

RECORD OF PROCEEDINGS

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**CHERRY HILLS VILLAGE ART COMMISSION ■**

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Minutes of the Cherry Hills Village Art Commission  
City of Cherry Hills Village, Colorado  
Monday, June 4, 2018  
at the Joint Public Safety Facility

9:30 a.m.

**ROLL CALL**

Chair Ann Polumbus, Commissioners Gay Warren, Doug Smooke, David Schmidt, and Kathie Finger were present on silent roll call. Also present were Director of Finance Karen Proctor and City Clerk Laura Smith

Absent: Commissioners Elaine Asarch and Alison Lynch and Councilor Katy Brown.

**CALL TO ORDER**

Chair Polumbus called the meeting to order at 9:30 a.m.

**AUDIENCE PARTICIPATION**

None

**CONSENT AGENDA**

Commissioner Finger moved, seconded by Commissioner Warren to approve the Consent Agenda.

The motion passed unanimously.

**ITEMS REMOVED FROM CONSENT AGENDA**

None

**UNFINISHED BUSINESS**

**Sculpture-on-Loan Program**

Chair Polumbus asked about the May 16, 2018 Parks, Trails and Recreation Commission (PTRC) meeting.

Commissioner Schmidt explained that the PTRC had asked about the exact location and the CHVAC's process of selecting the sculpture.

Chair Polumbus asked about tomorrow's City Council meeting.

Director Proctor noted that staff had included a lot of information in the Council packet. She explained that she would introduce the item and would emphasize the public notice and input for the sculpture. She indicated that staff had spoken with Kendall Peterson about the logistics of installation and the total cost of the loan project, and that Ms. Peterson would attend the Council meeting to answer questions. She noted that paying the costs over multiple years was subject to annual appropriations, and while she did not anticipate any issue with Council appropriating those funds, if they chose not to then the Commission could use their Donation Account to pay for the remainder of the loan costs.

City Clerk Smith added that Deputy City Manager/Public Works Director Jay Goldie had been very helpful in determining the most cost effective method of installing the sculpture. She added that the item was on the agenda for both the study session at 5:30 p.m. and the regular meeting at 6:30 p.m.

Director Proctor noted that if Council needed more information the item could be considered again at the July 19, 2018 Council meeting.

City Clerk Smith added that after discussions with Ms. Peterson the cost breakout had been changed so that \$8,000 would be paid in 2018 for installation and removal, and \$7,000 would be paid in 2019 for the artist honorarium and day of arts education. She noted that several of the costs were estimates and that staff had used high estimates to ensure that the total cost would not be exceeded.

#### Annual Event

Commissioner Finger explained that the annual event would be advertised in the May, June and July issues of the Village Crier, and in the July issue of the Cherry Hills Living Magazine. She added that she would include it in the Villager Newspaper's events section. She asked if the Commission wanted to have a more expensive ticket option that would include a special event with James Surls earlier in the day. She suggested charging \$225 for a ticket that would include a small group that would meet at her house at 4pm on the event date for a more intimate talk with Mr. Surls.

The Commission agreed that an event at the Denver Botanic Gardens or Denver Art Museum would be too much work for not enough return. They also agreed that the option of a higher ticket amount to have names included on the invitation would not work with the timeline to mail invitations. The Commission determined that audio visual equipment was not needed and that a slide show was not feasible. They discussed topics that Mr. Surls could speak on, including how he became an artist, what inspired him, *Big Bronze Walking Eye Flower*, and what makes a good sculpture. The Commission asked staff to send them the list of Butterfield donors and the invitation list from last year to finalize the invitation list for this event. They discussed the layout of the invitation and RSVP card, and the placement of the photos, event information, information about the special event with Surls, and the artist's biography. The Commission determined that the special event with Surls could be explained on the RSVP card instead of on the invitation.

#### Permanent Sculpture for New City Hall

City Clerk Smith noted that this item was scheduled for the City Council study session at 5:30 p.m. on June 19, 2018 and that Ms. Peterson would attend. She explained that the goal was for Council to provide direction to the Commission on their desire for a permanent sculpture at City Hall, and the style, budget and funding for the sculpture. Based on that discussion the Commission could move forward in selecting a sculpture to recommend to the Council.

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### **NEW BUSINESS**

#### **Sculpture Donation Offer**

Chair Polumbus explained that she had been contacted by a resident who wished to donate a sculpture to the City. She indicated that the Commission did not have an official process for donation offers.

Commissioner Warren noted that the sculpture was damaged and might not be a good fit for the Village.

The Commission agreed that they did not want to accept the donation.

Chair Polumbus indicated that she would work with Ms. Peterson to compose a formal response to the resident.

### **REPORTS**

#### **Public Art Commission Chair**

##### **Village Crier**

The Commission agreed that the invitation for the annual event would be included in the July issue of the Village Crier.

##### **Next Meeting**

The Commission agreed that the next meeting would be Monday, June 25, 2018 at 9:30 a.m.

#### **Members of the Public Art Commission**

Commissioner Finger asked if she needed to follow up as the liaison to the High Line Canal Conservancy.

Chair Polumbus replied she did not.

The Commission asked about the Cherry Hills Land Preserve.

City Clerk Smith noted that the City had received several grants from the Land Preserve for improvements at Quincy Farm, including a loop trail and two gardens.

#### **Council Representative**

None

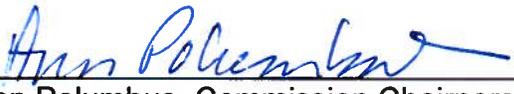
#### **City Staff**

##### **Financial Report**

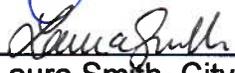
Director Karen noted that the financial report had been updated to include anticipated expenditures so that the Commission had a better idea of their budget for the year. She noted that the budget was helped greatly by Commissioner Finger's payment of the food and drinks for the annual event.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 10:06 a.m.

  
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Ann Polumbus, Commission Chairperson

  
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Jessica Sager, Interim Director of Finance

  
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Laura Smith, City Clerk