



City of Cherry Hills Village

2014 Annual Report





Dear Villagers,

On behalf of the City Council, our Commissions, Committees and Boards, and all of our staff, we are pleased to present here our 2014 Annual Report for Cherry Hills Village, a community that was named “The Number One Best Suburb of America to Live In.” This report highlights just some of the achievements of our Village during 2014, and we commend it to your careful consideration.

In it you will read of the financial strength, security and stability of your Village. The serious economic turmoil suffered by municipalities and other entities heavily dependent upon property taxes has largely, although not completely, subsided. Although property tax revenue in 2014 was down by approximately \$100,000, this was more than offset by a \$350,000 increase in licenses and permits and a \$100,000 increase in use taxes. Taken together with a \$100,000 plus reduction in expenses from the year before, along with other economies, your General Fund balance increased by over \$1 million.

You will also read of the tremendous efficacy of your Police Department. We remain a city with a notably low crime rate. And we continue to provide exceptional service to our citizens, including direct and personal communication with all of them in order to create a strong public/private partnership with our law enforcement professionals. Moreover, we hosted an international sporting event, the BMW Championship Golf Tournament that welcomed almost 130,000 people to the Village without any major incidents, thanks to the outstanding preparation by our Police Department and its unparalleled collaboration with over a dozen other agencies.

The building and “re-building” boom in the Village was in full force in 2014, resulting in building permit revenue for our Community Development Department that was more than double the revenue we saw four years earlier and almost as high we experienced in the bellwether year of 2006.

But truly one of the most significant achievements of the year was enjoyed by our Public Works Department, which went through an exhaustive review by the American Public Works Association and earned an accreditation that is enjoyed by only 100 other municipalities in the United States! Congratulations to Deputy City Manager and Public Works Director Jay Goldie, together with all of the hard working members of our *accredited* Public Works Department.

The accomplishments of 2014 are found in these pages...and they point to a great 2015! Your city staff and your **VOLUNTEER** elected and appointed officials, who are your uncompensated neighbors, spend countless hours improving the quality of life in our Village. It was my honor and privilege to serve as your Mayor throughout this eventful and prosperous year. I can honestly say that I treasure that service as much as any other in my life. Thank you for your confidence and support. And I know that our successors on the Council are pledged to continue the great work that we began. I hope that you will all fare well!

Sincerely,

Doug Tisdale

Your Mayor (2012-2015)



INCOMING MAYOR'S REPORT

Dear Cherry Hills Village Residents,

The 2014 Annual Report highlights the stable and growing financial success of Cherry Hills Village. Our future rests upon the sturdy shoulders of our predecessors and the rapid recovery of the economy in Colorado. The good news is that a growing economy increases demand for housing, in turn boosting property values. The bad news is that increased population brings with it higher density around our borders, increased traffic and all of the associated problems commensurate with a quickly growing population in the greater Denver Metropolitan area.

Your public servants are focused on making 2015 a great year, anticipating problems and creating opportunities to efficiently maximize the use of your tax dollars now and going forward. City Council is desirous of being proactive and not reactive. There is an amazing amount of energy being generated by our various Commissions, City Staff and City Council. Please join us in these endeavors, your input is invaluable.

Respectively,

Mayor Laura Christman



Mayor:	Laura Christman
District 1:	Mark Griffin
District 2:	Earl Hoellen
District 3:	Alex Brown (Mayor Pro-Tem)
District 4:	Mike Gallagher
District 5:	Klasina VanderWerf
District 6:	Katy Brown

Cherry Hills Village City Council meetings are held the first and third Tuesday of every month at 6:30 p.m.

City Staff

The city staff is organized into several different departments. Those departments are: City Manager's office, Community Development Department, Department of Finance & Administration, Police Department and the Public Works and Parks Department. There are currently 49 full time employees.

City Manager—John Patterson

- Human Resource Analyst - Kathryn Barlow

Deputy City Manager & Public Works Director—Jay Goldie

- Parks, Trails & Recreation Administrator— Ryan Berninzoni
- Parks Crew Chief—Matthew Krebsbach
- Public Works Project & Right-of-Way Manager—Ralph Mason
- Public Works and Parks Administrative Assistant—Pamela Broyles
- Streets Operations Supervisor—Josh English

Finance & Administration Director—Karen Proctor


- Accounting Clerk - Jessica Sager
- City Clerk—Laura Smith
- Municipal Court Clerk—Terri Littleford

Community Development Director—Rob Zuccaro

- Community Development Clerk—Cesarina Dancy
- Special Projects Coordinator—Emily Kropf

Chief of Police—Michelle Tovrea

- Commander—Patrick Weathers
- Police Clerk—Sarah Henderson



The Village Center is open 8:00 a.m. to 4:30 p.m. Monday through Friday and is located at: 2450 East Quincy Avenue. The Joint Public Safety Facility is open 8:00 a.m. to 4:30 p.m. Monday through Friday and is located at: 2460 East Quincy Avenue. The City website is www.cherryhillsvillage.com.

