

CHERRY HILLS VILLAGE
COLORADO

2460 E. Quincy Avenue
Cherry Hills Village, CO 80113
www.cherryhillsvillage.com

Joint Public Safety Facility
Telephone 303-789-2541
FAX 303-761-9386

Notice of Meeting and Agenda
Cherry Hills Village Charlou Park 3rd Filing General Improvement District
Tuesday, January 5, 2021

This meeting is being held electronically with no in-person attendance at City Hall.

[Read the Electronic Participation Policy on the City Website](#)

To watch the meeting (no participation):

- 1) City website – [City Council Videos, Agendas, Packets, Minutes](#)
- 2) City YouTube channel – [City of Cherry Hills Village YouTube](#)

6:30 PM

(the meeting of the Board of Directors of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District will be convened at the regular City Council meeting)

Board of Directors:

Russell Stewart, Mayor
Katy Brown, Mayor Pro Tem
Randy Weil
Afshin Safavi
Al Blum
Mike Gallagher
Dan Sheldon

1. Call to Order
2. Roll Call of Members
3. Consent Agenda
 - a. Approval of Minutes – December 9, 2020
 - b. Resolution 1, Series 2021; Designating the Public Place for Posting Notices of Regular and Special Meetings
 - c. Resolution 2, Series 2021; Adopting a Budget Calendar for the 2022 Budget
4. Items Removed From Consent Agenda
5. Unfinished Business
6. New Business
7. Adjournment

Notice: Agenda is subject to change.
If you will need special assistance in order to attend any of the General Improvement District's public meetings, please notify the City of Cherry Hills Village at 303-789-2541, 48 hours in advance.

Minutes of the
City Council of the City of Cherry Hills Village, Colorado
and of the Cherry Hills Village Charlou Park 3rd Filing
General Improvement District Board of Directors
Held on Wednesday, December 9, 2020 at 6:30 p.m.
Electronic Meeting

Mayor Russell Stewart called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Russell Stewart, Mayor Pro Tem Katy Brown, Councilors Randy Weil, Afshin Safavi, Al Blum, Mike Gallagher, and Dan Sheldon were present on roll call. Also present were City Manager Chris Cramer, Deputy City Manager and Public Works Director Jay Goldie, City Attorney Kathie Guckenberger, Police Chief Michelle Tovrea, Finance Director Jessica Sager, Parks and Recreation Coordinator Emily Black and City Clerk Laura Gillespie.

Absent: none

AUDIENCE PARTICIPATION PERIOD

None

REPORTS FROM CITY BOARDS, COMMISSIONS AND COMMITTEES

None

CONSENT AGENDA

Mayor Pro Tem Brown removed items from the Consent Agenda:

- b. Resolution 36, Series 2020; Approving an Intergovernmental Agreement Regarding Contribution of Arapahoe County Open Space Program Funds for High Line Canal Wayfinding Signage
- c. Agreement for Professional Services with High Line Canal Conservancy for Wayfinding Signs
- d. Professional Services Agreement with Merrick & Company

Mayor Pro Tem Brown moved, seconded by Councilor Gallagher to approve the following items on the Consent Agenda:

- a. Approval of Minutes – November 17, 2020

Councilor Sheldon noted the minutes being approved were revised from the version included in the Council packets received by Council members.

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

Items 5b and 5c

Mayor Pro Tem Brown noted the City had heard concerns from citizens indirectly related to signage and asked for staff to provide more background on the wayfinding signs for the High Line Canal.

