

RECORD OF PROCEEDINGS

Minutes of the
Parks, Trails & Recreation Commission of the
City of City of Cherry Hills Village, Colorado
Held on Thursday, April 12, 2018 at 6:30 p.m.
at the Village Center

Chair Robert Eber called the meeting to order at 6:30 p.m.

ROLL CALL

Chair Robert Eber, Commissioners Joshua DiCarlo, Sarah Kozlowski, Peter Sutherland and Councilor Gallagher were present. Also present were Emily Black, Parks and Recreation Coordinator, Jeff Roberts, Parks Operation Supervisor and Pamela Broyles, Administrative Assistant.

Absent: Commissioner Liesje Johnson, Commissioner Fred Wolfe

AUDIENCE PARTICIPATION PERIOD

There was no audience participation.

CONSENT AGENDA

Commissioner Joshua DiCarlo moved, seconded by Commissioner Sarah Kozlowski to approve the following items on the Consent Agenda:

1. Approval of Minutes – March 8, 2018

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

a. John Meade Park – 95% Construction Documents

Ms. Aicha Menendez with Mundus Bishop showed a PowerPoint presentation on the John Meade Park 95% Construction Documents. The presentation provided a summary of the following six goals that the Commission established for the park:

1. Create a community gathering place
2. Create a connection between park users and the environment
3. Create a performance area within the Alan Hutto Memorial Commons
4. Maintain/increase current floodplain capacities
5. Increase park usage and accessibility
6. Create a maintenance friendly park

Ms. Menendez reviewed some of the revisions that are reflected in the report.

- The new City Hall and parking lot have been incorporated into the drawings
- The concrete curbs along the crusher fines trails have been omitted for cost savings

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- A small detention basin has been added to address stormwater needs for City Hall
- The seating area in the Commons area has been moved closer to the path
- The communications area has been expanded to preserve the existing equipment and provide access
- The boardwalk has moved slightly as the wetland was developed in combination with City Hall
- There were some grading changes within the floodplain to make sure water is consistently moving to make the wetlands as healthy as possible and maximize the space.

Ms. Menendez reviewed the tree planting plan for the Park and proposed that the trees be planted in three phases. The first phase includes a lot of plantings in Alan Hutto Commons to establish a boundary. Ms. Menendez suggested that phasing the tree planting allows the opportunity to establish a memorial tree program.

The final design for the shelter will be determined once City Hall is complete in order to compliment the architecture. Solar panels have been incorporated in the shelter design.

Ms. Menendez reviewed the proposed lighting for the Park including Alan Hutto Commons. No permanent lighting will be installed at this time.

Ms. Menendez concluded her report with a proposed budget that is subject to change as the cost for materials continues to fluctuate.

The Commission discussed the species of trees to be planted and the proposed phasing plan. Chair Eber asserted that the priority for planting trees should be where the majority of park users will be.

The Commission expressed concern with the water quality in the children's splash area and the potential risk to the City since potable water is not being used.

Ms. Menendez explained that the plan includes a variety of plant species to cleanse the water and confirmed that the water will be continually moving. She will do additional research on water quality issues and will report her findings to the Commission.

The Commission expressed a desire to use plant species that are native to Colorado or naturalized to the Colorado natural environment. Options for materials to be used in the Park were discussed.

Chair Eber asked for clarification on the proposed lighting for the Park.

Ms. Menendez confirmed there is no permanent supplemental or pathway lighting. Infrastructure is available to add temporary lighting such as solar lighting that can be removed or added for special events. If additional lighting is needed in the future it can be added.

Ms. Black reported that the Commission is being asked to make a recommendation to City Council to approve the John Meade Park 95% Construction Documents.

Commissioner Sutherland moved, seconded by Commissioner Kozlowski to recommend to City Council the approval of the 95% Construction Documents for John Meade Park as presented.

The motion passed unanimously.

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b. Trail Passport Program

Ms. Black provided an update on the Trail Passport Program. The Denver Zoo donated a family four pack of tickets to be given as the prize for the most wildlife spots on the City's online map. The Cherry Hills Land Preserve has confirmed that they would like to donate t-shirts to the program. The idea is to use the t-shirts as a prize for completing 30 trails. As a thank you for the donation, a page in the passport would include information about the Cherry Hills Land Preserve.

Staff is asking PTRC to recommend to City Council the approval of a donation of t-shirts from the Cherry Hills Land Preserve and their inclusion in the trail passport.

Commissioner Kozlowski moved, seconded by Commissioner DiCarlo to recommend to City Council the approval of a proposed donation of t-shirts by Cherry Hills Land Preserve for the Trail Passport Program, and to include a page with information about Cherry Hills Land Preserve in the program passport.

The motion passed unanimously.

NEW BUSINESS

There was nothing to report.

REPORTS

a. PTRC Chair Report

Chair Eber thanked Commissioner Craig Clark for his service on the PTRC. He wished him the best with his future commitments.

Chair Eber reported that the Art Commission is asking the PTRC to make a recommendation to City Council to approve a loaned piece of art to be placed on the northwest corner of Quincy Avenue and University Boulevard. There is a short time frame to approve the piece so the Commission is being asked to have a special meeting or to postpone their May 10th meeting to the end of May. Ms. Broyles will send out a poll to Commission members with potential dates to hold a special meeting.

Chair Eber reported that there is a Land Preserve function on May 8th with Colorado Open Lands. The discussion will be on the importance of open space and tickets for the event are available for purchase. More information is posted on the City's Website.

Chair Eber reported that he attended a meeting on the City's Code Rewrite project. The City hired a law firm to look at the Code and make recommendations to bring the Code up-to-date. There was discussion on whether the City is maintaining the semi-rural character of the Village and should the Code incorporate standards to describe semi-rural.

Chair Eber reminded the Commission that defining what semi-rural means has been a topic of discussion for the PTRC for several years. He asserted that it is important for the PTRC to incorporate the Master Plan into the City Code to determine subdivision development. This issue should be added to the PTRC agenda in the near future.

There was also discussion on the 7 1/2 percent fee that is required when subdividing occurs. Currently, a 7 1/2 percent portion of subdivided land is to be dedicated to the City for open space purposes or cash in lieu based on the value of the land. The attorney will look at how this should be written in the Code.

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b. Commission Members Report

There was nothing to report.

c. City Council Report

Councilor Gallagher reported that the Community expressed opposition to installing a roundabout at Quincy Avenue and Colorado Boulevard. He thanked Commission members for attending the public meeting. Councilor Gallagher reviewed the timeline of the expanded use permit for Kent Denver School that led to traffic concerns in the area.

City Council decided not to move forward with the roundabout. The expanded use permit and development agreement with Kent Denver will not change.

Chair Eber expressed that the traffic problem is not going away and it does affect the trail along Quincy Avenue. There are things that PTRC can be involved with as traffic and safety concerns are being addressed.

d. Staff Report

(i) Olson Trail Vacation

Ms. Black confirmed that City Council approved the resolution and ordinance for the Olson Trail Vacation and the documents were recorded with the County.

(ii) Crown Castle

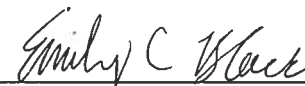
Ms. Black announced that Crown Castle has approached the City about moving their communications equipment within John Meade Park. Crown Castle will submit a design plan to the City and the issue will come before the PTRC at a future date.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.



Robert Eber, Chairman



Emily Black
Parks and Recreation Coordinator



Pamela Broyles
Administrative Assistant