Boards & Commissions

Many thanks to the members of the Village who have volunteered their time and efforts to staff the various boards and commissions!

Board of Adjustment & Appeals

Kerry Sullivan

Jennifer Allen

Bill Rapson

George Curtis

John Love

Mark Griffin (Council Liaison)

The Board of Adjustment and Appeals meetings are held on the first Thursday of every month at 6:30 p.m.

Parks, Trails and Recreation Commission

Bill Lucas, Chair

Robert Eber, Vice Chair

Joshua DiCarlo

Colleen Dougherty

Nina Itin

Rob Ganger

John Kokish

The Parks, Trails and Recreation Commission meetings are held on the second Thursday of every month at 6:30 p.m.

Planning and Zoning Commission

Peter Savoie, Chair

Jim Rubin, Vice Chair

David C. P. Wyman

Al Blum

Peter Niederman

Doris Kaplan

The Planning and Zoning Commission meetings are held on the second Tuesday of every month at 6:30 p.m.

The Public Art Commission

Ann Polumbus, Chair

Douglas Smooke, Vice Chair

Gay Warren

Teresa Harbaugh

Klasina VanderWerf (Council Liaison)

The Public Art Commission meetings are held the last Monday of every month at 8:30 a.m.

Quincy Farms Visioning Committee

Jeff Welborn

Jeff Ferrell

Karen Barsch

Laura Christman (Mayor)

Harriet LaMair

Debbie Welles

Charles Maguire

Klasina VanderWerf (City Council)

Katy Brown (City Council)

The Quincy Farms Visioning Committee meetings are held on an as needed basis.

Utility Line Undergrounding Study Committee

Russell Stewart

Andy Love

John Love

David C.P. Wyman

Daniel Lynch

Paul Stewart

Susan Maguire

Alex Brown (Council Liaison)

Earl Hoellen (Council Liaison)

The Utility Line Underground Study Committee meetings are held on an as needed basis.



Financials

It is the goal and desire of the City of Cherry Hills Village to provide City services at the maximum level possible while maintaining fiscally responsible practices.

The City of Cherry Hills Village has been able to achieve this goal through continued monitoring of revenue and expenditures along with direction and support from City Council throughout the year.

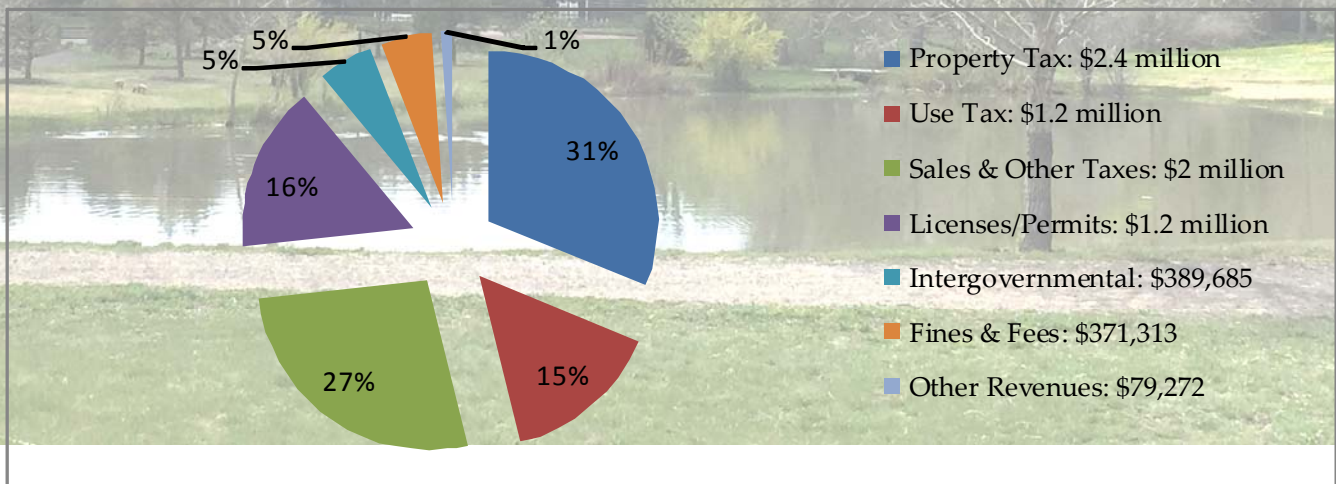
2014 Fiscal Highlights Include:

- Assets of the City exceeded its liabilities by \$34.0 million
- \$15.7 million of these assets are unrestricted and can be used to meet the City's obligations to the residents
- At the end of the fiscal year 2014, the fund balance for the General Fund was \$6.8 million and the Capital Fund was \$6.8 million
- General Fund actual revenues exceeded budgeted revenue by \$934,564 for the fiscal year 2014 and actual expenditures were \$482,218 less than budgeted expenditures

In 2011, City Council established a new Capital Fund to be used for items that cost over \$5,000 and have a useful life greater than one year. As the City entered a period of decreasing revenues, it became important for the Council to prioritize the use of the City's financial resources. The 2015 budget was developed by assigning revenues to support City operating costs ahead of more discretionary expenditures such as capital improvements. Expenditures in 2015 for all funds are budgeted at a 28% increase from 2014. This increase is mainly due to additional Capital Fund expenditures, salary and benefit increases and additional expenses required for sewer repairs.