Parks Coordinator Black explained the wayfinding signs originated with the High Line Canal Conservancy's (HLCC) Plan for the Canal, which began with public input in 2018. The Parks, Trails and Recreation Commission (PTRC) reviewed the final Plan with the signs and recommended approval to City Council in October 2019. City Council reviewed the Plan and passed a resolution approving it in November 2019. It was agreed Arapahoe County Open Space (ACOS) would pay for half the cost of the signs in the County and the jurisdictions would pay for half. City Council discussed the budget for the signs at the November 2019 meeting and \$36,500 was included in the 2020 budget as a high estimate. PTRC reviewed the sign package and recommended approval to City Council in March 2020. The funding plan was then solidified by ACOS through OSTAB (Open Space and Trails Advisory Board) and finally approved by the Board of County Commissioners in October. The number and location of signs in the City had been chosen with sensitivity to the balance needed between informing trail users of their location, safety rules, who to contact with issues, and keeping the signage non-intrusive for City residents. The City's sign package was the smallest both because of its size and because of this sensitivity. The City's sign package consisted of two trailhead monuments, two wayfinding kiosks, three coyote kiosks, six placemaking bollards, and two street signs. Coyote signs were unique to Cherry Hills Village and Greenwood Village. The City's portion of the funding would be paid from the Conservation Trust Fund.

Mayor Pro Tem Brown asked what the initial cost estimate of \$36,500 in November 2019 had been based on and asked what changes to the signage plan for the City had been made since then.

Coordinator Black replied the cost had been based on the number and type of signs but there had been a lot of unknowns at that time as the project had not been bid out yet. She added the only change to the City's signage plan since then was the addition of the coyote signs.

Mayor Pro Tem Brown asked about staff's role in the plans for sign placement.

Coordinator Black replied there were guidelines for where each sign type should be placed but the HLCC had worked very closely with each jurisdiction to determine exact locations through site visits with staff. She added Parks Supervisor Jeff Roberts had conducted the site visits for the City.

Mayor Pro Tem Brown asked what updates PTRC had received since the spring.

Coordinator Black replied HLCC Executive Director Harriet LaMair had attended the August 2020 PTRC meeting to provide an update, and staff had provided subsequent updates at the October and November PTRC meetings. She noted PTRC was aware the Council was considering these agreements tonight.

Mayor Pro Tem Brown asked if could the City move or remove a particular sign if it became an issue.

Coordinator Black replied nothing in the agreement bound the City to keep the signs in particular locations, and she was sure the HLCC would be amenable to removing or replacing a sign if it became an issue.

Councilor Sheldon thanked Mayor Pro Tem Brown for removing the item from Consent Agenda for further discussion and thanked Coordinator Black for providing the background information. He stated the sign package was outstanding and he was thrilled the package would be implemented throughout the High Line Canal jurisdictions. He asked if Arapahoe County Open Space funding was also being used for the signs in Littleton.

Coordinator Black replied she was not sure but thought that section of the Canal might fall within South Suburban's jurisdiction.

Councilor Sheldon added it might be in Douglas County. He asked if an underpass for the High Line Canal crossing at Quincy Avenue had ever been considered by Council in the past and if Chief Tovrea could speak to any need for exploration due to accidents at that crossing. He recognized such a project would be a large endeavor for the City and would have to be funded by the City with possible grants from ACOS and the HLCC.

Mayor Stewart indicated an underpass at Quincy had not been discussed during his time on Council.

Mayor Pro Tem Brown added it had not been discussed during her time on Council either.

Mayor Stewart noted there was a crossing at Colorado Boulevard as well. He asked Chief Tovrea to address the issue during staff reports.

Councilor Gallagher asked if these signs directed people to stay on the High Line Canal as opposed to diverting them onto City trails. He added the City's trail signs were not part of this project and would be determined by the City alone.

Coordinator Black replied the maps on the High Line Canal signs would only show the High Line Canal and would not show any City trails. She confirmed the City's trail signs were not part of this project.

Councilor Gallagher asked about the City's liability if someone was hurt involving a High Line Canal sign.

City Attorney Guckenberger replied it would be determined through litigation. She noted she would expect the City, HLCC and Arapahoe County to all be named in such a case. She indicated the City was largely immune to those types of claims except in certain instances such as dangerous condition of a public facility.

Councilor Gallagher asked who owned the signs.

City Attorney Guckenberger replied the HLCC owned them with the City contributing to the cost.

Councilor Weil noted the total number of signs was different in the staff memo versus the scope of work.

Coordinator Black replied the total number in the City was 15 and one of the coyote signs was missing from the total on the staff memo.

Councilor Weil indicated the signs looked great.

Councilor Safavi agreed and stated it had been a good discussion.

