB	314	798	3,225	3,225	4,225	Colorado Parks and Recreation Association dues and conference (\$350), NRPA dues(\$225), parks maintenance conference (\$100), Pro Green (\$500), turf and tree seminars, backflow certification (\$1200), chemical application license (\$350), playground safety inspection cert (\$500), CDL licenses, sprinklers certs (\$1000.00)
30-432-6064	TESTING-PHYSICALS	222	531	750	750	1,750	Drug testing and yearly physicals, ft and seasonal
30-432-6067	SPECIAL EVENTS		27	1,000	2,209	5,000	Community Fair
30-432-6068	MISC EXPENSE	2,807	4,194	5,500	3,000	5,500	Includes hiring costs and \$2400 auto allowance
30-432-6069	RECREATION REIMBURSEMENT	0	133,456	125,000	125,000	125,000	Shovels, rakes, and small power tools for park maintenance
30-432-7071	EQUIPMENT	0	2,371	5,750	3,500	5,500	Box scraper \$600
30-432-7075	ADMINISTRATIVE SERVICES	0	0	25,000	25,000	25,000	Property casualty, water, sewer, electric, janitorial, phone, audit, workers comp
	<b>TOTAL OTHER EXPENSES</b>	<b>190,786</b>	<b>151,840</b>	<b>191,225</b>	<b>187,684</b>	<b>186,975</b>	

	<b>ASSET PAYMENT EXPENSES</b>					
30-440-7072	0	256,862	263,000	406,450	380,300	
30-440-7073	0	0	568,000	568,000	585,000	Payment for Park assets from South Suburban
	<b>0</b>	<b>256,862</b>	<b>831,000</b>	<b>974,450</b>	<b>965,300</b>	
	<b>TOTAL OPERATING EXPENSES</b>					
	252,972	617,049	1,416,656	1,496,118	1,601,678	
	<b>CAPITAL EXPENDITURES</b>					
	31,315	170,444	253,606	238,186	45,000	see capital detail
	<b>284,287</b>	<b>787,493</b>	<b>1,670,262</b>	<b>1,734,304</b>	<b>1,646,678</b>	
	<b>TOTAL EXPENSES</b>					
	<b>(284,287)</b>	<b>(786,594)</b>	<b>3,684</b>	<b>(58,357)</b>	<b>60,076</b>	
	<b>EXCESS REVENUES</b>					
	<b>-484,204</b>	<b>-1,270,798</b>	<b>-1,267,114</b>	<b>-1,329,155</b>	<b>-1,269,079</b>	
	<b>ENDING FUNDS AVAILABLE</b>					

**2007 PARKS AND TRAILS CAPITAL IMPROVEMENTS**

Account	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 BUDGET	2006 FORECAST	2007 BUDGET	NOTES/EXPLANATIONS:
30-441-1000	Trail improvements			\$ 52,000	\$ 52,000	-	0
30-441-1000-05	Signs						
30-441-1101	John Meade Park Master Plan						
30-441-3103	Equipment			\$ 170,606	\$ 158,186	45,000	2 Mowers - \$45,000.00
30-441-3104	Vehicles			\$ 31,000	\$ 28,000	-	
30-441-3107	Landscaping						
30-441-3108	Buildings						
<b>TOTAL CAPITAL EXPENDITURES</b>				<b>\$ 253,606</b>	<b>\$ 238,186</b>	<b>45,000</b>	

FEE PERSONNEL, CONSULTING & INTERGOVERNMENTAL AGREEMENTS	
Animal Shelter	TenderCare Emergency Services
Auditor	Swanhorst & Company, LLC
Building Inspection	Colorado Code Consulting, LLC
Engineering	Muller Engineering Company
Health Insurance	Sandbak & Company
Legal	MDKR
	Collins Cockrel & Cole
	Petrock & Fendel
Municipal Judge	Judges Turre & Coffman
Prosecuting Attorney	Suzanne Rogers
Traffic Engineer	Muller Engineering Company
Vehicle Maintenance	City of Englewood