General Fund and Capital Fund Revenues

The General Fund and Capital Funds are the primary operating funds of the City. In 2014, total General Fund revenue combined with Capital Fund revenue was \$7,672,735, an increase of 2% from 2013. The major source of revenue for the General Fund is property tax, which saw a 3% decrease from 2013 to 2014.

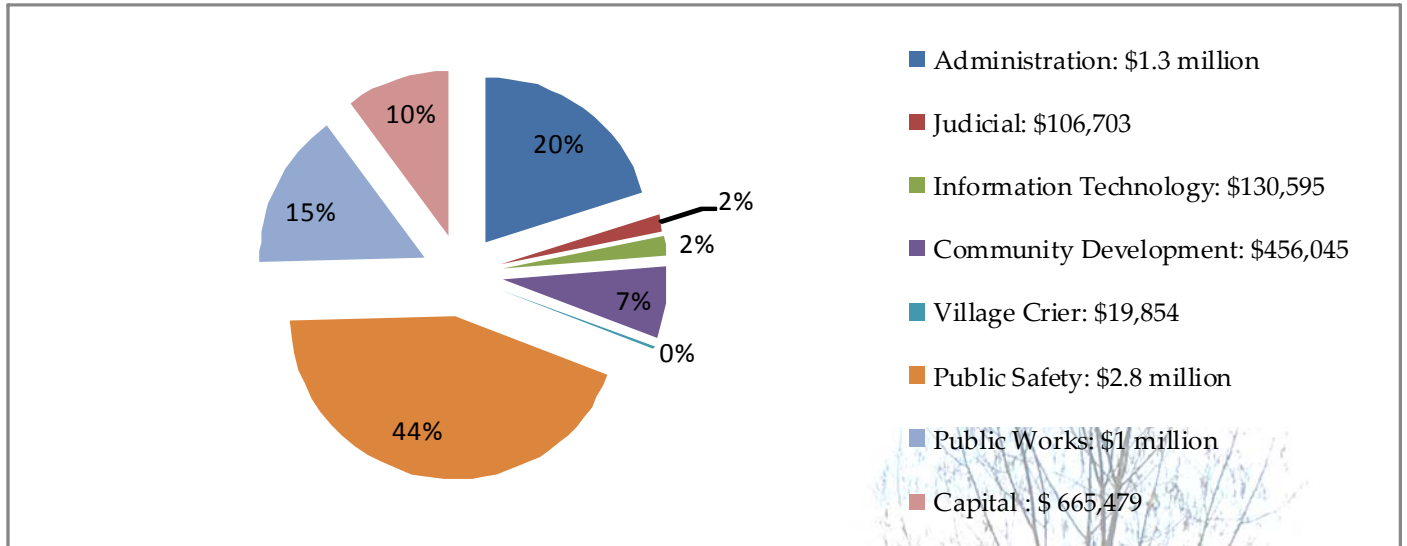


The 2014 audited financial statements are available on the City's website at www.cherryhillsvillage.com.

Financials continued

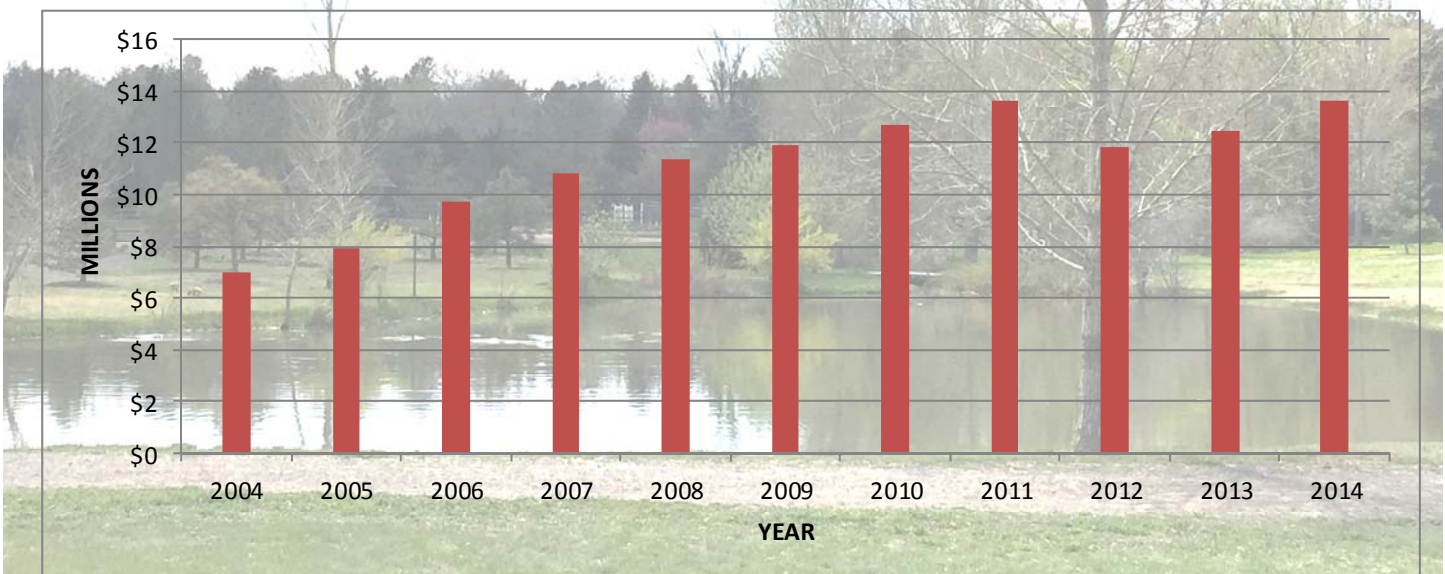
General Fund and Capital Fund Expenditures