Councilor Blum asked about the mile marker signs.

Coordinator Black replied the HLCC was completely funding the sandstone mile marker signs and they would be installed in the next few months. She added their location within the City had also been determined with City staff. She indicated the midpoint of the High Line Canal was in the City near Three Pond Park, and the HLCC had agreed to make that sign a special red sandstone and place it last, hopefully with a special event.

Mayor Stewart noted while the agreement had a 25-year term it could be terminated at will by the City and was therefore very favorable to the City. He stated he believed the signs would be owned by the City. He agreed with Coordinator Black that the agreement provided flexibility and protection to the City if the City wanted to move or remove a sign.

Mayor Pro Tem Brown moved, seconded by Councilor Weil, to approve Resolution 36, Series 2020; Approving an Intergovernmental Agreement Regarding Contribution of Arapahoe County Open Space Program Funds for High Line Canal Wayfinding Signage.

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

The motion passed unanimously.

Mayor Pro Tem Brown moved, seconded by Councilor Weil, to approve the Agreement for Professional Services with the High Line Canal Conservancy for the installation and maintenance of wayfinding signs for the High Line Canal and authorize the expenditure of \$38,616.00. I further move to authorize the City Attorney to make such changes as may be needed to correct any nonmaterial errors or language or to negotiate such changes to the agreement as may be appropriate and do not substantially increase the obligations of the City and to authorize the Mayor to sign such agreement when in final form.”

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

The motion passed unanimously.

Item 5d

Mayor Pro Tem Brown asked staff to explain what the contract was for and why it was necessary.

Deputy City Manager/Director Goldie explained normally project oversight was included in a construction contract, as it had been with the new City Hall, but because the sewer project had been ongoing for so long and due to company changes this oversight contract was separate. He indicated oversight was very normal for utility projects and was very technical. He explained all materials were checked to ensure they met specifications, video of all 6700 feet of sewer lines were reviewed after cleaning, again during installation, and again after completion, and recommendations were made for anything that needed to be redone. He noted oversight was done by City staff for some projects such as John Meade Park and City streets, but because of the technical aspects of sanitary sewer lines and the environmental and safety issues that could develop over time, professional oversight was needed. He added oversight provided the checks and balances to limit the City's liability. He noted the final report would be stamped by a licensed engineer. He explained the cost was reasonable considering the cost for engineering oversight of a project half this size in 2008 had been \$11,300. He noted the cost of this contract was about 10% of the total design cost and about 2.2% of the construction cost for the entire sewer project.

Councilor Blum asked why the other bid was so much higher.

Deputy City Manager/Director Goldie replied he was not sure if they had not understood the scope or if their costs were significantly more.

Councilor Weil asked if having this level of oversight for the project would add value to the sewer system if and when the City consolidated the sewer districts.

Deputy City Manager/Director Goldie agreed it would.

Mayor Stewart suggested the requirement for the final report to be stamped by a licensed engineer be added to the deliverables in the contract.

City Attorney Guckenberger agreed they would clarify that and noted the recommended motion language allowed for those types of clarifications.

Mayor Stewart asked what fund this would come from.

Deputy City Manager/Director Goldie replied the Water and Sewer Fund, which was an enterprise fund funded by the users of the system.

Mayor Pro Tem Brown moved, seconded by Councilor Weil, to approve the Professional Services Agreement with Merrick & Company for construction oversight related to the

2020 Sewer Line Rehabilitation and Repair Project in the amount of \$26,000.00. I further move to authorize the City Attorney to make such changes as may be needed to correct any nonmaterial errors or language or to negotiate such changes to the agreement as may be appropriate and do not substantially increase the obligations of the City and to authorize the Mayor to sign such agreement when in final form.

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

The motion passed unanimously.

