

**Addendum Number 1**

**ADDENDUM TO REQUEST FOR PROPOSAL FOR INDEPENDENT PROFESSIONAL  
AUDITING SERVICES**

**CITY OF CHERRY HILLS VILLAGE**

**ORIGINAL RFP DATED JULY 29, 2019**

AUGUST 7, 2019

To All Potential Bidders:

The purpose of this addendum is to correct the previously posted bid document and is hereby made a part of the bid documents. Please attach this addendum to the documents you have received. The original RFP remains in full effect except as modified by this Addendum which hereby is made part of the RFP.

The correction is listed below in **red** and rectifies the date for inquiry submissions.

On page 2, under “II. Inquiries and Corrections”:

Any questions or clarifications should be directed to:

Jessica Sager  
Director of Finance and Administration  
City of Cherry Hills Village  
2450 East Quincy Avenue  
Cherry Hills Village, CO 80113  
(303) 783-2730  
[jsager@cherryhillsvillage.com](mailto:jsager@cherryhillsvillage.com)

If a company submitting a proposal finds discrepancies in or omissions from the Request for Proposal (RFP), or should require additional clarification of any part thereof, they should contact the Director of Finance and Administration. Any interpretation of or change made to the RFP will be made by written addendum to each prospective firm and shall become part of the request for any contract awarded. The City will not be responsible for the accuracy of or be bound by any oral explanations, interpretations, or representations. **To be given consideration, inquiries must be received by 4:00 p.m. MDT on Friday, August 30, 2019.**

This form must be signed and submitted with the proposal documents due on Friday, September 6, 2019.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date