Total General Fund and Capital Fund expenditures in 2014 were \$6,567,498, a decrease of 2% from 2013. This decrease is primarily due to the reduction in Capital expenditures.



General Fund Balance

A healthy fund balance is important to the fiscal strength of the City. It is the City's policy to maintain an unreserved fund balance for the General Fund equivalent to a minimum of six months of the current year's expenditures less capital outlay and transfers out budgeted for the fund. The 2014 combined ending fund balance for the General Fund and Capital Fund was \$13.6 million.



South Suburban Obligation

The City excluded from South Suburban in 2004. The court ordered the City to pay the District \$9.6 million for the conveyance and transfer of assets. The City is required to make annual principal and interest payments in December through 2019. The remaining principal due at the of 2014 is \$3.7 million.



Police Department

The mission of the Cherry Hills Village Police Department is to promote strong community partnerships while providing courteous, professional, and ethical police services. In 2014, the mission was carried out with three main expectations in mind including: providing exceptional service to our community, to facilitate and provide procedural justice to any member of the community we contact and lastly, each member of the department expects to be held accountable for our actions. Communication with our community members is essential to our success and it also helps to strengthen our bond with those we serve.

A five year analysis of statistical data indicates that crime in the Village continues to remain low. Crime reports for 2014 remained consistent with past data. Fraud related incidents showed an increase from 2013. We encourage our citizens to be vigilant with regard to suspicious activities related to any financial transactions or persons unknown to you inquiring about personal information. The Police Department routinely distributes updates on the City web site warning citizens of fraud related activity.

The Police Department hired two new officers in 2014. Officer Lenny Abeyta joined the department with 10 years of experience having served with the Montrose Police Department. In addition, he served 12 years with the United States Navy including deployments in Iraq. Officer Nathan Fischer was hired from the Columbine Valley Police Department bringing almost 4 years of experience along with him. Officer Fischer received his Basic Law Enforcement Training Academy POST Certification from Red Rocks Community College.

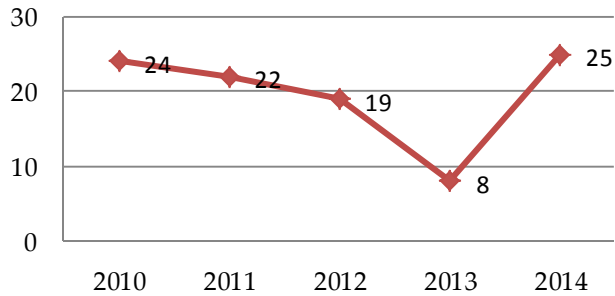
Relationships and partnerships are an important function of the Police Department. We are a better team when we work with the community to solve problems and 2014 was an excellent example of the department's commitment to teamwork. The following are some of the highlights of the year: during the first week of September, the Cherry Hills Country Club hosted the 2014 BMW Championship golf tournament. This tournament attracted approximately 129,000 attendees throughout the week. The Cherry Hills Village Police Department requested and received assistance from 13 outside police agencies. These agencies included: Englewood, Greenwood Village, Arapahoe County Sheriff's Office, Lone Tree, Sheridan, Denver, Colorado State Patrol, Denver County Sheriff's Office, Jefferson County Sheriff's Office, Golden, Bureau of Alcohol, Tobacco and Firearms (ATF), Federal Bureau of Investigation (FBI), and Federal Reserve Police. Planning for the event began in 2012 and South Metro Fire Rescue Authority (SMFRA) personnel conducted the planning meetings. Police personnel along with the City's Community Development and Finance Departments were involved from the beginning stages of planning. Monthly meetings were conducted and, as the event date got closer, bi-weekly meetings were held. Starting in August 2014, meetings were held weekly. On August 18th a "table top" meeting took place in the community room of the Joint Public Safety Facility. During the table top meeting, scenarios were given to both police and fire personnel to work through operational and logistical issues. The scenario for the police was an active shooter at the front of the club. The scenario for the fire department was a structure collapse on the course. Thankfully neither scenario occurred and due to the exceptional teamwork and cooperation of everyone involved, the event was a tremendous success.