UNFINISHED BUSINESS

2021 Proposed Budget

Director Sager presented the 2021 proposed budget on second and final reading. She explained two changes had been made since first reading. First, the final Arapahoe County assessment numbers caused a decrease in revenue in the General Fund of \$1,333 and a decrease in revenue in the Parks and Recreation Fund of \$1,355. Second, the final 2021 workers compensation policy numbers increased \$4,591 in the General Fund and \$1,078 in the Parks and Recreation Fund. The 2021 proposed budget was balanced with revenues equaling expenditures in the amount of \$7,383,392. The projected end of year balance for the General Fund was \$11,233,242. Based on Council direction at the budget study session, staff would review revenues and expenditures at mid-year to evaluate the possibility of merit increases. The 2021 Capital Fund expenditures totaled \$978,025 and the 2021 ending fund balance was \$4,320,236. The 2021 Parks and Recreation Fund expenditures totaled \$2,653,724 and the 2021 end fund balance was \$1,285,005. The final bond principal and interest payment for the SID #7 Fund was made on December 4th and the end balance of approximately \$9,306 would be transferred into the General Fund after the 2020 audit was complete.

Council Bill 8, Series 2020; A Bill for an Ordinance Adopting a Budget and Levying Property Taxes for the City of Cherry Hills Village, Colorado for Fiscal Year 2021 (first reading)

Mayor Pro Tem Brown moved, seconded by Councilor Sheldon to approve Council Bill 8, Series 2020; A Bill for an Ordinance Adopting a Budget and Levying Property Taxes

Draft

Draft

Draft

for the City of Cherry Hills Village, Colorado for Fiscal Year 2021 on second and final reading.

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

Vote on the Council Bill 8-2020: 6 ayes. 0 nays. The motion carried.

Council Bill 9, Series 2020; A Bill for an Ordinance of the City of Cherry Hills Village, Colorado Authorizing Appropriations for Fiscal Year 2021 (first reading)

Mayor Pro Tem Brown moved, seconded by Councilor Sheldon to approve Council Bill 9, Series 2020; A Bill for an Ordinance of The City of Cherry Hills Village, Colorado Authorizing Appropriations for Fiscal Year 2021 on second and final reading.

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

Vote on the Council Bill 9-2020: 6 ayes. 0 nays. The motion carried.

NEW BUSINESS

None

RECESS OF THE CITY COUNCIL TO CONVENE AS THE GID BOARD

Mayor Stewart recessed the City Council Meeting and called to order the Meeting of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District Board.

**MEETING OF THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING
GENERAL IMPROVEMENT DISTRICT BOARD**

Mayor Russell Stewart, serving ex-officio as the GID Chairperson, called the meeting to order at 7:18 p.m.

ROLL CALL OF MEMBERS

The City Council for the City of Cherry Hills Village serving ex-officio as the Board of Directors of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District: Mayor Russell Stewart, Mayor Pro Tem Katy Brown, Councilors Randy Weil, Afshin Safavi, Al Blum, Mike Gallagher, and Dan Sheldon were present on roll call.

Absent: None

The administrative staff of the City serving as the administrative staff of the GID: City Manager Chris Cramer, Deputy City Manager and Public Works Director Jay Goldie, City Attorney Kathie Guckenberger, Police Chief Michelle Tovrea, Finance Director Jessica Sager, Parks and Recreation Coordinator Emily Black and City Clerk Laura Gillespie.

CONSENT AGENDA

Mayor Pro Tem Brown moved, seconded by Councilor Gallagher to approve the following items on the Consent Agenda:

- a. Approval of Minutes – November 17, 2020

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Stewart | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

The motion passed unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

None

UNFINISHED BUSINESS

2021 Proposed Budget

Director Sager presented the 2021 proposed budget for the Charlou Park 3rd Filing General Improvement District. She explained no changes had been made since the November 17, 2020 meeting.

Councilor Sheldon asked if the budgeted expenses were adequate to cover staff's time.

Director Sager replied they were and noted now that the project was complete staff's time was limited to wiring the bond and interest payments and preparing the annual budget.

Mayor Pro Tem Brown moved, seconded by Councilor Sheldon, to approve Resolution 3, Series 2020; A Resolution of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District (GID) Board of Directors Summarizing Expenditures and Revenues, Adopting a Budget, Setting the Mill Levy and Appropriating Funds for the GID for the Calendar Year Beginning on the First Day of January 2021 and Ending on the Last Day of December 2021.

The following votes were recorded:

| | |
|-----------|-----|
| Safavi | yes |
| Weil | yes |
| Brown | yes |
| Stewart | yes |
| Gallagher | yes |
| Sheldon | yes |
| Blum | yes |

The motion passed unanimously.

NEW BUSINESS

None

ADJOURNMENT

The GID Board meeting adjourned.

RECONVENE MEETING OF THE CHERRY HILLS VILLAGE CITY COUNCIL

The meeting of the Cherry Hills Village City Council reconvened at 7:22 p.m.

REPORTS

Mayor's Report

Mayor Stewart reported the latest I-25/Belleview Avenue Interchange meeting had been cancelled; Metro Mayors Caucus meetings focused on COVID-19 issues, particularly indoor dining for restaurants and the vaccine phases; he had attended Arapahoe County and Tri-County Health Department's virtual meeting; the CML Policy Committee had approved Greenwood Village's proposal to introduce legislation to the General Assembly to clarify some items in the police department legislation from earlier this year; and the Mayor's Lunch was cancelled.

Members of City Council

Councilor Blum reported a brief had been filed against the FAA Metroplex in the DC Court of Appeals. He asked City Manager Cramer for an update on Zayo Group.

City Manager Cramer replied staff was still waiting to hear from Zayo and would reach out.

Councilor Sheldon reported the utility line undergrounding on Quincy Avenue was close to being complete and thanked Deputy City Manager/Director Goldie and his staff for their work on the project.

Councilor Gallagher had no report.

Mayor Pro Tem Brown had no report.

Councilor Weil reported DRCOG was working on the MetroVision project and had recently discussed modelling and concerns with meeting air quality improvement goals. He thanked Deputy City Manager/Director Goldie for the painted "do not block" signs on the roadway.

Councilor Safavi had no report.

City Manager & Staff

City Manager Cramer reported the COVID-19 numbers were plateauing and in some cases slightly improving which surprised health officials who were still anticipating increased numbers from Thanksgiving. He indicated everyone needed to stay vigilant in the months ahead and was glad Council had approved electronic public hearings as they were likely to stay in this environment for a number of months until the vaccines were widely available. He reported the Denver First Church applications were likely to go to the Planning and Zoning Commission in January and City Council in February. He

reminded Council this was an active quasi-judicial case and to be aware of ex-parte communications. He reported the City had seen operational impacts due to the recent surge of COVID-19 among employees, especially the Police Department. He reported no new cases among City staff since November 28th. He thanked Chief Tovrea and Commander Weathers for managing the schedules and maintaining morale. He indicated the Governor's office call today had described the vaccine roll out in three phases: the first phase in the winter would be for medical professionals; the second phase in the spring would be for high-risk individuals and essential workers; and the third phase in the summer would be for the general public. He noted "essential workers" had not yet been defined. He reported the five-star program would allow restaurants to increase their indoor dining allowance if they were willing to take additional steps with inspections, and Arapahoe County was working with local jurisdictions to prepare for that program. He reported he had discussed the possible City-wide survey regarding Quincy Farm with several Council members and was hoping for input from the others soon.

Deputy City Manager/Director Goldie reported the materials for John Meade Park would be delivered next week and the contractor was aware of the need to finish work on the playground as soon as possible. He stated work would be done Monday-Wednesday the week of Christmas or the week after.

Director Sager thanked the City Manager, City Attorney, Directors and Coordinator Black for their assistance with the complicated budget process this year.

Chief Tovrea indicated she would have to research to be sure but could not recall any accidents at the High Line Canal crossing at Quincy Avenue that would indicate a need for an underpass. She reported the Police Department had been dealing with several COVID-19 cases among officers but thanks to the hard work of Sergeants Stremel and Parker and Commander Weathers, residents had not seen any reduction in service. She thanked Director Sager and Human Resources Analyst Ducharme for their help processing the paperwork and answering questions.

Mayor Pro Tem Brown noted she had received an email that the person who had been stealing mail as an employee of the post office had been convicted and incarcerated.