Other events included assisting the Secret Service and Capitol Police with dignitary visits, and participating and assisting our schools, Kent Denver, St. Mary's Academy and Cherry Hills Village Elementary, with several events during the year; including safety drills. At the request of other agencies throughout the metropolitan area, our expertise was utilized several times to assist with promotional processes from Detective to Chief of Police. We also participated in the drug take back day collecting over 150 pounds of unwanted prescription drugs. Finally, the department participated in the "Ice Bucket" fundraiser challenge to assist the families of fallen officers.

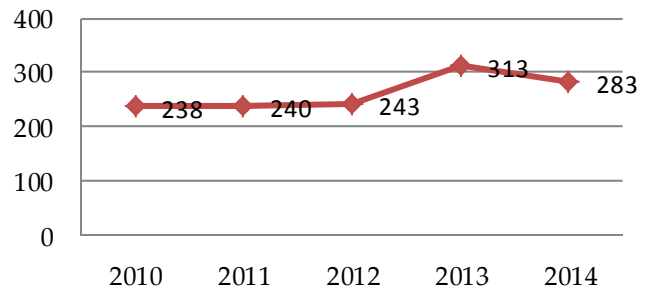


Police Department continued

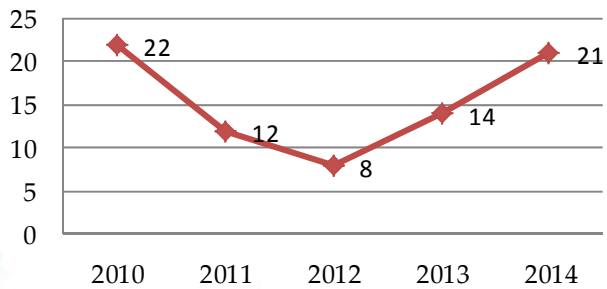
Fraud Related



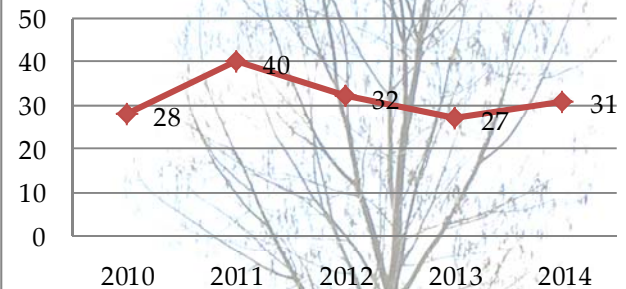
Traffic Accidents



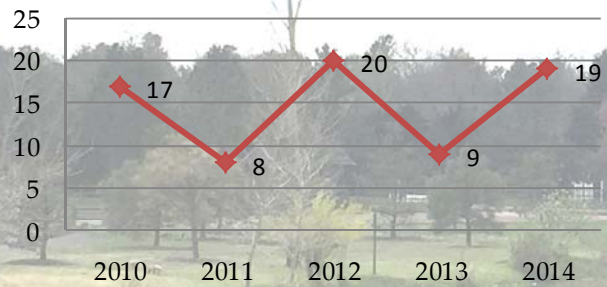
Criminal Mischief



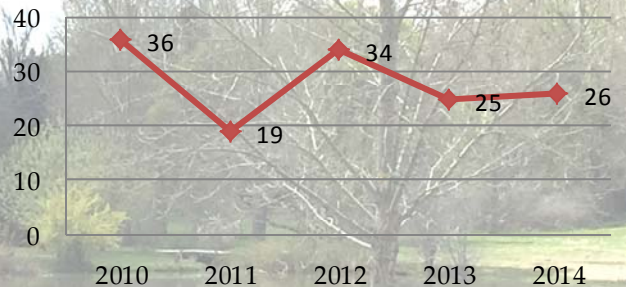
Theft



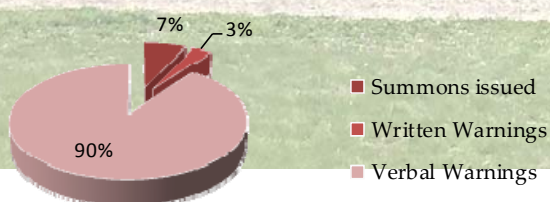
Burglary



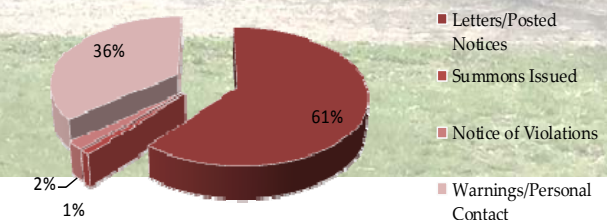
Theft from Motor Vehicle



Animal Control Warnings & Summons



Code Enforcement Actions



Community Development

The Community Development Department consists of the Building, Planning and Engineering Divisions and coordinates land use and development in the Village to ensure it is consistent with the Village's Master Plan and adopted codes. The Building and Planning Divisions' responsibilities include reviewing and issuing building permits and conducting building inspections. The Planning Division also processes development applications, such as requests for variances to the zoning code, expansions to the City's private clubs, religious facilities and private schools and development in the floodplain. The Engineering Division reviews drainage plans for private developments and assists Village staff with development review and public works projects. The Community Development Department also provides staff support to the Village's Planning and Zoning Commission and Board of Adjustment and Appeals.