Chief Tovrea thanked her for that update and noted the Police Department continued to distribute crime prevention information to residents asking them to be diligent with package deliveries and mail. She stated the Police Department wanted to know about all mail theft issues and would pass those onto the post office as appropriate. She recalled the Police Department had been able to apprehend a mail theft in progress two years ago.

City Attorney

City Attorney Guckenberger had no report.

ADJOURNMENT

Hearing no objection Mayor Stewart adjourned the meeting at 7:44 p.m.

(SEAL)

Russell O. Stewart, Mayor and GID Chairperson

Laura Gillespie, City Clerk and GID Secretary



CITY OF CHERRY HILLS VILLAGE
COLORADO

2450 E. Quincy Avenue
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ITEM: 19b

MEMORANDUM

TO: THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING GENERAL IMPROVEMENT DISTRICT BOARD OF DIRECTORS

FROM: LAURA GILLESPIE, CITY CLERK

SUBJECT: RESOLUTION 1, SERIES 2021: DESIGNATING THE PUBLIC PLACE FOR POSTING NOTICES OF REGULAR AND SPECIAL MEETINGS

DATE: JANUARY 5, 2021

ISSUE

Shall the GID Board approve Resolution 1, Series 2021, designating the public place for posting notices of regular and special meetings (Exhibit A)?

DISCUSSION

State statute requires that the public place or places for posting notice of public meetings be designated annually at the local public body's first regular meeting of each calendar year. It has been staff's regular practice for many years to post public meeting notices both at the officially designated physical location on the notice board in front of City Hall as well as on the City's website.

In 2019 the Colorado Legislature passed House Bill 19-1087 with the intent "...that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website...to the greatest extent practicable." Beginning in 2020, the GID Board designated the City's website, www.cherryhillsvillage.com, as the official public notice posting location, and City Hall as the location to post a physical notice in emergency situations that prevent the public from accessing a posting on the City website. Resolution 1, Series 2021 continues that practice.

Staff will continue posting public meeting notices both on the City website and on the notice board at City Hall, as well as the City's Facebook page and Nextdoor account as much as possible.

RECOMMENDED MOTION

“I move to approve Resolution 1, Series 2021; a resolution of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District Board of Directors designating the public place for posting notices of regular and special meetings.”

ATTACHMENTS

Exhibit A: Resolution 1, Series 2021

**RESOLUTION NO. 1
SERIES 2021**

**INTRODUCED BY:
SECONDED BY:**

**A RESOLUTION OF THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING
GENERAL IMPROVEMENT DISTRICT (GID) BOARD OF DIRECTORS DESIGNATING THE
PUBLIC PLACE FOR POSTING NOTICES OF REGULAR AND SPECIAL MEETINGS**

WHEREAS, the Cherry Hills Village Charlou Park 3rd Filing General Improvement District (“GID”) has been duly organized in accordance with City of Cherry Hills Village Ordinance 1, Series 2019, and the statutes of the State of Colorado; and

WHEREAS, pursuant to Section 31-25-609, C.R.S., the City Council for the City of Cherry Hills Village serves ex-officio as the Board of Directors of the GID (the “GID Board”) and, by practice and convenience, the administrative staff of the City serves as the administrative staff of the GID; and

WHEREAS, C.R.S. §24-6-402(2)(c) requires the annual designation of the GID Board's official public posting location for notices of regular and special public meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, SITTING EX-OFFICIO AS THE BOARD OF DIRECTORS OF THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING GENERAL IMPROVEMENT DISTRICT, THAT:

Section 1. The City of Cherry Hills Village website, www.cherryhillsvillage.com, is hereby designated as the place at which notices of regular and special meetings of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District Board of Directors shall be posted for purposes of compliance with the Colorado Open Meetings Law, C.R.S. §24-6-402(2)(c).

Section 2. In exigent or emergency circumstances that prevent the GID from posting a meeting notice on the City’s website, the following location is hereby designated as the place at which notices of regular and special meetings of the Cherry Hills Village Charlou Park 3rd Filing General Improvement District Board of Directors shall be posted for purposes of compliance with the Colorado Open Meetings Law, C.R.S. §24-6-402(2)(c):

City of Cherry Hills Village City Hall
2450 East Quincy Avenue
Cherry Hills Village, Colorado 80113

Section 3. The meeting notices, and specific agenda information if available, will be posted at the location identified in Section 1 or Section 2 above, as applicable, not less than 24 hours before the commencement of the posted meeting.

Section 4. This Resolution shall be effective immediately.

ADOPTED by a vote of ____ in favor and ____ against this
____ day of _____, 2021.

(SEAL)

Russell O. Stewart, GID Chairperson

ATTEST:

APPROVED AS TO FORM

Laura Gillespie, GID Secretary

Kathie B. Guckenberger, Attorney for GID



CITY OF CHERRY HILLS VILLAGE
COLORADO

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ITEM: 19c

MEMORANDUM

TO: THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING GENERAL IMPROVEMENT DISTRICT BOARD OF DIRECTORS

FROM: JESSICA SAGER, DIRECTOR OF FINANCE AND ADMINISTRATION

SUBJECT: RESOLUTION 2, SERIES 2021; ADOPTING A BUDGET CALENDAR FOR THE 2022 BUDGET

DATE: JANUARY 5, 2021

ISSUE

Shall the GID Board approve Resolution 2, Series 2021, adopting a budget calendar for the 2022 budget (Exhibit A)?

DISCUSSION

Staff has prepared Resolution 2, Series 2021 to set a budget calendar for the Cherry Hills Village Charlou Park 3rd Filing General Improvement District and to advise the public of its budget preparation schedule.

Resolution 2, Series 2021 states that a proposed 2022 budget will be presented to the Board of Directors on or before September 21, 2021. A public hearing will be held on or before November 16, 2021 and the Board will consider a resolution to adopt the budget on or before December 15, 2021.

RECOMMENDED MOTION

“I move to approve Resolution 2, Series 2021, a resolution adopting a budget calendar for the 2022 budget for the Cherry Hills Village Charlou Park 3rd Filing General Improvement District.”

ATTACHMENTS

Exhibit A: Resolution 2, Series 2021

**RESOLUTION NO. 2
SERIES OF 2021**

**INTRODUCED BY:
SECONDED BY:**

**A RESOLUTION OF THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING
GENERAL IMPROVEMENT DISTRICT (GID) BOARD OF DIRECTORS ADOPTING A
BUDGET CALENDAR FOR THE 2022 BUDGET**

WHEREAS, the Cherry Hills Village Charlou Park 3rd Filing General Improvement District (“GID”) has been duly organized in accordance with City of Cherry Hills Village Ordinance 1, Series 2019, and the statutes of the State of Colorado; and

WHEREAS, pursuant to Section 31-25-609, C.R.S., the City Council for the City of Cherry Hills Village serves ex-officio as the Board of Directors of the GID and, by practice and convenience, the administrative staff of the City serves as the administrative staff of the GID; and

WHEREAS, the Board of Directors of the GID has appointed appropriate staff to prepare and submit the 2022 budget calendar to the Board of Directors at the proper time; and

WHEREAS, the Board of Directors of the GID desires to set such budget calendar and to advise the public of its budget preparation schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, SITTING EX-OFFICIO AS THE BOARD OF DIRECTORS OF THE CHERRY HILLS VILLAGE CHARLOU PARK 3RD FILING GENERAL IMPROVEMENT DISTRICT, THAT:

The following calendar be adopted as the budget calendar for the adoption of the GID’s 2022 annual budget.

1. The City Manager or designee submits the Proposed 2022 Budget to the Board of Directors of the GID on or before September 21, 2021.
2. A Public Hearing will be held concerning the Proposed 2022 Budget on or before November 16, 2021.
3. The Board of Directors of the GID will consider a resolution adopting the 2022 annual budget and setting the GID’s mill levy on or before December 15, 2021.

ADOPTED by a vote of ____ in favor and ____ against this
____ day of January, 2021.

(SEAL)

Russell O. Stewart, GID Chairperson

ATTEST:

APPROVED AS TO FORM:

Laura Gillespie, GID Secretary

Kathie B. Guckenberger, Attorney for GID