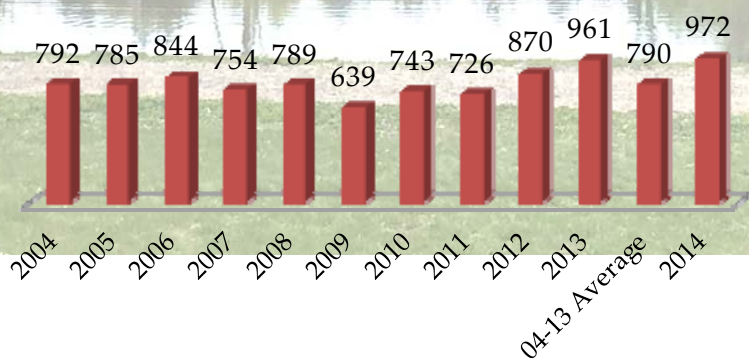
Building Permit Activity

In 2014, the Village issued 972 building permits, conducted 331 building plan reviews, and 4,389 building and zoning inspections. Building permit fees collected increased from \$795,491 in 2013 to \$1,138,882 in 2014, continuing an upward trend after a lull in activity from 2009 through 2011. Large development projects at Denver First Church of the Nazarene, St. Mary's Academy and the Old Cherry Hills Denver Water Pump Station contributed significantly to the revenues. There were only 10 new home permits in 2014, down from an average of 17 over the last ten-year period. Of the 10 new home permits in 2014, 4 were "scrape and rebuild" redevelopments where the old home was demolished.

2014-2013 BUILDING PERMIT COMPARISON

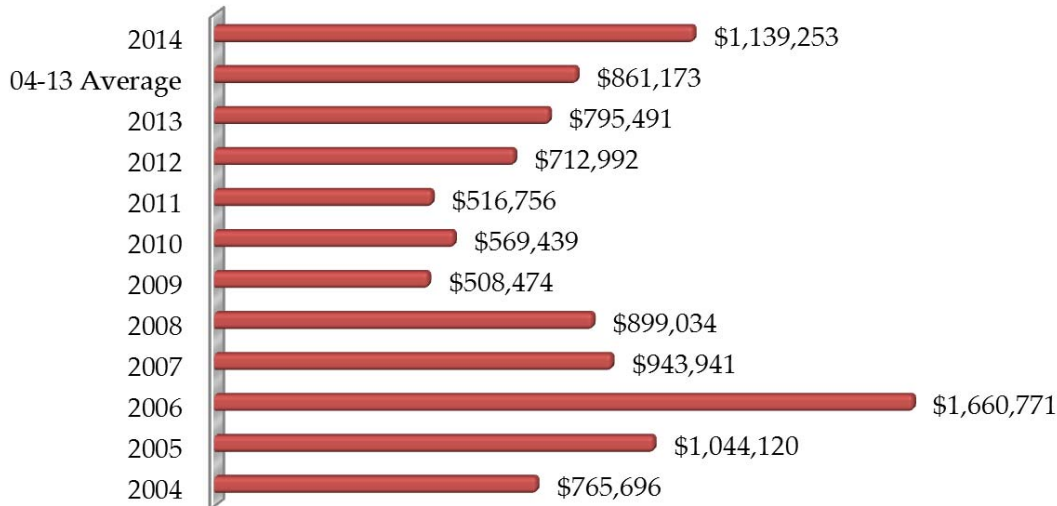
	2014	2013
TOTAL APPLICATIONS	972	961
<i>New Single Family Residences</i>	10	17
<i>Additions, Remodels, and Alterations</i>	136	160
<i>Accessory and Recreational Structures</i>	31	56
<i>Other Permits (Electrical, Plumbing, Mechanical, etc.)</i>	766	728
TOTAL BUILDING PERMIT FEES COLLECTED	\$1,138,882	\$795,491

**Total Number of Building Permits 2014
with 10-Year Comparison**



Community Development continued

Estimated Revenue from all Building Permits 2014 with 10-Year Comparison



Development Review

There were 19 development applications processed by the Community Development Department in 2014 compared to 18 in 2013. Of the 19 development applications, there were eight variance applications, up from four variance applications the previous year. The subdivision applications included approval of preliminary plat for a new seven-lot subdivision at 5100 E. Quincy Avenue. The expanded use applications included a new artificial turf playfield at St. Mary's Academy.

Department Personnel

The Community Development Department includes three full time staff members, the Community Development Director, Community Development Clerk and Special Projects Coordinator. The Building Division and Engineering Division services are contracted to Colorado Code Consulting and Icon Engineering respectively.

DEVELOPMENT APPLICATIONS 2014-2013 COMPARISON

	2014	2013
TOTAL APPLICATIONS	19	18
Conditional Use/Wireless Communication Applications	2	1
Expanded Use Applications (religious facility, private school and private club expansions)	3	3
Floodplain Development Permit Applications	2	2
Major Event Permit	1	0
Subdivision/Subdivision Amendment Applications	3	5
Rezoning Applications	0	2
Variance Applications	8	4
Appeal Applications	0	1

Public Works

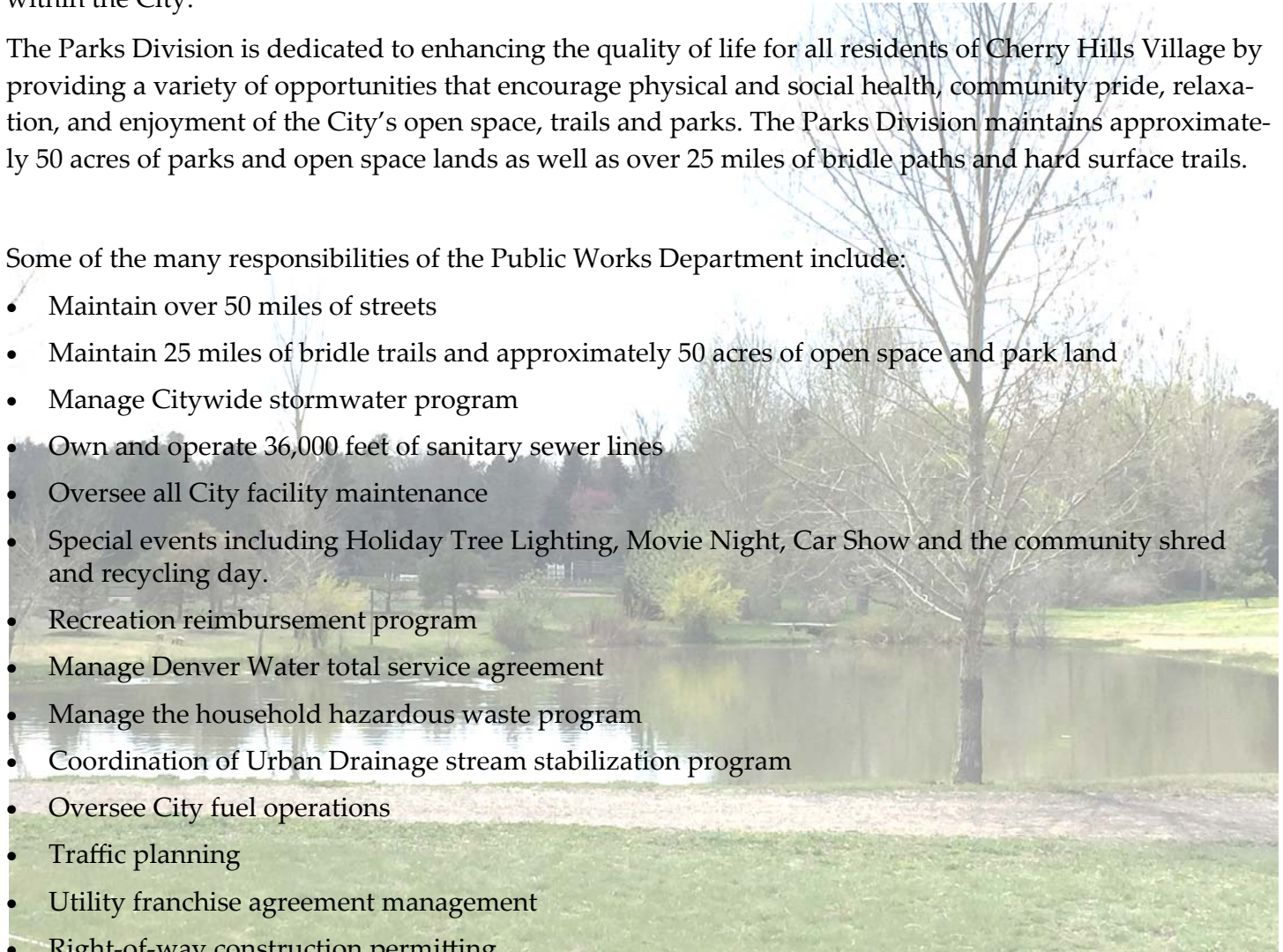
The Public Works Department is dedicated to maintaining and improving the quality of life in Cherry Hills Village by planning for future needs of streets and parks, promoting environmental quality, building and maintaining municipal infrastructure, managing public capital improvement projects and protecting the health, safety and welfare of the public. The Department is divided into two divisions; the Streets Division which provides for the design, construction, operation, and maintenance of public works and related services within the City's streets; while the Parks Division is tasked with improving and maintaining the City's parks, trails and open spaces for the enjoyment of the residents now and in the future.

The Streets Division is responsible for the general management, operation and care of the infrastructure found in the City's right-of-way including streets, bridges, curbs, gutters, trails, traffic, traffic signage, street striping, storm drain system, irrigation, street sweeping, entry features and tree trimming, right-of-way permits and inspections, snow removal; as well as general management operation and care of City facilities and properties. The Division manages over 50 miles of paved streets and 5 miles of gravel roads within the City.

The Parks Division is dedicated to enhancing the quality of life for all residents of Cherry Hills Village by providing a variety of opportunities that encourage physical and social health, community pride, relaxation, and enjoyment of the City's open space, trails and parks. The Parks Division maintains approximately 50 acres of parks and open space lands as well as over 25 miles of bridle paths and hard surface trails.

Some of the many responsibilities of the Public Works Department include:

- Maintain over 50 miles of streets
- Maintain 25 miles of bridle trails and approximately 50 acres of open space and park land
- Manage Citywide stormwater program
- Own and operate 36,000 feet of sanitary sewer lines
- Oversee all City facility maintenance
- Special events including Holiday Tree Lighting, Movie Night, Car Show and the community shred and recycling day.
- Recreation reimbursement program
- Manage Denver Water total service agreement
- Manage the household hazardous waste program
- Coordination of Urban Drainage stream stabilization program
- Oversee City fuel operations
- Traffic planning
- Utility franchise agreement management
- Right-of-way construction permitting
- Capital construction management
- Snow removal



Public Works continued

Vision

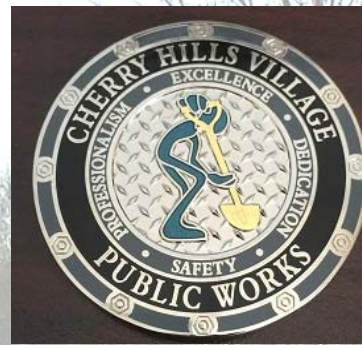
To be a well managed, highly effective department that responds to the current and future needs through creativity and innovation in order to maintain and enhance the community's essential infrastructure and natural resources.

Mission

The mission of the Cherry Hills Village Public Works Department is to provide a superior quality, safe and appropriate infrastructure and natural areas for all residents. By establishing positive relationships with the community the Department is able to provide effective, safe and well managed streets, parks and public facilities. The Department will be stewards of the environment and be fiscally responsible in all aspects of its operation. All Public Works employees will be highly qualified individuals and will be provided with the opportunity to continually increase their knowledge through education and training.

2014 Public Works Department Accreditation

In 2014, the City of Cherry Hills Village Public Works Department became the 94th Accredited Department in the United States and Canada. The purpose of the accreditation program is to provide a means of formally verifying and recognizing public works agencies for compliance with the recommended practices set forth in the American Public Works Association *Public Works Management Practices Manual*. It is a voluntary, self-motivated approach to objectively evaluate, verify and recognize compliance with the recommended management practices.



The objectives of the accreditation program are to:

- Create motivation for organizational self-improvement and stimulate general raising of standards
- Improve Public Works performance and the delivery of services
- Increase professionalism
- Instill pride among agency staff, elected officials and the local community
- Provide a target for improving operations
- Justify budget requests
- Reduce liability/insurance premiums
- Improve procedures
- Consistent, comprehensive practices
- Encourage documentation of all policies

Public Works continued

Total number of right-of-way permits with an 8 year comparison



2014 Projects/Improvements

- Snow removal operations were completed utilizing 1,194 man hours from the Public Works and Parks Departments. 59 tons of salt sand and 2,825 gallons of magnesium chloride were utilized to combat snow and ice,; while crews drove 5,323 miles during the operations. In 2014, Staff begun experimenting with a product called Ice Slicer. This product is more environmentally friendly and involves less clean-up after each storm. Staff will continue to evaluate the effectiveness of this product in the following years.
- 168 yards of concrete were installed by the City's concrete contractor to replace curbs and gutters in various areas around the City.
- City crews placed 428 tons of asphalt before the chip seal operations were completed by A-1 Chipseal. The street sweeper operation removed approximately 252 tons of material from the City streets.
- The Street crew installed over 4 tons of crack sealant on City streets as a preventative maintenance measure in an effort to minimize the effects of water and ice damage done to the street surface and subsurface.
- 68,000 yards of chip seal was installed by A-1 Chipseal, the City's contractor for this project. The City continues to utilize the chip seal process as a means to keep street repair costs down; while providing better driving surfaces.
- The Annual City clean-up continues to be a successful event. The total collections in 2014 were 10,000 lbs of shredded paper, 12,000 lbs of recycled paint, 8,200 lbs of recycled electronics and 70,000 lbs of collected trash and rubbish.
- The 3rd Annual Exotic Car Show was held on September 21st. This year's event was extremely successful with over 50 entrances into the show.
- The 7th Annual Movie Night Under the Stars was held on August 23rd. This year's movie "Despicable Me" was popular with both children and adults alike.
- The 7th Annual Holiday Tree Lighting event was held on December 12th. This event continues to be a success with the Mayor's reading of "'Twas the Night Before Christmas", photos with Santa and sleigh rides.